

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, JANUARY 14, 2011, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Pete Liakakis called the meeting to order at 9:36 a.m.

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II. INVOCATION

Commissioner Helen Stone gave the Invocation.

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III. PLEDGE OF ALLEGIANCE

Commissioner Harris Odell led the Pledge of Allegiance to Flag of the United States of America.

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Chairman Liakakis said, I call on our temporary county clerk, Janice, for the roll call, please.

IV. ROLL CALL

The Clerk called the roll.

Present: Pete Liakakis, Chairman
Dr. Priscilla D. Thomas, Vice Chairman, District Eight
B. Dean Kicklighter, Chairman Pro Tem, District Seven
Helen L. Stone, District One
James J. Holmes, District Two
Patrick Shay, District Three
Patrick K. Farrell, District Four
Harris Odell, Jr., District Five
David M. Gellatly, District Six

Also present: R. E. Abolt, County Manager
R. Jonathan Hart, County Attorney
Janice Bocoock, Temporary Clerk

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

None.

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VI. CHAIRMAN'S ITEMS

- 1. SET BOARD BUDGET GOAL SESSION AND RETREAT. (ALSO NOTE, THERE IS A REQUEST FOR A SEPARATE RETREAT TO DISCUSS CHATHAM AREA TRANSIT AUTHORITY BUDGET AND SERVICE PROGRAM).**

Chairman Liakakis said there are no Proclamations and Special Presentations today, so we go to Item VI, and Item 1 under that heading set Board budget goal session and retreat. And there also is a request that we discuss Chatham Area Transit Authority budget and service program. They would like to have a session for that also. Now, so that I let all of the Commissioners know that what I will be doing since we have that, that we'll have a couple of dates that we will poll all of the Commissioners to let you know, you know, that we have to have this set up for our budget and our retreat and all of the other particular items that we have. And if anybody right now that would like to give a particular

date, I'll take that, but we will call all of the Commissioners to make sure that we can have hopefully the complete Commission on board. Any items? Okay.

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2. BOARD DIRECTION REGARDING SUPPORT TO THE CHATHAM-SAVANNAH AUTHORITY FOR THE HOMELESS.

Chairman Liakakis said, next item, Board direction regarding support to the Chatham-Savannah Authority for the Homeless. All of you received the information in your packet. I call on the County Manager for that item.

County Manager Russ Abolt said, yes, Mr. Chairman, Dr. Thomas, Commissioner Stone, Gentlemen, this – this is at your discretion. The Chairman was approached by Mr. Baggett, the Executive Director of the Homeless Authority for special assistance given the specified contract for services. This is before you now. It is your discretion and for your consideration, and we would only do so if you wish to give us that positive vote.

Chairman Liakakis said, any Board members on that particular item? You want to explain that portion of it also?

County Manager Abolt said, yes – even – yes – yes, sir, I will attempt – there is in your packet a – a staff report which transmits a – what amounts to an Intergovernmental Agreement – Interagency Agreement for specific services that would deal with removing homeless people from the streets and avoiding incarceration, things like that. The amount of the contract if you were to agree would be for one year for 25,000. It would be audited, and it would be driven by specific indicators as far as deliverables and progress made by the Homeless Authority. But because of your past discussion, your choice of whether you wish to do that is before you now for your discretionary action.

Chairman Liakakis said, any information? Anything from the Commission how to proceed on this?

Commissioner Farrell said, I've got a question. Is – is there been any thought given to, you know, for this investment, you know, what it may or may not save us in incarceration cost? Is there any data that would suggest any direction on that?

County Manager Abolt said, I defer to Mr. Baggett, who is the Homeless Authority Executive Director.

Chairman Liakakis said, Mark, do you want to come forth?

Mark Baggett said, good morning. I'm Mark Baggett, I'm Executive Director of the Homeless Authority. To the direct question, there's – there's been a number of cost calculations. We didn't put one in front of you because we have put the back numbers that we have actually done in the last year, however, we do know that last year we've seen over a hundred and seventy individuals out of the Chatham County Jail that we have resettled into community housing. And, again, the cost of the Chatham County Jail. The priority in all of these individuals that we're talking about are what we refer to as high impact individuals. When we look at who's on the streets today, like who's actually living under the bridges and in the abandon houses, one of the things we ask is where did you spend your last night in the bed. You know, where was the last time you actually had a place to sleep, and what we find is two-thirds of them it was either the Chatham County Jail, Georgia Regional Hospital, Memorial. And so these are the individuals we're asking you for support with. These are the high impact individuals that do exactly that, go in and out of Georgia Regional; in and out of the Chatham County Jail; and in and out of public institutions.

Chairman Liakakis said, and one of the costs that all the Commissioners know, unfortunately, it cost almost \$50 a day to house a prisoner, and, of course, that jail is being loaded up, and unfortunately some of the people that are in that jail are released sooner, because it was built for 1227 inmates and, of course, numerous occasions for the last several months, we've already had – 1,967 was the I think maximum that we had in the last month and a half for a particular day. And, so we can see when you're talking about that amount of people that there is a savings to the County, especially the jail situation that we have to fund. And for everybody to know this too, since the 2003, the State of Georgia owes us for State prisoners in the county jail \$30,600,000. That's what they owe the taxpayers in Chatham County. For that amount of money because they are only paying now \$22 a day as opposed to the correct amount of money. Helen?

Commissioner Stone said, Mr. Baggett, how many of the people that you take are mental health patients? What percentage? Do you have a rough idea?

Mr. Baggett said, two things, one to separate the chronic homeless population. The last year 5,541 individuals experienced homelessness, but I think that the big thing that we miss a lot now in this economy is a lot of those individuals are people two or three years ago that were working. These were working families that have just lost benefits, lost health care, lost jobs. The other population is last year we had 940 what we call chronic homeless individuals, chronically homeless. These are the people with mental health, substance abuse issues that are homeless either for longer than a year or have been homeless at least ten times in the last four years. And so of that two-thirds of that population. So again, a quick number is about 600 of – of these individuals, and these are usually severe and persistent mental illness. These are the folks that are in and out of Georgia Regional, and that's – that's again why we see them, because they have trouble just maintaining housing and – and community support.

Commissioner Stone said, well, I guess my concern is that it – it's very alarming to find mental health patients in our jail that really don't belong there, and due to circumstances that's where they are, and it's not the proper place for them, and so I was just interested to know what segment of that population was mental health.

Mr. Baggett said, and one of the – the things that, you know, we've tried for years and – and when I got here one of the things we asked is just that no one is released in Chatham County from any institution without a place to go, be that aging out of foster care, coming out of the criminal justice system, coming out of any of the hospitals, that's what we want to know is where they're going.

Commissioner Stone said, thank you.

Chairman Liakakis said, and one of the things Helen, so that you might know, we've had as many as 237 – 237 mental patients in the county jail. We have more than in the Georgia Regional mental institution that are housed in the jail, and what the county has to do is first, you know, medical attention besides some of them – all – all of them have committed crimes, and they really need to be in a mental institution as opposed to the county jail. The only thing they could get in there is their medication.

Commissioner Stone said, right, where they can get the proper treatment that they need and not be locked up in jail. Thank you.

Chairman Liakakis said, okay. So. David?

Commissioner Gellatly said, I – I have a question for you. Do you – is – is there any data or do you have a guesstimate as to the number of homeless in Savannah/Chatham County that are also veterans?

Mr. Baggett said, the – the last count we did, and we do this as – as part of every year. Last year it was 341.

Commissioner Gellatly said, veterans?

Mr. Baggett said, veterans. That have experienced –

Commissioner Gellatly said, that have served this country?

Mr. Baggett said, yes, sir.

Commissioner Gellatly said, and are now sleeping on the streets?

Mr. Baggett said, no, sir, again, 341 is the total people all told throughout the year that experienced homelessness.

Commissioner Gellatly said, mm-mmm.

Mr. Baggett said, I – I would say right now, living on the streets veterans is probably about 40 or 50 individuals. That –

Commissioner Gellatly said, that are –

Mr. Baggett said, – that are veterans.

Commissioner Gellatly said, – consistently live on the street?

Mr. Baggett said, yes, sir.

Commissioner Gellatly said, that were veterans of – of this country that fought in wars for this country are now living on the street, sleeping under bridges.

Mr. Baggett said, and – and just to I guess sort of point on it, I took some of our Board members out about a month ago to actually do the tour of some of the abandon buildings and the streets they live on, and one of the things that found, and you know, we have taken some pictures of those, is – is tents with flying American flags.

Commissioner Gellatly said, you have – I'm sure you do, there – there – there has to be veterans organizations out there that need to be made aware of these people.

Mr. Baggett said, yes, sir, and we – we have a representative from the VA who is actually on our Board, and that is one of the – the two really sources of funding I think in the next few years, we're going to see support for – with the new Obama administration housing program, and also with mental health individuals that there will be additional money in there.

Commissioner Gellatly said, I appreciate that.

Chairman Liakakis said, okay.

Commissioner Thomas said, I – I just wanted to make a comment to say that I think what you're doing is great, and I think that moving forward in that direction is – is the right way to go because we never know, each of us could become homeless at any time, so I think this is something that's very good that – that – that you are – having undertaken.

Chairman Liakakis said, we need a motion on the floor to approve the contract with the Homeless Authority for that request.

Commissioner Thomas said, move for approval.

Commissioner Holmes said, second.

Chairman Liakakis said, we have a motion on the floor and a second to approve the contract. Let's go on the board. Motion passes. Thank you, Mark.

ACTION OF THE BOARD:

Commissioner Thomas moved to approve a contract for funding of \$25,000 to help defray costs incurred by the Chatham-Savannah Authority for the Homeless. Commissioner Holmes seconded and it carried unanimously.

AGENDA ITEM VI-2
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda Cramer, Finance Director

ISSUE: To present a Memorandum of Understanding with the Chatham-Savannah Authority for the Homeless for Board consideration.

FACTS AND FINDINGS:

- 1) The Chatham-Savannah Authority for the Homeless has submitted a request for \$25,000 funding in FY2011. Correspondence is attached.
- 2) The County Attorney has reviewed a Memorandum of Understanding with the Chatham-Savannah Authority for the Homeless which is attached and submitted for Board consideration.
- 3) On September 22, 2006, the Board approved a request brought forward by former Commissioner David Saussy that allowed the Chatham-Savannah Authority for the Homeless to purchase fuel and garage services from the County. The services were extended to the Authority for vehicles that were purchased, tagged and titled by the State of Georgia. As of December, 2010, the Authority owes Chatham County \$15,190.10 for fuel and services received from the period July through December, 2010. A schedule of the amount owed is attached.

FUNDING: A transfer from the General Fund M&O Contingency is necessary to provide funding.

ALTERNATIVES: For Board consideration.

POLICY ANALYSIS:

A contract or Memorandum of Understanding is required for agencies receiving funding.

RECOMMENDATION: For Board consideration.

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

CHATHAM COUNTY BOARD OF COMMISSIONERS' MEMORANDUM OF UNDERSTANDING WITH THE CHATHAM SAVANNAH AUTHORITY FOR THE HOMELESS

This Memorandum of Understanding is made and entered into this ____ day of _____, 2010, by and between the Chatham-Savannah Authority for the Homeless (hereinafter called the Authority) and the Chatham County Board of Commissioners (hereinafter called the County).

W I T N E S S E T H:

WHEREAS, the Authority's focus is on reducing costs to county institutions and to target "high impact" chronic homeless persons most likely to be involved in the "revolving door" and to prevent them from unnecessary involvement with the criminal justice system, Georgia Regional Hospital; and

WHEREAS, the Authority also maintains weekly contact with more than 200 clients enrolled in local mental health and substance abuse programs to make sure they attend treatment, follow up on appointments and remain compliant with their medications; and

WHEREAS, the Board is the governing authority of Chatham County; and

WHEREAS, the County has expressed that the homeless population of Chatham County benefits from the services provided by the Authority.

NOW THEREFORE, the Authority and the County enter into this Memorandum of Understanding for Services and agree more particularly as follows:

SECTION 1. The Authority agrees that it shall provide, including, but not limited to, the following services:

- 1. **Discharge planning to ensure that no adult is released from an institution in Chatham County without a place to go.**

- Participate in discharge planning for all community institutions that may potentially release persons on the streets. Chatham County Detention Center – Discharge planning (3 days per week) with the Chatham County Jail. Participate in discharge planning and ongoing case management for homeless persons returning to the community.
- Coordinate Housing Services and Support for community based programs for ex-offenders. Coordinate housing plans and ensure compliance with treatment programs and compliance with requirements for probation and parole, ongoing treatment for mentally ill homeless individuals being released in Chatham County, also work with jails in surrounding counties if person will be released to Chatham County.
- Participate in weekly discharge meetings with Georgia Regional Hospital and monitor 30-day readmission rate. We target chronic users and “frequent flyers” to reduce unnecessary institutionalization.
- Work with all area hospitals to coordinate discharge of potentially homeless persons from unnecessary using of emergency departments and redirect them to community based health providers.

2. Support Mental Health Court, DUI Court, Family Dependency Court

- Mental Health Court – (Judge Freeseemann) Provide housing linkages, case management and ongoing support to mentally ill individuals with misdemeanor and/or felony charges that would otherwise be incarcerated in the Chatham County Jail.
- DUI Court – (Judge Fowler) Referral and linkages to housing resources to DUI court participants who are homeless.
- Family Dependency Treatment Court – (Judge Stone) Provide case management, outreach, and referrals into community resources.

3. Transportation: Provide transportation for clients enrolled in Mental Health Court. Transportation to and from Mental Health Court sessions and court-mandated programs (Mental Health Day Treatment, Co-Dependence Group, weekly probation visits) as well as transportation to medical and mental health Services. Average 80 trips per month – 3,000+ total miles per month.

4. Disaster response and planning: Ensure the safety of persons experiencing homelessness during disaster or evacuations.

- Represent Homeless Authority and VOAD in Emergency Operations Center
- Participate in monthly Voluntary Organizations in Assistance of Disaster (VOAD) training. Work with CEMA, Salvation Army and Red Cross and nonprofit network.

SECTION 2. The County, for and in consideration of the delivery of the above-described services agrees more particularly as follows:

1. Provide \$25,000 in funding for operating costs;

SECTION 3. Terms of Memorandum of Understanding

The Authority agrees that the subject appropriation by the County shall be used only for the purposes outlined within this Memorandum of Understanding. The Authority agrees to maintain in accordance with generally acceptable accounting principles, records of all expenditures pertaining to funds granted under this Memorandum of Understanding and shall allow County auditors complete access for purposes of verifying the appropriate expenditure of funds within the meaning of services to be provided.

This Memorandum of Understanding will remain in effect for a period of one year unless amended or terminated by the County or the Authority upon thirty (30) days written notice to the other party.

Chatham-Savannah Authority for the Homeless.

Witness

BY: _____
Mark Baggett
Executive Director

CHATHAM COUNTY, GEORGIA

BY: _____
PETE LIAKAKIS, Chairman
Board of Commissioners

ATTEST: _____
Frances Rasmussen
Deputy Clerk of Commission

[SEAL]

REVIEWED AND APPROVED BY:

R. Jonathan Hart
Chatham County Attorney

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VII. COMMISSIONERS' ITEMS

1. RESOLUTION ON TERM LIMITS (COMMISSIONER ODELL)

Chairman Liakakis said, okay, next under Commissioners' Items, Resolution on Term Limits. Commissioner Odell.

Commissioner Odell said, I think everyone received a copy of the Resolution in their packet. Russ, did we – some of the Commissioners didn't get a copy of the Resolution.

County Manager Russ Abolt said, we'll make sure they do, sir.

Commissioner Thomas said, but we're aware of it.

Commissioner Odell said, sir?

County Manager Abolt said, we'll make sure they do, sir.

Commissioner Odell said, but the thought is that as of this point we have a set two-year term limit for the Chairman, and when I look at this, I try to analyze it and say, how analytically was that done. We look at the U.S. House of Representatives, there's no term limit for the U.S. House of Representatives. I – I've looked and there – they're not. So, it's not based on salary; it's not based on authority. I looked and said, perhaps there's a term limit as far as some of the key positions in our community, like the District Attorney. I see the former District Attorney here, Spencer Lawton. There's no term limit for the District Attorney, who is the highest law enforcement officer in the County. I look and say, what about the State Representatives, our local Senators? Those are powerful positions, are there term limits for – for our two Senators, who I think are doing an excellent job, both? There are no term limits for them. Why is there a term limit, therefore, for the Chairman of the Chatham County Commission? Is it – is this position greater than the federal judges, greater than the U.S. Representative, greater than the Senate – U.S. Senator, greater than the state Senators, greater than the state Representatives? Or was this done solely to address a particular solution some twenty years ago. And, if you look at it from a historic standpoint, twenty years ago, we had a mayor who was a wonderful man, a good friend, and there was a desire that his long serving tenure end. They couldn't end his tenure without ending the Chairman of the Chatham County Commission tenure. The – we have no tenure as far as Commissioners. We are not locked in to terms. I'm asking that we author a Resolution that we would send to our House of Representatives and our two Senators, who do not serve under a – a term limit. I mean they can serve till the cows come home. They're not two terms. There are no term limits. And, that would be my motion, that we do a Resolution sug – recommending that the term limit for the Chairman of the Chatham County Commissioner be removed from the current two year – two-term limit.

Commissioner Thomas said, second.

Chairman Liakakis said, Priscilla? We have a motion on the floor and a second for – to remove the term limits. Patrick?

Commissioner Shay said, I think Harris did a great job of summarizing this, and for me, as a County Commissioner, I'll – I'll say that I've served three terms, although not three consecutive terms. This is my third term. I may or may not, you know, choose to run for a third term, but I'm not constrained from doing so other than by the people of the Third District of Chatham County. They're the ones that ultimately decide whether or not I'm qualified if I offer for service, and I trust the people of my district. I trust the people of Chatham County to make this decision going forward, so I'm going to vote in favor of the Resolution. I think that we should trust our own citizens and our own voters to be able to make up their own minds about who the Chatham County Commission's Chairman should be on a going forward basis.

Chairman Liakakis said, Dean?

Commissioner Kicklighter said, thank you, Mr. Chairman. I'd just like to point out that when – when talking about the House of Representatives and the state Senators, and Congress and everything that – that, you know, sure they have the – I guess no term limits, but when you look at the people that's actually presiding over that, the CEOs, if you will, the Governor, the Mayor, the President, they all have term limits, and my guess would be that some type of power is accumulated in the political world that we live in that's hard for newcomers to overcome in the world of donations where now I run for the Chatham County Commission would possibly cost \$200,000 or more. In a holder of that position would find it possibly easier to obtain the funding needed to seek re-election, and it could possibly prompt people in the future from not opposing the incumbent. The comments are not personal. I've enjoyed working under your leadership, but you never know in the future who can come in and get elected and continue to stay in office. But, anyhow, I think that it would be pretty good to research the reasons that the Commission actually changed it and put term limits in back years ago rather than to just overturn it because we can. But, having said that, I'm not one to ever overrule the people whatsoever because they're voice prevails, and that's who I believe we all work for so, if that's the

wish of this body, I definitely won't oppose that because – but I would like for us to take a look and just find out why exactly they imposed the term limits in the past.

Chairman Liakakis said, Dave?

Commissioner Gellatly said, yeah, I – I have some comments on – on that. You know I – I – I pride myself in that I'm a very, very conservative Republican, okay? And as that, it – it – I – I have a real problem with government telling me who I can't vote for. This is a democracy, and there's something terribly, terribly wrong when that occurs. I was – certainly remember and – and worked for the city at the time that John Rousakis was mayor, and I do remember the politics involved in it, and there was a number of people that would – wanted a change in mayor and they couldn't really do it by the vote, so they went the government route to – to make it two-terms, and they did in fact, at that time for research, you'll find at that time they took in the Chairman of the County Commission at the same time so that it wouldn't look like they were going against John Rousakis. I would also point out that out of a hundred and fifty-nine counties, and I don't – I don't know how many of the counties have a Chairman, but I know there's a bunch of them that have a Chairman, and there's something like seven out of the entire state that have term limits, and that – we're talking about apples – apples to apples. So I – I – I'm opposed to term limits period, and if we're going to have term limits, why everybody ought to have term limits, you know, and we shouldn't just single out people with – based on personality, and I point out that John Rousakis was a hard core Democrat, so, and this is a hardcore Republican that – that doesn't think that's it's right. And it's not right because we live in a democracy, and no one should be telling us – telling any individual or citizen of this country who they can't vote for. Thank you.

Chairman Liakakis said, James?

Commissioner Holmes said, thank you, Mr. Chairman. Dean, I'm gonna try to answer your question that you asked why this was changed in the past. It – it was changed personally because of a personality clash. It wasn't no legitimate reason why it was changed for person not to be able to continue running. When that happened, I remember all through all Savannah everyone was asking why would something like this happen. Nobody could really give you an answer. No more than a personality clash. That's why they set it up. But the question I want to ask now is how much support do this Resolution have from our state legislators?

Chairman Liakakis said, well, information that has come in, they just said that they would like it in the senate area if a Resolution is passed by the Commissioners, it'd be considered.

Commissioner Holmes said, okay. Thank you.

Commissioner Farrell said, so this is just a suggestion to the state representatives?

Chairman Liakakis said, yeah.

Commissioner Kicklighter said, Mr. Chairman?

Chairman Liakakis said, yes?

Commissioner Kicklighter said, all right. I'd just like to say, and I, with all respect to Commissioner Gellatly, who brought in party affiliation, as a Republican, I have a great problem with the way this was introduced behind this Board's back last year. No one on here was aware that this extension was being sought of term limits – the elimination of term limits until the Democrat State Senator took it to the – took it up to Atlanta there – the suggestion. As a Republican I have a huge problem allowing a very popular Democrat to seek re-election again. But as I first commented, I'm willing to put aside party affiliation because I'm personally sick of it, and I think the people at home are sick of it and let the people decide. So, that party stuff was a wee bit irritating when I believe that my opening comments very much did not show partisanship. It was very non-partisan, because if that's the will, let's do it because as the Commissioner said here, you can't go wrong by allowing the people to decide. But frankly I think as a Republican, I do a darn good job, and I, you know, so that's it, and I'll vote yes, and let's go – move on.

Commissioner Gellatly said, I – I agree with you. I think you do do a good job.

Commissioner Kicklighter said, thank you.

Commissioner Farrell said, Pete?

Chairman Liakakis said, yeah?

Commissioner Farrell said, I'd like to call for the question.

Chairman Liakakis said, the question has been called for. Let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Odell moved for a Resolution recommending that the term limit for the Chairman of the Chatham County Commission be removed from the current two-term limit. Commissioner Thomas seconded and it carried unanimously.

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2. 9-1-1 SYSTEM (COMMISSIONER KICKLIGHTER)

Chairman Liakakis said, next Item, the 911 system, Commissioner Kicklighter.

Commissioner Kicklighter said, Mr. Chairman, I at this time would like to remove this from the agenda.

Commissioner Farrell said, second.

Chairman Liakakis said, all right. Let's go on the Board. Motion passes.

ACTION OF THE BOARD:

Commissioner Kicklighter moved to remove Item 2, 911 System, from the Agenda. Commissioner Farrell seconded and it carried unanimously.

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3. REQUEST BOARD APPROVAL OF AN ACTION PLAN TO PROVIDE FURTHER STIMULUS TO THE LOCAL ECONOMY THROUGH COUNTY CAPITAL CONSTRUCTION (COMMISSIONER SHAY).

Chairman Liakakis said, Item 3, Request Board approval of an action plan to provide further stimulus to the local economy through County Capital Construction (Commissioner Shay).

Commissioner Shay said, yes, sir, Mr. Chairman, I appreciate it. I requested that the – this matter be added to the agenda today for clarification purposes, and this – the way that it's presented on our agenda is as if the matter that came before the Commission about a month ago or maybe it was two months ago were being presented in – in the way it was before. That's not the case. What I am asking is that the Commission resolve to direct our County Manager and his staff to allow us to use the already collected county SPLOST revenues under this most recent SPLOST levy and let those be used to advance the county's own SPLOST projects on that same list that are going to use those SPLOST revenues to proceed immediately rather than continuing to hold those in abeyance, and that we place a specially high priority on those projects which are about the community's public safety and health but that all the projects that are on that list, that are county SPLOST projects, using the SPLOST funds that are designated for the county only that all those projects be expedited as immediate – as – as soon as possible.

Chairman Liakakis said, Patrick?

Commissioner Farrell said, yeah, I'd – I'd have to agree with Commissioner Shay that – that we need to be innovative and forward looking in how we can best use the – the funding that we have at hand to create more jobs, more opportunities for our local citizens. So the idea of leveraging funding that we already have to jumpstart projects that are on the list instead of waiting I – I fully agree with and would – and would like to ask that our County Manager look at opportunities to temporarily increase the capacity of our – of our staff to get these projects out and get them bid and – and – and get the shovels turning and get the – the wheels of the economy going as quickly, expeditiously, and expertly done as possible.

Chairman Liakakis said, I need a motion on the – Helen, first.

Commissioner Stone said, I just want to follow up on something that Commissioner Farrell said. I agree with – with what's been said, I just want to make sure that we do not overtax our county employees in this regard in that we make positions that we can't keep, and that we make sure that these projects are something that will be going forward and be very productive for the county and not a drain on the county at this time. But I'm all in favor of it. I just think it was mentioned earlier in the pre-meeting, and I want to make certain that we don't do anything that is going to jeopardize our budget going forward.

Chairman Liakakis said, Dave?

Commissioner Gellatly said, yeah, the – the – I – I – I certainly support this wholeheartedly, but my only concern, and I mentioned this before we came into the room, I want to make really sure that as – as I recall we have a list, number one being the most important, the county jail, and then there gotta be a bottom of the list somewhere too, and the condition of the bottom of the list as I recall was that if the tax money is in fact collected, it will be funded and built. I don't want us building or spending a whole lot of money on things that was pretty much a wish list and have something on position two or three not be able to fund it because the money's not available because I would – I would point out that this is a tough, tough economy that we're living in right now, so if there was some checks and balances to make sure that bottom of the list probably wouldn't have been funded on a good day, that we don't spend money there and – and – and not have money available for top priority projects. That's all I'm saying.

Chairman Liakakis said, okay. Patrick Shay?

Commissioner Shay said, I'll go ahead and make a motion then, and just before I make the motion, I want to make it clear we have a lot of SPLOST partners that are out there that are other municipalities, and those funds that have started to be collected now, after the detention center are being released to our other municipal partners, but what we're talking about today are those projects that are county projects, or I guess in the case of the Health Department, an affiliate agency, that is providing services to the county that are our own projects, and we're not taking money away from any of the funds that have yet to be collected. We're only talking about using the dollars that have already been collected by the county and are held on account at this time. So, I'd like to make a motion that we direct staff to make sure that they have the resources and personnel and expertise necessary and that those projects be expedited with a special emphasis on the public safety area that Commissioner Gellatly asked.

Chairman Liakakis said, so we have a –

Commissioner Stone said, second.

Chairman Liakakis said, okay. Now, Harris?

Commissioner Odell said, I'll – I'll waive.

Chairman Liakakis said, okay.

Commissioner Farrell said, let's vote.

Chairman Liakakis said, go on the board. Motion passes.

County Manager Abolt said, Mr. Chairman?

Chairman Liakakis said, yes?

County Manager Abolt said, I – I want to say something I said in the pre-meeting but here in – at the public meeting for the purpose of the Minutes and it's not meant to be self-serving, but this Board has done so much to use the term of stimulating the local economy, going back to the 5th of October 2007 when you gave the green light to construct a hundred and eighty capital improvement projects. We have used as you have said so well, you know, personal services contract individuals to manage these projects, as long as working some excellent county staff to their max. But this County Commission as a Board of Directors has literally made possible for over three years, the investment of millions of dollars in the local economy that translates into jobs. You've done it. You need to be congratulated.

ACTION OF THE BOARD:

Commissioner Shay moved to direct staff to make sure that they have the resources and personnel and expertise necessary and that those County Capital Construction projects be expedited with a special emphasis on the public safety area. Commissioner Stone seconded and it carried unanimously.

AGENDA ITEM: VII-3

AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Linda Cramer, Finance Director

ISSUE: Request Board approval of an Action Plan to provide further stimulus to the local economy through County capital construction.

BACKGROUND: On November 5, 2010, the Board requested information on potential shovel-ready or "close to being" shovel ready projects in the Sales Tax V Fund. The Fund just completed collection of the first \$109 million in SPLOST revenue, which has been reserved for construction of the Detention Center expansion. The fund has a number of other capital projects that could utilize the fund's cash flow position as leverage to begin project design and construction.

FACTS AND FINDINGS:

1. On October 5, 2007 the Board received a plan of action for managing more than 180 capital projects with a value in excess of \$325 million. The agenda item included a related project list. That list has been updated to reflect project-to-date progress and is attached for information (Attachment I). Completed projects are highlighted in yellow. Projects currently in process are highlighted in blue. Projects with no activity are not highlighted.
2. At the last Commission meeting, the Board requested information on projects in the Sales Tax V Fund that could be accelerated to provide an economic benefit for the community. Attachment II provides information on Sales Tax V projects that could be under construction by the end of the fiscal year and serves as the basis for the Action Plan. The County can utilize the fund's strong cash position to "borrow" from the Detention Center project for purposes of providing cash flow for the Action Plan. This eliminates the need to secure other short-term financing.
3. Staff is currently compiling the Capital Projects Fund workbook which will be presented to the Board in January 2011. After reviewing the workbook, the Board could select a number of projects to include in a bond financing. In the 2010 workbook, submitted projects for 2009/2010 totaled in excess of \$29 million. Two projects were approved for funding - the Fleet Services Building relocation and the Health Department generator. Funding on other recommended projects was deferred pending the outcome of property tax appeals.
4. Based on a review of projects underway by the County, within the next six months the County could infuse over \$32 million into the local economy. This number also includes adoption of the Action Plan outlined in Attachment II and also includes projects that are close to award such as the Public Works Building (Sales Tax IV, \$5 million), Garden City Library (Sales Tax IV, \$5.5 million), Charlie Brooks Park (Sales Tax IV, \$2 million), and the Fleet Building (CIP Fund, \$1.3 million).
5. In addition to the projects shown in Attachment II, the Board will be asked to approve a construction award for the Detention Center Expansion project in December 2010. The total project budget for this project is \$109 million.

