

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, JANUARY 15, 2010, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Pete Liakakis called the meeting to order at 9:30 a.m., Friday, January 15, 2010.

=====

II. INVOCATION

Commissioner Dean Kicklighter gave the Invocation.

Chairman Liakakis gave an additional prayer for the Haitian victims and the catastrophe that they had over in Haiti. Chairman Liakakis said, as many of you may not know, in 1779 many Haitian soldiers came to Savannah, Georgia, to fight for our freedom here and for our freedom from the British Empire for the States.

=====

III. PLEDGE OF ALLEGIANCE

Mr. Henry Hughey, Eighth Air Force Veteran and an honorary member of the Chatham County Youth Commission, led the Pledge of Allegiance to the Flag of the United States of America.

=====

IV. ROLL CALL

The Clerk called the roll.

Present: Pete Liakakis, Chairman
 Dr. Priscilla D. Thomas, Vice Chairman, District Eight
 B. Dean Kicklighter, Chairman Pro Tem, District Seven
 Helen L. Stone, District One
 James J. Holmes, District Two
 Patrick Shay, District Three
 Patrick K. Farrell, District Four
 Harris Odell, Jr., District Five
 David M. Gellatly, District Six

Also present: R. E. Abolt, County Manager
 Jonathan Hart, County Attorney
 Sybil E. Tillman, County Clerk

=====

CHATHAM COUNTY YOUTH COMMISSION

Chairman Liakakis introduced the Chatham County Youth Commissioners in attendance: Desmond Griffieth, a Senior at Bethesda Day School, and Taknejah Green, Senior at Bible Baptist. Chairman Liakakis said, we welcome you along with Henry Hughey, who is a Youth Commissioner representing the Mighty Eighth Air Force.

=====

Commissioner Kicklighter said, if I may before we get started on the presentations, I may have to step out. I have a closing at ten o'clock next door. So if I have to step out in one of the middle of one of these important, please know I'm not trying to be rude.

=====

ORDER OF THE AGENDA

Commissioner Odell said, Mr. Chairman, I move that we have the President of Memorial, the District Attorney and others here to speak on items under the Individual Action Calendar, Items 4 and 5, and I offer a motion to move those items up. Commissioner Shay said, second. Commissioner Thomas said, second. The motion carried unanimously.

[NOTE: Items IX-4 and IX-5 were moved up and were heard at this point on the agenda.]

=====

V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. RECOGNITION OF THE 68TH BIRTHDAY OF THE EIGHTH AIR FORCE. MR. HENRY HUGHEY, HONORARY CHATHAM COUNTY YOUTH COMMISSIONER, AND OTHER VETERANS WILL BE IN THE AUDIENCE.

Chairman Liakakis said, we'd like Henry [Hughey] to come up to the podium at this particular time and you can bring the members from the Eighth Air Force to the podium with you also.

Mr. Henry Hughey said, Mr. Chairman and ladies and gentlemen of the Commission, you see before you what's left of the Eighth Air Force. We have often thought of what your people have done for the Georgia Chapter and for the Eighth Air Force of World War II. Because of you people, we have the most fantastic museum, I think. It's the only one of it's kind. I've said many times, we've never come before this Commission and asked for anything and have you say no. we owe you much and we want this opportunity to thank each and every one of you. I tell you this is supposed to be the last statewide meeting of the Georgia Chapter. Our members are dying, have physical problems. I've got a new right knee and the doctor says I can't run over 40 miles an hour because if I do my old left one can't keep up with the right one and I'll run in circles. But once again thank you from the bottom of my heart, and if anyone in this group has anything to say, now's the time.

Mr. Albert McMahan said, I would just like to echo —. Chairman Liakakis said, give your name. Mr. McMahan said, Albert McMahan. I'm the President of the Georgia Chapter. I would like to echo the statements that Henry just made because you have been wonderful to us and we certainly appreciate you. Thank you.

Ms. Jean Hughey said, oh, he just wants me to show off my special shirt. I get to be an honorary member and I want you to know that your youth council visited us last night at the hotel and they are a lovely group. We enjoyed them so much.

Chairman Liakakis said, we're really proud of our Youth Commissioners and enough cannot be said about how we really appreciate the Eighth Air Force. Some citizens that have just moved into our area don't realize that the Eighth Air Force was born in Savannah, Georgia, and of course we've got that great museum. We realize that and it tells the story of the Eighth Air Force and, of course, some people might not realize that the Eighth Air Force lost thousands and thousands of their airmen when they were bombing over in Germany and other areas where the Germans had control of, but because of the Eighth Air Force was one of the significant actions in World War II that helped bring Germany down so that we could win the peace again for all of the world. So again our thanks from the County Commissioners to all of the members of the Eighth Air Force who are still with us, and we have some others around the country, but anything that we can do to assist you, I know that our Commissioners are happy to do that. So thanks again and may God be with you all.

Mr. Henry Hughey said, the last time Albert [McMahan] and I came before this Commission we said that we needed help one more time and we want two or three of you help us get back to our cars. It was said in jest, but now I'm serious. Thank you.

Commissioner Thomas said, just before Mr. Hughey and others sit down, I want to say congratulations. It has certainly been a wonderful opportunity for me to personally work with you and others. I have really enjoyed it. I really appreciate the time that you have taken to work along with the Chatham County Youth Commission. They are wonderful young people and they have learned a lot from you. You certainly have raised the bar for them and our expectations of them are to follow in the path that you have suggested. So again thank you so very much

for all that you have done, not only through the Eighth Air Force but for this community as well. Thank you and may God bless you. Mr. Hughey said, thank you very much.

Youth Commissioner Tilly Isaacson said, hello, good morning, Chairman and Commission. My name is Tilly Isaacson. I'm the Chairperson of the Chatham County Youth Commission and I would like to make a quick announcement and a presentation. Last night the Chatham County Youth Commission was honored and privileged to be able to meet with the Mighty Eighth and it was a wonderful experience. It was a handsome opportunity for the young people to hear what they had to say and their experiences, and to think that they were only our age and what they were doing in fighting for this country and, as the Chairman said, for everyone really, and it was really just a great experience. So there was one person in particular though that we would like to thank this morning and if Mr. McMahan could please come forward.

WHEREAS, we are living in the midst of history; and

WHEREAS, the Chatham County Youth Commission was founded by Dr. Priscilla D. Thomas in 1992; and

WHEREAS, we are afforded wonderful opportunities to learn, travel and be a part of our County government; and

WHEREAS, Mr. McMahan, a World War II veteran, enlisted in the United States Air Force in July 1940 and joined the Mighty Eighth Air Force in August 1942. Mr. McMahan was originally a mechanic and volunteered to serve as a tail gunner and flew 25 combat missions. He was discharged honorably on December 20, 1942; and

WHEREAS, since his discharge Mr. McMahan has been very active with the Mighty Eighth Air Force Historical Society, serving on the Board of Directors and President of the Georgia Chapter.

WHEREAS, Mr. McMahan has been very instrumental in developing a very significant relationship that has developed between the Chatham County Youth Commission and the Mighty Eighth Air Force, including the opportunity to participate in the 60th and the 65th Anniversaries of the Mighty Eighth Air Force; and

WHEREAS, Mr. McMahan strongly supported the Mighty Eighth Air Force donating \$7,000 to the Chatham County Youth Commission in 2002 and involving the Youth Commission in all of the Mighty Eighth local activities; and

WHEREAS, because we appreciate Mr. McMahan and think that he is a living hero.

NOW THEREFORE, I, Tilly Isaacson, Chairperson, on behalf of the 38 traverse, excited and energetic members of the Chatham County Youth Commission, proudly proclaim Mr. Albert McMahan a Chatham County Youth Commissioner with all the rights, privileges and responsibilities of a Chatham County Youth Commissioner. We encourage Mr. McMahan to stay in school, keep his grades up, observe curfews and continue to make this community proud.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia, to be affixed this 15th day of January, 2010.

Youth Commissioner Isaacson said, and now if Ms. Green could present her gift.

Youth Commissioner Takneijah Green said, this is a Chatham County Youth Commissioner graduation card, and we just wanted to present it to him. I don't even have one, so —.

Youth Commissioner Desmond Griffith said, there's a Chatham County Youth Commission shirt so you can represent the Chatham County Youth Commission properly and a Youth Commission notebook where you can write down a note or remember a moment.

Youth Commissioner Isaacson said, and Ms. Blakely.

Youth Commissioner Blakely said, here is a very important Chatham County Youth Commission CD case to keep you most important inspirational CD's in.

Mr. McMahan said, this was all totally unexpected. I had no idea. It's a great honor. Thank you. Chairman Liakakis said, thank you, Albert [McMahan]. Commissioner Farrell said, thank you.

Youth Commissioner Isaacson said, and one more thing. Mr. Hughey has some of these also. These are very important. These are called hater blockers. As a Chatham County Youth Commissioner there will be haters and

there will be those telling you that they don't like what you stand for and what you do, but you need to just put those one, block out your haters and be a proud Chatham County Youth Commissioner.

Mr. McMahan said, with these glasses you don't look quite so significant as you do with without them.

Chairman Liakakis said, alright, thank all of you very much. Next item.

Commissioner Thomas said, Mr. Chairman, we would just like to thank Mr. Van Johnson for working so hard with these young people as well. He does a lot for the Youth Commission, so we would like to acknowledge that this morning as well. Chairman Liakakis said, thank you.

County Manager Abolt said, Mr. Chairman, I'd also like to acknowledge Pete Nichols, who's back there making all this live right now because in addition to everything you've seen before you, he has recorded the war experiences of these heroes for posterity, and unlike any repository probably short of those that exist in Washington, DC, you have made it possible to create a legacy that will live on for generations.

=====

2. SUSTAINABLE GEORGIA PRESENTATION (PAT MONAHAN, HENRY LEWANDOWSKI).

Chairman Liakakis said, I call for Pat Monahan and Henry Lewandowski to come forth please, and I also call on Commissioner Patrick Shay, who is familiar with this program and has done a lot of yeoman's work in that area representing the County Commission.

Commissioner Shay said, Mr. Chairman, let me tell you that not only is Chatham County the greenest county in Georgia, but we're not going to sit on our lead, we're going to continue to make sure that the rest of the State of Georgia can look to us as an example of how a sustainable community can remain just that. We've been through a very difficult cycle here in the last couple of years. One of the reasons that Savannah and Chatham County have been able to weather the storm not unscathed, because there are a lot of people that are badly affected, but in less trouble and anguish than the rest of the State of Georgia is because we have historically made the commitment to be a sustainable community. The people that are behind me from Chatham County are responsible for confirming that in a program — statewide program with the State of Georgia and their work behind the scenes has been amazing. I understand the science behind this and the process and these gentlemen have shown the kind of leadership that we see throughout our organization, but in this particular area it's unprecedented. Pat Monahan and Dr. Henry Lewandowski, who at the Chatham County Environmental Reform, you know, we refer to him as the guy with the matrix — in fact, there's a movie about this — but he keeps track of all of these promises and goals that we've set and does a great job of documenting the fact that we're well on our way. There's a lot of work left to be done, but we are already well on our way to achieving that, and that's confirmed here by what I have in my hand, which is a plaque from the Partnership for a Sustainable Georgia from the State of Georgia:

The Georgia Pollution Prevention Assistance Division proudly recognizes Chatham County as a Bronze Partner in the Partnership for a Sustainable Georgia. Recognizing their responsibility to the environment, Chatham County is beginning the path towards sustainability. This partner is evaluating the environmental impacts of their businesses and is committed to taking a proactive approach to reducing their impacts and protecting the environment.

Commissioner Shay said, and it's signed by Marlin Gottschalk [phonetic], the Director, and Diana Treadon [phonetic], the Program Manager. The only thing I would correct on there is that we haven't — we're not beginning, we're well on our way to achieving this, and I'll let these gentlemen explain to you that although we're starting off as a Bronze Partner, we're not satisfied with that as the end of the road.

Dr. Lewandowski said, Mr. Chairman and Members of the Commission, thank you very much for this opportunity. This is a wonderful day for really all residents of Chatham County and by the Department of Natural Resources accepting our application to become a bronze level partner in the State of Georgia, it's really perhaps the first foremost step in recognizing our program and our work with the Chatham Environmental Forum. By accepting this challenge, Chatham County is committing to a 15% energy reduction in 2010, an additional 15% reduction in 2011, and then reducing our greenhouse gas emissions by 20% within ten years. These are very formidable goals and I'd like to state because Pat [Monahan] is very modest, he has put such a great effort into this with Danielle Hillery and as well as Public Works and Human Resources and Finance primarily to calculate our amount of carbon dioxide in measure of our energy consumption and pollution. Pat [Monahan] has created a Green Team and has already identified projects to curb our energy loss in the first year and then identify energy gains, energy substitutions in the second year, including a bio-diesel plant for Chatham County and implementation of solar energy in some of our buildings — renewable energy. So it's a great effort and, as Commissioner Shay said, much remains to be done, but really Pat Monahan and his team deserve the credit for initiating this effort and really getting it off the ground. Thank you very much.

County Manager Abolt said, Mr. Chairman and Members of the Board, I know that we're all impressed by what you have made it possible to do, and Dr. Lewandowski has said very appropriate things about Mr. Monahan, but I want to talk about Dr. Lewandowski. Dr. Lewandowski was hired a few years back to kill bugs, not to do this. I asked

him to do something very special. The man is committed to this just as he was committed when he was contacted by the police department a few years back to take that helicopter that was really used to kill bugs and make it now the eye in the sky for our police. Also, it is a way in which we fight major fires. Only because Dr. Lewandowski says yes we can and steps beyond the job he was hired to do have we had that success, and having him now part of this team makes it a success from the get-go, and I want to thank him personally as well as Mr. Monahan.

Mr. Monahan said, thank you, Mr. Abolt. You heard Dr. Lewandowski talk about the 15% reduction in energy savings and I'm sure you're all thinking well what does that mean. Well, put it into terms that you understand, that means \$330,000 in savings in 2010 in energy without making any substantial changes other than the way the County conducts business, which means in 2011 that's another \$330,000. If we're able to meet our 20% greenhouse gas reduction goal within ten years, that means \$1.2 million, and I think those are terms that all of us can understand. But as Mr. Abolt said and as Dr. Lewandowski said, it all starts with leadership, it starts with this Board, and the Board adopted the greenest county plan and said, staff, you go about implementing it. But it's like a new year's resolution in which you want to say I'm going to lose weight this year. Well, you can't say you're going to lose weight. You have to be very specific about it. I'm going to limit my calorie intake to 2,000 calories a day and I'm going to walk 30 minutes a day. That's how you lose weight and that's what Dr. Lewandowski was referring to. We have five specific plans that we helped to develop. Thanks to the direction provided by the Chatham Environmental Forum and particularly Commissioner Shay, we have set — taking 188 action items and put those into very specific ways that we can reduce energy and become better citizens. But the other part of that is organizational know-how. Dr. Lewandowski referred to the Green Team. Well, the Green Team is actually eight County employees, the Fred Thompsons in the organizations, the Jerrell McRells, those who work in the organization and know best how to make those changes. You know, for example, I walk through this room almost every day. The Commission uses it twice a day [sic]. We keep the temperature in here generally between 68 and 70 degrees. Now why do we do that in an empty room. It's because of the equipment room. That's where Channel 16 takes place and we have to keep Channel 16's equipment cool. So why do we cool 80,000 cubic square feet of space for 800? So one of the Action Items is we're going to put a separate unit in there and crank up the temperature in here. I mean, it's just simple things like that that make a difference. You'll also see that we're making a change not only as an organization, but we hope to set a standard for the community. We hope to become the standard bearer for the community. You'll notice on this agenda there is a Sustainable Georgia, but there's also your first purchase of solar. You're adding another 180 acres to your Land Conservation Program, which brings just in the last two years 1,000 acres that this Commission has approved. There is also an item for — let's see — the gasifier. There's one that's kind of hidden in there and that is our capital improvement plan. Through the Manager's direction in our evaluation of projects that will be undertaken within the next year, those projects that meet the goals within the Greenest County Plan get additional points. So there's an incentive there to create the conservation-minded projects that will sustain long term benefits for the community. And, as Mr. Abolt said, we'll be back. We've already talked to the Director. Diana Treadon will be in town this month. We're going to have a partners meeting. She has already told me on the phone that she expects that within six months Chatham County will move to Silver. As a Silver Partner, that would be the first government in the State of Georgia that has attained a Silver level. So we will be back.

