

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, AUGUST 14, 2009, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Pete Liakakis called the meeting to order at 9:38 a.m., Friday, August 14, 2009.

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II. INVOCATION

Commissioner James Holmes introduced Pastor Shannon O'Neil Smith, who gave the Invocation.

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III. PLEDGE OF ALLEGIANCE

All pledged allegiance to the flag of the United States of America.

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IV. ROLL CALL

The Clerk called the roll.

Present: Pete Liakakis, Chairman
 Dr. Priscilla D. Thomas, Vice Chairman, District Eight
 B. Dean Kicklighter, Chairman Pro Tem, District Seven
 Helen L. Stone, District One
 James J. Holmes, District Two
 Patrick Shay, District Three
 Patrick K. Farrell, District Four
 Harris Odell, Jr., District Five
 David M. Gellatly, District Six

Also present: Patrick Monahan, Assistant County Manager
 Jonathan Hart, County Attorney
 Sybil E. Tillman, County Clerk

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. PROCLAMATION FOR PEGGY HASKINS ON HER RETIREMENT FROM THE DISTRICT ATTORNEY'S OFFICE.

Chairman Liakakis said, I call on Commissioner Patrick Farrell for the proclamation for Peggy Haskins on her retirement from the District Attorney's Office this morning, and all of those — I see our District Attorney out there, Larry Chisolm, if you'll come up and the others that come up to the podium also for that.

Commissioner Farrell said, alright, I'd like to read this proclamation:

The County of Chatham
 Georgia

 Proclamation

WHEREAS, Chatham County is privileged to have employees of high caliber that take great pride in their duties and responsibilities, and in that regard, we commend Mrs. Peggy Jo Haskins; and

WHEREAS, Peggy Jo Haskins, an Illinois native, first came to Savannah from Charleston where she served in the U.S. Air Force. She arrived in Savannah in 1986 and married Mr. Frank Haskins, the former long-time Manager for the S.H. Kress store on Broughton Street, in October of 1989. Her son, Juan R. Joy, Jr., is a graduate of Groves High School and a Warrant Officer in the U.S. Coast Guard; and

WHEREAS, Peggy Jo Haskins began her employment with Chatham County as the Grand Jury Clerk in the Chatham County District Attorney’s Office 1987. In 1990, she became an Administrative Assistant for the District Attorney’s Early Intervention Program. She has been a faithful employee for Chatham County and the District Attorney’s Office who, without being called upon, shares her skill, knowledge and expertise freely with those employees less experienced; and

WHEREAS, her duties provided her the opportunity to work closely with local attorneys, members of the Bar, employees of other local level courts and other state agencies. Her contributions have resulted in many improvements in the operation of the Early Intervention program since it began in 1990. She took great pride in her duties and has been a dedicated and indispensable member within the Office of the District Attorney. She kept a positive attitude and strived to meet the many challenges that were placed upon her.

NOW, THEREFORE, I, Pete Liakakis, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby salute:

PEGGY JO HASKINS

upon her retirement and express sincere appreciation for over twenty-two years of dedicated service to the citizens of Chatham County and the District Attorney’s Office of Chatham County and extend best wishes for a long, happy, healthy retirement.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 14th day of August 2009.

 Pete Liakakis, Chairman
 Chatham County Commission

ATTEST:

 Sybil E. Tillman, Clerk

Commissioner Farrell said, congratulations, Ms. Haskins.

Ms. Haskins said, oh, my. I don’t know if I can do this. I was not prepared. It’s been quite an honor to work with Chatham County and I just — I don’t know, I don’t know what to say. It’s a great moment, but it’s a sad moment. I have a lot of my life here, so I’ve have a lot of friends.

Chairman Liakakis said, Peggy [Haskins], on behalf of the County Commission we thank you for your dedication, your loyalty to the District Attorney and the people in our area. Your position was very important for the operation at the District Attorney's office, and we do hope and may God speed you in many good, healthy lifetimes from now. Ms. Haskins said, thank you. Chairman Liakakis said, and we have our District Attorney right here. He's got a little memento for you.

Mr. Larry Chisholm said, Mr. Chairman, I'd also like to say that Ms. Haskins and I started in the District Attorney's office in the same year and I can attest to the fact that the County and the District Attorney's office is losing a dedicated worker and a great person and a great mother. I've actually spent time with her as she raised her child at Groves High School and set in the football stands with her, and I can attest to the fact that she is a great individual and we're going to miss her dearly. On behalf of the District Attorney's office and Chatham County I'd also like to present something to you in appreciation for your outstanding service to Chatham County and to the District Attorney's office, and thank you for this opportunity.

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2. PROCLAMATION CONGRATULATING LEOPOLD'S ICE CREAM ON THEIR 90TH ANNIVERSARY. MR. STRATTON LEOPOLD WILL BE ATTENDANCE TO ACCEPT.

Chairman Liakakis said, Mr. Stratton Leopold is here to accept this and any other family members or anybody else you'd like to come up to the podium with also.

Chairman Liakakis said, before I read this proclamation, of course, I'd like to say a few things because most of us know this too. Leopold's Ice Cream for many, many years, as we know, that has contributed a lot not only just having a delightful treat for people in our community also, but, you know, your father and your brothers and of course you following their footsteps, the many things that you have done for the civic organizations and the charity organizations in our community really makes a big difference because not only are you there just to make a profit, you know, carrying on with Leopold's Ice Cream, but participating in the community like you have, you and your wife and your employees is really a good thing that has been going on and we do appreciate that also. Chairman Liakakis then read the following proclamation into the record:



WHEREAS, the Chatham County Board of Commissioners take pride in honoring businesses that have remained an enhancing part of our community, and today we applaud Leopold's Ice Cream; and

WHEREAS, in 1919, Peter Leopold, along with his brothers George and Basil, founded Leopold's Ice Cream at the corner of Gwinnett and Habersham Streets in Savannah, and between 1920 and 1970, it had become "The" gathering place for all of Savannah, including famed lyricist Johnny Mercer, who grew up a block away; and

WHEREAS, what has grown from those humble beginnings is nothing short of remarkable. Leopold's Ice Cream has been graced with visitors from around the world eager to try their delicious ice cream made with the same secret family recipes that have been handed down through the generations; and

WHEREAS, Stratton Leopold, a famous movie producer and son of Peter Leopold, continues the legacy by operating Leopold's Ice Cream on Broughton Street. The popularity of Leopold's Ice Cream will travel further as it will be included in next year's release of Disney's film, "The Last Song", which is being filmed in Savannah and on Tybee Island.

NOW, THEREFORE, I, Pete Liakakis, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby congratulate:

LEOPOLD'S ICE CREAM

for ninety years of tasty memories in our community and express heartfelt appreciation for contributions they have made to many civic and charitable organizations that greatly benefit Chatham County and its citizens.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 14th day of August 2009.

Pete Liakakis, Chairman
Chatham County Commission

ATTEST:

Sybil E. Tillman, Clerk

Mr. Stratton Leopold said, thank you. Thank you so much, Mr. Chairman, thank you very much. I'd like to introduce, this is my wife, Mary, who is a muse here at the store, and Darryl Siddell, who is going to come forward right here, our General Manager, who's carrying on the tradition. You know, I wish my dad were here. I'm going to choke. It's an honor. It truly is, and it's a great pleasure I have in continuing this. I derive a huge amount of pleasure from it. I enjoy making movies, but I enjoy this a lot more. I enjoy being home, and we are doing some work, as Mr. Shay knows, over at Habersham and Gwinnett. So we will be working there and hopefully making ice cream there sooner rather than later. But thanks to you, Mr. Chairman, thanks to the Commission, thanks to Savannah, thanks to Chatham County. This is truly an honor.

Ms. Leopold said, and I just want to say that in the years that I've been with Stratton [Leopold], certainly in the years that we've been here and on Broughton Street, the one thing that rings very loud and true is that life is about simple things and we are very honored to be part of the simple things that are most memorable in life. So thank you all so very much.

Mr. Leopold said, thank you. Chairman Liakakis said, thank you. Stratton [Leopold], hold on just a minute.

Chairman Liakakis recognized Commissioner Shay.

Commissioner Shay said, we're very blessed in Savannah and Chatham County to have a very long history of innovation. The Oglethorpe Plan is world renown — the cotton gin was invented here and revolutionized agriculture, the transatlantic steamship, we figured out how to make pine trees into paper — that was a really big deal — Gulfstream jets, but I'm not sure that there's anything that compares to the new flavors of ice cream that we have discovered as a result of the Leopold family, and excellence in ice cream is something that is certainly every person on earth can enjoy. So if there's anybody out there who has not enjoyed Leopold's ice cream on planet earth, they need to find their way to you and enjoy those simple things that Mary [Leopold] was talking about.

Mr. Leopold said, thank you so much, Patrick [Shay]. We really appreciate it, and it's so much fun developing flavors, I must say. Commissioner Shay said, it must be. Mr. Leopold said, it really is. We get to eat a lot of ice cream. Thank you very much.

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VI. CHAIRMAN'S ITEMS

None.

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VII. COMMISSIONERS' ITEMS

None.

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CHATHAM AREA TRANSIT AUTHORITY

Chairman Liakakis recessed the meeting of the Chatham County Commission at 9:55 a.m., and the meeting reconvened as the Chatham Area Transit Authority.

Following the adjournment of the Chatham Area Transit Authority, at 12:15 p.m., the meeting of the Chatham County Commission was reconvened.

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

None.

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. TO REQUEST APPROVAL OF THE FOLLOWING BUDGET TRANSFERS AND AMENDMENTS FOR FY2009: 1) TRANSFER \$9,000 FROM BOARD OF ELECTIONS TO VOTER REGISTRATION IN THE GENERAL FUND M&O, 2) TRANSFER \$230,000 FROM TRANSFER OUT TO E911 FUND TO THE POLICE DEPARTMENT IN THE SPECIAL SERVICE DISTRICT FUND; FOR FY2010: 1) GENERAL FUND M&O, INCREASE TAX REVENUES \$1,920,850 AND INCREASE EXPENDITURES \$1,632,720 FOR CONTINGENCY AND \$288,130 ALLOWANCE FOR UNCOLLECTIBLE, 2) SPECIAL SERVICE DISTRICT, A) INCREASE TAX REVENUES \$292,610 AND INCREASE EXPENDITURES \$248,720 TO CONTINGENCY AND \$43,890 TO ALLOWANCE FOR UNCOLLECTIBLE, B) TRANSFER \$465,000 FROM CONTINGENCY TO TRANSFER OUT TO SOLID WASTE FUND, C) APPROPRIATE \$168,000 FUND BALANCE RESERVED FOR LAW ENFORCEMENT TO THE CAPITAL IMPROVEMENT PROGRAM FUND FOR POLICE VEHICLES, 3) SOLID WASTE FUND, DECREASE REVENUES FROM DRY TRASH FEES \$1,020,600, INCREASE REVENUES \$465,000 TRANSFER IN FROM SPECIAL SERVICE DISTRICT FUND AND \$200,000 UNRESTRICTED NET ASSETS, DECREASE EXPENDITURES \$350,000 IN CAPITAL OUTLAY AND \$5,600 IN OPERATING EXPENDITURES, 4) MULTIPLE GRANT FUND, INCREASE REVENUES AND EXPENDITURES A) \$25,281 FOR THE JUVENILE COURT FAMILY DEPENDENCY GRANT, B) \$39,522 FOR THE SUPERIOR COURT DRUG COURT GRANT, C) \$107,253 FOR THE BYRNE GRANT FOR POLICE VEHICLES, AND D) \$6,902,133 FOR TEN GRANTS CONTINUING FROM FY2009 AS SHOWN ON ATTACHMENT ONE, 5) CAPITAL IMPROVEMENT PROGRAM, INCREASE REVENUES AND EXPENDITURES \$168,000 TRANSFER FROM SPECIAL SERVICE DISTRICT FOR POLICE VEHICLES.

