

PETE LIAKAKIS
Chairman

COUNTY COMMISSIONERS

HELEN L. STONE
District 1

DR. PRISCILLA D. THOMAS, District 8
Vice Chairman

JAMES J. HOLMES
District 2

CHATHAM COUNTY, GEORGIA

DEAN KICKLIGHTER, District 7
Chairman Pro Tem

PATRICK SHAY
District 3

R. E. ABOLT
County Manager

A G E N D A

PATRICK K. FARRELL
District 4

R. JONATHAN HART
County Attorney

JANUARY 14, 2011

HARRIS ODELL, JR.
District 5

SYBIL E. TILLMAN
County Clerk

DAVID M. GELLATLY
District 6

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The Agenda may be accessed on the Internet at
<http://www.chathamcounty.org/>

PRE-MEETING

Green Room

9:00 A.M.

I. CALL TO ORDER (immediately following the Pre-Meeting)

Commission Meeting Room
2nd Floor Old Courthouse
124 Bull Street
Savannah, Georgia

II. INVOCATION

Commissioner Helen Stone

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

Page revised 1/12/2011 - Item VII-3 added
Page revised 1/13/2011 - Item VII-4 added
Page revised 1/13/2011 - Item VII-5 added

VI. CHAIRMAN'S ITEMS

1. Set Board budget goal session and retreat. (Also note, there is a request for a separate retreat to discuss Chatham Area Transit Authority budget and service program.)
2. Board direction regarding support to the Chatham-Savannah Authority for the Homeless.

VII. COMMISSIONERS' ITEMS

1. Resolution on term limits (Commissioner Odell).
2. 9-1-1 system (Commissioner Kicklighter).
3. Request Board approval of an Action Plan to provide further stimulus to the local economy through County capital construction (Commissioner Shay). (Note: Item was tabled at meeting of November 19, 2010).
4. Request Board elect a Chairman Pro Tem for 2011.
5. LNG (Commissioner Thomas).

Recess as County Commission and convene as Chatham Area Transit Authority.

I. Call to order.

II. Roll call.

III. Approval of minutes from December 3, 2010, Board meeting.

IV. New business.

1. Transmittal of the Independent Auditor's Report for the fiscal year ended June 30, 2010. Ken Duncan with Daniel & Duncan LLC will be present to respond to questions from the Authority's Board.
2. Request Board approve the contract with Key Risk Management Services for Run-Off Claims management for worker's compensation claims acquired by the Authority prior to the delegated management contract with Veolia Transportation, effective July 1, 2010. The Run-Off Claims contract is requested for the period of July 1, 2010, through June 30, 2011.
3. Update on the Comprehensive Operations Analysis being performed by Veolia Transportation for CAT.
4. Update on the Downtown Savannah Intermodal Transit Center Project.
5. Request Board approve the submission of construction documents as prepared by PBS&J via their consultant/subcontractor, Turner Associates Architects & Planning, Inc., for sealed construction bids for the proposed new Bus Wash/Fueling Facility located at CAT's main office, 900 East Gwinnett Street.
6. Update on CAT's December 2010 Key Performance Indicators.
7. Discussion regarding goal setting workshop schedule.
8. Introduction of new Executive Director.

V. Adjourn.

Reconvene as County Commission

VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

- * 1. Request Board approval for allocation of Indigent Healthcare funding. Note: Item was tabled at November 19, 2010 meeting.
Note: At meeting of December 3, 2010, the following action was taken:
 - a. Commissioner Odell moved for approval of Alternative 1 (a), allocation of 10% for the Health Information Exchange and a meeting between Dr. Skelton and the Board of the Curtis V. Cooper Health Care Center. Commissioner Stone seconded and it carried unanimously.
 - b. Commissioner Kicklighter moved to approve Alternative 1 (b) and (c) until the next Commission Meeting. Commissioner Shay moved to table Commissioner Kicklighter's motion. Commissioner Holmes seconded and it carried unanimously.

- * 2. To request approval of the following budget amendments and transfers: ~~(1) transfer \$45,000 from General Fund M&O contingency to the Public Defender's Office;~~ **(2) increase revenues and expenditures in the Parking Garage Fund \$18,850 Net Assets for repairs,** and ~~(3) increase revenues and expenditures in the Special Service District Fund \$28,380 Fund Balance for the Chatham Environmental Forum.~~ **Note: At meeting of December 3, 2010, item (2) was tabled.**

IX. ITEMS FOR INDIVIDUAL ACTION

Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.