Chairman Liakakis said, again we thank our Assistant Manager Patrick Monahan, who does a great job for the citizens, and of course Henry Lewandowski, who is a department head, for all the work that they do for the citizens.

=====

VI. CHAIRMAN'S ITEMS

1. SET BOARD BUDGET RETREAT AT BAMBOO FARM.

Chairman Liakakis said, we discussed it in our pre-meeting about setting a budget retreat, and the budget retreat this year will be at the Trade Center, the International Trade Center, and we will also have a meeting with the County Commissioners prior to the retreat for issues that they want to put into that area.

=====

VII. COMMISSIONERS' ITEMS

1. REQUEST BOARD ELECT A CHAIRMAN PRO TEM FOR 2010.

Chairman Liakakis said, we need a motion on the floor for who the Board would like to —.

Commissioner Odell said, Mr. Chairman, I'll make the motion that we — is it Dean [Kicklighter] or Priscilla [Thomas]? Commissioner Thomas said, Dean [Kicklighter]. Commissioner Odell said, — that we elect Dean

[Kicklighter] as — re-elect Dean [Kicklighter] as Chairman Pro Tem. Commissioner Thomas said, I second, Mr. Chairman.

Chairman Liakakis said, alright, let's go on the board. The motion carried unanimously. [NOTE: Commissioners Holmes and Kicklighter were not present.]

ACTION OF THE BOARD:

Commissioner Odell moved that the Board re-elect Dean Kicklighter as the Chairman Pro Tem for 2010. Commissioner Thomas seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes and Kicklighter were not present.]

AGENDA ITEM: VII-1
AGENDA DATE: January 15, 2010

TO: Board of Commissioners

FROM: R. E. Abolt, County Manager

ISSUE:
To elect a Chairman Pro Tem for 2010.

BACKGROUND:
The County's Enabling Act requires the action be taken during the first meeting of the Board in each new year.

FACTS AND FINDINGS:
Concerning the election of the Chairman Pro Tem, the Enabling Act states: *At the first regular meeting in January of each year, the Board of Commissioners shall elect from its members a Chairman pro tem. In the event of the absence of both the Chairman and the Vice-Chairman, the Chairman pro tem shall preside at meetings of the Board of Commissioners. Such a Chairman pro tem shall not have or exercise any of the duties or authority of the Chairman except to preside at meetings of the Board of Commissioners.*

- ALTERNATIVES:**
1. Elect a Chairman Pro Tem.
 2. Postpone election of a Chairman Pro Tem.

POLICY ANALYSIS:
Compliance with the Enabling Act.

FUNDING:
Not applicable.

RECOMMENDATION:
Alternative #1.

=====

2. LISBON COURT CLOSING (COMMISSIONER STONE).

Chairman Liakakis recognized Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. This is on our agenda for information only that we are going to have a neighborhood association meeting out in the Isle of Hope area to address the possibility of closing a very, very small road, stretch of road, and currently there are some drainage issues in the area. One resident has had numerous problems with flooding in her yard and the Lisbon Court, the drainage pipes that run along the side of Lisbon Court because it is a dirt road, the debris when the cars travel that road is pushed down into the pipe. It's clogging the pipe and we certainly want to hear from the residents but we are looking at the possibility of closing this to vehicular traffic and making this for use for pedestrian traffic only.

Chairman Liakakis said, okay, thank you for that report.

AGENDA ITEM: VII-2
AGENDA DATE: January 15, 2010

DATE: December 18, 2009
TO: Commissioner Helen Stone
FROM: R. E. Abolt, County Manager
SUBJECT: Isle of hope Flooding and Lisbon Court

Helen, please see the enclosed from Al Bungard. Because of your interest in this issue, would you like me to place this on the agenda for the 15th of January under Commissioners' Items with your name assigned?

REA:fqr

Attachment

cc: A. G. Bungard, P.E., County Engineer

DATE: December 18, 2009
TO: R. E. Abolt, County Manager
FROM: A. G. Bungard, County Engineer
SUBJECT: Isle of hope Flooding and Lisbon Court
(Response to your fax December 4, 2009)

Staff reviewed the subject road and determined that there is another option for addressing the drainage problems that exist along Romney Place and Lisbon Court. Staff's recommendation is to close Lisbon Court to vehicular traffic, remove the subgrade to provide for a grassed drainage swale and install a sidewalk that would allow for pedestrian traffic from Isle of Hope Elementary School. This should improve the drainage along Romney Place and greatly reduce the amount of sediment going into the cross-drain pipe under Lisbon Court along Parkersburg Road.

=====

3. CHATHAM COUNTY CONTRACTUAL WORKERS AT THE DETENTION CENTER CONSTRUCTION PROJECT (COMMISSIONER FARRELL).

Chairman Liakakis recognized Commissioner Farrell.

Commissioner Farrell said, thank you, Mr. Chairman. This is a concept that I wanted to speak to the fellow Commissioners and the community about, would be a Chatham worker's identification card. In addition to the security issues faced by our Sheriff, I think that we need to develop a policy in a practical way to have accountability on our jobs that are funded with local sales tax and/or property tax, i.e., the jail and other such projects. So if we develop a worker's identification card for Chatham County, we could implement whatever policy items that this Commission would like to see in it. For instance, a possibility would be who is — who are the folks that are interested in working on County projects? Are they from the local County of Chatham, are they from a regional area or are they international workers coming from some foreign country? Another question we could identify is, you know, as a policy, do we want to attract certain types of people into our community? For instance, convicted felons from outside of our County, do we want to attract them through County work jobs to come to our particular County? There is a possibility that we may be able to exclude them from working here.

The most important aspect of this Chatham workers identification card in my opinion would be to have a weekly report of the total man hours worked and what percentage of those total man hours worked on a particular project are from Chatham County full-time domiciled residents? And I would like to share that with all the Commissioners and with everyone in Chatham County in a public way to hold some accountability to when we're spending your dollars from the community, how many of you are getting some of that impact back. So if we developed a good identification card that included all the security issues on this particular project, but also that could be used on other County projects, we could hold contractors to their pledges of local participation. We'd have a real time report card on you're going to promise this in the contract, Mr. Contractor, but this is what we're seeing. You're either meeting it, you're exceeding it, or you're not up to what you promised, and we can take steps immediately to rectify those instances.

So the last point would be that there is a possibility that if we developed a good strategy and a good identification card, that other local governments could also use this framework for their particular job sites because there's a lot of construction dollars spent with local tax money, and it would certainly be a good idea in my opinion to hold the contractors accountable for what they are promising us in local participation and the accountability to the public that states, you know, how much work is actually being done by local folks.

Commissioner Farrell said, that's just a concept and an idea and I'd just like to have staff comment on it and whatever the Commissioners would, you know —.

Chairman Liakakis said, well, I think that's a very good idea because it will bring to light, you know, that contractors in our community are doing what they said they're going to do, as Commissioner Farrell stated, and what I'd like to do right now is direct our County Manager to bring this process to the Board so what we can do is then vote on it once we have all the information and all of the Commissioners have their input into it. So as soon as that's possible with our County Manager and his staff to please bring that back to the Commission. Patrick [Shay]?

Commissioner Shay said, I think it's a great idea, Commissioner Farrell, and if nothing else it would help for everybody that's involved in the project, whether it's the Sheriff or the general contractor's superintendent or a third party on the site to be able to see literally how much work is being done by people who are from our own Chatham County, and I think that alone, the psychology of that would influence the people that were hiring the workers to want to try and hire Chatham County workers. I think there are also examples of this in other communities and for not very much money a third-party monitoring service they can actually do a little bit of that auditing and following up to make sure that all those numbers are real. I don't want to create too much of a task because the big task is getting your building built, but by the same token seeing and believing that the contractors are fulfilling their preference is something that could also be achieved without necessarily taking up additional County staff time. It could be done by a third-party monitoring service.

Chairman Liakakis asked, Sheriff, would you want to comment on that?

Sheriff Al St. Lawrence said, nothing other than to tell you that the process is already in place and we already utilize it for contractors like Prison Health Services or ABL Food Services. We run backgrounds on everybody that works for them and very seldom do we, but sometimes we do, have to tell them that person can't work in the secure area. There's a difference between working in the secure area and working outside. I don't want to exclude Chatham County people. Somebody may have done something that they wished they hadn't of done 15, 20 years ago or whatever, but they couldn't work in the secure area anyway, but they could work in the area outside. Now I'm talking about Chatham County people, so the process is already in place. Every contractor, subcontractor and their employees will have background checks, they'll be required to wear a picture ID, that's bar coded, can't be duplicated, and we'll know where they belong when we see them.

Chairman Liakakis said, thank you very much. We appreciate that.

AGENDA ITEM: VII-3
AGENDA DATE: January 15, 2010

DATE: December 18, 2009
TO: Michael A. Kaigler, Director, Human Resources and Services
R. Jonathan Hart, County Attorney
FROM: R. E. Abolt, County Manager
SUBJECT: Suggestion for a Contractor "Chatham County Employee Identification Card"

Gentlemen, Commissioner Farrell would like to place under his name for the next meeting of the Board on the 15th of January preliminary discussion on a way to identify employees who will be working on the jail construction project. Specifically, he finds similarity with Transportation Workers Identification Card. In the case of Chatham County and in advance of any bids received for jail construction, the prospective contractor would know these identification requirements.

Some ideas are that the card would accurately identify the employee as a permanent resident of Chatham County and have had a background check. These costs would be borne by the contractor and the identification card would be used daily to identify who's on the job site. My assumption is that there would have to be some sort of electronic reading of the card and verification of the card holder.

Further, Commissioner Farrell would like to exclude anyone with a felony record that does not live in Chatham County. The intent is to include potential labor from the Step Up program and Savannah Impact.

Conclusion: This involves a lot of legal and technical think time. Mike, let's involve Robert James in the initial discussion as well as Lewis Leonard coming from the technical side.

REA:fqr

cc: Chairman and Members of the Board
Robert E. James, Jr. (via e-mail: robert@coastal-legacy.com)
Lewis L. Leonard, Director, Information and Communication Services
A. G. Bungard, P.E., County Engineer

=====

4. PARTICIPATION IN COUNTY GOVERNMENT MONTH AND “HEALTHY COUNTIES” (COMMISSIONER THOMAS).

Commissioner Thomas said, on this number four we do have, Mr. Chairman, and it will only take just a second. Chairman Liakakis said, oh yeah, excuse me. Commissioner Thomas said, I would like for Ms. Hillery, Danielle, and the planning of staff that met with me on yesterday, if you would come forward, and Danielle [Hillery], if you would just give a brief synopsis of where we are at this point, and we would like to thank the County Commissioners for giving us the green light to move forward. And all the other committee members, just come forward so that they can see you, and it will be spreading to others as well, but these are the people that met on yesterday.

Chairman Liakakis said, Chatham County under Commissioner Thomas last year put together a committee. We had it for one week, County Government for a week in Chatham County. They did a lot of work and put on a good display and gave a lot of information to our citizens in our County, and Commissioner Thomas worked hard on that, and Danielle [Hillery] was helping put a lot of things together. It was very successful. We appreciate that. So, Danielle [Hillery], you can talk about some things now so that the public would know what's going on.

Ms. Danielle Hillery said, good morning, Mr. Chairman, Members of the Commission, Mr. Abolt. I want to — I take this opportunity to say thank you for your consideration for celebrating National County Government Month this year. This year the theme is very timely. It's called Healthy Counties, and we have a great team in place who are prepared, eager and ready to plan this year's events, and yesterday we did have a very successful meeting to kind of get us on the ball. We're hoping to expand some activities that will help get our citizens more active, have some exercise in classes and some open houses at the Library and maybe do another County Government Day at the Mall. So those are just some of the things that we're getting started to plan at this point, and yesterday as Commissioner Thomas mentioned we did have the opportunity to meet with Jackie Ogden, who's here with us, with the County Extension Services, Tamala Fulton, who's our Wellness Coordinator, as well as Vicki Blumberg, who's our Recreation Supervisor, and we have some other members who are on our committee who were unable to be here today. Sandra Smalls, who's in the County Manager's office, Pete Nichols, and also we have a representative Sally Silverman from the Health Department, so we have a great team put together to kind of get us going with this team of making Chatham County healthy. We had a very successful celebration last year with greening our counties, and we're just hoping that this year will be even bigger and better.

Chairman Liakakis said, okay, thank you very much, Danielle [Hillery], with you and all of the members and, of course, to Commissioner Thomas. Appreciate it. Commissioner Thomas said, thank you.

AGENDA ITEM: VII-4
AGENDA DATE: January 15, 2010

DATE: December 4, 2009
TO: Commissioner Priscilla D. Thomas
FROM: R. E. Abolt, County Manager
SUBJECT: Looking Forward to 2010 County Government Week

Priscilla, we are very fortunate to again be able to call on Danielle as we organize for the attached event. There will be a time in late January and early February when she will be filling in for an absent Frances. I'm confident that with the help of additional great staff such as Sandra, we'll not miss a beat.

DATE: December 4, 2009

TO: Chairman Pete Liakakis
Members of the County Commission
Russ Abolt, County Manager

FROM: Commissioner Priscilla D. Thomas
Vice Chair, 8th District Representative

SUBJECT: 2010 National County Government Month

I'm again looking forward to chair the National County Government Month observance for 2010. If this is approved, I would like to have permission to work with the same committee as 2009, as well as, inclusion of any other persons/departments who wish to serve, so that early planning can get underway. We had an exceptional observance last year and it is my goal to exceed what we have done.

Please note that the observance will be for the month instead of a week, in April. The theme for 2010 National County Government Week is "Healthy Counties." This will definitely be an opportunity for Chatham County to highlight effective programs, services and raise public awareness.

If you are in approval, we will begin in January 2010 with plans and make periodic reports to the commissioners and county manager. Thank you in advance for a favorable reply.

cc: Danielle Hillery
Sandra Smalls
Gail Gordon
Department Heads

=====

CHATHAM AREA TRANSIT AUTHORITY

The Board recessed as the County Commission at 10:25 a.m., and convened as the Chatham Area Transit Authority.

Following adjournment of the Chatham Area Transit Authority, the Board reconvened at 10:50 a.m., as the County Commission.

=====

VIII. TABLED/RECONSIDERED ITEMS

<p>Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).</p>

None.

=====

IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

- REQUEST BOARD APPROVAL OF THE FOLLOWING BUDGET TRANSFERS AND AMENDMENTS: (1) GENERAL FUND M&O CONTINGENCY TRANSFERS OF: A) \$27,500 TO CREATIVE COAST, B) \$454,000 TO TELERIDE, AND C) \$7,000 TO THE**

DETENTION CENTER, (2) CAPITAL IMPROVEMENT PROGRAM FUND TRANSFER \$700,000 FROM THE SKIDAWAY DRAW BRIDGE PROJECT TO THE TURNER'S CREEK BRIDGE PROJECT, (3) 2005 SERIES CAPITAL IMPROVEMENT BOND FUND APPROVE AN AMENDED RESOLUTION CORRECTING PROJECT BALANCES, (4) TRANSFER FUNDS AMONG PROJECTS IN THE SALES TAX I FUND, THE SALES TAX III FUND AND THE SALES TAX IV FUND AS OUTLINED IN THE ATTACHED MEMORANDA, AND (5) AMEND THE MULTIPLE GRANT FUND BUDGET TO REDUCE THE DRUG COURT GRANT AWARD \$1,975.

Chairman Liakakis said, Mr. County Manager, under Item 2, Improvement Program Fund transfer \$700,000 from the Skidaway Draw Bridge, is that going to hold back anything?

County Manager Abolt said, no sir. What it's going to do is, it's going to use the construction money to do the job right to actually build a new bridge and then not waste money, throw away money on maintenance. There's nothing lost there. It's just a good stewardship as to money that's been set aside to do repairs that will no longer be necessary because there's going to be a new bridge. Chairman Liakakis said, okay.