6. Legal restrictions surround the use of SPLOST funds and include a prohibition against commingling SPLOST funds with County operating funds. Therefore, the County cannot "borrow" SPLOST monies to fund capital projects outside of the related SPLOST Fund. For example, the CIP fund cannot borrow from SPLOST V to jump start projects in CIP.

FUNDING: Unless noted, project funding has already been established. Unfunded projects will require identification of a funding source as well as budgetary revisions. Adjustments to the Sales Tax V Fund will require the Board to adopt a revised cash flow schedule for the fund. Issuance of a long-term debt will impact future years' operating budgets as the debt is repaid.

POLICY ANALYSIS: The Board can provide direction on project prioritization and project budgets within its capital project funds.

ALTERNATIVES:

- 1) Adopt the action plan as presented in Attachment II, or
- 2) Provide staff with other direction.

RECOMMENDATION: Adopt Alternative 1.

**Attachment II
Action Plan**

1. Jump Start the following Sales Tax V Fund projects by utilizing cash funds accumulated for the Detention Center Facility Expansion Project:
 - Health Department Facility – Design/build advertisement is scheduled for December 2010 with possible February 2011 award. Total project budget is \$8,800,000.
 - Hutchinson Island Slip 3 – Project currently out to bid with December 2010 award date. Total project budget is \$3,370,136.
 - Juvenile Court Complex – Project could be accelerated with a design/build advertisement possibly in March 2011. Total project budget is \$3,370,179.
 - Westside Precinct – Site selection is currently underway. Funding of \$2.5 million for the project has already been established.
 - Road resurfacing – \$250,000.

2. Continue with progress towards completion of other projects as identified in the staff report, Facts and Findings 4:
 - Public Works Building, waiting on final set of construction documents, (SPLOST IV) - \$5 million
 - Garden City Library, solicitation for architect/engineering services currently on street, (SPLOST IV) – \$5.5 million
 - Charlie Brooks Park, design close to completion (SPLOST IV) - \$2 million
 - Fleet Building, purchase of property (CIP Fund) - \$1.3 million

Total items in 1 & 2 = \$32 million

3. Review the 2011 Capital Improvement Projects (CIP) Workbook after January 2011 and consider projects for a possible bond financing.

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CHATHAM YOUTH COMMISSION

Chairman Liakakis said, thank you. What I'd like to do now, we have two members of the Chatham County Youth Commission, and we appreciate you coming today and participating in that because we've seen a lot of great successes of Youth Commissioners that have participated in the community, done a lot of things, volunteering, and a lot of them - most of them have gone to universities and colleges around the country and all and have been real successful. So, in the green shirt we have Matthew Hodge, who is representing Savannah High School. Welcome Matthew.

Youth Commissioner Matthew Hodge said, thank you.

Chairman Liakakis said, and in the black jacket, we have Richard Jackson, who is the Youth Commissioner for Beach High School. Richard, we welcome you, also.

Youth Commissioner Richard Jackson said, thank you.

Chairman Liakakis said, okay.

Commissioner Shay said, can we call for the question on the motion? Did we vote on that motion?

Chairman Liakakis said, yes.

Commissioner Shay said, we did? Okay, I'm sorry. I apologize for that.

Chairman Liakakis said, we voted on it.

Commissioner Shay said, we did? Okay.

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4. REQUEST BOARD ELECT A CHAIRMAN PRO TEM FOR 2011.

Chairman Liakakis said, okay. Request Board elect a Chairman Pro Tem.

Commissioner Kicklighter said, Mr. Chairman? If I may I just want to first commend this body and this Board for always supporting and voting for, I guess, diversity amongst our leadership positions here in the county as far as party affiliation. We've done a good job in the past of – of having parties represented from both parties in our leadership positions. And having said that, I want to now thank you for honoring me with – voting for me and supporting me for the past six years as Chairman Pro Tem of Chatham County. It's an honor to serve, and I'm greatly appreciative of that and because of that good experience and because I've been honored before by having the experience of serving in another capacity in a leadership position when Garden City elected me Mayor, I know from both of those experiences that it's valuable for anyone who may possibly think of a larger future in politics up here to serve in an elected capacity, in a leadership position to achieve that experience before moving on to something else. So, having said that, I would with – respect – I respectfully withdraw my name from consideration for Chairman Pro Tem, and I make a motion to elect Commissioner Helen Stone.

Commissioner Gellatly said, second.

Chairman Liakakis said, all right, I have a motion on the floor and a second to elect Commissioner Helen Stone. Let's go on the Board.

Commissioner Odell said, wait a minute.

Chairman Liakakis said, oh, excuse me.

Commissioner Odell said, just a minute. Just a moment. Someone needs to thank Mr. Kicklighter for his service to the Commission. For those of you who do not know it, this is not an extra pay job, and it is an extra duty job, and Dean has done an excellent job, and we are personally indebted to him for his loyal service. And I don't want people to think that if we change officers that is a change in direction. If you look at the Commissioners up here, most of the Commissioners have the background and the experience and the training to be Chairman or to be Vice Chairman or to be Chairman Pro Tem, so if we rotate it every now and then, that isn't a negative, that's a good thing. It – we are a representative body and – these two guys have been talking about Republican, Republican, Republican. Let me just say that I am a citizen of America and my first priority is to Americans. After that I think about the candidate. I commend Helen Stone but also commend our representative from the 7; he's done an excellent job.

Commissioner Kicklighter said, thank you.

Commissioner Gellatly said, yes, he has.

Commissioner Odell said, and I – I'd like for us to give him a – a hand –

Commissioner Thomas said, right.

Commissioner Odell said, – if we could and honor him.

Chairman Liakakis said, let's go on the Board. Motion passes.

ACTION OF THE BOARD:

Commissioner Kicklighter moved to elect Commissioner Helen Stone as Chairman Pro Tem for 2011. Commissioner Gellatly seconded and it carried unanimously.

AGENDA ITEM: VIII-4
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

FROM: R. E. Abolt, County Manager

ISSUE:

To elect a Chairman Pro Tem for 2011.

BACKGROUND:

The County's Enabling Act requires the action be taken during the first meeting of the Board in each new year.

FACTS AND FINDINGS:

Concerning the election of the Chairman Pro Tem, the Enabling Act states: ***At the first regular meeting in January of each year, the Board of Commissioners shall elect from its members a Chairman pro tem. In the event of the absence of both the Chairman and the Vice-Chairman, the Chairman pro tem shall preside at meetings of the Board of Commissioners. Such a Chairman pro tem shall not have or exercise any of the duties or authority of the Chairman except to preside at meetings of the Board of Commissioners.***

ALTERNATIVES:

1. Elect a Chairman Pro Tem.
2. Postpone election of a Chairman Pro Tem.

POLICY ANALYSIS:

Compliance with the Enabling Act.

FUNDING:

Not applicable.

RECOMMENDATION:

Alternative #1.

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5. LNG (COMMISSIONER THOMAS).

Chairman Liakakis said, next Item, LNG by Commissioner Priscilla Thomas.

Commissioner Thomas said, thank you, Mr. Chairman. This is very quick. I have been receiving several letters from different citizens and organizations in reference to this particular item, and most of them have stated that the county has not taken any action one way or the other to have some say about it, so I want to make sure that our citizens are aware of the fact that the county has not just been sitting and that our Chairman has been right on target, and I'm going to ask the Chairman to please explain what has been done or what he is doing at this time.

Chairman Liakakis said, there was a – a meeting for the County, State's, Federal Energy Regulatory Commission, which is FERC, F-E-R-C, and a number of citizens came to that particular meeting and discussed about the LNG transportation starting to transport items – their fuel from the location on Elba Island to places like Atlanta and other places around the southeast with this particular fuel, and they would start off with a couple of – of the trucks transporting that around but shortly thereafter they wanted to go with 58 of those particular units, and there was concern about the citizens, about the volatility, a lot of information came out about how destructive it could be if there happened to be an accident. Now the F-E-R-C makes the determination whether they can start the transportation from Elba Island, Savannah to different locations around the country. The people that were concerned about it, a number of individuals from the schools that are close by, from the hospitals. There are two hospitals in that area also. There was some concern about it, and then Hunter – Hunter Army Airfield, there was concerns about that also because it was close to the particular base. Now what I did was I found out that the Federal Energy Regulatory Commission did not have the authority to give to the LNG plant the ability to go over the highways, that was under the Federal Transportation and the Federal Transportation would make that decision whether they could travel over the roads that they have proposed to go make their deliveries. What I did was I wrote a letter on behalf of the Chatham County Commission to the Federal Transportation Agency and requesting information from them and that there was some concern in our community about that, and I would like to receive information from them about any information that they might have of transportation of this particular fuel in other parts of the country and what is their concerns about it so that we could disseminate that to the citizens of Chatham County. And I'm waiting for that to come back to us so that we will have the information so that our citizens will know that and especially all our responders that would have to go in case there was an accident that might have occurred. So as soon as I receive that information, then I will give that to all the Commissioners, and we will pass it on to the public also, and to others that might be interested in this. So I think it's really important that we receive this information so our citizens will know what the Federal Transportation Authority is going to give to us.

Commissioner Thomas said, thank you.

Commissioner Odell said, may I –

Chairman Liakakis said, yes?

Commissioner Odell said, may I just ask a couple questions? Jon is – it might require some legal research, but my impression is that we have very limited restr – control as to LNG transporting down Derenne Avenue, on West Bay Street. Is this true?

County Attorney Jonathan Hart said, yes. It's not in our jurisdiction.

Commissioner Odell said, okay. And also there are two other places in America that they do this?

County Attorney Hart said, I'm unfamiliar with that, Commissioner Odell. You probably have better information than I do.

Chairman Liakakis said, yes, there are.

Commissioner Odell said, my – my – my – my concern is that one mistake by them could make this like we dropped a nuclear bomb. It could be forever devastating. That to me is extremely serious. I understand their need to make profit, but everyone's not getting a piece of their check, and everyone shouldn't be exposed to their risks. I – I – from a public health standpoint, I'm legitimately and seriously concerned. You know, if we have a disaster, then sorry just won't be good enough. It won't be good enough. I mean, this is a serious issue that – that our U.S. Representatives, they spend their time in Washington, often fighting each other. This is an opportunity for them to fight for us. This is a major concern which they need to be bird-dogging. It – it's their time at the plate. That's – those are just my comments.

Chairman Liakakis said, Priscilla? Do you have anything else?

Commissioner Thomas said, no, Mr. Chairman. Thank you, and thank you Commissioner Odell for those remarks. I think they're very timely.

Chairman Liakakis said, okay. Yes, go ahead, Matthew.

Youth Commissioner Hodge said, excuse me, Mr. Liakakis. I visited the Elba Island facility, and when we took the tour, they told me that LNG was harmless. It was a liquid natural gas, and usually, like about almost every day I see different trucks, like gasoline trucks, and they are way more explosive than the liquid natural gas, and I would like to understand how do they get to ride around the highways and liquid natural gas is just a – a gas that if it wastes or if it pours over it will just freeze?

Chairman Liakakis said, well, Matthew, so that you'll know this, there are agencies that control the movement of those particular trucks, like you're talking about, gasoline, and if you have a 10,000-gallon truck of gasoline, it could cause a – a, you know, a – a major type of explosion, and if its in an area where the population is, it could kill a number of people. But on a gasoline truck, the danger is less than it is on liquid nitrogen, the fuel that they have over at Elba Island because information that has been received is that, you know, if it just dissipates because it's in a frozen state that would be okay, but if something did ignite it. So you take the Memorial Hospital, it's only 700 feet away from there, but what could happen is as that fuel in the accident from the LNG truck, would spread over and it could be so dangerous the heat from it, it could cause injuries or death to people as far away as a mile. It's according to how that particular fuel was moving out because it's in the frozen state and like they mentioned to you, that it wouldn't be as dangerous, but it does have more of a situation where it could spread further out and cause much more damage, plus it could injure and kill a lot of people.

Youth Commissioner Hodge said, but is there another route that they can travel?

Chairman Liakakis said, well, that has been suggested, and we're waiting to see if LNG comes up with that. Some people mentioned about putting it on a barge and going down the Savannah River in a northerly direction and then when it gets to a certain area to have it taken off of the barge with those vehicles and to then have it transported on a highway that might not be as congested as the city is. Richard?

Youth Commissioner Jackson said, yes, I was about to ask for transporting the – the fuel, is there like a – like another route, like can you transport it by aircraft or ships or is it just you gotta transport it by trucks?

Chairman Liakakis said, well, the economical way is to – by truck, and from what I'm understanding from information that I have received is you could not put it on a plane. In that you might put it on a barge or something, but there are certain restrictions on the transportation of that going from the tanks that will put that on – on to those trucks and then, you know, going on a road route. Patrick?

Commissioner Shay said, real briefly. A comment to you Youth Commissioners. Americans and among those Chatham County citizens have a never ending and voracious appetite for energy. We use energy in everything that we do, and we are not particularly careful about how we conserve it. There are a lot of reasons why moving energy through our streets, whether it's in the form of liquid natural gas or it's in the form of gasoline or other things, have environmental threats. And they're not well known. I'm – I'm not sure I agree with the nuclear bomb analogy, but I would say that the deep water horizon event in the middle of the Gulf of Mexico is relevant because it happens so seldom that we really don't know exactly what the consequences are of this. Nobody, you know, they don't go out and create these kind of events just to see what happens next. But what we need to understand is if we all as citizens, and especially you young people, because my generation, we've already, you know, we've already proven that we're gluttons for energy. But, if we as a community, and if we as a country decide we want to conserve energy rather than waste it, we probably wouldn't need to have these discussions.

Chairman Liakakis said, Harris?

Commissioner Odell said, Dr. Thomas, perhaps it would be good to – some of the Youth Commissioners have heard Elba Island's side of things, it might be good for them to hear from a concerned – concerned citizens. There's an attorney here by the name of Cletus Bergen.

Commissioner Thomas said, Bergen.

Commissioner Odell said, yes, ma'am. And, I'll get the name, and he's done a lot of research into this. It would be good if he met with the Youth Commission. Your questions are excellent.

Commissioner Thomas said, very good. Thank you.

Commissioner Odell said, really. And thank you for your contributions.

Chairman Liakakis said, Patrick?

Commissioner Farrell said, Matthew, your – your comments were – were well taken. The – I've watched both gasoline and LNG burn, and I can assure you that the volatility of gasoline is – is a much scarier proposition than the slow burn of a – of a methane burn, which is what LNG is. Just frozen, concentrated methane. So, I'm glad you were paying attention to, you know, that information and certainly hear from all sides and make up your own mind. But there are some dangerous things on the streets of Savannah, Georgia, Chatham County. This is probably not the most dangerous thing that – that we have transported on our road, around our County. Thank you.

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Chairman Liakakis said, okay. Next Item – what I'd like to do right now, I'd like the Metropolitan Chief of Police, Chief Lovett, to stand, please. Chief, I'd like for you to come up front here. I don't know how many watch television or read the newspaper about the excellent job that the Chatham-Savannah Metropolitan Police Department has done here in the last year. But under Chief Lovett's leadership and his morale building with officers and the things that he has put out to all of the officers with the Metro Police Department, and those officers took it to heart, there have been a lot more work by the individual officers and crime – overall crime has decreased some 15% for the year of 2009. Overall in some of the categories there was much more of a decrease in that, and the precincts, like the downtown precinct, they had the – the most work for reducing the crime in their particular area, but the other precincts, other three precincts did an excellent job, also. Just to give you some of the statistics, and we want this to be shown on television, of course, is homicide, and this is the amount of decrease on a few of these items that I'm going to speak about. On homicide, there was a 33% decrease in homicides, murder in our community. In rape, there was a 30.4% decrease in the crime of rape. In commercial robberies, there was a 42.5% decrease. In street robbery there was a 24.9 decrease. In residential robberies there was a 40.7% decrease. Violent crime also, which is, you know, that's something that we want to decrease as much as possible, but there was a big figure in that and 25.1% of violent crime reduced in our community. Now there are other categories of crime but instead of going over all of them – but it does show that Chief Lovett, his command officers, the precinct captains, all the precinct officers, and the other divisions, the detective division and all of them, all of our officers and detectives with the Metro Police Department have done an excellent job. 'Cause it's really important, and Chief Lovett has said this before, he wants to make sure that the citizens in Chatham County are protected, and they have security and for them to know that the police department is going to do as much as they can to reduce crime in our community because no – not even one crime is really acceptable. But we can see the hard work and the leadership that Chief Lovett has accomplished here in that period of time. And also too, when he was interim chief on two other occasions, we saw the crime decreased also then. So, we see that our choice of having the – the appointment of Chief Lovett as Chief of the Metropolitan Police Department was excellent, and he has done an excellent job. So on behalf of the Chatham County Commission, Chief Lovett, I'd like to thank you very much and appreciate your hard work and especially you going beyond the call of duty to make sure that our citizens are safe in our county and cities. Dave?

Commissioner Gellatly said, Chief Lovett, I, too, think you're – that the Metropolitan Police Department's doing a fantastic job. The statistics speak for themselves. Certainly there's customer satisfaction out throughout the city and the unincorporated area. There isn't anyone in their right mind that can say I – I don't ever see a police car. They're everywhere. We have a very high presence. I think that one of the Chief's success or one of the reasons that he's having success is that – is very basic, he likes policemen. It wasn't a – we – we had a chief once that didn't like policemen, and it showed and the crime rate went up during his tenure. Even though he had a lot of praise and a lot of love particularly from the news media, he was the darling of the news media, but he didn't deserve it. You on the other hand, you keep your head down and avoid the media whenever you can, and that's a good thing. And when you do speak to the media you have something to say and it's something of substance, and I think that is very important. You lead by example. You know, you've been around for a long time. You – people know you very well, and you have a lot of good qualities. You know, some people argue whether it's important or not for a chief of police to have a military background. I point out that this Chief's a combat veteran. Yeah, I think it's important to have a military background to be a chief of police. You know, this man, look at him, he has command presence. He looks like a chief of police. Some of them don't. You know, and I just want to tell you, Chief, you – you – you're doing a really good job. Don't let it go to your head. Keep on working hard. Thank you.

Commissioner Thomas said, Mr. Chairman? I –

Chairman Liakakis said, Priscilla?

Commissioner Thomas said, I just want to say this. This chief not only demands things from his other workers, but I have seen him out there himself. I know you can't be everywhere, but I wonder sometimes when do you go to bed? Someone told me the other day that they saw you out in – in an area that something was happening out in my district and this was something like 3:00 or 4:00 o'clock in the morning, and they said, do you know that Chief Lovett was there too? I said, really? And they said, yes. I said, well this is the type of person that he is. But, we are so proud of – of you and the things that you have been able to accomplish. And as chief, I mean as Commissioner Gellatly, former chief, has said, just continue doing what you're doing, keep a level head, and know that we are proud of your accomplishments.

Chairman Liakakis said, Harris?

Commissioner Odell said, continue to wear your gun to Commission meetings because we're going to get into a tight budget. Although we're praising you now, when we get into budget consideration then that's when the love is shown. That's when we'll show some love.

Chairman Liakakis said, go ahead.

Chief Lovett said, good morning. Its – it's – you know, I appreciate all the accolades, but there is two very important things that anybody neglected to mention. The one being the support that we receive from the Commissioners and the other is the support that we receive from the people that we serve because without the two of you, there would be no us, and on behalf of the men and women of the Savannah-Chatham Metropolitan Police Department, thank you.

Chairman Liakakis said, thank you very much.

County Manager Abolt said, Mr. Chairman, members of the Board, I would like to add to what you've said but from the perspective of a public administrator. Chief Lovett embodies, you know, the qualities you look for in any administrator, whether they wear a uniform or not. You just heard what the man said now, if you read his remarks in the paper, I don't think he has the word "I" in his vocabulary, and that speaks volumes to getting folks to responding to and focusing on an issue. I also remember what many chiefs, including the former Chief of the Savannah Police Department, Commissioner Gellatly, has always said, and others before him, Chief Dan Flynn, all have said, you know, that the

Chief of Police is not the direct responsible person whether crime goes or down – up or down, but he is the person that provides leadership and focus, and this man has done it. This is not to say that we won't have problems in the future. But the right man is in the job right now, and in the transmittal memorandum I gave you a couple days ago showing you this fine, fine effort for 2010, my remarks hopefully were right on par – right on point. Who would have thought this would have been possible a few years ago. Who would have thought?

Chairman Liakakis said, okay. Thank you. Next item, the County Commission now will recess and convene as the Chatham Area Transit Authority. And right after that particular meeting with the Transit Authority, we will reconvene the County Commission. So if all of the members would come forth.

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CHATHAM AREA TRANSIT AUTHORITY

The Board recessed as the County Commission at 10:36 a.m., and convened as the Chatham Area Transit Authority.

Following adjournment of the Chatham Area Transit Authority, the Board reconvened at 11:10 a.m., as the County Commission.

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VIII. TABLED/RECONSIDERED ITEMS

<p>Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).</p>

1. REQUEST BOARD APPROVAL FOR ALLOCATION OF INDIGENT HEALTHCARE FUNDING.

Note: Item was tabled at November 19, 2010 meeting.

Note: At meeting of December 3, 2010, the following action was taken:

- a. Commissioner Odell having moved for approval of alternative 1a, allocation of 10% for the Health Information Exchange and a meeting between Dr. Skelton and the Board of the Curtis V. Cooper Health Care Center. Commissioner Stone seconded and it carried unanimously.
- b. Commissioner Kicklighter moved to approve Alternative 1 (b) and (c). Commissioner Shay moved to table the motion of Commissioner Kicklighter until the next Commission Meeting. Commissioner Holmes seconded and it carried unanimously.

Chairman Liakakis said, okay, Tabled and Reconsidered Items. On Item 1, request Board approval for allocation of Indigent Healthcare Funding. The item was tabled in the November the 19th meeting. We need a motion on the floor to take that off.

Commissioner Farrell said, so moved.

Commissioner Odell said, second.

Chairman Liakakis said, okay.

Commissioner Shay said, Mr. Chairman?

Chairman Liakakis said, yes?

Commissioner Shay said, as a point of order since I was the Commissioner that required the tabling of this particular motion, I'd like a clarification. At the time that we tabled it – at the time that we tabled it, my understanding was that it was being tabled specifically so that there was time for Dr. Skelton to meet with the Board members and others from the Curtis V. Cooper Health Center so that he could hear their concerns, and they could hear his analysis and recommendation. It's my understanding that that meeting has since taken place, and so when we take this off of the table, I would like to go ahead and put us in the place where we were when we decided to table, which is to vote on the recommendation and the motion that was in front of us at the time that we decided to table. I think that's the appropriate way for us to proceed. If the motion fails, then it would be appropriate for us to reinitiate discussions and deliberations, but with all due respect, and I know that there are people that are here to speak today, I – I think that from a procedural standpoint, we need to go back to where we were at the time that we decided to table and act on the matter that was in front of us first. Before we initiate any dialog or discussion. That – that certainly is a decision that I would defer to other Commissioners on, but that's at least what was my intention at the time?

Commissioner Kicklighter said, can – would we get discussion?

Commissioner Odell said, yeah, that's —

Commissioner Kicklighter said, is that what you're saying?

Commissioner Shay said, well, yeah, of course, we're, you know, we're –

Commissioner Kicklighter said, that's fine.

Chairman Liakakis said, the Commissioners.

Commissioner Odell said, the Commission would have discussion, but we would not have discussions from the audience?

Commissioner Shay said, well we just would not have discussions other than on the motion, which was to, you know, adopt the plan that had been worked on for a year and a half and put in front of us, and was – we were literally at the moment of truth to vote on that plan when we decided to table specifically so this meeting could occur.

Commissioner Odell said, I – I – I understand your position, Patrick, but I – I'd like to have a ruling from the County Attorney.

County Attorney Hart said, well, I – I think Commissioner Shay is correct that y'all had postponed ruling on that in order to give Dr. Skelton the opportunity to go talk and – and come back and if you chose to hear a report on what – whatever transpired there. And I think he is also correct that y'all were almost at the point at one point in the discussion to – to have a vote on it but tabled it, so now it's tabled. You've taken it off the table, and – and you can either go ahead and vote on the motion or you can have further discussion, and that's really your discretion. I mean –

Commissioner Odell said, but that's not his position. His position is that we'd vote. We'd not have discussion. I think my question, Dean's question is, whether or not we could continue with the discussion on this particular item. Because the purpose was not for Dr. Skelton to go say hello, Board, how you doing, give me a report. The purpose was to collect information. Otherwise, there would be no purpose.

County Attorney Hart said, any – any time that there is a motion before the Board, including a tabled motion, this Board has discretion in whether they want to hear from themselves or whether they want to hear from the – from whoever they choose to hear from. And then you can either – the only alternative to that is, you know, to call for the question. Call for the question cuts off the debate. It – and that's where you stand. So if you want to have discussion, that's up to you guys.

Commissioner Odell said, we've had – and if I may, we've had some limited discussion. I need to put two things on the record, period. They're not long, but we discussed them in the Executive Session. They have not been discussed publically. I am obligated to discuss them publically, and my position is that I have an absolute right to do that.

County Attorney Hart said, I – I totally agree. You – any – any sitting member of the Commission has a right to speak to a motion.

Chairman Liakakis said, Patrick?

Commissioner Shay said, Commissioner Odell, I certainly will defer to your request as one Commissioner to another. I just don't want us to overlook the fact that we have had a year and a half of deliberation, and we were literally, you know, at the moment of truth. What was tabled was Commissioner Kicklighter's motion to adopt. We didn't just take the matter and set it on the table, we tabled a specific motion. But I – I'm not trying to limit the discussion among the Commissioners. I'm just saying let's deal with this today, and let's deal with it expeditiously.

Commissioner Odell said, let's get it – I agree. I agree. So we've had a motion to take it off the table.

Commissioner Farrell said, can we vote on that motion to take it off the table now?

Commissioner Stone said, yes.

Chairman Liakakis said, yep. Let's go on the board.

ACTION OF THE BOARD:

Commissioner Farrell moved to take Item 1 off the table. Commissioner Odell seconded and it carried unanimously.

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Commissioner Odell said, can I ask to be heard.

Commissioner Kicklighter said, I have a question. I don't even care to talk about all this.

Chairman Liakakis said, well, we need a motion –

Commissioner Kicklighter said, I just have one question.

Chairman Liakakis said, – for what we are going to do and then we can go into discussion.

Commissioner Shay said, so technically and legally what's on the floor right now was Commissioner Kicklighter's motion.

Commissioner Odell said, the motion.

Chairman Liakakis said, motion.

Commissioner Farrell said, yeah. Right now.

Commissioner Shay said, okay, so that's on the floor right now.

Commissioner Odell said, it's already on the floor.

Chairman Liakakis said, okay. Go ahead.

Commissioner Odell said, you know, and – and – and Patrick, I – I – I don't want to open this up, but I've gotten some calls from people in my district, and I need to make certain that the record reflect that there was an apples to apples comparison and Doug – I'm sorry, Dr. Skelton had said that in the Executive Session. That – that's the first thing that we are comparing as close as possible, apples to apples because I've had that question asked to me at least five times and when I get – get different segments of the community asking me that, who are my constituents, then I'm also concerned. That's number one. And number two is that everyone, all members of the SafetyNet had a chance to look at the numbers and to sign off on them and that included Curtis Cooper. Am I correct in making that assumption?

Dr. Douglas Skelton said, that is – that is correct.

Commissioner Odell said, okay. We have looked at the potential unintended consequences as outlined in Chairman John Finney's letter, and those have been duly noted and considered but yet our opinion remains the same. Is that also correct?

Dr. Skelton said, that is correct.

Commissioner Odell said, that's all the questions I got.

Commissioner Kicklighter said, Mr. Chairman? Mr. Chairman?

Chairman Liakakis said, Dean?

Commissioner Kicklighter said, thank you, Mr. Chairman. So basically, because it was a long drawn out discussion, and I could not for the life of me find in the documents we have here, and they may be right in there, but I couldn't find the information pertaining to Commissioner Odell's motion which was approved being alternative 1a and then my motion which was alternative 1b. My question would be, I guess to Dr. Skelton at this point, with the way my motion is currently laid out there, would it conform to your recommendation that you sent in the letter dated January the 11th to Russ Abolt? Is it pretty much in line with that recommendation?

Dr. Skelton said, I – I believe that letter to Mr. Abolt was response to a letter from Ms. Jones.

Commissioner Kicklighter said, it was.

Dr. Skelton said, right.

Commissioner Kicklighter said, in – in the letter, I'll refresh your memory 'cause – you wrote basically that you favor the proposal as presented for the remainder of the fiscal year, 85% to Curtis V. Cooper, 15% to Share the – with the Health Collaborative through March 2011. Seventy-five thousand to Curtis Cooper and 25% to Share – again with the Health Collaborative through June. And then you went on to say that the above is a phase in up to 65% CVC and 35% SHC, share of patients seen by the two parties as reported by the Chatham County SafetyNet. You then went on to state and you did not make this recommendation, but you said if it's the wish of this body that to limit the support to the uninsured only, rather than just fund – funding for insured people also, you would suggest that it be initiated for the fiscal year 2012 on the 90% of funds remaining after 10% allocation for the Health Information Exchange, and you made it clear in this letter that the percents actually would be based on the most recent SafetyNet annual report.

Dr. Skelton said, right.

Commissioner Kicklighter said, as the motion stands right now, does it include your recommendations that I have here, including b, because – and does b override a?