1. To request approval of the following budget amendments and transfers: (1) General Fund M&O: a) increase revenues and expenditures \$92,670 for a refund from the State of Georgia to the Public Defender's office, b) transfer \$28,000 from contingency to Juvenile Court to fund a new position, c) transfer \$2,990 within the Clerk of Superior Court budget for salary adjustments, d) transfer \$2,530 within the County Manager's budget for salary adjustments, (2) transfer funds among Unincorporated County Drainage projects in Sales Tax IV as shown in the attached schedule, (3) appropriate \$66,330 Confiscated Revenue Funds to the Counter Narcotics Team, (4) transfer \$14,820 from the Bridges project to Guardrail Replacements project in the Capital Improvement Program Fund, (5) increase revenues and expenditures in the Sales Tax I fund \$3,437,758 for State reimbursements, and (6) increase revenues and expenditures in the Sales Tax II fund \$1,346,105 for State reimbursements.
In addition, revised project budgets have been prepared for the Sales Tax III and IV Funds, and the project schedules are attached as information.
2. Resolution supporting dredging of the Savannah Harbor Expansion Project (SHEP).
3. Board receive as information the Chatham County 2011 Capital Improvement Projects Workbook.
4. Request Board approval of the Fiscal Year 2011/2012 Budget Adoption and Millage Levy Calendar, and set a date for the Budget Goals Session/Retreat.
5. Request Board authorize the creation of a new, permanent Mental Health Clinician/Coordinator and a \$28,000 transfer from contingency funds to Juvenile Court to fund this position for the balance of this fiscal year and \$66,507 thereafter. The anticipated monetary savings to the County from this position is approximately \$100,000 annually.
6. CNT monthly report given verbally by Interim Director Ragan.

X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

1. Approval of the minutes of the regular meeting of December 17, 2010, as mailed.
2. Claims vs. Chatham County for the period December 9, 2010, through January 5, 2011.
3. Request Board confirm the days and time for regular Commission meetings for 2011. The Board tentatively adopted the calendar at the December 17, 2010, meeting.
4. Request Board approval of a Policy on Fund Balance Classification and Disbursement and approval of fund balance reclassifications based on newly issued pronouncements found in GASB Statement 54 *Fund Balance Reporting and Governmental Fund Type Definitions*.
5. Request Board approval to correct the record of the September 17, 2010, Board Meeting Minutes for Section X, Action Calendar, Item 7-T.
6. Request Board authorize the Chairman and Clerk of Commission to execute a Request for Traffic Signal with the Georgia Department of Transportation on State Route 204 Spur at various locations.
[District 1.]
7. Request Board approval to accept a Quitclaim Deed for a 100 feet wide easement from Georgia Power Company between Bunger Pit Road and Carl Griffin Drive to allow for construction of the Chatham County Detention Center expansion; to approve an Easement along Bunger Pit Road, Carl Griffin Drive and I-16 for Georgia Power Company to relocate, operate and maintain a distribution line; to approve executing a License Agreement for Georgia Power to access the "Extinguished Easement Area" for the purpose of removing distribution lines and equipment; to approve executing an Underground Easement to construct, operate and maintain new lines and equipment from Carl Griffin Drive; and to approve executing an Easement for a new line and equipment from the southern property line along the perimeter road.
[District 8.]

8. Request Board approve and execute a Project Framework Agreement (PFA) between the Georgia Department of Transportation and Chatham County for State Route 204 improvements from Veterans Parkway to the Rio Road intersection (PI #1100232).
[Districts 5, 6 and 8.]

9. Request Board confirmation of a quitclaim deed to the Board of Regents of the University of Georgia for abandoned right-of-way on the Savannah State University campus.
[District 3.]

10. Request Board approval of a quitclaim deed to James Mataxas et al to clarify county taxes from 1973.
[District 4.]

11. Request Board approval to allow Abilities Unlimited to offer a Special Needs Program at the Anderson Cohen Weightlifting Center for the Board of Education Exceptional Students, and the acceptance of grants from the United Way and Gulfstream. Under their current contract, they do not provide a special needs service to the Savannah Chatham Board of Education Exceptional Students.

12. Request for transfer of beer and wine retail license for 2011. Petitioner: Milin Patel, d/b/a Gateway Quickstop, located at 2 East Gateway Boulevard, Savannah, 31419.
[District 7.]