Commissioner Odell said, move for approval of the items listed on number one. Commissioner Gellatly said, second.

Chairman Liakakis said, alright. Let's go on the board. The motion carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.] Chairman Liakakis said, the motion passes.

ACTION OF THE BOARD:

Commissioner Odell moved that the Board approve the following budget transfers and amendments: (1) General Fund M&O contingency transfers of: a) \$27,500 to Creative Coast, b) \$454,000 to Teleride, and c) \$7,000 to the Detention Center, (2) Capital Improvement Program Fund transfer \$700,000 from the Skidaway Draw Bridge project to the Turner's Creek Bridge project, (3) 2005 Series Capital Improvement Bond Fund approve an amended resolution correcting project balances, (4) transfer funds among projects in the Sales Tax I Fund, the Sales Tax III Fund and the Sales Tax IV Fund as outlined in the attached memoranda, and (5) amend the Multiple Grant Fund budget to reduce the Drug Court grant award \$1,975. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Stone, Kicklighter and Thomas were not present.]

AGENDA ITEM: IX-1
AGENDA DATE: January 15, 2010

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: To request approval of the following budget transfers and amendments: (1) General Fund M&O contingency transfers of: a) \$27,500 to Creative Coast, b) \$454,000 to Teleride, and c) \$7,000 to the Detention Center, (2) Capital Improvement Program Fund, transfer \$700,000 from the Skidaway Draw Bridge project to the Turner's Creek Bridge project, (3) 2005 Series Capital Improvement Bond Fund, approve an amended resolution correcting project balances and transferring funds as outlined in the attached memorandum, (4) transfer funds among projects in the Sales Tax I Fund, the Sales Tax III Fund and the Sales Tax IV Fund as outlined in the attached memoranda, and (5) amend the Multiple Grant Fund budget to reduce the Drug Court grant award \$1,975.

FACTS AND FINDINGS:

1. The Board of Commissioners approved an appropriation of \$27,500 for Creative Coast at their meeting held December 18, 2009. A transfer from the General Fund M&O Contingency is necessary to set up funding.
2. The FY2010 budget for Teleride has a projected shortfall of \$454,000. This is based on actual expenditures through November of 2009. A transfer from General Fund M&O contingency is requested.
3. The Public Works and Parks Services director has requested a transfer of \$700,000 from the Skidaway Draw Bridge project to the Turner's Creek Bridge project in the Capital Improvement Program (CIP) Fund. Correspondence is attached.
4. The Board of Commissioners amended the Series 2005 DSA Revenue Bond Fund budget at their meeting held on December 18, 2009. The project balances for two of the projects listed were out of order. The Assistant County Manager

has requested transfers from contingency as detailed in the attached memorandum. The attached resolution lists the project balances in the correct order, and reflects the transfers. The overall budget for the fund remains the same, and agrees with the audited fund balance as of June 30, 2009.

5. The Assistant County Engineer has requested transfers among road projects in the Sales Tax I fund, and drainage projects in the Sales Tax III and Sales Tax IV funds. Detail is provided in the attached memoranda.
6. The FY2010 Drug Court grant has been reduced 5%. Correspondence and a resolution to amend the Multiple Grant Fund are attached.
7. The number one boiler at the Detention Center needs repair. The cost is \$7,000. A transfer from General Fund M&O contingency is requested. Correspondence is attached.

FUNDING: Funds are available in the General Fund M&O, Capital Improvement Program, Sales Tax I, Sales Tax III, and Sales Tax IV Funds for the transfers. A budget amendment will establish funding in the Series 2005 Capital Improvement Bond and the Multiple Grant Funds.

ALTERNATIVES:

- (1) That the Board approve the following:

GENERAL FUND M&O

- a) transfer \$27,500 from contingency to Creative Coast,
- b) transfer \$454,000 from contingency to Teleride,
- c) transfer \$7,000 from contingency to the Detention Center.

CAPITAL IMPROVEMENT PROGRAM FUND

Transfer \$700,000 from the Skidaway Draw Bridge project to the Turner's Creek Bridge project.

2005 SERIES CIP BOND FUND

- a) approve an amended resolution correcting project balances,
- b) approve contingency transfers as detailed in the attached memorandum dated January 8, 2010.

SALES TAX I FUND

Transfer funds among projects as outlined in the attached memorandum dated January 6, 2010.

SALES TAX III FUND

Transfer funds among projects as outlined in the attached memorandum dated December 11, 2009.

SALES TAX IV FUND

Transfer funds among projects as outlined in the attached memorandum dated December 8, 2009.

MULTIPLE GRANT FUND

Amend the budget to reduce the Drug Court grant award \$1,975.

- (2) Amend or deny the request.

POLICY ANALYSIS: State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION: That the Board approve Alternative 1.

Prepared by: *Read DeHaven*

=====

2. BOARD RECEIVE AS INFORMATION THE CHATHAM COUNTY 2010 CAPITAL IMPROVEMENT PROJECTS WORKBOOK. DOCUMENT WILL BE DISTRIBUTED ON FRIDAY MORNING.

Chairman Liakakis said, each one of our Commissioners have that with that. Look at all the capital improvement projects you see in there. If there's some additional ones or other information, please bring that back to the County Commission.

County Manager Abolt said, it will be during your budget workshop. You can go through that and we schedule adoption on the 26th of March, three months ahead of time so you can stimulate the economy to the tune of about six and a half million dollars if you wish.

Chairman Liakakis said, that is information.

ACTION OF THE BOARD:

This item was for information; therefore, no vote was taken.

AGENDA ITEM: IX-2
AGENDA DATE: January 15, 2010

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: To transmit the Chatham County 2010 Capital Improvement Projects Workbook to the Board for Consideration.

BACKGROUND: In October 2009 capital budget packages were distributed to all departments. Submitted projects were rated by the CIP Committee in mid November. The 2010 Capital Improvement Projects Workbook provides summary detail on submitted projects with priority ratings.

FACTS AND FINDINGS:

1. The Capital Improvement Projects Workbook represents a listing of capital requests and cost estimates provided by County Department Heads. Funded capital projects are not included in the document unless current funding is insufficient. The cost threshold for projects is \$25,000.
2. The 2010 Capital Improvement Projects Workbook lists 120 projects for consideration totaling over \$96 million. Summary lists are provided that sort the projects three ways within fund sources: i) by Rating Score, ii) by Service Level Priority, and iii) by Department/Agency. Further detail on each project is provided on a separate project detail sheet.
3. The CIP Committee scored each project and assigned a rating. Projects were scored based on six categories: Service Level Priority, Policy Priority, Expected Useful Life, Number of Board Goals Met, Effect on Revenues, and Grant Availability. The maximum available score is 160 points. A sample rating sheet is attached.
4. On October 16, 2009, the Board of Commissioners amended the scoring model to incorporate environmental and economic stimulus criteria. Projects that met a recommendation of the Chatham Environmental Forum were awarded 35 policy points. Projects that met the goal of stimulating economic growth were awarded 35 points. (A list of projects meeting either of these criteria is attached).

FUNDING: Limited funding for capital improvement projects is available in the CIP Fund M&O and SSD Contingency Accounts. The Board may also consider transfers of designated fund balance to provide additional resources.

POLICY ANALYSIS: In their October 2005 bond ratings, the rating agencies encouraged the County to provide consistent funding for its capital project needs. Adopted financial policies encourage funding to maintain asset quality and service levels.

ALTERNATIVES: N/A

RECOMMENDATION: For Board Consideration during budget goals session.

=====

3. REQUEST BOARD APPROVAL OF THE FISCAL YEAR 2010/2011 BUDGET ADOPTION AND MILLAGE LEVY CALENDAR, AND SET A DATE FOR THE BUDGET GOALS SESSION/RETREAT.

We discussed this earlier in the pre-meeting and all of the Commissioners will get a phone call to set up where we can have all the Commissioners that will be meeting on the Trade Center on that.

Chairman Liakakis said, Mr. Chairman, if you'll just entertain a motion to adopt the entire calendar. The budget retreat is very important, but in effect you're setting up the marks on the wall for all other events to occur between now and the adoption of the budget and submittal of the digest. So I would request you have a motion to adopt the calendar as presented with the understanding you'll be more specific on the workshop.

Commissioner Odell said, move for approval. Commissioner Stone said, second.

Chairman Liakakis said, let's go on the board. The motion carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.] Chairman Liakakis said, the motion passes.

ACTION OF THE BOARD:

Commissioner Odell moved to approve the Fiscal Year 2010/2011 Budget Adoption and Millage Levy Calendar as presented with the understanding it will be more specific at the budget workshop. Commissioner Stone seconded the motion and it carried unanimously. [Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: IX-3

AGENDA DATE: January 15, 2010

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: To request board approval of the Fiscal Year 2010 / 2011 Budget Adoption and Millage Levy Calendar, and set a date for the Budget Goals Session/Retreat.

BACKGROUND: The Budget Adoption and Millage Levy Calendar are approved by the Board each fiscal year to facilitate timely adoption of the budget and the millage levy.

FACTS AND FINDINGS:

- (1) The FY 2010/2011 (July 1, 2010 thru June 30, 2011) Budget Adoption and Millage Levy calendar is shown in completion on page 3-5 herein and contains the following major target dates:
- | | | |
|------------------|---|---|
| February 1, 2010 | - | Distribution of budget packages |
| March 26, 2010 | - | Board approval of 2010 CIP plan |
| May 14, 2010 | - | Presentation of proposed budget to Board of Commissioners |
| May 28, 2010 | - | Public hearing at regular Commission meeting |
| June 25, 2010 | - | Adoption of the FY 2010 / 2011 Budget |
| June 25, 2010 | - | Year 2010 Tax Digest and 5-year history to Board as information |
| July 9, 2010 | - | Adoption of Year 2010 M&O, SSD, and CAT Millage Levy by Board of Commissioners |
| July 23, 2010 | - | Adoption of Year 2010 Board of Education Millage Levy by Board of Commissioners |
| July 27, 2010 | - | Tax Digest to Atlanta |
- (2) Budget workshops with the Board are scheduled for May 17, 2010 through June 11, 2010.
- (3) The Board may elect to hold a Budget Goals Session/Retreat in late January or February 2010 where the Board's goals and priorities for the upcoming fiscal year can be developed. Stated goals and priorities will be utilized by the County

Manager to develop the FY 2010/2011 proposed budget. The Board could also have a series of workshops on CIP needs concurrent with the goal session.

- (4) Approval of the calendar does not preclude the Board scheduling additional workshops prior to budget adoption or amending the target adoption date.
- (5) The State of Georgia may enforce penalties against counties who do not submit their digest by August 1st.

FUNDING:

N / A

ALTERNATIVES:

- (1) Approve the FY 2010 / 2011 Budget Adoption and Millage Levy Calendar, and set a date for the Budget Goals Session/Retreat.
- (2) Amend the calendar.

POLICY ANALYSIS:

State law requires that an annual budget be adopted by the Board for the General Fund and all Special Revenue and Debt Service Funds while a project-length budget should be adopted for construction-in-progress funds. The calendar also provides for levy of millage rates to allow for timely submission of the tax digest to the Department of Revenue.

RECOMMENDATION:

That the Board approve Alternative 1 and set a date for the Budget Goals Session/Retreat.

PREPARED BY: *Read DeHaven*

=====

4. REQUEST BOARD APPROVAL TO CREATE A BI-LINGUAL VICTIM ADVOCATE POSITION TO PROVIDE INFORMATION, REFERRALS, TRANSLATION SERVICES AND ASSISTANCE NAVIGATING THE CRIMINAL JUSTICE SYSTEM TO ALL SPANISH-SPEAKING VICTIMS OF CRIME (DISTRICT ATTORNEY'S OFFICE VICTIM-WITNESS ASSISTANCE PROGRAM) . NOTE: POSITION IS TIED TO VICTIMS OF CRIME ACT (VOCA) GRANT. WHEN GRANT FUNDING ENDS, THE POSITION WILL BE ELIMINATED.

Chairman Liakakis said, okay, then what we'll do is we'll bring them up now because the District Attorney and, of course, the Memorial people, they have to get back to their jobs immediately. We know how important it is. Everybody's business is important, but since that was brought up on Item 4, Request Board approval to create a bi-lingual victim advocate position to provide information, referrals, translation services and assistance navigating the criminal justice system to all Spanish-speaking victims of crime. District Attorney's Office Victim-Witness Assistance Program is involved. The position is tied to the Victims of Crime Act Grant. When grant funding ends, the position will be eliminated. There is a good possibility though, because this is such an important item, that there will be additional grants for that when this one does run out. So what I'd like to do now is ask that the District Attorney, would you like to speak on this item? Or is the Board read to vote on that?

Commissioner Odell said, Larry [Chisolm], come on up here if you would. I don't think we really need a presentation. All of the Board members have carefully read the information that you all provided. It's a necessary service. I'll offer the motion that we approve Item 4. Commissioner Kicklighter said, second. Commissioner Thomas said, second, Mr. Chairman.

Chairman Liakakis said, all in favor, let's go on the board. The motion carried unanimously. Commissioner Thomas said, that's it.

Commissioner Kicklighter said, see how good you are already in this position.

Chairman Liakakis said, thank you for that great presentation. Commissioner Kicklighter asked, wouldn't it be nice if court was like that?

ACTION OF THE BOARD:

Commissioner Odell moved to approve the creation of a bi-lingual Victim Advocate's position to provide information, referrals, translation services and assistance navigating the criminal justice system to all Spanish-speaking victims of crime (District Attorney's Office Victim-Witness Assistance Program) and the position will

conclude at the conclusion of the VOCA grant funding. Commissioners Kicklighter and Thomas seconded the motion and it carried unanimously.

AGENDA ITEM: IX-4
AGENDA DATE: January 15, 2010

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Larry Chisolm
 District Attorney

Issue: To request Board approval to create a bilingual victim advocate position to provide information, referrals, translations services and assistance navigating the criminal justice system to all Spanish speaking victims of crime.

Background:

The Chatham County Victim-Witness Assistance Program (VWAP) was created in 1983 to provide advocacy, referral and information services, crisis counseling, and support to victims of crime in Chatham County. The program works with victims of domestic violence, child abuse, elder abuse, homicide, physical and sexual assault, as well as property crimes. A core staff and well-trained volunteers also work in collaboration with local, state and federal agencies to link victims and witnesses to a wide range of resources that includes psychological counseling, medical treatment, financial services, and other compensation.

Facts and Findings:

1. In 2008, VWAP served 1,717 victims, which included individuals with no or limited English language skills. Most of the people in this sub-group are Spanish speaking individuals. Chatham County has seen a steady increase in the Hispanic population during the past 10 years, and this trend is reflected in the number of Hispanics that have contact with the criminal justice system.
2. Currently, on-call, contracted interpreterst assist defendants as wll as provide interpreter services for Hispanics. These services are well needed, but do not support the needs of VWAP, as effective advocacy for victims requires a full-time, in-house professional who can provide more than interpreter services.
3. In addition, it is essential that the advocate work closely with the prosecutors, with no conflict of interest. Hispanic victims and witnesses require extensive advocacy, outreach, support and guidance through the criminal justice system and to access other community resources.
4. The Savannah Chatham Metropolitan Police Department, the Office of the District Attorney, the Latin American Service Organization (LASO), and other victim support agencies all report a reluctance of many Hispanic victims and witnesses to cooperate with criminal justice agencies. This lack of cooperation is often due to limited English language skills, fear or mistrust of authorities, fear of retaliation or prosecution, and a lack of support to maneuver the legal system.
5. The Victim Witness Assistance Program has received \$54,020 from a competitive Victim's of Crime Act (VOCA) grant from the Criminal Justice Coordinating Council (CJCC) to engage a full-time Victim Advocate for Spanish speaking victims and witnesses for nine (9) months. **Please note that once the VOCA Grant funding for the position is eliminated, the position will also be elliminated.** The following provide a cost breakdown for the position.

Bilingual Advocate	Base Salary	35,181.
	Pension	5,171.
	FICA	2,691.
	Insurance	<u>8,767.</u>
	TOTAL	51,810.