County Manager Abolt said, no, sir. He's just providing another – another alternative. What you're talking about now is the initial staff report which makes the percentage allocation. He was just providing another option.

Dr. Skelton said, which is – which is what I support. I support the staff report as you have it and as you discussed it before.

Commissioner Shay said, but you're in favor of the motion that's on the floor, right?

Dr. Skelton said, that's correct.

Commissioner Kicklighter said, you're in favor of my motion –

Dr. Skelton said, that is correct.

Commissioner Kicklighter said, that's my question in a nutshell. Does that motion include from before the part about us not funding or supporting people with insurance also?

Dr. Skelton said, the 65/35 that's in the proposal for this fiscal year – and is in the 85/15 –

Commissioner Kicklighter said, it would cover insured?

Dr. Skelton said, it covers the insured, and the reason that – that I proposed doing that way is it's only a 5% differential but your money is going to support care to the uninsured – the – the dollar amount for each uninsured is not enough to cover the cost of their care, so basically, you're subsidizing and assisting both parties in meeting that – that responsibility. But I thought it would be helpful to use the county money to also encourage both parties to be as efficient as they can with billing and collections. That's important for their – for their economic survival. It's also important depending on what happens with health reform because it's going to be an expansion of Medicaid, and you want to be sure that every opportunity to have another funding source for all of these patients is carried out. So that's more of a – of an encouragement to them to do a good job on collecting as much revenue as they can so it gets counted.

Commissioner Kicklighter said, so in your opinion should we be funding – or subsidizing the cost for the insured?

Dr. Skelton said, you're – you're not really subsidizing costs for the insured, you're – the money – the dollar amount per patient would be allocated based on uninsured. But in terms of the percent distribution, you're looking at the fact that the – that the insured are in that percent distribution but they are not in the individual patient counts when they come in to be reimbursed. It's just an encouragement to pull as much revenue and to support these activities as possible. That's what I was trying to do.

Commissioner Kicklighter said, okay, so in your professional opinion, the way my motion is laid out now is the best?

Dr. Skelton said, yes.

Commissioner Kicklighter said, I'll call for the question.

Commissioner Stone said, you had a question, didn't you?

Commissioner Holmes said, yes. I – I'd – I'd like to have a question answered.

Chairman Liakakis said, wait a minute, hold it, James.

County Attorney Hart said, the question's been called.

Commissioner Kicklighter said, I called for the question.

Chairman Liakakis said, he called for the question.

Commissioner Shay said, he had already asked to be recognized.

Chairman Liakakis said, he had already asked to be –

Commissioner Kicklighter said, that – that's fine.

Chairman Liakakis said, – recognized.

Commissioner Kicklighter said, that's fine.

Commissioner Holmes said, thank you, Dean. Since we heard this from the beginning, is it possible we could hear from anybody from Curtis Cooper staff?

Commissioner Odell said, parliamentarily the answer is – Mr. Hart, would be yes?

Commissioner Holmes said, Mr. Hart?

County Attorney Hart said, yes, if that's what y'all wish to do.

Commissioner Holmes said, is there anyone from Curtis that wish to speak on this? Could I hear anything different or anything? Okay. And the other part I wanted to ask is, if we go on and pass this would the center – Curtis Cooper Center in Garden City be hurt? Those would be what I want to hear.

Leon Burton said, good morning. My name is Leon Burton, I'm the Executive Director of Curtis V. Cooper Primary Health Care Center. I would just like to say that a couple issues have been pointed out by the Commissioners. Yes, Curtis V. Cooper is a member of the SafetyNet Planning Counsel, but it's only one member. I think – believe – I'm not sure how many members exist, but I would say there are approximately 20 members. I'm also a member of the Executive Committee, but I'm only one member of that Executive Committee, and so I only have one vote based on reports and based on the data. So while it's correct that I did see the data, but only one vote to overturn how that data is compiled, how that data is reported. I don't – we don't have that. So, it is unanimous. I support the SafetyNet wholeheartedly. There's no doubt what we're doing is important. There's no doubt. The issue at hand today is the funding of Curtis V. Cooper, and, of course, you all recognize the struggle that we all as community – as healthcare providers are facing in this community. The funding, the economics are just not there, and we understand that at Curtis V. Cooper. So the issues that we're facing here, we support wholeheartedly the Commission decisions. We support the SafetyNet no matter what. But to also answer your question, depending on the level of funding adjustment or the funding cut determines the level of adjustments that we have to make in our operations. So, to answer your question, I can't say that it will but I can't say that it won't at this time.

Commissioner Holmes said, under this plan, the Curtis Cooper in Garden City, it would maintain it's operation?

Mr. Burton said, depending upon the level of cut. If you – if we approve – the Commissioners approve the 35/65 and we've already been adjusting 90%, we're talking about \$1.7 million. By the time that we make the total adjustment, it will probably be in excess of \$2 million. That is going to be very difficult for the Center in Garden City to – not to be affected.

Commissioner Holmes said, staff wise or what? Service wise or –

Mr. Burton said, everything. Staff and services.

Commissioner Thomas said, I hope they're not going to close, that's for sure.

Mr. Burton said, you're talking about \$2 million of a – you're talking about more than 20 – 20 – 23% adjustment of the total operations. There's no way that – 72% of our operations is staff. Seventy-two percent of our operations, so when you make that type of adjustment, we're going to have to have an impact on staff. We had a discussion, I think that their issues were about providers. There's no way that that level of adjustment will not impact providers. Will not impact the level of patients that we – we will be able to serve. Will not impact collections. Although we serve uninsured patients, we also – those patients also – we collect from those patients. So that would have an impact on operations.

Chairman Liakakis said, okay. Thank you, very much.

Mr. Burton said, yes, sir.

Commissioner Kicklighter said, Mr. Chairman?

Chairman Liakakis said, yes?

Commissioner Kicklighter said, I'd like to call Dr. Skelton back up, please.

Commissioner Stone said, he called for the question.

Chairman Liakakis said, wait a minute.

County Attorney Hart said, have you still got your motion to call for the question?

Commissioner Kicklighter said, I – I withdrew it where he could speak. So –

County Attorney Hart said, okay.

Commissioner Kicklighter said, Dr. Skelton, please just state your name again and your title.

Dr. Skelton said, I'm Dr. Douglas Skelton. I'm the District Health Director for the Coastal Health District and the Chief Executive Officer of the Chatham County Health Department.

Commissioner Kicklighter said, okay. Thank you. Now I'm going to give you a simple yes or no question. In your opinion, with the understanding that the gentleman stated that it could hinder some operations at one facility in Garden City, in your opinion, will supporting this motion be in the best interest of overall Chatham County as far as health care is concerned?

Dr. Skelton said, yes, sir.

Commissioner Kicklighter said, thank you, sir. With that I call for the motion.

County Attorney Hart said, call for the question?

Commissioner Kicklighter said, yeah, call for the – call for the question. Excuse me.

Chairman Liakakis said, call for the question. All right, let's go on the Board. Motion passes.

Dr. Skelton said, thank you.

ACTION OF THE BOARD:

Commissioner Kicklighter called for the question. The motion carried with a 6-3 vote. Chairman Liakakis, Commissioners Stone, Shay, Farrell, Gellatly and Kicklighter voted yes. Commissioners Holmes, Odell, and Thomas voted no.

~~AGENDA ITEM: IX-5~~
~~AGENDA DATE: November 19, 2010~~
~~AGENDA ITEM: VIII-3~~
~~AGENDA DATE: December 3, 2010~~
~~AGENDA ITEM: VIII-3~~
~~AGENDA DATE: December 17, 2010~~
AGENDA ITEM: VIII-1
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: W. Douglas Skelton, M.D.
Coastal Health District Health Director

ISSUE:

Request Board approval for allocation of Indigent Healthcare funding.

BACKGROUND:

Traditionally, the Chatham County Board of Commissioners has provided funding for primary care for the uninsured residents of Chatham County. The five year contract expired June 30, 2010. A new Request for Proposal was issued May 2010 to begin the next funding cycle.

FACTS & FINDINGS:

1. There were two applicants, Curtis V. Cooper Primary Health Care Center and the Share the Health Collaborative. The process was a rigorous one that included review of the written proposals by a panel that included career health care professionals, as well as career financial professionals representing Chatham County.
2. As a result of the initial review of the written proposals, the panel determined that additional information was needed in order to be thorough. The gathering of that information was accomplished August 19, 2010, through an interview process that involved members from the original review panel.
3. A final step was a review of the Chatham County Safety Net Planning Council's 2009 Evaluation of safety net providers. According to the most recent evaluation, Curtis V. Cooper Primary Health Care Center sees about 65% of the total patient population seen by these providers. The partners who make up the Share the Health Collaborative see approximately 35% of the total.
4. Both of these proponents have demonstrated that they have the resources to care for the indigent population of Chatham County, though at different capacities. The data shows that neither applicant provides services to 100% of the uninsured citizens of Chatham County currently being seen in the safety net clinics. The efforts of all the safety net providers are required to deliver health care services to these patients. Based on the results of this review process, it is recommended that 90% of the available funds be split between the two applications, with 65% of the total going to Curtis V. Cooper Primary Health Care Center and 35% being awarded to the Share the Health Collaborative.
5. As a result of the Chatham County Safety Net Planning Council's (CCSNPC) 2006 recommendation, a focused effort to develop a funding stream to lay the foundation of a more advanced information technology system as it specifically related to the safety net providers was begun. **Over \$1 million** has been invested to date in the development of this unique model of Health Information Exchange, ChathamHealthLink.

In order to continue this worthwhile project and to ensure that funding has been well-invested and to help to ensure sustainability for future funding, it is recommended that 10 percent of the indigent care funds available be invested in the Health Information Exchange. Continuity of care will improve as providers will be able to see complete information and avoid duplication and errors. More accurate reports can be generated and savings due to increased efficiency will be more easily quantified. Patients will have a longitudinal summary medical record; duplicity in forms will be reduced and repeat tests will be decreased. Further, providers who become a part of this Exchange and develop an electronic medical record will be eligible to receive higher reimbursement.

Finally, the core sustainability provided to the CCSNPC system through this support also allows CCSNPC and ChathamHealthLink to apply for federal and state grants to augment this project.

6. Recognizing that Curtis V. Cooper Primary Health Care Center has received full funding up to this point, and that there will be need for transition to a condition that reduces funding, it is recommended that indigent care funds available after the 10% for HIE would be split between the two applicants for the first six months of the contract, with 85% of the total going to Curtis V. Cooper Primary Health Care Center and 15% being awarded to the Share the Health Collaborative for January through March of 2011, and 75% to Curtis V. Cooper Primary Health Care Center and 25% to Share the Health Collaborative for April through June of 2011. This funding model will be effective January 1, 2011, in order to give Curtis V. Cooper an opportunity to adjust their service pattern to reflect change in funding. Beginning with the 2012 budget year, funds available after the 10% for HIE will be split between the two applicants, proportionate to the most recent annual report of the number of patients seen at Curtis V. Cooper Primary Health Care Center and Share the Health Collaborative.
7. Two financial proposals came forward as Phase II of the response to the RFP. Curtis V. Cooper presented a cost per-patient of \$176.68 the first year for an annual cap of \$4,000,000. The Share the Health Collaborative submitted a per-patient cost of \$230.00 with an annual cap of \$1,823,900. Under this recommendation the per-patient cost would be the average of the two proposed which would equal \$203.34.

ALTERNATIVES:

1. The Board approve award of indigent primary care funding as follows:
 - a. Allocate 10% for the Health Information Exchange (HIE).
 - b. Allocate 90% of the remaining funds as follows: 85% to Curtis V. Cooper Primary Health Care Center and 15% to Share the Health Collaborative for January through March 2011, and 75% to Curtis V.

Cooper Primary Health Care Center and 25% to Share the Health Collaborative for April through June 2011.

- c. For fiscal year 2012, allocate 10% for the HIE and share the remaining funds (90%) between Curtis V. Cooper Primary Health Care Center and Share the Health Collaborative proportionate to the most recent annual report of the number of patients seen at Curtis V. Cooper Primary Health Care Center and Share the Health Collaborative.

2. Provide staff with other directions.

FUNDING:

M&O Indigent Health Care 1005190

POLICY ANALYSIS:

Historically, the County has funded Health Care for Indigent patients through its M&O budget. Current data from the County's Safety Net Planning Council shows that approximately 21% of the County's population are uninsured. As this number continues to increase, along with the escalating trend in health care costs, it is imperative that the County find innovative ways in order to address the rise in the number of uninsured or under insured. The recommendation of staff provides a mechanism that will better address this trend from a cost stand point and provide a more efficient service method.

RECOMMENDATION:

That the Board adopt Alternative 1.

106 E. Broad Street
P. O. Box 2024
Savannah, Georgia 31402
(912) 527-1000

**CURTIS V. COOPER
PRIMARY HEALTH CARE, INC.**

804-A Hitch Drive
Savannah, Georgia 31401
(912) 232-9696

2 Robert Street
Savannah, Georgia 31408
(912) 527-1100

December 13, 2010

The Honorable Pete Liakakis, Chair
Chatham County Commission
124 Bull Street, Suite 200
Savannah, GA 31401

Dear Mr. Liakakis:

The Board of Directors met with Dr. Douglas Skelton on Friday December 10 2010 as requested by the Chatham County Commissioners. We would like to thank the Commissioners for allowing the Board of Directors of Curtis V. Cooper Primary Health Care, Inc. to hear Dr. Skelton's rationale and position on why and how the award of the indigent care funds is being proposed under the current Request for Proposal published by Chatham County earlier this year.

In light of the impending decision of the Chatham County Commissioners on Friday, December 17th we would be grateful if the Commissioners would allow Curtis V. Cooper Primary Health Care to present at the next Commissioners' meeting regarding this issue. The Board of Directors would like to make an appeal to the Commissioners in addition to making an alternative recommendation to the Review committee's 40% cut of Curtis V. Cooper Primary Health Care's future funding inclusive of the Commissioners recent decision to award 10% of the indigent care funding to the Chatham County Safety Net Council for Health Information Exchange and Technology.

Thank you in advance for considering the Board's request.

Sincerely,

John H. Finney, Board Chair
cc: Chatham County Commissioners
Mr. Russ Abolt
Dr. Douglas Skelton
CVCPHC Board of Directors

Serving the Savannah area by providing preventive and primary health care services

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2. TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: (1) transfer \$45,000 from General Fund M&O contingency to the Public Defender's Office, (2) increase revenues and expenditures in the Parking Garage Fund \$18,850 Net Assets for repairs, and (3) increase revenues and expenditures in the Special Service District Fund \$28,380 Fund Balance for the Chatham Environmental Forum.

Chairman Liakakis said, Item 2 –

County Manager Abolt said, it stays on the table, Mr. Chairman.

Chairman Liakakis said, uh, yeah. We have the – this was the meeting of December 3rd where it was asked to be put on the table. And as it was tabled, its – continues on that same way as being tabled.

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

- 1. TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: (1) General Fund M&O: a) increase revenues and expenditures \$92,670 for a refund from the State of Georgia to the Public Defender's office, b) transfer \$28,000 from contingency to Juvenile Court to fund a new position, c) transfer \$2,990 within the Clerk of Superior Court budget for salary adjustments, d) transfer \$2,530 within the County Manager's budget for salary adjustments, (2) transfer funds among Unincorporated County Drainage projects in Sales Tax IV as shown in the attached schedule, (3) appropriate \$66,330 Confiscated Revenue Funds to the Counter Narcotics Team, (4) transfer \$14,820 from the Bridges project to Guardrail Replacements project in the Capital Improvement Program Fund, (5) increase revenues and expenditures in the Sales Tax I fund \$3,437,758 for State reimbursements, and (6) increase revenues and expenditures in the Sales Tax II fund \$1,346,105 for State reimbursements. *IN ADDITION, REVISED PROJECT BUDGETS HAVE BEEN PREPARED FOR THE SALES TAX III AND IV FUNDS, AND THE PROJECT SCHEDULES ARE ATTACHED AS INFORMATION.***

Chairman Liakakis said, Items for Individual Action under IX, 1) to request approval of the following budget amendments and transfers: (1) General Fund M&O: a) increase revenues and expenditures \$92,670 for a refund from the State of Georgia to the Public Defender's office, b) transfer \$28,000 from contingency to Juvenile Court to fund a new position, c) transfer \$2,990 within the Clerk of Superior Court budget for salary adjustments, d) transfer \$2,530 within the County Manager's budget for salary adjustments, (2) transfer funds among Unincorporated County Drainage projects in Sales Tax IV as shown in the attached schedule, (3) appropriate \$66,330 Confiscated Revenue Funds to the Counter Narcotics Team, (4) transfer \$14,820 from the Bridges project to Guardrail Replacement project in the Capital Improvement Program Fund, (5) increase revenues and expenditures in the Sales Tax I fund \$3,437,758 for State reimbursements, and (6) increase revenues and expenditures in the Sales Tax II fund \$1,346,105 for State reimbursements.

In addition, Revised Project Budgets have been prepared for the Sales Tax III and IV Funds, and the Project Schedules are attached as information.

Commissioner Odell said, move for approval.

Commissioner Farrell said, second.

Chairman Liakakis said, let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Odell moved for approval of the following budget amendments and transfers: (1) General Fund M&O: a) increase revenues and expenditures \$92,670 for a refund from the State of Georgia to the Public Defender's office, b) transfer \$28,000 from contingency to Juvenile Court to fund a new position, c) transfer \$2,990 within the Clerk of Superior Court budget for salary adjustments, d) transfer \$2,530 within the County Manager's budget for salary adjustments, (2) transfer funds among Unincorporated County Drainage projects in Sales Tax IV as shown in the attached schedule, (3) appropriate \$66,330 Confiscated Revenue Funds to the Counter Narcotics Team, (4) transfer \$14,820 from the Bridges project to Guardrail Replacements project in the Capital Improvement Program Fund, (5) increase revenues and expenditures in the Sales Tax I fund \$3,437,758 for State reimbursements, and (6) increase revenues and expenditures in the Sales Tax II fund \$1,346,105 for State reimbursements. In addition, Revised Project Budgets have been prepared for the Sales Tax III and IV Funds. Commissioner Farrell seconded and it carried with a vote of 8-1. Commissioner Kicklighter voted no.

AGENDA ITEM: IX-1
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: To request approval of the following budget amendments and transfers: (1) General Fund M&O: a) increase revenues and expenditures \$92,670 for a refund from the State of Georgia to the Public Defender's office, b) transfer \$28,000 from contingency to Juvenile Court to fund a new position, c) transfer \$2,990 within

the Clerk of Superior Court budget for salary adjustments, d) transfer \$2,530 within the County Manager's budget for salary adjustments, (2) transfer funds among Unincorporated County Drainage projects in Sales Tax IV as shown in the attached schedule, (3) appropriate \$66,330 Confiscated Revenue Funds to the Counter Narcotics Team, (4) transfer \$14,820 from the Bridges project to Guardrail Replacements project in the Capital Improvement Program Fund, (5) increase revenues and expenditures in the Sales Tax I fund \$3,437,758 for State reimbursements, and (6) increase revenues and expenditures in the Sales Tax II fund \$1,346,105 for State reimbursements.

In addition, Revised Project Budgets have been prepared for the Sales Tax III and IV Funds, and the project schedules are attached as information.

FACTS AND FINDINGS:

1. The Public Defender's office has received a refund from the state for their inter-governmental contract payments. The refund exceeds the amount budgeted by \$92,670. A budget amendment to increase revenues and expenditures for expert expenses is requested. Correspondence and a resolution are attached.
2. Juvenile Court has requested the creation of a new position. A \$28,000 contingency transfer will be necessary to fund the position for the remainder of FY2011. The position will cost \$66,507 annually. The difference in cost for a full year will be funded from operating funds in the department budget in FY2012. Correspondence is attached.
3. Promotions in the Clerk of Superior Court office require additional funding for salaries and benefits. A \$2,990 transfer from operating line items has been requested to fund the positions for the remainder of FY2011. The full cost of the positions will be funded from operating funds in the department budget in FY2012. Correspondence is attached.
4. Salary adjustment in the County Manager's office require additional funding. A \$2,530 transfer from operating line items has been requested. Correspondence is attached.
5. The County Engineer has requested transfers among Unincorporated County Drainage projects in Sales Tax IV. A schedule of the transfers is attached.
6. The Counter Narcotics Team Director has requested an appropriation of confiscated funds totaling \$66,330 for equipment and professional services. Correspondence is attached.
7. The Public Works and Park Services Director has requested a \$14,820 transfer from the Bridges project to the Guardrail Replacements project in the Capital Improvement Program Fund. Correspondence is attached.
8. The Department of Transportation has reimbursed funds for right of way acquisition for the Whitefield Avenue project. The attached resolutions amend Sales Tax I \$3,437,758 and Sales Tax II \$1,346,105 for this revenue. Project detail for the funds is also attached.
9. Project information for the Sales Tax III and Sales Tax IV funds is also attached. These schedules provide detail for the resolutions approved by the Board at the December 17, 2010 meeting.

FUNDING: Funds are available in the General Fund M&O contingency, departmental budgets, the Sales Tax IV and Capital Improvement Program project budgets, and the Confiscated Revenue Fund for the transfers. The budget amendments will establish funding in the General Fund M&O for the Public Defender item and establish funding for projects in the Sales Tax I and Sales Tax II funds.

ALTERNATIVES:

1. That the Board approve the following:

GENERAL FUND M&O

- a) increase revenues and expenditures \$92,670 for a refund from the State of Georgia to the Public Defender's office,
- b) transfer \$28,000 from contingency to Juvenile Court to fund a new position,
- c) transfer \$2,990 within the Clerk of Superior Court budget for salary adjustments,
- d) transfer \$2,530 within the County Manager's budget for salary adjustments.

SALES TAX IV FUND

Transfer funds among Unincorporated County Drainage projects in as shown in the attached schedule.

CONFISCATED REVENUE FUND

Appropriate \$66,330 to the Counter Narcotics Team for equipment and professional services.

CAPITAL IMPROVEMENT PROGRAM

Transfer \$14,820 from the Bridges project to Guardrail Replacement project.

SALES TAX I FUND

Increase revenues and expenditures \$3,437,758 for Whitefield Avenue reimbursement.

SALES TAX II FUND

Increase revenues and expenditures \$1,346,105 for Whitefield Avenue reimbursement.

2. Amend or deny the request.

POLICY ANALYSIS: State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION: That the Board approve Alternative 1.
Prepared by Read DeHaven

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2. RESOLUTION SUPPORTING DREDGING OF THE SAVANNAH HARBOR EXPANSION PROJECT. (SHEP).

Chairman Liakakis said, two, resolution supporting dredging of the Savannah Harbor Expansion Project.

Commissioner Farrell said, make a motion.

Commissioner Odell said, second.

Commissioner Stone said, second.

Chairman Liakakis said, let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Farrell moved for a resolution supporting dredging of the Savannah Harbor Expansion Project. Commissioner Odell seconded and it carried unanimously.

AGENDA ITEM: IX-2
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: A. G. Bungard, P.E., County Engineer

ISSUE: To adopt a Resolution supporting the Savannah Harbor Expansion Project (SHEP).

BACKGROUND: The Port of Savannah is the fourth largest and fastest growing container port in the United States and moves over 8 percent of all U.S. containerized cargo and more than 18% of all East Coast trade. Approximately 300,000 jobs and \$2.6 billion in state and local taxes are directly or indirectly dependent on Georgia's ports. The larger, more efficient container ships calling Savannah today and expected to increase when the Panama Canal expansion is completed require channel depths up to 48 feet.

FACTS AND FINDINGS:

1. The Savannah Harbor Expansion Project (SHEP) will assist in successfully meeting the National Export Initiative aimed at doubling U.S. exports over the next five years by providing critical infrastructure to accommodate export growth.
2. The SHEP, with significant Federal Agency collaboration throughout the study process, as well as incorporating adaptive management serves as a model for future projects.
3. Failure to deepen the channel could harm the Port's ability to serve global commerce and result in substantial loss to business and jobs. Vessel transportation and tidal delay costs would increase without deepening.
4. An Environmental Impact Statement by the U.S. Army Corps of Engineers identifies the viability of deepening to – 48 feet at Mean Low Water.
5. The Resolution endorses the proposed deepening of the federal navigation channel at Savannah Harbor and that the Savannah Harbor Expansion Project should be undertaken expeditiously and in keeping with the authorization by the United States Congress.

ALTERNATIVES:

1. Adopt the Resolution supporting the Savannah Harbor Expansion Project (SHEP).
2. Not adopt the Resolution.

FUNDING: Not applicable.

POLICY ANALYSIS: It is the Board's discretion to adopt resolutions supporting initiatives of benefit to the community and lend support to efforts to obtain funding for projects.

RECOMMENDATION: That the Board approve Alternative 1.

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3. BOARD RECEIVE AS INFORMATION THE CHATHAM COUNTY 2011 CAPITAL IMPROVEMENT PROJECTS WORKBOOK.

Chairman Liakakis said, three, Board receive as information the Chatham County 2011 Capital Improvement Projects Workbook.

County Manager Abolt said, Mr. Chairman, members of the Board, this is that book that we give you each year at this time. The expectation would be obviously when you get into your goal session you have the benefit of looking at this. It's consistent with your previous discussion on some projects you want to move along.

Commissioner Stone said, Mr. Chairman, I'd like to make a comment about that. In glancing through that book, I – I just want my fellow Commissioners to take note of the projects that are listed as critical as we go into our – our workshop and the ones that are mandatory. Thank you.

Chairman Liakakis said, need a motion on the floor.

Commissioner Holmes said, so move.

Commissioner Stone said, do we need a motion?

Chairman Liakakis said, need a second.

Commissioner Odell said, do we need a motion to receive it?

County Attorney Hart said, yeah, you just received it. There's no action.

Commissioner Odell said, we just received it.

Chairman Liakakis said, we're just receiving it.

AGENDA ITEM: IX-3
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Linda B. Cramer, Finance Director

ISSUE: To transmit the Chatham County 2011 Capital Improvement Projects Workbook to the Board for Consideration.

BACKGROUND: In October 2010 capital budget packages were distributed to all departments. Submitted projects were rated by the CIP Committee in mid November. The 2011 Capital Improvement Projects Workbook provides summary detail on submitted projects with priority range.

FACTS AND FINDINGS:

1. The Capital Improvement Projects Workbook represents a listing of capital requests and cost estimates provided by County Department Heads. Funded capital projects are not included in the document unless current funding is insufficient. The cost threshold for projects is \$25,000.
2. The 2011 Capital Improvement Projects Workbook lists 166 projects for consideration totaling over \$107 million. Summary lists are provided that sort the projects three ways within fund sources: i) by Rating Score; ii) by Service Level Priority; and iii) by Department/Agency. Further detail on each project is provided on a separate project detail sheet.
3. The CIP Committee scored each project and assigned a rating. Projects were scored based on six categories: Service Level Priority, Policy Priority, Expected Useful Life, Number of Board Goals Met, Effect on Revenues, and Grant Availability. The maximum available score is 160 points. A sample rating sheet is attached.
4. On October 16, 2009, the Board of Commissioners amended the scoring model to incorporate environmental and economic stimulus criteria. Projects that met a recommendation of the Chatham Environmental Forum were awarded 35 policy points. Projects that met the goal of stimulating economic growth were awarded 35 points. (A list of projects meeting either of these criteria is attached).

FUNDING: Limited funding for capital improvement projects is available in the CIP Fund M&O and SSD Contingency Accounts. The Board may also consider transfers of designated fund balance to provide additional sources.

POLICY ANALYSIS: In their October 2005 bond ratings, the rating agencies encouraged the County to provide consistent funding for its capital project needs. Adopted financial policies encourage funding to maintain asset quality and service levels.

ALTERNATIVES: N/A

RECOMMENDATION: For Board Consideration during budget goals session.

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4. REQUEST BOARD APPROVAL OF THE FISCAL YEAR 2011/2012 BUDGET ADOPTION AND MILLAGE LEVY CALENDAR, AND SET A DATE FOR THE BUDGET GOALS SESSION/RETREAT.

Chairman Liakakis said, okay, Item 4, request Board approval of the Fiscal Year 2011/2012 budget adoption and millage levy calendar, and set a date for the budget goals sessions/retreat.

County Manager Abolt said, this is to set your calendar to basically lead to adoption at the end of June. We do it every year at this time.

Chairman Liakakis said, need a motion on the floor.

Commissioner Odell said, so moved.

Commissioner Thomas said, second.

Chairman Liakakis said, let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Odell moved for Board approval of the Fiscal Year 2011/2012 budget adoption and millage levy calendar, and set a date for the budget goals session/retreat. Commissioner Thomas seconded and it carried unanimously. [NOTE: Commissioner Kicklighter was not present.]

AGENDA ITEM: IX-4
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Linda B. Cramer, Finance Director

ISSUE: To request Board approval of the Fiscal Year 2011/2012 Budget Adoption and Millage Levy Calendar, and set a date for Budget Goals Session/Retreat.

BACKGROUND: The Budget Adoption and Millage Levy Calendar are approved by the Board each fiscal year to facilitate timely adoption of the budget and the millage levy.

FACTS AND FINDINGS:

(1) The FY 2011/2012 (July 1, 2011 thru June 30, 2012) Budget Adoption and Millage Levy calendar is shown in completion on page 3-5 herein and contains the following major target dates:

January 18, 2011	--	Distribution of budget packages
May 13, 2011	--	Presentation of proposed budget to Board of Commissioners
May 27, 2011	--	Public hearing at regular Commission meeting
June 24, 2011	--	Adoption of the FY 2011/2012 Budget (including approval of fiscal 2012 CIP budget)
June 24, 2011	--	Year 2011 Tax Digest and 5-year history to Board as information
July 8, 2011	--	Adoption of Year 2011 M&O, SSD, and CAT Millage Levy by Board of Commissioners
July 22, 2011	--	Adoption of Year 2011 Board of Education Millage Levy by Board of Commissioners
July 26, 2011	--	Tax Digest to Atlanta

(2) Budget workshops with the Board are scheduled for May 16, 2011 through June 10, 2011.