Chairman Liakakis said, we need a motion on the floor. Commissioner Farrell said, so moved. Commissioner Holmes said, second. Chairman Liakakis said, we have a motion on the floor and a second. Yes?

Commissioner Kicklighter said, question about the purchase of the seven vehicles and leasing 12 vehicles. In there later on in the agenda under 13-I, I believe it's later 13-I, we're voting to send like 37 vehicles to a scrap pile. Question I guess number one is are local governments allowed to cash in on this Cash for Clunkers deal the Federal Government has?

Assistant County Manager Monahan said, well, the — my initial answer would be no. It wouldn't make sense because it would have to come back as a tax rebate and we would not be eligible for tax rebate. The County would not be because we're tax exempt. It would do us no good. We don't file a federal income tax statement.

Commissioner Kicklighter asked, so the \$4,500 that somebody gets for Cash for Clunkers is not deductible when they buy a new vehicle? Assistant County Manager Monahan said, no. That actually goes back to the — it's deductible, but it goes back to the dealer. Commissioner Kicklighter asked, so why couldn't we —? Assistant County Manager Monahan said, I'll have to take a look at the program requirements. That's an interesting thought. Now the County acquires the police vehicle through a State contract, but I'll check that out. Commissioner Kicklighter said, take into account that we have 37 here. If only 20 of them were eligible times \$4,500, that's \$90,000 rather than — I don't know what they pay for scrap metal, but I'm sure it's a lot less than \$4,500, and — just a thought.

Chairman Liakakis said, one thing that — there was a conversation at one of the people that worked at a dealership said that was for the general public and not for a governmental agency.

Assistant County Manager Monahan said, I'm sure there's an exclusion but I will have to check and verify that, and I will send you out a memo to that effect. Commissioner Kicklighter said, thank you.

Chairman Liakakis said, okay. Alright —.

Commissioner Kicklighter asked, can we afford to postpone until we get a real — like a definite answer on those or is it something that has to be passed today, that section. The lease part I see is separate than the other part. Assistant County Manager Monahan said, this sets up the funding. This only sets up the funding so there would be opportunity should we need to make a change in strategy. Commissioner Kicklighter said, okay, alright. Thank you. I'll call for the question.

Chairman Liakakis said, there's a motion on the floor and a second. Let's go on the board. The motion carried unanimously. Chairman Liakakis said, the motion passes.

ACTION OF THE BOARD:

Commissioner Farrell moved that the Board approve the following budget transfers and amendments for FY2009: 1) transfer \$9,000 from Board of Elections to Voter Registration in the General Fund M&O, 2) transfer \$230,000 from Transfer Out to E911 Fund to the Police Department in the Special Service District Fund; *for FY2010:* 1) General Fund M&O, increase tax revenues \$1,920,850 and increase expenditures \$1,632,720 for Contingency and \$288,130 Allowance for Uncollectible, 2) Special Service District, a) increase tax revenues \$292,610 and increase expenditures \$248,720 to Contingency and \$43,890 to Allowance for Uncollectible, b) transfer \$465,000 from Contingency to Transfer Out to Solid Waste Fund, c) appropriate \$168,000 fund balance reserved for law enforcement to the Capital Improvement Program Fund for police vehicles, 3) Solid Waste Fund, decrease revenues from dry trash fees \$1,020,600, increase revenues \$465,000 transfer in from Special Service District Fund and \$200,000 unrestricted net assets, decrease expenditures \$350,000 in capital outlay and \$5,600 in operating expenditures, 4) Multiple Grant Fund, increase revenues and expenditures a) \$25,281 for the Juvenile Court Family Dependency grant, b) \$39,522 for the Superior Court Drug Court grant, c) \$107,253 for the Byrne Grant for police vehicles, and d) \$6,902,133 for ten grants continuing from FY2009 as shown on Attachment One, 5) Capital Improvement Program, increase revenues and expenditures \$168,000 transfer from Special Service District for police vehicles. Commissioner Holmes seconded the motion and it carried unanimously.

AGENDA ITEM: IX-1

AGENDA DATE: August 14, 2009

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: To request approval of the following budget transfers and amendments: for FY2009: 1) transfer \$9,000 from Board of Elections to Voter Registration in the General Fund M&O, 2) transfer \$230,000 from Transfer Out to E911 Fund to the Police Department in the Special Service District Fund; for FY2010: 1) General Fund M&O, increase tax revenues \$1,920,850 and increase expenditures \$1,632,720 for Contingency and \$288,130 Allowance for Uncollectible, 2) Special Service District, a) increase tax revenues \$292,610 and increase expenditures \$248,720 to Contingency and \$43,890 to Allowance for Uncollectible, b) transfer \$465,000 from Contingency to Transfer Out to Solid Waste Fund, c) appropriate \$168,000 fund balance reserved for law enforcement to the Capital Improvement Program Fund for police vehicles, 3) Solid Waste Fund, decrease revenues from dry trash fees \$1,020,600, increase revenues \$465,000 transfer in from Special Service District Fund and \$200,000 unrestricted net assets, decrease expenditures \$350,000 in capital outlay and \$5,600 in operating expenditures, 4) Multiple Grant Fund, increase revenues and expenditures a) \$25,281 for the Juvenile Court Family Dependency grant, b) \$39,522 for the Superior Court Drug Court grant, c) \$107,253 for the Byrne Grant for police vehicles, and d) \$6,902,133 for ten grants continuing from FY2009 as shown on Attachment One, 5) Capital

Improvement Program, increase revenues and expenditures \$168,000 transfer from Special Service District for police vehicles.

FACTS AND FINDINGS:

1. The Voter Registration department exceeded its budget in FY2009. This was the result of the volume of early voting. A transfer of \$9,000 from the Elections Board budget will restore the budget.
2. Expenditures for the Police department exceeded budget in FY2009. This was due to the year end reconciliation. Funds are available in the Transfer Out to E911 to restore the Police Budget. A transfer of \$230,000 is requested.
3. The Board of Commissioners adopted the tax year 2009 millage rates at their meeting held July 23, 2009. The net General M&O digest increased 1.6%. The revenue from the digest growth equals \$1,920,850. One of the areas of growth was in Personal Property which is subject to appeal. It is recommended that 15% of the resulting revenue (\$288,130) be appropriated in an allowance account pending appeals. The balance, \$1,632,720 will be appropriated in the General Fund M&O Contingency. A resolution is attached.
4. The net Special Service District digest increased 1.9%. The additional revenue equals \$292,610. As explained above, it is recommended that appropriations be increased \$43,890 in an allowance account, and \$248,720 in Contingency. A resolution is attached.
5. The Board of Commissioners approved a reduction in the dry trash collection fee at their meeting held July 23, 2009. This decreases revenue in the Solid Waste Fund \$1,020,600. The recommended strategy to balance the fund includes a transfer of \$465,000 from SSD Contingency to the Solid Waste Fund and appropriating \$200,000 of Solid Waste Fund net assets. Expenditures will be decreased \$350,000 in capital outlay, and \$5,600 in operating expenses.
6. The intergovernmental agreement for the police merger requires annual replacement of nineteen patrol vehicles. The adopted FY2010 budget did not appropriate funds for police vehicles from the Special Service District Fund. The Board of Commissioners approved an agreement between the City of Savannah and Chatham County, Garden City and Pooler for the 2009 Byrne Justice Assistance Grant Program at their meeting held May 22, 2009. The grant award will provide \$107,253 in non supplanting funds to lease twelve vehicles. A budget amendment to appropriate \$168,000 SSD fund balance reserved for law enforcement to transfer out to CIP will provide funds for the purchase of seven vehicles. Budget amendments to the Multiple Grant Fund and the Capital Improvement Program Fund are also required as described below.
7. Chatham County has been awarded grants of \$25,281 for the Juvenile Court Family Dependency Treatment Court, \$39,522 for the Superior Court Drug Court, and \$107,253 Byrne Memorial Justice Assistance funds for police vehicles. Chatham County also has ten grants continuing from FY2009 that total \$6,903,133. These are listed in Attachment One. A resolution to amend the fund for the new and continuing grants is attached.
8. The \$168,000 transfer from Special Service District to the Capital Improvement Program fund will require a budget amendment to the CIP fund. A resolution is attached.

FUNDING: Funds are available in the FY2009 Board of Elections and Transfer Out to E911 budgets for the transfers. The budget amendments will establish funding in the General Fund M&O, Special Service District, Solid Waste, Multiple Grant and Capital Improvement Program Funds in FY2010.

ALTERNATIVES:

- (1) That the Board approve the following:

GENERAL FUND M&O FY2009

Transfer \$9,000 from Board of Elections to Voter Registration.

SPECIAL SERVICE DISTRICT FUND FY2009

Transfer \$ 230,000 from Transfer Out to E911 to Police Department

GENERAL FUND M&O FY2010

Increase ad valorem tax revenues \$1,920,850 and increase expenditures \$1,632,720 for Contingency and \$288,130 Allowance for Uncollectible.

SPECIAL SERVICE DISTRICT FUND FY2010

- a) increase ad valorem tax revenues \$292,610 and increase expenditures \$248,720 to Contingency and \$43,890 to Allowance for Uncollectible,

- b) transfer \$465,000 from Contingency to Transfer Out to Solid Waste Fund,
- c) appropriate \$168,000 fund balance reserved for law enforcement to the Capital Improvement Program Fund for police vehicles.

SOLID WASTE ENTERPRISE FUND FY2010

- a) decrease revenues from dry trash fees \$1,020,600,
- b) increase revenues \$465,000 transfer in from Special Service District Fund and \$200,000 net assets,
- c) decrease expenditures \$350,000 in capital outlay and \$5,600 in operating expenditures.

MULTIPLE GRANT FUND FY2010

- a) increase revenues and expenditures \$25,281 for the Juvenile Court Family Dependency grant,
- b) increase revenues and expenditures \$39,522 for the Superior Court Drug Court grant,
- c) increase revenues and expenditures \$107,253 non supplanting funds for the Byrne Grant for police vehicles,
- d) increase revenues and expenditures \$6,902,133 for ten grants continuing from FY2009 as shown on Attachment One.

CAPITAL IMPROVEMENT PROGRAM FUND FY2010

Increase revenues and expenditures \$168,000 transfer from Special Service District for police vehicles.

(2) Amend or deny the request.

POLICY ANALYSIS: State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION: That the Board approve Alternative 1.

Prepared by: _____
Read DeHaven

Attachment One

FY2009 Grants carried forward to FY2010

<u>Grant</u>		<u>Amount</u>
Juvenile Court FY09 Work Program	2502600	\$2,361
SORT (Sexual Predator)	2503300	356,329
Elections Handicap/ADA	2501400	869
Wellness FY09	2501110	953
Wellness FY10	2501110	5,000
GEMA Hazard Mitigation	2501575	405,426
GEMA Public Works	2504100	1, 659,622
GEMA PSIC	2501535	4,347,124
DCA Restore Houston Baptist	2501110	5,000
GEMA K9 Training EOD	2503300	119,449
Total		\$6,902,133

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2. REQUEST BOARD APPROVE REQUEST OF METRO SAVANNAH BAPTIST CHURCH, INC., TO FORGIVE OR ABATE ANY 2007 TAXES PAID FOR PARCEL NUMBER 2-0063-02-014, 1012 EAST 36TH STREET.

