

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, APRIL 29, 2011, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Pete Liakakis called the meeting to order at 9:25 a.m. on Friday, April 29, 2011.

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II. INVOCATION

Chairman Liakakis said, Commissioner Patrick Farrell's out of town. He won't be here for the meeting today, so I call on our substitute Reverend, the Honorable Russ Abolt for the prayer, please.

County Manager Russ Abolt said, thank you, Mr. Chairman. County Manager Abolt gave the Invocation.

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III. PLEDGE OF ALLEGIANCE

Commissioner Dean Kicklighter led the Pledge of Allegiance to Flag of the United States of America.

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IV. ROLL CALL

Chairman Liakakis said, I call on our temporary clerk, Janice Bocoock, for the roll call, please.

The Clerk called the roll.

Present: Pete Liakakis, Chairman
 Dr. Priscilla D. Thomas, Vice Chairman, District Eight
 Helen L. Stone, Chairman Pro Tem, District One
 James J. Holmes, District Two
 Patrick Shay, District Three
 Harris Odell, Jr., District Five
 David M. Gellatly, District Six
 Dean Kicklighter, District Seven

Not Present: Patrick K. Farrell, District Four

Also present: R. E. Abolt, County Manager
 R. Jonathan Hart, County Attorney
 Janice Bocoock, Temporary County Clerk

Chairman Liakakis said, we need a motion from the floor to excuse Commissioner Patrick Farrell –

Commissioner Stone said, so moved.

Chairman Liakakis said, – from the meeting today.

Commissioner Holmes said, second.

Chairman Liakakis said, we have a motion on the floor and a second. Let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Stone moved to excuse Commissioner Patrick Farrell's absence from the Commission meeting. Commissioner Holmes seconded the motion and it carried unanimously.

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. **SPECIAL RECOGNITION FOR SAVANNAH-CHATHAM METROPOLITAN POLICE DEPARTMENT, CHATHAM EMERGENCY MANAGEMENT AGENCY AND MOSQUITO CONTROL**

Chairman Liakakis said, next under Proclamations and Special Presentations, we have a special recognition for the Savannah-Chatham Metropolitan Police Department, Chatham Emergency Management Agency, and Mosquito Control. All of those that are associated with these particular organizations, please come forth to the podium, please.

County Manager Abolt said, Mr. Chairman, Chief Lovett will do the introduction.

Chief Willie Lovett said, good morning.

Commissioner Shay said, good morning, sir.

Chief Lovett said, if I may, I'd like to take you back to April 19th of this year. On April 19th, 2011, a massive search for a missing 5-year-old ended happily Tuesday night when a relative called to announce she was driving him home unaware of the growing army saturating our area around his home. For those of you that might not remember exactly what happened, a brief scenario. Cedric Jenkins had walked away from his family's apartment on Peachtree Place in Westlake Subdivision west of Liberty City about 5:00 p.m. to a park where he frequently plays with his cousins. Their mother, unaware he was at the park without permission, took him home with her children for dinner and was preparing to driving him home when she called and learned of the search. This is what happened. Between 7:00 p.m. and 8:30 p.m., patrol officers from all five precincts, search and rescue teams from Southside Fire, Chatham Emergency Management Agency, Savannah Fire, Southside EMS, Savannah Area Regional Intelligence Center, West Chatham Precinct Detectives and Special Victim's Unit Investigators, as well as SCMPD's Eagle One helicopter had saturated a three-mile area wary of the approaching night and mosquitos. The frightened youth was returned to his apartment and the search abandoned – disbanded about 8:30 p.m. Now here's what's the – what's very important about this, you may also remember that some time ago, prior to this organization being founded, we had such scenarios, three to be exact, that came forth, well the results – well, we weren't as lucky to find the persons alive. And because of the efforts of Clayton Scott and his organization, Dr. Lewandowski and his organization, we have improved a great deal, and thanks to their contribution to us, we've been able to do a lot of things that we ordinarily wouldn't have been able to do.

Clayton Scott said, thank you, Chief. Clayton Scott, Director, Chatham Emergency Management Agency. In coordination with the Chief, and in response to the Chief, because missing persons or a lost victim is a crime scene. We don't know why the person is missing and it's treated as a crime scene until the police tell us otherwise. They have begun immediately notifying CEMA, and we in turn notify our search team, which we'll introduce in a minute, who have now been trained to the national standards for all search teams, actually, trained and above the – the national search team standards, so we've got a tremendous asset available to us. When we respond on scene, our action, be it myself, be it Kelly Foster, who is kind of the – the person in charge of the teams, or the team leaders on the ground go straight to the police instant commander and say, here's what we recommend – what do you got? And then here's what we recommend as experts in the field you do and listen to what the police say. They're the experts. They're the folks on the ground. They're the folks that deal with criminals and with crime scenes. So the – the joint partnership we've got is just unbelievably effective and throwing an air force on top of it is really super. It's just – we got some wonderful resources now with everybody working together, and it's really, really been effective. Henry?

Henry Lewandowski said, Henry Lewandowski, Mosquito Control Director. It's very rewarding for me to be a part of this but really full credit goes to our chief pilot, Scott Yackel, who brought the skills and the desire to do so much more with our aircraft than just mosquito control. And in this particular incident, we had one of our aircraft down for maintenance, and in a normal situation, the tactical flight officer would have come on board and helped remove spray equipment and then put on the police gear. In this case, our chief of aircraft maintenance, James Payne, was on board. They prepared the aircraft, exchanged the equipment, and by the time the tactical flight officer arrived, the aircraft was running and ready to launch, and it did so immediately, saving about 20 minutes in this operation. Thank you, very, very much.

Chairman Liakakis said, thank you. We really appreciate all of this, and we know the Mosquito Control under your direction, Henry, has, you know, your pilots and your staff there have worked really good with the police departments and other things, especially with the fire departments when they need that also. So have done an outstanding job. And of course with the – with Chief Lovett there, we – we can see how many of the officers with the police department from their precincts working to assist in areas like this, and then you've got to be really proud, Clayton, of your search people who have done an outstanding job. They have had training under your department and all and going out on this particular mission to help locate that 5-year-old is very commendable. So each and every one of you can be really proud of that. Unfortunately, like the Chief has mentioned that once the – a search of somebody that might have Alzheimer's or some, you know, mental problem or something like that, it didn't start right away, the search procedures, and unfortunately there weren't enough people out there sometimes, and when they did find the particular individual, they had succumbed, and they had passed away out in the areas where they had wandered off to. But on behalf of the Chatham County Commission, I'd like to also thank all of you on the search because volunteers are very important. If you look at disasters that happen around this country and around the world, there's just not always enough people in governmental or the military always to be able to put a lot of people in there but having trained volunteers and a search organization really makes a difference for our community. So I thank each and every one of you for that. Harris?

Commissioner Odell said, you know we hear that there are no heroes, but the volunteers are truly heroes. What I'd like to see just so that we can capture it not as a group picture but as an individual picture, is for each one of the

volunteers to come to the mike and just introduce yourself. I mean, you are so important to civil justice, survival of victims, that we need to capture you not as a group but individually. So if we can just start here and come to the mike –

Mr. Scott said, sir, if I may, I'd like to ask Kelly to come forward for just a second and give us a brief introduction and then we'll do just that

Commissioner Odell said, okay.

Mr. Scott said, this is Kelly Foster of the CEMA staff.

Kelly Foster said, before they introduce themselves, I just want to give you a little bit of background about the team. They are a national – or they are certified by the National Association of Search and Rescue, and we have nearly 20 active members. Team members have training in man tracking, clue identification, route and area searches, land and rope skills, and lost person behavior. Team members, like you said, are all volunteers, and many of these folks behind me have full-time jobs and families. Since the formation of the CEMA SAR Team, members have assisted metro police and other area law enforcement agencies in six searches involving missing Alzheimer's patients and missing children. We can start with team captain, Kevin Strickland.

Kevin Strickland said, I'm Kevin Strickland, I'm a full-time firefighter and EMT with Southside Fire Department, and I volunteered with CERT and then volunteered extra to go into their search and rescue program. It's a great honor to be recognized by the County Commissioners. I know y'all are pretty busy and appreciate all y'all do for the County.

Charlie Maynard said, I'm Charlie Maynard, and I'm a volunteer and it's a pleasure to be here. Thank you.

Commissioner Shay said, thank you, sir.

Colin Elgood said, hello, my name is Colin Elgood, and I'm retired military and retired postal and just trying to help my community.

Chairman Liakakis said, thank you.

Dan Mobley said, I'm Dan Mobley. I am tired, not retired. I'm one of the volunteers that – on the search and rescue team. I'm also president of the CERTS, which is our parent organization, and I'd just like to say that Clayton and Kelly deserve great accolades for what they've been doing in helping us, and you for your support in keeping us going. And what Clayton does, he doesn't give us anything except things to do. Thank you.

Troy Gilbert said, hello, I'm Troy Gilbert. I'm retired military. I'm glad to be here and help the community.

Commissioner Stone said, thank you.

Commissioner Shay said, thank you.

Deborah Demarchis said, I'm Deborah Demarchis. I'm former Navy nurse, disabled veteran, and proud member of the Search and Rescue program. Thank you for your recognition.

Commissioner Shay said, thank you.

Lisa Dibble said, good morning, my name is Lisa Dibble. I'm the security manager at International Paper. I am also a SAR Tech 2, and I also volunteer with the Citizens Police Academy, and I want to thank you all for your recognition.

Commissioner Holmes said, thank you.

Patricia Gibbs said, good morning. I'm Patricia Gibbs, and I live on Tybee Island and became involved in CERT and consider it a great honor to be a part of the search and rescue team. I recently retired a second time from the Corp. of Engineers and looking forward to further involvement in the search and rescue.

Will Sims said, my name is Will Sims, and I work out at the Georgia Ports doing safety management, and I'm a new member on the SAR team.

Cathy Gideon said, good morning, I'm Cathy Gideon. I'm a volunteer with CERT and SAR, and I'm also a volunteer with VIVS, the volunteers at (inaudible). Thank you.

Ms. Foster said, and I'd just like to mention the names of the folks that could not be here who are also a part of our team because they are working. M.J. Caldwell, she's a teacher at Jenkins; Alan Carroll, he is a U.S. Coast Guard pilot; Ryan Quintard, he's in the U.S. Army; Larry Hill, he's an engineer; Gary Glemboski, he's also with Hunter; and Roy Hellyer, he works with Ft. Stewart.

Commissioner Odell said, Mr. Chairman –

Chairman Liakakis said, Priscilla?

Commissioner Odell said, – if I could finish my question?

Chairman Liakakis said, okay.

Commissioner Odell said, is – is it possible for us to – Russ, to provide each one of them a copy of the video? We can download it and send it to them?

County Manager Abolt said, yes, sir. Mr. Nichols is copying it as we speak.

Commissioner Odell said, with a personal note of thanks from each of the Commissioners?

County Manager Abolt said, yes, sir. It'll be done.

Commissioner Odell said, thank you.

Chairman Liakakis said, Priscilla?

Commissioner Thomas said, thank you, Mr. Chairman. I just want to add my kudos to these wonderful volunteers. You have made us so proud. Of course we know that – how outstanding you are, and I just want to say to the citizens of Chatham County, we ask that you also thank these volunteers because without your help, we could not be successful in these various searches that we have to undergo, and to all of the other staff members, thank you, as well. But most importantly, we want you to know how important you are, and we appreciate you so much. Thank you so much.

Commissioner Kicklighter said, thank y'all.

Chairman Liakakis said, so on behalf of the Chatham County Commission again to all of you that participated in the search by going beyond that, thank you for your service to the people in our community.

Commissioner Shay said, Mr. Chairman?

Chairman Liakakis said, oh, excuse me, go ahead.

Commissioner Shay said, Mr. Chairman before we let the Chief get away, I'd like to tell him that night before last I was up late in my living room. I was doing my research for the NFL draft, which is important to me but not important to the Pittsburgh Steelers, and I had a chance to witness your professional team in action because the high speed chase that ended about a block from your office, ended right below my – my living room window, and I had a chance to watch your team handling a very difficult situation. A high speed chase, people that were presumably involved in a crime fleeing on foot, and – and – and your officers and your investigators did an outstanding job under a very stressful situation. I – they didn't know I was watching, but I watched for about a half an hour, and they conducted themselves very, very well. So I'd also like to commend you and your professional staff for the – the work that you do under very dangerous circumstances. Thank you so much.

Chief Lovett said, thank you, and I'll pass that on.

County Manager Abolt said, Mr. Chairman, I – I do want not the opportunity to be lost. I've asked Dr. Lewandowski to make a special briefing for you in what happened last weekend at Tybee before Mr. Yackel left the room. Please tell – let's talk about that. That – that occurred after the agenda was put together, but I wanted again the Board to appreciate our response capability and the ingenuity and courage of our employees. Go ahead.

Dr. Lewandowski said, good morning again, Mr. Chairman, Dr. Thomas, members of the Commission. Our chief pilot, Scott Yackel, is literally everywhere in the County providing incredible service for us. Last weekend he was at three public events, but last Friday a light aircraft ditched on Little Tybee Island, and the police called Scott in to respond. Marine – Marine Patrol was on site and Marine Patrol called us in. Scott went out with the tactical flight officer, Sgt. Danny Davis, and they flew around the area, took films of the scene, and then landed. Scott then got in touch with the FAA. Scott is an accomplished aircraft mechanic. He holds a air frame and power plant certificate, as well as inspection authorization. So consulting with the FAA, he did a preliminary inspection of the aircraft, reported on that to the FAA, got permission from the FAA to move the aircraft. The aircraft was below the high water mark, and it was a low tide, so in a couple hours that aircraft was going to be swamped. So – excuse me – Scott has also trained our fixed wing pilot to fly helicopters to give our department more depth as we had previously discussed, and Mark Hansen, our new helicopter pilot and fixed wing pilot has been already conducting mosquito control and police missions, and regularly flies fire missions in our air tractor. After consulting with the FAA, gaining permission to move the aircraft, Scott called Mark Hansen in. Mark brought a second helicopter out with additional staff. They literally muscled the aircraft higher up on the beach to prevent it from being swamped, and in the process, if the aircraft had been inundated with water later in the day, there were 30 gallons of aviation fuel with lead, and also the aviation lubricants and oils. The aircraft – potentially that would have spilled out of the aircraft and gone into the marsh. So it was in a sense a greenest County achievement also. That they did – they did a great job, and they brought the – the two individuals on board were medically okay. They brought them back to land, and again, this incident ended very favorably.

Chairman Liakakis said, thank you very much, Henry, and give our thanks also to him because he's always doing things and helping out in many areas.

Dr. Lewandowski said, thank you.

County Manager Abolt said, Mr. Chairman, I want to and I wish Scott were here to again have you recognize him as you have so repeatedly but it's – it's – Dr. Lewandowski, Scott, Mark and the whole team. They're hired to do one thing, kill bugs, and this is not killing bugs. And – and what they've done is amazing. Again, I wish Scott were here. I – I received a call from yesterday evening from Stan Lee, the head of Marvel comic books; he indicates to me he's going to introduce a new character this summer called the Yackinator.

Commissioner Shay said, he's got good hair too.

County Manager Abolt said, yes, he has good hair.

Chairman Liakakis said, okay, thank you.

Mr. Lewandowski said, thank you very much.

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2. PRESENTATION BY LARRY L. JOHNSON, PRESIDENT OF THE GEORGIA GOVERNMENT FINANCE OFFICERS ASSOCIATION, OF TWO AWARDS FROM THE GOVERNMENT FINANCE OFFICER'S ASSOCIATION (GFOA) - THE CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING (fiscal year ended June 30, 2010), AND THE DISTINGUISHED BUDGET PRESENTATION AWARD (fiscal year beginning July 1, 2010).

Chairman Liakakis said, Item 2 presentation by Larry Johnson, President of the Georgia Government Finance Officers Association, of Two Awards from the Government Finance Officer's Association - the Certificate of Achievement for Excellent in Financial Reporting for the Fiscal Year Ended June 30, 2010, and the Distinguished Budget Presentation Award for Fiscal Year Beginning July the 1st, 2010. Larry?

Larry Johnson said, thank you and good morning.

Commissioner Shay said, good morning.

Mr. Johnson said, to this Board, Chairman, Board, and County – County Manager, staff, and citizens of Chatham County, bring you greetings from the Executive Director and CEO of Georgia – of GFOA, Jeffery Esser, to present these awards to Chatham County. First, I would like to give you a brief history about GFOA. You know, it's been established for over a hundred years, and it's dedicated to improve the professionalism, training, education of leaders in financial management. GFOA was established – has established a Certificate of Achievement of Excellent in financial reporting, which is this CAFR, in 1945 to encourage, assist State and Local Government to be – to go beyond the minimum of general accepted accounting principal, to prepare a comprehensive financial report that's evident in the spirit of transparency and full disclosure that recognize individual government that succeed and achieve this goal as Chatham County has. And what I want you to know as well is there were 3,747 total awards that was awarded throughout the United States, North America. There was only 121 in Georgia, and out of the 159 counties that is in Georgia, only 30 of them – only 30 counties received this award – this award. So, you know, with that said, even though I look at your wall and – and see the many achievements that you had over the last 27 or – 27 awards that you've received, it's – it's always good to know that you have excellent staffers, and you also have an excellent audit firm that contribute towards receiving this award as – as you have here.

Mr. Johnson said, also we would like to talk about the budget award that they will be receiving as well. The budget award is for – is the highest honor that a government can receive in budgeting. The Government Finance Officer's Association is a non-profit organization that serves over 17,000 government finance professionals throughout North America. As a result, this budget award for this year received 1,254 awards in total. This is the 22nd award that you'll be receiving here. There were – there were only 138, I mean, excuse me, there were only 38 awards awarded in Georgia and of those 38 awards, 13 of them were – that came to the County and you are part of that. And one other note is that no other County has received more awards in Georgia than Chatham County. Thank you.

Commissioner Kicklighter said, Russ, say that one more time a little louder for Eric Curl.

County Manager Abolt said, that – that – that's amazing. I want to thank so many people that are before – before you now that you have seen for years. I – I do want to introduce and thank the GFOA and particularly the Government Finance Officers for recognizing the need to emphasize and reward quality. Ladies and gentlemen, this County Commission and previous – predecessors have been served by – served by excellent financial staff and outside auditing. We – we really are approaching a generation of excellence in financial reporting and in financial management. That's what that wall speaks about. It also speaks about the exactness that you require from your staff in making sure that those precious tax dollars are well spent. I want to thank Ms. Cramer. I certainly want to thank Derrick Cowart. I'll have Derrick come forward. This is a dual award. We're doing two things today, taking the opportunity to – to celebrate, but also Derrick, as you know is a part of the firm of Tindol and Smith. Mr. Rick Tindol is very proud of the fact that he's retired. I talked to him yesterday and encouraged him to come to today's meeting, but Rick said that he'd much rather be home with his grandkids enjoying the beautiful weather. So I did say – and he did promise me he's watching now live at home, so I want to give a shout out to Rick Tindol and tell him thank you. It's Rick Tindol; it's Linda Cramer, and all those wonderful people behind me that have given you in this community financial accountability second to none. Linda?

Linda Cramer said, good morning. It's always a – a wonderful day for us to bring the finance department down here and be recognized by Russ and by the Commissioners. I think we're a little short on staff today, they're watching the Royal wedding still. They've got the TVs on upstairs, but we do appreciate everyone's hard work. Derrick and Kathy Todd are here from Karp, Ronning & Tindol, and – and y'all met Larry Johnson, he's with the City of Albany, and he came over this morning to do the presentation for us. I appreciate your confidence in my staff. I appreciate the County Manager's confidence in us. I'd like my – at the end of this after Derrick speaks, my staff to come up and introduce themselves to you, just like we saw earlier, and with that I again – I appreciate your – your confidence in us. Thank you.

Derrick Cowart said, I really didn't have much to say today, but I would just like to congratulate the finance department on a job well done. They've put a lot of time and effort into preparing this – the CAFR, and I – I just know the work and the commitment that they have on getting that report out on a timely basis also. So congratulations finance.

Lesha Lanier said, hi, I'm Lesha Lanier, the assistant finance director.

Irene Vigh said, hi, I'm Irene Vigh. I work in Water and Sewer and Pension payroll.

Phyllis Simons said, hi, I'm Phyllis Simons, and I work in Water and Sewer also.

Gloria Saugh said, hi, I'm Gloria Saugh, senior budget analyst.