Funding:

Funding will be received from the VOCA Grant award, which is \$54,020. A resolution to amend the Multiple Grant Fund will be presented for Board approval at a future meeting.

Alternatives:

1. Authorize the creation of a bilingual victim advocate position in the Victim-Witness Assistance Program and accept the VOCA grant award.
2. Provide staff with other direction.
3. Deny the request to create a bilingual victim advocate position in the Victim-Witness Assistance Program.

Policy Analysis:

Personnel changes to create County personnel positions require approval from the Board of Commissioners. In the past, the Board of Commissioners has approved resource enhancements to departments where a need has been demonstrated and these enhancements maintain the delivery of services to the citizens of Chatham County at adequate and efficient levels. The approval of this position does not require any additional funds from the Commission. The match requirement is available from current VWAP budget. The grant application for this position was approved previously by the Commission, on or about October 16, 2009.

Recommendation:

The Board adopt Alternative 1.

=====

5. REQUEST BOARD APPROVAL TO CREATE THREE PERSONNEL POSITIONS: CRISIS INTERVENTION COORDINATOR, COMMUNITY INTERVENTION SPECIALIST AND A CRIMINAL INVESTIGATOR I, AS A PART OF A HOSPITAL-BASED VIOLENCE INTERVENTION PROGRAM, WHICH IS A UNIT OF THE DISTRICT ATTORNEY'S OFFICE/VICTIM-WITNESS ASSISTANCE PROGRAM TO BE LINKED WITH MEMORIAL HEALTH UNIVERSITY HOSPITAL. NOTE: ONCE FUNDING FOR THE POSITIONS IS ELIMINATED, THE POSITIONS WILL ALSO BE ELIMINATED.

Chairman Liakakis said, this and Memorial are two great projects that are very important and we're glad that our District Attorney Larry Chisolm has brought this up. So if you would like to do your presenta—

Commissioner Odell said, Larry [Chisolm], if I might, yesterday we attended a presentation which was an indepth thorough presentation and it was good to see that Memorial and the Health Department, the Board of Education all had representatives. For my fellow Commissioners, let me just say this. As Andy Griffith said, it don't cost you nothing, number one, and number two is the money comes from fees and fines collected — 5% goes to the Victim Witness. That money has been pooled in a dedicated fund. It can only be used for this particular service. So funding is already in place. The DA has done his homework, funding is already in place. Number three is that we in 1949 organized with two senators, neither one of them from the Georgia, in fact, what's called a Hospital Authority Act and we created the Chatham County Hospital Authority and it created memorial medical Center. We have a first-class institution named Memorial Medical Center, Memorial Health Medical Center, Health University and eight other names. The importance of that is that that's our institution. We see a collaboration between our District Attorney's office and Memorial and other disciplines and the impact hopefully is to reduce indigent care cost, and that will be done in two ways. Way number one is that Georgia has a Victim Witness Reimbursement Fund — I know I'm not claiming it as I said exact terms — that currently a lot of victims of violent crimes could have some of their medical bills paid. Those bills are not getting paid. We need to have an organized structured way of doing that. This program will do that. And, secondly, is we would reduce the indigent care costs on recidivism. Hopefully. That's the goal. We're going to track it. It's tied to funds already dedicated. To quote Andy of North Carolina again, it costs you nothing. I make the motion that it be approved. Commissioner Thomas said, second.

Chairman Liakakis said, alright. We have a motion on the floor. Let's go on the board. The motion carried unanimously.

Commissioner Odell said, having gotten it approved, do you have any comments, Larry [Chisolm]?

District Attorney Chisolm said, I just wanted to say I thank you and appreciate you so much for giving us this opportunity and Savannah would be the first city in the southern part of the United States to have this kind of program. There are eight programs around the County currently functioning, but we will be the first in the south. So we thank you and we do understand the guidelines that this program has been established under that once the money runs out for this program, if we haven't found additional sources of income, then the program ends. But we have enough money to run the program at this point for three years and we expect to come back to you with some outstanding data based on performance outcomes that you approve of, both in terms of the effect that we have had on recidivism, violent crime and also the cost of healthcare over at Memorial Medical Center. One thing that wasn't mentioned by Commissioner Odell was the fact that Savannah-Chatham Metropolitan Police Department is

significantly involved in this project as well, and we would also like to recognize Chief Lovett, who has also agreed to participate and is actually bringing grant funds to make this project possible. So once again thank you.

Commissioner Odell said, Larry [Chisolm], could we just have the President of Memorial who's taken the time out to come here and also be introduced and — good morning.

Mr. Schaengold said, good morning. I'm Phil Schaengold. I want to echo Larry's comments. This is a historic partnership between the judicial system and the health care system with goals not just to reduce costs, but to actually improve the health status and the living status of the individuals that are affected by violence. If we can reduce the repeat visits to the emergency room and improve the home status and I think this community will be better off for it, and I applaud District Attorney Chisolm for his quite frankly historic pro-active approach to this partnership and thank you very much for all of your support.

Chairman Liakakis said, and the County Commission also, we thank you for your leaderships that you have taken over at Memorial. We've seen a lot of positive things going on, the things that help the community. That's really important, and of course again we thank our District Attorney Chisolm for putting this into place along with Memorial and the other entities that be involved. So all of the staff members of the District Attorney's office and of course Memorial, we do appreciate that and thank you very much.

Commissioner Odell said, Mr. Chairman, it's important and even historic. We hear so much negative press about lawyers. Here are two wonderful lawyers. Thank you, fellows.

ACTION OF THE BOARD:

Commissioner Odell moved to create three personnel positions: Crisis Intervention Coordinator, Community Intervention Specialist and a Criminal Investigator I, as a part of a hospital-based Violence Intervention Program, which is a unit of the District Attorney's Office/Victim-Witness Assistance Program to be linked with Memorial Health University Hospital, and once funding for the positions is eliminated, the positions will also be eliminated. Commissioner Thomas seconded the motion and it carried unanimously.

AGENDA ITEM: IX-4

AGENDA DATE: January 15, 2010

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Larry Chisolm
 District Attorney

Issue: To request Board approval to create three personnel positions: Crisis Intervention Coordinator, Community Intervention Specialist and a Criminal Investigator I, as a part of a hospital-based Violence Intervention Program, which is a unit of the District Attorney's Office/Victim Witness Assistance Program to be linked with Memorial Health University Hospital.

Background:

The Chatham County District Attorney's Victim-Witness Assistance Program has provided services to victims of crime in Chatham since 1983, and was the first such program in the State of Georgia. Based on current research data about the success of hospital-based and hospital-linked intervention programs in addressing violent crime, the District Attorney's office seeks to establish the first such program in the southern region of the United States.

Facts and Findings:

1. The Violence Intervention Program (VIP) is a community-focused, hospital-based program designed to reduce recidivism among youth and young adults 12-30. The program is affiliated with the Emergency Department (ED) at Memorial Health University Hospital
2. The Violence Intervention Program works with clients who are in the ED for intentional injuries. The program was designed to address the physical, emotional, and social needs that the victims of violence face after being released from the emergency department. Often, individuals who have been shot and/or stabbed have reported that while at the emergency department, their thoughts are either to change their way of life or to retaliate. Most often these youth return, without any supports, to the same environment in which they were injured. The Violence Intervention Program utilizes a trauma-informed approach to

capitalize on this potentially life-changing moment, while addressing relevant immediate needs.

3. Without intervention, hospitals discharge victims of violence to the same violent environment where they were injured. Often, this fosters a pathological cycle where they or their friends and family retaliate, causing even more injuries or death, arrest and incarceration. Indeed, studies show that hospitalization for violence related injuries is recurrent, with hospital readmission rates for subsequent assaults as high as 44 percent and subsequent homicide rates as high as 20 percent.
4. The VIP Program Staff work with youth in the Emergency Department in an effort to reduce immediate and future need for retaliation and continued connection to violence and crime. When a patient is seen in the ED for intentional injury, after the wounds are treated and the patient is cleared medically, the hospital staff contacts VIP. VIP's Crisis intervention Coordinator and Community Intervention Specialist then engage the patient to assess whether he/she would benefit from receiving assistance in bridging services, such as receiving psycho-social or other post hospital care. At these initial bedside visits, the Intervention Specialist focuses on developing a trusting relationship with the patient, providing comfort and emotional support, working to prevent immediate and future retaliation, promoting alternative strategies for dealing with conflicts, identifying the youth's short-term needs, and developing a plan for staying safe.
5. Next, staff members make sure the patient has a safe place to go upon discharge and contacts a referral service for the patient. Follow-up is made through phone calls and scheduled home visits to ensure the client has successfully connected with the referred service. In instances where the victims are on probation or parole, the VIP staff will work in close collaboration with the designated probation or parole officers. Scheduled home visits by the Community Intervention Specialist and/or Crisis intervention Coordinator will continue on a periodic basis to ensure progress. In some cases, VIP staff members help the victim navigate through various support services. Weekly reviews are conducted with the Community Interdisciplinary Team to review treatment plans, to ensure functionality of the program and to provide additional management recommendations on occasional difficult cases.
6. The Community Outreach Response Team (CORT) program is a multi-agency mobile crisis response unit under the direction of the Savannah Chatham Metropolitan Police Department (SCMPD). The purpose of CORT is to stabilize individuals who are victims of, or witnesses to, incidents of violence, natural or other disaster, and are at imminent risk for victimization, emotional trauma and/or physical harm. The initiative is collaboration between the SCMPD and victim and disaster assistance programs that provide **on-site** crisis intervention and referral services to individuals and families involved in major critical incidents. This program provides response and services prior to hospital services and prior to court.
7. VIP and CORT will cooperate and collaborate in processing, case management and identification of clients who meet program goals. Both programs will establish a working MOU and intend to share the use of one key staff position, the Crisis Intervention Coordinator.

Funding:

1. Initial funding will be derived from the Victim-Witness Assistance Program's 5% Funds Object Code 57.90020, the amount of \$413,000, which will cover the salaries of the Community Intervention Specialist and the Criminal Investigator for two (2) years and the Crisis Intervention Coordinator for three (3) years. The SCMPD CORT Program will provide \$60,000 at \$20,000 annually toward the cost of the Crisis Intervention Coordinator through a federal grant.
2. The District Attorney Office can provide a criminal investigator vehicle, criminal investigator safety equipment and computers for all three staff from existing inventory.
3. The Program will look for grant funds with the assistance of grant writers at Memorial Health Immediately to extend the life and scope of the program.
Please note that once funding for the positions is eliminated, the positions will also be eliminated.

Financial Impact

Crisis Intervention Coordinator	Base Salary	50,500.
	Pension	7,424.
	FICA	3,863.
	Insurance	<u>8,767.</u>
	TOTAL	70,554.
Community Intervention Specialist	Base Salary	40,000.
	Pension	5,880.
	FICA	3,060.
	Insurance	<u>8,767.</u>
	TOTAL	57,707.
Criminal Investigator I	Base Salary	37,000.
	Pension	5,439.
	FICA	2,830.
	Insurance	<u>8,767.</u>
	TOTAL	54,036.

Alternatives:

1. Authorize the creation of three personnel positions: Crisis Intervention, Community Intervention Specialist and a Criminal Investigator I, as a part of a hospital-based Violence Intervention Program.
2. Provide staff with other direction.
3. Deny the request to create three personnel positions: Crisis Intervention Coordinator, Community Intervention Specialist and a Criminal Investigator I, as a part of a hospital-based Violence Intervention Program.

Policy Analysis:

Personnel changes to create County personnel positions require approval of the Board of Commissioners. In the past, the Board of Commissioners has approved resource enhancements to departments where a need has been demonstrated and these enhancements maintain the delivery of services to the citizens of Chatham County at adequate and efficient levels. Constitutional Officers have been given the latitude to create positions that benefit the citizens of Chatham County, where no additional funding is being requested from county funds. The Board has also supported initiatives that involve interagency partnerships - particularly those that enhance the sustainability of awarded grants.

Recommendation:

The Board adopt Alternative 1.

=====

6. REQUEST FOR BOARD DIRECT CHAIRMAN TO ISSUE A LETTER SUPPORTING A REQUEST BY MITSUBISHI IN COORDINATION WITH THE SAVANNAH AIRPORT COMMISSION TO BE GRANTED FOREIGN TRADE ZONE STATUS.

Chairman Liakakis said, you've got information on that and that's really important, and what that will also bring a number of the suppliers in that will help the Mitsubishi Project which, when it's in full force, there will be over 500 employees there, and then by granting this Foreign Trade Zone Status, it will also bring in people that are suppliers and they will hire people also in our area by doing that. We need a motion on the floor.

Commissioner Stone said, so moved, Mr. Chairman. Commissioner Odell said, second.

Chairman Liakakis said, let's go on the board. The motion carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.] Chairman Liakakis said, the motion passes.

ACTION OF THE BOARD:

Commissioner Stone moved to direct the Chairman to issue a letter supporting a request by Mitsubishi in coordination with the Savannah Airport Commission to be granted foreign trade zone status. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: IX-6
AGENDA DATE: January 15, 2010

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: R. Jonathan Hart, County Attorney

ISSUE:

Consideration of the Board of Commissioners directing Chairman to issue a letter supporting a request by Mitsubishi in coordination with the Savannah Airport Commission to be granted foreign trade zone status.

BACKGROUND:

During the negotiation phase and attempting to have Mitsubishi located in Chatham County, SEDA requested a letter of indication that the County would honor foreign trade zone status to Mitsubishi. The County Attorney's Office provided a letter with conditions, that if met, the County would honor foreign trade zone status. Under federal law, assuming Mitsubishi met those conditions, the County would be required as a matter of law to honor foreign trade zone status.

Mitsubishi now requests a formal letter from the Board of Commissioners to honor foreign trade zone status. Foreign trade zone status, as a matter of right, may be created under 19 U.S.C.A. § 81(h). In accordance with 15 C.F.R. Part 400, the foreign trade zones created under the federal act would be in conjunction with the sponsoring Savannah Airport Commission and be considered a foreign trade zone.

FACTS AND FINDINGS:

1. During the negotiation phase and attempting to have Mitsubishi located in Chatham County, SEDA requested a letter of indication that the County would honor foreign trade zone status to Mitsubishi.
2. The County Attorney's Office provided a letter with conditions, that if met, the County would honor foreign trade zone status.
3. Under federal law, assuming Mitsubishi met those conditions, the County would be required as a matter of law to honor foreign trade zone status.
4. Mitsubishi has requested a formal letter from the Board of Commissioners to honor foreign trade zone status.
5. 19 U.S.C.A. § 81(h) and administered in accordance with 15 C.F.R. Part 400, states that foreign trade zones created under the federal act and in conjunction with the sponsoring Savannah Airport Commission would be considered a foreign trade zone.
6. Attached is the proposed condition letter of support.

ALTERNATIVES:

1. Direct Chairman to execute a letter supporting a request by Mitsubishi in coordination with the Savannah Airport Commission to be granted foreign trade zone status.
2. Do not direct Chairman not to execute a letter supporting a request by Mitsubishi in coordination with the Savannah Airport Commission to be granted foreign trade zone status.

POLICY ANALYSIS:

The County Commission, in its desire to create employment within the County, may cooperate with incentives established under federal law.

RECOMMENDATION:

That the Board adopt Alternative 1.

RJH/jr

enclosure

January 15, 2010

Mr. Lynn Pitts
Senior Vice President
Savannah Economic Development Authority
P.O. Box 128
Savannah, GA 31402

Re: SEDA - Mitsubishi Foreign Trade Zone

Dear Mr. Pitts:

The Board of Commission at its regularly scheduled meeting of January 15, 2010, considered the request of the Savannah Economic Development Authority ("SEDA") to support consideration of Mitsubishi's request for foreign trade zone status.

The Board of Commissioners would honor an exemption created for foreign trade zone status.

The Commission supports this status, assuming it is properly created as authorized under 19 U.S.C.A. § 81(h) and administered in accordance with 15 C.F.R. Part 400.

We assume that SEDA supports this request and that the foreign trade zone would be established in conjunction with the Savannah Airport Commission. Please feel free to forward this letter to Mr. Andrew McGilvray, Executive Director, Foreign-Trade Zones Board, U.S. Department of Commerce.