Chairman Liakakis recognized Assistant County Manager Monahan.

Assistant County Manager Monahan said, yes sir. Pastor Morris Brown left. He was waiting patiently. This would allow an abatement of the 2007 taxes, actually a refund of the 2007 taxes. The church is a fairly new church and prior to 2008 it did not make the deadline in order to file in 2007, and this would return \$3,373 to the church.

Commissioner Odell asked, which staff recommends? Assistant County Manager Monahan said, yes sir. Commissioner Odell said, I make the motion. Commissioner Stone said, second. Commissioner Holmes said, second.

Chairman Liakakis said, we have a motion on the floor and a second to give the abatement. The motion carried unanimously. Chairman Liakakis said, the motion passes.

ACTION OF THE BOARD:

Commissioner Odell made a motion to approve the request of Metro Savannah Baptist Church, Inc., to forgive or abate any 2007 taxes paid for 1012 East 36th Street, Parcel Number 2-0063-03-014. Commissioners Stone and Holmes seconded the motion and it carried unanimously.

AGENDA ITEM: IX-2

AGENDA DATE: August 14, 2009

TO: Board of Commissioners

THRU: R.E. Abolt, County Manager

FROM: R. Jonathan Hart, County Attorney

ISSUE: To approve request of Metro Savannah Baptist Church, Inc. to forgive or abate any 2007 taxes paid for parcel number 2-0063-02-014, 1012 East 36th Street, Savannah, Georgia.

BACKGROUND:

This is a request by Metro Savannah Baptist Church, Inc. (Church) to forgive or abate taxes paid for tax year 2007, regarding parcel 2-0063-02-014, 1012 East 36th Street, in the amount of \$3,373.40. The subject parcel has been utilized as a church since November 19, 2006. The Church, pursuant to O.C.G.A. § 48-5-41, applied and for and was granted an exemption for the subject property in 2008. The Church did not apply in 2007.

FACTS & FINDINGS:

1. Metro Savannah Baptist Church, Inc. is a non-profit organization.
2. O.C.G.A. § 48-5-154 provides that the County governing authority shall have jurisdiction and the power to correct all errors in the digest, to order abatement or cancellation of taxes erroneously assessed and to make other adjustments in the digest of a similar nature and to reflect the same in the account as stated.

FUNDING:

Delinquent collections to be paid by Tax Commissioner.

POLICY ANALYSIS:

The Metro Savannah Baptist Church, Inc. is exempt from ad valorem property taxes. Any taxes that have been paid should be refunded, and an order and abatement of cancellation of taxes erroneously assessed and appropriate adjustment to the digest should be made.

ALTERNATIVES:

1. The Commission should authorize the refund of \$3,373.40 ad valorem taxes or order an abatement and cancellation of taxes erroneously assessed and to correct and adjust errors in the digest for tax year 2007.
2. The Commission should not authorize the refund of \$3,373.40 ad valorem taxes nor order an abatement and cancellation of taxes erroneously assessed and to correct and adjust errors in the digest for tax year 2007.

RECOMMENDATION:

Alternative 1.

RJH/dc
enclosures

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X. ACTION CALENDAR

(The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.)

Chairman Liakakis said, under Action Calendar, we have Items 1 through 13 and under 13 we have Items A through L. Are there any specific items under the Action Calendar, any the Commissioners would like to hold out. Commissioner Kicklighter said, 13-E. Chairman Liakakis said, 13-E. Any others. Commissioner Kicklighter said, actually not that one. Excuse me one second. I looked up the wrong number. 13-F as in Frank.

Chairman Liakakis said, okay. We need a motion on the floor to approve all items, 1 through 13 and under 13, A through L excluding 13-F.

Commissioner Thomas said, move for approval, Mr. Chairman. Commissioner Stone said, second.

Chairman Liakakis said, alright. We have a motion on the floor. Let's go on the board . The motion carried unanimously.

ACTION OF THE BOARD:

Commissioner Thomas moved to approve Items 1 through 13-L, except 13-A. Commissioner Stone seconded the motion and it carried unanimously.

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF JULY 23, 2009, AS MAILED.

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the minutes of the regular meeting of July 23, 2009. Commissioner Stone seconded the motion and it carried unanimously.

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2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD JULY 16 THROUGH AUGUST 5, 2009.

ACTION OF THE BOARD:

Commissioner Thomas moved to authorize the Finance Director to pay the claims against the County for the period July 16, 2009, through August 5, 2009, in the amount of \$9,114,823. Commissioner Stone seconded the motion and it carried unanimously.

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3. REQUEST FROM HUSSEY, GAY, BELL & DEYOUNG, ENGINEER FOR THE DEVELOPER, KONTER DEVELOPMENT, INC., FOR THE COUNTY TO END THE TWELVE MONTH WARRANTY PERIOD AND RELEASE THE FINANCIAL GUARANTEE FOR SALT CREEK LANDING, PHASE 3. [DISTRICT 7.]

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the request from Hussey, Gay, Bell & DeYoung, engineer for the developer, Konter Development, Inc., for the County to end the twelve-month warranty period and release the financial guarantee for Salt Creek Landing, Phase 3. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-3
AGENDA DATE: August 14, 2009

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: A. G. Bungard, P.E., County Engineer

ISSUE: To end the twelve month warranty period and release the financial guarantee for Salt Creek Landing Phase 3.

BACKGROUND: The engineer, Hussey, Gay, Bell & DeYoung, for the developer, Konter Development, Inc., requests that the County end the twelve month warranty period and release the financial guarantee for Salt Creek Landing, Phase 3.

FACTS AND FINDINGS:

1. Salt Creek Landing is a single-family residential community located on Cottonvale Road. This phase consists of 5 lots on 1.13 acres. Water and sanitary sewer have been accepted by Consolidated Utilities. Paving and drainage will be maintained by the Salt Creek Landing Homeowners Association.
2. The required site improvements are complete. They have been inspected and found to be satisfactory.
3. The developer has submitted a letter of credit issued by The Savannah Bank (LOC #266) in the amount of \$17, 628.00. This letter of credit will be returned upon approval by the Board to end the twelve month warranty period.

ALTERNATIVES:

1. To end the twelve month warranty period and release the financial guarantee for Salt Creek Landing, Phase 3.
2. Do not approve the request.

POLICY ANALYSIS: This action is consistent with the subdivision regulation regarding the creation of lots through plat recording and subdivision closeout.

RECOMMENDATION: That the Commissioners adopt Alternative No. 1.

District 7

PREPARED BY: Nathaniel Panther, P.E.

=====

4. **REQUEST BOARD APPROVE AN AMENDED RESOLUTION TO TRANSFER TO THE CITY OF SAVANNAH RIGHTS OF WAY ACQUIRED BY CHATHAM COUNTY TO CONSTRUCT PORTIONS OF BENTON BOULEVARD WITHIN THE CITY LIMITS OF THE CITY OF SAVANNAH.
[DISTRICT 7.]**

ACTION OF THE BOARD:

Commissioner Thomas moved to approve an amended resolution to transfer to the City of Savannah rights-of-way acquired by Chatham County to construct portions of Benton Boulevard within the city limits of the City of Savannah. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-4
AGENDA DATE: August 14, 2009

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: A. G. Bungard, P.E., County Engineer

ISSUE: To end the twelve month warranty period and release the financial guarantee for Salt Creek Landing Phase 3.

BACKGROUND: The engineer, Hussey, Gay, Bell & DeYoung, for the developer, Konter Development, Inc., requests that the County end the twelve month warranty period and release the financial guarantee for Salt Creek Landing, Phase 3.

FACTS AND FINDINGS:

- 1. Salt Creek Landing is a single-family residential community located on Cottonvale Road. This phase consists of 5 lots on 1.13 acres. Water and sanitary sewer have been accepted by Consolidated Utilities. Paving and drainage will be maintained by the Salt Creek Landing Homeowners Association.
- 2. The required site improvements are complete. They have been inspected and found to be satisfactory.
- 3. The developer has submitted a letter of credit issued by The Savannah Bank (LOC #266) in the amount of \$17, 628.00. This letter of credit will be returned upon approval by the Board to end the twelve month warranty period.

ALTERNATIVES:

- 1. To end the twelve month warranty period and release the financial guarantee for Salt Creek Landing, Phase 3.
- 2. Do not approve the request.

POLICY ANALYSIS: This action is consistent with the subdivision regulation regarding the creation of lots through plat recording and subdivision closeout.

RECOMMENDATION: That the Commissioners adopt Alternative No. 1.

District 7

PREPARED BY: Nathaniel Panther, P.E.

STATE OF GEORGIA

COUNTY OF CHATHAM

RESOLUTION

WHEREAS, Chatham County has improved and/or widened certain rights-of-way for the purpose of streets and roads within the City limits of the City of Savannah and,

WHEREAS, Chatham County has acquired the appropriate rights-of-way for the widening of said streets or roads or the creation of new streets and roads within the City limits of the City of Savannah and,

WHEREAS, Chatham County desires to transfer to the City of Savannah the rights-of-way and such improvements to the City of Savannah and,

WHEREAS, the City of Savannah wishes to accept the rights-of-way for said streets or roads that are within the City limits of the City of Savannah.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Chatham County does hereby grant, convey and transfer to the City of Savannah all those certain parcels of land within the required rights-of-way limits of those streets and road improvements described on Exhibit A attached hereto and made a part hereof.

This the _____ day of _____, 2009.

BOARD OF COMMISSIONERS

Witness

BY _____
Chairman

Notary Public

Attest _____
Clerk

APPROVED AND ACCEPTED
this _____ day of _____, 2009

THE MAYOR AND ALDERMEN OF
THE CITY OF SAVANNAH, GEORGIA

BY _____
Mayor

Attest _____
Clerk of Council

EXHIBIT A

DESCRIPTION OF PARCELS OF LAND WITHIN THE REQUIRED RIGHTS OF WAY FOR CERTAIN STREET AND ROAD IMPROVEMENTS MADE BY COUNTY OF CHATHAM, WITHIN THE CITY LIMITS OF THE CITY OF SAVANNAH, STATE OF GEORGIA, SAID ROAD PROJECTS AND A MORE PARTICULAR DESCRIPTION FOR SAID PARCELS BEING SHOWN ON THE OFFICIAL RIGHTS OF WAY MAPS PREPARED BY CHATHAM COUNTY, FOR THE PROJECT SHOWN HEREINBELOW WHICH MAPS ARE MADE A PART HEREOF BY REFERENCE.

Benton Boulevard: All those certain parcels of land acquired by Chatham County within the required right of way for Benton Boulevard, including rights of access to said Boulevard which the City of Savannah agrees to enforce and maintain in the manner and location in which said access rights were acquired and in accordance with and as specified by the final right of way plans for said Project, beginning 800 feet south of Jimmy DeLoach Parkway and ending approximately 1.25 miles north at the end of Benton Boulevard at its intersection with Highlands Boulevard.

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- 5. REQUEST BOARD APPROVAL FOR A WATER SYSTEM INTER-CONNECTION AGREEMENT WITH CHATHAM WATER COMPANY CORPORATION TO PROVIDE AN EMERGENCY BACKUP WATER SOURCE FOR THEIR CUSTOMERS ON WATER SYSTEMS ADJACENT TO THE COUNTY'S MONTGOMERY WATER SYSTEM (BEAULIEU VILLAGE AND THE WHITEFIELD PARK COMMUNITY). [DISTRICT 1.]**

ACTION OF THE BOARD:

Commissioner Thomas moved to approve a Water System Inter-Connection Agreement with Chatham Water Company Corporation to provide an emergency backup water source for their customers on water systems adjacent to the County's Montgomery Water System (Beaulieu Village and the Whitefield Park Community). Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-5
AGENDA DATE: August 14, 2009

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Robert W. Drewry, Director of Public Works and Park Services

Issue: Request Board approval for a Water System Inter-Connection Agreement with Chatham Water Company Corporation.