Lynn Stennett said, good morning. I'm Lynn Stennett. I'm a senior accountant.

Connie Powell said, good morning. My name is Connie Powell, and I work in accounts receivable, senior accounting technician.

Christopher Morris said, I'm Christopher Morris. I'm senior budget analyst.

Roger Deschenes said, good morning, Roger Deschenes, senior accountant, and I supervise Water and Sewer.

Joyce Prescott said, I am Joyce Prescott, I'm an accountant in finance.

Ms. Cramer said, thank you again, and I'll talk to you later.

Chairman Liakakis said, Larry, on behalf of the Chatham County Commission, we thank you very much for representing your organization and bringing these two awards to our staff because we know they do an excellent job and, you know, make sure that the finances are handled properly, because we have that responsibility, as you know, for the tax payers in our community. So thanks again, and you can relay that to your Board also.

Mr. Johnson said, thank you.

Chairman Liakakis said, your welcome.

Mr. Johnson said, have a wonderful day.

AGENDA ITEM: V-2
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: Presentation by Larry L. Johnson, President of the Georgia Government Finance Officers Association, of two awards from the Government Finance Officer's Association (GFOA) - the Certificate of Achievement for Excellence in Financial Reporting (fiscal year ended June 30, 2010), and the Distinguished Budget Presentation Award (fiscal year beginning July 1, 2010).

BACKGROUND: The Finance department participates in the GFOA's award program with annual submissions of its Comprehensive Annual Financial Report and Adopted Annual Budget to the GFOA for review.

FACTS AND FINDINGS:

1. For the 27th consecutive years, the GFOA has awarded Chatham County with the Certificate of Achievement for Excellence in Financial Reporting. This award recognizes the Chatham County Comprehensive Annual Financial Report for the year ended June 30, 2010, and reflects the County's commitment to high financial reporting standards.
2. For the 22nd consecutive year, the GFOA has awarded Chatham County with the Distinguished Budget Presentation Award. This award recognizes the high quality of disclosure in the County's Fiscal 2011 Adopted Annual Budget document. Chatham County ranks fourth among Georgia governments for the length of time it has received consecutive budget awards.
3. For fiscal year 2009, the GFOA reports that 39 Georgia governments received the Distinguished Budget Presentation Award. For the 2008 fiscal year, 121 Georgia governments received the Certificate of Achievement for Excellence in Financial Reporting.

FUNDING: N/A.

POLICY ANALYSIS: Chatham County remains committed to providing quality financial reporting to its citizens and investors.

RECOMMENDATION:
For information only.

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3. PROCLAMATION RECOGNIZING WATER SAFETY MONTH. JENNIFER WHITE AND MISTY SELPH WILL BE PRESENT TO ACCEPT.

Chairman Liakakis said, next we have a proclamation recognizing water safety month. Jennifer White and Misty Selph will be present to accept, and Commissioner Helen Stone will make the award – the proclamation.

Commissioner Stone said, thank you, Mr. Chairman.

Commissioner Stone read the proclamation as follows:



WHEREAS, citizens of Chatham County recognize the vital role that swimming and aquatic-related activities relate to good physical and mental health and enhance the quality of life for all people; and

WHEREAS, the citizens of Chatham County understand the essential role that education regarding the topic of Water Safety plays in preventing drowning and recreational water-related injuries; and

WHEREAS, the citizens of Chatham County are aware of the contributions made by the recreational water industry, as represented by the Association of Pool & Spa Professionals, the National Recreation & Park Association and the World Waterpark Association in developing safe swimming facilities, aquatic programs, home pools and spas, and related activities providing healthy places to recreate, learn and grow, build self-esteem, confidence and sense of self-worth which contributes to the quality of life in our community; and

WHEREAS, the citizens of Chatham County recognize the ongoing efforts and commitments to educate the public on pool and spa safety issues and initiatives by the pool, spa, waterpark, recreation and parks industries; and

WHEREAS, the citizens of Chatham County understand the vital importance of communicating Water Safety rules and programs to families and individuals of all ages, whether owners of private pools, users of public swimming facilities, or visitors to waterparks;

NOW, THEREFORE, I, Pete Liakakis, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby proclaim the month of May, 2011, as:

NATIONAL WATER SAFETY MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 29th day of April, 2011.

Pete Liakakis, Chairman
Chatham County Commission

ATTEST:

Gail F. Gordon, Administrative
Assistant to the Chairman

Commissioner Stone said, and as someone who swims, and I know there's another Commissioner that swims, it is a wonderful recreation activity, and a wonderful physical activity, and I think it's one of the better ones, as far as toning and weight loss, and I think it's wonderful that we're recognizing water-related activities this month. Thank you.

Misty Selph said, good morning, my name is Misty Selph, and I work at the Chatham County Aquatic Center. Unfortunately, Jennifer White could not be with me today, she's at home with tonsillitis, but Al Lipsey, the Director of Parks and Recreation has stepped in in her stead. And as you can see, we are getting ready to do a new campaign to focus on the importance of water safety and education. And what a better way to highlight one of our swimmers that we have at the Aquatic Center. This is Rashawn (phonetic) Mims, and last year he took swim lessons at the Aquatic Center, and he is five years old. And last year we taught 1,500 children how to swim. And this month we're going to focus on the importance of swim lessons and saving lives. And we greatly appreciate the support of this Commissioners and getting the message to parents and educators about how important it is to be safe around the water, not only at a swimming pool, but while you're being – laying out at the beach on Tybee Island. We really want to improve – highlight the importance of swim lessons and water safety, and so you'll actually see this new marketing campaign that we have during the – the month of May, and we certainly would appreciate your support.

Al Lipsey, Deputy Director of Parks Services said, I would also like to echo my thanks, along with Robert Drewry for your support in this program. Also like to thank Misty for coming up with the idea and participating in the program, having the Aquatic Center participate in the program. We think it's going to be a good program and again thanks very much.

Chairman Liakakis said, thank you, Al, we appreciate your hard work too, being, you know, working really hard there with the group.

Mr. Lipsey said, thank you.

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VI. CHAIRMAN'S ITEMS

1. INVITATION TO STATE OF THE COUNTY SPEECH ON THE 13TH OF MAY

Chairman Liakakis said, next under Chairman's Item, Invitations to State of the County Speech on the 13th of May. Mr. Manager.

County Manager Abolt said, Mr. Chairman, I give you the opportunity to – to invite those that will be available on the 13th. I know this is a event looked to by many, and this is an opportunity in addition to the invitations that you'll be sending out to let those in the audience know and those in the viewing audience that you'll be delivering your State of the County in two weeks.

Chairman Liakakis said, yeah, this County Commission has really done a great job in getting things accomplished for the – for the community, and you're going to see in that message that's going to be given to all the citizens about the many, many projects that we've had, and we can see that – that those accomplishments will be put out in the news media, and how this Commission is concerned about the financial status and to make sure that we are working hard to do everything we can to make sure this County is operated in a very efficient manner. So, we invite the citizens, if they can't come to the meeting, and also the other elected officials and department heads to come for this State of the County speech that we will go over a number of things. Thank you.

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ORDER OF AGENDA

[NOTE: A proclamation regarding Operation Military Kids Day was added to the Agenda at this time.]

OPERATION: MILITARY KIDS DAY

Chairman Liakakis said, now we have one, let's see, where's Commissioner Kicklighter? If you will come forth now for the proclamation for the military kids.

Commissioner Kicklighter said, thank you, Mr. Chairman, and I also want to thank you for allowing me to present this.

Chairman Liakakis said, and anybody in the audience that is here for that particular proclamation, if you'd come forth too, and identify yourselves.

Commissioner Kicklighter said, do you want to come up and identify yourselves?

Nikayla (phonetic) Scott said, good morning, my name is Nikayla (phonetic) Scott.

Commissioner Shay said, good morning.

Sierra Hodges said, good morning, my name is Sierra Hodges.

Commissioner Shay said, good morning.

Madison Fontaine (phonetic) said, good morning, my name is Madison Fontaine (phonetic).

Commissioner Holmes said, good morning.

Connor Kordis (phonetic) said, good morning, my name is Connor Kordis (phonetic).

Commissioner Holmes and Commissioner Shay said, good morning.

Commissioner Kicklighter said, Jackie, would y'all like to come up here real quick?

Jackie Ogden said, thank you Commissioner. Good morning, Jackie Ogden, Chatham County Cooperative Extension and –

Trish West said, good morning, Trish West, Chatham County 4-H, Extension Agent.

Commissioner Kicklighter said, Mr. Chairman, I want to thank you for giving me this opportunity. I'm truly honored to be able to present this for Operation Military Kids' Day. I think a lot of times the kids may be overlooked and thank God for our military and their wives of our soldiers. They're volunteers and they're out there doing it, but these kids, I believe we forget, they didn't volunteer, they were born into the situation, and they have to put up with deployments, worrying about their parents, their mother or father. They have to be moved around from city to city and state to state, and God can only imagine the stress these kids are under now a days with all the wars going on around the world and everything. So thank you again. Now I'd like to just read the proclamation.

Commissioner Kicklighter read the proclamation as follows:



WHEREAS, Operation: Military Kids is a national initiative involving 49 states with high levels of National Guard and Reserve deployment, and Operation: Military Kids programs are designed to help military youth find positive ways to cope with the stress of their parents' deployment; and

WHEREAS, Chatham County 4-H has four trained Operation: Military Kids Ambassadors and two Youth Advisory Council members committed to working with military families and youth; and

WHEREAS, Chatham County is the Headquarters of the Company G, 244th Aviation Regiment, the 117th Air Control Squadron of the Air National Guard, and the 165th Airlift Wing of the Air National Guard with numerous families currently experiencing deployment from Hunter Army Airfield along with their brethren in the Army, Marine Corps, Navy, Air Force and Coast Guard; and

WHEREAS, the month of April is recognized as National County Government Month, and Chatham County Government supports the military in a series of month long events during the celebration "Serving Our Veterans, Armed Forces and Their Families"; and

WHEREAS, the brave men and women of our Armed Forces and their families serve honorably and bravely on the front line and on the home front;

NOW, THEREFORE, I, Pete Liakakis, Chairman of the Chatham County Board of Commissioners, do hereby proclaim April 29th, 2011 as:

OPERATION: MILITARY KIDS DAY

in Chatham County and I urge the people of this community to take advantage of the opportunity to become more aware of this special program which gives youth the chance to learn together and on their own as part of Chatham County 4-H and to join us in recognizing the unique partnership between our county, our military families and our University System.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 29th day of April 2011.

ATTEST:

Pete Liakakis, Chairman
Chatham County Commission

Gail F. Gordon, Administrative
Assistant to the Chairman

Miss Hodges said, well, we're Chatham County Operation: Military Kid Ambassadors, and we're an outreach program that we are the voice of the deployment – the kids who parents are deployed or about to be deployed. We help them out in times where it gets hard and stressed out, and we're pretty much just there to let them know that there is a way and that they will and can get through it. Thank you.

Chairman Liakakis said, thank you.

Miss Hodges said, and we'd like to leave with you today a token of our efforts of OMK.

Chairman Liakakis said, thank you. Thank y'all very much. We appreciate the – your organization very much. On behalf of the Chatham County Commission, we thank all of you because that's important what your organization is doing because we have to help, you know, the families, the military, and do whatever we can to support them, especially while they're overseas fighting for our freedom. Thank you again.

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VII. COMMISSIONERS' ITEMS

1. PRESENTATION IN RECOGNITION OF ARBOR DAY (COMMISSIONER FARRELL)

Chairman Liakakis said, next item, under Commissioner's Items, one, presentation in recognition of Arbor Day. Now, what has occurred is in the past is Commissioner Patrick Farrell had inquired and wanted information to go to the citizens of Chatham County about our – our tree planting program, and because we have a lot of citizens that are

concerned about our landscape, and especially about our trees, and I know I got a little notice yesterday from a citizen that was upset because the Chatham County Department of Public Works was going to take down a couple of palm trees. Well they are going to – that is because of a particular canal – a drainage canal had to be widened to make sure that that water that comes from heavy storms and all is moved in the proper way and to make sure that hopefully that we don't have homes in areas flooded. So those two palm trees we want everybody to know is going to be replanted, and I have information that our County Manager has had his staff to bring up and the tree planting and landscape beautification achievements are: in summary during the past two years alone, Chatham County has planted 2,710 trees, 11,800 barefoot seedlings, and protected some 90,000 trees in its Land Conservation Program. At the Litchfield mitigation area, the County Engineer's Office managed the following tree planting in 2011: 1,000 trees - bald cypress, green ash, swamp chestnut oak, and cherry bark oak; 4,200 barefoot seedlings of bald cypress, green ash, swamp chestnut oak, cherry bark oak. Three, at the Litchfield mitigation area, the County Engineer's Office managed the following tree planting again in 2010: 60 trees – bald cypress on littoral shelf; 600 trees – bald cypress, green ash, swamp chestnut oak, and willow oak; 500 trees – again bald cypress, green ash, swamp chestnut oak, willow oak; 7,600 barefoot seedlings which were of bald cypress, swamp tupelo, green ash, swamp chestnut oak, cherry bark oak, overcup oak, and laurel oak. At the Westlake-Lamar area, in partnership with the Savannah Tree Foundation, Forestry Commission of the State of Georgia, and neighborhood association, the project planted: 550 trees – loblolly pine, magnolia, bald cypress, swamp chestnut oak, cherry bark oak, and laurel oak. The 550 trees are planted on five acres, which will infill the adjoining forested sites of 10 acres and 30 acres. In the past two years, Land Conservation Program project protected 1,500 acres of property. At an average of 60 stems of hardwood and pines per acre, this would totally – total some 90,000 trees that are being preserved. In the current year beautification projects includes the US 80 Talahi Island median landscaping and adding trees to Mother Mathilda Beasley Park. Item 6, previous year projects including Mother Mathilda Beasley Park, Placentia Canal, and Yacht Club estates beautification. And the analysis for this particular policy, the goal is to plant 365 trees annually remains consistent with the Board's goal "the Greenest County Plan" in the State of Georgia. Chatham County has achieved forty years worth of tree planting excluding conservation areas. So we want our public to know that this Commission is concerned about the trees, about our environment, and all of that, and I know when the County had to take down a couple of trees in the past, we had a small group that were concerned about that, but – and it was because of safety reasons in a traffic area. But the overall position of this County Commission is to make sure that we do have the greenest County and helps the environment and our atmosphere and all of the things that our County staff is doing. Helen?

Commissioner Stone said, thank you, Mr. Chairman. The tree incident occurred in my district, and I want to thank the residents of the Isle of Hope area for calling our attention to the fact that some trees were being removed, and I agree with the Chairman that this Commission has been very diligent about tree plantings and protecting the trees in Chatham County, and so much so that several years ago the – in conjunction with the Association of County Commissioners of Georgia, we did replant some palm trees on that causeway, and I do want the citizens to rest assured that the palm trees that have been removed will be replaced. That is a matter now of getting them possibly put on private property versus the right of way so that we can continue with the drainage project. But I appreciate the phone calls, and I appreciate the reaction from the staff to try to get the answers and get this all worked out, because at the end of the day, that's what's important, is cooperation between the citizens and the staff. Thank you.

AGENDA ITEM: VII-1
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Patrick Monahan, Asst. County Manager

ISSUE:

To provide information to the Board about Chatham County's tree planting and landscape beautification achievements.

BACKGROUND:

The "Greenest County Plan" provides a goal for Chatham County to plant 365 days per year. The County has developed a working partnership with the Savannah Tree Foundation and various neighborhood groups on tree planting and landscape beautification projects. In addition, the County's Conservation Land Program preserves natural areas with tree canopies. While not newly planted, these forests provide mature canopy trees within a protected area.

FACTS AND FINDINGS:

1. In summary during the past two years alone, Chatham County has planted 2,710 trees, 11,800 bareroot seedlings, and protected some 90,000 trees in its Land Conservation Program.
2. At the Litchfield (mitigation area), the County Engineer's Office managed the following tree planting in 2011:
 - 1,000 trees (3 gallon containers) - bald cypress, green ash, swamp chestnut oak, cherry bark oak.
 - 4,200 bareroot seedlings – bald cypress, green ash, swamp chestnut oak, cherry bark oak.
3. At the Litchfield (mitigation area), the County's Engineer's Office managed the following tree planting in 2010:
 - 60 trees (4 gallon containers) – bald cypress on littoral shelf
 - 600 trees (3 gallon containers) – bald cypress, green ash, swamp chestnut oak, willow oak.
 - 500 trees (3 gallon containers) – bald cypress, green ash, swamp chestnut oak, willow oak.
 - 7,600 bareroot seedlings – bald cypress, swamp tupelo, green ash, swamp chestnut oak, cherry bark oak, overcup oak, laurel oak.
3. At Westlake-Lamarville, in partnership with Savannah Tree Foundation, Georgia Forestry Commission and neighborhood associations, the project planted:
 - 550 trees (15 and 30 gallon) – loblolly pine, magnolia, bald cypress, swamp chestnut oak, cherry bark oak, laurel oak.
 - The 550 trees are planted on five acres, which will infill the adjoining forested sites of 10 acres and 30 acres.

- 4. In the past two years, Land Conservation Program projects protected 1,500 acres of property. At an average of 60 stems of hardwood and pines per acre, this would total 90,000 trees preserved.
- 5. Current year beautification projects include the US 80 Talahi Island median landscaping and adding trees to Mother Mathilda Beasley Park.
- 6. Previous year projects including Mother Mathilda Beasley Park, Placentia Canal, and Yacht Club estates beautification.

FUNDING:
Not Applicable.

POLICY ANALYSIS:
The goal to plant 365 trees annually remains consistent with the Board’s goal in “The Greenest County Plan.” In just two years, Chatham County has achieved 40 year’s worth of tree planting (excluding conservation areas).

RECOMMENDATION:
For information.

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2. REPORT ON NATIONAL COUNTY GOVERNMENT MONTH (Commissioner Thomas and Sandra Smalls)

Chairman Liakakis said, next item, report on National County Government Month.

CHATHAM COUNTY YOUTH COMMISSION

Chairman Liakakis said, and before I do that, I want to recognize two of our Chatham County Youth Commissioners who are in the audience today. Bryan Smith, who is representing Jenkins High School. Glad to have you here with us, and Aigner Smith, who is also representing Jenkins High School. Glad to have both of you here.

Youth Commissioner Aigner Smith said, thank you.

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Chairman Liakakis said, Dean?

Commissioner Kicklighter said, thank you, Mr. Chairman. Commissioner Gellatly and myself would love to see the two palm trees placed on Highway 17.

Commissioner Stone said, nope.

Commissioner Kicklighter said, the area –

Commissioner Stone said, nope.

Commissioner Kicklighter said, – that we requested to have beautified –

Commissioner Stone said, nope.

Commissioner Kicklighter said, – but the County had not enough money to beautify that highway yet we’re doing a beautification project on the islands. So we’ll gladly take two palm trees out there.

Commissioner Stone said, nope.

Commissioner Kicklighter said, or – or at the very least at least cut the grass over there’d be great.

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2. REPORT ON NATIONAL COUNTY GOVERNMENT MONTH (Commissioner Thomas and Sandra Smalls) (CONT’D)

Chairman Liakakis said, okay. And I now call on Vice-Chairman, Priscilla Thomas, and Sandra Smalls to give their report on the National County Government month. It used to be on a – set up for a week’s time recognition, but in this particular year, it was done by the National Association of Counties and what they set into place to – that we would be recognizing our military. And I’d like right now is Commissioner Priscilla Thomas to come to the podium and also because she’s done an excellent job in overseeing and helping to get this National County Government observance into action, and we had a great participation this year, and if Priscilla will now come forth and talk about the – the particular event.

Commissioner Thomas said, thank you, Mr. Chairman, members of the Commission, to our esteemed County Manager, staff, and to my outstanding leader, who was my co-chairperson, Ms. Sandra Smalls, assisting her Danielle Hillery and so many others. I am so excited about the results of National County Government month this year. I want you to know that it has been a team effort, and because of the team effort, it has proven that working together you can accomplish so much. We should be very proud of our employees because I did not find one who complained about anything. The extra work that they had to go under was done with pride, and they had a smile on their faces throughout the entire month, and I just want to say thanks to all of them because I’m going to call on Ms. Sandra Smalls to give you the final report, but I want you to know that each of them embraced this national observance in such a positive way that we could never thank them enough. So Sandra if you will come forward and give the final report, and we do have some persons in the audience that we would also like to recognize.