Sincerely,

Pete Liakakis
Chairman, Board of Commissioners

cc: Shantell Wilson, Project Manager, SEDA

=====

X. ACTION CALENDAR

(The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.)

Chairman Liakakis said, we have Items 1 through 8 and items under 8 is A through Q, and we need a motion on the floor to approve all of these items except any items a Commissioner would like to hold out.

Commissioner Odell said, I'll make the motion subject to any deductions by any Commissioner.

Chairman Liakakis recognized Commissioner Stone.

Commissioner Stone said, Mr. Chairman, I would just like to make a couple of comments on J and M.

Commissioner Odell said, my motion is to approve the balance of the Calendar minus J and M. Chairman Liakakis said, we need a second. Commissioner Gellatly said, second.

Chairman Liakakis said, okay, let's go on the board. The motion carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.] Chairman Liakakis said, the motion passes.

ACTION OF THE BOARD:

Commissioner Odell moved to approve Items 1 through 8-Q with the exception of Items 8-J and 8-M. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

=====

[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

=====

1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF DECEMBER 18, 2009, AS MAILED.

ACTION OF THE BOARD:

Commissioner Odell moved to approve the minutes of the regular meeting of December 18, 2009. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

=====

2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD DECEMBER 10, 2009, THROUGH JANUARY 6, 2010.

ACTION OF THE BOARD:

Commissioner Odell moved to authorize the Finance Director to pay the claims against the County for the period December 10, 2009, through January 6, 2010, in the amount of \$19,943,907. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

=====

3. REQUEST BOARD CONFIRM THE DAYS AND TIME FOR REGULAR COMMISSION MEETINGS FOR 2010. THE BOARD TENTATIVELY ADOPTED THE CALENDAR AT THE DECEMBER 18, 2009, MEETING.

ACTION OF THE BOARD:

Commissioner Odell moved to confirm the days and time for regular Commission meetings for 2010 as follows: Immediately following pre-meetings beginning at 9:00 a.m. (generally at 9:30 a.m.) and set meeting dates for the third and fifth Fridays in January, second and fourth Fridays in February through October, and first and third Fridays in November and December. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: ~~X-3~~
AGENDA DATE: ~~December 18, 2009~~

AGENDA ITEM: X-3
AGENDA DATE: January 15, 2010

TO: Board of Commissioners
FROM: R. E. Abolt, County Manager

ISSUE:
To tentatively set the days and time for regular Commission meetings for 2010. The Board will be asked to confirm adoption of the calendar at the first meeting of 2010.

BACKGROUND:
The County's Enabling Act requires the action be taken during the first meeting of the Board each year.

FACTS AND FINDINGS:
1. The Enabling Act states:
The Board of Commissioners shall hold two regular meetings each month except as may otherwise be determined by the Board of Commissioners, at the County seat for all matters requiring action of an administrative or policy nature, and for all matters advertised or scheduled for hearing in which the public will be asked to speak for or against the items under consideration, which meetings shall be open to the public. At the first meeting of the Board of Commissioners in January of each year, the Board of Commissioners shall set the days and the time when it will hold its regular meetings. Meeting hours for the public hearings may be changed by action of the Board of Commissioners and may be held at such hour as stated in the public notice of the date and time of such hearing. Special or additional meetings may be held as necessary upon call of the Chairman or any five members of the Board of Commissioners, provided all members of the Board of Commissioners have been notified at least 24 hours in advance of such special or additional meeting, and such notice shall specify the subject matter to be considered.

2. The Commission has met on the second and fourth Fridays of the month in the past except for November and December. The meetings in November and December are held on the first and third Fridays to allow for the holidays. There are five Fridays in October 2010. Changing to first and third Fridays beginning in November will allow at least two weeks between meetings for the remainder of the year.
3. January meetings may be held on the third and fifth Fridays to allow for some scheduling conflicts.
4. The Chamber will hold Savannah Day in Atlanta on February 4, 2010. This will not be a conflict.
5. The ACCG Legislative Conference will be February 8 and 9, 2010, in Atlanta. This will not be a conflict.
6. The NACo Legislative Conference will be March 6 through March 10, 2009, in Washington, D.C. This will not conflict with the second and fourth Friday schedule.
3. In 1998 the Board asked that in future years meetings not be scheduled on Good Friday. In 2009 Good Friday will be on April 10th. This will conflict with the second and fourth Friday schedule. Suggest that the first meeting of April be moved to Thursday, the 9th.
4. The ACCG Annual Meeting will be April 25 through 29, 2009, in Chatham County. This will not conflict with the second and fourth Friday schedule.
5. The NACo Annual Conference will be July 24 through 28, 2009, in Davidson County (Nashville), Tennessee. This does conflict with the second and fourth Friday schedule. Further complications on the July schedule are School Board millage approval and the requirement for the Tax Assessor to deliver the digest to Atlanta by the 1st of August. Suggest holding the July meetings on Friday, the 10th, and Thursday, the 23rd.
6. The ACCG Fall Policy Conference will be October 7 through 9, 2009, in Atlanta. This will conflict with the second and fourth Friday schedule.
7. In 1998 the Board asked that in future years meetings not be scheduled on Good Friday. In 2010 Good Friday will be on April 2nd. This will not conflict with the second and fourth Friday schedule.
8. The ACCG Annual Meeting will be April 24 through 27, 2010, in Chatham County. This will not conflict with the second and fourth Friday schedule.
9. The NACo Annual Conference will be July 16 through 20, 2010, in Washoe County (Reno), Nevada. This will not conflict with the second and fourth Friday schedule.
10. The ACCG Fall Policy Conference will be October 4 through 6, 2010, in Atlanta. This will not conflict with the second and fourth Friday schedule.
11. Currently the pre-meeting is scheduled for 9:00 a.m. to be followed immediately by the regular meeting, generally at 9:30 a.m.
12. A calendar is attached showing County holidays for 2010 and tentative Commission meeting dates.

ALTERNATIVES:

1. Set meeting time to immediately follow 9:00 a.m. pre-meeting and set dates for the third and fifth Fridays in January; second and fourth Fridays in February through October; and first and third Fridays in November and December, schedule to be confirmed at first meeting of the year.
2. Set meeting time and dates as designated by Commissioners, schedule to be confirmed at first meeting of the year in January.

POLICY ANALYSIS:

Compliance with the Enabling Act.

FUNDING:

Not applicable.

RECOMMENDATION:

Alternative #1.

=====

- 4. **REQUEST BOARD ACCEPT THE GEORGIA CRIMINAL JUSTICE COORDINATING COUNCIL'S (CJCC) EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM GRANT AUTHORIZED UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009. CHATHAM COUNTY WILL SERVE AS THE FISCAL AGENT FOR THE \$161,463, \$225,000 AND \$79,872 BEING FUNDED BY THE CJCC. THE FUNDS WILL NOT BE USED FOR NEW FUTURE RECURRING COSTS OR COUNTY JOB CREATION.**

ACTION OF THE BOARD:

Commissioner Odell moved to accept the Georgia Criminal Justice Coordinating Council's (CJCC) Edward Byrne Memorial Justice Assistance Grant Program (JAG) grant authorized under the American Recovery and Reinvestment Act (ARRA) of 200 for the purpose of enhancing the criminal justice system without creating new recurring costs or county positions and to link the local municipalities' records and upgrade the County communication system. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-4
AGENDA DATE: January 15, 2010

TO: BOARD OF COMMISSIONERS
THRU: R. E. ABOLT, COUNTY MANAGER
FROM: SHAWN AMACHER, SUPERIOR COURT ADMINISTRATOR

ISSUE:
To have the Board of Commissioners accept the Georgia Criminal Justice Coordinating Council's (CJCC) Edward Byrne Memorial Justice Assistance Grant Program (JAG) grant authorized under the American Recovery and Reinvestment Act (ARRA) of 2009.

BACKGROUND:
The CJCC has awarded \$161,463 to Program #3, Specialty Courts/Case Management and Coordination Services in Three Therapeutic Courts and for Other Indigent Probationers with Special Supervisory Needs to the Eastern Circuit (Chatham County) to support government entities comprising the criminal justice system in the Eastern Circuit, Project #2 has been awarded \$79,872 for the Truancy Intervention Project and \$225,000 to Project #1, Eastern Judicial Circuit Data Exchange to link law enforcement records among the eight municipalities of the Eastern Judicial Circuit and provide e-filing of criminal cases from the municipal courts to the trial courts.

FACTS AND FINDINGS:
Chatham County will serve as the fiscal agent for the \$161,463, the \$225,000, and the \$79,872 being funded by the CJCC. **The funds will not be used for new future recurring costs or county job creation.**

- 1. Project #3 funds will be used to contract with four part-time case managers on a contract basis to provide the following case management duties and other duties as assigned to the Public Defender's Office, the Mental Health Court, the Drug Court, and the Family Dependency Court.
- 2. Project #2 funds will be used to develop a comprehensive, system-wide plan to combat truancy; and to include more school based initiatives, increased police involvement in intercepting truants found on the streets during school hours, and increase access to services for families struggling with issues that contribute to truancy.
- 3. Project #1 funds will be used to implement a data exchange of law enforcement records among the eight local municipalities in the Eastern Judicial Circuit by providing an external connectivity server, scanning equipment/software and software licenses, and to provide upgrades to Chatham County's Information and Communication Services.

FUNDING: No Chatham County funds are needed for these projects.

Alternatives:

- 1. To have the Board of Commissioners accept the funds from the Criminal Justice Coordinating Council Grant from the Edward Byrne Memorial Justice Assistance Grant Program (JAG) authorized under the American Recovery and Reinvestment Act for the

purpose of enhancing the criminal justice system without creating new recurring costs or county positions, and to link the local municipalities' records, and upgrade the County communication system.

2. For the Board of Commissioners to refuse to accept the funds from the Edward Byrne Memorial Justice Assistance Grant Program authorized under the American Recovery and Reinvestment Act.

POLICY ANALYSIS

It is consistent with Board policy to accept grant funding which does not require county matching funds to provide/upgrade necessary services without cost to the County.

RECOMMENDATION: To accept Alternative 1.

=====

5. REQUEST BOARD AUTHORIZE THE CHAIRMAN TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE SAVANNAH-CHATHAM COUNTY FAIR HOUSING COUNCIL, INC., AND APPROVE A RELATED DISBURSEMENT OF \$20,000.

ACTION OF THE BOARD:

Commissioner Odell moved to authorize the Chairman to execute a Memorandum of Understanding wit the Savannah-Chatham County Fair housing Council, Inc. (SCFHC), and approve a related disbursement of \$20,000. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-5

AGENDA DATE: January 15, 2010

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Linda Cramer, Finance Director

ISSUE: To authorize the Chairman to execute a memorandum of understanding with the Savannah-Chatham County Fair Housing Council, Inc. and approve a related disbursement of \$20,000.

FACTS AND FINDINGS:

- 1) The Savannah-Chatham County Fair Housing Council has requested funding for its operational and grant match needs.
- 2) A memorandum of understanding has been prepared that outlines the agreement between the two parties. In exchange for services provided, the county shall remit \$20,000 from its fiscal 2010 budget to the Savannah-Chatham County Fair Housing Council.

FUNDING: Funds are available in the County Commissioner's budget, fiscal year ending June 30, 2010.

ALTERNATIVES:

- 1. That the Board authorize the Chairman to execute a memorandum of understanding with the Savannah-Chatham County Fair Housing Council, Inc. and approve a related disbursement of \$20,000.
- 2. Provide other direction.

POLICY ANALYSIS:

Approval is consistent with Board action requiring a contract or Memorandum of Understanding with agencies receiving funding.

RECOMMENDATION: That the Board approve Alternative 1.

**SAVANNAH-CHATHAM COUNTY FAIR HOUSING COUNCIL, INC.
AND
CHATHAM COUNTY BOARD OF COMMISSIONERS
MEMORANDUM OF UNDERSTANDING**

This partnership agreement is made and entered into this ____ day of _____, 2010, by and between Savannah-Chatham County Fair Housing Council, Inc. (hereinafter called SCFHC), and the Chatham County Commission (hereinafter called the Commission).

The **Savannah-Chatham County Fair Housing Council (SCFHC)** is a nonprofit organization that began in 1994. The mission of the organization is to provide all Savannah and Chatham County citizens, within the constitutional limitations, fair housing services that will result in the protection of equal housing opportunity from discrimination based on race, color, national origin, sex, religion, familial status or disability. Members and staff of the Council have taken a leadership role in eradicating housing discrimination in our community.

The **Chatham County Commission is an elected body** consisting of a chairman and eight district commissioners. Chatham County operates under the Commission-Manager Plan of local government. The Board of Commissioners makes policy, adopts laws, sets budget limits, sets tax rates and hears zoning cases. The Board appoints a county manager who serves as the chief administrative officer to carry out the policies and handle day-to-day responsibilities. The Board has expressed a desire that all citizens should enjoy equal housing opportunity, and has indicated their support to enter into a contract with the SCFHC to ensure that citizens of Chatham County are informed of the programs, services, and activities which protect their rights. In order to achieve mutual interests, SCFHC and the Commission are entering into a purchase of services contract to collaborate efforts to combat discriminatory housing practices in Chatham County.

This document will serve as a purchase of service agreement between SCFHC and the County. The two organizations agree to the following:

Savannah-Chatham County Fair Housing Council, Inc. (SCFHC) agrees to:

- Acknowledge the support of the Chatham County Commission in their advertisements;
- Provide fair housing videos and public service announcements to air on the Chatham County Commission Government Channel;
- Provide training and on-going technical assistance on fair housing issues to Chatham County citizens;
- Investigate discriminatory housing practices referred by Chatham County staff and Board members; and
- Provide such records, including but not limited to financial and programmatic activity reports as County staff require to assess effectiveness and compliance with this agreement.

The Chatham County Board of Commissioners agree to:

- Provide \$20,000 in funding for operating costs;
- Promote SCFHC events and activities during "Fair Housing Month" in April;
- Air fair housing videos and public service announcements (PSA's) on the cable network-Chatham County Government Channel;
- Display the SCFHC logo, periodically, and include a voice-over announcement from the Chair; and
- Refer potential victims of housing discrimination to SCFHC.

Terms of Agreement

This agreement will remain in effect for one (1) year or until modified or canceled by both parties. Either party may terminate this agreement with a 30 day notice.

David Wayne Dawson, Jr., Executive Director
Savannah-Chatham County Fair Housing Council, Inc.

Pete Liakakis, Chairman
Chatham County Board of Commissioners

ATTEST:

Sybil E. Tillman, County Clerk

=====

6. REQUEST BOARD CONFIRM THE PURCHASE OF PENNYWORTH ISLAND AS PART OF CHATHAM COUNTY'S LAND CONSERVATION PROGRAM.

ACTION OF THE BOARD:

Commissioner Odell moved to confirm the purchase of Pennyworth Island as part of Chatham County's Land Conservation Program. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-6
AGENDA DATE: January 15, 2010

TO: Board of Commissioners

THRU: R.E. Abolt, County Manager

FROM: Patrick Monahan, Asst. County Manager

ISSUE:

To confirm purchase of Pennyworth Island as part of Chatham County's Land Conservation Program.

BACKGROUND:

Based on the recommendation of the Chatham County Resources Protection Commission, and the Board's authorization, in late December 2009, Chatham County closed on the acquisition of Pennyworth Island, formerly Pennyworth Plantation, a 178-acre island with historical and environmental value in the Back River. The property met goals for the County's Resources Protection Ordinance because of its historical and environmental importance.