(3) The Board may elect to hold a Budget Goals Session/Retreat in late January or February 2011 where the Board's goals and priorities for the upcoming fiscal year can be developed. Stated goals and

priorities will be utilized by the County Manager to develop the FY 2011/2012 proposed budget. The Board could also have a series of workshops on CIP needs concurrent with the goal session.

- (4) Approval of the calendar does not preclude the Board scheduling additional workshops prior to budget adoption or amending the target adoption date.
- (5) The State of Georgia may enforce penalties against counties who do not submit their digest by August 1st.

FUNDING:

N/A

ALTERNATIVES:

- (1) Approve the FY 2011/2012 Budget Adoption and Millage Levy Calendar, and set a date for the Budget Goals Session/Retreat.
- (2) Amend the calendar.

POLICY ANALYSIS:

State law requires that an annual budget be adopted by the Board for the General Fund and all Special Revenue and Debt Service Funds while a project-length budget should be adopted for construction-in-progress funds. The calendar also provides for levy of millage rates to allow for timely submission of the tax digest to the Department of Revenue.

RECOMMENDATION:

That the Board approve Alternative 1 and set a date for the Budget Goals Session/Retreat.

Prepared by: Read DeHaven

**CHATHAM COUNTY, GEORGIA BUDGET CALENDAR
FISCAL YEAR JULY 1, 2011 THRU JUNE 30, 2012**

ORIGINAL DATE	BUDGET ACTIVITY	TAX DIGEST PROCESS
October 4, 2010	FY 2012/2016 Capital budget Packages distributed	
November 1, 2010	FY 2012/2016 Capital budget Requests due from departments	
November 15, 2010 – November 19, 2010	CIP Committee convenes to rate projects	
December 6, 2010 – December 10, 2010	Finalize FY 2012/2016 CIP - Identify emergency projects/finalize priorities	
December 6, 2010 – January 7, 2011	Prepare FY 2012/2016 CIP Workbook	
January 14, 2011	Fiscal Year ending June 30, 2012 Budget Calendar to Board for approval. Five-year CIP Plan submitted to Board	Year 2011 Millage Levy Calendar to Board for approval. Once approved, notice sent to Board of Education on Millage Levy Calendar
January 24, 2011 February 3, 2011	Revenue/Expenditure Data Entry Training with Departments	
January 24, 2011 – February 3, 2011	Goal Setting: Board of County Commissioners/County Manager	
January 18, 2011	FY 2011/2012 Budget Request packages distributed	
February 4, 2011	Revenue estimates due from departments	
February 7, 2011 – March 14, 2011	Complete Fiscal Year Ending 6/30/12 revenue estimates. All Funds	
February 11, 2011	Budget Request Packages and updated Five Year Goals due from departments	
February 14, 2011 – March 25, 2011	Analyze departmental budget requests/hold conference with Department Heads/Budget Staff (to run concurrent w/staff analysis)	
March 7, 2011 – March 25, 2011	Budget reviews begin – County Manager/Department Heads/Budget Staff (to run concurrent w/staff analysis)	
March 28, 2011 – April 15, 2011	Prepare budget workbooks for County Manager and Board of Commissioners – Final Internal Review by Finance Director-Budget Staff	

April 18, 2011	Advertisement to Savannah News Press for availability of proposed budget/public hearing	
April 18, 2011 – April 29, 2011	Final proposed budget goes to Printer	
May 13, 2011	Advertise availability of proposed budget and May 27, 2011 public hearing (State Law). Proposed budget document and budget message are transmitted to the Board	
May 16, 2011 – June 10, 2011	Board Workshops	
May 18, 2011	Advertise adoption FY 2011/2012 Budget	
May 27, 2011	Board conducts public hearing at regular Commission meeting	
June 1, 2011		Year 2011 Digest provided to Finance for Millage Levy calculations
June 6, 2011 – June 10, 2011	Final review/revisions of Proposed Budget by the Board	
June 9, 2011		Advertise 1 st and 2 nd Public Hearing on Millage Levy to be held on June 21 st at 9:30 a.m. and 6:00 p.m.
June 10, 2011		Advertisement of 5-year history to newspaper (June 22, 2011 publication as required by State Law).
June 21, 2011		Hold 1 st and 2 nd Public Hearing on Millage Levy - 9:30 a.m. and 6:00 p.m.
June 22, 2011		Advertise year 2011 Tax Digest and 5-year history (two weeks prior to millage levy as required by State Law - House Bill 66, Act No. 478)
June 24, 2011	Adoption of FY 2011/2012 budget by County Commissioners	Year 2011 Tax Digest and 5-year history to Board as information
June 24, 2011 – September 22, 2011	Prepare 2011/2012 budget book and complete FY 2011/2012 budget document	
June 27, 2011		Advertise 3 rd Public Hearing on Millage Levy to be held on July 8 th at 9:30 a.m.
July 1, 2011	Beginning of Fiscal Year 2011/2012 - budget goes into effect	
July 8, 2011		(1) Hold 3 rd Public Hearing on Millage Levy at 9:30 a.m. (2) Adoption of year 2011 Chatham County M&O, SSD and Chatham Area Transit Millage Levy by the County Commissioners
July 22, 2011		Adoption of Year 2011 Board of Education Millage Levy by the County Commissioners
July 26, 2011		Tax Digest to Atlanta
August 1, 2011		State Penalty assessed if digest not submitted to the State
September 22, 2011	Deadline for submission of adopted budget document for GFOA Award	

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5. REQUEST BOARD AUTHORIZE THE CREATION OF A NEW, PERMANENT MENTAL HEALTH CLINICIAN/COORDINATOR AND A \$28,000 TRANSFER FROM CONTINGENCY FUNDS TO JUVENILE COURT TO FUND THIS POSITION FOR THE BALANCE OF THIS FISCAL YEAR AND \$66,507 THEREAFTER. THE ANTICIPATED MONETARY SAVINGS TO THE COUNTY FROM THIS POSITION IS APPROXIMATELY \$100,000 ANNUALLY.

Chairman Liakakis said, Item 5, request Board authorize the creation of a new, permanent mental health clinician/coordinator and a \$28,000 transfer from contingency funds to Juvenile Court to fund this position for the balance of this fiscal year and \$66,507 thereafter. The anticipated monetary savings to the county from this position is approximately \$100,000 annually.

Commissioner Odell said, move for approval.

Commissioner Holmes said, second.

Chairman Liakakis said, let's go on the board. Motion passes.

Commissioner Odell said, John Beam is that all you've got, Judge?

Judge John W. Beam, Jr., said, thank you, very much.

Commissioner Shay said, thank you for your innovation and your frugality.

Judge Beam said, thank you.

Commissioner Odell said, and we passed it solely because of your presentation. It was magnificent.

Chairman Liakakis said, and Judge Beam, we thank you very much being the Chief Judge in Juvenile Court. You have two other good judges also, but the long time that you have put in place to be the Judge of Juvenile Court and to help that and your leadership and all of those things are appreciated and unfortunately we have more juvenile crime in our community that we need to continue to put things in place but the overall court of juvenile and you being the Chief Judge is really good for our community.

Judge Beam said, thank you. I – and the goal of this is to keep parents from having to call police officers who are constantly called to deal with kids who are out of control creating havoc because of their mental health issues. And law enforcement officers don't need to be therapists and counselors, and do everything, and we're trying to help train these parents to deal with their kids who have mental health diagnosis without calling the police, and I – I appreciate it so much. Thank you.

Chairman Liakakis said, thank you.

ACTION OF THE BOARD:

Commissioner Holmes moved for the Board to authorize the creation of a new, permanent mental health clinician/coordinator and a \$28,000 transfer from contingency funds to juvenile court to fund this position for the balance of this fiscal year and \$66,507 thereafter. The anticipated monetary savings to the county from this position is approximately \$100,000 annually. Commissioner Holmes seconded and it carried unanimously. [NOTE: Commissioner Kicklighter was not present.]

AGENDA ITEM: IX-5
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Judge John W. Beam, Jr.
Crystal Cooper, Juvenile Court Administrator

ISSUE:

To request that the Board authorize the creation of a new, permanent Mental Health Clinician/Coordinator position and a \$28,000 transfer of contingency funds to Juvenile Court to fund this position for the balance of this fiscal year and \$66,507 thereafter. The anticipated monetary savings to the County from this position is approximately \$100,000 annually.

BACKGROUND:

In April of 2009, Chatham County Juvenile Court established the first Juvenile Mental Health Court (JMHC) in the State and across the Southeast. The Mental Health Clinician position has been funded by multiple state agencies and all funding will cease next year. The critical services that the Chatham County JMHC provides cannot continue without this position.

FACTS AND FINDINGS:

1. The clinician/coordinator will assist children and families to obtain needed mental health services in the community. This is an essential link for families who are at a disadvantage in obtaining crucial services and who place the community at risk for delinquent behavior.

2. The Mental Health Clinician will provide on-site assessments using clinical standard assessment tools.
3. The Clinician/Coordinator position is essential if the Mental Health Court is to continue and having the clinician on staff would ensure prompt attention to our children's needs and saves the Court the expense of paying an outside provider.
4. Since the inception of Mental Health Court in April of 2009, the state funded clinician has provided the Court with 496 clinical assessments, saving the Court this expense of approximately \$173,600.
5. The Clinician would also serve as a case manager for assigned children with mental health needs.
6. The cost to fund this position for the remaining portion of the 2010-2011 fiscal year will be \$28,000. The cost to fund this position on an annual basis will be \$66,507.

FUNDING:

General Fund/M & O Contingency Fund

ALTERNATIVES:

1. That the Board authorize creation of a permanent Mental Health Clinician position and a \$28,000 transfer of contingency funds for Juvenile Court.
2. That the Board provide other direction.

POLICY ANALYSIS:

State law allows the Board to amend the budget throughout the fiscal year. Funding this position will allow services to continue that currently exist which addresses the Board's goal of public safety. In the past, the Board of Commissioners has approved resource enhancements to departments where a need has been demonstrated, and these enhancements maintain the delivery of services to the citizens of Chatham County at adequate and efficient levels.

RECOMMENDATION:

That the Board approve Alternative 1.

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6. CNT MONTHLY REPORT GIVEN VERBALLY BY INTERIM DIRECTOR RAGAN.

Chairman Liakakis said, Item 6, CNT monthly report given verbally by the Interim Director, Director Ragan. And introduce yourself with your name, please for the Clerk.

Interim Director Everette Ragan said, I'm Dwane Everette Ragan, Interim Director of Chatham-Savannah County Counter Narcotics Team. Good morning, Mr. Chairman and Board. As we look back in December, we're looking at like 45 investigations. We opened up 78, and we closed 45. We're looking at over \$55,000 worth of narcotics were taken off the street, thirteen weapons; 40 arrests for the month. Looking at some significant events, and we had – we had several for the – for this month. One is the under cover narcotics operation that resulted in two people being arrested and 50 oxycontin taken off the street. On the 29th of December, we had an individual that back in July we had arrested for trafficking cocaine. We had seized his vehicles. He was held in – in jail. His attorney petitioned Superior Court; he got a bond. He was asked to surrender his passport, however, he informed the Judge that his passport had been stolen. However, we – in December we found out that he was back again. He was out on an \$80,000 bond. We checked. He had left the country in October. Had went down to Costa Rica. We did a buy/bust on him again on cocaine. He ran. He was injured. He tried to climb a fence. Agents went over the fence after him and he pulled – pulled his hip. So we were able to arrest him again. He is now back in jail with no bond. Spent a few days in the hospital, back in jail with no bond, and we are now seizing his Jaguar that he purchased for \$27,000 right after he had gotten out of jail for cash. So – so we're –

And you can see on another significant event on the 30th, we did a buy/bust on another 50 oxycontin. If you look at the green – the green pills, you're looking at between \$3500, \$4,000 worth of oxycontin pills being sold, the cash price selling on the street for those. And if – if you look at significant event number four, you know, common sense would tell you if you've got 20 pounds of marijuana in your car, you don't run 82 in a 55 mile an hour on the Lynes Parkway, with GSP okay? You would think you would not do that, however, this young lady did. GSP stopped her. We adopted the case. The SCMPD dogs hit on the car and there was – like I said 2006-2007 GTO, really nice go fast car, and he had – he had the door panels, as you can see, there were actually little pistons that would raise and lower the door panels. He even had him a – his own GPS tracker – tracker in the trunk with the marijuana that – that he could track the progress of this mule. That's just what this lady is is a mule coming back through with the marijuana. I'm sure he was heartbroken we – we have a good idea who the individual is. That investigation is continuing, but I know he was heartbroken when his car was pulled over on the side of the road for an hour and then it didn't show up at the house.

So, that's where we are with ours. We have a couple of significant cases I hope by the end of next month I'll be able to comment on, and we'll go from there. Any questions?

Commissioner Odell said, Everette, could you contact Mrs. Bettows with the Colonial Village?

Interim Director Ragan said, yes, sir, I spoke – I spoke with Mrs. Bettow's last Friday, and then – I don't know – don't know if the meeting was held Monday night with the ice storm or not 'cause I tried to – I tried to call her back.

Commissioner Odell said, we had the meeting.

Interim Director Ragan said, did you? Woo.

Commissioner Odell said, ice storm or not, they meet.

Interim Director Ragan said, yes, sir.

Commissioner Odell said, and if you could get in touch with her.

Interim Director Ragan said, yes, sir, I will. And in fact she had some concerns on an area that was right around off of Tibet Avenue. Monday morning – must have been Monday afternoon, we also took care of one of the issues on a continuing investigation we have – investigation that we have ongoing which was right around the corner off of Tibet Avenue. So I'll be more than happy to give Helen a call.

Commissioner Odell said, yeah, give Helen a call. And also give Jeanette – Jeanette Scott of the Taterville Neighborhood Association.

Interim Director Ragan said, yes, sir, I will.

Commissioner Odell said, those are my two neighborhoods that have got some concerns, and I would appreciate your help.

Interim Director Ragan said, yes, sir, I will.

Commissioner Odell said, thank you.

Interim Director Ragan said, any questions?

County Manager Abolt said, while – the director -- you've heard my remarks when Roy left us about not losing momentum. We're not losing momentum, Ladies and Gentlemen, you can see it right there. Look at the dates of these major and significant events. Roy was with us for a little bit but Roy was also planning to leave and Everette is here now, and it makes me feel very good.

Chairman Liakakis said, yeah, because we can see his experience, you know, being on the police department for many, many years and retiring from there and then of course being on CNT before and he being in command right now, you can look at the results since he's been there, it's continuing, as you just said, Mr. County Manager, and we really appreciate your hard work in this area.

Interim Director Ragan said, and I want to thank the Board for the approval of the equipment that was requested, and the state of the art organization, and we're going to have state of the art equipment especially when the bad guys are paying for.

Chairman Liakakis said, very good. Thank you.

Interim Director Ragan said, thank you.

Chatham~Savannah Counter Narcotics Team	
Monthly Report	December, 2010

NARCOTICS INVESTIGATIONS*	
Investigations:	Number
Investigations Initiated During the month	78
Active Joint Investigations with other agencies (DEA, ATF, IRS, etc.)	7
Total Number of Investigations Cleared (Arrest, E.C., Unfounded)	45

DRUGS SEIZED			
Drug Type	Value	Approx. Weight	Approx. Total Value
Powder Cocaine	\$100 per gram*	8.40 Grams	\$840.00
Crack Cocaine	\$100 per gram*	2.30 Grams	\$230.00
Methamphetamine	\$100 per gram**	7.6 Grams	\$760.00
Marijuana	\$140 per ounce*	358 Ounces	\$50,120.00
Heroin	\$250 per gram*	0 Grams	\$0.
Ecstasy	\$25 Dosage Unit	0 D/U	\$0
Misc. Pills	\$5 per D/U	602 D/U	\$3,010.00
Hallucinogens	\$10.00 per gram *	0 Grams	\$0
Synthetic (DMT)	\$40.00 per gram *	0 Grams	\$0

o *Source: Office National Drug Control Policy

** Source: Established regional average price

***Source: IAW National Drug Standards – One marijuana plant equals 2 pounds of processed marijuana.

DRUGS SEIZED—YEAR TO DATE		
Drug Type	Approx. Weight	Approx. Total Value
Powder Cocaine	2,160 Grams	\$216,000.00
Crack Cocaine	285 Grams	\$28,500.00
Methamphetamine	488 Grams	\$48,800.00
Marijuana	38,276 Ounces	\$5,358,640.00
Heroin	8 Grams	\$2,000.00
Ecstasy	596 D/U	\$14,900.00
Misc. Pills	6.327 D/U	\$31,635.00
Hallucinogens	504 Grams	\$5,040.00
Synthetic (DMT)	90.5 Grams	\$3,620.00

DRUGS PURCHASED			
Drug Type	Value	Approx. Weight	Approx. Total Value
Powder Cocaine	\$100 per gram*	8.00 Grams	\$800.00
Crack Cocaine	\$100 per gram*	2.00 Grams	\$200.00
Methamphetamine	\$100 per gram**	1.50 Grams	\$150.00
Marijuana	\$140 per ounce*	48.70 Ounces	\$6,818.00
Heroin	\$250 per gram*	0 Grams	\$00
Ecstasy	\$25 Dosage Unit	10 D/U	\$250.00
Misc. Pills	\$5 per D/U	109 D/U	\$545.00

o Source: Office National Drug Control Policy
 ** Source: Established regional average price

WEAPONS SEIZED	
Firearms (including hand guns and long guns)	13
Year To Date Totals	117

PERSONS ARRESTED*	
Felony*	10
Felony Sales/Trafficking	23
Misdemeanor	3
Felony Non-Drug**	4
Total Arrests	40
Year To Date Totals	474

*Felony includes Manufacturing Methamphetamine or Marijuana
 **Non-drug related offenses include firearms violations, Obstruction, Simple Battery, etc.

ADOPTION CASES FROM OTHER AGENCIES		
DATE	AGENCY	OFFENSE
12/30/10	GA STATE PATROL	TRAFFICKING MARIJUANA

DRUG COMPLAINTS INVESTIGATED		
Drug Complaints	Received	Assigned
Project Log/Official Complaints	0	0
Hot Line / Call-In Complaints	8	8
Green Sheets/ Outside Agencies	4	4
Crime Stopper Complaints	6	6
DRUG COMPLAINTS—YEAR TO DATE	233	231

**DRUG INVESTIGATIONS
 HOURS WORKED BY ZONE**

SCMPD – All Precincts **TOTAL 1,724**

Municipalities **TOTAL 1,437**

Administrative Hours	1,280
Case Administration	472
Pharmaceutical Diversions	480
Central Intelligence	480
Out of County (Task Force Operations, etc.)	22

Assistance Rendered to Outside Agencies	17
Training	249
Court Hours	39
TOTAL	3,039

Total Hours Worked 6,200

SIGNIFICANT EVENTS

1. On 12-16-2010, CNT agents conducted a buy bust operation involving several subjects selling oxycontin. Approximately 50 pills of oxycontin were purchased from two females. Prior to the purchase agents conducted surveillance and identified the source of supply for the pills. Both females had prior drug arrests involving prescription medication. A total of four subjects were arrested and charged with sales of controlled substance (oxycontin).
2. On 12-29-10, CNT agents arrested a subject for the sale of cocaine. This subject was out of jail on bond for a previous trafficking cocaine arrest made by CNT in June, 2010. While agents were attempting to arrest the suspect, he fled on foot and the agents had to pursue him. In an attempt to slow down pursuing agents, the suspect slid a trash can behind him which struck a parked car causing damage. He then attempted to climb over a wooden privacy fence while agents were still pursuing him. The fence gave way and fell on the suspect resulting in injuries to him requiring surgery and hospitalization.
3. On 12-30-2010, CNT agents conducted a buy bust operation involving several subjects selling oxycontin. A CNT agent went undercover and purchased 10 oxycontin pills from two subjects. Prior to the purchase, agents conducted surveillance which identified the source of the pills. During the arrest, agents found 20 additional oxycontin pills and other prescription pills (Soma) which they admitted were going to be sold on the street. The two subjects were arrested and charged with sales of a controlled substance and possession of controlled substances. Both subjects were on bond from previous drug arrests involving prescription medication.
4. On 12-30-2010, CNT was contacted by GSP in reference to assistance needed on a traffic stop on interstate 95. A newer model Pontiac GTO was stopped by GSP for a traffic violation and officers detected the overpowering odor of marijuana coming from inside the vehicle. A search of the vehicle produced hidden compartments in the back seat area with large heat sealed bags of marijuana inside. Agents from Major Case and Tactical Team responded to the scene to assist in the investigation. The vehicle was towed to the CNT office where it was searched by GSP officers, SCMPD, and CNT agents. Two elaborate motorized concealed compartments were found in the rear seat area over each arm rest. Each compartment had a motor and a piston that pushed the compartment out when activated. Both compartments covered a natural void in the vehicle that ran down each side before stopping near the trunk. In addition to the compartments, the back seat was also altered to accommodate the design and an aftermarket GPS unit was found in the trunk. The GPS was operational and was believed to be providing the recipient of the marijuana its location as it approached the Savannah area. Approximately 10 pounds of high grade marijuana were extracted from each compartment, giving a total of approximately 20 pounds seized from the vehicle. The driver of the vehicle (a female) stated she was unaware of the compartments or its contents. She was arrested for trafficking in marijuana and paperwork seized from the vehicle identified a known marijuana trafficker in the Savannah area.

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X. ACTION CALENDAR

(The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.)

Chairman Liakakis said, okay, under Action Calendar, we have Items 1 through 13, and under 13, we have Items A – A through T. If there are any particular items here that the Commissioners would like to withhold, just let me know right now, and – and then we can vote on those that are not requested.

Commissioner Kicklighter said, Mr. Chairman?

Commissioner Stone said, go ahead, Dean.

Commissioner Kicklighter said, no, it's fine.

Chairman Liakakis said, go ahead, Helen.

Commissioner Stone said, 13E, the Change Order for Romney Place. I just want to know what the change order was. Chairman Liakakis said, okay. Dean?

Commissioner Kicklighter said, Item – Item 11, Item 13K, and Item 13 ten – 13T, excuse me.

Chairman Liakakis said, 13T?
Commissioner Kicklighter said, yes, sir.

Chairman Liakakis said, not 13 ten?

Commissioner Kicklighter said, no.

Chairman Liakakis said, all right, we need a motion on the floor to approve all items 1 through 13 except item – hold out item 11, also hold out Item E, K, and T. We need a motion on the floor for all other items.

Commissioner Thomas said, move to approve, Mr. Chairman.

Commissioner Stone said, second.

Chairman Liakakis said, okay, I have a motion on the floor and a second, let's go on the Board. Motion passes.

ACTION OF THE BOARD:

Commissioner Thomas moved for approval of the Action Calendar with the exception of Items 11, 13E, 13K, and 13T. Commissioner Stone seconded and the motion carried unanimously. [NOTE: Commissioner Farrell did not vote.]

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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- 1. **APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF DECEMBER 17, 2010, AS MAILED.**

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the minutes of the regular meeting of December 17, 2010, as mailed. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

=====

- 2. **CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD DECEMBER 9, 2010 THROUGH JANUARY 5, 2011.**

ACTION OF THE BOARD:

Commissioner Thomas moved to authorize the Finance Director to pay the claims against the County for the period December 9, 2010, through January 5, 2011, in the amount of \$16,917,234. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

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- 3. **REQUEST BOARD CONFIRM THE DAYS AND TIME FOR REGULAR COMMISSION MEETINGS FOR 2011. THE BOARD TENTATIVELY ADOPTED THE CALENDAR AT THE DECEMBER 17, 2010, MEETING.**

ACTION OF THE BOARD:

Commissioner Thomas moved to confirm the days and time for regular Commission meetings for 2011. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: ~~X-3~~
AGENDA DATE: ~~December 17, 2010~~
AGENDA ITEM: X-3
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
FROM: R. E. Abolt, County Manager

ISSUE:
 To tentatively set the days and time for regular Commission meetings for 2011. The Board will be asked to confirm adoption of the calendar at the first meeting of 2011.

BACKGROUND:
 The County's Enabling Act requires the action be taken during the first meeting of the Board each year.

FACTS AND FINDINGS:
 1. The Enabling Act states:
The Board of Commissioners shall hold two regular meetings each month except as may otherwise be

determined by the Board of Commissioners, as the County seat for all matters requiring action of an administrative or policy nature, and for all matters advertised or scheduled for hearing in which the public will be asked to speak for or against the items under consideration, which meetings shall be open to the public. At the first meeting of the Board of Commissioners in January of each year, the Board of Commissioners shall set the days and the time when it will hold its regular meetings. Meeting hours for the public hearings may be changed by action of the Board of Commissioners and may be held at such hour as stated in the public notice of the date and time of such hearing. Special or additional meetings may be held as necessary upon call of the Chairman or any five members of the Board of Commissioners, provided all members of the Board of Commissioners have been notified at least 24 hours in advance of such special or additional meeting, and such notice shall specify the subject matter to be considered.

2. The Commission has met on the second and fourth Fridays of the month in the past except for November and December. The meetings in November and December are held on the first and third Fridays to allow for the holidays. There are five Fridays in September 2011. Changing to first and third Fridays beginning in October will allow at least two weeks between meetings for the remainder of the year.
3. The Chamber will hold Savannah Day in Atlanta on January 27, 2011. This will conflict with the second and fourth Friday schedule. Because of this conflict, there will be just one meeting on January 14, 2011.
4. The ACCG Capitol Connection Conference will be January 31 through February 1, 2011, in Atlanta. This will not be a conflict.
5. The NACo Legislative Conference will be held March 5 through March 9, 2011, in Washington, D.C. This will not conflict with the second and fourth Friday schedule.
6. In 1998 the Board asked that in future years meetings not be scheduled on Good Friday. In 2011 Good Friday will be on April 22nd. This will conflict with the second and fourth Friday schedule. There are five Fridays in April. Switching the second meeting to the fifth Friday (April 29) will solve the conflict.
7. The ACCG Annual Meeting will be April 30 through May 2, 2011, in Chatham County. This will not be a conflict.
8. The NACo Annual Conference will be July 15 through July 19, 2011, in Portland, Oregon. This will not conflict with the second and fourth Friday schedule.
9. The ACCG Legislative Leadership Conference will be October 3 through 4, 2011, in Atlanta. This will not be a conflict.
10. Currently the pre-meeting is scheduled for 9:00 a.m. to be followed immediately by the regular meeting, generally at 9:30 a.m.
11. A calendar is attached showing County holidays for 2011 and tentative Commission meeting dates.

ALTERNATIVES:

1. Set meeting time to immediately follow 9:00 a.m. pre-meeting and set dates for the second Friday in January; second and fourth Fridays in February and March; second and fifth Fridays in April; second and fourth Fridays in May through September; and first and third Fridays in October through December, schedule to be confirmed at first meeting of the year.
2. Set meeting time and dates as designated by Commissioners, schedule to be confirmed at first meeting of the year, January 14, 2011.

POLICY ANALYSIS:

Compliance with the Enabling Act.

FUNDING:

Not applicable.

RECOMMENDATION:

Alternative #1.

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4. **REQUEST BOARD APPROVAL OF A POLICY ON FUND BALANCE CLASSIFICATION AND DISBURSEMENT AND APPROVAL OF FUND BALANCE RECLASSIFICATIONS BASED ON NEWLY ISSUED PRONOUNCEMENTS FOUND IN GASB STATEMENT 54 FUND BALANCE REPORTING AND GOVERNMENTAL FUND TYPE DEFINITIONS.**

ACTION OF THE BOARD:

Commissioner Thomas moved for approval of a policy on fund balance classification and disbursement and approval of fund balance reclassifications based on newly issued pronouncements found in GASB Statement 54 Funds Balance Reporting and Governmental Fund Type Definitions. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: X-4
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: Board approval of a Policy on Fund Balance Classification and Disbursement and approval of a fund balance reclassifications based on newly issued pronouncements found in GASB Statement 54 *Fund Balance Reporting and Governmental Fund Type Definitions*.

BACKGROUND: In March 2009 the Governmental Accounting Standards Board issued Statement 54 *Fund Balance Reporting and Governmental Fund Type Definitions*. For the County, the Statement will be implemented in Fiscal 2011. The statement defines categories within overall fund balance and suggests that governmental entities adopt policies governing classification and disbursement of constrained amounts.

FACTS AND FINDINGS:

1. As a result of the GASB Statement 54, Finance has reviewed all fund balance classifications. Attachment I crosswalks the fiscal 2010 classifications and restates them to agree with GASB 54's new classifications. The information in Attachment I has been reviewed by the County's external auditor. It is recommended that the Board adopt the fiscal 2011 fund balance categories identified in Attachment I.
2. GASB Statement 54 also suggests that the County adopt a policy on its fund balance classifications and disbursements of fund balance. The recommended policy is found in Attachment II. Fund balance classifications and the order of expenditure are defined within the policy.
3. On April 23, 2010 the Board approved the establishment of three new special revenue funds and the termination of the Street Paving Fund and the Henderson Golf Fund. Classifications for the new special revenue funds are included in Attachment I.
4. The Chatham Emergency Management Agency has historically operated as a special revenue fund due to its separation under the County Code. Because the majority of its revenue comes from Chatham County, the new accounting standards mandate that CEMA's activities be reported within the General Fund. It is recommended that CEMA continue to be budgeted as a separate fund; however, at year end its activities will be combined within the General Fund. Any fund balance that CEMA accumulates will be committed by the Board for emergency management purposes.

FUNDING: N/A

POLICY ANALYSIS: Implementation of GASB 54 will ensure the County's compliance with generally accepted accounting principles as required under State law.