Chairman Liakakis said, Priscilla, do you want to have them come forth now?

Commissioner Thomas said, yes. It'd be nice if the – if the – everybody with the County Government month just come on up. Come on. Everybody. Come on. Byron. Bubba. I call him Bubba. All right. This is a unique group, and I tell you, they are fantastic, and we just thank them so very much.

Chairman Liakakis said, move down a little bit this way, cause we'd like to – for the cameras to pick up everybody.

Ms. Sandra Smalls said, good morning, Chairman Liakakis, members of the Board, Mr. Abolt. Today I stand before you to provide a summary report and activities honoring National County Government month. Our theme for this year activity was Serving our Veterans, Armed Forces, and their Families. We kicked off the 2011 celebration with a presentation before you on the April 8th meeting. Gunny Sergeant Alex Diaczenko of United States Marine Corp Recruiting officer – office was here, and he extended a invitation to each of you to Parris Island to experience a three-day adventure to what – what it takes to be a marine. We worked closely with Bass Angler Plus and Public Works and Parks Services to plan the first annual Take a Soldier Fishing - Wounded Warrior Bass Tournament at Lake Mayer. This event was held on April the 9th, designed to focus on showing appreciation for the wounded soldiers at the Wounded Transition Battalion at Ft. Stewart. We had ten anglers, ten wounded soldiers was allowed to participate in a catch and release fishing tournament. We had over 500 citizens attended that event. We held an appreciation brunch in the Commissioner Chamber for County employees who served in the armed forces. Chairman Liakakis and all the Commissioners were in attendance. About 40 – 40 County employees attended the brunch. On April the 15th, we held County Fair Day Open House at the Legislative Administrative Courthouse which included a discussion on how citizens can support the armed forces led by Major Retiree Byron Stevens. During the ceremony, each County employee in attendance who served in the armed forces was recognized by name. We thank the 3rd Infantry Division jazz combo and also Kim Polote for entertainment. On April the 16th the County – Chatham County Aquatic Center held a military appreciation day which allowed military personnel to utilize the pool free of charge. On April the 23rd, Chatham County and Chatham County Youth Commissioners held a youth rally and employee picnic at Lake Mayer. Over twenty organizations, including representatives from County departments, military organizations, the R.O.C.K. Group (Raising Our Children Kindly), and many more was in participation. Special thanks to all committee members that stand behind me that served this year. We could not have done this without you, and I thank you deeply. We are glad to have Major Byron Stevens with Bass Angler Plus, and if you would, please come forward, and if you would introduce the angler and the soldiers that participated at the first – the First Take – First Annual Take a Soldier Fishing.

Mr. Byron Stevens of Bass Angler Plus, Inc. said, thank you. Thank you, Sandra. Thank you, Chairman Liakakis for this event. The – the gentlemen that we have here, we have, of course, my son, Byron, Jr., which we call Bubba. Byron, Jr. started a bass trail about seven years ago to – to entice people to do fresh water fishing, and he always had his last tournament as a fundraiser, and he worked for – he fundraised for about five years for Make A Wish Foundation, and then he came to me three years ago and says can we possibly switch off and do it with the military? So in 2009 we established the first Take a Soldier Fishing in Savannah. We had 43 soldiers that were – that was from the 4-3 at Hunter Field, right prior to them going to Afghanistan, and we had – it was a very good success so we started again last year. We did it again, and then we decided we would take and possibly do something for the wounded soldiers. We got with Al Lipsey and Vicki, and worked with her for about a year, and found out that yes we could do it at Lake Mayer. The event went off exceptionally well. We had a Captain's Night out at the Hunter Club in which most of the chairman's were there. We appreciate you coming for – for – to present shirts and rods and reels and what have you, and next day we fished Lake Mayer. We caught 28 fish; 78 pounds of fresh water bass. They were all caught and released. The winners for this is – is – is these two gentlemen right here, Kyle Jenner, which is an engineer with – with JCB, and also Sergeant – Sergeant First Class Elliott. They was – they won first place, 16 pounds 8 ounces of fish, and the largest fish was 5.8 ounces. The other gentleman that I have with you is – is NCOIC Anthony Catch. Sgt. Catch was not able to be with us. He was – he had taken a flight and didn't get back in time so he's gonna fish with us next time. But anyway, I thank you for this, and I thank you for giving us the opportunity, and I hope that we'll be able to do this again next year. Thank you.

Ms. Smalls said, thank you, Byron, we appreciate that, and we look forward to working with you at the upcoming events. Also, we are pleased to have gospel saxophonist Raymond Boyce with us today. He will be providing a musical concert for the wounded warriors in recognition of this year's event for the soldiers that was not able to participate in the fishing tournament. So at this time, Mr. Boyce, if you would come forward, Commissioner Thomas will give you a medal of appreciation.

Ms. Smalls said, again, on behalf of the committee that stands with me today, we say thank you for allowing us to serve this year for National County Government month. We look forward to next year and many more events. Again, thank you. Also, Commissioner Thomas is going to give medallions to the two winners of the fishing tournament. Again, thank you.

Chairman Liakakis said, thanks to all of our employees, all the participants and all on behalf of the Chatham County Commission. We appreciate all the things that you do, and again to – thanks Commissioner Priscilla Thomas who – who's headed this up for – since we started it in Chatham County and its really important that we recognize our people, and, of course, to Sandra and Danielle and the others who worked hard on this campaign.

AGENDA ITEM: VII-2
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Sandra S. Smalls, Administrative Assistant

ISSUE:

To provide a summary report on the 2011 celebration of National County Government month.

BACKGROUND:

National County Government Month (NCGM) was created by the National Association of Counties to encourage counties to promote the essential programs and services they offer. The community outreach events held during this month helped residents better understand how Chatham County serves the community.

Counties play an important role in the community. The theme for this year was "Serving Our Veterans, Armed

Forces and Their Families,” and was observed during the month of April, 2011. During this year’s celebration, Chatham County highlighted essential County government services and programs, and encouraged citizens and employees to participate in scheduled activities to honor and thank our veterans and military personnel for their service.

FACTS AND FINDINGS:

1. On February 11, 2011, the Board of Commissioners agreed to participate in NCGM.
2. During the month of February and March, meetings were held with Commissioner Thomas, employees who serve on the NCGM committee, Bass Anglers Plus, Inc., and other military organizations to discuss various events to schedule.
3. All events were free and open to the public.
4. The highlights of scheduled events are as follows:
 - a. April is also child Abuse Awareness Month. On April 5th at 12:00 p.m., Chatham County held a free Lunch and Learn Session for Employees sponsored by the Raising Our Children Kindly (R.O.C.K.) group to discuss child Abuse awareness. During this time, Ms. Penny Maggioni informed employees of how they can recognize the signs of child abuse and the proper steps in reporting such cases. Also, she encouraged employees to volunteer to serve on the committees to help children and families in their community.
 - b. The April 8th County Commission meeting included a presentation before the Board of Commission by County Manager Russ Abolt and Gunny Sergeant Alex Diaczenko of the United States Marine Corp Recruiters Office. During this time, Gunny Sergeant Diaczenko extended a special invitation to each Commissioner to Parris Island on a three-day pass for them to experience what it takes to become a United States Marine.
 - c. April 8th Bass Angler’s Plus held a Captain’s Night Dinner at The Hunter Club on Hunter Army Airfield. This allowed attendees to meet and greet the ten wounded soldiers, anglers, and sponsors who participated in the 1st Annual Take a Soldier Fishing - Wounded Warrior Bass Tournament. Over 100 people attended this event.
 - d. On April 9th from 7:00 a.m. - 4:00 p.m., held the 1st Annual Take a Soldier Fishing – Wounded Warrior Bass Tournament at Lake Mayer. Bass Anglers Plus, Inc. and Chatham County partnered to hold a “catch and release” competition to allow ten wounded soldiers, partnered with ten anglers, to compete in an official tournament. This event was designed to show appreciation to the wounded soldiers, of the Wounded Transition Battalion (WTB) at Fort Stewart.

Also, during the day, there was a “Walk for Wounded Warriors” held to show support for wounded military personnel. The day was filled with music, food, and fun for the entire family. About 500 people attended.

- e. On April 15th from 9:00 a.m. - 2:00 p.m., held a Chatham County Government Fair Day/Open House at the Old Courthouse at 124 Bull Street, which included patriotic music performed by the 3rd Infantry Division Jass Band, vocal selections by Ms. Kim Polote, exhibits by various Chatham County departments, give-a-ways, food, and other entertainment. Human Resources and Services managed the income tax assistance through Volunteer Income Tax Assistance (V.I.T.A.). This allowed citizens to obtain assistance free of charge. The Chairman and other Commissioners were present throughout the day as they greeted and interacted with citizens and employees. About 250 people attended this event.
- f. On April 15th at 11:30 a.m., held an appreciation bunch in the Commissioners’ Chambers for County employees who have served in the armed forces. During this time, the Chairman, members of the Commission, County Manager, and Human Resources & Services staff expressed their appreciation for the sacrifice they made to serve in the armed forces and for their dedication and hard work to Chatham County. About 40 employees were in attendance.
- g. On April 15th from 12:00 p.m. - 6:00 p.m., the Chatham County Aquatic Center held a Military Appreciation Day. During that time period, military personnel and their families were allowed to utilize and enjoy the pools at no charge. About 20 military personnel, along with their family members, took advantage of this arrangement.
- h. On April 23rd from 1:00 p.m. - 5:00 p.m., held a Chatham County Youth Rally at Lake Mayer. About 20 organizations, including representatives from County departments, military organizations, the R.O.C.K. (Raising Our Children Kindly) Group, to name a few, turned out to distribute awareness information to youth and their families.

There was also a Chatham County Employee Picnic held to allow employees to come out to the lake with their families to enjoy the information, entertainment, and fellowship.

Policy Analysis:

The County Commission’s goal is to provide all citizens the best place to live, work, and play by establishing and maintaining recreational services and facilities community-wide. The events scheduled for National County Government Month allowed Chatham County to show citizens how Chatham County supports the armed forces through recreational activities.

Recommendation:

For information only.

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

Chairman Liakakis said, we have no Tabled or Reconsidered Items today.

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: 1) in General Fund M&O a) increase Rent Revenue and Contingency \$97,000, b) transfer \$5,200 from Contingency to Facilities Maintenance, 2) transfer \$100,000 from contingency to the Animal Control project in the DSA Series 2005 Bond Fund, and 3) in the Sales Tax V fund a) transfer \$251,000 from the Roads and Streetlights Project to the Parks and Recreation Project, and b) transfers among roads and drainage projects as shown on the attached schedule.**

Chairman Liakakis said, under Items for Individual Action, Item 1, to request approval of the following budget amendments and transfers: 1) in the General Fund M&O increase Rent Revenue and Contingency \$97,000, b) transfer \$5,200 from Contingency to Facility Maintenance, transfer \$100,000 from contingency to the Animal Control project in the DSA Series 2005 Bond Fund, and in the Sales Tax V fund; also transfer \$251,000 from the Roads and Streetlights Project to the Parks and Recreation Project, and transfer among roads and drainage projects as shown on the attached schedule that is in your book that you – was made available to you from the staff. Item 2 – we need a motion on the floor to approve these items first.

Commissioner Stone said, so moved, Mr. Chairman.

Chairman Liakakis said, we need a second.

Commissioner Shay said, second.

Chairman Liakakis said, let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Stone moved to approve Item 1, to request approval of the following budget amendments and transfers: 1) in General Fund M&O a) increase Rent Revenue and Contingency \$97,000, b) transfer \$5,200 from Contingency to Facilities Maintenance, 2) transfer \$100,000 from contingency to the Animal Control project in the DSA Series 2005 Bond Fund, and 3) in the Sales Tax V fund a) transfer \$251,000 from the Roads and Streetlights Project to the Parks and Recreation Project, and b) transfers among roads and drainage projects as shown on the attached schedule. Commissioner Shay seconded the motion and it carried unanimously. [NOTE: Commissioners Holmes, Kicklighter and Thomas were not present for the vote. Commissioner Farrell was not present.]

AGENDA ITEM: IX-1
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE:

To request approval of the following budget amendments and transfers: 1) in General Fund M&O a) increase Rent Revenue and Contingency \$97,000, b) transfer \$5,200 from Contingency to Facilities Maintenance, 2) transfer \$100,000 from contingency to the Animal Control project in the DSA Series 2005 Bond Fund, and 3) in the Sales Tax V fund a) transfer \$251,000 from the Roads and Streetlights Project to the Parks and Recreation Project, and b) transfers among roads and drainage projects as shown on the attached schedule.

FACTS AND FINDINGS:

1. Chatham County has received rent from the tenants in the Commerce Building. A budget resolution to increase rent revenue and Contingency funds in the General Fund M&O by \$97,000 has been prepared and is attached. This adjustment "repays" contingency for expenses incurred by the Public Defender's office, which was unable to move into the Commerce Building when anticipated.
2. Janitorial services for the new Records Center will cost \$5,200. These funds were not in the adopted FY2011 budget. A \$5,200 contingency transfer to Facilities Maintenance for the contract amendment is requested.
3. The Assistant County Manager requests a \$100,000 transfer from Contingency to the Animal Control project in the DSA Series 2005 Bond Fund. Use of funds will include an alarm system.
4. The Director of Public Works and Park Services has requested a transfer of \$251,000 from the SPLOST V Roads and Streetlights Project to the Parks and Recreation Project. The transfer will provide funding for additional parking at the new Public Works and Park Services building. Correspondence is attached.
5. The Board of Commissioners approved a revised project schedule for the Sales Tax V Fund at

its meeting held February 25, 2011. The schedule reflected the action plan adopted by the Board on January 14, 2011 to provide further stimulus to the local economy through County capital construction by utilizing the funds' positive cash flow. The schedule that was presented inadvertently reversed some project transfers that had been previously approved by the Board on August 14, 2010. The transfers listed on the attached schedule will restore the project budget for the Pipemakers Canal project, and establish a budget for administrative expenditures.

FUNDING: Funds are available in the General Fund M&O and DSA Series 2005 Bond Fund Contingency, and SPLOST V Roads and Streetlights Project for the transfers. The budget amendment will establish funding in the General M&O.

ALTERNATIVES:

1. That the Board approve the following:

GENERAL FUND M&O

- a) increase Rent Revenue and Contingency \$97,000,
- b) transfer \$5,200 from Contingency to Facilities Maintenance.

DSA SERIES 2005 BOND FUND

Transfer \$100,000 from contingency to the Animal Control project.

SPLOST V FUND

- a) transfer \$251,000 from the Roads and Streetlights Project to the Parks and Recreation Project,
- b) approve transfers among roads and drainage projects as shown in the attached schedule.

2. Amend or deny the request.

POLICY ANALYSIS: State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION: That the Board approve Alternative 1.

Prepared by: Read DeHaven

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2. REQUEST BOARD APPROVAL TO IMPLEMENT A HIRING FREEZE FOR ALL M&O FUNDED POSITIONS EXCEPT FOR PUBLIC SAFETY POSITIONS AND POSITIONS APPROVED BY A STAFF COMMITTEE.

Chairman Liakakis said, Item 2, request Board approval to implement a hiring freeze for all M&O funded positions except for public safety position and positions approved by staff committee.

County Manager Abolt said, I just – the Board is well aware that this is a technique of providing maximum options for you before you adopt the budget. It does ask all departments, to include all elected and constitutional officers, to cooperate as they have in the past. I know they will again this time. To hold back on filling any vacancies that might exist between now and the end of the fiscal year, the first of July, until the budget is adopted. I would just as you have had said in your exec session want to express my appreciation to all departments for cooperating in this freeze.

Chairman Liakakis said, okay, I need a motion on the floor for approval.

Commissioner Stone said, so moved.

Chairman Liakakis said, need a second.

Commissioner Odell said, second.

Chairman Liakakis said, let's go on the board. Motion approved.

ACTION OF THE BOARD:

Commissioner Stone moved for approval to implement a hiring freeze for all M&O funded positions except for public safety positions and positions approved by a staff committee. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present for the vote. Commissioner Farrell was not present.]

AGENDA ITEM: IX-2
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Michael A. Kaigler, Assistant County Manager
Linda B. Cramer, Finance Director

ISSUE:

To request Board approval to implement a hiring freeze for all M&O funded positions except for Public Safety positions and positions approved by a staff committee.

BACKGROUND:

Preliminary tax digest information for 2011 indicates a decrease of between 3 and 5 percent in property values. The recommended budget for fiscal 2011/2012 assumes a 4 percent tax digest decrease which equates to a revenue decline of approximately \$4.6 million over the prior year. In the past, the Board of Commissioners has

authorized a hiring freeze for various positions due to budget constraints.

FACTS AND FINDINGS:

1. In the past, the Board of Commissioners has authorized a hiring freeze for various positions due to budget constraints. Employee salaries and wages typically make up the largest expenditure in most County departments. Use of a hiring freeze would slow down the use of current expenditures in the M&O budget and increase reserves in that funded for the remainder of the year.
2. The Board approved a hiring freeze for all SSD funded positions in January 2010. The hiring freeze has been in effect for the past 15 months and will continue through the balance of the fiscal year.
3. The Finance Director has reviewed the revenue and expenditure projections for the upcoming fiscal year. Based on those projections the Board will be faced with tough decisions to offset revenue declines.
4. There are currently 56 positions vacant in the General Fund M&O budget. Freezing any positions that are currently vacant or will become vacant, prior to the end of the fiscal year, will generate savings in the M&O budget.
5. If a department head feels that the vacant position is critical to their operations, they would have the option to present their request to a staff committee comprised of the Finance Director, the Assistant County Manager and the Budget Officer. This committee would review the request and forward their recommendation to County Manager for his concurrence.

FUNDING: No additional funding required. Any position that is not filled would generate savings within the department.

ALTERNATIVES:

1. Approve the implementation of a hiring freeze for all M&O funded positions, with the exception of positions for Public Safety and positions approved by a staff committee.
2. Provide other direction to staff

POLICY ANALYSIS:

In the past the Board of County Commissioners had authorized a hiring freeze for designated positions and/or positions county-wide, except for Public Safety and positions, where it will be more costly to freeze the position than to allow the position to be filled. This action was done to generate salary savings where possible.

RECOMMENDATION: Board approve Alternative 1.

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3. REQUEST BOARD APPROVE REQUEST OF CITY OF BLOOMINGDALE TO FORGIVE OR ABATE A PORTION OF THE 2010 TAXES ASSESSED ON 0 PINE BARREN ROAD (PIN 80006-01043) AND 5 ADAMS ROAD (PIN 80005-01011).

Chairman Liakakis said, Item 3, request Board approve request of City of Bloomingtondale to forgive or abate a portion of the 2010 taxes assessed on 0 Pine Barren Road (PIN 80006-01043) and 5 Adams Road (PIN 80005-01011).

Commissioner Kicklighter said, Mr. Chairman?

Chairman Liakakis said, yes?

Commissioner Kicklighter said, may I?

Chairman Liakakis said, yeah.

Commissioner Kicklighter said, okay. On this request here, there were two pieces of property sold, one sold January 1st, 2010 and the other October – in October or excuse me the first one was January of 2010 and the other one was in October of 2010. The seller which was I assume a private citizen paid his or her pro-rated portion of the taxes that were due at the time as he or she should have, and what we have here is in a way a technicality. By law the BOA has to assess the property based on ownership as of January the 1st, so the pro rated portions was actually paid out by the City of Bloomingtondale, as well as the private owner, as it should be, as, you know, stated by our law. Bloomingtondale paid the portion totaling \$4,477.02 but as all of you know cities, all cities are tax exempt so Bloomingtondale is requesting to be reimbursed the \$4,477.02, and staff report says we have the authority to do so, so I put that in the form of a motion that we reimburse.

Chairman Liakakis said, we need a second. Now this, the County Manager looked at it right, Lisa? Y'all looked at this particular –

Assistant County Attorney Lisa Colbert said, yes, sir.

Chairman Liakakis said, – thing and because it's another municipality and all, the way that it was set up and it now the County Commission can vote to approve this particular portion that Commissioner Kicklighter just –

Commissioner Kicklighter said, maybe – maybe I should have made a motion to deny 'cause lately whatever I say seems to go opposite around here.

Commissioner Odell said, no, just make your motion.

Commissioner Stone said, no, no, no.

Chairman Liakakis said, he made the motion.