13. Request Board approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Additional shelving for the new Records Center	Administrative Services	Atlanta Bin and Shelving (State Contract)	\$60,785	SPLOST (2008-2014) - Courthouse Project

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
B. Change Order No. 5 to the annual contract to provide various paper and chemical supplies to recognize a manufacturers imposed price increase on various items	Various	Coastal -Sail Paper Chemical Supply Company	Varies by item	<ul style="list-style-type: none"> •General Fund/M & O - Various •SSD - Various
C. Document imaging system and software for the new Records Center	Administrative Services	Palmetto Microfilm, Inc. (Sole Source)	\$10,980	SPLOST (2008-2014) - Courthouse Project
D. Construction contract for the Elmhurst Court Pipe Remediation project	Engineering	Savannah River Utilities Company	\$59,680	SPLOST (2003-2008) - Drainage, Queensbury drainage project
E. Summary Change Order No. 1 to the construction contract for the Romney Place/ Parkersburg Road Drainage Improvement project	Engineering	Sandhill ALS Construction (MBE)	\$1,594	SPLOST (1998-2003) - Drainage, Romney/ Parkersburg project
F. Task Order contract for various engineering, geo-technical, surveying and environmental services	Engineering	<ul style="list-style-type: none"> •Terracon •Spatial Engineering 	Not to Exceed \$250,000	<ul style="list-style-type: none"> •SPLOST - (1985-1993), (1993-1998), (1998-2003), (2003-2008), (2008-2014) •CIP - Various •SSD - Engineering
G. Construction photo documentation of the Detention Center Expansion project	Engineering	Multivista (Sole Source)	\$141,940	CIP - Detention Center Expansion project

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
H. Change Order No. 1 to the architectural - engineering design services contract for the Detention Center Expansion project for additional design fees based on alternates	Engineering	L. Robert Kimball and Associates	\$531,540	CIP - Detention Center Expansion project
I. Professional engineering services contract for the State Route 204 widening project from Veterans Parkway to the Rio Road intersection	Engineering	McGee Partners (Sole Source)	\$562,857	SPLOST (1998-2003) - Abercorn Widening
J. Deductive Change Order No. 2 to the annual contract for janitorial services to discontinue services at the four (4) Parks and Recreation restrooms	Parks and Recreation	CKC Enterprises (WBE)	(\$23,560)	General Fund/M & O - Parks and Recreation
K. Professional services contract for design and specifications for the renovation of eight (8) restrooms located at Memorial Stadium	Parks and Recreation	Neil Dawson Architect	\$10,800	CIP - Parks and Recreation
L. Additional storage area network drivers	I.C.S.	Xiotech (Sole Source)	\$27,204	General Fund/M & O - I.C.S.

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
M. Confirmation of the purchase of Jet A aviation fuel and enter into an annual price agreement with automatic renewal options for three (3) additional one (1) year terms	Mosquito Control	Sommers Oil Company	•\$11,321 •Cost plus \$.04 per gallon	General Fund/M & O - Mosquito Control
N. Change Order No. 1 to the contract for repair and replacement of guardrails at various locations in the unincorporated area of Chatham County for additional guardrail replacement beyond the scope of the contract	Public Works and Park Services	Leon's Fence and Guardrail	\$13,000	CIP - Public Works (pending Board approval of transfer)
O. Two (2) sets of playground equipment for Mother Mathilda Beasley Park	Public Works and Park Services	Gametime (US Communities contract)	\$247,930	SPLOST (2003-2008) - Mother Mathilda Beasley Park
P. Replacement playground equipment for Runaway Point Park	Public Works and Park Services	Southern Playground, Inc.	\$20,730	CIP - Parks and Recreation
Q. Two (2) year lease agreement with option to renew for two (2) additional years for Inmate Temporary Housing	Detention Center	Proteus on Demand	•\$930,750 (1 - 2 years) •\$465,375 (3 - 4 years)	General Fund/M & O - Detention Center

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
R. Annual contract with automatic renewal options for four (4) additional one (1) year terms to provide Legislative Liaison services	County Commission	Hughes Public Affairs	\$44,000	General Fund/M & O - County Commission
S. Extend lease period for 408 Broughton Street	Special Projects	410 West Broughton, LLC	\$14,547	SPLOST (2008-2014) - Courthouse project
T. US 80 median beautification project	Special Projects	Savannah Tree Foundation	\$101,517	<ul style="list-style-type: none"> •SPLOST (2003-2008) - Unincorporated projects •SPLOST (2003-2008) - Open Space, Green Space

XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard.

Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. The petitioner Ann Smith, Agent, is requesting an amendment to the Waterfront Industry W-I district to permit “Cultural Facilities” (Use 26) as an allowed use. MPC recommends approval.
MPC File No. Z-101122-00091-1
Text amendment - Unincorporated Area

XII. SECOND READINGS

None.

XIII. INFORMATION ITEMS

1. Progress report on General Fund Contingency Account - M & O and the Special Service District (see attached).
2. List of purchasing items between \$2,500 and \$9,999 (see attached).
3. Roads and drainage reports.

Recess to Executive Session