FACTS & FINDINGS:

1. Attachment 1 shows the tract., a 178-acre parcel on the Back River north of Hutchinson Island. The property rated fifth on the Resources Protection Commission list (staff is continuing to work to protect the highest-rated properties, including acquisition) based on its cultural and environmental importance,
 - 1a. This purchase increases total acquisition of environmentally-sensitive land to 1,000 acres during just the past two years.
2. The property became highly regarded for land conservation because of the property's historical use as a rice mill from the early 1800s through the early 20th century. An archival study for the U.S. Army Corps of Engineers describes Pennyworth Plantation as "...one of the best represented Savannah River rice plantations in the historical record." The archeological study discovered and documented remnants of the rice mill complex, wharf, canal, vessels and some residential structures. The site is eligible for the National Register of Historic Places. In addition, as a marsh hammock, it provides ecological benefits.
3. The County acquired the property for its appraised value of \$198,980 plus closing costs from its owners, three individuals: Dr. Julian Kelly, Mrs. Remshart Roux and Mr. Dale Critz, Sr.
4. As greenspace, the property will remain in its natural state except for historical markers and a public landing to allow access to the upland area. The property will be placed in a restrictive covenant to maintain its natural character. In addition, staff will initiate nomination of the property for the Chatham County Historic Preservation Commission and National Register of Historic Places.

FUNDING:

Funding came from the 2003-2008 Greenspace/Open Space Fund.

ALTERNATIVES:

- 1. That the Board confirm the acquisition of Pennyworth Island.
- 2. That the Board take other action, as may be directed.

POLICY ANALYSIS:

State law authorizes Chatham County to acquire property and own it for providing public service. This purchase will allow the County to acquire property consistent with its goals for its conservation land program.

RECOMMENDATION:

That the Board adopt Alternative 1.

=====

7. REQUEST BOARD FIX AND PUBLISH THE QUALIFYING FEES FOR ELECTED OFFICES TO BE FILLED IN THE 2010 ELECTIONS.

ACTION OF THE BOARD:

Commissioner Odell moved to approve fixing and publishing the qualifying fees for elected offices to be filled in the 2010 elections as follows: Judge of Records Court – \$4,575.70, and Members of the Board of Elections – \$144.00. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-7
AGENDA DATE: January 15, 2010

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: R. Jonathan Hart, County Attorney

ISSUE:

To fix and publish the qualifying fees for elected offices to be filled in the 2010 elections.

BACKGROUND:

O.C.G.A. § 21-2-131(a)(1) requires that the governing authority set the qualifying fees for elected county offices to be filled during an election year. The above Code section further states that the fee shall be 3% of the annual salary, if salaried. If not a salaried office, a reasonable fee not to exceed 3% of the income derived from holding of the office.

FACTS AND FINDINGS:

- 1. In keeping with the requirements of state law, attached is a resolution that sets the fee for each of the offices to be elected in 2008. The figures represent 3% of the base salary of each office.
- 2. An Attorney General's Opinion provides that the fee should exclude any additional compensation for the ex-officio position.
- 3. The current salary information was provided by the Human Resources Department for Chatham County and the Recorder's Court of Chatham County.

ALTERNATIVES:

- 1. Adopt the Resolution as presented.
- 2. Do not adopt the Resolution as presented.

POLICY ANALYSIS:

The Board should adopt the resolution to comply with State law.

RECOMMENDATION:

That the Board adopt Alternative 1.

/jr

enclosure



SETTING QUALIFYING FEES FOR 2010 ELECTION

WHEREAS, Section 21-2-131(a)(1) of the Georgia Election Code, as amended, requires that the governing authority of Chatham County shall fix and publish the qualifying fees for candidates seeking office in any general primary or election; and

WHEREAS, the Code requires that such fees for salaried positions shall be 3% of the current annual salary of the office, and for non-salaried positions shall be a reasonable amount not to exceed 3% of the income derived from such office by the person holding the position from the previous year.

NOW THEREFORE, BE IT ORDAINED, that the Board of Commissioners of Chatham County, Georgia, as the governing authority of Chatham County, does hereby establish the schedule of qualifying fees for the 2010 election, as follows:

Judge, Records Court.....\$4,575.70
 Members, Board of Elections.....\$ 144.00

Adopted this 15th day of January, 2010.

BY: _____
 Pete Liakakis, Chairman
 Board of Commissioners

ATTEST: _____
 Sybil E. Tillman, Clerk

SEAL

=====

8. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.)

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
A. Contract to provide and install one (1) photovoltaic (PV) power system and one (1) solar water heating system at the Resource Conservation Education Center	Public Works and Park Services	Southeastern Air Conditioning Company	\$48,000	Solid Waste Restricted

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
B. Correction of an award amount to the construction contract for a new pump house on Paxton Drive	Public Works and Park Services	R.L. Construction Group, Inc. (WBE)	\$45,498	No additional funding is required
C. Annual price agreement for the "as needed funds available" purchase of various model year vehicles	Fleet Operations	J.C. Lewis Ford	Varies by vehicle	•CIP - Vehicle Replacement •General Fund/M&O - Various •SSD - Various •Water and Sewer •Solid Waste •SPLOST (2003-2008) - Vehicle Replacement
D. Annual price agreement for the "as needed funds available" purchase of various model year trucks and vans	Fleet Operations	•Coastal Chevrolet •J.C. Lewis Ford	Varies by vehicle	•CIP - Vehicle Replacement •General Fund/M&O - Various •SSD - Various •Water and Sewer •Solid Waste •SPLOST (2003-2008) - Vehicle Replacement
E. Contract for the purchase and installation of an emergency generator for the Judicial Courthouse	Special Projects	All Electric & Speciality Systems	\$121,000	SPLOST (2008-2014) - Courthouse Construction
F. Purchased and installed cabling for telephones, computers and Comcast cable for the Basement/ Sheriff Renovation Construction project	I.C.S.	Entre Solutions (MBE)	\$15,265	SPLOST (2008-2014) - Courthouse Construction
G. Change Order No. 1 to the contract for communication systems upgrades for the Public Safety Interoperable Communications (PSIC) grant to provide different antennas to three (3) tower sites	I.C.S.	Motorola (State Contract)	\$78,304	Multiple Grant Fund - GEMA - PSIC Grant
H. An annual personal services agreement for accountant services for the Public Safety Interoperable Communications (PSIC) grant	I.C.S.	Dean Kirkland	\$40 per hour	Multiple Grant Fund - GEMA - PSIC Grant
I. Correction to the professional engineering services contract for the U.S. Highway 80/ Jimmy DeLoach Parkway Interchange project	Engineering	McGee Partners	\$583,197	SPLOST (2003-2008) - U.S. Highway 80/ Jimmy DeLoach Parkway Interchange
J. Professional engineering services contract for a Value Engineering Study on the Whitefield Avenue Widening Project	Engineering	Post, Buckley, Schuh and Jernigan, Inc.	\$33,860	SPLOST (1993-1998) - Whitefield Avenue Widening project
K. Task Order Contracts to provide equipment and services for County capital projects	Engineering	•T Clearing •B & D Clearing •Sandhill ALS Construction (MBE)	NTE \$250,000	•SPLOST - (1985-1993) (1993-1998), (1998-2003), (2003-2008), (2008-2014) •CIP •Land Bank
L. Contract for engineering services to provide Water and Sewer asset inventory	Public Works and Park Services	KRI Engineering, Inc.	\$39,200	Water and Sewer Reserve Fund

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
M. Change Order No. 1 to the construction contract for the Animal Shelter for value engineering deducts and removal of incinerator from general contract	Special Projects	Artley Company	(\$84,295)	2005 DSA Series Bonds - CIP
N. Incinerator (biomass gasifier) for Animal Shelter	Special Projects	Biomass Marketing	\$72,926	2005 DSA Series Bonds - CIP
O. Change Order No. 1 to the contract for the construction of the Records Center for owner-requested changes	Special Projects	Choate Construction Co., Inc.	\$28,151	SPLOST (2003-2008) - Courthouse Construction
P. Confirmation of the purchase of two (2) copier/ scanner/ fax machines	•County Manager •County Attorney	Imagistics	\$22,800	•General Fund/M&O - County Manger - \$11,400 •General Fund/M&O - County Attorney - \$11,400
Q. Interim contract to provide Management Services for Teleride	CAT	Veolia Transportation	Not to Exceed \$3,000	General Fund/M&O - Teleride

As to items 8-A through 8-Q except Item 8-M:

Commissioner Odell moved to approve Items 8-A through 8-Q, with the exception of 8-J and 8-M. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

As to Item 8-J:

Commissioner Stone said, thank you, Mr. Chairman. As I mentioned in the pre-meeting, I'm very concerned with the current budget restraints, both on the State and local levels that the necessity of another study for the widening of Whitefield Avenue seems a little bit superfluous at this time, and I just want to go on record stating that I think it's putting an unfair burden back on this County, and that was really my only comment.

Chairman Liakakis said, as was explained that this is something that the State Department of Transportation requires, but that's good to bring that forth because, you know, having the County to spend more money like you're talking about.

Commissioner Stone said, well I think if it's a State requirement, then perhaps the State ought to fund it.

Chairman Liakakis said, yeah, okay. We need —.

Commissioner Odell said, I move for approval of J. Commissioner Stone said, second.

Chairman Liakakis said, okay, let's go on the board . [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.] Chairman Liakakis said, Item J approved.

As to Item 8-M:

Commissioner Stone said, thank you, Mr. Chairman. I would just like Mr. Monahan to come to the podium and talk a —, just give a one-second summary on this. I think it's a wonderful thing and I just think it's great that he researched this and found an alternative that's going to save money up front and in the long run and I would like to personally commend him for this because of my involvement with this new animal control shelter.

Mr. Pat Monahan said, well, it's not just you. The County set up a kind a —, the County set up a project team which involves me and representatives from other animal welfare organizations and the Savannah-Chatham Metropolitan Police Department, the Animal Control Unit, Lt. Boulware also serves. But what this does, there's actually two actions here. The first is to remove money from the general contract and then to set up a separate contract for the purchase of what is called a gasifier. As I said, it's not necessarily the most sparkling of names, but it's an evolution from the agricultural market that creates this chamber that uses radiant heat, and because of this particular process it's not only cheaper to build, but it's a lot less expensive to operate. It's not only very efficient, but it's very environmentally friendly in that it does not emit any odor or any fumes. It creates an ash that actually the ash can be used in plants as a supplemental material, though it's — only it's very cost efficient, but it's also environmentally friendly.

Commissioner Stone said, thank you and I'm just glad you didn't retire.

Chairman Liakakis said, thank you very much and we want the public to know it looks like the end of April is when we'll have that great most modern animal shelter in the entire country built by then.

Mr. Monahan said, just excuse me one second, Mr. Chairman. It will be done by then, but we also want so that when we have our grand opening that all the animals are moved, so we do have some operational break-in, so that when we have the grand opening that citizens can actually see the humane conditions of the animals. Right now they're kept in cages almost like condominiums that are stacked on top of one another, but there will be almost 120 individual units, they're to cages they're actually units in which the animals can also go outside in exercise areas. There is a single collection system so you're not going to smell the waste that you do in the current animal shelter and there's a grinder pump and once again it's very environmentally friendly.

Chairman Liakakis said, great, thank you.

Commissioner Odell said, move for approval of M. Commissioner Stone said, second. Chairman Liakakis said, let's go on the board. [NOTE: Commissioners, Kicklighter and Thomas were not present.] Chairman Liakakis said, the motion passes.

ACTION OF THE BOARD:

- a. Commissioner Odell moved to approve Items 8-A through 8-Q, with the exception of 8-M. Commissioner Gellatly seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]
- b. Commissioner Odell moved to approve Item 8-J. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]
- c. Commissioner Odell moved to approve Item 8-M. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-8 A thru Q

AGENDA DATE: January 15, 2010

TO: BOARD OF COMMISSIONERS

THRU: R.E. ABOLT, COUNTY MANAGER

**FROM: MICHAEL A. KAIGLER, DIRECTOR
HUMAN RESOURCES & SERVICES**

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval to award a \$48,000 contract to Southeastern Air Conditioning to provide and install one (1) photovoltaic (PV) power system and one (1) solar water heating system at the Resource Conservation Education Center.

BACKGROUND: Chatham County Public Works and Park Services is proceeding with direction from the County Commissioners to open the Resource Conservation Education Center. The photovoltaic power system and solar water heating system will bring the center closer to becoming functional and holding outreach programs for groups and students.

FACTS AND FINDINGS:

1. The photovoltaic system will allow for the generation of solar electric energy and solar hot water to reduce conventional electric consumption in the facility.
2. This project was properly advertised and three (3) bids were received and opened on 8 December 2009. The bid responses are as follows:

Southeastern Air Conditioning Company Garden City, GA	\$48,000
Moore and Sons Electrical Service Adrian, GA	\$52,058
Commercial Roof Management Service Bogart, GA	\$58,000

3. Staff reviewed the bids and checked references and believes the low bid submitted by Southeastern Air Conditioning Company to be fair and reasonable.
4. An annual maintenance agreement will be issued after the completion of the project for \$1,750 per year.

FUNDING: Solid Waste Restricted
(5404510 - 54.25001)

ALTERNATIVES:

1. Board approval to award a \$48,000 contract to Southeastern Air Conditioning to provide and install one (1) photovoltaic (PV) power system and one (1) solar water heating system at the Resource Conservation Education Center.
2. Provide staff other direction

POLICY ANALYSIS: It is consistent with Board policy to award a contract to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM B

ISSUE: Request Board approval to correct an award amount to \$45,498 on the construction contract to R.L. Construction Group, Inc., a WBE firm, to construct a new pump house on Paxton Drive for Public Works and Park Services.

BACKGROUND: On 4 December 2009, the Board approved to award a \$45,998 construction contract to R.L. Construction Group, Inc, to construct a new pump house on Paxton Drive for Public Works and Park Services.

FACTS AND FINDINGS:

1. The bid submitted by R.L. Construction Group, Inc. was \$45,498. An administrative error occurred when the agenda item was presented to the Board for \$45,998.
2. The correct contract amount should be \$45,498. The correction will not result in any additional changes to the terms or conditions.

FUNDING: No additional funding is required.

ALTERNATIVES:

1. Board approval to correct an award amount to \$45,498 on the construction contract to R.L. Construction Group, Inc., a WBE firm, to construct a new pump house on Paxton Drive for Public Works and Park Services.
2. Provide staff other direction

POLICY ANALYSIS: It is consistent with Board policy to allow for changes due to administrative error.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM C

ISSUE: Request Board approval of an Annual Price Agreement to purchase on an "as needed funds available" basis, newest model year vehicles for Fleet Operations from J. C. Lewis Ford of Savannah, GA.

BACKGROUND: Each year staff develops and solicits competitive bids for this annual requirement for the current model year.

FACTS AND FINDINGS:

1. Staff developed specifications into four (4) Proposals consisting of Proposal No.1: Ford Focus; Proposal No. 2: Ford Fusion S; Proposal No. 3: Ford Taurus SE; Proposal No. 4: Ford Crown Victoria. Bids were publicly advertised, mailed to six (6) prospective bidders, and opened 6 January 2010.
2. Four (4) bidders responded: Summerville Ford, Summerville, SC; Allan Vigil Ford, Morrow, GA; J. C. Lewis Ford, Savannah, GA and Akins Ford, Winder, GA. (See matrix on pages 21-22).
3. J. C. Lewis Ford was the successful low bidder for Proposal No. 3. Summerville Ford was the apparent low bidder for Proposals No., 1, 2, and 4.

4. On 27 March 1998, the Board approved a "local preference" policy which, when a firm from outside Chatham County submits the "absolute low" bid, allows the lowest bidding Chatham County firm to match the "absolute low" bid. If the local firm does match the "absolute low" bid, the local firm is awarded the purchase. As indicated above, a non-Chatham County firm offered the "absolute low" bid. The Chatham County firm was asked if they would match the outside firm's bid. J.C. Lewis Ford has agreed to match the "absolute low" bid.
5. Staff believes this price is fair and reasonable.

FUNDING: CIP - Vehicle Replacement
 General Fund/M & O - Various
 SSD - Various
 SPLOST (2003-2008) - Vehicle Replacement
 Water & Sewer
 Solid Waste
 Various Funds

ALTERNATIVES:

1. Board approval of an Annual Price Agreement to purchase on an "as needed funds available" basis, newest model year vehicles for Fleet Operations from J. C. Lewis Ford of Savannah, GA.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve annual price agreements for the purchase of vehicles for the using department.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
 READ DEHAVEN

ITEM D

ISSUE: Request Board approval of an Annual Price Agreement to purchase on an "as needed funds available" basis, newest model year trucks, sports utility vehicles and vans for Fleet Operations from Coastal Chevrolet of Savannah, GA and J. C. Lewis Ford of Savannah, GA.