Commissioner Kicklighter said, you know, my motion is to approve.

Commissioner Odell said, yeah, and I'll second the motion.

Commissioner Kicklighter said, thank you.

Commissioner Stone said, okay, are we – we approving then the recommendation here?

Chairman Liakakis said, yeah the \$4,000 –

Commissioner Stone said, okay because I misunderstood. I thought that the – Commissioner Kicklighter was saying to – to give money back. So you're just talking about abating and not – what's in the report, correct?

Assistant County Attorney Colbert said, if – if I may answer that question. The taxes have been paid by the City of Bloomingdale. We would be refunding them the pro-rated portion that they paid.

Commissioner Stone said, okay. Okay. 'Cause it's just worded – it's a little bit confusing whether it's to forgive or whether it's to give back.

Assistant County Attorney Colbert said, and we apologize for that, but they have actually paid the taxes and it would be refunded to them.

Commissioner Stone said, okay. That's – that's fine.

Assistant County Attorney Colbert said, if you approve that.

Chairman Liakakis said, and it's just that portion that is being recommended to the Board today.

Commissioner Stone said, I – I just –

Assistant County Attorney Colbert said, correct. The pro-rated portion.

Commissioner Stone said, I – I just needed some clarification that's all. Thank you.

Chairman Liakakis said, okay –

Commissioner Odell said, and there's no question that, you know, it's a municipality, they paid the taxes as they were supposed to, then the property was sold. The person who purchased the property paid their taxes, now Bloomingdale is requesting a refund?

Assistant County Attorney Colbert said, Bloomingdale purchased the property from a private party who owned the property as of January 1st of 2010.

Commissioner Odell said, so the private party – just the opposite of what I said?

Assistant County Attorney Colbert said, correct. Correct.

Commissioner Odell said, yeah.

Chairman Liakakis said, okay. Let's go on the board.

Commissioner Kicklighter said, thank y'all.

Chairman Liakakis said, motion passes.

ACTION OF THE BOARD:

Commissioner Kicklighter moved for Board approval of a reimbursement of \$4,477.02 for property taxes paid by the City of Bloomingdale. Commissioner Odell and Commissioner Thomas seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

AGENDA ITEM: IX-2
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: R. Jonathan Hart, County Attorney

ISSUE:

To approve request of City of Bloomingdale to forgive or abate a portion of the 2010 taxes assessed on 0 Pine Barren Road, (PIN 80006-01043), and 5 Adams Road, (PIN 80005-01011).

BACKGROUND:

This is a request by the City of Bloomingdale to forgive or abate a portion of the taxes for the Pine Barren Road property purchased on January 20, 2010 and the Adams Road property, purchased on October 21, 2010.

The City of Bloomingdale purchased the subject parcels from private persons in 2010. The Pine Barren Road property was purchased on January 20, 2010, and the Adams Road property was purchased on October 21, 2010.

At the respective closings, the taxes were prorated, and the sellers paid a portion of the 2010 taxes. Specifically, on the Pine Barren Road property, which closed on January 20, 2010, the seller paid \$159.20 of the total 2010 taxes due, leaving a balance of \$3,811.27. As to the Adams Road property, which closed on October 21, 2010, the seller paid \$2,388.44 of the 2010 taxes due, leaving a balance of \$65.75.

The City of Bloomingdale has paid the remaining balances due on the subject properties for the 2010 tax year in the cumulative amount of \$4,477.02. The City is now requesting that the Board of Commissioners grant the city a refund of this amount.

FACTS & FINDINGS:

1. On February 28, 2011, Mayor Wayne Tipton, of the City of Bloomingdale, requested that the County refund the pro-rata share of 2010 taxes the City paid for the Pine Barren Road property purchased by the City on January 20, 2010 and the Adams Road property, purchased on October 21, 2010. (See attached Exhibit "A")
2. At the respective closings on the properties, the taxes were prorated, and the sellers paid a portion of the 2010 taxes. Specifically, on the Pine Barren Road property, which closed on January 20, 2010, the seller paid \$159.20 of the total 2010 taxes due, leaving a balance of \$3,811.27. As to the Adams Road property, which closed on October 21, 2010, the seller paid \$2,388.44 of the 2010 taxes due, leaving a balance of \$665.75.
3. The City of Bloomingdale has paid the remaining balance for the 2010 taxes on the properties in the amount of \$4,477.02.
4. O.C.G.A. 48-5-154 provides the County governing authority shall have jurisdiction and the power to correct all errors in the digest to order abatement or cancellation of taxes erroneously assessed and to make other adjustments in the digest of a similar nature and to reflect the same in the account as stated.

FUNDING:

Refund of ad valorem taxes paid by the City of Bloomingdale out of the County's General Fund account.

POLICY ANALYSIS:

The City of Bloomingdale, like all other municipalities, are tax exempt. Therefore, property owned by the City of Bloomingdale is tax exempt. However, by law, the Board of Assessors must assess the property based on ownership on January 1 of each tax year. Because the subject properties were not owned by the City of Bloomingdale on January 1, 2010, the Board of Assessors' cannot treat the property as tax exempt for the 2010 tax year. However, the Board has the discretion to refund the taxes paid by the City of Bloomingdale.

ALTERNATIVES:

1. The Commission should authorize the refund of the pro-rata share of the 2010 ad valorem taxes paid by the City of Bloomingdale on the subject properties in the amount of \$4,477.02.
2. The Commission should not authorize the refund of the pro-rata share of the 2010 ad valorem taxes paid by the City of Bloomingdale on the subject properties in the amount of \$4,477.02.

RECOMMENDATION:

Board discretion.

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4. CNT MONTHLY REPORT GIVEN VERBALLY BY DIRECTOR RAGAN.

Chairman Liakakis said, CNT Monthly Report given verbally by Director Ragan. Each one of the Commissioners have a copy of that report that was given to us earlier this morning, and now Director Ragan will go over some of the particular items there.

CNT Director Everett Ragan said, good morning, Mr. Chairman, Board members, just a quick recap. We picked up 97 investigations we initiated during the month of April; 54 of those are closed. You can see that just one – on drugs seized were – we received – recovered over \$71,000 in illegal prescription medications; picked up six handguns for the month; 36 arrests. Out of those 36 arrests, 34 were felony arrests. Moving quickly on along, the hours expended in each precinct so far, over the past several months you've noticed that precinct four was the highlight of the activity, however, this month we – we – we've seen where precinct three we've picked up a substantial amount of work in precinct 3. Garden City still leads the way for the municipalities where our hours are spent in investigations there. Just a quick rehash of one of the significant events. That would be number eight on the last page. We had developed information back in December on an individual selling illegal pills. We furthered that investigation. On the afternoon of March 22nd we received information that he would be making deliveries. We set up surveillance on him with a number of the staff. We watched him and watched him make three deliveries, quick sales. He made three sales out on the southside of Savannah around Largo and Abercorn in a matter – a matter of ten minutes. We had enough agents that were involved that when he'd make a sale, the driver'd pull off, we'd follow him for a couple of blocks, get out the way, take the driver down. Kept surveillance on him. He'd sell to somebody else. That person'd drive away, we would take that person and arrest that person, and the third time, same thing; he made a sale, let him drive away, and made the arrest on that person. Followed him back to his house, as he got out his – started to get out of his car, we arrested him. At that point in time he had \$5,000 in cash in his pocket from his – from his sales. We hit his house. He was on probation, on federal probation. We hit his house, recovered another \$10,000 in cash in his closet. We recovered over 2,000 – right at 2,000 pills. Developed that information on those four arrests, turned it around and made three more arrests the next day, and we took a substantial pill dealer off the street and off – off the southside. So in that we recovered the – over \$15,000 in cash; seized his car. He had bought him a 350ZX. It was a little bit older but it was in great shape. Paid cash for it the month before, \$16,000. It is now in our lot, and we've already filed papers to – to seize that vehicle. So. And in a quick update on what we talked about last month with the methamphetamine

labs clean up, I'm glad to say that we have been able to work with a Garden City company. They are now capable of coming and assisting us. It's still going to be a little pricey; however, what that has done, it has saved us at least \$1200 per call out simply because we don't have to call in from Atlanta and start paying them \$145 for a trip down, \$145 an hour for a trip back up. So. Yes, Ms. Stone?

Commissioner Stone said, Director Ragan, I really appreciate your looking into that because that seemed to be a little bit pricey to me to dispense with or dispose of – of those chemicals, and it sounds like what you've done now is we're now using local folks, employing them to take care of this. Is it the same price or is it – I mean I understand the savings of them not having to come from Atlanta. Is it the same price?

Director Ragan said, it's still – the price is – is practically about the same for the time on scene, as far as packaging, storing, and transporting the hazardous material. That – those prices are pretty much consistent. But like I said, it'll save us at least 1200 bucks per call out on those. So it's still pricey, but it's something that we can't transport, and we can't store, and it has to be taken to, like Mr. Hart said, to a classified landfill.

Commissioner Stone said, well, I'll take the \$1200 savings on each one.

Director Ragan said, and – and – and as much as possible, we'll continue to save money. We had a lab last night – hit a lab last night, and it was good 'cause it was not an active cook. We only have to call them out when they have what you call an active pot brewing. When it's got everything – all the chemicals are still reacting. If it's already been cooked, and the dealers have already separated some of the chemicals, we can render those safe ourselves, so we take care of all that. We don't – our people are trained – enough of our people are trained in HAZMAT that we're able to take care of that and neutralize those. So it's only when we have an active cook, and so far we've only had one or two of those this year. So hopefully we will – we'll be able to save you some – some bucks on it.

Commissioner Stone said, thank you.

Chairman Liakakis said, Everett, because this actual pills, you know, that they get from wherever, whether it's a pharmacy or somebody brings them into the community and all, I think it might be a good idea even if it's just a small amount is to do a press conference on that to show the people in this community that – that this Commission wants all of that to stop to protect our citizens plus they'll understand that our CNT, our County Narcotics Team, is going to do the best that they can to arrest anybody that's having these illegal drugs in our community, especially those prescription because we see how much more work that you have to put into it to arrest people. But if the general public knows that, hey, that's one of the prime things that you're taking care of, and hopefully that message get out that, hey, you better not be having prescription pills illegally in our community.

Director Ragan said, and we – we did one – we did a news conference on this – this particular case at – at the office. And another thing – one last thing that I'd like to bring up is tomorrow we're working with the DEA and Chatham County Sheriff's Office in reference to a pill take back day. Again it's a – if you've got grandma's pills that's she's not using, your pills that she's not using, we have locations set up at Southcoast, Pooler City Hall, the Wal-Marts on Sandfly, Wal-Marts on the island, Krogers out in Berwick being staffed by DEA agents, Sheriff's deputies and our agents to just come, drop the pills off, we take them back to – excuse me, we take them back to DEA and they destroy the pills. So. No questions asked. Saves the environment. Again you don't want to flush stuff down the toilet and get it into the water supply. Yes, son?

Youth Commissioner Bryan Smith said, I'm Bryan Smith, –

Director Ragan said, yes.

Youth Commissioner Smith said, – and I'm a Chatham County Youth Commissioner and I go to Jenkins High.

Director Ragan said, mm-mmm.

Youth Commissioner Smith said, how many drug dealers have y'all arrested this year?

Director Ragan said, I don't – off the top of my head, I don't have stats year to date. But we're averaging 35-40 per month of drug dealers. We hit, again, we have our spurts. We hit – we arrested four Wednesday, turned into two yesterday, turned into two more search warrants this morning, so our agents hit two houses this morning, recovered guns, drugs, and individuals. The meth lab last night, we hit him. That was in – following on the heels of three people arrested Wednesday. We recovered – cleaned up his meth lab, recovered some marijuana, and took 16 guns from him off the streets last night.

Commissioner Thomas said, wow.

Director Ragan said, so, and we've got – we having several cases that are fixing – where we're closing out that we will have multiple Defendants in front of a grand jury, and we may do 25 or 30 at a time.

Chairman Liakakis said, Bryan, so that you might know this, that since 1994 when CNT was organized and put in place by the County that there have been over 12,400 arrests in Chatham County and the surrounding area since that. So our CNT team has done a really good job, and they have confiscated a huge amount of drugs, weapons, even vehicles, and they even were able to because there was people in a particular home that was selling drugs and using that home as the – as the shop to buy them, they were able to go to the court system and seize that home to take that away from that illegal activity that was going on there also.

Commissioner Kicklighter said, Mr. Chairman, that number probably didn't impress Bryan because he was probably born in 1994. You're thinking, man, they had plenty of time to do that, weren't ya?

County Manager said, Mr. Chairman?

Chairman Liakakis said, yes, wait a minute. Aigner was going to ask something, and then it's Commissioner Harris Odell.

Director Ragan said, yes, ma'am.

Youth Commissioner Aigner Smith said, hello.

Director Ragan said, hello.

Youth Commissioner Aigner Smith said, my name is Aigner Smith, and I am also a Chatham County Commissioner, and I go to Jenkins High School. My question is how much worse is the crime in Garden City than it is here in Savannah?

Director Ragan said, I wouldn't say that the crime in Garden City is any worse than it is here in Savannah. It's – I would not make that – we spend a lot of time in Garden City as we do in all the municipalities, however, it's – when we spend time in a municipality, it's – most of it is generated based on the specific type cases we're working. We may have a case in Garden City that is requiring weeks of surveillance, so that is time we spent working in that area where we may make an arrest. One of the – but again, it's not any – I wouldn't say it's worse at all in any municipality than one of the others. As you can see, if you can ask Mr. Abolt or – I'll give you a copy of the report too so you can look at it, and you can see where the amount of time we spent in all the municipalities and all the different precincts in the City of Savannah. So it's not really – I wouldn't say worse. It's just – particular cases we spend particular amounts of time on. Okay?

Youth Commissioner Aigner Smith said, yes, sir.

Commissioner Kicklighter said, what – what you heard him state earlier, he was speaking about the – the smaller municipalities. –

Director Ragan said, municipalities.

Commissioner Kicklighter said, other words, they spend the majority of the time in the Savannah/Chatham unincorporated areas, but out of the smaller municipalities they spent the most time in Garden City.

Youth Commissioner Aigner Smith said, in Garden City.

Director Ragan said, you can see where we spent 2300 hours in the City of Savannah but only like 850 in the entire rest of the municipalities all together, okay for the month? So –

Youth Commissioner Aigner Smith said, I understand.

Director Ragan said, it breaks it down. Yes, ma'am.

Commissioner Kicklighter said, so y'all can still go out and buy in Garden City.

Chairman Liakakis said, okay. Harris?

Commissioner Odell said, Commander, just a couple things –

Commissioner Kicklighter said, buy houses. Let me rephrase – we were talking about drugs.

Commissioner Odell said, if a person is in a police vehicle after being arrested, and that person does damage to the police vehicle, then we tack that on to restitution, and before they're off of probation, they have to make amends for that damages?

Director Ragan said, yes, sir.

Commissioner Odell said, are we also likewise with the meth clean ups which are fairly substantial and costly to the County, when cases are made, are those then submitted to the DA's office to be tacked on as part of restitution?

Director Ragan said, yes, sir. We've – in fact, we're making specials – special circumstances where through our district attorneys, that when we are faced with a meth clean up that is costing us out of pocket, that that is part of the restitution to be made on that.

Commissioner Odell said, and – and are those fines, when they're paid as part of the restitution, do we know how they are earmarked? Are they earmarked to go back to the fund that paid it or back to the general fund or we don't know and?

County Manager Abolt said, I can find out, sir.

Director Ragan said, we can find out where.

County Manager Abolt said, good – good question. That's a good question.

Director Ragan said, good, good question. I – in working with the probation in the past, I would think that those would go back to a general fund.

Commissioner Odell said, I – I think so too, so consequently we're constantly having to fund items, whereas if we had a dedicated fund it might be –

Director Ragan said, yes, sir.

Commissioner Odell said, – recurring and recycling. That's one question. The second part of my question is that occasionally I do criminal work, and do we do any Fourth Amendment review courses for our officers?

Director Ragan said, it's – it's – we do in – in part of their training, they do receive the Fourth Amendment. Most of our officers are SMPD officers and they'll – they'll get the again the training in the four-day blocks, but we – and as part of their – and every one of them goes to drug schools every year. We send them, and that is part of the Fourth Amendment training in those, yes, sir.

Commissioner Odell said, because that's extremely key, not only to what you do, but the Fourth Amendment says that you have the right to be free and safe not only in your home but in your vehicle, –

Director Ragan said, – vehicles.

Commissioner Odell said, – and there has to be probable cause to breach that, and, you know, I don't want there to be the belief that everyone that we contact is a criminal.

Director Ragan said, absolutely.

Commissioner Odell said, it's not. Otherwise, we couldn't fill the jail. We need to get the bad guys, but the rules in which we get the bad guy is called the Constitution.

Director Ragan said, yes, sir.

Commissioner Odell said, and the most important part of that is Fourth Amendment.

Director Ragan said, yes, sir. I agree with you 100 percent and –

Commissioner Odell said, oh, I know that you are, Ragan, and I – we've known one another for 30 years.

Director Ragan said, yes, sir.

Commissioner Odell said, it's more for the TV audience, not – not for you. I – I know and respect you and know that you respect the Constitution.

Director Ragan said, my main interest when I went in, when I was appointed, and even – even when I was an interim Director at CNT, my main interest – when I met my officers, met my agents, it's the first thing is we do it right and we do it safe, and that's the main thing.

Commissioner Odell said, do it according to the Constitution.

Director Ragan said, yes, sir.

Commissioner Odell said, which is the book. Thank you.

Chairman Liakakis said, all right. Thank you very much. Appreciate it, Everett.

County Manager Abolt said, Mr. Chairman, I do, since I have a chance –

Chairman Liakakis said, yes. Go ahead. Hold on just a minute, Everett. Stand by a minute. He wants to say something.

County Manager Abolt said, yes, I – I – I want to again congratulate Director Ragan. He is a wonderful example of what CNT is all about. In – in Commissioner Kicklighter's comments to the Youth Commission, it is refreshing for me to realize in 1994 the citizens were going to have leading us, you know, in this century, may not have the perspective of what Everett Ragan and Tom Sprague, and most recently Roy Harris have done in partnership with all the Chiefs of police since that. This is amazing. For a Youth Commissioner to ask the question that's comparing our response between one municipality and another is reflective of why we have CNT. If each city and the unincorporated had their own drug squad we wouldn't have any of this. And it was leadership of the Chairman and the fact that this Commission has repeatedly stood up for CNT and what it means is a testimony to this next generation of leaders that we're doing it the right way.

Chairman Liakakis said, okay. Thank you again.

Director Ragan said, thank you, sir.