ALTERNATIVES:

1. Approve the Fund Balance Reclassification (Attachment I) and the Policy on Fund Balance Classification & Disbursement (Attachment II), or
2. Provide staff with other direction.

RECOMMENDATION: Adoption of Alternative 1 is recommended.

ATTACHMENT 1
Fund Balance Reclassification under GASB Statement 54
Fiscal 2010 and Fiscal 2011 Crosswalk

<u>Current Fiscal 2010 Presentation</u>	<u>Amount</u>	<u>Fiscal 2011 Presentation under GASB 54</u>	<u>Amount</u>
General Fund			
<i>General Fund</i>			
<i>Revised General Fund Presentation:</i>			
Reserved for inventories and prepaids	\$ 543,551	<i>Nonspendable</i>	\$ 543,551
Reserved for encumbrances	2,169,399	<i>Restricted court fees (moved to new fund for FY11)</i>	-
Reserved for restricted fees	984,051	<i>Restricted for public safety (CEMA)</i>	25,148
Unreserved designated	14,376,398	<i>Committed for emergency management</i>	422,946
Unreserved undesignated	<u>12,389,084</u>	<i>Assigned - Financial policy reserve levels (16.6%)</i>	24,683,343
	<u>30,462,483</u>	<i>Unassigned</i>	<u>4,251,478</u>
			<u>29,926,466</u>
SSD Fund			
<i>SSD Fund</i>			
<i>Revised SSD Fund presentation:</i>			
Reserved for inventories and prepaids	\$ 17,745	<i>Nonspendable</i>	17,745
Reserved for encumbrances	190,172	<i>Committed for public safety</i>	378,960
Reserved for public safety	378,960	<i>Assigned - Financial policy reserve levels (16.6%)</i>	4,500,794
Unreserved designated		<i>Assigned to eliminated subsequent year budget deficit</i>	1,603,982
Unreserved undesignated	<u>6,092,597</u>	<i>Assigned for purposes of the fund</i>	<u>177,993</u>
	<u>6,679,474</u>		<u>6,679,474</u>
Sales Tax I			
Unreserved, undesignated in cap pj	16,124,593	<i>Sales Tax I</i>	
		<i>Restricted</i>	16,124,593
Sales Tax II			
		<i>Sales Tax II</i>	

Unreserved, undesignated in cap pjt	5,780,742	<i>Restricted</i>	5,780,742
Sales Tax III Unreserved, undesignated in cap pjt	62,223,600	<i>Sales Tax III Restricted</i>	62,223,600
Sales Tax IV Unreserved, undesignated in cap pjt	85,655,831	<i>Sales Tax IV Restricted</i>	85,655,831
Sales Tax V Unreserved, undesignated in cap pjt	86,650,216	<i>Sales Tax V Restricted</i>	86,650,216
CEMA Reserved for public safety	25,148	<i>CEMA Accounts moved to General Fund</i>	–
Unreserved, undesignated in spec rev	422,946		
Street Lighting Unreserved, undesignated in spec rev	8,685	<i>Street Lighting Assigned for purposes of the fund</i>	8,685
Confiscated Revenue Fund Reserved for public safety	515,446	<i>Confiscated Revenue Fund Restricted for public safety</i>	515,446
Sheriff Confiscated Revenue Fund New Fund for FY11	–	<i>Sheriff Confiscated Revenue Fund Restricted for public safety</i>	–
Restricted Court Fees New Fund for FY11		<i>Restricted Court Fees Restricted</i>	984,051
Inmate Welfare Fund New Fund for FY11		<i>Inmate Welfare Fund Assigned for purposes of the fund</i>	–
Land Bank Unreserved, undesignated in spec rev	(59,345)	<i>Land Bank Unassigned (if negative)</i>	(59,345)
Land Disturbing Activities Ordinance Unreserved, undesignated in spec rev	242,044	<i>Land Disturbing Activities Ordinance Assigned for purposes of the fund</i>	242,044
Multiple Grant Fund Unreserved, undesignated in spec rev	–	<i>Multiple Grant Fund Assigned for purposes of fund</i>	–
Child Support Enforcement Unreserved, undesignated in spec rev	–	<i>Child Support Enforcement Assigned for purposes of fund</i>	–
Hotel/Motel Fund Unreserved, undesignated in spec rev	–	<i>Hotel/Motel Fund Assigned for purposes of the fund</i>	–
CIP Fund Unreserved, undesignated in cap pjt	21,448,976	<i>CIP Fund Assigned for purposes of the fund</i>	21,448,976
CIP Bond Fund Unreserved, undesignated in cap pjt	172,249	<i>CIP Bond Fund Assigned for purposes of the fund</i>	172,249
CIP 2005 Series Bond Fund Unreserved, undesignated in cap pjt	1,417,250	<i>CIP 2005 Series Bond Fund Assigned for purposes of the fund</i>	1,417,250
Debt Service Fund Reserved for debt service	107,909	<i>Debt Service Fund Committed for debt service</i>	107,909

ATTACHMENT II

Policy on Fund Balance Classification & Disbursement

Introduction

GASB Statement 54 defines categories within overall fund balance and suggests that governmental entities establish policies governing classification and disbursement of constrained amounts. This policy is being established in response to the GASB statement.

Policy Statement

Chatham County will adhere to the fund balance categories as defined in GASB Statement 54 for financial reporting purposes, and will follow adopted policies in categorizing and appropriating fund balance, as defined herein.

Rationale

As a local government entity, the County's financial statements are prepared under generally accepting accounting principles which include GASB statements.

Specific Policies

Chatham County will classify its fund balance in its governmental funds into the following categories as defined herein:

Nonspendable Fund Balance – Includes amounts that cannot be spent because they are either i) in nonspendable form or ii) they are legally or contractually required to be maintained intact. The County includes items that are not expected to be converted into cash such as inventories and prepaid amounts. If applicable, property acquired for resale, long-term amounts of loans and notes receivables would also be included as nonspendable fund balance. Based on a review of each fund's accounts, the Finance Director will determine the nonspendable amount of fund balance for annual disclosure purposes.

Restricted Fund Balance – Includes amounts that are restricted to specific purposes, as defined under

GASB 34, paragraph 34 as restricted, which includes I) constraints on funds externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or ii) constraints imposed by law through constitutional provisions or enabling legislation. Based on a review of each fund's accounts, the Finance Director will determine the restricted amount of fund balance for annual disclosure purposes.

Committed Fund Balance – Includes amounts that can only be used for specific purposes as approved by formal action of the Board of Commissioners. Amounts committed cannot be used for any other purpose unless the Board of Commissioners removes or changes the specific use by approving such action through resolution at a Commission meeting. Budget resolutions are considered a plan for specific use. Contractual obligations are included in this category to the extent that existing resources in the fund have been committed for use to satisfy the contractual obligation. Formal board action to commit fund balance for a specific purpose should occur prior to the end of the fiscal year, although the amount committed may be determined in a subsequent period.

Assigned Fund Balance – Includes amounts constrained by the County's intent to be used for specific purposes that are neither restricted nor committed. Assigned fund balance includes I) all remaining amounts (except negative balances) reported in governmental funds, other than the General Fund, that are not classified as nonspendable, restricted or committed, and ii) amounts in the General Fund intended for a specific purpose identified by either the County Manager or Finance director (e.g. financial policy fund balance reserve levels), and iii) amounts appropriated to eliminate a projected budget deficit in the subsequent year. Based on a review of each fund's accounts, the Finance Director will determine amounts to be shown as assigned fund balance for annual disclosure purposes. The Finance Director can also remove the assignment. In making this determination, the Finance Director will consider other adopted financial policies such as the Fund Balance Policy which sets recommended reserve levels for the General Fund and the Special Service Fund.

Unassigned Fund Balance – Amounts in the General Fund that have not otherwise been classified as nonspendable, restricted, committed or assigned; and negative fund balance amounts from other governmental funds, where expenditures incurred for specific purposes within the fund exceed the amounts restricted, committed or assigned for that purpose.

For purposes of fund balance disbursement, unless otherwise approved by the Board of Commissioners, the County first will expend restricted fund balances when an expenditure is incurred for which both restricted and unrestricted fund balance is available. Next the County would expend committed fund balance when an expenditure is available for which unrestricted fund balance classifications are available. The County would next disburse fund balance assigned for purposes of the fund for expenditure before disbursing other assigned fund balance amounts. In the General Fund, the County would disburse unassigned fund balance for expenditure before expending fund balance assigned for financial policy reserve levels or amounts assigned to eliminate subsequent year's budget deficits.

Compliance with this policy shall be subject to annual review by the Finance Director, who will maintain written records outlining restrictions, commitments and assignments.

Reference is made to other financial policies adopted by the Board of Commissioners.

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5. REQUEST BOARD APPROVAL TO CORRECT THE RECORD OF THE SEPTEMBER 17, 2010, BOARD MEETING MINUTES FOR SECTION X, ACTION CALENDAR, ITEM 7-T.

ACTION OF THE BOARD:

Commissioner Thomas moved for approval to correct the record of the September 17, 2010, Board Meeting Minutes for Section X, Action Calendar, Item 7-T. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: X-5
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
FROM: R. E. Abolt, County Manager
THRU: A. G. Bungard, P.E., County Engineer

ISSUE: To correct the record of the September 17, 2010, Board Meeting Minutes for Section X Action Calendar Item Number 7 T.

BACKGROUND: On September 17, 2010, the Board approved a sole-source contract with AT&T to replace telephone cables with fiberoptic cables for the Chatham County Detention Center (CCDC) expansion project.

FACTS AND FINDINGS:

1. The approval requested on September 17, 2010, should read: To replace the existing overhead copper cables that enter the facility at Unit 5 with new underground copper cables that will enter the building through the cable vault at the Administration Building. This configuration is required both to remove the

existing lines out of the way for the current expansion and to accommodate the increased telephone service required for the expansion.

- 2. There will be no change in cost.

FUNDING: No change in funding.

ALTERNATIVES:

- 1. That the Board approve the request to correct wording in Board Meeting Minutes Section X Action Calendar Item number 7 T.
- 2. To not approve the request and provide staff further direction.

POLICY ANALYSIS: The Board must approve requests to correct records.

RECOMMENDATION: Approval of Alternative 1.

District 8.

Prepared by: Bobby Stennett

Excerpt from September 17, 2010 minutes

ITEM T

ISSUE: Request Board approval of a \$17,727 sole source contract to AT&T to replace telephone cables with fiberoptic for the Chatham County Detention Center (CCDC) Expansion project.

BACKGROUND: The 2008-2014 SPLOST referendum allocates funds for the design and construction of the Chatham County Detention Center Expansion. The copper telephone cables must be replaced with fiberoptic cables to accommodate the current and future expansions of the Detention Center.

FACTS AND FINDINGS:

- 1. Currently, AT&T's copper cables are located on Georgia Power utility poles. The copper cables must be replaced to accommodate the new design configuration with fiberoptic cables. The current building entry location of the copper cables will not accommodate future expansion.
- 2. The cost to replace and re-route the cable is \$17,727.

FUNDING: SPLOST (2008 - 2014) - Design/ Construction of Chatham County Detention Center (3803355 - 54.13007 - 38060407)

ALTERNATIVES:

- 1. Board approval of a \$17,727 sole source contract with AT&T to replace copper telephone cables with fiberoptic cables at CCDC.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award sole source contracts when it is in the best interest of the County.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

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6. REQUEST BOARD AUTHORIZE THE CHAIRMAN AND CLERK OF COMMISSION TO EXECUTE A REQUEST FOR TRAFFIC SIGNAL WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION ON STATE ROUTE 204 SPUR AT VARIOUS LOCATIONS. [District 1.]

ACTION OF THE BOARD:

Commissioner Thomas moved to authorize the Chairman and Clerk of Commission to execute a Request for Traffic Signal with the Georgia Department of Transportation (GDOT) on State Route 204 Spur at various locations. Commissioner Stone seconded and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: X-6
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: A. G. Bungard, P.E., County Engineer

ISSUE: To authorize the Chairman and Clerk of Commission to execute a Request for Traffic Signal with the Georgia Department of Transportation (GDOT) on State Route 204 Spur at various locations.

BACKGROUND: Intersections on State Route 204 Spur are within Unincorporated Chatham County. As part of the Whitefield Avenue widening project, several of the intersections will be upgraded or new signals will be installed.

FACTS AND FINDINGS:

1. Signal warrant analysis were conducted by the consultant for the widening project and reviewed by the GDOT. The GDOT determined that signals are warranted at the following locations on State Route 204 Spur:
 - Hendry Avenue
 - Whitefield Avenue/Diamond Causeway
 - Kings Way/Halcyon Drive
 - Ferguson Avenue
 - Hesse Elementary School (Beacon Only)
2. The costs of electric energy and telephone service used to operate the signal will be at the expense of the County. Installation costs of the signal will be included in the cost of the construction contract.

ALTERNATIVES:

1. To authorize the Chairman and Clerk of Commission to execute a Request for Traffic Signal with the Georgia Department of Transportation (GDOT) on State Route 204 Spur at various locations.
2. To not authorize executing the request.

FUNDING: Funding for the cost of operation and maintenance of the traffic signal is available in the Special Services District - Utilities (Fund #2701577, Object Code 53.12901).

POLICY ANALYSIS: The Board must approve intergovernmental agreements.

RECOMMENDATION: That the Board approve Alternative 1.

District 1.

=====

7. REQUEST BOARD APPROVAL TO ACCEPT A QUITCLAIM DEED FOR A 100 FEET WIDE EASEMENT FROM GEORGIA POWER COMPANY BETWEEN BUNGER PIT ROAD AND CARL GRIFFIN DRIVE TO ALLOW FOR CONSTRUCTION OF THE CHATHAM COUNTY DETENTION CENTER EXPANSION; TO APPROVE AN EASEMENT ALONG BUNGER PIT ROAD, CARL GRIFFIN DRIVE AND I-16 FOR GEORGIA POWER COMPANY TO RELOCATE, OPERATE AND MAINTAIN A DISTRIBUTION LINE; TO APPROVE EXECUTING A LICENSE AGREEMENT FOR GEORGIA POWER TO ACCESS THE "EXTINGUISHED EASEMENT AREA" FOR THE PURPOSE OF REMOVING DISTRIBUTION LINES AND EQUIPMENT; TO APPROVE EXECUTING AN UNDERGROUND EASEMENT TO CONSTRUCT, OPERATE AND MAINTAIN NEW LINES AND EQUIPMENT FROM CARL GRIFFIN DRIVE; AND TO APPROVE EXECUTING AN EASEMENT FOR A NEW LINE AND EQUIPMENT FROM THE SOUTHERN PROPERTY LINE ALONG THE PERIMETER ROAD. [District 8.]

ACTION OF THE BOARD:

Commissioner Thomas moved for Board approval to accept a Quitclaim Deed for a 100 feet wide easement from Georgia Power Company between Bunger Pit Road and Carl Griffin Drive to allow for construction of the Chatham County Detention Center expansion; to approve an easement along Bunger Pit Road, Carl Griffin Drive and I-16 for Georgia Power Company to relocate, operate and maintain a distribution line; to approve executing a license agreement for Georgia Power to access the "extinguished easement area" for the purpose of removing distribution lines and equipment; to approve executing an underground easement to construct, operate and maintain new lines and equipment from Carl Griffin Drive; and to approve executing an Easement for a new line and equipment from the southern property line along the perimeter road. Commissioner Stone seconded and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: X-7
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: A. G. Bungard, P.E., County Engineer

ISSUE: Request Board approval to accept a Quitclaim Deed for a 100 feet wide easement from Georgia Power Company between Bunger Pit Road and Carl Griffin Drive to allow for construction of the Chatham County Detention Center expansion; to approve an easement along Bunger Pit Road, Carl Griffin Drive and I-16 for Georgia Power Company to relocate, operate and maintain a distribution line; to approve executing a license agreement for Georgia Power to access the "extinguished easement area" for the purpose of removing distribution lines and equipment; to approve executing an underground easement to construct, operate and maintain new lines and equipment from Carl Griffin Drive; and to approve executing an Easement for a new line and equipment from the southern property line along the perimeter road.

BACKGROUND: The 2008-2014 SPLOST referendum allocated funds in the amount of \$109 million for the design and construction of the Chatham County Detention Center Expansion project. On December 17, 2010 the Board approved award of a construction contract to Hunt/Mills, A Joint Venture.

FACTS AND FINDINGS:

1. Georgia Power will be installing new lines and equipment to support the increased electrical demands of the expanded jail facility.
2. An Easement agreement to relocate and provide service to a new transformer on the southern end of the project to be executed by the City of Savannah and the County will be forthcoming.
3. The Quitclaim Deed satisfies the "quid pro quo" for a quitclaim of a 100 feet wide easement along I-16 approved by the Board on October 8, 1999.
4. The agreements have been reviewed by the County Attorney's office for legal sufficiency.

FUNDING: No approval of funds is required to accept a quitclaim deed or to execute the agreements.

ALTERNATIVES:

1. To accept a Quitclaim Deed for a 100 feet wide easement from Georgia Power Company between Bunger Pit Road and Carl Griffin Drive to allow for construction of the Chatham County Detention Center expansion; to approve an easement along Bunger Pit Road, Carl Griffin Drive and I-16 for Georgia Power Company to relocate, operate and maintain a distribution line; to approve executing a license agreement for Georgia Power to access the "extinguished easement area" for the purpose of removing distribution lines and equipment; to approve executing an underground easement to construct, operate and maintain new lines and equipment from Carl Griffin Drive; and to approve executing an Easement for a new line and equipment from the southern property line along the perimeter road.
2. To not accept the quitclaim deed or approve the easement agreements and provide staff further direction.

POLICY ANALYSIS: That the Board approve accepting quitclaim deeds and easement agreements.

RECOMMENDATIONS: Approval of Alternative 1.

District 8.

=====

**8. REQUEST BOARD APPROVE AND EXECUTE A PROJECT FRAMEWORK AGREEMENT (PFA) BETWEEN THE GEORGIA DEPARTMENT OF TRANSPORTATION AND CHATHAM COUNTY FOR STATE ROUTE 204 IMPROVEMENTS FROM VETERANS PARKWAY TO THE RIO ROAD INTERSECTION (PI #1100232).
[DISTRICTS 5, 6, AND 8]**

ACTION OF THE BOARD:

Commissioner Thomas moved to approve and execute a Project Framework Agreement (PFA) between the Georgia Department of Transportation (GDOT) and Chatham County for State Route 204 (SR204) improvements from Veterans Parkway to the Rio Road intersection (PI#0010232). Commissioner Stone seconded and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: X-8
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Leon Davenport, P.E., Assistant County Engineer

ISSUE: To approve and execute a Project Framework Agreement (PFA) between the Georgia Department of Transportation (GDOT) and Chatham County for State Route 204 (SR204) improvements from Veterans Parkway to the Rio Road intersection (PI#0010232).

BACKGROUND:

1. The GDOT is designing several improvements to the SR204 corridor. The freeway alternative to widen SR204 from Truman Parkway, Phase 5 to US 17 is still under review. Funding for the improvement to the entire corridor is in Coastal Regional Metropolitan Planning Organization Long Range Transportation Plan (LRTP). The GDOT is allowing Preliminary Engineering (PE) to begin on this section of the corridor.
2. The 1998-2003 SPLOST provides partial funding to widen SR 204 (Abercorn) from the terminus of Truman Parkway, Phase 5 through the Rio Road intersection.

FACTS AND FINDINGS:

1. A main area of congestion for this corridor exists between Rio Road and King George Boulevard. This project will widen SR204 from Rio Road to Veterans Parkway. A separate project to construct an interchange at King George Boulevard and SR204 is under development by the GDOT.
2. The County will only be responsible for funding PE for this project. The right of way, utility relocation and construction costs will be funded by the GDOT. The project can be advanced by the County taking over the PE for the project. Expediently approving and executing the PFA would allow the project to proceed and alleviate congestion along a portion of the corridor.
3. The Chatham County Department of Engineering was certified by the GDOT on October 18, 2010 to provide engineering services for projects on State Routes.
4. The County Attorney reviewed and approved the PFA as to its legal form.

ALTERNATIVES:

1. To approve and execute a Project Framework Agreement (PFA) between the Georgia Department of Transportation (GDOT) and Chatham County for State Route 204 (SR204) improvements from Veterans Parkway to Rio Road (PI#0010232).
2. To not approve execution of the PFA.

FUNDING: No funding is required.

POLICY ANALYSIS: The Board must approve intergovernmental agreements.

RECOMMENDATION: To approve Alternative 1.

Districts 5, 6, 8

**AGREEMENT
BETWEEN
DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA
AND
CHATHAM COUNTY
FOR
TRANSPORTATION FACILITY IMPROVEMENTS**

This Framework Agreement is made and entered into this ____ day of _____, 2011, by and between the DEPARTMENT OF TRANSPORTATION, the agency of the State of Georgia, hereinafter called the "DEPARTMENT", and the **CHATHAM COUNTY**, acting by and through its Mayor and City Council or Board of Commissioners, hereinafter called the "LOCAL GOVERNMENT".

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to improve the transportation facility described in Attachment A, attached and incorporated herein by reference and hereinafter referred to as the "PROJECT"; and

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT a desire to participate in certain activities including the funding of certain portions of the PROJECT and the DEPARTMENT has relied upon such representations; and

WHEREAS, the DEPARTMENT has expressed a willingness to participate in certain activities of the PROJECT as set forth in this Agreement, and

WHEREAS, the Constitution authorizes intergovernmental agreements whereby state and local entities may contract with one another "for joint services, for the provision of services, or for the joint or separate use of facilities or equipment; but such contracts must deal with activities, services or facilities which the parties are authorized by law to undertake or provide." Ga. Constitution Article IX, §III, ¶(a).

NOW THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree each with the other as follows:

1. The LOCAL GOVERNMENT has applied for and received "Qualification Certification" to administer federal-aid projects. The GDOT Certification Committee has reviewed, confirmed and approved the certification for the Local Government to develop federal project(s) within the scope of its certification using the DEPARTMENTS Local Administered Project Manual procedures. The Local Government shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the preconstruction engineering (design) activities, hereinafter referred to as "PE", all reimbursable utility relocations, all non-reimbursable utilities owned by the LOCAL GOVERNMENT, railroad costs, right of way acquisitions and construction, as specified in Attachment A, attached hereto and incorporated herein by reference. Expenditures incurred by the LOCAL GOVERNMENT prior to the execution of this AGREEMENT or subsequent funding agreements shall not be considered for reimbursement by the DEPARTMENT. PE expenditures incurred by the LOCAL GOVERNMENT after execution of this AGREEMENT shall be reimbursed by the DEPARTMENT once a written notice to proceed is given by the DEPARTMENT.

2. The DEPARTMENT shall contribute to the PROJECT by funding all or certain portions of the PROJECT costs for the PE, right of way acquisitions, reimbursable utility relocations, railroad costs, or construction as specified in Attachment A.

3. It is understood and agreed by the DEPARTMENT and the LOCAL GOVERNMENT that the funding portion as identified in Attachment "A" of this Agreement only applies to the PE. The Right of Way and Construction funding estimate levels as specified in Attachment "A" are provided herein for planning purposes and do not constitute a funding commitment for right of way and construction. The DEPARTMENT will prepare LOCAL GOVERNMENT Specific Activity Agreements for funding applicable to Right of Way or Construction when appropriate.

Further, the LOCAL GOVERNMENT shall be responsible for repayment of any expended federal funds if the PROJECT does not proceed forward to completion due to a lack of available funding in future PROJECT phases, changes in local priorities or cancellation of the PROJECT by the LOCAL GOVERNMENT without concurrence by the DEPARTMENT.

4. The LOCAL GOVERNMENT shall be responsible for all costs for the continual maintenance and operations of any and all sidewalks and the grass strip between the curb and sidewalk within the PROJECT limits.

5. Both the LOCAL GOVERNMENT and the DEPARTMENT hereby acknowledge that Time is of the Essence. It is agreed that both parties shall adhere to the schedule of activities currently established in the approved Transportation Improvement Program/State Transportation Improvement Program, hereinafter referred to as "TIP/STIP". Furthermore, all parties shall adhere to the detailed project schedule as approved by the DEPARTMENT, attached as Attachment B and incorporated herein by reference. In the completion of respective commitments contained herein, if a change in the schedule is needed, the LOCAL GOVERNMENT shall notify the DEPARTMENT in writing of the proposed schedule change and the DEPARTMENT shall acknowledge the change through written response letter; provided that the DEPARTMENT shall have final authority for approving any change.

If, for any reason, the LOCAL GOVERNMENT does not produce acceptable deliverables in accordance with the approved schedule, the DEPARTMENT reserves the right to delay the PROJECT's implementation until funds can be re-identified for right of way or construction, as applicable.

6. The LOCAL GOVERNMENT shall certify that the regulations for "CERTIFICATION OF COMPLIANCES WITH FEDERAL PROCUREMENT REQUIREMENTS, STATE AUDIT REQUIREMENTS, and FEDERAL AUDIT REQUIREMENTS" are understood and will comply in full and said provisions.

7. The LOCAL GOVERNMENT shall accomplish the PE activities for the PROJECT. The PE activities shall be accomplished in accordance with the DEPARTMENT's Plan Development Process hereinafter referred to as "PDP", the applicable guidelines of the American Association of State Highway and Transportation Officials, hereinafter referred to as "AASHTO", the DEPARTMENT's Standard Specifications Construction of Transportation Systems, and all applicable design guidelines and policies of the DEPARTMENT to produce a cost effective PROJECT. Failure to follow the PDP and all applicable guidelines and policies will jeopardize the use of Federal Funds in some or all categories outlined in this agreement, and it shall be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. The LOCAL GOVERNMENT's responsibility for PE activities shall include, but is not limited to the following items:

a. Prepare the PROJECT Concept Report and Design Data Book in accordance with the format used by the DEPARTMENT. The concept for the PROJECT shall be developed to accommodate the future traffic volumes as generated by the LOCAL GOVERNMENT as provided for in paragraph 7b and approved by the DEPARTMENT. The concept report shall be approved by the DEPARTMENT prior to the LOCAL GOVERNMENT beginning further development of the PROJECT plans. It is recognized by the parties that the approved concept may be updated or modified by the LOCAL GOVERNMENT as required by the DEPARTMENT and re-approved by the DEPARTMENT during the course of PE due to updated guidelines, public input, environmental requirements, Value Engineering recommendations, Public Interest Determination (PID) for utilities, utility/railroad conflicts, or right of way considerations.

b. Prepare a Traffic Study for the PROJECT that includes Average Daily Traffic, hereinafter referred to as "ADT", volumes for the base year (year the PROJECT is expected to be open to traffic) and design year (base year plus 20 years) along with Design Hour Volumes, hereinafter referred to

as "DHV", for the design year. DHV includes morning (AM) and evening (PM) peaks and other significant peak times. The Study shall show all through and turning movement volumes at intersections for the ADT and DHV volumes and shall indicate the percentage of trucks on the facility. The Study shall also include signal warrant evaluations for any additional proposed signals on the PROJECT.

c. Prepare environmental studies, documentation, reports and complete Environmental Document for the PROJECT along with all environmental re-evaluations required that show the PROJECT is in compliance with the provisions of the National Environmental Policy Act or the Georgia Environmental Policy Act as per the DEPARTMENT's Environmental Procedures Manual, as appropriate to the PROJECT funding. This shall include any and all archaeological, historical, ecological, air, noise, community involvement, environmental justice, flood plains, underground storage tanks, and hazardous waste site studies required. The completed Environmental Document approval shall occur prior to Right of Way funding authorization. A re-evaluation is required for any design change as described in Chapter 7 of the Environmental Procedures Manual. In addition, a re-evaluation document approval shall occur prior to any Federal funding authorizations if the latest approved document is more than 6 months old. The LOCAL GOVERNMENT shall submit to the DEPARTMENT all studies, documents and reports for review and approval by the DEPARTMENT, the FHWA and other environmental resource agencies. The LOCAL GOVERNMENT shall provide Environmental staff to attend all PROJECT related meetings where Environmental issues are discussed. Meetings include, but are not limited to, concept, field plan reviews and value engineering studies.

d. Prepare all PROJECT public hearing and public information displays and conduct all required public hearings and public information meetings with appropriate staff in accordance with DEPARTMENT practice.

e. Perform all surveys, mapping, soil investigations and pavement evaluations needed for design of the PROJECT as per the appropriate DEPARTMENT Manual.

f. Perform all work required to obtain all applicable PROJECT permits, including, but not limited to, Cemetery, TVA and US Army Corps of Engineers permits, Stream Buffer Variances and Federal Emergency Management Agency (FEMA) approvals. The LOCAL GOVERNMENT shall provide all mitigation required for the project, including but not limited to permit related mitigation. All mitigation costs are considered PE costs. PROJECT permits and non-construction related mitigation must be obtained and completed 3 months prior to the scheduled let date. These efforts shall be coordinated with the DEPARTMENT.

g. Prepare the stormwater drainage design for the PROJECT and any required hydraulic studies for FEMA Floodways within the PROJECT limits. Acquire of all necessary permits associated with the Hydraulic Study or drainage design.

h. Prepare utility relocation plans for the PROJECT following the DEPARTMENT's policies and procedures for identification, coordination and conflict resolution of existing and proposed utility facilities on the PROJECT. These policies and procedures, in part, require the Local Government to submit all requests for existing, proposed, and relocated facilities to each utility owner within the project area. Copies of all such correspondence, including executed agreements for reimbursable utility/railroad relocations, shall be forwarded to the DEPARTMENT's Project Manager and the District Utilities Engineer and require that any conflicts with the PROJECT be resolved by the LOCAL GOVERNMENT. If it is determined that the PROJECT is located on an on-system route or is a DEPARTMENT LET PROJECT, the LOCAL GOVERNMENT and the District Utilities Engineer shall ensure that permit applications are approved for each utility company in conflict with the project. If it is determined through the DEPARTMENT's Project Manager and State Utilities Office during the concept or design phases the need to utilize Overhead/Subsurface Utility Engineering, hereinafter referred to as "SUE", to obtain the existing utilities, the LOCAL GOVERNMENT shall be responsible for acquiring those services. SUE costs are considered PE costs.

i. Prepare, in English units, Preliminary construction plans, Right of Way plans and Final Construction plans that include the appropriate sections listed in the Plan Presentation Guide, hereinafter referred to as "PPG", for all phases of the PDP. All drafting and design work performed on the project shall be done utilizing Microstation and CAiCE software respectively using the DEPARTMENT's Electronic Date Guidelines. The LOCAL GOVERNMENT shall further be responsible for making all revisions to the final right of way plans and construction plans, as deemed necessary by the DEPARTMENT, for whatever reason, as needed to acquire the right of way and construct the PROJECT.

j. Prepare PROJECT cost estimates for construction, Right of Way and Utility/railroad relocation along with a Benefit Cost, hereinafter referred to as "B/C ratio" at the following project stages: Concept, Preliminary Field Plan Review and Final Plan submission using the applicable method approved by the DEPARTMENT. The cost estimates and B/C ratio shall also be updated yearly if the noted project stages occur at a longer frequency. Failure of the LOCAL GOVERNMENT to provide timely and accurate cost estimates and B/C ratio may delay the PROJECT's implementation until additional funds can be identified for right of way or construction, as applicable.

k. Provide certification, by a Georgia Registered Professional Engineer, that the Design and Construction plans have been prepared under the guidance of the professional engineer and are in accordance with AASHTO and DEPARTMENT Design Policies.

l. Provide certification, by a Level II Certified Design Professional that the Erosion Control Plans have been prepared under the guidance of the certified professional in accordance with the current Georgia National Pollutant Discharge Elimination System.

m. Provide a written certification that all appropriate staff (employees and consultants) involved in the PROJECT have attended or are scheduled to attend the Department's PDP Training Course and Local Administered Project Training. The written certification shall be received by the Department no later than the first day of February of every calendar year until all phases have been completed.