BACKGROUND: Each year staff develops and solicits competitive bids for this annual requirement for the current model year.

FACTS AND FINDINGS:

1. Staff developed specifications into ten (10) Proposals consisting of Proposal No.1: Chevy Tahoe LS; Proposal No. 2: Ford Escape XLS; Proposal No. 3: Ford Explorer XLT; Proposal No. 4: Ford E-250 Caro Van; Proposal No. 5: Ford E-350 15 Passenger Window Van; Proposal No. 6: Ford Ranger Compact Pick Up; Proposal No. 7: Ford F-150 XLT SuperCrew Pickup; Proposal No. 8: Ford F-150 Regular Cab Styleside XL; Proposal No. 9: Ford F-250 Pickup 3/4 LB; Proposal No. 10: Ford F-250 SuperCrew. Bids were publicly advertised, mailed to six (6) prospective bidders, and opened 6 January 2010.
2. Four (4) bidders responded: Summerville Ford, Summerville, SC; Allan Vigil Ford, Morrow, GA; J. C. Lewis Ford, Savannah, GA and Coastal Chevrolet of Savannah, GA (See matrix on pages 23-26).
3. Coastal Chevrolet was the successful low bidder for Proposal No. 1 and J. C. Lewis Ford was the successful low bidder for Proposals No. 5, 6, 7, 8, and 9. Summerville Ford was the apparent low bidder for Proposals No., 2, 3, 4 and 10.
4. On 27 March 1998, the Board approved a "local preference" policy which, when a firm from outside Chatham County submits the "absolute low bid, allows the lowest bidding Chatham County firm to match the "absolute low" bid. If the local firm does match the "absolute low" bid, the local firm is awarded the purchase. As indicated above, a non-Chatham County firm offered the "absolute low" bid. The Chatham County firm was asked if they would match the outside firm's bid. J.C. Lewis Ford has agreed to match the "absolute low" bid.
5. Staff believes the prices are fair and reasonable.

FUNDING: CIP - Vehicle Replacement
 General Fund/M & O - Various
 SSD - Various

SPLOST (2003-2008) - Vehicle Replacement
 Water & Sewer
 Solid Waste
 Various Funds

ALTERNATIVES:

1. Board approve an Annual Price Agreement to purchase on an “as needed funds available” basis, newest model year trucks, sports utility vehicles and vans for Fleet Operations from Coastal Chevrolet of Savannah, GA and J. C. Lewis Ford of Savannah, GA.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve annual price agreements for purchases of vehicles for using departments.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
 READ DEHAVEN

ITEM E

ISSUE: Request Board approval to award a \$121,000 contract to All Electric & Speciality Systems for the purchase and installation of a new emergency generator for the Judicial Courthouse.

BACKGROUND: The old emergency generator for the Judicial Courthouse failed and was no longer economically feasible to repair. The Judicial Courthouse has been on a leased generator since the failure of the old generator pending final plans for upgrading and renovating the courthouse basement.

FACTS AND FINDINGS:

1. This project was properly advertised and seven (7) bids were received and opened on 12 November 2009. The bid responses are as follows:

All Electric & Speciality Systems Savannah, GA	\$121,000
PINCO Savannah, GA	\$143,000
Y - Delta Statesboro, GA	\$144,000
* Bell Electric & Construction Co. Albany, GA	\$144,300
** E & D Contracting Services, Inc. Savannah, GA	\$186,960
Moore & Sons Electrical Services, Inc. Metter, GA	\$188,479
Consolidated Mechanical Contracting, Inc. Savannah, GA	\$190,808

- * MBE firm
- ** WBE firm

2. Staff, along with the design consultant, Smith & Vandembulck, believes the bid from All Electric & Speciality Systems to be fair and reasonable.

FUNDING: SPLOST (2008-2014) Courthouse Construction
 (3244980 - 54.13011 - 32460427)

ALTERNATIVES:

1. Board approval to award a \$121,000 contract to All Electric & Speciality Systems for the purchase and installation of a new emergency generator for the Judicial Courthouse.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award contracts to the low responsive, responsible bidder.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

ITEM F

ISSUE: Request Board approval of the \$15,265 purchase and installation of cabling for telephones, computers and Comcast cabling for the Basement/Sheriff Renovation Construction Project from Entre Solutions, a MBE firm, for the I.C.S. Department.

BACKGROUND: In order to keep the project on schedule, I.C.S. staff contacted Entre Solutions and had them begin the work.

FACTS AND FINDINGS:

1. I.C.S. staff had contacted Entre Solutions due to their prior experience in other installations of cabling throughout the County.
2. Entre Solutions has completed the cabling work.
3. Staff believes the total cost of \$15,265 for the cabling project to be fair and reasonable.

FUNDING: SPLOST (2008 - 2014) - Courthouse Renovation project
(3244980 - 52.12003 - 32460427)

ALTERNATIVES:

1. Board approval of the \$15,265 purchase and installation of cabling for telephones, computers and Comcast cabling for the Basement/Sheriff Renovation Construction Project from Entre Solutions, a MBE firm, for the I.C.S. Department.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary network equipment, hardware and software for the functionality of the network operations.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
TOM DRANE

ITEM G

ISSUE: Request Board approval of Change Order No. 1, in the amount of \$78,304, to the contract with Motorola Communications for the Three Site Simulcast Project. This change order provides different antennas to the three (3) tower sites in Chatham County.

BACKGROUND: On 24 November 2008, the Board approved the Three Site Simulcast Contract with Motorola Communications. This contract is in conjunction with the awarded \$7.7 Million Grant for Public Safety Interoperable Communications (PSIC).

FACTS AND FINDINGS:

1. The change order is necessary in order to take advantage of the new 700MHz frequencies as well as the existing 800MHz frequencies.
2. Staff believes the total cost of the change order, \$78,304, to be reasonable.

FUNDING: Multiple Grant Fund - GEMA - PSIC Grant
(2501535 – 52.12099 – 25023972)

ALTERNATIVES:

1. Board approval of Change Order No. 1, in the amount of \$78,304, to the contract with Motorola Communications for the Three Site Simulcast Project. This change order provides different antennas to the three (3) tower sites in Chatham County.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve Change Orders and have always been supportive of new technology that provides upgraded public safety capability.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
TOM DRANE

ITEM H

ISSUE: Request Board approval to enter into a Personal Services Agreement, for one (1) year, for Public Safety Interoperable Communications (PSIC) Grant accountant services with Dean Kirkland for the I.C.S. Dept.

BACKGROUND: Chatham County was awarded \$7.7 Million for Public Safety Interoperable Communications (PSIC). This grant provides funding for Bryan County, Liberty County and Glynn County as well as Chatham County.

FACTS AND FINDINGS:

- 1. Based on the Audit Findings from Karp, Ronning, &Tindol, the external auditors, more must be done to comply with grant regulation regarding “sub-grantee monitoring” for the PSIC Grant.
- 2. In order to comply with the many provisions of this grant, I.C.S. requires the services of an accountant. Dean Kirkland, a retired County Internal Auditor, has the knowledge and qualifications to work along with staff on this PSIC grant.
- 3. Staff negotiated a rate of \$40.00 per hour. The services to be provided will be on a part time basis. Staff believes this fee to be fair and reasonable.

FUNDING: Multiple Grant Fund - GEMA - PSIC Grant
(2501535 – 52.12099 – 25023972)

ALTERNATIVES:

- 1. Board approval to enter into a Personal Services Agreement, for one (1) year, for Public Safety Interoperable Communications (PSIC) Grant accountant services with Dean Kirkland for the I.C.S. Dept.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with the Board policy to comply with all requirements of the grant.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
TOM DRANE

ITEM I

ISSUE: Request Board approval of an administrative correction to the professional engineering services contract with McGee Partners for the U.S. Highway 80 / Jimmy DeLoach Parkway Interchange project.

BACKGROUND: The interchange project is in the 2003-2008 SPLOST and in the Coastal Region (CORE) Long Range Transportation Plan. The project includes the construction of a grade separated interchange at U.S. Highway 80 to connect Jimmy DeLoach Parkway (JDP), Phase 1 to Phase 2. On 26 June 2009, the Board awarded a contract to McGee Partners to develop preliminary plans for the interchange project.

FACTS AND FINDINGS:

- 1. In preparation of the staff report for the project, staff transposed numbers in the originally submitted fee by the consultant. The incorrect number was then repeated on the contract as developed by the Purchasing and Contracting Department. This is only a numerical adjustment made from an administrative error.

2. The original fee proposal for the project from McGee Partners was for \$583,197. An administrative error on the staff report indicated a fee of \$538,197 (a difference of \$45,000 from the original proposal). The contract submitted to the consultant was for the incorrect amount of \$538,197.

FUNDING: SPLOST (2003 - 2008) - Jimmy DeLoach Parkway, Highway 80 Interchange
(3234210 - 32351033 - 52.12003)

ALTERNATIVES:

1. Board approval of an administrative correction to the professional engineering services contract to reflect a fee of \$583,197 to McGee Partners for the US 80 / Jimmy DeLoach Parkway interchange project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board to approve administrative corrections to contracts.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM J

ISSUE: Request Board approval to award a professional engineering services contract in the amount of \$33,860 to Post, Buckley, Schuh & Jernigan, Inc. (PBS&J) for a Value Engineering Study on the Whitefield Avenue Widening project.

BACKGROUND: The widening project is in the Coastal Region (CORE) Transportation Improvement Plan for construction in Fiscal Year 2013. The project widens Whitefield Avenue from Hayners Creek to Ferguson Avenue. The design consultant for the project is Thomas & Hutton. Right of way acquisitions are currently underway and scheduled to be complete by May 2010.

FACTS AND FINDINGS:

1. The Georgia Department of Transportation (GDOT) requires Value Engineering (VE) Studies on all construction projects with total combined costs of \$10 million or more. The design engineer is not allowed to evaluate the project. A consultant is identified by the GDOT that has no conflict of interest in the proposed project. PBS&J is a pre-qualified consultant that serves on a Task Order basis with the GDOT to perform VE studies. The cost of the study is the responsibility of the local sponsor (Chatham County).
2. When procuring design services for projects that use federal funding, qualifications-based selection procedures must be used [Brooks Architect/Engineer Act enacted in 1972]. PBS&J was selected by the GDOT based on these procedures required by the Act. PBS&J will report all findings back to the GDOT for cost savings that could be implemented into the project.

FUNDING: SPLOST (1993 - 1998) - Whitefield Avenue Widening
(3214210 - 52.12003 - 32150823)

ALTERNATIVES:

1. Board approval to award a professional engineering services contract in the amount of \$33,860 to Post, Buckley, Schuh & Jernigan, Inc. (PBS&J) for a Value Engineering Study on the Whitefield Avenue Widening project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award professional engineering contracts to pre-qualified firms dictated by the GDOT.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM K

ISSUE: Request Board approval of Task Order Contracts in the “not to exceed” amount of \$250,000 with various construction companies to provide equipment and services for County capital projects.

BACKGROUND: The Task Order Contract provides construction equipment “as needed” with operators and construction services. Typical tasks include clearing, grubbing, earthmoving, demolition, installing culverts (including headwalls), hydro-seeding for erosion and sediment control, hauling, paving and traffic control devices.

FACTS AND FINDINGS:

1. Staff routinely solicits local vendors for availability of construction equipment for small projects. No single vendor has been able to provide all the equipment needed. Many will not deliver or pick up the equipment and will not provide operators or fuel. Many rent equipment only by the day or longer. The negotiated equipment rental rates across the spectrum are less than the prevailing rates from other local vendors.
2. The companies listed in this report are not intended to be all inclusive of “qualified” companies. Their selection is based on prior experience with the County on projects.
 - a. T Clearing, Inc. (NTE \$250,000) (Heavy Equipment Site Work)
 - b. B&D Clearing (NTE \$250,000) (Earthwork and Material Hauling)
 - c. Sandhill ALS Construction (NTE \$250,000) (MBE) (Paving & concrete construction)
3. Unforeseen site conditions on projects sometimes require mobilizing additional equipment. Obtaining cost estimates and negotiating time extensions usually results in delays and higher costs. Having access to “as needed” construction services also facilitates responding to emergencies, if needed.
4. These contracts will provide responsive support for planned and unanticipated needs on projects. Work is managed by staff engineers. Equipment costs are hourly rental rates which include operators and fuel. Work directives are by “task order,” mobilizing only the equipment necessary for specified tasks. Equipment may be mobilized “on call” anywhere in the County. Construction materials (e.g., aggregate, pipe, silt fence), if needed, are procured separately.

FUNDING: SPLOST - (1985-1993), (1993-1998), (1998-2003), (2003-2008), (2008-2014)
CIP
Land Bank

ALTERNATIVES:

1. Board approval of Task Order Contracts in the “not to exceed” amount of \$250,000 with various construction companies to provide equipment and services for County capital projects.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award Task Order Contract when it is in the best interest of the County.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM L

ISSUE: Request Board approval to award a \$39,200 engineering services contract to KRI Engineering, Inc. of Savannah, Georgia to conduct a water and sewer asset inventory for Public Works and Park Services.

BACKGROUND: Public Works and Park Services desires to develop an asset management system for the County Water and Sewer systems. The first order of business is to determine the assets and value currently associated with the systems. The data collected will provide a physical inventory of components in each system. The outcome of this project will allow staff to make good business decisions based on meaningful information.

FACTS AND FINDINGS:

1. Public Works attempted to inventory the systems some years back but did not have the resources to complete the work. This project will include 12 lift stations, one (1) wastewater treatment facility and 12 well sites to be inventoried.

2. All physical components will be identified in this inventory. Associated financial management information such as per cent of depreciation and present day value will be included in the final report. Once the data is collected, the information will be uploaded in the department's Cartegraph Navigator - Work Director data base. An independent source will validate data collected is entered correctly into Work Director.
3. This project was properly advertised and six (6) bids were received and opened on 22 December 2009. The bid responses are as follows:

KRI Engineering, Inc. Savannah, GA	\$39,200
Thomas & Hutton Savannah, GA	\$60,000
* Ecological Planning Group Savannah, GA	\$79,733
Tetra Tech Savannah, GA	\$147,000
Hussey, Gay, Bell & DeYoung Savannah, GA	\$185,000
SCE Engineering Savannah, GA	Non-Responsive

*WBE

4. Staff reviewed the bids and checked references and believes the low bid submitted by KRI Engineering, Inc. to be fair and reasonable.

FUNDING: Water and Sewer Enterprise Fund
(5054400 - 52.11001)

ALTERNATIVES:

1. Board approval to award a \$39,200 engineering services contract to KRI Engineering, Inc. of Savannah, Georgia to conduct a water and sewer asset inventory for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve the award of contracts to the low responsive, responsible bidder.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM M

ISSUE: Request Board approval of Change Order 1 to the contract for construction of the Animal Shelter for value engineering deducts and removal of incinerator from the contract.

BACKGROUND: At the 25 April 2009 meeting, the Board awarded a contract for construction of the Animal Shelter in the amount of \$2,048,518. Based on a review by the contractor, certain items can be altered to provide savings without affecting the integrity of design.

FACTS AND FINDINGS:

1. The Board awarded a contract to Artley Company in the amount of \$2,048,518 for the construction of the Animal Shelter. Work continues toward a completion date in June 2010.
2. Review of project components with the contractor, architect and staff led to developing a list of value engineering items, or construction changes which result in lower cost but without affecting the design integrity. These changes totaled a net deduct of \$13,295 (i.e. reducing clearing area for utilities, deleting silt fencing at construction exit, changing metal roof to Delta panels, changing trench grates to high density material, but adding 189 linear feet to storm drain (add \$7,806) and 25 SY of rip rap (add \$1,875) due to rerouting storm drain.