Background: Chatham Water Company owns and operates the Beaulieu Village and the Whitefield Park community water systems adjacent to he County's Montgomery water system. Chatham Water Company has approached the County about providing a back up water source in order to provide water to their customers in the event of an emergency situation.

Facts and Findings:

1. The County has similar agreements with the City of Savannah and the City of Pooler to provide back up water sources to various County water systems including the Montgomery water system.
2. A agreement has been drafted to allow the inter-connection between the County's system and Chatham Water Company's system. In general, Chatham Water Company will install the connection at their expense and only open the inter-connection during emergency situations at the County's approval. If the inter-connection is ever activated, the Chatham Water Company will be billed for the usage.
3. The County Attorney has reviewed the agreement and found it acceptable.

Funding: Not Applicable

Policy Analysis: Inter-connections among community water systems is a common practice.

Alternatives:

1. Board approval for a Water System Inter-Connection Agreement with Chatham Water Company Corporation.
2. Not to approve the agreement.

Recommendations: Board approve Alternative #1.

District 1

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6. REQUEST BOARD APPROVE THE RETIREMENT AND SALE OF CHATHAM COUNTY SHERIFF'S OFFICE DRUG CANINE, CPL. BEN, TO HIS HANDLER ADV. DEPUTY JASON HARWOOD, FOR ADV. DEPUTY HARWOOD TO CARE FOR CPL. BEN FOR THE REMAINDER OF HIS LIFE.

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the retirement and sale of Chatham County Sheriff's Office Drug Canine, Cpl. Ben, to his handler, Adv. Deputy Jason Harwood, for Adv. Deputy Harwood to care for Cpl. Ben for the remainder of his life. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-6
AGENDA DATE: August 14, 2009

TO: Honorable Chatham County Commissioners

FROM: Sheriff Al St Lawrence

THROUGH: Russ Abolt, County Manager

ISSUE:

Whether or not to approve the retirement and sale of Chatham County Sheriff's Office drug canine, Cpl. Ben, to his handler Adv. Deputy Jason Harwood. For Adv. Deputy Jason Harwood to care for Cpl. Ben for the remainder of his live.

BACKGROUND:

Cpl. Ben is a 9-year-old German Shepherd and has been in service to our community since October 2002 as a narcotic sniffing canine. He is showing signs of declining health and motivation for work. Cpl. Ben has lived with Adv. Deputy Jason Harwood for his entire service to Chatham County.

(Note: The average work expectancy for a working canine is eight to ten years. Life expectancy to 12 years.)

FUNDING:

The Chatham County Sheriff's Department is presently providing funding for Cpl. Ben food and health care. If ALTERNATIVE ONE is adopted, Adv. Deputy Jason Harwood will assume those costs.

ALTERNATIVES:

1. Approve the retirement and sale of Cpl. Ben to Adv. Deputy Harwood for the purchase price of one dollar.
2. Retire Cpl. Ben retain ownership and allow him to live with Adv. Deputy Jason Harwood at county expense. This alternative would require that Chatham County shoulder the burden of any possible liability.
3. Euthanasia is an alternative; however, we feel that such an action is not necessary.

POLICY ANALYSIS:

The Chatham County Sheriff's Office, with Board approval, has retired and sold working canines to their handlers in the past, when said working canines were determined by the handler and veterinarian to be unable to perform their duties.

RECOMMENDATION:

That the Chatham County Commissioners adopt ALTERNATIVE ONE. We feel that this alternative is in the best interest of Chatham County, the Sheriff's Office, and Cpl. Ben. We wish for Cpl. Ben to have the best possible environment for his remaining years.

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7. REQUEST BOARD ADOPT A PROGRAM FOR IDENTITY THEFT PREVENTION TO MEET THE REQUIREMENTS OF THE FEDERAL TRADE COMMISSION FOR THE RED FLAGS RULE.

ACTION OF THE BOARD:

Commissioner Thomas moved to adopt a program for identity theft prevention to meet the requirements of the Federal Trade Commission for the Red Flags Rule. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: IX-7
AGENDA DATE: August 14, 2009

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE:

To adopt a program for identity theft prevention to meet the requirements of the Federal Trade Commission for the Red Flags Rule.

BACKGROUND:

The Federal Trade Commission implemented the Red Flags Rule which requires organizations to have a written Identity Theft Prevention Program designed to help detect and prevent identity theft. Because of the County's Water and Sewer customers, the County meets the definition of a creditor with covered accounts.

FACTS AND FINDINGS:

1. The Federal Trade Commission requires that organizations qualifying as a creditor adopt programs to protect against identity theft. The FTC term for these programs is "Red Flags Rule". Formal Board approval of the Rule is required.

2. Under the Red Flags Rule, a four-step process needs to be developed and implemented – identify relevant red flags, detect red flags, prevent and mitigate identity theft, and update the program.
3. The program would apply to County Water and Sewer customers.
4. A copy of the proposed program has been forwarded to the County Attorney for review.

FUNDING:

N/A

POLICY ANALYSIS:

Prudent fiscal policy prescribes that customer data should be protected and that safeguards against identity theft should be implemented.

ALTERNATIVES:

1. Adopt the Identity Theft Prevention Program to meet the requirements of the Federal Trade Commission for the Red Flags Rule.
2. Provide the Finance Department with other guidance.

RECOMMENDATION:

That the Board follow Alternative 1.

Chatham County Water and Sewer

Identity Theft Prevention Program

4. PROGRAM ADOPTION

Chatham County ("County") developed this Identity Theft Prevention Program ("Program") pursuant to the Federal Trade Commission's Red Flags Rule ("Rule"), which implements Sections 114 and 315 of the Fair and Accurate Credit Transactions Act of 2003. This Program was developed with the oversight and approval of the County Board of Commissioners and the County's Finance Director. After consideration of the size and complexity of the County's operations and account systems, and the nature and scope of the County's activities, the County Board of Commissioners determined that this Program was appropriate for the County, and therefore approved the adoption of this Program on the ____ day of _____, 2009.

II. PROGRAM PURPOSE AND DEFINITIONS

A. Fulfilling requirements of the Red Flags Rule

Under the Red Flags Rule, every financial institution and creditor is required to establish an identity theft prevention program tailored to its size, complexity and the nature of its operation. Since Chatham County invoices its Water & Sewer customers after the services are rendered, the County meets the definition of a creditor with covered accounts. Due to the nature of the utility covered accounts, the county has determined that there is a low risk of identity theft occurring. The identity theft prevention program must contain reasonable policies and procedures to:

1. Identify relevant Red Flags as defined in the Rule and this Program for new and existing covered accounts and incorporate those Red Flags into the Program;
2. Detect Red Flags that have been incorporated into the Program;
3. Respond appropriately to any Red Flags that are detected to prevent and mitigate identity theft; and
4. Update the Program periodically to reflect changes in risks to customers or to the safety and soundness of the County from identity theft.

B. Red Flags Rule definitions used in this Program

For the purposes of this Program, the following definitions apply:

1. Account. "Account" means a continuing relationship established by a person with a creditor to obtain a product or service for personal, family, household or business purposes.
2. Covered Account. A "covered account" means:
 - a. Any account the County offers or maintains primarily for personal, family or household purposes, that involves multiple payments or transactions; and
 - b. Any other account the County offers or maintains for which there is a reasonably foreseeable risk to customers or to the safety and soundness of the County from Identity Theft.
3. Credit. "Credit" means the right granted by a creditor to a debtor to defer payment of debt or to incur debts and defer its payment or to purchase property or services and defer payment therefore.
4. Creditor. "Creditor" means a person or entity that arranges for the extension, renewal or continuation of credit, including the County.
5. Customer. A "customer" means a person or business entity that has a covered account with the County.
6. Identifying Information. "Identifying information" means any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including name, address, telephone number, social security number, date of birth, government issued driver's license or identification number, alien registration number, government passport number, employer or taxpayer identification number or unique electronic identification number.
7. Identity Theft. "Identity Theft" means fraud committed using the identifying information of another person.
8. Red Flag. A "Red Flag" means a pattern, practice, or specific activity that indicates the possible existence of Identity Theft.
9. Service Provider. "Service provider" means a person or business entity that provides a service directly to the County relating to or connection with a covered account.

II. IDENTIFICATION OF RED FLAGS.

In order to identify relevant Red Flags, the County shall review and consider the types of covered accounts that it offers and maintains, the methods it provides to open covered accounts, the methods it provides to access its covered accounts, and its previous experiences with Identity Theft. The County identifies the following Red Flags, in each of the listed categories:

A. Suspicious Documents

Red Flags

1. Identification document or card that appears to be forged, altered or inauthentic;
2. Identification document or card on which a person's photograph or physical description is not consistent with the person presenting the document;
3. Identification card information is inconsistent with the documents provided by the applicant or customer (for instance, an applicant is not listed as owner on deed or closing papers or on lease).

B. Suspicious Personal Identifying Information

Red Flags

1. Identifying information presented that is inconsistent with other information the customer provides (such as inconsistent birth dates);
2. Identifying information presented that is inconsistent with other sources of information (for instance, an address not matching an address on a driver's license);
3. Identifying information presented that is consistent with fraudulent activity (such as an invalid phone number or fictitious billing address);
4. Identifying information which is not consistent with the information that is on file for the customer.

C. Suspicious Account Activity or Unusual Use of AccountRed Flags

1. Change of address for an account followed by a request to change the account holder's name;
2. Payments stop on an otherwise consistently up-to-date account;
3. Account used in a way that is not consistent with prior use (such as very high activity);
4. Mail sent to the account holder is repeatedly returned as undeliverable;
5. Notice to the County that a customer is not receiving mail sent by the County;
6. Notice to the County that an account has unauthorized activity;
7. Breach in the County's computer system security; and
8. Unauthorized access to or use of customer account information.

D. Alerts from OthersRed Flag

1. Notice to the County from a customer, a victim of identity theft, a law enforcement authority or other person that someone has opened or is maintaining a fraudulent account for a person engaged in Identity Theft.

IV. DETECTING RED FLAGS.**A. New Accounts**

In order to detect any of the Red Flags identified above associated with the opening of a new account, County personnel will take the following steps to obtain and verify the identity of the person opening the account:

Detect Red Flags

1. Require certain identifying information such as name, date of birth, residential or business address, principal place of business for an entity, driver's license or other identification;
2. Verify the customer's identity (for instance, review a driver's license or other identification card);
3. Review documentation showing the existence of a business entity and existence of residency; and
4. Independently contact the customer.

B. Existing Accounts

In order to detect any of the Red Flags identified above for an existing account, County personnel will take the following steps to monitor transactions with an account:

Detect Red Flags

1. Verify the identification of customers if they request information (in person, via telephone, via facsimile, via email); and
2. Verify the validity of requests to change billing addresses.

V. PREVENTING AND MITIGATING IDENTITY THEFT**A. Prevent and Mitigate Identity Theft**

In the event County personnel detect any identified Red Flags, such personnel shall take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

1. Monitor a suspected covered account for evidence of Identity Theft;
2. Contact the customers as needed with the covered account;
3. Not open a new covered account;
4. Close an existing covered account;
5. Notify the Finance Director for determination of the appropriate step(s) to take;
6. Notify law enforcement; or
7. Determine that no response is warranted under the particular circumstances.