Chatham~Savannah Counter Narcotics Team		
Monthly Report	2011	March,

NARCOTICS INVESTIGATIONS	
Investigations:	Number
Investigations Initiated During the month	97
Total Number of Investigations Cleared (Arrest, E.C., Unfounded)	54

DRUGS SEIZED			
Drug Type	Value	Approx. Weight	Approx. Total Value
Powder Cocaine	\$100 per gram*	53.00 Grams	\$5,300.00
Crack Cocaine	\$100 per gram*	18.00 Grams	\$1,800.00
Methamphetamine	\$100 per gram**	31.00 Grams	\$3,100.00
Marijuana	\$140 per ounce*	58 Ounces	\$8,120.00
Heroin	\$250 per gram*	0 Grams	\$0
Ecstasy	\$25 Dosage Unit	99 D/U	\$2,475.00
Misc. Pills	\$30 Dosage Unit	2373 D/U	\$71,190.00
Hallucinogens	\$10.00 per gram *	0 Grams	\$0
Synthetic (DMT)	\$40.00 per gram *	0 Grams	\$0

*Source: Office National Drug Control Policy

** Source: Established regional average price

***Source: IAW National Drug Standards – One marijuana plant equals 2 pounds of processed marijuana.

DRUGS SEIZED—YEAR TO DATE		
Drug Type	Approx. Weight	Approx. Total Value
Powder Cocaine	72.50 Grams	\$1,950.00
Crack Cocaine	46.30 Grams	\$2,830.00
Methamphetamine	62.70 Grams	\$3,170.00
Marijuana	1,983 Ounces	\$256,480.00
Heroin	0 Grams	\$0
Ecstasy	159 D/U	\$1,500.00
Misc. Pills	3,029 D/U	\$19,680.00
Hallucinogens	0 Grams	\$0
Synthetic (DMT)	0 Grams	\$0

DRUGS PURCHASED			
Drug Type	Value	Approx. Weight	Approx. Total Value
Powder Cocaine	\$100 per gram*	6.90 Grams	\$690.00
Crack Cocaine	\$100 per gram*	4.00 Grams	\$400.00
Methamphetamine	\$100 per gram**	0 Grams	\$0
Marijuana	\$140 per ounce*	1.16 Ounces	\$163.00
Heroin	\$250 per gram*	0 Grams	\$0
Ecstasy	\$25 Dosage Unit	0 D/U	\$0
Misc. Pills	\$30 Dosage Unit	24 D/U	\$720.00

Source: Office National Drug Control Policy

** Source: Established regional average price

WEAPONS SEIZED	
Firearms (including hand guns and long guns)	6
Year To Date Totals	19

PERSONS ARRESTED*	
Felony*	5
Felony Sales/Trafficking	27
Misdemeanor	2
Felony Non-Drug**	2
Total Arrests	36
Year To Date Totals	98

*Felony includes Manufacturing Methamphetamine or Marijuana

**Non-drug related offenses include firearms violations, Obstruction, Simple Battery, etc.

ADOPTION CASES FROM OTHER AGENCIES		
DATE	AGENCY	OFFENSE
3/1/11	GA PARDONS & PAROLE	POSS OF CONTROLLED SUBST W/INTENT
3/8/11	SCMPD	POSS MARIJUANA W/INTENT TO DISTR
3/29/11	SCMPD	SALE OF A CONTROLLED SUBSTANCE
3/29/11	SCMPD	SALE OF A CONTROLLED SUBSTANCE

DRUG COMPLAINTS INVESTIGATED		
Drug Complaints	Received	Assigned
Project Log/Official Complaints	1	1
Hot Line / Call-In Complaints	15	15
Green Sheets/ Outside Agencies	1	1
Crime Stopper Complaints	14	12
DRUG COMPLAINTS—YEAR TO DATE	97	93

DRUG INVESTIGATIONS HOURS WORKED BY ZONE

SCMPD – All Precincts **TOTAL 2,539**

Municipalities **TOTAL 851**

Administrative Hours	1,280
Case Administration	662
Pharmaceutical Diversions	480
Central Intelligence	480
Out of County (Task Force Operations, etc.)	123
Assistance Rendered to Outside Agencies	24

Training	186
Court Hours	61
TOTAL	3,296

Total Hours Worked 6,686

SIGNIFICANT EVENTS

1. On March 3, 2011, CNT agents and officers from the Richmond Hill PD executed a search warrant in Richmond Hill in reference to a joint investigation involving a counterfeit clothing store. CNT agents assisted by making undercover purchases from the store which later were found to be fraudulent (Nike shoes and a Polo shirt). A trademark specialist was utilized during the search warrant and identified all counterfeit items. The following items were seized: several hundred pairs of Nike shoes, numerous Polo shirts, several designer labels of jeans, "bootleg" DVD's, baseball style hats, pocket books, wallets, designer jackets, and a DVD tower computer capable of duplicating 10 disks at a time. The owner of the store was contacted and charges are forthcoming. All evidence was taken to RHPD.
2. On March 4, 2011, SCMPD contacted CNT in reference to a subject in possession of approximately 85 pills of suspected ecstasy and a .45 caliber handgun. Major Case agents responded to the call out and adopted the investigation.
3. On March 8, 2011, SCMPD contacted CNT in reference to a subject at the Greyhound bus station in possession of K-2 Spice (a recently schedule 1 drug marketed as synthetic marijuana). CNT agents responded and arrested the subject for possession of the drug and transported him back to the CNT office for a consensual interview. After talking with the subject he admitted to selling the K-2 Spice as marijuana and was found in possession of several other larger bags of marijuana (approximately 4 ounces) that were concealed in his back-back wrapped in underclothes. The subject had previous drug arrests and was charged with possession with the intent to distribute marijuana and a schedule 1 drug.
4. On March 9-11th, several CNT agents and supervisors attended a Methamphetamine Workshop held at Armstrong University. New trends in manufacturing meth were discussed as well as disposal problems, funding, equipment, and investigative techniques.
5. On March 10, 2011, CNT received a call from Parole in reference to a possible methamphetamine lab located on Halcyon Bluff. Upon entering the abandoned house, the Parole officers discovered trash and debris consistent with a meth lab. CNT agents responded to the scene and deemed that it was indeed a lab. Due to the time of night and the residence not having any power, the Savannah Fire Department was contacted and provided portable lighting while agents rendered the location safe. Agents found evidence of several "one pot cooks" that had taken place inside the residence and seized all corresponding evidence.
6. On March 14, 2011, a defendant that was involved in the recent joint Title III investigation with DEA/ICE was sentenced in federal court to a term of 159 months of imprisonment and 60 months of supervised release. This defendant was the main distributor of marijuana in the South Carolina area with his source of supply being the original target of the Title III in Savannah.
7. On March 15, 2011, CNT agents concluded a joint investigation with ICE involving a Mexican national involved in selling/manufacturing fraudulent identification cards (Social Security and Immigration cards). Undercover agents conducted an investigation of the fraudulent cards and later arrested the subject in possession of multiple other identification cards with the assistance of GSP and the CCSD K-9 unit. The subject was found to be in the United States illegally and ICE placed a detainer on him.
8. On March 22, 2011, Major Case concluded an investigation into several subjects involved in a large scale operation of distributing prescription medication (specifically Oxycontin and Roxycodone). A surveillance operation was conducted with the help of the Tactical Team. During the surveillance, agents observed the target of the investigation conduct hand to hand transactions with three other subjects within a span of minutes. Agents continued the surveillance on the target but had the buyers stopped and recovered several hundred tablets of Roxycodone that each stated was purchased from the target. The target was on active probation and an 4th amendment waiver. Agents made contact with the target in front of his residence and received written consent to search the residence. Agents found the target to be in possession of two bottles of Roxycodone, and approximately \$5,000 in currency. A search of the residence revealed over 1,800 tablets of Roxycodone and Oxycontin, approximately \$10,000 in currency, several ounces of marijuana, several drug ledgers, and numerous empty prepaid phone boxes. Agents also seized the vehicle (a Nissan 350 ZX) the target was driving during the transactions and was found to have been purchased in cash (\$16,000) the month prior. Four additional subjects were later arrested involved in the investigation. Two firearms, approximately \$2,200 in currency, and additional Oxycontin and Xanax were also seized. (110322125)

JOINT INVESTIGATIONS

1. CNT is currently working with DEA on several cases involving local traffickers.
2. CNT is actively working several Diversion cases with DEA that is targeting physicians prescribing narcotics with no apparent medical need.
3. CNT is actively working several joint investigations with ICE and Homeland Security involving several local traffickers that involve both cocaine and marijuana.
4. CNT is currently working with BATF, and GBI on several Operation Ceasefire cases to include a proposed OCDEF investigation.

5. CNT is currently working with the Beaufort County Drug Task Force in South Carolina on several cases involving common traffickers.

6. CNT has adopted several cases from SCMPD that is requiring agents to work closely with patrol officers.

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X. ACTION CALENDAR

(The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.)

Chairman Liakakis said, okay, next, under the Action Calendar. We have items 1 through Item 7, and under 7, we have Items A through AA, and I'd like a motion on the floor for all of those items to be approved except any that would like to be items to be held out.

Commissioner Thomas said, I don't – I don't want to hold out anything, but I just want to re-emphasize the fact about those construction companies that we're continuing to ask to – to be inclusive of local participation. I just want to make sure that the public is aware of the fact that we are working towards that goal.

Commissioner Stone said, and Mr. Chairman, I would make a motion to approve the Action Calendar.

Chairman Liakakis said, need a second.

Commissioner Odell said, second.

Chairman Liakakis said, let's go on the board.

Commissioner Kicklighter said, Mr. Chairman?

Chairman Liakakis said, yes?

Commissioner Kicklighter said, I just want to commend staff and our police chief for one of the items on here where they're trading in three used vehicles and actually going to be able to obtain a newer used vehicle from one of the local dealerships. That's exactly what we've been talking about and great job. Thanks.

County Manager Abolt said, Mr. Chairman, as – as you will exit, I want you, and I failed to mention in pre-meeting, but Mr. Drewry would want me to tell you that to Dr. Thomas' left, to your left, is – is a rendering of the new building. You just awarded a contract for \$4 million to do exactly what Dr. Thomas and y'all have insisted, to – to invest locally, but that facility came in under bid – under estimate I should say, and that will be the new location of our Public Works and Parks headquarters just near the Weightlifting Center.

Chairman Liakakis said, okay. Thank you.

ACTION OF THE BOARD:

Commissioner Stone moved to approve the Action Calendar Items 1 through 7 and A through AA under Item 7. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF APRIL 8, 2011, AS MAILED.

ACTION OF THE BOARD:

Commissioner Stone moved to approve the minutes of the regular meeting of April 8, 2011. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

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2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD MARCH 31, 2011 THROUGH APRIL 20, 2011.

ACTION OF THE BOARD:

Commissioner Stone moved to authorize the Finance Director to pay the claims against the County for the period March 31, 2011 through April 20, 2011, in the amount of \$18,390,508. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

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3. REQUEST BOARD NAME THE COUNTER NARCOTICS TEAM HEADQUARTERS AT 71 ROSS ROAD AFTER TOM SPRAGUE.

ACTION OF THE BOARD:

Commissioner Stone moved to name the Counter Narcotics Team Headquarters at 71 Ross Road after Tom Sprague. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

AGENDA ITEM: X-3
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
FROM: R. E. Abolt, County Manager

ISSUE:

To name the Counter Narcotics Team Headquarters at 71 Ross Road after Tom Sprague.

BACKGROUND:

In 1994 Tom Sprague was selected as the first Director of the Counter Narcotics Team, and was extremely successful in the formative years of this multi-government drug fighting agency. In 2006, the County purchased property at 71 Ross Road for the permanent C.N.T. Headquarters.

FACTS AND FINDINGS:

1. Tom Sprague is an exceptionally accomplished law enforcement professional with service in the U.S. Border Patrol, Drug Enforcement Agency with special assignment to Bogotá, Columbia, first C.N.T. Director, and Chief of the Chatham County Police Department.
2. His record is one of unquestioned integrity and exceptional ability to work with law enforcement agencies at all levels.
3. Tom Sprague offers an excellent example of what it takes to fight the scourge of substance abuse.
4. Total improvement cost for the Ross Road property was \$1.8 million. This included the renovation of the main building (12,800 sqft) and the warehouse (4,000 sqft), with a portion converted to an interrogation room. The actual warehouse is used to house confiscated property.

POLICY ANALYSIS:

To make a community safe, begins with excellent and highly motivated law enforcement personnel. It is important to recognize those who excel. Associating the name Tom Sprague with the modern Counter Narcotics Team Headquarters sets the tone for those who work there now and in the future.

RECOMMENDATION:

That the Board designate the Counter Narcotics Team Headquarters at 71 Ross Road as the Tom Sprague Complex and direct staff to schedule the appropriate dedication ceremony.

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4. TO CONSIDER WHETHER TO ENTER INTO AGREEMENTS/MEMORANDA OF UNDERSTANDING WITH FOUR LOCAL CRIME VICTIM ASSISTANCE AGENCIES TO GOVERN THE COUNTY'S ALLOCATION AND DISTRIBUTION OF THE 5% CRIMINAL FINE ADD-ON FUNDS THAT THE COUNTY RECEIVES TO FUND LOCAL CRIME VICTIM ASSISTANCE PROGRAMS, INCLUDING THE DISTRICT ATTORNEY'S VICTIM WITNESS ASSISTANCE PROGRAM.

ACTION OF THE BOARD:

Commissioner Stone moved to consider whether to enter into Agreements/Memoranda of Understanding with four local crime victim assistance agencies to govern the county's allocation and distribution of the 5% criminal fine add-on funds that the County receives to fund local crime victim assistance programs, including the District Attorney's Victim Witness Assistance Program. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

AGENDA ITEM: X-4
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Larry Chisolm, District Attorney
Linda Cramer, Finance Director

ISSUE:

To consider whether to enter into Agreements/Memoranda of Understanding with four local crime victim assistance agencies to govern the County's allocation and distribution of the 5% criminal fine add-on funds that the County receives to fund local crime victim assistance programs, including the District Attorney's Victim Witness Assistance Program.

BACKGROUND:

Pursuant to O.C.G.A. § 14-21-132(a)(1), the County is authorized to disburse funds, collected pursuant to O.C.G.A. § 15-21-131, to victim assistance programs certified by the Criminal Justice Coordinating Council ("CJCC"). These funds, commonly referred to as the "5% fund", represent the 5% add-on to fines imposed against criminal defendants. The County governing authority is authorized to determine the percentage of the collected funds to be allocated to each of the local certified crime victim assistance programs/agencies operating within Chatham County.

Pursuant to this authority, the County has previously disbursed equal portions of the 5% fund to the Victim Witness Assistance Program ("VWAP") in the District Attorney's office, in addition to three programs administered by the following non-profit corporations: Rape Crisis Center, Inc.; Savannah Area Family Emergency Center, Inc., ("SAFE Shelter"); and Coastal Children's Advocacy Center, Inc.

During the Board of Commissioner's meeting held on October 8, 2010, the Board authorized another local non-profit agency – the Savannah/Chatham County Court Appointed Special Advocates, Inc., – (CASA), who received its CJCC Certification on August 4, 2010, to receive distributions of the 5% fund collected by the County pursuant to O.C.G.A. § 15-21-131 to fund its crime victim assistance services.

In order to facilitate the distribution of the funds to the four non-government certified crime victim assistance programs in the County, contracts with each of the non-profit agencies administering those programs are required to reflect that each of those agencies will receive 20% of the funds collected by the County pursuant to O.C.G.A. § 15-21-131, and to govern the receipt and use of said funds. In addition to the four non-governmental agencies listed above and referenced in the attached proposed contracts, the County will distribute 20% of the funds collected to the District Attorney's Victim Witness Assistance Program ("VWAP"). However, since the County currently provides the payroll and other budgetary functions on behalf of the District Attorney's office, including the VWAP, no contract is required for VWAP.

FACTS AND FINDINGS:

1. The County governing authority is authorized to disburse funds, commonly referred to as the "5% fund", collected pursuant to O.C.G.A. 15-21-131, to crime victim assistance programs that are certified by the Criminal Justice Coordinating Council ("CJCC").
2. The County has previously disbursed equal portions of the 5% fund to the Victim Witness Assistance Program ("VWAP") in the District Attorney's office, in addition to three programs administered by the following non-profit corporations: Rape Crisis Center, Inc.; Savannah Area Family Emergency Center, Inc. ("SAFE Shelter"); and Coastal Children's Advocacy Center, Inc.
3. On October 8, 2010, the Board authorized another local non-profit agency – the Savannah/Chatham County Court Appointed Special Advocates, Inc. – (CASA), who administers a crime victim assistance program certified by the CJCC, to share in the distributions of the 5% fund collected by the County pursuant to O.C.G.A. § 15-21-131.

FUNDING: 5% Victim Witness Fee (2179951).

POLICY ANALYSIS:

The execution of these agreements falls within the discretion of the Board of Commissioners.

ALTERNATIVES:

1. Authorize the Chairman to execute the agreements with Rape Crisis Center, Inc.; Savannah Area Family Emergency Center, Inc. ("SAFE Shelter"); Coastal Children's Advocacy Center, Inc.; and Savannah/Chatham County Court Appointed Special Advocates, Inc. ("CASA").
2. Do not Authorize the Chairman to execute the agreements with Rape Crisis Center, Inc.; Savannah Area Family Emergency Center, Inc. ("SAFE Shelter"); Coastal Children's Advocacy Center, Inc.; and Savannah/Chatham County Court Appointed Special Advocates, ("CASA").

RECOMMENDATION:

Alternative 1.

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

**AGREEMENT/MEMORANDUM OF UNDERSTANDING
between
RAPE CRISIS CENTER OF THE COASTAL EMPIRE, INC.
and
CHATHAM COUNTY, GEORGIA**

THIS AGREEMENT/MEMORANDUM OF UNDERSTANDING, is made and entered into this _____ day of _____, 2011, by and between the CHATHAM COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter referred to as "County" or "Chatham County" and RAPE CRISIS CENTER OF THE COASTAL EMPIRE, INC. ("Rape Crisis Center" or "Program") collectively referred to as the "parties."

WITNESSETH:

WHEREAS, Chatham County is interested in providing substantial assistance to victims of crime in understanding and dealing with the criminal justice system as it relates to the crimes committed against them;

WHEREAS, pursuant to O.C.G.A. § 15-21-132(a)(1), the County is authorized to disburse funds, collected pursuant to O.C.G.A. § 15-21-131, to victim assistance programs certified by the Criminal Justice Coordinating Council ("CJCC");

WHEREAS, the Rape Crisis Center administers a program that has been certified by the CJCC as a crime victim assistance program pursuant to the CJCC's Rule 144-4-.05;

NOW THEREFORE, the County and the Rape Crisis Center enter into this Memorandum of Understanding/Agreement for services and agree more particularly as follows:

SECTION 1.

The Rape Crisis Center agrees:

1. To maintain its certification by the CJCC as a "certified crime victim assistance program";
2. To abide by the February 4, 2011, "Memorandum of Understanding" between the Office of the District Attorney, Eastern Judicial Circuit; the Chatham County Victim-Witness Assistance Program; the Rape Crisis Center of the Coastal Empire; the Savannah Area Family Emergency (SAFE) Shelter; the Coastal Children's Advocacy Center; and Court Appointed Special Advocates, Inc. (CASA), which is attached hereto as Exhibit "A" and the terms of which are fully incorporated herein;
3. To comply with all CJCC reporting requirements for certified victim assistance programs set forth in O.C.G.A. § 15-21-132(d) and CJCC Regulation No. 144-4-.05(4)(b);
4. To provide the County with a copy of the Program's annual report submitted to the CJCC pursuant to O.C.G.A. § 15-21-132(d) and CJCC Regulation No. 144-4-.05(4)(b);
5. To notify the County in writing, within five (5) business days, of learning that the Program has been decertified or is facing decertification by the CJCC;
6. To return to the County any funds distributed to the Program, in the event it is subsequently discovered that the Program was ineligible to receive such funds due to revocation of the Program's CJCC certification;
7. To maintain, all records pertaining to the receipt and expenditure of funds disbursed under this Agreement/Memorandum of Understanding for at least a period of four years subsequent to the last disbursement made to the Program pursuant to this Agreement/memorandum of Understanding, and shall allow County auditors complete access to the records for purposes of verifying the appropriate expenditure of funds in accordance with the crime victim assistance services to be provided;
8. The Programs agrees that it shall abide by any other requirements regarding the use and accounting of funds disbursed pursuant to this Agreement/Memorandum of Understanding as specified by Georgia law and that in the event the Program fails to follow the applicable requirements of law, the Program shall hold the County thereto harmless from any such failures;

SECTION 2.

The County, for and in consideration of the delivery of the above-described services agrees more particularly as follows:

1. To disburse to the Program 20%, minus any funds reserved by the County pursuant to O.C.G.A. § 15-21-132(a)(2), of the funds received by the County for local victim assistance programs as authorized by O.C.G.A. § 15-21-132(a)(2). The terms of payment shall be set forth below under Section 3, "Terms of Payment"; and
2. The County's Finance Director or the Finance Director's designee shall serve as the County Project Manager for the purpose of administering this agreement/memorandum of understanding for the County.

SECTION 3. Payment Schedule for Services

The County shall make quarterly disbursements to the Program the first month of each quarter for the services at issue in this agreement/memorandum of understanding.

SECTION 4. General Terms of Agreement/Memorandum of Understanding

All parties agree that the subject appropriation of funds by the County shall be used only for the purposes of providing crime victim assistance services as outlined within this Agreement/Memorandum of Understanding.

The County reserves the right upon reasonable notice to conduct an audit of the Program's services and expenditures of the subject funds to ensure lawful use of the funds.

The County reserves the right to impose an administrative procedure and such other requirements as may be reasonably necessary to ensure that disbursement and use of the subject funds are lawful.

All parties agree that the scope of services set forth in this Agreement/Memorandum of Understanding may be mutually modified by the parties in writing.

This Agreement/Memorandum of Understanding will remain in effect from January 1, 2011, through December 31, 2011, unless the Agreement/Memorandum is amended or terminated by the County or the Program upon thirty (30) days written notice to the other party or terminated for cause due the Program's failure to retain its CJCC certification.