- 3. In addition, the contract specifies a certain manufacturer of the incinerator. Recent improvements in technology will allow for a substitution which has the advantage of consuming less energy (see following purchasing item on Biomass Gasifier). The contract includes \$71,000 which would be deleted from Artley's contract.
- 4. Total changes would be a net deduct of \$84,295. Contract history, as follows:

Contract award (4/25/09)	\$2,048,518
Change Order 1 (1-15-10) Pending	<u>\$ (84,295)</u>
Revised contract amount	\$1,964,223

FUNDING: 2005 DSA Series Bond/Animal Control Shelter
 (3703910 - 54.13011 - 37032297)
 CIP/Animal Control Shelter
 (3503910 - 54.13011 - 35030297)

ALTERNATIVES:

- 1. Board approve Change Order 1 to the contract with Artley Company for the Animal Shelter at a net savings of \$84,295.
- 2. Provide staff other direction.

POLICY ANALYSIS: Changes in contract amounts and terms requires the Board's approval in conformance with the County's Purchasing Ordinance and Procedures Manual requires Board approval.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
 CHRIS MORRIS

ITEM N

ISSUE: Request Board approval of a \$72,926 contract with Biomass Marketing for an incinerator for the Animal Shelter project.

BACKGROUND: At the 25 April 2009 meeting, the Board awarded a contract for construction of the Animal Shelter, which included an incinerator for disposal of euthanized animals. The contract specifies a certain manufacturer of the incinerator. Recent improvements in technology will allow for a substitution which has the advantage of consuming less energy.

FACTS AND FINDINGS:

- 1. The contract includes \$71,000 for an incinerator for disposal of euthanized animals. The current disposal method calls for waste hauling to a local landfill.
- 2. A project team for the Animal Shelter began to look at options for incinerators. The project team included representatives from the Savannah-Chatham Metropolitan Police Department and Animal Control Unit, architect and Assistant County Manager. The group identified a product called a gasifier, which originates from the agricultural industry. It uses radiant heat. Of particular interest, the gasifier does not emit smoke nor odor and produces a sterile ash of less than 5%. The ash can be applied to plants.
- 3. Besides these benefits, the gasifier works more efficiently and at less cost. Based on a reference check with the City of Charlotte, N.C., the gasifier used 80% less natural gas at a savings of almost 70% based upon a comparison of cost.
- 4. Biomass Marketing Associates manufactures a proprietary product of several models of gasifier, depending upon size and need. The one specified for the Animal Shelter would cost \$72,926, including shipping and training. By paying one-third with the purchase order, Biomass will include installation.
- 5. Besides the primary use of the unit for the Animal Shelter, the gasifier can also be used to incinerate drugs and other items for destruction.

FUNDING: 2005 DSA Series Bond/Animal Control Shelter
 (3703910 - 54.13011 - 37032297)
 CIP/Animal Control Shelter
 (3503910 - 54.13011 - 35030297)

ALTERNATIVES:

- 1. Board approve award of a \$72,926 contract with Biomass Marketing Associates in the amount of \$72,926 for model MBA 1200I.

- 2. Board direct staff to look at other options for the incinerator.

POLICY ANALYSIS: Chatham County’s Purchasing Ordinance and Procedures Manual requires Board approval for any purchases of more than \$10,000.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM O

ISSUE: Request Board approval of Change Order 1, in the amount of \$28,151, to the contract for construction of the Records Center with Choate Construction Company, Inc.

BACKGROUND: At the 14 August 2009 meeting, the Board awarded a contract for construction of the Records Center in the amount of \$2,729,800. The project will consolidate all of the County’s records into a central location, which will be constructed to standards to withstand a Category 5 hurricane and storm surge. The relocation of records also allows the Courthouse project to move forward. As a renovation project, construction has identified some unforeseen conditions which the construction drawings did not include; however, some offsets result because of savings from work not needed.

FACTS AND FINDINGS:

- 1. The Board awarded a contract to Choate Construction in the amount of \$2,729,800 for the construction of the Records Center. Work continues toward a completion date in September 2010.
- 2. As a renovation project, construction has identified some unforeseen conditions which the construction drawings did not include; however, some offsets result because of savings from work not needed. The net total of these amounts to an increase of \$3,914.31, which the architect has reviewed .
- 3. In addition, the Records Center administrator, new to the position, has requested a room for training and workshops. This would be an expanded scope not in the construction drawings. Increased cost would be \$24,236. Some additional design expense will be incurred and presented at a future meeting.
- 4. Total changes would be a net increase of \$28,151. Contract history as follows:

Contract award (8/14/09)	\$2,729,800
Change Order 1 (1-15-10) Pending	<u>\$ 28,151</u>
Revised contract amount	\$2,757,951

FUNDING: SPLOST (2008 - 2014) - Courthouse Project
(3244980 - 54.13011 - 32460427)

ALTERNATIVES:

- 1. Board approve Change Order 1 to the contract with Choate Construction for the Records Center in the amount of \$28,151.
- 2. Provide staff other direction.

POLICY ANALYSIS: Changes in contract amounts and terms requires the Board’s approval in conformance with the County’s Purchasing Ordinance and Procedures Manual requires Board approval.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

ITEM P

ISSUE: Request Board confirm purchase of replacement copier machines with fax/scanner for the County Manager’s Office and County Attorney’s Office.

BACKGROUND: The County Manager’s Office and the County Attorney’s Office in separate purchases acquired replacement copier machines with a fax/scanner add-on. The copy machines cost \$9,800; while the fax/scanner component cost \$1,600. The departments erroneously

processed these as separate items as purchases less than \$10,000, but in total they cost \$11,400 each, which requires Board approval.

FACTS AND FINDINGS:

1. The copier machine cost \$9,800 and the fax/scanner add on cost \$1,600. Both the County Manager's Office and County Attorney's Office purchased one from Imagistics International, a local vendor. Processed as separate items, and therefore less than \$10,000, the purchases did not require Board approval; however, the purchase should be viewed as a single purchase of \$11,400.
2. Both offices have received and installed the equipment. This action would be to provide confirmation of Board approval, or otherwise, the purchases would be subject to an external audit finding.

FUNDING: General Fund/M & O - County Manager's Office
General Fund/M & O - County Attorney's Office

ALTERNATIVES:

1. Board confirm the purchase replacement copier machines with fax/scanner for the County Manager's Office and County Attorney's Office.
2. Provide staff other direction.

POLICY ANALYSIS: Chatham County's Purchasing Ordinance and Procedures Manual requires Board approval for any purchases of more than \$10,000.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM Q

ISSUE: Request Board approval of an interim contract with Veolia Transportation to provide Management Services for Teleride.

BACKGROUND: On 4 December 2009, the Chatham Area Transit Authority approved a contract with Veolia Transportation Services to provide delegated management services for the operation of the Transit system. The final contract is being prepared by CAT and Veolia Attorneys and once completed will be forwarded to the CAT Board for final approval.

FACTS AND FINDINGS:

1. The initial Agreement with Veolia, approved in March 2009, authorized Veolia to assume the management responsibility of the day-to-day operation of the fixed route system. For this Veolia was paid a Management Fee with the understanding that this period will be used in order to deduct the necessary due diligence in order to draft a proposal to transition into a delegated management model.
2. During the interim period Teleride was managed by First Transit. The contract with First Transit expired on December 31, 2009. The contract approved on December 4, 2009, incorporated the management of Teleride with the fixed route system in order to provide one point of contact and greater efficiency for the entire transit system.
3. While the management fee during the interim period for the fixed route system is covered by the interim contract approved on March 1, 2009, there is no formal agreement for management of Teleride.
4. Staff is requesting that the Board authorize administrative charges not to exceed \$3,000 for management of Teleride during this interim period.
5. Mr. Odingbe proposes overhead cost will not increase the scope of this service or Teleride budget. It remains the responsibility of our manager to ensure we maintain a balanced budget for the remainder of the fiscal year. Based on our timeline, this service will be effective January 1, 2010 until implementation of delegated management or approximately two (2) months. Please see attached memo, page 27, from Mr. Odingbe, Executive Director, CAT).

FUNDING: General Fund/M&O - Teleride.
(1009952 - 57.30101)

ALTERNATIVES:

- 1. Board approval of an interim contract with Veolia Transportation to provide Management Services for Teleride, in an amount not to exceed \$3,000
- 2. Provide staff other direction.

POLICY ANALYSIS: The Board is committed to improving the delivery of public transit services by finding alternative public transit service delivery systems to respond to the varying needs of its riders. The Board is also committed to reducing the cost structure for delivering such public transit services; making capital and service improvements while recognizing the Authority’s budget limitations. Approval of the delegated management contract is the first step towards this future.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

PREPARED BY _____
PURCHASING AGENT

=====

XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

None.

=====

XII. SECOND READINGS

- 1. **TO MODIFY THE CHATHAM COUNTY REVENUE ORDINANCE TO INCREASE THE WIRELESS TELECOMMUNICATION FACILITIES FILING FEES AND THE HISTORIC REVIEW FILING FEES FOR HISTORIC PROPERTY DESIGNATION THE CERTIFICATE OF APPROPRIATENESS. ALSO, AMEND THE WORDING FOR COLLECTION OF BUILDING INSPECTION FEES. See updated staff report.**

Chairman Liakakis said, all that information was distributed to all of the Commissioners.

Commissioner Shay said, motion for approval, Mr. Chairman. Commissioner Odell said, second.

Chairman Liakakis said, let’s go on the board. The motion carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

ACTION OF THE BOARD:

Commissioner Shay moved to modify the Chatham County Revenue Ordinance to increase the wireless telecommunication facilities filing fees and modify the historic review filing fees for the certificate of appropriateness, and to amend the wording for collection of building inspection fees. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

AGENDA ITEM: XII-1
AGENDA DATE: January 15, 2010

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE:

Modify the Chatham County Revenue Ordinance to increase the wireless telecommunication facilities filing fees and the historic review filing fees for the certificate of appropriateness. Also, amend the wording for collection of building inspection fees.

BACKGROUND:

The County’s current Revenue Ordinance was updated and approved by the Board of Commissioners on August 28, 2009. In order to recover the costs of signs required at various wireless telecommunication facilities and historic designation sites, it is recommended that the base fees for those sites be increased. For building inspection fees, the language in the Ordinance needs to be corrected to show how the fees are actually collected.

FACTS AND FINDINGS:

1. Article O, Section 8 (d) of the Chatham County Revenue Ordinance needs to be amended to show an increase in the base filing fees to cover the cost of the required property posting sign as follows: Concealed Attached Wireless Telecommunication Facilities from \$2,100 to \$2,175, Attached Wireless Telecommunications Facilities from \$2,100 to \$2,175, Concealed Wireless Telecommunications Facilities from \$4,000 to \$4,075, and New Non-Concealed Antenna Support Structure from \$5,000 to \$5,075.
2. Article U, Section 7 (c) needs to be amended to add (4) stating “A \$40 fee will be added to each of the above fees to recover the costs of the required sign”.
3. Article T, Section 1 (a) needs to be amended to detail collection methods. Section (3) will be added stating “The residential and commercial plan review fee of \$2 per thousand will be collected up front and the remainder permit and inspection fee will be collected when the permit is issued. This is a non-refundable fee and is considered part of the permit fee.”
4. Since the Commission meeting of December 18, 2009, new information was provided by the Metropolitan Planning Commission. Adjustments have been made to these Facts and Findings to properly correct the proposed amendments. Fact and Findings #2 and #3 were removed from the prior agenda item and a new #2 added. The original agenda item had requested an increase of \$75 for base historic review filing fees to cover the costs of the required signs. The new request is for a \$40 increase for the historic filing fees for the certificate of appropriateness to cover the costs of the required signs.

FUNDING:

N/A

POLICY ANALYSIS:

In accordance with adopted financial policies, the Finance Department will submit an updated Revenue Ordinance for approval each year within 45 days of annual budget adoption. Amendments to the Ordinance may be submitted throughout the year.

ALTERNATIVES:

1. As described in Facts and Findings, modify the Revenue Ordinance to increase the wireless telecommunication facilities base fees, the certificate of appropriateness filing fees, and amend the Ordinance for collection of the plan review fees at the permit application stage.
2. Provide the Finance Department with other guidance.

RECOMMENDATION:

Approve Alternative 1.

=====

XIII. INFORMATION ITEMS

1. **PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

ACTION OF THE BOARD:

A status report was attached as information.

=====

2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (SEE ATTACHED).

ACTION OF THE BOARD:

A status report was attached as information.

AGENDA ITEM: XIII-2
AGENDA DATE: January 15, 2010

List of Purchasing Items between \$2,500 and \$9,999
 That Do Not Require Board Approval

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Three (3) high security turnstiles	Sheriff	Alvarado Manufacturing Company	\$9,630	General Fund/M&O - Sheriff
30' x 41' storage building for equipment on firing range	Sheriff	Carolina Carports, Inc.	\$6,196	General Fund/M&O - Sheriff
Seven (7) Dell computers	I.C.S	Dell Marketing (State Contract)	\$9,975	General Fund/M&O - Sheriff
Appraisal of 551.9 acre Great Ogeechee Lakes Tract, Great Ogeechee River Preserve Tract and Lanyard Development Tract	Special Projects	Neill McDonald	\$3,500	SPLOST (2003-2008) - County Greenspace 08
Demolition of 9105 Whitefield Avenue	Engineering	Southern Tri	\$4,200	SPLOST(1993-1998) - Whitefield Avenue Widening
Boundary survey Pennyworth Island	Special Projects	Sundial Land Surveying, PC	\$3,940	SPLOST(2003-2008) - County Greenspace 08
Replacement of two (2) ten (10) ton compressors for the Tag Office air conditioning units	Tax Commissioner	Trane Parts	\$5,080	General Fund/M&O - Tax Commissioner
One (1) truck vault for F-150 truck	Sheriff	Truckvault, Inc.	\$2,620	General Fund/M&O - Sheriff
High yield Dell toner for printers	I.C.S.	Dell Marketing (State Contract)	\$3,914	General Fund/M&O - Superior Court Clerk
Seven (7) Dell 20" LCD monitors	Purchasing	Dell Marketing (State Contract)	\$2,647	General Fund/M&O - Purchasing
One (1) replacement pump for lift station	Aquatic Center	PDA	\$2,600	General Fund/M&O - Aquatic Center
Replace sewage pump at Weightlifting Center and replace pump in lift station for Aquatic Center	Weightlifting Center	Water/Wastewater Contractors	\$2,595	•General Fund/M&O - Aquatic Center - \$480 •General Fund/M&O - Weightlifting Center - \$2,115

=====

EXECUTIVE SESSION

Upon motion being made by Commissioner Farrell and seconded by Commissioner Odell, the Board recessed at 11:05 a.m. to go into Executive Session for the purpose of discussing litigation, land acquisition and personnel. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present.]

Following adjournment of the Executive Session, the meeting of the Board of Commissioners was reconvened at 11:59 a.m.

=====

ITEMS FROM EXECUTIVE SESSION

- 1. **CONSIDERATION OF SETTLEMENT WITH ATTORNEY TOM McNAMARA REGARDING PROPERTY AT 1608 LEGRAND STREET (JON HART).**

ACTION OF THE BOARD:

Commissioner Odell moved to approve settlement with Attorney Tom McNamara for \$10,000 regarding a judicial in rem tax foreclosure of property at 1608 LeGrand Street, Civil Action No. CV07-1536-FR. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Shay and Thomas were not present.]

=====

- 2. **DISCUSS TERMINATION OF LEASE WITH GARDEN CITY TOWN CENTER, LLC (JON HART).**

ACTION OF THE BOARD:

Commissioner Gellatly moved to approve termination of a lease with Garden City Town Center, LLC. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioners Shay and Thomas were not present.]

=====

- 3. **REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Shay moved to approve a motion to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioners Shay and Thomas were not present.]

=====

APPOINTMENTS

- 1. **CHATHAM COUNTY ZONING BOARD OF APPEALS**

ACTION OF THE BOARD:

Commissioner Stone moved to appoint Clifton L. (Cliff) Kennedy to the Zoning Board of Appeals to fill the vacancy created by the resignation of Davis Cohen, Esq., which term will expire August 1, 2010. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes and Thomas were not present.]

=====

ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 12:01 p.m.

=====

APPROVED: THIS _____ DAY OF _____, 2010

PETE LIAKAKIS, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

SYBIL E. TILLMAN, CLERK OF COMMISSION