8. The Primary Consultant firm or subconsultants hired by the LOCAL GOVERNMENT to provide services on the PROJECT shall be prequalified with the DEPARTMENT in the appropriate area-classes. The DEPARTMENT shall, on request, furnish the LOCAL GOVERNMENT with a list of prequalified consultant firms in the appropriate area-classes. The LOCAL GOVERNMENT shall comply with all applicable state and federal regulations for the procurement of design services and in accordance with the Brooks Architect-Engineers Act of 1972, better known as the Brooks Act, for any consultant hired to perform work on the PROJECT.

9. The DEPARTMENT shall review and has approval authority for all aspects of the PROJECT provided however this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this agreement. The DEPARTMENT will work with the FHWA to obtain all needed approvals as deemed necessary with information furnished by the LOCAL GOVERNMENT.

10. The LOCAL GOVERNMENT shall be responsible for the design of all bridge(s) and preparation of any required hydraulic and hydrological studies within the limits of this PROJECT in accordance with the DEPARTMENT's policies and guidelines. The LOCAL GOVERNMENT shall perform all necessary survey efforts in order to complete the hydraulic and hydrological studies and the design of the bridge(s). The final bridge plans shall be incorporated into this PROJECT as a part of this Agreement.

11. The LOCAL GOVERNMENT unless otherwise noted in attachment "A" shall be responsible for funding all LOCAL GOVERNMENT owned utility relocations and all other reimbursable utility/railroad costs. The costs include but are not limited to PE, easement acquisition, and construction activities necessary for the utility/railroad to accommodate the PROJECT. The terms for any such reimbursable relocations shall be laid out in an agreement that is supported by plans, specifications, and itemized costs of the work agreed upon and shall be executed prior to certification by the DEPARTMENT. The LOCAL GOVERNMENT shall certify via written letter to the DEPARTMENT's Project Manager and District Utilities Engineer that all Utility owners' existing and proposed facilities are shown on the plans with no conflicts 3 months prior to advertising the PROJECT for bids and that any required agreements for reimbursable utility/railroad costs have been fully executed. Further, this certification letter shall state that the LOCAL GOVERNMENT understands that it is responsible for the costs of any additional reimbursable utility/railroad conflicts that arise on construction.

12. The DEPARTMENT will be responsible for all railroad coordination on DEPARTMENT Let and/or State Route (On-System) projects; the LOCAL GOVERNMENT shall address concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT. If the LOCAL GOVERNMENT is shown to LET the construction in Attachment "A" on off-system routes, the LOCAL GOVERNMENT shall be responsible for all railroad coordination and addressing concerns, comments, and requirements to the satisfaction of the Railroad and the DEPARTMENT for PROJECT.

13. The LOCAL GOVERNMENT shall be responsible for acquiring a Value Engineering Consultant for the DEPARTMENT to conduct a Value Engineering Study if the total estimated PROJECT cost is \$10 million or more. The Value Engineering Study cost is considered a PE cost. The LOCAL GOVERNMENT shall provide project related design data and plans to be evaluated in the study along with appropriate staff to present and answer questions about the PROJECT to the study team. The LOCAL GOVERNMENT shall provide responses to the study recommendations indicating whether they will be implemented or not. If not, a valid response for not implementing shall be provided. Total project costs include PE, right of way, and construction, reimbursable utility/railroad costs.

14. The LOCAL GOVERNMENT, unless shown otherwise on Attachment A, shall acquire the Right of Way in accordance with the law and the rules and regulations of the FHWA including, but not limited to, Title 23, United States Code; 23 CFR 710, et. Seq., and 49 CFR Part 24 and the rules and regulations of the DEPARTMENT. Upon the DEPARTMENT's approval of the PROJECT right of way plans, verification that the approved environmental document is valid and current, a written notice to proceed will be provided by the DEPARTMENT for the LOCAL GOVERNMENT to stake the right of way and proceed with all pre-acquisition right of way activities. The LOCAL GOVERNMENT shall not proceed to property negotiations and acquisition whether or not the right of way funding is Federal, State or Local, until the right of way agreement named "Contract for the Acquisition of Right of Way" prepared by the Department's Office of Right of Way is executed between the LOCAL GOVERNMENT and the DEPARTMENT. Failure of the LOCAL GOVERNMENT to adhere to the provisions and requirements specified in the acquisition contract may result in the loss of Federal funding for the PROJECT and it will be the responsibility of the LOCAL GOVERNMENT to make up the loss of that funding. Right of way costs eligible for reimbursement include land and improvement costs, property damage values, relocation assistance expenses and contracted property management costs. Non reimbursable right of way costs include administrative expenses such as appraisal, consultant, attorney fees and any in-house property management or staff expenses. The LOCAL GOVERNMENT shall certify that all required right of way is obtained and cleared of obstructions, including underground storage tanks, 3 months prior to advertising the PROJECT for bids.

15. The DEPARTMENT unless otherwise shown in Attachment "A" shall be responsible for Letting the PROJECT to construction, solely responsible for executing any agreements with all applicable utility/railroad companies and securing and awarding the construction contract for the PROJECT when the following items have been completed and submitted by the LOCAL GOVERNMENT:

- a. Submittal of acceptable PROJECT PE activity deliverables noted in this agreement.
- b. Certification that all needed rights of way have been obtained and cleared of obstructions.
- c. Certification that the environmental document is current and all needed permits and mitigation for the PROJECT have been obtained.

d. Certification that all Utility/Railroad facilities, existing and proposed, within the PROJECT limits are shown, any conflicts have been resolved and reimbursable agreements, if applicable are executed.

If the LOCAL GOVERNMENT is shown to LET the construction in Attachment "A", the LOCAL GOVERNMENT shall provide the above deliverables and certifications and shall follow the requirements stated in Chapter 10 of the DEPARTMENT's Local Administered Project Manual.

16. The LOCAL GOVERNMENT shall provide a review and recommendation by the engineer of record concerning all shop drawings prior to the DEPARTMENT review and approval. The DEPARTMENT shall have final authority concerning all shop drawings.

17. The LOCAL GOVERNMENT agrees that all reports, plans, drawings, studies, specifications, estimates, maps, computations, computer files and printouts, and any other data prepared under the terms of this Agreement shall become the property of the DEPARTMENT if the PROJECT is being let by the DEPARTMENT. This data shall be organized, indexed, bound, and delivered to the DEPARTMENT no later than the advertisement of the PROJECT for letting. The DEPARTMENT shall have the right to use this material without restriction or limitation and without compensation to the LOCAL GOVERNMENT.

18. The LOCAL GOVERNMENT shall be responsible for the professional quality, technical accuracy, and the coordination of all reports, designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement. The LOCAL GOVERNMENT shall correct or revise, or cause to be corrected or revised, any errors or deficiencies in the reports, designs, drawings, specifications, and other services furnished for this PROJECT. Failure by the LOCAL GOVERNMENT to address the errors or deficiencies within 30 days of notification shall cause the LOCAL GOVERNMENT to assume all responsibility for construction delays with the DEPARTMENT prior to issuance. The LOCAL GOVERNMENT shall also be responsible for any claim, damage, loss or expense, to the extent allowed by law that is attributable to errors, omissions, or negligent acts related to the designs, drawings, specifications, and other services furnished by or on behalf of the LOCAL GOVERNMENT pursuant to this Agreement.

This Agreement is made and entered into in FULTON COUNTY, GEORGIA, and shall be governed and construed under the laws of the State of Georgia.

The covenants herein contained shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the DEPARTMENT and the LOCAL GOVERNMENT have caused these presents to be executed under seal by their duly authorized representatives.

DEPARTMENT OF
TRANSPORTATION

BY: _____
Commissioner

CHATHAM COUNTY

BY: _____
Pete Liakakis
CHAIRMAN

ATTEST:

Treasurer

Signed, sealed and delivered this ____ day of _____, 20____, in the presence of:

Witness

Notary Public

This Agreement approved by Local Government, the ____ day of _____, 20____.

Attest

Name and Title

FEIN: _____

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9. REQUEST BOARD CONFIRMATION OF A QUITCLAIM DEED TO THE BOARD OF REGENTS OF THE UNIVERSITY OF GEORGIA FOR ABANDONED RIGHT-OF-WAY ON THE SAVANNAH STATE UNIVERSITY CAMPUS. [DISTRICT 3.]

ACTION OF THE BOARD:

Commissioner Thomas moved for confirmation of a Quitclaim Deed to the Board of Regents of the University of Georgia for abandoned right-of-way on the Savannah State University Campus. Commissioner Stone seconded and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: X-9

AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Patrick Monahan, Asst. County Manager

ISSUE:

To confirm approval of a quitclaim deed to the Board of Regents of the University of Georgia for abandoned right-of-way on the Savannah State University campus.

BACKGROUND:

The Board of Regents planned to issue bonds for public improvements on the Savannah State University campus. During a title check, an attorney discovered that the part of the project encroached upon 19,230 square-feet of right-of-way, part of Whatley Avenue, platted in the name of Chatham County. The bond closing was scheduled for Dec. 28.

FACTS & FINDINGS:

1. Based on the urgency of providing a quitclaim deed to the 19,230 square feet of right-of-way, part of Whatley Avenue, to clear way for the scheduled bond issue, the County Attorney reviewed the quitclaim and the Chairman signed it. It conveys Chatham County's interest in the right-of-way, which was platted but never opened nor maintained. The Board must confirm the issuing of the quitclaim deed since Georgia law requires that this transaction appear in the minutes.
2. As another body politic, the Board of Regents can receive the quitclaim without compensation to Chatham County.
3. The attachment shows the quitclaim deed and legal description of the property. While platted right-of-way, it was never opened nor maintained by Chatham County.

FUNDING:

Not applicable.

ALTERNATIVES:

1. That the Board confirm the quitclaim of 19,230 square feet of right-of-way, part of Whatley Avenue, to the Board of Regents in accordance with the legal description provided in the quitclaim deed.
2. That the Board take other action, as appropriate.

POLICY ANALYSIS:

Under Georgia law (O.C.G.A. 36-9-3 et. al), Chatham County must follow certain procedures in the disposition of any public interest held in property. However, the Georgia Constitution authorizes that conveyances between two governments can be handled without the usual requirements of a public sale or notice.

RECOMMENDATION:

That the Board adopt Alternative 1.

STATE OF GEORGIA**COUNTY OF CHATHAM****QUITCLAIM DEED**

THIS INDENTURE, made the 27th day of December, 2010, between **CHATHAM COUNTY, GEORGIA**, a political subdivision of the State of Georgia, as party or parties of the first part, hereinafter called Grantor, and **BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA**, as party or parties of the second part, hereinafter called Grantee (the words "Grantor" and "Grantee" to include their respective heirs, successors and assigns where the context requires or permits).

WITNESSETH:

THAT GRANTOR, FOR AND IN CONSIDERATION of the sum of One and no/100 Dollars (\$1.00) and other good and valuable consideration, cash in hand paid, the receipt of which is hereby acknowledged, has bargained, sold and does by these presents bargain, sell, remise, release and forever quit-claim to Grantee and its successors, legal representatives and assigns of Grantee, all the right, title interest, claim or demand which the Grantor has or may have had in and to that certain tract or parcel of land lying and being in Chatham County, Georgia, being a **portion of the Whatley Avenue Right-of-Way within that property** more particularly described on **Exhibit "A"**, attached hereto and incorporated herein by reference, with all the rights, members and appurtenances to the said described premises in anywise appertaining or belonging.

TO HAVE AND TO HOLD the said described premises unto the Grantee, so that neither the said Grantor, nor any other person or persons claiming under Grantor shall at any time claim or demand any right, title or interest to the aforesaid described premises or its appurtenances.

Signed, sealed and delivered in the presence of:

GRANTOR:

CHATHAM COUNTY, GEORGIA
a political subdivision of the State of Georgia

Official Witness

By: _____
Pete Liakakis
Board of Commissioners

Notary Public

ATTEST:

(NOTARIAL SEAL)

By: _____
Name: _____
Title: _____

EXHIBIT "A"

ALL THAT CERTAIN TRACT OF LAND LOCATED IN THE 5TH G.M. DISTRICT, TOWN OF THUNDERBOLT, CHATHAM COUNTY, GEORGIA, BEING KNOWN AS SAVANNAH STATE UNIVERSITY FRESHMAN HOUSING, BUILDING "B" LEASE AREA. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A MAGNETIC NAIL (MAG NAIL) IN THE INTERSECTION OF THE CENTERLINES OF FALLIGANT AVENUE AND B.J. JAMES DRIVE, SAID MAG NAIL HAVING COORDINATES OF N 738,209.95, E 1,000,487.97; THENCE S69° 47'51"W A DISTANCE OF 947.82' TO A POINT, BEING THE NORTHEAST CORNER OF THE SAVANNAH STATE UNIVERSITY FRESHMAN HOUSING, BUILDING "B" LEASE AREA, LOCATED INSIDE THE PROPERTY OF THE UNIVERSITY SYSTEM OF GEORGIA, SAID POINT HAVING COORDINATES OF N 737,882.63, E 999,598.47, AND BEING THE **POINT OF BEGINNING**; THENCE ALONG A LINE WITHIN THE PROPERTY OF THE UNIVERSITY SYSTEM OF GEORGIA THE FOLLOWING COURSES AND DISTANCES: S26° 58'22"W A DISTANCE OF 155.48' TO A POINT, S 63° 01'38"E A DISTANCE OF 117.14' TO A POINT, S26° 58'22"W A DISTANCE OF 5.97' TO A POINT, S63° 01'38"E A DISTANCE OF 0.90' TO A POINT, S26° 58'22"W A DISTANCE OF 47.07' TO A POINT, N63° 01'38"W A DISTANCE OF 0.90' TO A POINT, S26° 58'22"W A DISTANCE OF 4.97' TO A POINT, N63° 01'38"W A DISTANCE OF 74.33' TO A POINT, S26° 58'22"W A DISTANCE OF 1.00' TO A POINT, N63° 01'38"W A DISTANCE OF 46.00' TO A POINT, N26° 58'22"E A DISTANCE OF 1.00' TO A POINT, N63° 01'38"W A DISTANCE OF 54.81' TO A POINT, N26° 58'22"E A DISTANCE OF 54.81 TO A POINT, N63° 01'38"W A DISTANCE OF 1.00' TO A POINT, N26° 58'22"E A DISTANCE OF 46.00' TO A POINT, S63° 01'38"E A DISTANCE OF 1.00' TO A POINT, N26° 58'22"E A DISTANCE OF 26.00' TO A POINT, N63° 01'38"W A DISTANCE OF 1.00 TO A POINT N26° 58'22"E A DISTANCE OF 46.00' TO A POINT, S63° 01'38"E A DISTANCE OF 1.00 TO A POINT, N26° 58'22"E A DISTANCE OF 36.00' TO A POINT, S63° 01'38"E A DISTANCE OF 27.00 TO A POINT, N26° 58'22"E A DISTANCE OF 4.67' TO A POINT, S63° 01'57"E A DISTANCE OF 31.00' TO THE **POINT OF BEGINNING**; AND CONTAINING 0.442 ACRE, OR 19,230 SQUARE FEET.

COORDINATES, BEARINGS, AND DISTANCES IN THE ABOVE DESCRIPTION ARE BASED ON THE STATE PLANE COORDINATE SYSTEM OF GEORGIA, EAST ZONE, USING THE NORTH AMERICAN DATUM OF 1983 (NAD83).

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10. REQUEST BOARD APPROVAL OF A QUITCLAIM DEED TO JAMES MATAXAS ET AL TO CLARIFY COUNTY TAXES FROM 1973. [District 4.]

ACTION OF THE BOARD:

Commissioner Thomas moved for approval of a Quitclaim Deed to James Mataxas et al to Clarify County Taxes from 1973. Commissioner Stone seconded and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: X-10
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Patrick Monahan, Asst. County Manager

ISSUE:
To confirm approval of a quitclaim deed to the James Mataxas et al to clarify county taxes from 1973.

BACKGROUND:

A Tybee Island property owner requested assistance to clarify the status of county taxes from 1973 on property at 1513 Jones Avenue at Tybee Island. The property was scheduled to sell, but a title check indicated a potential encumbrance on the property.

FACTS & FINDINGS:

- 1. Based on the urgency of providing a quitclaim deed on the question of the 1973 taxes for 1513 Jones Avenue at Tybee Island, Chairman Pete Liakakis signed a quitclaim deed; however, the next day, the Tax Commissioner’s Office determined no delinquency in the property’s taxes. Nonetheless, the Board must confirm the issuing of the quitclaim deed since Georgia law requires that this transaction appear in the minutes.
- 2. The attachment shows the quitclaim deed and legal description of the property.

FUNDING:

Not applicable.

ALTERNATIVES:

- 1. That the Board confirm the quitclaim deed for 1973 taxes to James Mataxas et al to clarify no delinquent taxes for 1513 Jones Avenue at Tybee Island (subsequent to signing the quitclaim deed, the Tax Commissioner’s Office confirmed no delinquency).
- 2. That the Board take other action, as appropriate.

POLICY ANALYSIS:

Since the question of 1973 taxes owed on the property in question became resolved, nonetheless the Board needs to confirm issuing the quitclaim deed since Georgia law requires this transaction appear in the minutes.

RECOMMENDATION:

That the Board adopt Alternative 1.

STATE OF GEORGIA)
)
 COUNTY OF CHATHAM)

QUITCLAIM DEED

THIS INDENTURE, made the 30th day of December, 2010, by and between CHATHAM COUNTY, GEORGIA, a political subdivision of the State of Georgia, (hereinafter, “Grantor”), and JAMES M. MATAXAS, JR., DENNIS MATAXAS and PATRICIA MATAXAS PINE, (hereinafter “Grantees”).

W I T N E S S E T H:

That Grantor, for the sum of one dollar (\$1.00) and other good and valuable consideration, in hand paid, the receipt of which is hereby acknowledged, does hereby grant, bargain, sell, convey and quitclaim to Grantees, their heirs, successors and assigns, the following described property (the “Property”) to wit:

All that certain lot, tract or parcel of land situate, lying and being on the West side of Third Avenue, now known as Jones Avenue, between Fifteenth (15th) and Sixteenth (16th) Streets, in the Town of Savannah Beach on the Island of Great Tybee, in Chatham County, Georgia, formerly Town of Tybee, and now known as the City of Tybee Island, and known and described on the map of said Town made by Percy Sugden, C.E. recorded in Map Book 2, Pages 8 and 9, of the records of Chatham County, Georgia, as THE EASTERN ONE-HALF OF LOT NUMBER NINETY-NINE (99), WARD FOUR (4); said lot being more particularly described as follows: Beginning at the Southeast corner of said Lot Number Ninety-Nine (99), thence running in a Northerly direction along the Western boundary of Third Avenue a distance of Fifty-Four (54) feet, more or less, to the Southern boundary of Lot Number One Hundred (100), said Ward, thence at right angles in a Westerly direction along the Northern boundary of Lot Number Ninety-Nine (99), said Ward and the Southern boundary of Lot Number One Hundred (100), said Ward, a distance of Fifty-Five (55) feet, more or less, thence at right angles in a Southerly direction a distance of Fifty-Four (54) feet, more or less, to the Northern boundary of Lot Number Ninety-Eight (98), said Ward, thence at right angles in an Easterly direction along the Southern boundary of Lot Number Ninety-Nine (99), said Ward and the Northern boundary of Lot Number Ninety-Eight (98), said Ward, a distance of Fifty-Five (55) feet, more or less to the point of beginning. Said Eastern One-Half of Lot Number Ninety-Nine (99), said Ward, as aforesaid being bounded on the North by Lot Number One Hundred (100), said Ward; on the East by said Third Avenue; on the South by said Lot Number Ninety-Eight (98), said Ward on the West by the Western One-Half of Lot Number Ninety-Nine (99), said Ward.

Subject, however, to an easement or right-of-way Ten (10) feet wide, extending along the extreme Northern portion of said Eastern One-Half of Lot Number Ninety-Nine (99), above described, which easement of right-of-way is reserved for use by Mary C. Lucree, predecessor in title, who conveyed the aforesaid property to the said Jeann Lucree on October 24, 1942 by deed recorded in Deed Book 37-S, Page 497, to the records of Chatham County, Georgia, for by deed recorded in Deed Book 37-S, Page 497, to the records of Chatham County, Georgia, for her use as aforesaid and for her heirs, executors, administrators and assigns, solely for the purpose of ingress and egress to the Western One-Half of said Lot Number Nine-Nine (99), in said Ward Four (4).

Said property being known as 1513 Jones Avenue, Tybee Island, Georgia 31328 under the present system of numbering in Chatham County, Georgia; Property Identification Number: 4-0008-10-011.

TO HAVE AND TO HOLD said property, together with all and singular the rights, members hereditments, improvements, easements and appurtenances thereunto belonging or in anywise appertaining (collectively the "Premises) unto the said Grantees, their heirs, successors and assigns, so that neither Grantor, nor its successors and assigns nor any person or persons claiming under it shall have, claim, or demand any right to the above-described property, or its appurtenances.

IN WITNESS WHEREOF, Grantor has caused these presents to be executed by its duly authorized officers and its seal affixed hereto on the day and year first above written.

Signed, sealed and delivered in the presence of:

CHATHAM COUNTY, GEORGIA

Official Witness

Notary Public

By: _____
Chairman, Board of Commissioners

Attest: _____
Clerk of Commission

(SEAL)

Approved: _____

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11. REQUEST BOARD APPROVAL TO ALLOW ABILITIES UNLIMITED TO OFFER A SPECIAL NEEDS PROGRAM AT THE ANDERSON COHEN WEIGHTLIFTING CENTER FOR THE BOARD OF EDUCATION EXCEPTIONAL STUDENTS, AND THE ACCEPTANCE OF GRANTS FROM THE UNITED WAY AND GULFSTREAM. UNDER THEIR CURRENT CONTRACT, THEY DO NOT PROVIDE A SPECIAL NEEDS SERVICE TO THE SAVANNAH CHATHAM BOARD OF EDUCATION EXCEPTIONAL STUDENTS.

Chairman Liakakis said, Item 11, Dean?

Commissioner Kicklighter said, thank you, Mr. Chairman. I basically, just for information purposes, and I want – I want to publically thank the United Way and Gulfstream, as well, and Abilities Unlimited also. This is actually where United Way and Gulfstream are – are giving grants to Abilities Unlimited now where Abilities Unlimited will be able to offer special needs service to the Savannah – Savannah-Chatham Board of Education’s exceptional students. This is a program we’ve had in the past over there, and now again, thanks to the United Way and Gulfstream it’s going to continue with their sponsorship, and – and I just thought it was important for the public to know this is two organizations that are great in our community, and we appreciate it. And with that I’ll call – I’ll make a motion to approve.

Commissioner Stone said, second.

Chairman Liakakis said, all right we have a motion on the floor and a second. Let’s go on the Board. Motion passes.

ACTION OF THE BOARD:

Commissioner Kicklighter moved to approve Abilities Unlimited to offer a Special Needs Program at the Anderson Cohen Weightlifting Center for the Board of Education Exceptional Students, and the acceptance of grants from the United Way and Gulfstream. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present.]

AGENDA ITEM: X-11
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Al Lipsey, Deputy Director, Public Works and Park Services

ISSUE:

Request Board approval to allow Abilities Unlimited to offer a Special Needs Program at the Anderson Cohen Weightlifting Center for the Board of Education Exceptional Students, and the acceptance of grants from the United Way and Gulfstream. Under their current contract, they do not provide a special needs service to the Savannah Chatham Board of Education Exceptional Students.

BACKGROUND:

Abilities Unlimited offers a Special Needs program to the general public at the Anderson Cohen Weightlifting Center. Under their current contract, they do not provide this service to the Savannah Chatham Board of Education Exceptional Students. The contract requires Board approval of any non-contract related activities at the Center. Additionally, the County must sign and approve any grant applications. The Contractor shall be accountable to proper use of said grant funds. The program would consist of 7 different classes utilizing the

Center 3 days per week for 2 hours per day. The classes resumed without staffs knowledge prior to Board approval and will continue until June 10, 2011.

FACTS and FINDINGS:

1. Allowing the Board of Education Students to return is consistent with other special needs programs being offered at the Anderson Cohen Weightlifting Center.
2. Abilities Unlimited has secured grant funding to pay for this program through Gulfstream and United Way.
3. The funding from the United Way and Gulfstream will go directly to Abilities Unlimited.
4. This program does not interfere with the services being offered by Team Savannah.
5. An amendment to the contract between Chatham County and Abilities Unlimited is not required.
6. The Savannah Chatham Board of Education will not be charged for this Special Needs Service.

FUNDING:

N/A

ALTERNATIVES:

1. Board approves the return of the Exceptional Students and the acceptance of the grants for this program.
2. That the Board provides staff other direction.

POLICY ANALYSIS:

It is consistent with Board policy to allow program use of Park Facilities that are outside the scope of services for contracts.

RECOMMENDATION:

Staff recommends approval of Alternative 1.

[District 1]

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**12. REQUEST FOR TRANSFER OF BEER AND WINE RETAIL LICENSE FOR 2011.
 PETITIONER: MILIN PATEL, D/B/A GATEWAY QUICKSTOP, LOCATED AT 2 EAST
 GATEWAY BOULEVARD, SAVANNAH, 31429
 [District 7.]**

ACTION OF THE BOARD:

Commissioner Thomas moved for approval of the beer and wine retail license for 2011, Milin Patel d/b/a Gateway Quickstop, located at 2 East Gateway Blvd., Savannah, Georgia 31419. Commissioner Stone seconded and it passed unanimously. [NOTE: Commissioner Farrell did not vote.]

AGENDA ITEM: X-12
AGENDA DATE: January 14, 2011

TO: BOARD OF COMMISSIONERS

THROUGH: R.E. ABOLT, COUNTY MANAGER

FROM: GREGORI S. ANDERSON, DIRECTOR OF BUILDING SAFETY AND REGULATORY SERVICES
 WILLIE LOVETT, CHIEF OF POLICE

ISSUE

Request for a transfer of beer and wine retail license for 2011, **Milin Patel d/b/a Gateway Quickstop**, located at **2 East Gateway Blvd., Savannah, Georgia 31419.**

BACKGROUND

Mr. Patel requests approval of transfer of ownership to Gateway Quickstop in connection with a convenience store. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance. License is being transferred from Matthew L. Hermansen to Milin Patel.

FACTS AND FINDINGS

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Building Safety. The County Fire Marshall inspected the site for compliance and approved the facility.
3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage and Sunday Sales Ordinance.
4. The applicant has been notified in writing of the date and time of the hearing.

RECOMMENDATION

The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 7

We verify that the attached report and attachments are complete and correct as to form.

Gregori S. Anderson, CBO

Chief Willie Lovett

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13. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).

As to items 13-A through 13-T except Items 13-E, 13-K and 13-T:

Commissioner Thomas moved to approve Items 13-A through 13-T, with the exception of 13-E, 13-K and 13-T. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]

As to Item 13-E:

Chairman Liakakis said, all right Helen, on Item 13E.

Commissioner Stone said, I was wondering if I could get just an explanation of the change order for Romney Place. What we did differently.

County Manager Abolt said, sure. The – the issue is that we now have the unit pricing information in hand. I'll let Mr. Bungard or Mr. Davenport explain that. It's for less than \$1600?

Commissioner Stone said, it's – I'm just curious to know.

County Manager Abolt said, no, it's typical at the end of a project when you have quantities are finally determined that you make your adjustment. That's what this is.

County Engineer Al Bungard said, on every contract we have lump sum and unit price items. They estimate the number of in this case pipe sections required. They got on the job, for some reason, they decided they needed to extend a few pipe sections. It's a unit price item. There were under runs, there were overruns. The net project overrun was that amount of money. That's it.

Commissioner Stone said, okay.