B. Protect Customer Identifying Information

In order to further prevent the likelihood of Identity Theft occurring with respect to County accounts, the County shall take the following steps with respect to its internal operating procedures to protect customer identifying information:

1. Secure the County website but provide clear notice that the website is not secure;
2. Undertake complete and secure destruction of paper documents and computer files containing customer information;
3. Make office computers password protected and provide that computer screens lock after a set period of time;
4. Keep offices clear of papers containing customer identifying information;
5. Maintain computer virus protection up to date; and
6. Require and keep only the kinds of customer information that are necessary for County purposes.

VI. PROGRAM UPDATES

The Program will be periodically reviewed and updated to reflect changes in risks to customers and to the safety and soundness of the County from Identity Theft. The Finance Director shall at least annually consider the County's experiences with Identity Theft, changes in Identity Theft methods, changes in Identity Theft detection and prevention methods, changes in types of accounts the County maintains and changes in the County's business arrangements with other entities and service providers. After considering these factors, the Finance Director shall determine whether changes to the Program, including the listing of Red Flags, are warranted. If warranted, the Finance Director shall update and implement the revised Program. Recommended changes will be presented to the County Board of Commissioners for review and approval.

VII. PROGRAM ADMINISTRATION**A. Oversight**

The Finance Director shall be responsible for developing, implementing and updating the Program. The Finance Director may designate staff for developing, implementing and updating the Program.

The Finance Director shall be responsible for the Program administration, for appropriate training of County staff on the Program, for reviewing any staff reports regarding the detection of Red Flags and the steps for preventing and mitigating Identity Theft, determining which steps of prevention and mitigation should be taken in particular circumstances and considering periodic changes to the Program.

B. Staff Training and Reports

County staff responsible for implementing the Program shall be trained either by or under the direction of the Finance Director in the detection of Red Flags, and the responsive steps to be taken when a Red Flag is detected. The Program may also require staff to provide reports on incidents of Identity Theft, the County's compliance with the Program and the effectiveness of the Program.

C. Service Provider Arrangements

In the event the County engages a service provider to perform an activity in connection with one or more covered accounts, the County shall take measures to ensure that the service provider performs its activity in accordance with reasonable policies and procedures designed to detect, prevent, and mitigate the risk of Identity Theft.

D. Customer Identifying Information and Public Disclosure

The identifying information of County customers with covered accounts shall be kept confidential and shall be exempt from public disclosure to the maximum extent authorized by law. The County Board of Commissioners also finds and determines that public disclosure of the County's specific practices to identify, detect, prevent and mitigate identify theft may compromise the effectiveness of such practices and hereby directs that, under the Program, knowledge of such specific practices shall be limited to the Finance Director, and those County employees and service providers who need to be aware of such practices for the purpose of preventing Identity Theft.

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8. **REQUEST BOARD APPROVAL FOR THE CHAIRMAN TO SIGN THE FY 2010 SERVICE CONTRACT BETWEEN THE CHATHAM COUNTY SUPERIOR COURT/SAVANNAH-CHATHAM COUNTY DRUG COURT AND THE STATE OF GEORGIA, DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL DISABILITIES (DBHDD). THE FY 2010 CONTRACT SETS FORTH THAT THE DBHDD WILL PROVIDE \$194,750 TO SUPPORT THE SAVANNAH-CHATHAM COUNTY DRUG COURT.**

ACTION OF THE BOARD:

Commissioner Thomas moved to authorize the Chairman to sign the FY2010 Service Contract between the Chatham County Superior Court/Savannah-Chatham County Drug Court and the State of Georgia, Department of Behavioral Health and Developmental Disabilities (DBHDD), with the DBHDD providing \$194,750 to support the Savannah-Chatham County Drug Court. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: IX-8
AGENDA DATE: August 14, 2009

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Shawn L. Amacher, Superior Court Administrator

Issue: To request that the Board of Commissioners approve and that the Chairman sign and execute the FY 2010 Service Contract between the Chatham County Superior Court/Savannah-Chatham County Drug Court and the State of Georgia, Department of Behavioral Health and Development Disabilities ('DBHDD'), contract number 441-93-1035AAU.

Background: In prior years, the Commission has approved and the Chairman has signed similar contracts between the Drug Court and the Department of Human Resources' ('DHR') Division of Mental Health, Developmental Disabilities, and Addictive Diseases ('MHDDAD'). That Division was recently reorganized into a new Department, i.e., the Department of Behavioral Health and Developmental Disabilities. The FY 2009 DHR/MHDDAD contract set forth that the DHR would provide \$205,000 to support the Savannah-Chatham County Drug Court. The FY 2010 contract sets forth that the DBHDD will provide \$194,750 to support the Savannah-Chatham County Drug Court.

Facts and Findings

- 1) Chatham County will serve as the fiscal agent for the \$194,750 being made available by the DBHDD as per the terms of the FY 2010 contract. The facts will be utilized by the Drug Court to fund substance abuse treatment for Drug Court participants.
- 2) We are asking for the Commission to approve the Drug Court's participation in the FY2010 DBHDD contract and for the Chairman to sign and execute the contract, which the Court Administrator's Office received from the DBHDD on August 6, 2009.

Funding: No Chatham County funding is required.

Alternatives:

- 1) That the Board approve and the Chairman sign the DBHDD's FY 2010 contract.
- 2) That the Board not approve the DBHDD's FY 2010 contract.

Policy Analysis: In the past, the Board has accepted funding which assisted in defraying the cost of substance abuse treatment services.

Recommendation: That the Board approve Alternative 1.

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9. **REQUEST FOR APPROVAL OF NEW BEER AND WINE POURING LICENSE FOR 2009. PETITIONER: HARRY S. DONG, D/B/A TOKYO JAPAN, LLC, LOCATED AT 11 GATEWAY BOULEVARD SOUTH, SUITE 7, 31419. [DISTRICT 7.]**

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the petition of Harry S. Dong, d/b/a Tokyo Japan, LLC, located at 11 Gateway Boulevard South, Suite 7, 31419, for a new beer and wine pouring license for 2009. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: IX-9
AGENDA DATE: August 14, 2009

TO: BOARD OF COMMISSIONERS

THROUGH: R.E. ABOLT, COUNTY MANAGER

FROM: GREGORI S. ANDERSON, DIRECTOR OF BUILDING SAFETY AND
 REGULATORY SERVICES
 WILLIE LOVETT, INTERIM POLICE CHIEF

ISSUE

Request for approval of new beer and wine pouring license for 2009, Harry S. Dong, d/b/a Tokyo Japan, LLC, located at 11 Gateway Blvd South, Suite 7, Savannah, GA 31419.

BACKGROUND

Mr. Dong requests approval for new beer and wine license in connection with a new restaurant. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance.

FACTS AND FINDINGS

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Regulatory Services. The County Fire Marshal inspected the site for compliance with the commercial kitchen requirements and approved the facility. Photographic information has been placed within the file.
3. This application is in compliance with all requirements.
4. The applicant has been notified of the hearing date and time.

RECOMMENDATION

The Savannah-Chatham Metropolitan Police Department and Building Safety and Regulatory Services recommend approval.

District 7

We verify that the attached report and attachments are complete and correct as to form.

 Gregori S. Anderson, CBO

 Assistant Chief Willie Lovett

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10. REQUEST FOR APPROVAL OF NEW BEER, WINE AND LIQUOR POURING LICENSE FOR 2009. PETITIONER: WILMA LEA WEAVER, D/B/A ISLAND SPORTS BAR & GRILL, LOCATED AT 348 JOHNNY MERCER BOULEVARD, 31410. [DISTRICT 4.]

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the petition of Wilma Lea Weaver, d/b/a Island Sports Bar & Grill, located at 348 Johnny Mercer Boulevard, 31410, for a new beer, wine and liquor pouring license for 2009. Commissioner Stone seconded the motion and it carried unanimously.

**AGENDA ITEM: IX-10
AGENDA DATE: August 14, 2009**

TO: BOARD OF COMMISSIONERS
THROUGH: R.E. ABOLT, COUNTY MANAGER
FROM: GREGORI S. ANDERSON, DIRECTOR OF BUILDING SAFETY
AND REGULATORY SERVICES
WILLIE LOVETT, INTERIM POLICE CHIEF

ISSUE
Request for approval of new beer, wine and liquor pouring license and Sunday sales of beer and wine pouring license for 2009, Wilma Lea Weaver d/b/a Island Sports Bar & Grill located at 348 Johnny Mercer Blvd, Savannah, GA 31410.

BACKGROUND
Ms. Weaver requests approval for new beer, wine and liquor pouring license and Sunday sales of beer and wine and liquor license in connection with a new restaurant. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance.

- FACTS AND FINDINGS
1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
 2. The returned application was reviewed by Regulatory Services. The County Fire Marshal inspected the site for compliance and approved the facility.
 3. This application is in compliance with all requirements.
 4. The applicant has been notified of the hearing date and time.

RECOMMENDATION
The Savannah-Chatham Metropolitan Police Department and Building Safety and Regulatory Services recommend approval.

District 4

We verify that the attached report and attachments are complete and correct as to form.

Gregori S. Anderson, CBO

Assistant Chief Willie Lovett

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11. **REQUEST FOR RENEWAL OF SUNDAY SALES OF BEER, WINE AND LIQUOR POURING LICENSE FOR 2009. PETITIONER: BELINDA F. FLANIGAN, D/B/A THE CRAB SHACK AT CHIMNEY CREEK, LOCATED AT 40-A ESTILL HAMMOCK ROAD, TYBEE, 31328.
[DISTRICT 4.]**

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the petition of Belinda F. Flanigan, d/b/a The Crab Shack at Chimney Creek, located at 40-A Estill Hammock Road, Tybee, 31328, for renewal of Sunday sales of beer, wine and liquor pouring license for 2009. Commissioner Stone seconded the motion and it carried unanimously.

**AGENDA ITEM: IX-11
AGENDA DATE: August 14, 2009**

TO: BOARD OF COMMISSIONERS

THROUGH: R.E. ABOLT, COUNTY MANAGER

FROM: GREGORI S. ANDERSON, DIRECTOR OF BUILDING SAFETY AND
REGULATORY SERVICES
WILLIE LOVETT, INTERIM POLICE CHIEF

ISSUE

Request for renewal of Sunday sales of beer, wine and liquor pouring license for 2009, Belinda F. Flanigan, d/b/a The Crab Shack at Chimney Creek, located at 40-A Estill Hammock Road.

BACKGROUND

Ms. Flanigan requests approval for renewal of Sunday sales of beer, wine and liquor pouring license in connection with an existing restaurant. The business at this location meets the requirements of the Chatham County Alcoholic Beverage and Sunday Sales Ordinance.

FACTS AND FINDINGS

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Regulatory Services. The County Fire Marshal inspected the site for compliance with the commercial kitchen requirements and approved the facility.
3. This application is in compliance with all requirements.
4. The applicant has been notified in writing of the date and time of the hearing.

RECOMMENDATION

The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 4

We verify that the attached report and attachments are complete and correct as to form.

Gregori S. Anderson, CBO

Assistant Chief Willie Lovett

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12. REQUEST BOARD APPROVE WATER AND SEWER AGREEMENT WITH THE CITY OF SAVANNAH FOR THE ANIMAL CONTROL SHELTER.

ACTION OF THE BOARD:

Commissioner Thomas moved to approve a Water and Sewer Agreement with the City of Savannah for the Animal Control Shelter. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-12

AGENDA DATE: August 14, 2009

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Patrick Monahan, Asst. County Manager

ISSUE:

To approve an agreement with the City of Savannah to provide water and sewer service for the Animal Control Shelter.