For purposes of any notice provisions contained in this Agreement:

Notice to the Program shall be sent to:
 Mary McAlister, Director
Rape Crisis Center of the Coastal Empire, Inc.
 Post Office Box 8492
 Savannah, Georgia 31412

Notice to the County shall be sent to:
 Linda Cramer, Chatham County Finance Director
 124 Bull Street
 Savannah, Georgia 31401

IN WITNESS WHEREOF, Chatham County, Georgia and the Rape Crisis Center of the Coastal Empire, Inc. have caused this Agreement/Memorandum of Understanding to be duly entered into and executed on the day above written:

RAPE CRISIS CENTER OF THE COASTAL EMPIRE, INC.

 Witness

BY: _____
 Printed Name: _____
 Title: _____

 Notary Public

ATTEST: _____

CHATHAM COUNTY, GEORGIA

BY: _____
 PETE LIAKAKIS, Chairman
 Board of Commissioners

Approved as to legal form:

 R. Jonathan Hart
 County Attorney

ATTEST: _____
 Frances Rasmussen
 Deputy Clerk of Commission
 [SEAL]

STATE OF GEORGIA)
)
 COUNTY OF CHATHAM)

AGREEMENT/MEMORANDUM OF UNDERSTANDING
between
SAVANNAH/CHATHAM COUNTY COURT APPOINTED SPECIAL ADVOCATES, INC.
and
CHATHAM COUNTY, GEORGIA

THIS AGREEMENT/MEMORANDUM OF UNDERSTANDING, is made and entered into this ____ day of _____, 2011, by and between the CHATHAM COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter referred to as "County" or "Chatham County" and Savannah/Chatham County Court Appointed Special Advocates, Inc., ("CASA" or "Program") collectively referred to as the "parties."

WITNESSETH:

WHEREAS, Chatham County is interested in providing substantial assistance to victims of crime in understanding and dealing with the criminal justice system as it relates to the crimes committed against them;

WHEREAS, pursuant to O.C.G.A. § 15-21-132(a)(1), the County is authorized to disburse funds, collected pursuant to O.C.G.A. § 15-21-131, to victim assistance programs certified by the Criminal Justice Coordinating Council ("CJCC");

WHEREAS, CASA administers a program that has been certified by the CJCC as a crime victim assistance program pursuant to the CJCC's Rule 144-4-.05;

NOW THEREFORE, the County and CASA enter into this Memorandum of Understanding/Agreement for services and agree more particularly as follows:

SECTION 1.
CASA agrees:

1. To maintain its certification by the CJCC as a "certified crime victim assistance program";
2. To abide by the February 4, 2011, "Memorandum of Understanding" between the Office of the District Attorney, Eastern Judicial Circuit; the Chatham County Victim-Witness Assistance Program; the Rape Crisis Center of the Coastal Empire; the Savannah Area Family Emergency (SAFE) Shelter; the Coastal Children's Advocacy Center; and Court Appointed Special Advocates, Inc. (CASA), which is attached hereto as Exhibit "A" and the terms of which are fully incorporated herein;
3. To comply with all CJCC reporting requirements for certified victim assistance programs set forth in O.C.G.A. § 15-21-132(d) and CJCC Regulation No. 144-4-.05(4)(b);

4. To provide the County with a copy of the Program's annual report submitted to the CJCC pursuant to O.C.G.A. § 15-21-132(d) and CJCC Regulation No. 144-4-.05(4)(b);

5. To notify the County in writing, within five (5) business days, of learning that the Program has been decertified or is facing decertification by the CJCC;

6. To return to the County any funds distributed to the Program, in the event it is subsequently discovered that the Program was ineligible to receive such funds due to revocation of the Program's CJCC certification;

7. To maintain, all records pertaining to the receipt and expenditure of funds disbursed under this Agreement/Memorandum of Understanding for at least a period of four years subsequent to the last disbursement made to the Program pursuant to this Agreement/memorandum of Understanding, and shall allow County auditors complete access to the records for purposes of verifying the appropriate expenditure of funds in accordance with the crime victim assistance services to be provided;

8. The Programs agrees that it shall abide by any other requirements regarding the use and accounting of funds disbursed pursuant to this Agreement/Memorandum of Understanding as specified by Georgia law and that in the event the Program fails to follow the applicable requirements of law, the Program shall hold the County thereto harmless from any such failures;

SECTION 2.

The County, for and in consideration of the delivery of the above-described services agrees more particularly as follows:

1. To disburse to the Program 20%, minus any funds reserved by the County pursuant to O.C.G.A. § 15-21-132(a)(2), of the funds received by the County for local victim assistance programs as authorized by O.C.G.A. § 15-21-132(a)(2). The terms of payment shall be set forth below under Section 3, "Terms of Payment"; and

2. The County's Finance Director or the Finance Director's designee shall serve as the County Project Manager for the purpose of administering this agreement/memorandum of understanding for the County.

SECTION 3. Payment Schedule for Services

The County shall make quarterly disbursements to the Program the first month of each quarter for the services at issue in this agreement/memorandum of understanding.

SECTION 4. General Terms of Agreement/Memorandum of Understanding

All parties agree that the subject appropriation of funds by the County shall be used only for the purposes of providing crime victim assistance services as outlined within this Agreement/Memorandum of Understanding.

The County reserves the right upon reasonable notice to conduct an audit of the Program's services and expenditures of the subject funds to ensure lawful use of the funds.

The County reserves the right to impose an administrative procedure and such other requirements as may be reasonably necessary to ensure that disbursement and use of the subject funds are lawful.

All parties agree that the scope of services set forth in this Agreement/Memorandum of Understanding may be mutually modified by the parties in writing.

This Agreement/Memorandum of Understanding will remain in effect from January 1, 2011, through December 31, 2011, unless the Agreement/Memorandum is amended or terminated by the County or the Program upon thirty (30) days written notice to the other party or terminated for cause due the Program's failure to retain its CJCC certification.

For purposes of any notice provisions contained in this Agreement:

Notice to the Program shall be sent to:
ZaDonna Slay, Executive Director
Savannah/Chatham County Special Advocates, Inc.
428 Bull Street, Suite 205
Savannah, Georgia 31401

Notice to the County shall be sent to:
Linda Cramer, Chatham County Finance Director
124 Bull Street
Savannah, Georgia 31401

IN WITNESS WHEREOF, Chatham County, Georgia and the Savannah/Chatham County Court Appointed Special Advocates, Inc. have caused this Agreement/Memorandum of Understanding to be duly entered into and executed on the day above written:

**SAVANNAH/CHATHAM COUNTY COURT
APPOINTED SPECIAL ADVOCATES, INC.**

Witness

BY: _____
Printed Name: _____
Title: _____

Notary Public

ATTEST: _____

CHATHAM COUNTY, GEORGIA

BY: _____
PETE LIAKAKIS, Chairman
Board of Commissioners

Approved as to legal form:

R. Jonathan Hart
County Attorney

ATTEST: _____
Frances Rasmussen
Deputy Clerk of Commission
[SEAL]

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

**AGREEMENT/MEMORANDUM OF UNDERSTANDING
between
SAVANNAH AREA FAMILY EMERGENCY SHELTER, INC.
and
CHATHAM COUNTY, GEORGIA**

THIS AGREEMENT/MEMORANDUM OF UNDERSTANDING, is made and entered into this ____ day of _____, 2011, by and between the CHATHAM COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter referred to as "County" or "Chatham County" and SAVANNAH AREA FAMILY EMERGENCY SHELTER, INC., ("Safe Shelter" or "Program") collectively referred to as the "parties."

WITNESSETH:

WHEREAS, Chatham County is interested in providing substantial assistance to victims of crime in understanding and dealing with the criminal justice system as it relates to the crimes committed against them;

WHEREAS, pursuant to O.C.G.A. § 15-21-132(a)(1), the County is authorized to disburse funds, collected pursuant to O.C.G.A. § 15-21-131, to victim assistance programs certified by the Criminal Justice Coordinating Council ("CJCC");

WHEREAS, Safe Shelter Administers a program that has been certified by the CJCC as a crime victim assistance program pursuant to the CJCC's Rule 144-4-.05;

NOW THEREFORE, the County and Safe Shelter enter into this Memorandum of Understanding/Agreement for services and agree more particularly as follows:

SECTION 1.

Safe Shelter agrees:

1. To maintain its certification by the CJCC as a "certified crime victim assistance program";
2. To abide by the February 4, 2011, "Memorandum of Understanding" between the Office of the District Attorney, Eastern Judicial Circuit; the Chatham County Victim-Witness Assistance Program; the Rape Crisis Center of the Coastal Empire; the Savannah Area Family Emergency (SAFE) Shelter; the Coastal Children's Advocacy Center; and Court Appointed Special Advocates, Inc. (CASA), which is attached hereto as Exhibit "A" and the terms of which are fully incorporated herein;
3. To comply with all CJCC reporting requirements for certified victim assistance programs set forth in O.C.G.A. § 15-21-132(d) and CJCC Regulation No. 144-4-.05(4)(b);
4. To provide the County with a copy of the Program's annual report submitted to the CJCC pursuant to O.C.G.A. § 15-21-132(d) and CJCC Regulation No. 144-4-.05(4)(b);
5. To notify the County in writing, within five (5) business days, of learning that the Program has been decertified or is facing decertification by the CJCC;
6. To return to the County any funds distributed to the Program, in the event it is subsequently discovered that the Program was ineligible to receive such funds due to revocation of the Program's CJCC certification;
7. To maintain, all records pertaining to the receipt and expenditure of funds disbursed under this Agreement/Memorandum of Understanding for at least a period of four years subsequent to the last disbursement made to the Program pursuant to this Agreement/memorandum of Understanding, and shall allow County auditors complete access to the records for purposes of verifying the appropriate expenditure of funds in accordance with the crime victim assistance services to be provided;
8. The Programs agrees that it shall abide by any other requirements regarding the use and accounting of funds disbursed pursuant to this Agreement/Memorandum of Understanding as specified by Georgia law and that in the event the Program fails to follow the applicable requirements of law, the Program shall hold the County thereto harmless from any such failures;

SECTION 2.

The County, for and in consideration of the delivery of the above-described services agrees more particularly as follows:

1. To disburse to the Program 20%, minus any funds reserved by the County pursuant to O.C.G.A. § 15-21-132(a)(2), of the funds received by the County for local victim assistance programs as authorized by O.C.G.A. § 15-21-132(a)(2). The terms of payment shall be set forth below under Section 3, "Terms of Payment"; and

2. The County's Finance Director or the Finance Director's designee shall serve as the County Project Manager for the purpose of administering this agreement/memorandum of understanding for the County.

SECTION 3. Payment Schedule for Services

The County shall make quarterly disbursements to the Program the first month of each quarter for the services at issue in this agreement/memorandum of understanding.

SECTION 4. General Terms of Agreement/Memorandum of Understanding

All parties agree that the subject appropriation of funds by the County shall be used only for the purposes of providing crime victim assistance services as outlined within this Agreement/Memorandum of Understanding.

The County reserves the right upon reasonable notice to conduct an audit of the Program's services and expenditures of the subject funds to ensure lawful use of the funds.

The County reserves the right to impose an administrative procedure and such other requirements as may be reasonably necessary to ensure that disbursement and use of the subject funds are lawful.

All parties agree that the scope of services set forth in this Agreement/Memorandum of Understanding may be mutually modified by the parties in writing.

This Agreement/Memorandum of Understanding will remain in effect from January 1, 2011, through December 31, 2011, unless the Agreement/Memorandum is amended or terminated by the County or the Program upon thirty (30) days written notice to the other party or terminated for cause due the Program's failure to retain its CJCC certification.

For purposes of any notice provisions contained in this Agreement:

Notice to the Program shall be sent to:
Cheryl Branch, Director
Savannah Area Family Emergency Shelter, Inc.
Post Office Box 61119
Savannah, Georgia 31420

Notice to the County shall be sent to:
Linda Cramer, Chatham County Finance Director
124 Bull Street
Savannah, Georgia 31401

IN WITNESS WHEREOF, Chatham County, Georgia and the Savannah Area Family Emergency Shelter, Inc. have caused this Agreement/Memorandum of Understanding to be duly entered into and executed on the day above written:

SAVANNAH AREA FAMILY EMERGENCY SHELTER, INC.

BY: _____
Printed Name: _____
Title: _____

ATTEST: _____

Witness

Notary Public

CHATHAM COUNTY, GEORGIA

BY: _____
PETE LIAKAKIS, Chairman
Board of Commissioners

Approved as to legal form:

ATTEST: _____
Frances Rasmussen
Deputy Clerk of Commission
[SEAL]

R. Jonathan Hart
County Attorney

STATE OF GEORGIA)
COUNTY OF CHATHAM)

**AGREEMENT/MEMORANDUM OF UNDERSTANDING
between
COASTAL CHILDREN'S ADVOCACY CENTER, INC.
and
CHATHAM COUNTY, GEORGIA**

THIS AGREEMENT/MEMORANDUM OF UNDERSTANDING, is made and entered into this _____ day of _____, 2011, by and between the CHATHAM COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter referred to as "County" or "Chatham County" and COASTAL CHILDREN'S ADVOCACY CENTER, INC., ("Children's Advocacy Center" or "Program") collectively referred to as the "parties."

WITNESSETH:

WHEREAS, Chatham County is interested in providing substantial assistance to victims of crime in understanding and dealing with the criminal justice system as it relates to the crimes committed against them;

WHEREAS, pursuant to O.C.G.A. § 15-21-132(a)(1), the County is authorized to disburse funds, collected pursuant to O.C.G.A. § 15-21-131, to victim assistance programs certified by the Criminal Justice Coordinating Council ("CJCC");

WHEREAS, the Children's Advocacy Center administers a program that has been certified by the CJCC as a crime victim assistance program pursuant to the CJCC's Rule 144-4-.05;

NOW THEREFORE, the County and the Children's Advocacy Center enter into this Memorandum of Understanding/Agreement for services and agree more particularly as follows:

SECTION 1.

The Children's Advocacy Center agrees:

1. To maintain its certification by the CJCC as a "certified crime victim assistance program";
2. To abide by the February 4, 2011, "Memorandum of Understanding" between the Office of the District Attorney, Eastern Judicial Circuit; the Chatham County Victim-Witness Assistance Program; the Rape Crisis Center of the Coastal Empire; the Savannah Area Family Emergency (SAFE) Shelter; the Coastal Children's Advocacy Center; and Court Appointed Special Advocates, Inc. (CASA), which is attached hereto as Exhibit "A" and the terms of which are fully incorporated herein;
3. To comply with all CJCC reporting requirements for certified victim assistance programs set forth in O.C.G.A. § 15-21-132(d) and CJCC Regulation No. 144-4-.05(4)(b);
4. To provide the County with a copy of the Program's annual report submitted to the CJCC pursuant to O.C.G.A. § 15-21-132(d) and CJCC Regulation No. 144-4-.05(4)(b);
5. To notify the County in writing, within five (5) business days, of learning that the Program has been decertified or is facing decertification by the CJCC;
6. To return to the County any funds distributed to the Program, in the event it is subsequently discovered that the Program was ineligible to receive such funds due to revocation of the Program's CJCC certification;
7. To maintain, all records pertaining to the receipt and expenditure of funds disbursed under this Agreement/Memorandum of Understanding for at least a period of four years subsequent to the last disbursement made to the Program pursuant to this Agreement/memorandum of Understanding, and shall allow County auditors complete access to the records for purposes of verifying the appropriate expenditure of funds in accordance with the crime victim assistance services to be provided;
8. The Programs agrees that it shall abide by any other requirements regarding the use and accounting of funds disbursed pursuant to this Agreement/Memorandum of Understanding as specified by Georgia law and that in the event the Program fails to follow the applicable requirements of law, the Program shall hold the County thereto harmless from any such failures;

SECTION 2.

The County, for and in consideration of the delivery of the above-described services agrees more particularly as follows:

1. To disburse to the Program 20%, minus any funds reserved by the County pursuant to O.C.G.A. § 15-21-132(a)(2), of the funds received by the County for local victim assistance programs as authorized by O.C.G.A. § 15-21-132(a)(2). The terms of payment shall be set forth below under Section 3, "Terms of Payment"; and
2. The County's Finance Director or the Finance Director's designee shall serve as the County Project Manager for the purpose of administering this agreement/memorandum of understanding for the County.

SECTION 3. Payment Schedule for Services

The County shall make quarterly disbursements to the Program the first month of each quarter for the services at issue in this agreement/memorandum of understanding.

SECTION 4. General Terms of Agreement/Memorandum of Understanding

All parties agree that the subject appropriation of funds by the County shall be used only for the purposes of providing crime victim assistance services as outlined within this Agreement/Memorandum of Understanding.

The County reserves the right upon reasonable notice to conduct an audit of the Program's services and expenditures of the subject funds to ensure lawful use of the funds.

The County reserves the right to impose an administrative procedure and such other requirements as may be reasonably necessary to ensure that disbursement and use of the subject funds are lawful.

All parties agree that the scope of services set forth in this Agreement/Memorandum of Understanding may be mutually modified by the parties in writing.

This Agreement/Memorandum of Understanding will remain in effect from January 1, 2011, through December 31, 2011, unless the Agreement/Memorandum is amended or terminated by the County or the Program upon thirty (30) days written notice to the other party or terminated for cause due the Program's failure to retain its CJCC certification.

For purposes of any notice provisions contained in this Agreement:

Notice to the Program shall be sent to:
Kris Rice, Director
Coastal Children's Advocacy Center, Inc.
Post Office Box 9926
Savannah, Georgia 31412

Notice to the County shall be sent to:
Linda Cramer, Chatham County Finance Director
124 Bull Street
Savannah, Georgia 31401

IN WITNESS WHEREOF, Chatham County, Georgia and the Coastal Children's Advocacy Center, Inc. have caused this Agreement/Memorandum of Understanding to be duly entered into and executed on the day above written:

COASTAL CHILDREN'S ADVOCACY CENTER, INC.

BY: _____
Printed Name: _____
Title: _____

Witness

ATTEST: _____

Notary Public

CHATHAM COUNTY, GEORGIA

BY: _____
PETE LIAKAKIS, Chairman
Board of Commissioners

Approved as to legal form:

ATTEST: _____
Frances Rasmussen
Deputy Clerk of Commission
[SEAL]

R. Jonathan Hart
County Attorney

=====

5. CONFIRMATION OF AGREEMENT WITH SECOND HARVEST FOOD BANK.

ACTION OF THE BOARD:

Commissioner Stone moved for approval to confirm an agreement with the Second Harvest Food Bank. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

AGENDA ITEM: X-5
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda Cramer, Finance Director

ISSUE: To present a Memorandum of Understanding with America’s Second Harvest of Coastal Georgia for Board consideration.

FACTS AND FINDINGS:

- 1) The Board of Commissioners approved a \$25,000 appropriation to America’s Second Harvest of Coastal Georgia at their meeting held November 5, 2010. The funds are a cash match for a grant from the Kresge Foundation.
- 2) The County Attorney has reviewed a Memorandum of Understanding with America’s Second Harvest of Coastal Georgia which is attached and submitted for Board consideration.

FUNDING: Funds are available in the General Fund M&O Special Appropriations - 1009975.

ALTERNATIVES: For Board consideration.

POLICY ANALYSIS:

A contract or Memorandum of Understanding is required for agencies receiving funding.

RECOMMENDATION: For Board consideration.

Prepared by: Read DeHaven

STATE OF GEORGIA)
)
 COUNTY OF CHATHAM)

CHATHAM COUNTY BOARD OF COMMISSIONERS’ MEMORANDUM OF UNDERSTANDING WITH AMERICA’S SECOND HARVEST OF COASTAL GEORGIA

This Memorandum of Understanding is made and entered into this _____ day of _____, 2011, by and between America’s Second Harvest of Coastal Georgia and the Chatham County Board of Commissioners.