County Engineer Bungard said, the project scope did not change or anything else.

Commissioner Stone said, that – all I want to know is if the scope of the project changed in any way, shape or –

County Engineer Bungard said, it did not.

Commissioner Stone said, thank you.

Chairman Liakakis said, I need a motion on the floor to approve this item, 13E.

Commissioner Stone said, so moved.

Commissioner Holmes said, second.

Chairman Liakakis said, all right. Let's go on the board. Motion passes.

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Chairman Liakakis said, Item 13K. Dean?

Commissioner Kicklighter said, thank you, Mr. Chairman. This is just again for information purposes for the public, and because my daughter cheers for BC, I hear about it when I'm at the football games. This is good news for the people who go to Memorial Stadium. This is \$10,800 for design services of all the restroom facilities at Memorial Stadium. So it's – for any of you that's been there –

County Manager Abolt said, huge need. Huge. Huge.

Commissioner Kicklighter said, huge need. We're on our way to fix them up, so –

County Manager Abolt said, it's rustic.

Commissioner Kicklighter said, yeah that – with that I'll make a motion to approve.

Commissioner Farrell said, archaic.

Commissioner Thomas said, second.

Commissioner Farrell said, I've never seen fixtures that vintage.

Chairman Liakakis said, I have a motion on the floor and a second. Let's go on the board. Motion passes.

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Chairman Liakakis said, under 13T now.

Commissioner Kicklighter said, 13T. Okay.

Chairman Liakakis said, page 12.

Commissioner Kicklighter said, this is \$101,000 – \$101,517 to the Savannah Tree Foundation for special projects for the US 80 median beautification project. In looking through here, which seen in the 2003-2008 SPLOST. There was monies put in there to cover this, but the amount was 63,466. So this recommendation includes also using monies from the '03-'08 SPLOST for open space and green space in the amount of 38,051. Also to bring up now is looking at ongoing maintenance, the Chairman it says has already signed an agreement with the DOT. This would actually – once the trees and all go in the median, responsibility of all maintenance would come over to Chatham County to maintain the road area there. I want to remind this Board that it wasn't too long ago Commissioner Gellatly and myself pretty much pleaded for maintenance along Highway 17 coming in from Richmond Hill and were shot down pretty quick. This maintenance thing, not to mention the \$38,000 for open and green space is a stretch. You know, I mean it's trees in a median. But this is a commitment to overall maintenance in the area when you have other Commissioners on the – on the previously stepchild treated west and southwest Chatham County who's asked for this type of same thing to only be shot down. It also includes a 15% administrative fee paid to Savannah Tree Foundation, and, you know, we have a large staff with a huge budget, I mean, do we need to pay 15% to oversee putting trees in the median. I mean, it's just – we're coming to a point where we all know what's coming down the pike, especially in the unincorporated area with the budgets, this is another addition to the monies that'll be spent. I assume that maintenance would be funded in the future from the SSD portion of the budget. Is that correct?

County Manager Abolt said, yes, sir.

Commissioner Kicklighter said, okay. And we're gonna be in trouble here shortly. I like the project. I think it's great. I think the courtesy would have been to somehow – if you're gonna throw it out there and spend money we don't have at the moment to do it out on the westside too where all we ask is to cut the grass where people can see across the street and not get killed when they're trying to cross the road. And – that's literally true. That's honest to God true.

Commissioner Odell said, I love the graphic.

Commissioner Kicklighter said, I – we've – we've received calls where they cannot see across Highway 17 to pull out because of the grass being so tall. And, you know, mowing it would be nice for us, much less planting a tree. It would be heaven if we – we had something like that out there. But, you know, that's it, and I'll let somebody call for a motion. I'm not here to –

Commissioner Farrell said, I'll make a motion –

Commissioner Stone said, wait.

Commissioner Farrell said, – that we pass Item T – Item 13T, to approve the US 80 median beautification project.

Commissioner Stone said, I would like to hear from Pat Monahan. I'll second it and then –

Assistant County Manager Pat Monahan said, I'll explain about the project, and perhaps the – the summary that you read in the staff report might be a little bit too brief. But the County embarked upon this partnership with Savannah Tree Foundation several years ago for a number of projects that have turned out quite successful. For example, tomorrow is the final planting of the Westlake Lamar Station. The – you are correct that even though we have an experienced staff, one of the areas that we're sorely lack – lacking is in the administration of these landscape projects. We just – no one on staff knows enough about planting to oversee the planting, so this has been a good partnership. Now remember that the 15% administrative fee also includes three years. So the County does not assume maintenance for a three-year period. And the other thing to remember it's just in the medians, so by the time you plant the trees, as – as you notice if you drive down US 80 eastward toward the islands, that most of the trees are mulch. There's very little grass, so it takes away from the – the more difficult level of maintenance to just making sure that the – that the trees are mulched and occasional mowing between those trees. So as I said, it's – it's a project that was promised – as you noted a project that was promised in the 2003 SPLOST. The County has to do it. Now there's a question as to what level. I think we can do a far better job than the DOT does now when DOT as you pointed out on its state highways only mows three times a year and the grass grows high and the grass also grows high in that median. So that will do away with that.

Commissioner Kicklighter said, and – and I agree. I support this, I just want everyone to know coming up, we would – might like our grass cut every now and then, just, you know, and we're going to have to make some cuts coming up,

and, you know, just a little more – and some maybe – some may be tougher than cutting something like this.

Chairman Liakakis said, I have a motion on the floor and a second. Let's go on the board. James.

Commissioner Shay said, that's me.

Chairman Liakakis said, okay. Motion passes.

ACTION OF THE BOARD:

- a. Commissioner Thomas moved to approve Items 13-A through 13-T, with the exception of 13-E, 13-K and 13-T. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Farrell did not vote.]
- b. Commissioner Stone moved to approve Item 13-E, approval of Summary Change Order No. 1, in the amount of \$1,594, with Sandhill ALS Construction for the Romney Place/Parkersburg Road Drainage Improvements Project. Commissioner Holmes seconded the motion and it carried unanimously.
- c. Commissioner Kicklighter moved to approve Item 13-K, approval to award a \$10,800 professional services contract with Neil Dawson Architect, for the design and specifications for the renovation of eight (8) restrooms located at Memorial Stadium. Commissioner Thomas seconded the motion and it carried unanimously.
- d. Commissioner Farrell moved to pass Item 13-T, to approve the US 80 median beautification project. Commissioner Stone seconded and it carried unanimously.

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Additional shelving for the new Records Center	Administrative Services	Atlanta Bin and Shelving (State Contract)	\$60,785	SPLOST (2008-2014) - Courthouse Project
B. Change Order No. 5 to the annual contract to provide various paper and chemical supplies to recognize a manufacturers imposed price increase on various items	Various	Coastal -Sail Paper Chemical Supply Company	Varies by item	•General Fund/M & O - Various •SSD - Various
C. Document imaging system and software for the new Records Center	Administrative Services	Palmetto Microfilm, Inc. (Sole Source)	\$10,980	SPLOST (2008-2014) - Courthouse Project
D. Construction contract for the Elmhurst Court Pipe Remediation project	Engineering	Savannah River Utilities Company	\$59,680	SPLOST (2003-2008) - Drainage, Queensbury drainage project
E. Summary Change Order No. 1 to the construction contract for the Romney Place/ Parkersburg Road Drainage Improvement project	Engineering	Sandhill ALS Construction (MBE)	\$1,594	SPLOST (1998-2003) - Drainage, Romney/ Parkersburg project
F. Task Order contract for various engineering, geo-technical, surveying and environmental services	Engineering	•Terracon •Spatial Engineering	Not to Exceed \$250,000	•SPLOST - (1985-1993), (1993-1998), (1998-2003), (2003-2008), (2008-2014) •CIP - Various •SSD - Engineering
G. Construction photo documentation of the Detention Center Expansion project	Engineering	Multivista (Sole Source)	\$141,940	CIP - Detention Center Expansion project

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
H. Change Order No. 1 to the architectural - engineering design services contract for the Detention Center Expansion project for additional design fees based on alternates	Engineering	L. Robert Kimball and Associates	\$531,540	CIP - Detention Center Expansion project
I. Professional engineering services contract for the State Route 204 widening project from Veterans Parkway to the Rio Road intersection	Engineering	McGee Partners (Sole Source)	\$562,857	SPLOST (1998-2003) - Abercorn Widening
J. Deductive Change Order No. 2 to the annual contract for janitorial services to discontinue services at the four (4) Parks and Recreation restrooms	Parks and Recreation	CKC Enterprises (WBE)	(\$23,560)	General Fund/M & O - Parks and Recreation
K. Professional services contract for design and specifications for the renovation of eight (8) restrooms located at Memorial Stadium	Parks and Recreation	Neil Dawson Architect	\$10,800	CIP - Parks and Recreation
L. Additional storage area network drivers	I.C.S.	Xiotech (Sole Source)	\$27,204	General Fund/M & O - I.C.S.
M. Confirmation of the purchase of Jet A aviation fuel and enter into an annual price agreement with automatic renewal options for three (3) additional one (1) year terms	Mosquito Control	Sommers Oil Company	•\$11,321 •Cost plus \$.04 per gallon	General Fund/M & O - Mosquito Control
N. Change Order No. 1 to the contract for repair and replacement of guardrails at various locations in the unincorporated area of Chatham County for additional guardrail replacement beyond the scope of the contract	Public Works and Park Services	Leon's Fence and Guardrail	\$13,000	CIP - Public Works (pending Board approval of transfer)
O. Two (2) sets of playground equipment for Mother Mathilda Beasley Park	Public Works and Park Services	Gametime (US Communities contract)	\$247,930	SPLOST (2003-2008) - Mother Mathilda Beasley Park
P. Replacement playground equipment for Runaway Point Park	Public Works and Park Services	Southern Playground, Inc.	\$20,730	CIP - Parks and Recreation

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Q. Two (2) year lease agreement with option to renew for two (2) additional years for Inmate Temporary Housing	Detention Center	Proteus on Demand	•\$930,750 (1 - 2 years) •\$465,375 (3 - 4 years)	General Fund/M & O - Detention Center
R. Annual contract with automatic renewal options for four (4) additional one (1) year terms to provide Legislative Liaison services	County Commission	Hughes Public Affairs	\$44,000	General Fund/M & O - County Commission
S. Extend lease period for 408 Broughton Street	Special Projects	410 West Broughton, LLC	\$14,547	SPLOST (2008-2014) - Courthouse project
T. US 80 median beautification project	Special Projects	Savannah Tree Foundation	\$101,517	•SPLOST (2003-2008) - Unincorporated projects •SPLOST (2003-2008) - Open Space, Green Space

AGENDA ITEM: X-13 A THRU T
AGENDA DATE: January 14, 2011

TO: BOARD OF COMMISSIONERS

THRU: R.E. ABOLT, COUNTY MANAGER

**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER/
DIRECTOR OF HUMAN RESOURCES AND SERVICES**

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval to award a \$60,785 purchase, off of the State of Georgia contract, from Atlanta Bin and Shelving for additional shelving for the new Records Center.

BACKGROUND: The Board approved, at the 12 February 2010 meeting, the purchase of shelving for the new Records Facility.

FACTS AND FINDINGS:

1. Additional shelving will be needed because of the quantity of records which will be stored at the Records Center. Use of existing shelving will offset the number of new shelves; however, many records are not properly stored on individual shelving units, which will be a standard of care at the new center.
2. Atlanta Bin and Shelving provided a quote based on providing and installing the new shelving and reinstalling the existing shelving. Atlanta Bin and Shelving provides its pricing based on State of Georgia contract prices.
3. Besides the quantity of more than 3,000 linear feet, the shelving will be stacked in mezzanine areas to take advantage of the building height. This allows a more efficient use of space but requires more stability.

FUNDING: SPLOST (2008-2014) - Courthouse Project
(3244980 - 54.13011 - 32460427)

ALTERNATIVES:

1. Board approval to award a \$60,785 purchase, off of the State of Georgia contract, from Atlanta Bin and Shelving for additional shelving for the new Records Center.
2. Provide staff other direction.

POLICY ANALYSIS: Chatham County's Purchasing Ordinance and Procedures Manual requires Board approval for any purchases of more than \$10,000.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

ITEM B

ISSUE: Request Board approval of Change Order No. 5 to the Annual Contract with Coastal-Sail Paper Chemical Supply Company, of Savannah Georgia to provide various paper and chemical supplies for various departments within Chatham County.

BACKGROUND: On 11 May 2007, the Board approved the award of an annual contract with automatic renewal options for four (4) additional one (1) year terms, to Coastal-Sail Paper Chemical Supply Company.

FACTS AND FINDINGS:

1. Coastal-Sail Paper Supply Company recently provided the County a notification of price changes associated with the manufacturer imposed price increases due to the escalating costs in energy, transportation, packaging and raw material has raised the price of various items listed below. Coastal-Sail Paper Chemical Supply Company has provided documentation to support the manufacturer's price increase.
2. Staff conducted a search of probable vendors including the Internet to verify the price escalation and the requested price increases are consistent with the trend throughout.
3. Staff believes Coastal-Sail Paper Chemical Supply Company request for the County to contractually recognize the manufacturer price increase on the items list below to be fair and reasonable.
4. New prices will be as follows:

Item:	Description	Old Price	New Price
3.	24" x 33 Can Liner Roll	\$ 15.24	\$ 16.90
5.	Pine Cleaner/55 Gal Drum	\$136.73	\$ 105.00
10.	Chlorite Bleach/15 Gals Drum	\$ 49.50	\$ 55.00
11.	Metro Supply/ Arctic Laundry Detergent	\$236.00	\$ 267.50
12.	Final Rust Removing Scour 15 Gal/Case	\$177.00	\$ 193.00
14.	Liquid Enzymes	\$23.88	\$ 32.35
15.	Dry Laundry Detergent/50LB	\$30.95	\$ 25.95
20.	Windex Glass Cleaner	\$ 48.90	\$ 55.75
21.	Graffiti Remover	\$ 38.54	\$ 53.60
22.	Polaroid Film, 600	\$ 30.25	\$ 37.92
30.	1/6" Brown Paper Bags	\$ 35.63	\$ 27.65
32.	2- Ply Toilet Tissue, 1000 Sheets	\$ 31.39	\$ 27.60
37.	24 oz. Cotton Mop Head	\$ 2.47	\$ 2.94
38.	Polish Pads White, 19"	\$ 14.95	\$ 14.75
39.	Polish Pads Red, 19"	\$ 14.95	\$ 14.75
40.	Polish Stripping Pads, 19"	\$ 14.95	\$ 14.75
41.	Scrubbing Pads, 6" x 9"	\$ 12.25	\$ 15.15
43.	Wringer/Bucket, 26 qt.	\$ 43.50	\$ 58.90
44.	Spartan Bounce Back	\$ 20.50	\$ 29.00
45.	Wet Floor Sign/6 per case	\$ 8.10	\$ 10.60
46.	10" Truck Broom	\$ 6.10	\$ 9.66
49.	12" Deck Brush	\$ 2.90	\$ 4.10
51.	36" Floor Squeegee/ W Handle	\$ 18.54	\$ 21.70
54.	Tampax Tampons/500 per Case	\$ 60.76	\$ 52.70
56.	Safety Glasses, Clear	\$ 1.29	\$ 2.29
57.	Safety Glasses, Shade	\$ 1.35	\$ 2.60
59.	School Lunch Trays/ 3- Compartment	\$ 16.59	\$ 15.98

63.	3" x 5" Zip Lock Bags,	\$ 6.99	\$ 7.39
66.	Styrofoam Plates 3-Compartment	\$ 27.59	\$ 26.85

FUNDING: General Fund/M&O - Various
SSD- Various

ALTERNATIVES:

1. Board approval of Change Order No. 5 to the Annual Contract with Coastal-Sail Paper Chemical Supply Company, of Savannah Georgia to provide various paper and chemical supplies for various departments within Chatham County.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders for documented material price increases when they are initiated by the manufacturer.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM C

ISSUE: Request Board approval of a \$10,980 sole-source purchase for a Microfilm ScanPro 2000 Document Imaging System and software for the new Records Facility from Palmetto Microfilm, Inc.

BACKGROUND: On 22 February 2002, the Board approved the sole-source purchase of a used Kodak digital document archive writer and scanner to convert the County's imaged documents to microfilm for permanent archival to comply with Senate Bill 50, which also had the effect of expanding capabilities of the Document Imaging System.

FACTS AND FINDINGS:

1. This equipment will be used within the County to view, scan, and digitally convert microfilm documents and images and transmit them to into the document imaging system. Palmetto Microfilm provides support for Application Extender software, WebExtender, ScanExtender and Data Manager for various departments within the county who scan documents into the document imaging system.
2. Chatham County I.C.S. has purchased all Application Extender, or AX licenses from Palmetto Microfilm. I.C.S. has recommended all departments using document imaging use the AX software as a standard and annual maintenance is a requirement.
3. Staff believes the total cost of \$10,980 to be fair and reasonable.

FUNDING: SPLOST (2008-2014) - Courthouse Project
(3244980 - 54.13011 - 32460427)

ALTERNATIVES:

1. Board approval of a \$10,980 sole-source purchase for a Microfilm ScanPro 2000 Document Imaging System and software for the new Records Facility from Palmetto Microfilm, Inc.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary support and upgrade of applications used in job productivity.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S APPROVAL _____
LEWIS LEONARD
BUDGET APPROVAL _____
TOM DRANE

ITEM D

ISSUE: Request Board approval of a \$59,680 construction contract with Savannah River Utilities Company for the Elmhurst Court Pipe Remediation project.

BACKGROUND: Elmhurst Court is located in the Queensbury stormwater drainage system which is a part of the Chatham County Drainage Improvement Program. Problems being addressed include inadequate capacity of an existing stormwater pipe within the system.

FACTS AND FINDINGS:

1. This project replaces an existing stormwater pipe with a larger pipe to improve flow capacity.
2. The project was properly advertised and nine (9) bids were received and opened on 3 December 2010. The bid responses are as follows:

*	Savannah River Utilities Co. Springfield, GA	\$ 59,680
	Yates Paving Corp. Savannah, GA	\$ 62,945
	Harbor Construction & Contracting, LLC Savannah, GA	\$ 70,463
	Hoffman Electric Co., Inc. Savannah, GA	\$ 74,288
*	Sandhill ALS Construction, Inc. Hardeeville, SC	\$ 75,300
	C & H Paving, Inc. Thomson, GA	\$ 75,579
	Jerry D. Rushing Construction Co., Inc. Statesboro, GA	\$ 80,161
**	E & D Contracting Services, Inc. Savannah, GA	\$ 81,366
	BRW Construction Group, LLC Savannah, GA	\$ 97,922

* MBE firm

** WBE firm

FUNDING: SPLOST (2003 - 2008) - Drainage, Queensbury Drainage Project
(3234250 - 54.14021 - 32380477)

ALTERNATIVES:

1. Board approve a \$59,680 construction contract with Savannah River Utilities Company for the Elmhurst Court Pipe Remediation project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM E

ISSUE: Request Board approval of Summary Change Order No. 1, in the amount of \$1,594, with Sandhill ALS Construction for the Romney Place/Parkersburg Road Drainage Improvements project.

BACKGROUND: The Romney Place/Parkersburg Road Drainage Improvement project is Phase 2 of the Romney/Parkersburg Project (part of the 1993-1998 SPLOST). Phase 1 of the project (Central Avenue Drainage Improvements) was completed in 2001. This phase of improvements addressed drainage problems in the area of Romney Place and along Parkersburg Road.

FACTS AND FINDINGS:

1. The project is located in the Isle of Hope area of Unincorporated Chatham County. The existing drainage pipes were too small and were not graded properly. This project replaced the storm sewer pipes with larger pipes at a proper grade.
2. The contract was awarded as a unit price contract to Sandhill ALS Construction on 14 May 2010. Substantial completion of the work was achieved 27 October 2010. Measurement of final quantities was performed upon completion of the work. This summary change order adjusts the contract amount to reflect the quantities of materials installed.
3. Contract history:

Original Contract (05-14-10)	\$139,900
Summary Change Order 1 (Pending)	\$ 1,594
Pending Contract Amount	\$141,494

FUNDING: SPLOST (1998 - 2003) - Drainage, Romney/Parkersburg Project
(3224250 - 54.14021 - 32280307)

ALTERNATIVES:

1. Board approval of Summary Change Order No. 1, in the amount of \$1,594, with Sandhill ALS Construction for the Romney Place/Parkersburg Road Drainage Improvements project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of construction contracts.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM F

ISSUE: Request Board approval to authorize professional services Task Order Contracts, for amounts not to exceed \$250,000, with various engineering, geo-technical, surveying and environmental services companies.

BACKGROUND: There are numerous small construction projects that can be done by a variety of professional engineer and technical services companies that either are pre-qualified by the Georgia Department of Transportation or have demonstrated their capability to accomplish quality and timely work for the County. To “slug” through the quality-based selection process for a host of companies that are all “qualified” on small projects is neither timely nor cost effective.

FACTS AND FINDINGS:

1. The contracts will be managed by task orders. Each contract will be for a specified not to exceed an amount. The task orders will be for specific tasks with deliverables for either lump sum or not to exceed amounts (e.g., time and materials).
2. The companies listed in this report is not intended to be all inclusive of “qualified” companies. Their selection is based on their prior experience with the County on projects or their GDOT pre-qualification. Most of the consultants are already the “consultant of record” on County projects.
 - a. Terracon (formerly WPC) (testing) (NTE \$250,000)
 - b. Spatial Engineering (drainage) (NTE \$250,000)

FUNDING: SPLOST - (1985-1993), (1993-1998), (1998-2003), (2003-2008), (2008-2014)
CIP - Various
SSD - Engineering

ALTERNATIVES:

1. Board to authorize professional services Task Order Contracts for amounts not to exceed \$250,000 with various engineering, geo-technical, surveying and environmental services companies.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to authorize Task Order contracts when it is in the best interest of the County.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM G

ISSUE: Request Board approval to award a \$141,940 sole source contract to Multivista for construction photo documentation of the Chatham County Detention Center (CCDC) Expansion project.

BACKGROUND: The 2008-2014 SPLOST referendum allocated funds in the amount of \$109 million for the design and construction of the Chatham County Detention Center Expansion project. On 17 December 2010, the Board approved award of a construction contract to Hunt/Mills, A Joint Venture.

FACTS AND FINDINGS:

1. Multivista provides construction photo documentation. The service provided is beyond the typical

photographs taken during construction. The proprietary technology systems used provide interactive plans, state-of-the-art photograph indexing and navigation, inspection-grade high resolution photography and remote monitoring. It creates a comprehensive time-indexed record of photographs of the entire construction project.

2. At a cost of less than a quarter percent of the total project cost, it will be a valuable tool for project management, accountability and quality assurance throughout the construction process from ground breaking through completion. It will help in trouble shooting, resolution of disputes and warranty issues therein resulting in a better built project. The photographs will be made accessible on the Internet to the entire team, including the County, design consultants and the contractor.
3. The final Exact-Built photographs will complement the project record drawings and help with long term building maintenance. The lack of record drawings on the current Detention Center has been problematic for the maintenance and repair of the facility.
4. The County used the services of Multivista on the Records Building as a pilot project and was satisfied with the product and service.
5. Multivista is the only platform of its kind available on the GSA Schedule (GSA IT-70 Technology Schedule - Multivista website).

FUNDING: CIP - Detention Center Expansion project
(3803355 - 54.13009 - 38060407)

ALTERNATIVES:

1. Board approval to award a \$141,940 sole source contract to Multivista for construction photo documentation of the Chatham County Detention Center (CCDC) Expansion project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award sole source contracts when it is in the best interest of the County.

RECOMMENDATIONS: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

ITEM H

ISSUE: Request Board approval of Change Order No. 1, in the amount of \$531,540, to the design contract with L. Robert Kimball & Associates, for architectural-engineering (A/E) design services for the Chatham County Detention Center (CCDC) Expansion project.

BACKGROUND: The 2008-2014 SPLOST referendum allocated funds in the amount of \$109 million for the design and construction of the Chatham County Detention Center Expansion project. On 22 August 2008, the Board awarded the contract for A/E design services to L. Robert Kimball & Associates.

FACTS AND FINDINGS:

1. The original project scope based on the Needs Assessment Report was to provide 768 beds and approximately 302,000 sq. ft of new and renovated space. As the design progressed, it became clear that the Needs Assessment was inadequate. Design was completed in February 2010. It provided 84 additional beds, bringing the total number of beds to 852 and increased the project to approximately 333,000 sq. ft of new and renovated space.
2. Recognizing the growing need for additional housing at the Detention Center, the possibility of including additional housing in the project was identified. The project was bid on August 11, 2010, as a base bid with fourteen alternates. The alternates included the housing and other additions/improvements beneficial to the Detention Center.
3. Bids were received on September 30, 2010. The Detention Staff accepted nine of the fourteen alternates.
4. On December 17, 2010, the Board approved award of the construction contract to Hunt/Mills, A Joint Venture, for the base bid and nine alternates. Some of the alternates are out of the original project scope. In the staff report the Board was advised that accepting the alternates would require a change order for design services in the amount of about \$535,000. Accepting the housing alternate (Alternate 1) adds 284 more beds, bringing the total bed count to 1,136 and increases the project to approximately 396,000 sq. ft of new and renovated space.
5. The contract with Kimball establishes an A/E fee at the rate of 6% of the estimated cost of construction for items beyond project scope. The breakdown of an additional design fee based on the alternates accepted are as follows:

No.	Description	Construction Cost	A/E Fee
Alt 1	Additional Housing at Building H	\$8,446,000	\$506,760
Alt 3	Paving Lot D	\$ 85,000	\$ 0
Alt 5	Plating Kitchen Equipment	\$ 245,000	\$ 0
Alt 7	Waterproofing 2 nd Floor of Building J	\$ 42,000	\$ 0
Alt 8	Clean Agent in Room B143	\$ 25,000	\$ 1,500
Alt 10	Waterproofing 2 nd Floor of Building H	\$ 42,000	\$ 0
Alt 11	Communication Gateway	\$ 12,000	\$ 720
Alt 13	Add Entrance Floor Grilles	\$ 11,000	\$ 0
Alt 14	Replacement of Fan Coil Units	\$ 376,000	\$ 22,560
	Total	\$9,284,000	\$531,540

6. Contract history:
- | | |
|-----------------------------|-------------|
| Original Contract (8/22/08) | \$6,407,762 |
| Change Order 1 (pending) | \$ 531,540 |
| Revised contract amount | \$6,939,302 |

FUNDING: CIP - Detention Center Expansion project
(3803355 - 52.12003 - 38060407)

ALTERNATIVES:

- Board approval of Change Order No. 1. in the amount of \$531,540, to the design contract with L. Robert Kimball & Associates, for architectural-engineering (A/E) design services for the Chatham County Detention Center (CCDC) Expansion project.
- Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve necessary change orders to design contracts.

RECOMMENDATIONS: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

ITEM I

ISSUE: Request Board approval of a \$562,857 sole source professional engineering services contract to McGee Partners for the State Route 204 widening project from Veterans Parkway to the Rio Road intersection.

BACKGROUND: The widening project is in the 1998-2003 SPLOST and in the Coastal Region (CORE) Long Range Transportation Plan. The project includes the construction of additional lanes from Rio Road to Veterans Parkway. No right of way will be required for this project. McGee Partners is under contract with the Georgia Department of Transportation (GDOT) for improvements on SR204 from Truman Parkway, Phase 5 to US 17. McGee Partners is developing plans at this time for an interchange at SR204 and King George Blvd. In accordance with the GDOT Plan Development Process (PDP) and American Association of State Highway and Transportation Officials (AASHTO) guidelines, preparation of plans, which includes, but is not limited to, topographic and property databases, a soil survey, Subsurface Utility Exploration (SUE) database, preliminary and construction plans should begin. The Chatham County Department of Engineering was certified by the GDOT on 18 October 2010 to provide engineering services for projects on State Routes.

FACTS AND FINDINGS:

- The engineering services consultant selected must be pre-qualified by the Georgia Department of Transportation (GDOT). McGee Partners is pre-qualified by the GDOT for all the work required for this project. When procuring design services for projects that use federal funding, qualifications-based selection procedures must be used [Brooks Architect/Engineer Act enacted in 1972]. McGee Partners was selected based on these procedures required by the Act.
- To maintain continuity and cost, state law and federal procurement procedures allow contracting with the professional engineering firm used for previous studies and plans without further competitive process when those existing studies and plans can be reused, and are the basis for additional work.
- The widening project is also directly impacted by the development of the plans for the King George Blvd interchange. This will facilitate with the integration of the two (2) projects from the standpoints of design and constructability.
- McGee continues to provide engineering services for other County and GDOT transportation projects in Chatham County. In the opinion of staff, they are the most qualified, responsive and proficient transportation design consultants under contract. All factors considered, McGee is the most qualified consultant to provide the services required for this project. Based on their high quality performance to date, staff recommends continuing with McGee Partners.

FUNDING: SPLOST (1998 - 2003) - Abercorn Widening
(3225096 - 52.12003 - 32250960)

ALTERNATIVES:

1. Board approval of a \$562,857 sole source professional engineering services contract to McGee Partners for the State Route 204 widening project from Veterans Parkway to the Rio Road intersection.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award sole source engineering services contracts when it is in the best interest of the County.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM J

ISSUE: Request Board approval of *deductive* Change Order No. 2, in the amount of \$23,560, to the annual contract for janitorial services at Mosquito Control and Parks and Recreation restrooms with CKC Enterprises, to discontinue services at the four (4) Parks and Recreation restrooms.

BACKGROUND: On 5 September 2008, the Board approved an annual contract for janitorial services for Mosquito Control and various Parks and Recreation restrooms with CKC Enterprises, an MBE firm.