BACKGROUND:

The City of Savannah's providing water and sewer service to the new Animal Control Shelter on Sallie Mood Drive will require Chatham County to enter into an agreement. With these types of projects, Chatham County serves as the developer.

FACTS & FINDINGS:

1. Under the basic terms of the agreement, the County would develop the system, dedicate it to the City of Savannah and become a customer. This will require the County to pay connection fees the same as any water and sewer customer and then pay for usage based on actual consumption.

2. The Agreement remains usual and customary for any customer of City and water and sewer services. The one unusual aspect will be the Animal Control Shelter's use of a grinder pump, which will ensure a sanitary site and eliminate much of the odor as experienced at the current shelter.

3. While the actual connection will not take place until early 2010, the agreement remains necessary as part of the City's approval process for new connections.

FUNDING:

Project funding remains available to cover this expense. Based on preliminary calculations, cost should not exceed \$20,000 for the connection fee and meter fee.

ALTERNATIVES:

1. That the Board authorize the Chairman to execute the proposed water and sewer agreement with the City of Savannah for the Animal Control Shelter.

2. That the Board delay approval until resolution of all issues and the agreement returns to the Board in final form.

POLICY ANALYSIS:

Approval of the water and sewer agreement remains consistent with the Board's goal of constructing the new Animal Control Shelter. The charges remain usual and customary for any customer of City water and sewer services.

RECOMMENDATIONS:

That the Board adopt Alternative 1.

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13. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.).

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Purchase and installation of fiber and coaxial cabling for the main building at Charlie Brooks Park and the Drop-off Center at Wilmington Island	Public Works and Park Services	Comcast	\$10,500	Solid Waste Restricted
B. Annual maintenance and software support for the Property Tax Collection program	Tax Commissioner	VisiCraft/ Manatron (Sole Source)	\$47,078	General Fund/M&O - Tax Commissioner
C. Construction contract for the Beaulieu Avenue drainage improvements project	Engineering	A.D. Williams Construction Co., Inc.	\$28,000	SPLOST (2003-2008) - Shipyard/Beaulieu project
D. Construction contract for the Ogeechee Farms Phase II drainage improvements project	Engineering	Sitework Construction, LLC	\$237,867	SPLOST (1998-2003) - Ogeechee Farms project
E. Confirmation of the emergency purchase and installation of one (1) 20 ton HVAC unit at the Oglethorpe Mall branch library	Library	Erickson Associates, Inc.	\$10,500	General Fund/M&O - Reimbursable Expenses - Library
F. Extend the rental for six (6) months for a portable 250kw generator	Special Projects	Cummins Power South, LLC	\$2,806 month	SPLOST (2003-2008) - Courthouse Construction
G. Remove and replace 1,200 linear feet of concrete sidewalk in the Lions Gate Community Subdivision	Public Works and Park Services	Savannah Paving Company, Inc.	\$16,800	CIP - Public Works
H. Construction contract for the upgrade and repairs to the Winterberry pump station	Public Works and Park Services	Southern Champion Construction, Inc.	\$134,822	Water and Sewer Fund
I. Declare vehicles as unserviceable surplus and approval to sell at a public auction or to dispose as scrap material	Fleet Operations	N/A	N/A	Revenue Producing
J. Task Order contracts for geo-technical, surveying and environmental services	Engineering	<ul style="list-style-type: none"> •Thomas & Hutton •McGee Partners, Inc. •Wright Padgett Christopher, Inc. •Wilbur Smith Associates •Wolverton and Associates •Arrowood Environmental, Inc. •Moffatt & Nichol, Inc. •Building & Earth Sciences, Inc. •L. Robert Kimball and Associates 	<ul style="list-style-type: none"> NTE \$250,000 NTE \$250,000 NTE \$100,000 NTE \$250,000 NTE \$250,000 NTE \$100,000 NTE \$100,000 NTE \$100,000 NTE \$100,000 	<ul style="list-style-type: none"> •SPLOST - (1985-1993) (1993-1998), (1998-2003), (2003-2008), (2008-2014) •CIP •Land Bank
K. Task Order contracts to provide equipment and services for various County capital projects	Engineering	<ul style="list-style-type: none"> •T Clearing •B & D Clearing •Thompson Pavement Marking, Inc. •Hoffman Electric Company •Sandhill ALS Construction (MBE) 	<ul style="list-style-type: none"> NTE \$250,000 NTE \$150,000 NTE \$150,000 NTE \$250,000 NTE \$250,000 	<ul style="list-style-type: none"> •SPLOST - (1985-1993) (1993-1998), (1998-2003), (2003-2008), (2008-2014) •CIP •Land Bank

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
L. Contract for the Chatham County Records Facility - Phase I	Special Projects	Choate Construction Co., Inc.	\$2,729,800	SPLOST (2003-2008) - Courthouse Construction

As to Items 13-A thru 13-L, except Item 13-F:

Commissioner Thomas moved to approve Items 13-A through 13-L, except Item 13-F. Commissioner Stone seconded the motion and it carried unanimously.

As to Items 13-F:

Chairman Liakakis said, go ahead, Dean [Kicklighter].

Commissioner Kicklighter said, thank you. I believe it was Commissioner Odell who earlier stated the need for us not to duplicate services within the governments here, and basically we're like one large family with all these County departments. We have on this item here a request to rent for six months a portable 250 kilowatt generator for \$2,806 a month, totaling \$16,836, and I remember in the past us approving to buy some generators in the past, and I wonder if any of them out there actually could just be loaned to this department rather than us paying \$17,000.

Assistant County Manager Monahan said, this is the primary backup for the courthouse and the Chairman has already chastised us about continuing to lease. One of the drawbacks in the delay of courthouse projects is because we do not know where we can locate the generator yet, so we've had to continue with the portable until we can put the permanent one in. This will be the last lease period though.

Commissioner Kicklighter said, but my question, Pat [Monahan], is do we have one out there at one of our other departments that could be borrowed at this point? Assistant County Manager Monahan said, it would have to be there permanently. Commissioner Kicklighter said, no, I'm saying until we locate —. In other words, this is a six-month lease. Assistant County Manager Monahan said, yes. Commissioner Kicklighter asked, do we have one that they can borrow from another department for six months and then — until we buy the one that's supposed to be their permanently? Assistant County Manager Monahan said, I will check but this is a heavy duty, probably the heaviest duty of all the required backup generators because we're talking about the entire courthouse. Commissioner Kicklighter said, well, that's fine, I just wanted to —. Assistant County Manager Monahan said, this is the one that you can't go to Home Depot and buy in other words. Commissioner Kicklighter said, sure.

Chairman Liakakis said, do this for us, Pat [Monahan]. Assistant County Manager Monahan said, I will check and get back with you. Chairman Liakakis said, here's what I'd like for you to do. Of course, we can approve this today, but we can always amend it, is I'd like for you to come back and give us the cost factor for one of these generators. I know they're pretty expensive, but I think all the Commissioners should know what the cost factor is for one that is 250kw, because that's a huge generator. Okay? Alright, we need a motion on the floor to approve —.

Commissioner Kicklighter said, what's the desire to — approve it right now or —. Chairman Liakakis said, approve it and then we can amend it. We'll see what figure he can give us over there and then he's also going to check to see if there's one that's anywhere close to this kw, you know, those thousands watts, 256,000 watts, because you need one with that much power to be able to handle that huge courthouse.

Commissioner Odell said, Fred [Thompson] is here and he's shaking his head that there's no — that we've got to do this or we should do this because there's not one we can borrow.

Mr. Fred Thompson said, there's not a large portable generator available in the County other than through rental that will power that courthouse. Several problems with getting a generator in there is knowing the exact kw, the kilowatts that we need for that courthouse with us taking off the load now that the jail was running. So we just had a study done by Rosser that will tell us exactly how many kw we need for a new generator. We run into several problems. The old generator could not be taken out. It has to be disassembled, the new generator — it's a project that has lingered on because of the fluctuation of are we going to increase the size of the courthouse or are we not going to increase the size. So therefore that portable generator was the only answer on a temporary basis and we know it's costly. We know it's costly but we don't have that answer. We will have that answer hopefully next week from Rosser.

Commissioner Kicklighter said, motion to conditionally approve. Does that work — motion to conditionally approve? Assistant County Manager Monahan said, we just want to execute the purchase order.

Chairman Liakakis said, we need a second. Commissioner Stone said, second. Commissioner Farrell said, second. Chairman Liakakis said, we have a second. Let's go on the board. The motion carried unanimously. Chairman Liakakis said, the motion passes.

ACTION OF THE BOARD:

- a. Commissioner Thomas moved to approve Items 13-A through 13-L, except Item 13-F. Commissioner Stone seconded the motion and it carried unanimously.
- b. Commissioner Kicklighter moved to conditionally approve Item 13-F. Commissioners Stone and Farrell seconded the motion and it carried unanimously.

AGENDA ITEM IX-13 A thru L
AGENDA DATE: August 14, 2009

TO: BOARD OF COMMISSIONERS
THRU: R.E. ABOLT, COUNTY MANAGER
FROM: MICHAEL A. KAIGLER, DIRECTOR
HUMAN RESOURCES & SERVICES
SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval of a \$10,500 purchase and installation of Fiber and Coaxial cabling from Comcast, for the main building at Charlie Brooks Park and the Drop-off Center at Wilmington Island for Public Works and Park Services.

BACKGROUND: There is an ongoing problem at the Wilmington Island Drop-off Center and Charlie Brooks Park with vandalism that has not been adequately addressed by increasing police patrols in the general vicinity. There also continues to be a problem with after hours access into the drop-off center site by local scavengers who routinely enter the site from across Charlie Brooks Park and over the fences. Both types of unauthorized access present significant property destruction, liability and potential personal injury issues for the County. To a lesser extent, but also problematic are individuals illegally dumping outside the drop-off center gates either prior to opening or after the Center is closed. The need to hook up cameras for remote surveillance at the drop-off Center and Brooks Park is very important, and represents a major step forward in working with the police in apprehending and taking appropriate legal action against vandals, scavengers and illegal dumpers.

FACTS AND FINDINGS:

1. Cameras and DVR's have been previously installed at both the Wilmington Island Drop-off Center and Charlie Brooks Park which would have allowed the County to address problems involving vandalism, after-hours scavenging and illegal dumping.
2. Because of lack of internet connection to provide the remote communications monitoring capabilities, the systems have not worked.
3. Installation of the fiber and coaxial cabling will enable the internet connection and allow remote system monitoring increasing the security of both sites while helping to decrease liabilities due to destruction of property and illegal access and potential personal injury
4. Staff believes the total cost of \$10,500 to be fair and reasonable.

FUNDING: Solid Waste Restricted
(5404510 - 52.22001)

ALTERNATIVES:

1. Board approval of a \$10,500 purchase and installation of Fiber and Coaxial cabling from Comcast, for the main building at Charlie Brooks Park and the Drop-off Center at Wilmington Island for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve purchases for necessary technology equipment for law enforcement in the interest of public safety.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM B

ISSUE: Request Board approval of a \$47,078 sole source annual software support contract from VisiCraft/Manatron for the Tax Commissioner's office.

BACKGROUND: VisiCraft Systems/Manatron Property Tax Collection Program is used for property tax billing, collection and disbursement. The annual support contract provides user support, operating support, upgrades and new program releases.