WITNESSETH:

WHEREAS, America’s Second Harvest of Coastal Georgia’s mission is to feed the hungry by distributing nutritious food to nonprofit agencies and at risk elderly and youth, to assist in disaster relief, and work towards long-term solutions to hunger and poverty; and

WHEREAS, by being the County Critical Workforce Kitchen, America’s Second Harvest of Coastal Georgia will be an essential resource for the community should the need arise; and

WHEREAS, America’s Second Harvest of Coastal Georgia has been awarded a matching grant from the Kresge Foundation which requires support from local government agencies; and

WHEREAS, the Chatham County Board of Commissioners is the governing authority of Chatham County; and

WHEREAS, the Chatham County Board of Commissioners approved a \$25,000 cash match for the grant on November 5, 2010,

NOW, THEREFORE, America’s Second Harvest of Coastal Georgia and the Chatham County Board of Commissioners enter into this Memorandum of Understanding for Services and agree more particularly as follows:

SECTION 1. America’s Second Harvest of Coastal Georgia agrees that it shall provide, including, but not limited to, the following services:

- 1. Provide meal service for critical workforce first responders if a disaster or county-wide emergency occurs.
- 2. Utilize the funds approved by the Chatham County Board of Commissioners as a cash match for the grant from the Kresge Foundation.

SECTION 2. The County, for and in consideration of the delivery of the above described services agrees more particularly as follows:

- 1. Provide \$25,000 in funding as a cash match for the grant from the Kresge Foundation.

SECTION 3. Terms of Memorandum of Understanding

America’s Second Harvest of Coastal Georgia agrees that the subject appropriation by the Chatham County Board of Commissioners County shall be used only for the purposes outlined within this Memorandum of Understanding. America’s Second Harvest of Coastal Georgia agrees to maintain in accordance with generally acceptable accounting principles, records of all expenditures pertaining to funds granted under this Memorandum of Understanding and shall allow County auditors complete access for purposes of verifying the appropriate expenditure of funds within the meaning of services to be provided.

This Memorandum of Understanding will remain in effect for a period of one year unless amended or terminated by the Chatham County Board of Commissioners or America’s Second Harvest of Coastal Georgia upon thirty (30) days written notice to the other party.

America's Second Harvest of Coastal Georgia.

Witness _____

BY: _____
Mary Jane Crouch
Executive Director

CHATHAM COUNTY, GEORGIA

REVIEWED AND APPROVED BY:

R. Jonathan Hart
Chatham County Attorney

BY: _____
PETE LIAKAKIS, Chairman
Board of Commissioners

ATTEST: _____
Frances Rasmussen
Deputy Clerk of Commission

=====

6. REQUEST FOR NEW LIQUOR RETAIL LICENSE FOR 2011. PETITIONER: SUKHMANI K. SINGH D/B/A SINGH'S QUACCO OUTLET, LOCATED AT 10 QUACCO ROAD, UNIT D, 31419 [DISTRICT 7.]

ACTION OF THE BOARD:

Commissioner Stone moved to approve a request for a new liquor retail license for 2011. Petition: Sukhmani K. Singh, d/b/a Singh's Quacco Outlet located at 10 Quacco Road, Unit D, 31419. Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

AGENDA ITEM: X-6
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THROUGH: R. E. Abolt, County Manager
FROM: GREGORI S. ANDERSON, DIRECTOR OF BUILDING SAFETY AND REGULATORY SERVICES
WILLIE LOVETT, CHIEF OF POLICE

ISSUE
Request for approval for a new liquor retail license for 2011, **Sukhmani K. Singh, d/b/a Singh's Quacco Outlet**, located at **10 Quacco Road, Unit D, Savannah, Georgia 31419**.

BACKGROUND
Mr. Singh requests approval for a new liquor pouring license in connection with an existing package shop.

- FACTS AND FINDINGS
1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
 2. The returned application was reviewed by Building Safety. The County Fire Marshal inspected the site for compliance and approved the facility.
 3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage Ordinance.
 4. The applicant has been notified in writing of the date and time of the hearing.

RECOMMENDATION
The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 7

We verify that the attached report and attachments are complete and correct as to form.

Gregori S. Anderson, CBO

Chief Willie Lovett

=====

7. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).

ACTION OF THE BOARD:

Commissioner Stone moved for approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.

Commissioner Odell seconded the motion and it carried unanimously. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Construction contract for the Cresthill Drainage Improvement project	Engineering	E & D Contracting (WBE)	\$345,010	SPLOST (2003-2008) - Drainage, Laberta/ Cresthill
B. Mailing of the Change of Assessment notices	Assessor	Dove Mailing, Inc.	Not to Exceed \$60,000	General Fund/M & O - Assessor
C. Annual maintenance agreement for the telephone communications equipment	I.C.S	Integrated Network Solutions (Sole Source)	\$94,590	General Fund/M & O - Communications
D. Change Order No. 2 to the Public Safety Interoperable Communications grant for additional work	I.C.S	Motorola (Sole Source)	\$8,354	Multiple Grant Fund - GEMA - PSIC Grant
E. Confirmation of the emergency sole source annual maintenance agreement	I.C.S	Xiotech (Sole Source)	\$22,224	General Fund/M & O - I.C.S.
F. Piggy back off the City of Savannah's contract for office supplies to approve a "preferred supplier"	Various	Staples Advantage	Varies	•General Fund/M&O - Various •SSD - Various
G. Change Order No. 1 to the construction contract to increase the time on the Pipemakers Canal, Phase 2, Section 1 Drainage Improvement project	Special Projects	R.B. Baker Construction, Inc.	\$282,984	SPLOST (2008-2014) - Pipemakers Canal Drainage
H. Construction of the new Public Works and Park Services Facility	Special Projects	Pope Construction Company, Inc.	\$4,082,000	SPLOST (2003-2008) - Public Works & Park Services Facility
I. Negotiations for an innovative use of the ground wood waste product	Public Works & Park Services	Cowart Mulch Products, Inc.	No funding required	No funding required
J. Change Order No. 7 to the annual contract for pest control to include in the scope of services the Administrative Records Center in Garden City	Administrative Services	Cox Termite and Pest Control	\$500/year	General Fund/M&O - Administrative Services
K. Pumping System for four (4) baseball/softball fields	Public Works & Park Services	Turf Services Unlimited, Inc. (WBE)	\$17,982	CIP - Recreation
L. Installation of sod and irrigation for four (4) baseball/softball fields	Public Works & Park Services	Turf Services Unlimited, Inc. (WBE)	\$99,975	CIP - General Administration
M. One (1) animal transport compartment	Animal Control	Custom Fiberglass (Sole Source)	\$13,832	CIP - Animal Control

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
N. Confirmation of an emergency purchase of a set of main rotor blades	Mosquito Control	Helicopter Technology Company	\$50,150	CIP - Equipment
O. Annual contract with automatic renewal options for four (4) additional one (1) year terms for Financial Advisor Services	Finance	The PFM Group, of Atlanta, GA	\$1 per \$1000 bond, either rated or non-rated, with a minimum fee of \$25,000 per transaction and a maximum of \$100,000	Funding for this service will be derived from individual bond issuances
P. Annual software license and maintenance agreement	I.C.S.	Sungard Public Sector, Inc. (Sole Source)	\$67,841	General Fund/M&O - I.C.S.
Q. 30 DataLink HardShell Notebook computers	Sheriff Department	Dell Marketing (State Contract)	\$99,946	General Fund/M&O - Sheriff Department
R. Change Order No. 1 to the construction contract for additional scope of work to relocate an in-line valve closer at the Sallie Mood Soccer Complex, and to extend the contract for 60 days	Public Works and Park Services	E & D Contracting Services (WBE)	\$3,423	CIP - Recreation
S. Confirmation of Change Order No. 1 to the contract for the HVAC upgrade at the Administrative - Legislative Courthouse for additional work	Facilities Maintenance and Operations	Boaen Mechanical Contractor, Inc.	\$32,795	CIP - Facilities Maintenance and Operations
T. Change Order No. 5 to the annual contract to provide laser jet toner services to recognize manufacture's imposed price increase	Purchasing	Media South Computer Supplies, Inc.	Varies by item	•General Fund/M & O - Various •SSD - Various
U. Security system for the Animal Control facility	Special Projects	Quality Communications	\$13,117	2005 DSA Bond - Animal Control pending Board approval of transfer
V. Change Order No. 1 to the professional services contract for project management for transit projects for additional services	Special Projects	Public Development Management	\$108,000	SPLOST (2003-2008) - CAT
W. One (1) used vehicle for SCMPD and authorize the trade-in of three (3) vehicles	Fleet Operations	Grainger Honda	Value of trade-ins will equal the purchase price of the vehicles	N/A
X. Printing, inserting, and mailing the 2011 first installment tax bills	Tax Commissioner	Diversified Companies, LLC	\$15,957	General Fund/M & O - Tax Commissioner

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
Y. Annual contract with automatic renewal options for four (4) additional one (1) year terms for software support and consulting	ICS	Pappafotis Consulting (Sole Source)	\$44,100	General Fund/M & O - ICS
Z. Fire alarm system testing and certification and annual maintenance agreement on the fire alarm system	Detention Center	Brewer Technology Solutions, Inc. (Sole Source)	\$26,210	General Fund/M & O - Detention Center
AA. Change Order No. 2 to the Professional Service Contract for the "as required" instructions and supervision of youth under the jurisdictions of Juvenile Court for an additional personnel	Juvenile Court	Janet Skipper	\$15 per hour	Supervision Fees

AGENDA ITEM: **X-7**
 AGENDA DATE: **April 29, 2011**

TO: BOARD OF COMMISSIONERS
THRU: R.E. ABOLT, COUNTY MANAGER
**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER/
 DIRECTOR OF HUMAN RESOURCES AND SERVICES**
SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval of a \$345,010 construction contract with E&D Contracting, a WBE firm, for the Cresthill Drainage Improvements project.

BACKGROUND: The Cresthill Drainage Improvements project is part of the 2003-2008 SPLOST Drainage Program. Problems being addressed include the limited drainage capacity within the existing system.

FACTS AND FINDINGS:

- The project will replace a culvert under Whitefield Avenue and add inlets along Laberta Avenue. Problems associated with the existing drainage system include property flooding and street flooding. These problems are attributed to the undersized culverts and the limited drainage capacity.
- The project was properly advertized and six (6) bids were received and opened 29 March 2011. The bid responses are as follows:

**	E&D Contracting Services, Inc. Savannah, GA	\$345,010
*	Sandhill ALS Construction, Inc. Hardeeville, SC	\$439,140
	Southern Champion Construction, Inc. Savannah, GA	\$444,605
	Pine Valley Concrete Company Meansville, GA	\$484,687
	TIC - The Industrial Company Savannah, GA	\$518,334
	Seaboard Construction Company Brunswick, GA	\$554,337
*	MBE firm	
**	WBE firm	

FUNDING: SPLOST (2003 - 2008) - Drainage, Laberta/Cresthill (3234250 - 54.14021 - 32380347)

ALTERNATIVES:

1. Board approval of a \$345,010 construction contract with E&D Contracting, a WBE firm, for the Cresthill Drainage Improvements project.
2. Provide staff other directions.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM B

ISSUE: Request Board approval of a "Not to Exceed" cost of \$60,000 for the mailing of the Change of Assessment notices from Dove Mailing, Inc., for the Board of Assessor's Office.

BACKGROUND: This service is needed to have the Change of Assessment notices sent out in a timely manner.

FACTS AND FINDINGS:

1. The Change of Assessment notices are generated in house and stored as electronic PDF batch files. The vendor will provide services to include: printing, folding, presort, tri-fold, stuffing, and pressure sealing. Once the above work is accomplished, the vendor will then place postage on the notices and mail them.
2. Dove Mailing, Inc. is a prior vendor of the Chatham County Board of Assessors. The vendor was used for the Tax Year 2008 mailing of the Change of Assessment notices.
3. Dove Mailing, Inc., quoted staff a cost of \$53,013 per 125,000 notices, \$55,128 per 130,000 notices, and \$57,243 per 135,000 notices. This cost is not to exceed \$60,000 as provided to the Board of Assessors.
4. Dove Mailing, Inc., has agreed to complete the required production work and then mail the notices from Atlanta. The date of the mailing will be predetermined by the Board of Assessors, and Dove Mailing will adhere to that mailing date.
5. The total cost of the production for 125,000 Change of Assessment notices will be \$7,013 with postage being \$46,000. For 130,000 Change of Assessment notices, the production cost will be \$7,288 with postage being \$47,840. The total cost of production for 135,000 Change of Assessment notices will be \$7,563 with postage being \$49,680.
6. Staff believes this cost to be fair and reasonable.

FUNDING: General Fund/M & O - Assessor
(1001550 - 53.11010 - 1001550 - 52.32005)

ALTERNATIVES:

1. Board approval of a "Not to Exceed" cost of \$60,000 for the mailing of the Change of Assessment notices from Dove Mailing, Inc., for the Board of Assessor's Office.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award purchases to the low responsive offeror.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM C

ISSUE: Request Board approval of a \$94,590 sole source annual maintenance agreement for the telephone communications switches and equipment throughout the County with Integrated Network Solutions for I.C.S.

BACKGROUND: The Board has approved the annual agreement with Integrated Network Solutions, for maintenance of the telephone communications. This maintenance agreement is required to maintain the telephone switches and telephones installed throughout various County facilities.

FACTS AND FINDINGS:

1. Integrated Network Solutions has a fully trained staff for the maintenance of our system. They guarantee 24/7 service to make any necessary repairs or troubleshooting to the County system.
2. The equipment to be covered includes the County's nine (9) PBX's which provide telephone service to all County Staff. The PBX's are located at the Judicial Courthouse, Administrative/Legislative Courthouse, Sheriff's Complex, County Administrative Annex, Public Works, Citizens Service Center, Mosquito Control, Records Center. Also covers the Active Voice Mail Systems located throughout the County.
3. This pricing offered by Integrated Network Solutions reflects an increase over last years cost with the addition of a new switch for the new Records Facility.
4. Staff believes the total cost of \$94,590 to be fair and reasonable.

FUNDING: General Fund/M & O - Communications
(1001536 - 52.22001)

ALTERNATIVES:

- 1. Board approval of a \$94,590 sole source annual maintenance agreement for the telephone communications switches and equipment throughout the County with Integrated Network Solutions for I.C.S.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary maintenance agreement on County equipment.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM D

ISSUE: Request Board approval of Change Order No. 2, in the amount of \$8,354, to the contract with Motorola for the Three (3) Site Simulcast Project. This change order provides four (4) new multi-couplers for the antennas at the three (3) tower sites in Chatham County.

BACKGROUND: On 24 November 2008, the Board approved the Three (3) Site Simulcast Contract with Motorola. This contract is in conjunction with the awarded \$7.7 Million Grant for Public Safety Interoperable Communications (PSIC).

FACTS AND FINDINGS:

- 1. The change order is necessary in order to reduce wind loading on the communication towers thereby rendering them safer.
- 2. The four (4) new multi-couplers will allow 700MHz/800MHz frequencies to use the same antennas thereby reducing the wind loading on the communication tower.
- 3. Due to grant deadlines, work was consummated to expedite completion of the three (3) site simulcast radio system.
- 4. The total cost of the change order is \$8,354.

FUNDING: Multiple Grant Fund - GEMA - PSIC Grant
(2501535 – 52.12099 – 25023972)

ALTERNATIVES:

- 1. Request Board approval of Change Order No. 2, in the amount of \$8,354, to the contract with Motorola for the Three (3) Site Simulcast Project. This change order provides four (4) new multi-couplers for the antennas at the three (3) tower sites in Chatham County.
- 2. Provide staff other direction.

POLICY ANALYSIS: The Commission has always been supportive of new technology that provides upgraded public safety capability.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
TOM DRANE

ITEM E

ISSUE: Request Board confirmation of the emergency approval of a \$22,224 sole source annual maintenance agreement from Xiotech, for the I.C.S. department.

BACKGROUND: The County's storage area network (SAN) is a controlled unit of disk storage. This is the repository of nearly all County data. This storage is attached to the County's host computers which are now being bought without significant disk systems of their own. This maintenance is for hardware and software support for one (1) year.

FACTS AND FINDINGS:

- 1. At the 22 October 2010 meeting, the Board approved the purchase for a Magnitude System Port Upgrade for the (SAN) units because the current hardware will no longer have support after April 2011.
- 2. With this upgrade two (2) additional drives, bays, and support to expand the capacity for the existing Storage Area Network were purchased. The annual maintenance cost with Xiotech, the sole source provider, increased by \$4,824 with this additional software and equipment.
- 3. Xiotech is the only authorized firm to make necessary changes to the proprietary software.

- Staff requested emergency approval from the Chairman so the maintenance agreement could be paid and there would be no disruption of service. He concurred (see attached page 32) and directed staff to seek Board confirmation at their next scheduled meeting.

FUNDING: General Fund/M & O - I.C.S.
(1001535 - 52.22001)

ALTERNATIVES:

- Board confirmation of the emergency approval of a \$22,224 sole source annual maintenance agreement from Xiotech, for the I.C.S. department.
- Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary maintenance agreements on the County's computer system.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD
BUDGET APPROVAL _____
GLORIA SAUGH

ITEM F

ISSUE: Request Board approval of Staples Advantage as the preferred supplier of office supplies using the City of Savannah Contract for various County departments.

BACKGROUND: On 11 March 2011, the Board approved the use of the State of Georgia Contract for office supplies with Staples. Shortly after this approval, staff learned of the City of Savannah's Contract that offers a better advantage in pricing and rebates. Staples will be the County's Preferred Supplier.

FACTS AND FINDINGS:

- Staples was competitively awarded the City contract. The Purchasing Ordinance allows the County to "piggy-back" contracts in co-operative alliances with other government agencies. Staples' prices are very competitive. Staples is offering a \$10,000 signing bonus, the same as the City of Savannah. Please see page 33 for highlights of the contract.
- The Staples program offers on-line ordering and desk top delivery. Their software ordering system contains the ability for supervisors to monitor or approve at user level and includes the ability for Purchasing to monitor/approve/disapprove orders. Restrictions will be placed on such things as equipment (over \$1,000), computers, printers, software and in bulk furniture (over \$1,000).
- Staples will provide training to County users. Staples will conduct marketing open house at various County locations. Staples offers more than 30,000 items and core items (most purchased). One unique fit is with the County's "Green" initiatives, Staples' delivery trucks are all-electric.
- During these difficult economical challenges of dollar management, this could be a win-win situation for the County. Staples offers other services the County can avail itself of with the various new and planned construction projects in the areas for business interiors, facility solutions, and technology solutions.
- This contract does not exclude use of other local office suppliers for those speciality products some departments desire. However, in order to maximize credits and rebates back to the County, Purchasing will ensure this contract usage by continuously reminding County departments of the benefits of using this contract and may at times correct their choice when the Staples Advantage contract offers lower or very competitive pricing of the same or very similar products.

FUNDING: General Fund/M & O - Various
SSD - Various

ALTERNATIVES:

- Board approval of Staples Advantage as the preferred supplier of office supplies using the City of Savannah Contract for various County departments.
- Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve contracts that are in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM G

ISSUE: Request Board approval of Change Order No. 1, in the amount of \$282,984, to the construction contract with R.B. Baker Construction, Inc. and to increase the contract time by 35 days for the Pipemakers Canal, Phase 2, Section 1 Drainage Improvements project.

BACKGROUND: The Pipemakers Canal project is part of the 1998-2003 SPLOST Drainage Program. Problems being addressed include the limited drainage capacity and the lack of access to perform maintenance. The contract was awarded on 13 August 2010 and is currently under construction.

FACTS AND FINDINGS:

1. The Phase 1 project was completed in 2005 and included canal widening from the cold storage warehouse at the Georgia Ports Authority's (GPA's) Garden City Terminal to west of State Route 25. This project also constructed access roads and a new tidegate structure located inside the GPA facility. The current construction project will extend improvements to Dean Forest Road.
2. In February 2011, staff acquired drainage rights of way along the Port Industrial Canal between Bourne Avenue and Pipemakers Canal. Although improvements to the Port Industrial Canal are not considered necessary, the access provided by this new right of way for maintenance of the Pipemakers Canal is considered highly important.
3. Change Order No. 1 will incorporate construction of a canal access road across the newly acquired drainage easement using the competitive unit prices contained in the current contract. Staff believes this represents good value to Chatham County.
4. Contract History:

Original Contract (8-13-10)	\$10,457,280
Change Order No. 1 (Pending)	<u>\$ 282,984</u>
Revised Contract Amount	\$10,740,264

FUNDING: SPLOST (2008-2014) - Pipemakers Canal Drainage (3244250 - 57.30101 - 32480217) (Pending Board approval of transfer)

ALTERNATIVES:

1. Board approval of Change Order No. 1, in the amount of \$282,984, to the construction contract with R.B. Baker Construction, Inc. and to increase the contract time by 35 days for the Pipemakers Canal, Phase 2, Section 1 Drainage Improvements project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

ITEM H

ISSUE: Request Board approval to award a \$4,082,000 construction contract to Pope Construction Company, Inc. for the construction of the new Public Works and Park Services Facility.