FACTS AND FINDINGS:

1. Parks and Recreation has requested to discontinue service at the four (4) restrooms currently under contract with CKC Enterprises. Service will be provided by in-house staff and community service workers.
2. Contract history is as follows:

Original Contract Amount (09-05-08)	\$35,656/Year
Change Order No. 1 (09-25-09)	\$ 1,200/Year
<i>Deductive</i> Change Order No. 2 (Pending)	<u>\$(23,560)/Year</u>
Revised Contract Amount	\$13,296/Year

FUNDING: General Fund/M & O - Parks and Recreation
(1006100 - 52.21301)

ALTERNATIVES:

1. Board approval of *deductive* Change Order No. 2, in the amount of \$23,560, to the annual contract for janitorial services at Mosquito Control and Parks and Recreation restrooms with CKC Enterprises, to discontinue services at the four (4) Parks and Recreation restrooms.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to issue Change Orders to essential service contracts to recognize changes in the scope of services.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM K

ISSUE: Request Board approval to award a \$10,800 professional services contract with Neil Dawson Architect, for the design and specifications for the renovation of eight (8) restrooms located at Memorial Stadium.

BACKGROUND: The restroom facilities at Memorial Stadium serve many purposes to our community such as hosting football games for Chatham County area public schools, local colleges, private institutions, and a variety of other public and private events. Furthermore, the facilities have exceeded their useful life and are beginning to fail.

FACTS AND FINDINGS:

1. Based on information obtained, the restrooms at Memorial Stadium were last renovated in the early 1980's; however, to what extent is unknown.
2. The current restrooms fail to meet the standards of the American Disabilities Act (ADA) guidelines.
3. As the stadium ages, renovations and upgrades are necessary to continue providing a clean, safe, and sanitary environment for our citizens and surrounding communities.

4. The project was properly advertised and seven (7) quotes were received and opened on 9 December 2010. Quote responses are as follows:

Neil Dawson Architect Savannah, GA	\$10,800
Barnard Architects Savannah, GA	\$11,000
Island Engineering Savannah, GA	\$13,480
Watkins Associates Architects, Inc. Savannah, GA	\$14,960
* Lott + Barber, Inc. Savannah, GA	\$16,000
Heitmann Associates Savannah, GA	\$23,340
RWP Engineering Savannah, GA	\$28,800

*WBE Firm

5. Staff reviewed the quote and references submitted by Neil Dawson Architect, and believes their low quote to be fair and reasonable.

FUNDING: CIP - Parks and Recreation
(3506100 - 35031307 - 52.12003)

ALTERNATIVES:

1. Board approval to award a \$10,800 professional services contract with Neil Dawson Architect, for the design and specifications for the renovation of eight (8) restrooms located at Memorial Stadium.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award professional services contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM L

ISSUE: Request Board approval of a \$27,204 sole source purchase for additional Storage Area Network (SAN) Drivers from Xiotech, for the I.C.S. department.

BACKGROUND: The County's storage area network (SAN) is a controlled unit of disk storage. This is the repository of nearly all County data. This storage is attached to the County's host computers which are now being bought without significant disk systems of their own. This SAN is more resilient than other storage options and also a key component of our disaster recovery plan. Periodically, we must upgrade the SAN components to maintain supportability.

FACTS AND FINDINGS:

1. Purchase of two (2) additional Drives, Bays, and support to expand the capacity for the existing Storage Area Network, SAN, as additional space is needed for the document imaging project for various departments.
2. Xiotech is the only authorized firm to make necessary changes to the proprietary hardware and software.
3. Staff believes the total cost of \$27,204 for the system upgrade to be fair and reasonable.

FUNDING: General Fund/M & O - I.C.S.
(1001535 - 52.22001)

ALTERNATIVES:

1. Board approval of a \$27,204 sole source purchase for additional Storage Area Network (SAN) Drivers from Xiotech, for the I.C.S. department.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary maintenance and upgrades on the County's computer system.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM M

ISSUE: Request Board confirmation of the \$11,321 sole source purchase of 4,346gl of jet A aviation fuel and enter into an annual price agreement with automatic renewals for three (3) additional one year terms for future purchases of aviation fuel with Sommers Oil Company for Mosquito Control.

BACKGROUND: Mosquito Control operates three (3) aircrafts that burn jet A aviation fuel. The aviation fuel was delivered on 23 August 2010, after it was invoiced staff realized it exceeded the \$10,000 threshold.

FACTS AND FINDINGS:

1. Mosquito Control uses a 6,000gl underground tank to store this aviation fuel. Staff normally refills the tank when it is depleted to about 1,500gl. This helps to save on shipping, which is charged per load, regardless of the amount of fuel purchased.
2. Sommers Oil Company is the only local distributor for this specific fuel. Staff contacted three other local providers and they confirmed that Sommers Oil Company is the only local distributor.
3. Mosquito Control coordinated with Purchasing to develop an annual price agreement for any future purchase of aviation fuel.
4. Purchasing contacted Sommers Oil Company, the current provider for transport loads of regular unleaded and diesel, to get a firm price for any future purchase.
5. Sommers Oil Company quoted staff cost plus \$.04 per gallon on the date of shipment. The price does not include freight or applicable taxes. Sommers Oil Company further committed to holding this pricing firm for a period of five (5) years.
6. Staff believes the cost plus \$.04 per gallon on the date of shipment to be fair and reasonable.

FUNDING: General Fund/M & O - Mosquito Control
(1005144 - 53.12711)

ALTERNATIVES:

1. Request Board confirmation of the \$11,321 sole source purchase of 4,346gl of jet A aviation fuel and enter into an annual price agreement with automatic renewals for three (3) additional one year terms for future purchases of aviation fuel with Sommers Oil Company for Mosquito Control.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to enter into annual price agreements when it is in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM N

ISSUE: Request Board approval of Change Order No. 1, in the amount of \$13,000, to the construction contract with Leon's Fence and Guardrail. LLC. for additional guardrail replacement beyond the scope of the contract.

BACKGROUND: On 27 August 2010, the Board approved a construction contract for repair and replacement of guardrails at various locations in the unincorporated area of Chatham County.

FACTS AND FINDINGS:

1. During the contract period Leon's field staff repaired an additional 250 linear feet of guardrail along Veterans Parkway that was beyond the scope of the contract. Staff has verified the additional work was satisfactorily repaired. Price for the additional work is consistent with the contract price.
2. Upon inquiry, Leon's claimed that a Public Work's supervisor directed them to do the additional work. The Public Work's supervisor claims he did not direct them to do the work. However, evidence supports

that the supervisor had talked with Leon’s field staff and they may have interpreted the conversation about additional locations in need of repair as an approval to make the repairs.

3. It could also be surmised that since Leon’s field staff was doing work for the City of Savannah on task order contract they might have assumed this work was also under a task order contract. However, the Purchasing Agent will send a letter to the contractor reiterating the contractual terms of changes to the scope of work must be in writing.

4. Contract history is as follows:

Original Contract Amount (08-27-10)	\$75,977
Change Order No. 1 (Pending)	\$13,000
Revised Contract Amount	\$88,977

FUNDING: CIP - Public Works
(3504100 - 54.14011 - 35030790) - (Pending Board approval of transfer)

ALTERNATIVES:

1. Board approval of Change Order No. 1, in the amount of \$13,000, to the construction contract with Leon’s Fence and Guardrail. LLC. for additional guardrail replacement beyond the scope of the contract.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to issue Change Orders to construction contracts to recognize changes to the scope of work.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM O

ISSUE: Request Board approval of a \$ 247,930 purchase from The Gametime, under a contract with U. S. Communities, (Contract #110179) for two (2) sets of playground equipment for Mother Mathilda Beasley Park.

BACKGROUND: On13 August 2010, staff provided a priority list that Commissioner James Holmes had requested to complete the master plan for Mother Mathilda Beasley Park. On the list, and once installed, the playground equipment and the backstop will bring the total of completed items to five (5). A handicap accessible sidewalk will be added after the playground equipment is installed.

FACTS AND FINDINGS:

1. Staff worked closely with Commissioner Holmes in making the selection. The current equipment is approximately 15 years old. On 10 April 2010, the Board approved the U.S. Communities contract.
2. One (1) set of equipment will be for ages 2 - 5 and the other one will be for ages 6 - 12. Of the amount requested, \$104,585 is for the Poured -in- Place Bonded Rubber Safety Surface for the 2 - 5-age groups. A Wood Chip Fiber or a Recycled Rubber would be less in cost, but because of an incline it would wash away. The current equipment is on the incline, but with a sand base it no longer meets safety requirements.
3. Staff believes the cost of the playground equipment to be fair and reasonable.

FUNDING: SPLOST (2003 - 2008) - Mother Mathilda Beasley Park
(3234981 - 54.13001 - 32370087)

ALTERNATIVES:

1. Board approval of a \$ 247,930 purchase from The Gametime, under a contract with U. S. Communities, (Contract #110179) for two (2) sets of playground equipment for Mother Mathilda Beasley Park.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board Policy complete the project in a timely manner but as well assumes a commitment to the community to complete a project which citizen groups helped to develop and promote for funding.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM P

ISSUE: Request Board approval of a \$20,730 purchase of replacement playground equipment for Runaway Point Park from Southern Playground, Inc., for the Chatham County Public Works and Parks Services.

BACKGROUND: The current playground equipment at Runaway Point Park was previously vandalized by fire. Staff was able to make temporary repairs to keep the equipment in service. Replacement parts for the damaged platform section were purchased.

FACTS AND FINDINGS:

1. Because of the equipment age, staff was not able to remove the anchor bolts that held the platforms in place without further damaging the equipment. Staff explored all options before deciding to replace the equipment.

2. Staff obtained pricing from three (3) vendors and responses are as follows:

Southern Playground, Inc. Marietta, GA	\$ 20,730
GameTime U.S. Communities Contract	\$ 22,295
Little Tikes Marietta, GA	\$ 22,306

3. Staff believes the pricing provided by Southern Playground, Inc., to be fair and reasonable.

FUNDING: CIP - Park Services
(3506100 -52.39001 - 32370077)

ALTERNATIVES:

1. Board approval of a \$20,730 purchase of replacement playground equipment for Runaway Point Park from Southern Playground, Inc., for the Chatham County Public Works and Parks Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy that Chatham County is responsible for maintaining and providing safe equipment for its citizen to use for their recreational needs.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM Q

ISSUE: Request Board approval to award a lease agreement of Inmate Temporary Housing for two (2) one-year terms in the amount of \$930,750 the first two (2) years with Proteus on Demand Facilities, LLC. This agreement may be extended for a third year in amount of \$465,375 if necessary.

BACKGROUND: Board approved at their 11 August 2006 meeting, a contract for the lease of the Inmate Temporary Housing.

FACTS AND FINDINGS:

1. The new Detention Center Facility is not due for completion until the year of 2014. The temporary housing originally leased in 11 August 2006.
2. The requirement for the facilities to ease overcrowding is still required at this time.

FUNDING: Detention Center
(1003326-52.23101)

ALTERNATIVES:

1. Board approval to award a lease agreement of Inmate Temporary Housing for two (2) one-year terms in the amount of \$930,750 the first two (2) years with Proteus on Demand Facilities, LLC. This agreement may be extended for a third year in amount of \$465,375 if necessary.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to extend contracts when it is deemed to be in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM R

ISSUE: Request Board approval to award a \$44,000 annual contract with automatic renewals for four (4) additional one (1) year terms, to Hughes Public Affairs of Savannah, to provide legislative liaison services for a total annual cost of \$44,000.

BACKGROUND: The County has historically contracted for a legislative liaison to work with the Chatham County Legislative Delegation on behalf of Chatham County.

FACTS AND FINDINGS:

1. The current contract for legislative liaison services expired in 31 December 2010. Staff issued a Request for Proposal (RFP) solicitation for legislative liaison services which was publically advertised.
2. Four (4) firms submitted technical proposals. An evaluation committee consisting of the Assistant County Manager, the Assistant County Manager/HR Director, the Finance Director, and the Assistant Engineering Director scored the technical proposals (see matrix on page 26). Fee proposals were requested from the top two (2) ranking firms, Hughes Public Affairs Oglethorpe Governmental Affairs, both of Savannah, GA.
3. Fees proposal responses from the two (2) top ranked firms are as follows:

Hughes Public Affairs Savannah, GA	Oglethorpe Governmental Affairs, LLC Savannah, GA
\$44,000/2011	\$50,000/2011
\$46,000/2012	\$52,500/2012
\$48,000/2013	\$55,000/2013
\$50,000/2014	\$57,500/2014
\$52,000/2015	\$60,000/2015
4. Staff recommends contract award to Hughes Public Affairs of Savannah, who offered the best combination of services and fees.

FUNDING: General Fund/M&O- Commissioners
(1001110 - 52.39001)

ALTERNATIVES:

1. Request Board approval to award a \$44,000 annual contract with automatic renewals for four (4) additional one (1) year terms, to Hughes Public Affairs of Savannah, to provide legislative liaison services for a total annual cost of \$44,000.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award professional services contracts to firms which rank the highest in a competitive sealed proposal procurement process.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM S

ISSUE: Request Board approve a \$14,547 three (3) month lease extension for 408 West Broughton Street with 410 West Broughton Street LLC (Cohen Properties).

BACKGROUND: As part of the Courthouse renovation, certain offices needed to be relocated on a temporary basis. Because no space remains available in the Courthouse, the Board approved leasing office space at 408 West Broughton Street, across from the Annex (Parking Garage). This extension becomes necessary since the Board agreed to extend for three (3) months the leases at the Commerce Building to benefit U.S. District Court/Bankruptcy.

FACTS AND FINDINGS:

1. The building at 408 West Broughton Street, owned by 410 West Broughton Street LLC (Cohen Properties) provides 2,700 square feet of space to house the District Court Administrator, some Sheriff's Office operations and some Board of Assessors' staffing. More importantly, during the sequence of construction, it has served as convenient interim space as needs arise.
2. The property leases for \$4,849 a month, or \$14,547 for three months (base price plus pro-rated taxes and insurance). Its convenient location makes the property ideal, and its lease rate remains competitive for commercial rental property in the Landmark Historic District.

- 3. The lease will be through March 31, 2011.

FUNDING: SPLOST (2008 - 2014) - Courthouse Project
(3244980 - 54.13011 - 32460427)

ALTERNATIVES:

- 1. Board approve a \$14,547 three (3) month lease extension for 408 West Broughton Street with 410 West Broughton Street LLC (Cohen Properties).
- 2. Board direct staff to consider other locations not within proximity of the Courthouse as a way to lower potential rental payments.

POLICY ANALYSIS: Notwithstanding the legal authority for the Board to enter into lease agreements as a contract, a practical consideration for temporary office for Courthouse offices should be its accessibility to the Courthouse.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

ITEM T

ISSUE: Request Board approval of a \$101,517 contract with the Savannah Tree Foundation (STF) for the U.S. 80 Median Beautification Project

BACKGROUND: In February 2007, the Board approved a pilot program with the Savannah Tree Foundation to manage various landscape projects. As project manager, STF follows Chatham County purchasing policy in soliciting contracts and provides construction administration services, including a three-year grow-in period with warranty. STF successfully served as project manager and contractor for Mother Mathilda Beasley Park, Julie Backus Smith Trail Xeriscape, Placentia Canal Beautification and the Westlake-Lamarville Reforestation.

FACTS AND FINDINGS:

- 1. The 2003-2008 SPLOST includes a project to landscape the median on US 80 between Turners Creek and Bull River bridges (Talahi Island). This section represents the only medians on US 80 East which did not become part of the Olympic Beautification projects.
- 2. The scope of work will include project approval from GDOT, design, installation and a three-year grown-in period. STF would contract with local firms for the work and oversee construction and provide quality control.
- 3. Total project will be contracted at \$101,517. This includes the 15% administrative fee which STF receives. All other expenses are direct payments for services, including a three-year grown in.
- 4. Once STF completes the median project, and upon completion of the grow-in period, Chatham County Public Works & Parks Services will become responsible for maintenance. Chairman Pete Liakakis signed a GDOT Encroachment Permit and Right of Way Maintenance Agreement as part of the application. With Board approval for this project, this action will be confirmed.

FUNDING: SPLOST (2003 - 2008) - US 80 Beautification project - \$63,466
(3234985 - 54.12009 - 32360477)
SPLOST (2003 - 2008) - Open Space, Green Space - \$38,051
(3234985 - 54.11011 - 32378102)

ALTERNATIVES:

- 1. Board approval of a \$101,517 contract with the Savannah Tree Foundation for the U.S. 80 Median Beautification Project
- 2. Provide staff other direction.

POLICY ANALYSIS: As a purchase, the County's Purchasing Ordinance and Procedures Manual requires Board approval.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

PREPARED BY _____
PURCHASING AGENT

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. **THE PETITIONER ANN SMITH, AGENT, IS REQUESTING AN AMENDMENT TO THE WATERFRONT INDUSTRY W-1 DISTRICT TO PERMIT "CULTURAL FACILITIES" (USE 26) AS AN ALLOWED USE. MPC RECOMMENDS APPROVAL.
MPC FILE NO. Z-101122-00091-1
TEXT AMENDMENT - UNINCORPORATED AREA.**

Chairman Liakakis said, First Readings. The Petitioner Ann Smith, Agent, is Requesting an Amendment to the Waterfront Industry W-1 District to Permit "Cultural Facilities" as an Allowed Use. MPC Recommends Approval. Since it's the first reading, there's no action on that today.

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XII. SECOND READINGS

Chairman Liakakis said, there are no second readings.

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XIII. INFORMATION ITEMS

Chairman Liakakis said, and under Item XIII, Information Items, was all distributed to the Commissioners in their packet.

1. **PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

ACTION OF THE BOARD:

A status report was attached as information.

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2. **LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (NOTE: NONE FOR THIS AGENDA).**

**AGENDA ITEM: XIII-2
DATE: January 14, 2011**

**List of Purchasing Items between \$2,500 and \$9,999
That Do Not Require Board Approval**

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Replace injectors for Unit 264	Fleet Operations	Roberts International Trucks	\$3,255	General Fund/M & O - Fleet Operations
Purchase and installation of computer cabling, fiber and CAT 5 for Records Center	I.C.S.	Entre Solutions (MBE)	\$5,031	SPLOST (2008-2014) - Courthouse Construction
Soccer officials for 11/01/10 - 11/21/10	Parks and Recreation	Greater Savannah Soccer Association, Inc.	\$4,285	General Fund/M & O - Parks and Recreation
Outside repairs on Units 809,782,793, 934, and 856	Fleet Operations	A & L Autobody	\$3,666	General Fund/M & O - Fleet Operations
100 cases antibacterial soap	Detention Center	Coastal Paper-Sail (Sole Source)	\$4,584	General Fund/M & O - Detention Center
Camera parts for Vactor 2100 sewer and catch basin cleaner truck	Fleet Operations	Environmental Products of Florida	\$3,433	SPLOST (2003-2008) - Vehicle Replacements

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Tear down and remove debris at 6014 Dovefield Drive	Building Safety and Regulatory Services	Brown's Lawn Care	\$5,175	Building Safety and Regulatory Services
Clean up property and remove debris at 930 Chevis Road	Building Safety and Regulatory Services	American Clearing and Hauling	\$4,500	Building Safety and Regulatory Services
File folders for Records Center	Special Projects	Creative Packaging	\$3,113	SPLOST (2008-2014) - Courthouse Construction
Appraisal of 610 W. Oglethorpe Avenue and appraisal of SW. Corner of Oglethorpe Avenue	Special Projects	Neill F. McDonald	\$6,500	SPLOST (2003-2008) - CAT
Install mechanical door restrictors in four (4) elevators	Facilities Maintenance and Operations	Otis Elevator	\$8,244	General Fund/M & O - Facilities Maintenance and Operations
Replaced and programmed PMC - Unit 184, electrical issue - Unit 745, replace electronic accelerator pedal assembly - Unit 184	Fleet Operations	Ford Quality Fleet Care	\$2,663	General Fund/M & O - Fleet Operations
One (1) identification badge system	Human Resources	Police and Sheriffs Press, Inc.	\$7,630	General Fund/M & O - Community Outreach - Jail
Conduct full load drop test to two (2) prisoner elevators, and one (1) full load drop test for elevator in Parking Garage	Facilities Maintenance and Operations	Otis Elevator	\$3,000	General Fund/M & O - Facilities Maintenance and Operations

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3. ROADS AND DRAINAGE REPORTS.

A status report was attached as information.

AGENDA ITEM: XIII-3 ROADS
AGENDA DATE: January 14, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Leon Davenport, P.E., Assistant County Engineer
ISSUE: To provide information on the status of Chatham County road projects.

BACKGROUND: Funding priorities for projects using Federal aid are established in the State Transportation Improvement Program (STIP). For awarded construction contracts, this report provides the latest scheduled completion dates.

FACTS AND FINDING:

1. Truman Parkway, Phase 5. Construction underway. Estimated completion December 2013.
2. Diamond Causeway. The Georgia Department of Transportation (GDOT) awarded a design/build contract in 2009 to LPA/United Contracting (joint venture) to construct a two lane high level bridge over Skidaway Narrows to replace the bascule bridge. Construction ongoing with an estimated completion of September 2013.
3. Whitefield Avenue. ROW was certified to the GDOT on June 23. Final Field Plan Review (FFPR) scheduled for December 15, 2010. Letting scheduled for FY 2011.

4. Bay Street Widening from I-516 to Bay Street Viaduct. ROW plans approved by GDOT. Right of way acquisitions are on hold pending assessment of alternatives to minimize impacts to historic properties.
5. Local Roads.
 - a. Kings Ferry Boat Ramp roads and parking. Under construction. Ramps and parking area are closed to public use. Board awarded a contract on August 13. Estimated completion date is March 2011.
 - b. Fenwick Avenue/Medford Street. Paving of dirt roads is under construction. Estimated completion is April 2011.
 - c. Wild Heron Sidewalks. Under construction. Estimated completion date is January 2011.
 - d. Intersection improvements at King George Blvd and Grove Point Road. Construction plans complete. Utility relocation in progress. County Contract with GDOT complete. Bids will be solicited for construction contract in December 2010.
 - e. Billings Road. Design complete. ROW acquisitions complete. Award of construction contract pending for December 17, 2010 meeting.
 - f. Elmhurst Road. Beechwood Road and Ridgewood Road. Design and ROW acquisition complete on Elmhurst and Beechwood. Ridgewood re-design ongoing.

RECOMMENDATION: For information.

Districts All

AGENDA ITEM: XIII-3 DRAINAGE
AGENDA DATE: January 14, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Leon Davenport, P.E., Assistant County Engineer

ISSUE: To provide information on the status of Chatham County drainage projects.

BACKGROUND: For awarded construction contracts, this report provides the latest scheduled completion dates. For projects pending environmental permits, start dates are best estimates. Project scopes include varying degrees of canal widening, bank stabilization, bridges and culverts.

FACTS AND FINDING:

1. Pipemakers Canal. The Pipemakers Canal extends from Bloomingdale to the Savannah River (over 13 miles). The project includes canal widening, bank stabilization, sluice gates and culverts. Construction of the sluice gate structure and channel improvements from SR21 to the Savannah River (Phase 1) was completed in 2005. Construction of Phase 2A which includes improvements from Phase 1 to Dean Forest Road is underway. Work will take 21 months to complete.
2. Hardin Canal. The Hardin Canal extends from Bloomingdale to Salt Creek near US 17 (over 12 miles). The project includes canal widening, bank stabilization, bridges and culverts. A project to replace golf cart bridges between I-16 and Southbridge Boulevard is approximately 95 percent complete. Staff has advised the contractor of the potential for liquidated damages as a result of not completing the work within the time specific by the contract. The SR 307/Hardin Canal Bridge Culvert project is complete.
3. Conaway Branch Canal. The Conaway Canal extends from Bloomingdale at US 80 to Pipemakers Canal (about 1.6 miles). The project includes canal widening, bank stabilization and larger culverts. A project that replaced three culverts is complete. Staff believes additional improvements including canal widening and stabilization are not required.
4. Wilmington Park Canal. The Wilmington Park Canal extends from North Cromwell Road to the Wilmington River (about 1.4 miles). The project includes canal widening, bank stabilization and culverts. Projects including new culverts with tide gates and rip rap erosion protection are complete. Design work is underway on the design of five undersized culverts along the canal.
5. Queensbury Drainage Improvements. The project area is south of Montgomery Cross Road and west of Ferguson Avenue (includes Tara Manor, Ennis Mobile Home Park, Lakeview and Forest City Gun Club.) A preliminary design for improvements to serve Tara Manor is under review. A construction project to improve drainage at the mobile home park is pending approval by the Board. Staff continues negotiations with the Gun Club for easements necessary for drainage improvements in the Remington Drive area.
6. Kings Way Canal. The Kings Way Canal extends from the Kingswood Subdivision to Whitefield Avenue (about 0.7 miles). The project includes canal widening, bank stabilization and culverts. Construction of drainage improvements along the perimeter of the subdivision is substantially complete
7. Louis Mills/Redgate Canal. The Louis Mills and Redgate Canals are tributaries to the South Springfield Canal. Work to upgrade an additional culvert is underway. Construction of drainage improvements from the

CSX railroad to a point upstream of Garrard is complete. Staff is reviewing alternative concepts to extend needed drainage improvements within the system.

8. Ogeechee Farms Area. The Ogeechee Farms project includes improvements to canals and culverts. Phase 1 was completed in July 2005 (piped in about 0.2 miles of channel south of Vidalia Road and replaced a road crossing at Waynesboro Road). Phase 2 was completed in June 2010 (replaced several undersized culverts along Vidalia Canal south of Vidalia Road). Design of improvements at Yemassee Road and Ridgeland Road is underway.

9. Quacco Canal. The Quacco Canal extends from the little Ogeechee River to the Regency Mobile Home Park (about 4 miles). The project includes canal widening, bank stabilization, culverts, and providing access for maintenance. A contract to construct the drainage improvements is underway and is expected to be complete by January 2011.

10. Quacco Canal Drainage Extension: the project will relieve drainage issues causing street and nuisance flooding in the Willow Lakes Subdivision. Preliminary and final design work to extend the piping network from Quacco Trail to the existing lake within the subdivision are complete. Final design plans and permitting are complete. Construction will be complete by March 2011.

11. Norwood Drainage Outfalls. The project will improve drainage capacity and access for maintenance. Four outfalls along Norwood, between Skidaway Road and Lester Avenue, are being considered. Design work and permitting is complete for the Norwood Place outfall. Design work is underway for the outfall at Skidaway Road. Acquisition of the required rights-of-ways and easements for these two projects is underway.

12. Henderson/Gateway. Drainage is provided by the Little Neck Canal and the Henderson Branch Canal (combined length 2 miles). Development of the subdivisions led to increased rates and volumes of storm water runoff which the canals cannot handle. A construction to replace the golf cart culvert and culvert at Henderson Oaks Drive is underway. Work included in the original contract is substantially complete. Work included in a change order approved by the Board on December 17, 2010 is underway.

13. Shipyard-Beaulieu Area. The project will be accomplished in phases. The first phase replaced the storm drain pipe at Beaulieu Avenue and was completed in January 2010. The second phase will replace three undersized storm drain pipes and reshape the existing ditch. Staff is in the process of acquiring required easements for access, construction, and maintenance.

14. Grange Road Canal. The project to relieve flooding extends from Pipemakers Canal to north of Grange Road (about 1.8 miles). The original concept identified the need for an outfall to the Savannah River within the unopened right of way of Grange Road. In 2007, the GPA requested that the right of way be abandoned for a container berth expansion. Staff is coordinating the County's needs for drainage improvements with GPA's needs to expand.

15. Skidaway Road. The project will improve roadside drainage and address vehicle safety issues along a portion of Skidaway Road near Wormsloe. On December 17, 2010, the Board awarded the construction contract. Construction is expected to begin by February 2011 and will involve temporary lane closures along Skidaway Road.

16. LaRoche Culvert. The project includes the replacement of a drainage culvert located under LaRoche Avenue north of Lansing Avenue. The culvert replacement is in response to a deteriorating brick arch culvert with several cracks. Preliminary design work is underway and is expected to be complete by February 2011.

17. Leigh-Shipyard Lane Area. The project will relieve roadside drainage issues causing nuisance flooding in the Lehigh Avenue and Shipyard Lane area. Staff is in the process of acquiring required right of way for construction and maintenance. Final design plans and required permitting are expected to be complete by February 2011.

18. Laberta-Cresthill Area. The project will relieve flooding within the Cresthill Subdivision. An engineering firm evaluated the storm water drainage system and the outfall to Hayner's Creek. Final design plans and required permitting are expected to be complete by February 2011.

19. Wahlstrom Road. The project will address drainage and maintenance access along the portion of Wahlstrom Road north of the railroad tracks. The drainage infrastructure in the area received infrequent maintenance in the past due to extensive industrial activities in the area and lack of access. Current work is directed toward identifying ownership and responsibility of existing infrastructure and locating existing drainage easements and rights of way.

RECOMMENDATION: For information.
Districts: All

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EXECUTIVE SESSION

Chairman Liakakis said, so, now I need a motion on the floor to recess to Executive Session.

County Manager Abolt said, personnel, litigation, land acquisition.

Commissioner Stone said, so moved, Mr. Chairman.

Commissioner Odell said, second.

Chairman Liakakis said, all right, let's go on the board. Motion passes.

ACTION OF THE BOARD:

Upon motion being made by Commissioner Stone and seconded by Commissioner Odell, the Board recessed at 11:50 a.m. to go into Executive Session for the purpose of discussing personnel, litigation, and land acquisition .

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ITEMS FROM EXECUTIVE SESSION

- 1. **REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Motion was made and seconded to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. [NOTE: Commissioner Kicklighter was not present.]

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at approximately 1:00 p.m.

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APPROVED: THIS _____ DAY OF FEBRUARY, 2011.

PETE LIAKAKIS, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

JANICE E. BOCOOK, INTERIM CLERK OF COMMISSION