FACTS AND FINDINGS:

1. VisiCraft/Manatron Systems, Inc., of Portage, MI, is the only company permitted to make changes or updates to their proprietary software, thereby qualifying these agreements to fall under a sole-source procurement.
2. This annual support software contract reflects a 7% increase over the cost of the agreement for last fiscal year. The increase is due to enhancements that have been requested to the existing programs.
3. Staff believes the total cost of \$47,078 to be fair and reasonable.

FUNDING: General Fund/M & O - Tax Commissioner
(1001545 - 52.11001)

ALTERNATIVES:

1. Board approval of a \$47,078 sole source annual software support contract from VisiCraft/Manatron for the Tax Commissioner's office.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to strive for the most efficient and effective means of service delivery.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM C

ISSUE: Request Board approval to award a \$28,000 contract with A.D. Williams Construction Company Inc., for the Beaulieu Avenue Drainage Improvements project.

BACKGROUND: The Beaulieu Avenue Drainage Improvements project is a part of the Chatham County Drainage Improvement Program. Problems to be addressed include the limited drainage capacity of an existing culvert and storm water pipes within the outfall ditch.

FACTS AND FINDINGS:

1. The project is located on Beaulieu Avenue near the intersection of Whitefield Avenue in Unincorporated Chatham County. Problems associated with the existing drainage system include moderate property flooding. These problems are attributed to the low elevations and the limited drainage capacity of an existing culvert and storm water piping system.

2. Recommendations developed by a consultant include replacement of an existing culvert and piping system within the outfall system (the culvert will cross Beaulieu Avenue) to increase capacity. Staff has accepted this recommendation based on flood reduction benefits and cost.

3. This project was properly advertized and ten (10) bids were received and opened 29 July 2009. The bids are as follows:

	A.D. Williams Construction Co., Inc. Savannah, GA	\$ 28,000
	Sitework Construction, LLC Savannah, GA	\$ 29,265
*	Harbor Construction Co., Inc. Savannah, GA	\$ 32,500
	Griffin Contracting, Inc. Pooler, GA	\$ 33,550
	Savannah River Utilities Co. Springfield, GA	\$ 36,550
	Savannah Paving Co. Brooklet, GA	\$ 36,575
	RJ's Underground Utilities, Inc. Yulee, FL	\$ 38,700
	L-J, Inc. Columbia, SC	\$ 51,780
*	Sandhill ALS Construction, Inc. Hardeeville, SC	\$ 59,000
	Lewis Contracting Corp. East Dublin, GA	\$ 64,699

* MBE firm

4. Staff reviewed the bids quoted and believes the price from A.D. Williams Construction Co., Inc. is a reasonable cost for the work involved and that the bid is responsive to the needs of the County.

FUNDING: SPLOST (2003 - 2008) - Shipyard/Beaulieu project
(3234250 - 54.14031 - 32380467)

ALTERNATIVES:

1. Board approval to award a \$28,000 contract with A.D. Williams Construction Company Inc., for the Beaulieu Avenue Drainage Improvements project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM D

ISSUE: Request Board approval to award a \$237,867 contract with Sitework Construction, LLC for the Ogeechee Farms Phase II Drainage Improvements at Vidalia Road project.

BACKGROUND: The Ogeechee Farms Phase II Drainage Improvements at Vidalia Road project is a part of the Chatham County Drainage Improvement Program. Problems to be addressed include the limited drainage capacity of the existing culverts within the canal.

FACTS AND FINDINGS:

1. The project is located in the Ogeechee Farms area at Vidalia Road in Unincorporated Chatham County. Problems associated with the existing Vidalia Canal drainage system include overtopping of Vidalia Road and moderate property flooding. These problems are attributed to the low elevations near the Vidalia Canal and the limited drainage capacity of the existing culverts.
2. Recommendations developed by a consultant include replacement of five culverts within the Vidalia Canal system (one of which will cross Vidalia Road) to increase capacity. Staff has accepted this recommendation based on flood reduction benefits and cost.
3. This project was properly advertized and 11 bids were received and opened 21 July 2009. The bids are as follows:

Sitework Construction, LLC Savannah, GA	\$ 237,867
L-J, Inc. Columbia, SC	\$ 294,465
Marchese Construction, LLC Pooler, GA	\$ 302,537
Savannah River Utilities Co. Springfield, GA	\$ 307,485
* Sandhill ALS Construction, Inc. Hardeeville, SC	\$ 311,575
A.D. Williams Construction Co., Inc. Savannah, GA	\$ 315,900
Griffin Contracting, Inc. Pooler, GA	\$ 331,438
RJ's Underground Utilities, Inc. Yulee, FL	\$ 345,700
Tyson Utilities Construction Metter, GA	\$ 386,648
Terry R. Lee Contracting Co., Inc. Hardeeville, SC	\$ 459,460
TIC (The Industrial Company) Savannah, GA	\$ 464,339

* MBE firm

4. Staff reviewed the bids quoted and believes the price quoted by Sitework Construction, LLC is a reasonable cost for the work involved and that the bid is responsive to the needs of the County.

FUNDING: SPLOST (1998 - 2003) - Drainage, Ogeechee Farms project
(3224250 - 54.14021 - 32280097)

ALTERNATIVES:

1. Board approval to award a \$237,867 contract with Sitework Construction, LLC for the Ogeechee Farms Phase II Drainage Improvements at Vidalia Road project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM E

ISSUE: Request Board confirmation of the \$10,500 emergency purchase and installation of one (1) 20-ton Carrier HVAC unit from Erickson Associates, Inc. for the Oglethorpe Mall Branch Library.

BACKGROUND: The Oglethorpe Mall Branch Library operates with one (1) HVAC unit for its heating and cooling. The current unit is more than 10 years old and is no longer in operation. A service call revealed the unit was beyond repair and in need of replacement.

FACTS AND FINDINGS:

1. The Oglethorpe Mall Branch Library provides services seven (7) days per week. When the current unit failed temperatures in the library reached more than 80 degrees. The temperature inside became unbearable to employees and the public.
2. Staff requested pricing from several local vendors to expedite the process. The quotes are as follows:

Erickson Associates, Inc. Savannah, GA	\$10,500
Boaen Mechanical Service, Inc. Savannah, GA	\$10,900
Southeastern Air Conditioning Garden City, GA	\$11,700
3. Staff requested emergency approval from the Chairman so the HVAC unit could be installed in a timely manner. He concurred (see attached page 16) and directed staff to seek Board confirmation at their next scheduled meeting.

FUNDING: Reimbursable Expenses - Library
(1009957 - 57.10112)

ALTERNATIVES:

1. Board confirmation of the \$10,500 emergency purchase and installation of one (1) 20-ton Carrier HVAC unit from Erickson Associates, Inc. for the Oglethorpe Mall Branch Library.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to confirm an emergency procurement to prevent the disruption of essential services.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM F

ISSUE: Request Board approval to extend the \$2,806 per month rental of a portable 250kw generator for six (6) months from Cummins Power South, LLC for Facilities Maintenance and Operations.

BACKGROUND: On 22 February 2008, the Board approved confirmation of an emergency rental of a portable generator for the Judicial Courthouse from Cummins Power South, LLC., for Facilities Maintenance and Operations.

FACTS AND FINDINGS:

1. The portable unit replaced a 30-year old 450kW generator that was beyond repair. The portable generator is required to provide power in case of a power outage. The Judicial Courthouse stairways are lit by emergency generator power when there is a power outage. Lack of back up power would result in a dangerous situation for employees and the public.
2. The rental period for this unit will be from 01 July 2009 through 31 December 2009. A new unit will be purchased once the Courthouse renovation has progressed to the point of proper placement of a permanent generator.
3. Staff believes the monthly rental cost of \$2,806 per month from Cummins Power South, LLC to be fair and reasonable.

FUNDING: SPLOST (2003-2008) - Courthouse Construction
(3234980 - 54.13011 - 32360427)

ALTERNATIVES:

1. Board approval to extend the \$2,806 per month rental of a portable 250kw generator for six (6) months from Cummins Power South, LLC for Facilities Maintenance and Operations.
2. Provide staff other direction

POLICY ANALYSIS: It is consistent with Board policy to provide the rental of necessary equipment to ensure the safety of employees and the public.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM G

ISSUE: Request Board approval of \$16,800 for the removal and replacement of 1,200 linear feet of concrete sidewalk in the Lions Gate Community Subdivision from Savannah Paving Company, Inc. for Public Works and Park Services.

BACKGROUND: The current sidewalk is cracked and broken beyond repair. The current condition of the sidewalk poses a safety issue to the citizens of the neighborhood.

FACTS AND FINDINGS:

1. Due to lack of funding this project has been on Public Works and Park Services work order list since 04 August 2008.
2. Funding is now available and staff obtained pricing from three (3) vendors and responses are as follows:

Savannah Paving Company, Inc. Savannah, GA	\$16,800
Atlantic Building Construction Ellabell, GA	\$18,800
A.D. Williams Construction Company Savannah, GA	\$25,680

3. Staff believes the price quoted by Savannah Paving Company, Inc. to be fair and reasonable.

FUNDING: CIP - Public Works
(3504100 - 54.14022 - 35030230)

ALTERNATIVES:

1. Board approval of \$16,800 for the removal and replacement of 1,200 linear feet of concrete sidewalk in the Lions Gate Community Subdivision from Savannah Paving Company, Inc. for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide safe access to sidewalks for the citizens of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM H

ISSUE: Request Board approval to award a \$134,822 contract to Southern Champion Construction, Inc. for the upgrade and repair to the Winterberry pump station.

BACKGROUND: The Winterberry pump station is currently on bypass because both of the original pumps were shorted almost a year ago. The wet well coating has deteriorated to the point that it is falling off the walls and clogging the pipes. This situation requires the wet well to be re-coated. All piping associated with the lift station is completely corroded and needs to be replaced. Because of the extensive corrosion, staff is continually having to jet out the force main in order to keep the system functioning.

FACTS AND FINDINGS:

1. On 19 September 2008, the Board approved to award a contract to Port City Design Group to design the upgrade and repairs to the Winterberry pump station. Shortly after the award, the pumps failed and the Winterberry pump station went off-line and has been running on bypass since.

2. This project was properly advertised and four (4) bids were received and opened 15 July 2009. The bids are as follows:

Southern Champion Construction, Inc. Savannah, GA	\$134,822
Savannah River Utilities Co. Springfield, GA	\$183,462
* E & D Contracting Services, Inc. Savannah, GA	\$186,640
* First City Utilities, LLC Savannah, GA	\$219,775

* WBE firm

3. Staff, along with the design consultant, believes the bid from Southern Champion Construction, Inc. to be fair and reasonable and well within the construction estimate.

FUNDING: Water & Sewer Fund
(5054400 - 54.13009)

ALTERNATIVES:

1. Board approval to award a \$134,822 contract to Southern Champion Construction, Inc. for the upgrade and repair to the Winterberry pump station.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award contracts to the low responsive, responsible bidder.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM I

ISSUE: Request Board declaration as unserviceable surplus and approval to sell at a public auction or to dispose as scrap material older vehicles which cannot be economically repaired. The listed items attached can no longer be beneficially or advantageously used by the County.

BACKGROUND: Fleet Management and the various departments to whom the vehicles and equipment were assigned are in agreement that the identified items are unserviceable and should be disposed.

FACTS AND FINDINGS:

1. The attached (see pages 17-20) list the vehicles to be disposed of at the auction or as scrap material.
2. These items will be disposed of as appropriate for condition, value and circumstance. By far, the most common method will be a public auction, as prescribed by the Purchasing Ordinance and Procedures Manual. Some items, however, without a reasonable resale value, will be sold as scrap.
3. The date, time and location at which these vehicles will be auctioned will be publicly advertised to give citizens an opportunity to bid on these vehicles and equipment.

FUNDING: N/A - Revenue Producing

ALTERNATIVES:

1. Board declaration as unserviceable surplus and approval to sell at a public auction or to dispose as scrap material older vehicles which cannot be economically repaired. The listed items attached can no longer be beneficially or advantageously used by the County.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve disposal of surplus County property through a public auction.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM J

ISSUE: Request Board to authorize professional services Task Order Contracts for amounts not to exceed \$250,000 with various engineering, geo-technical, surveying and environmental services companies.

BACKGROUND: There are numerous small construction projects that can be done by a variety of professional engineer and technical services companies that are either pre-qualified by the Georgia Department of Transportation or have demonstrated their capability to accomplish quality and timely work for the County. To "slug" through the quality-based selection process for a host of companies that are all "qualified" on small projects is neither timely nor cost effective.

FACTS AND FINDINGS:

1. The contracts will be managed by task orders. Each contract will be for a specified not to exceed amount. The task orders will be for specific tasks with deliverables for either lump sum or not to exceed amounts (e.g. time and materials).
2. The companies listed in this report is not intended to be all inclusive of "qualified" companies. Their selection is based on their prior experience with the County on projects or their GDOT pre-qualification. Most of the consultants are already the "consultant of record" on County projects.

Thomas & Hutton Engineering Co. (transportation, drainage, surveying.) (NTE \$250,000)
 McGee Partners, Inc., Engineering (transportation) (NTE \$250,000)
 Wright Padgett Christopher, Inc. (geotechnical) (NTE \$100,000)
 Wilbur Smith Associates, Engineering (transportation) (NTE \$250,000)
 Wolverton and Associates, Inc. (transportation, drainage, subsurface utilities)(NTE \$250,000)
 Arrowood Environmental, Inc. (environmental) (NTE \$100,000)
 Moffatt & Nichol, Inc. (drainage) (NTE \$250,000)
 Building & Earth Sciences, Inc. (material testing) (NTE \$100,000)
 L. Robert Kimball and Associates (architectural services) (NTE \$100,000)

FUNDING: SPLOST (1985-1993), (1993-1998), (1998-2003), (2003-2008), (2008-2014)
 CIP
 Land Bank Account

ALTERNATIVES:

1. Board to authorize professional services Task Order Contracts for amounts not to exceed \$250,000 with various engineering, geo-technical, surveying and environmental services companies.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to authorize Task Order contracts for various engineering services when it is the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
 ESTELLE BROWN

ITEM K

ISSUE: Request Board to authorize Task Order Contracts in varying amounts not to exceed \$250,000 with various construction companies to provide equipment and services for County capital projects.

BACKGROUND: The Task Order Contract provides construction equipment "as needed" with operators and construction services. Typical tasks include clearing, grubbing, earthmoving, demolition, installing culverts (including headwalls), hydro-seeding for erosion and sediment control, hauling, paving and traffic control devices.

FACTS AND FINDINGS:

1. Staff routinely solicits local vendors for availability of construction equipment for small projects. No single vendor has been able to provide all the equipment needed. Many will not deliver or pick up the equipment and will not provide operators or fuel. Many rent equipment only by the day or longer. The negotiated equipment rental rates across the spectrum are less than the prevailing rates from other local vendors.
2. The companies listed in this report are not intended to be all inclusive of "qualified" companies. Their selection is based on prior experience with the County on projects.

T Clearing, Inc. (Heavy Equipment Site Work) (NTE \$250,000)
 B&D Clearing (Earthwork and Material Hauling) (NTE \$150,000)
 Thompson Pavement Marking, Inc. (Signage and Pavement Marking)
 (NTE \$150,000)

- * Hoffman Electric Company, Inc. (Traffic Signals and signage) (NTE \$250,000)
- * Sandhill ALS Construction (Paving and Concrete Construction) (NTE \$250,000)

* MBE firm

3. Unforeseen site conditions on projects sometimes require mobilizing additional equipment. Obtaining cost estimates and negotiating time extensions usually results in delays and higher costs. Having access to “as needed” construction services also facilitates responding to emergencies, if needed.
4. These contracts will provide responsive support for planned and unanticipated needs on projects. Work is managed by staff engineers. Equipment costs are hourly rental rates which include operators and fuel. Work directives are by “task order,” mobilizing only the equipment necessary for specified tasks. Equipment may be mobilized “on call” anywhere in the County. Construction materials (e.g. aggregate, pipe, silt fence), if needed, are procured separately.

FUNDING: SPLOST (1985-1993), (1993-1998), (1998-2003), (2003-2008), (2008-2014)
 CIP
 Land Bank Account

ALTERNATIVES:

1. Board to authorize Task Order Contracts in varying amounts not to exceed \$250,000 with various construction companies to provide equipment and services for County projects.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to authorize Task Order contracts for various construction services when it is in the best interest of the County.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
 ESTELLE BROWN

ITEM L

ISSUE: Request Board approval to award a \$2,729,800 construction contract to Choate Construction Company, Inc. for construction of the Chatham County Records Center.

BACKGROUND: The Board acquired the former Kroger Center in Garden City to renovate a 38,000-square foot building into a new Records Center to consolidate the location of all county records and documents, including many historical ones, into a single location. The building, which is located 10 minutes from the Courthouse, will meet wind conditions and storm surges to withstand a Category 5 hurricane and provide capacity for document imaging and document destruction. The property’s size and location also makes it ideal as a staging area in preparation for recovery from natural disasters. Besides the new building, a management plan will improve the efficiency of records retention, duplication and destruction.

FACTS AND FINDINGS:

1. This project was properly advertised and ten (10) bids were received and opened on 23 June 2009. The bids are as follows:

Choate Construction Co., Inc. Pooler, GA	\$2,729,800
Melaver Construction/Catamount Construction Savannah, GA / Roswell, GA	\$2,768,525
Collins Construction Services, Inc. Savannah, GA	\$2,779,900
Y - Delta, Inc. Statesboro, GA	\$2,785,958

	Dabbs-Williams General Contractors, LLC Statesboro, GA	\$2,940,700
*	Harbor Construction Co., Inc. Savannah, GA	\$2,992,000
	C.E. Hall Construction, Inc. Savannah, GA	\$3,037,000
	Sierra Design Build Construction Mgt. Group Savannah, GA	\$3,039,000
	Artley Company Sylvania, GA	\$3,100,424
	Construction Dynamics, Inc. Columbia, SC	\$3,248,301

* MBE firm

- Staff believes the bid received from Choate Construction Company, Inc. is fair and reasonable and below the construction cost estimate.

FUNDING: SPLOST (2003 - 2008) - Courthouse Project
(3234980 - 52.12003 - 32360427)

ALTERNATIVES:

- Board approval to award a \$2,729,800 construction contract to Choate Construction Company, Inc. for construction of the Chatham County Records Center.
- Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

PREPARED BY _____
PURCHASING AGENT

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XI. FIRST READINGS

<p>Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.</p>
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- ADOPT AN UPDATED CHATHAM COUNTY REVENUE ORDINANCE TO REFLECT CHANGES IN RATES AND FEES RESULTING FROM THE BUDGET PROCESS, AMENDMENTS TO THE ORDINANCE SINCE AUGUST 2008, AND REVISED COURT SCHEDULES.**

ACTION OF THE BOARD:

Chairman Liakakis read this item into the record as the first reading.

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XII. SECOND READINGS

None.

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XIII. INFORMATION ITEMS

1. PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).

ACTION OF THE BOARD:

A status report was attached as information.

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2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (SEE ATTACHED).

ACTION OF THE BOARD:

A status report was attached as information.

**AGENDA ITEM: XIII-2
AGENDA DATE: August 14, 2009**

List of Purchasing Items between \$2,500 and \$9,999
That Do Not Require Board Approval

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Soccer officials fees	Parks and Recreation	Greater Savannah Soccer Association	\$6,791	General Fund/M&O - Parks and Recreation
One (1) color copier	County Manager	Imagistics International	\$9,800	General Fund/M&O - County Manager
Electrical service as part of courthouse construction	Special Projects	All Electric and Specialty	\$8,370	SPLOST (2003-2008) - Courthouse Construction
Architectural services for the Records Center	Special Projects	Ramsay Sherrill Architects	\$2,723	SPLOST (2003-2008) - Courthouse Construction
Annual software maintenance contract renewal	Detention Center	RISG USA, Inc.	\$5,585	General Fund/M&O - Detention Center
Demolition work for covered pavilion project at Lake Mayer	Public Works and Park Services	American Clearing and Hauling	\$4,800	CIP - Parks and Recreation
Topographic survey work and soil depths for the expansion of Charlie Brooks Park	Public Works and Park Services	Kern-Coleman and Company, LLC.	\$7,430	SPLOST (2003-2008) - Charlie Brooks Park
Flaggers for Westlake CSX project	Engineering	CSX Transportation	\$8,000	SPLOST (1998-2003) - Westlake Drainage
August tag renewals	Tax Commissioner	World Marketing	\$5,870	General Fund/M&O - Tax Commissioner

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Prepare site rendering and construction plans for Concord Soccer Field	Engineering	Thomas and Hutton Engineering Company	\$6,100	SPLOST (2003-2008) - Concord Soccer Field
Annual alarm monitoring for Eisenhower Tag Office	Tax Commissioner	ADT Security Services	\$4,712	General Fund/M&O - Tax Commissioner
Annual GIS hosting maintenance agreement	Tax Commissioner	Binary Bus., Ltd	\$4,500	General Fund/M&O - Tax Commissioner
Annual maintenance agreement for parking garage equipment	Facilities Maintenance and Operations	Carolina Time Equipment	\$4,490	Parking Garage
Striping and logo for Unit #783 Bluebird Bus for Sheriff's Department	Fleet Operations	West Chatham Warning Devices	\$2,948	General Fund/M&O - Fleet Operations
Outfitting of three (3) law enforcement vehicles	Fleet Operations	West Chatham Warning Devices	\$9,506	CIP - Fleet Operations
Grant writing services	I.C.S.	Silver Business Development, Inc.	\$9,250	General Fund/M&O - I.C.S.
Clean and paint walls in Board of Elections' warehouse	Facilities Maintenance and Operations	EJH Pressure Washing and Painting	\$2,758	General Fund/M&O - Board of Elections
Repairs to overhead lap pool pump	Aquatic Center	Boaen Mechanical Contractors, Inc.	\$3,573	General Fund/M&O - Aquatic Center
One (1) XTL2500 mobile radio for Sheriff's Department	Fleet Operations	Motorola Communications (State Contract)	\$4,199	Reserve - Vehicle Accidents
Asbestos abatement for Records Center	Special Projects	Action Insulation Inc.	\$4,765	SPLOST (2003-2008) - Courthouse Construction

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EXECUTIVE SESSION

Upon motion being made by Commissioner Thomas and seconded by Commissioner Gellatly the Board recessed at 12:30 p.m. to go into Executive Session for the purpose of discussing litigation, land acquisition and personnel.

Following adjournment of the Executive Session, the meeting of the Board of Commissioners was reconvened at 1:05 p.m.

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ITEMS FROM EXECUTIVE SESSION

1. **REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Shay moved to approve a motion to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Odell seconded the motion and it carried unanimously.

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 1:06 p.m.

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APPROVED: THIS _____ DAY OF _____, 2009

 PETE LIAKAKIS, CHAIRMAN, BOARD OF
 COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

 SYBIL E. TILLMAN, CLERK OF COMMISSION