BACKGROUND: The Public Works and Parks Services Department is currently located on Sallie Mood Drive and has been there for many years. Office staff have vacated the former building and moved into modular units after discovering indoor air quality problems. In addition, the property on Sallie Mood Drive is in a drainage basin that is on average six (6) feet below the base flood elevation of 13' mean sea level and immediately adjacent to the Casey Canal and is therefore prone to extensive flooding. This is not a good situation for a department with primary Emergency Support Functions (ESF).

FACTS AND FINDINGS:

1. In September 2006, the Board gave conceptual approval to relocate Public Works and Park Services to the Memorial Stadium complex. The County hired Barnard Architects to prepare a Master Plan of the area and develop plans/specifications for a new facility. The facility includes a two (2) story 12,598 square feet heated gross floor area Administrative building and two (2) maintenance/storage buildings with a total square floor area of 11,900 square feet.
2. The proposed facility can be constructed at a mean sea level elevation of approximately 23 feet and able to sustain 156 mph winds with gusts of 3 seconds. Staff recognizes the need to maintain a visual buffer between the proposed equipment yard and adjacent property. The plan includes a 25 foot vegetative buffer with an opaque fence along the perimeter of the facility and large specimen oak trees on the property will remain undisturbed.
3. This project was properly advertized and ten (10) bids were received and opened on 25 March 2011. The base bids are as follows:

	<u>Base Bid Only</u>
Pope Construction Company, Inc. Statesboro, GA	\$3,870,000
Lavender & Associates Statesboro, GA	\$3,920,000
Clifton Construction, Inc. Eden, GA	\$4,170,224

* Collins Construction Services, Inc. Thunderbolt, GA	\$4,227,551
Hogan Construction Group Norcross, GA	\$4,250,000
Dabbs-Williams General Contractors Statesboro, GA	\$4,250,000
Complete Building Corporation Charleston, SC	\$4,462,998
YLH Construction Company Atlanta, GA	\$4,630,000
Holland & Holland, Inc. Hinesville, GA	\$4,808,100
M. B. Kahn Construction Co., Inc. Columbia, SC	\$5,208,665

*WBE firm

- Bid proposals were solicited and ten (10) bids were received. Pope Construction submitted the low base bid of \$3,870,000. There were seven (7) additive bid alternates and six (6) deductive bid alternates. Staff recommends award of bid alternates #1, 2, 3, 4, 5, 12 & 13 amending the total bid to \$4,082,000. With the addition of the alternates listed above, Pope remains the low bid.
- In the base bid is the paving of 107 parking spaces of the west side of the Memorial Stadium dirt parking lot directly in front of the Anderson Cohen Weightlifting Center for employees of Public Works and Park Services. This work will only pave approximately half of the existing dirt parking lot leaving the rest of the lot between Varnadoe Drive and the stadium unimproved. Alternates #1 and #2 are in the bid package to pave the remaining portion of the west parking lot adding 133 additional parking spaces. Pope quoted \$251,000 to finish out the dirt parking lot. It only makes sense to go ahead and pave the remaining portion of the parking lot while the contractor is on site. This work is in addition to the base bid and is included in staff's recommendation.
- A public meeting will be held by the Zoning Board of Appeals on 26 April 2011 to establish a special use. The property owners adjacent to or within 200 feet of the subject site have been invited and a sign has been posted on the property announcing the hearing.

FUNDING: SPLOST (2003-2008) - Public Works & Park Services Facility
(3234980 - 54.13011 - 32360437)

ALTERNATIVES:

- Board approval to award a \$4,082,000 construction contract to Pope Construction Company, Inc. for the construction of the new Public Works and Park Services Facility.
- Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award a construction contract to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM I

ISSUE: Request Board approval for negotiations with Cowart Mulch Products, Inc. from Sugar Hill, Georgia for an innovative use of the ground wood waste product.

BACKGROUND: Public Works and Park Services solicited interest from conceptual start-ups, commercial enterprises, bio-fuel entrepreneurs or large bulk industrial production facilities for innovative uses of large quantities of ground wood waste products.

FACTS AND FINDINGS:

- Public Works and Park Services Solid Waste currently collects yard waste from curbside residents and from staffed residential drop-off sites. All of the yard waste collected is processed with a tub grinder resulting in a mulch material product. The product is stockpiled and offered free to anyone who wishes to take it. Some of the material is used as erosion control for private and public projects. It has been used in the past as industrial boiler fuel.
- The public response to yard waste recycling has been tremendous and staff estimates that the County collected over 39,000 tons in 2009. Unfortunately, the County is generating more material than is given away so the natural decomposition process is taking place with existing stockpiles.
- As a result, staff solicited interest in an innovative use of the mulch product. The RFI netted three (3) responses. Staff has interviewed each firm and determined that Cowart Mulch Products, Inc. from Sugar Hill, Georgia to be the best candidate that offers potential uses from the County's mulch product.

4. Cowart Mulch Products claims to be the leading manufacturer and distributor of mulch and soil products in the southeast. They offer more than 22 mulch and soil products available in bulk or bags with recovery facilities in Sugar Hill Georgia, Cumming Georgia and Auburn Georgia. Cowart Mulch Products currently has an annual contract with the City of Savannah to process yard trimmings.
5. If staff can negotiate services with Cowart Mulch Products, Inc. a contract agreement will be presented to the Board for approval.

FUNDING: No funding is required.

ALTERNATIVES:

1. Board approval for negotiations with Cowart Mulch Products, Inc. from Sugar Hill, Georgia for an innovative use of the ground wood waste product.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve negotiations as a result of a Request for Interest.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM J

ISSUE: Request Board approval of Change Order No. 7, in the amount of \$125 per quarter, to the annual contract with Cox Termite and Pest Control, to include in the scope of services pest control service at the Administrative Records Center located in Garden City.

BACKGROUND: On 21 November 2008, the Board approved a pest control services contract with Cox Termite & Pest Control.

FACTS AND FINDINGS:

1. The newly completed Records Center is now operational and will require quarterly pest control service to maintain a healthy and pest free environment.
2. Cox Termite & Pest Control quoted staff a quarterly fee of \$125 to provide service at the Records Center. Staff believes the cost provided to be fair and reasonable.
3. Contract history is as follows:

Original Contract Amount (11-21-08)	\$18,740/Year
Change Order No. 1 (01-16-09)	\$ 300/Year
Change Order No. 2 (03-13-09)	\$ 540/Year
Change Order No. 3 (03-27-09)	\$ (180)/Year
Change Order No. 4 Deduction (09-11-09)	\$ (300)/Year
Change Order No. 4 Addition (09-11-09)	\$ 540/Year
Change Order No. 5 (05-14-10)	\$ 660/Year
Change Order No. 6 Deduction (10-22-10)	\$ (300)/Year
Change Order No. 6 Addition (10-22-10)	\$ 1,800/Year
Change Order No. 7 (Pending)	\$ 500/Year
Revised Contract Amount	\$22,300/Year

FUNDING: General Fund/M & O - Administrative Services
(1001580 - 52.22001)

ALTERNATIVES:

1. Board approval of Change Order No. 7, in the amount of \$125 per quarter, to the annual contract with Cox Termite and Pest Control, to include in the scope of services pest control service at the Administrative Records Center located in Garden City.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to issue Change Orders to essential service contracts to recognize changes in scope of services.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM K

ISSUE: Request Board approval to award a \$17,982 contract to Turf Services Unlimited, Inc., for the purchase of a Pumping System for the four (4) baseball/softball fields at the Jim Golden Sports Complex at L. Scott Stell Park for Chatham County Public Works and Park Services.

BACKGROUND: The Board set aside funds in 2009 to upgrade the Jim Golden Sports Complex. The first phase was the installation of lights for the two (2) ballfields which was completed in early 2010. These improvements will allow staff to schedule major high school tournaments.

FACTS AND FINDINGS:

1. Request for Quotes were properly requested and opened 12 April 2011. The following firms submitted Quotes:
 - * Turf Services Unlimited, Inc.
Richmond Hill, GA \$ 17,982
 - Southeast Pump & Equipment
Savannah, GA \$ 19,115
 - * Alloy Industrial Contractors
Savannah, GA \$ 35,000

*WBE firm
2. The Pumping System will be installed for use on all four (4) baseball/softball fields at the Jim Golden Sports Complex at L. Scott Stell Park.
3. Staff believes the quote from Turf Services Unlimited, Inc., to be fair and reasonable.

FUNDING: CIP - Recreation Fund
(3506100 - 54.25001 - 35031337)

ALTERNATIVES:

1. Board approval to award a \$17,982 contract to Turf Services Unlimited, Inc., for the purchase of a Pumping System for the four (4) baseball/softball fields at the Jim Golden Sports Complex at L. Scott Stell Park for Chatham County Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve contracts to the low responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM L

ISSUE: Request Board approval to award a \$99,975 contract to Turf Services Unlimited, Inc., for the installation of sod and irrigation for the four (4) baseball/softball fields for the Jim Golden Sports Complex at L. Scott Stell Park for Chatham County Public Works and Park Services.

BACKGROUND: The Board set aside funds in 2009 to upgrade the Jim Golden Sports Complex at L. Scott Stell Park. The first phase was the installation of lights for the two (2) ballfields which was completed in early 2010. These improvements will allow staff to schedule major high school tournaments.

FACTS AND FINDINGS:

1. This project was properly advertized and five (5) bids were received and opened on 29 March 2011. The bid responses are as follows:
 - * Turf Services Unlimited, Inc.
Richmond Hill, GA \$ 99,975
 - Sustainable Resources Group (SRG)
Savannah, GA \$ 103,292
 - ** Pioneer Construction, Inc.
Savannah, GA \$ 104,523
 - Benson Construction Co., Inc.
Tifton, GA \$ 125,000
 - L-J INC.
Columbia, SC \$ 154,120

*WBE firm
**MBE firm
2. The sod will be installed on both the infield and outfield for the one (1) field with irrigation. Three (3) of the fields will have sod and irrigation in the infield only.
3. Staff believes the bid from Turf Services Unlimited, Inc., to be fair and reasonable.

FUNDING: CIP - General Administration
(3501500 - 54.25001 - 35030948)

ALTERNATIVES:

1. Board approval to award a \$99,975 contract to Turf Services Unlimited, Inc., for the installation of sod and irrigation for the four (4) baseball/softball fields for the Jim Golden Sports Complex at L. Scott Stell Park for Chatham County Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve contracts to the low responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM M

ISSUE: Request Board approval of a \$13,832 sole source purchase of one (1) animal transport compartment from Custom Fiberglass for Animal Control.

BACKGROUND: When the Board adopted the FY2010 budget, funds for animal transport compartments were included in the Capital Improvement Program budget.

FACTS AND FINDINGS:

1. The Board has previously approved funding for animal transport compartments in the FY2008 CIP. This purchase will continue the replacement project started in 2008. This compartment will replace current open cages.
2. Custom Fiberglass, Homosassa Springs, FL, was the successful vendor for the previous purchase. The units have proven to be satisfactory and cost effective. Staying with the current vendor will allow for standardization.
3. Staff believes the purchase price of \$13,832 from Customer Fiberglass to be fair and reasonable.

FUNDING: CIP - Animal Control
(3503910 - 54.22001 - 3503029Z)

ALTERNATIVES:

1. Request Board approval of a \$13,832 sole source purchase of one (1) animal transport compartment from Custom Fiberglass for Animal Control.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve sole source purchases that will benefit the County in the standardization of purchases.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM N

ISSUE: Request Board confirmation of the \$50,150 emergency purchase of a set of main rotor blades from Helicopter Technology Company for Mosquito Control.

BACKGROUND: This helicopter was purchased in 1999. During a recent annual inspection, the main rotor blades were found to exceed the manufacturer's wear limitations.

FACTS AND FINDINGS:

1. The Mosquito Control aircraft was immediately grounded and could not be flown until the main rotor blades were replaced.
2. We are entering our mosquito season and believe it is inadvisable to let this essential aircraft sit idle.
3. Staff requested emergency approval from the Chairman to replace the helicopter main rotor blades so that the helicopter can be available for this mosquito season. He concurred (see attached page 34) and directed staff to seek Board confirmation at their next scheduled meeting.

FUNDING: CIP - Equipment
(3501500 - 35030948 - 54.25001)

ALTERNATIVES:

1. Request Board confirmation of the \$50,150 emergency purchase of a set of main rotor blades from Helicopter Technology Company for Mosquito Control.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to confirm emergency purchases to ensure no interruption in the department's daily operation.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM O

ISSUE: Request Board approval to award an annual contract, with automatic renewal options for four (4) additional one (1) year terms, to The PFM Group, of Atlanta, GA, to provide financial advisor services for Chatham County.

BACKGROUND: The Financial Advisor assists during all phases of financing capital projects. Services include, but are not limited to: Determining the requirement for financing; basic security for the financing; developing a financing plan and schedule; financing documents preparation; obtaining credit ratings and/or credit enhancement to obtain lowest available financing charges; assisting in marketing the issue; providing financial analysis involving such matters as sizing and debt service and handling all details including the investment of unexpended proceeds in a prudent and cost effective manner consistent with federal tax law and the capital expenditure requirements of the project being financed.

FACTS AND FINDINGS:

1. Staff issued a Request for Proposals which was publicly advertised. Four (4) firms, The PFM Group, Raymon James & Associates, Inc., both of Atlanta, GA; First Tryon Advisor, Davenport & Company, LLC, both of Charlotte, NC responded.
2. The technical proposals were evaluated, scored and ranked by an evaluation committee which was comprised of the Finance Director; Assistant Finance Director and the Senior Accountant. Two (2) firms met all technical requirements. Please refer to the matrix provided on page 35, for scoring details of the technical proposals and fees. The competing firms were scored as follows:

The PFM Group Atlanta, GA	119.68
First Tryon Advisors Charlotte, NC	105.34
3. The fee proposed by The PFM Group is \$1 per \$1,000 bond, either rated or non-rated, with a minimum fee of \$25,000 per transaction and a maximum of \$100,000. First Tryon Advisors proposed a base fee of \$15,000, plus \$1.00 per \$1,000 issued for the first \$50 million, and per obligation, either rated or non-rated, with a minimum fee of \$10,000 and a maximum of \$50,000 per transaction. These fees are typically included in the cost of bond issuance.
4. First Tryon Advisors requested an annual base flat fee in the amount of \$12,000 at the beginning of each contract year for its basic level of services. The PFM Group did not request an annual base flat fee. The base fee would be paid from the General Fund's budget – Finance Department.
5. The PFM Group also quoted a \$250 hourly rate for other consulting projects. First Tryon Advisors did not provide an hourly rate for other financial consulting projects. This fee would be charged to specific projects or to the General Fund, depending upon the situation.
6. The selected financial advisor will not participate in the hotel financing transaction proposed by the Trade Center Authority unless specific consulting work is requested.

FUNDING: Funding for this service will be derived from individual bond issuances.

ALTERNATIVES:

1. Board approval to award an annual contract, with automatic renewal options for four (4) additional one (1) year terms, to The PFM Group, of Atlanta, GA, to provide financial advisor services for Chatham County.
2. Provide staff other direction.

POLICY ANALYSIS: The recommended selection of a financial advisor is consistent with Board policy relating to selection of firms to provide professional services.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM P

ISSUE: Request Board approval of a \$67,841 sole-source annual software license and maintenance agreements with Sungard Public Sector, Inc. for I.C.S.

BACKGROUND: These annual service agreements cover user software licenses and system maintenance required for technical support, "bug" fixes and software updates for the Financial Management Information System (FMIS) which is used by all departments.

FACTS AND FINDINGS:

1. Sungard Public Sector of Bethlehem, PA. is the only company permitted to make changes or updates to their proprietary software, thereby qualifying these agreements to fall under a sole-source procurement.

2. Four (4) agreements are included in the total purchase of \$67,841. The new fiscal year shows no increase from last year maintenance resulting in no changes to the current custom programming and software modifications.
3. Staff believes the cost of \$67,841 to be fair and reasonable.

FUNDING: General Fund/M & O - I.C.S.
(1001535 - 52.22001)

ALTERNATIVES:

1. Board approval of a \$67,841 sole-source annual software license and maintenance agreements with Sungard Public Sector, Inc. for I.C.S.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide essential license agreements and maintenance contracts.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD
BUDGET APPROVAL _____
GLORIA SAUGH

ITEM Q

ISSUE: Request Board approval of a \$99,946 purchase of 30 DataLink HardShell Notebook Computers, off the State of Georgia contract, from Dell Marketing for the Sheriff's department.

BACKGROUND: Chatham County Sheriff's Office is in the process of upgrading its communication network. The Sheriff's Office has recently upgraded its CAD system to current standards which SCMPD, area municipalities and surrounding Sheriff's Offices have already done.

FACTS AND FINDINGS:

1. State Purchasing awarded this sole source contract through a competitive process based on requirements and specifications of the Georgia Technology Authority.
2. Chatham County Sheriff's Office has only three (3) mobile data links in its vehicles. SCMPD and most surrounding municipalities have all patrol vehicles outfitted with data links to GCIS, NCIC, with reporting and texting capabilities.
3. The Chatham County Sheriff's Office has fallen behind, but with the purchase of these additional hard shell notebook computers, will make a large leap forward to catching up with current technology.
4. Staff believes the cost of \$99,946 to be fair and reasonable.

FUNDING: General Fund M & O - Sheriff's Department
(103300 - 54.24002)

ALTERNATIVES:

1. Board approval of a \$99,946 purchase of 30 DataLink HardShell Notebook Computers, off the State of Georgia contract, from Dell Marketing for the Sheriff's department.
2. Provide staff other direction.

POLICY ANALYSIS: It has been the policy of the Board of Commissioners to approve expenditures involving communications and officer safety.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD
BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM R

ISSUE: Request Board approval of Change Order No. 1, in the amount of \$3,423 to E & D Contracting Services to relocate an in-line check valve closer to the water's edge at the Sallie Mood Soccer Complex and to extend the contract 60 days.

BACKGROUND: On 22 October 2010, the Board approved a construction contract with E & D Contracting Services, Inc., for the installation of the a Watertronics Electronically Controlled Pumping System at the Sallie Mood Soccer Complex.

FACTS AND FINDINGS:

1. The Change Order is for the extension of the line to the lake to facilitate the initial priming of the pump. This will also require that the in-line check valve be moved closer to the lake to avoid priming each time the pump is turned on. This modification was made after the pump was installed.

- 2. The line extension will submerge the line deeper into the water providing a better water flow.
- 3. Contract history is as follow:

Original Contract (10-25-10)	\$72,124
Change Order No. 1 (pending)	3,423
Revised contract amount	\$75,547

- 4. Staff believes the price of the change order from E & D Contracting Services, Inc., to be fair and reasonable.

FUNDING: CIP - Parks and Recreation
(3506100 - 54.13009- 35030327)

ALTERNATIVES:

- 1. Board approval of Change Order No. 1, in the amount of \$3,423 to E & D Contracting Services to relocate an in-line check valve closer to the water's edge at the Sallie Mood Soccer Complex and to extend the contract 60 days.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM S

ISSUE: Request Board confirmation of Change Order No. 1, in the amount of \$32,795, to the contract with Boaen Mechanical Contractor, Inc. for additional work for the HVAC Upgrade for the Chatham County Administrative/Legislative Courthouse.

BACKGROUND: On 12 February 2010, the Board awarded a contract to Boaen Mechanical Contractor, Inc. for the Chatham County Administrative/Legislative Courthouse.

FACTS AND FINDINGS:

- 1. This change order provided materials and labor to install ceiling support wire holding pipes from touching drop ceiling, installation of additional pipe to compensate for concealed construction configuration, and replace old circuit breakers for cooling tower pumps. Also, included in this change order was the installation of a "Y" strainer to water supply lines on each floor, due to segment system replacements that had to be drained and flushed at each strainer point several times. The total cost for all additional work was \$32,795.
- 2. Due to long delays in material deliveries, staff requested and received Board approval for a month to month contract extension on 11 February 2011.
- 3. At the time of discovery that the additional work was necessary, the Project Manager approved the work to prevent long delays and to provide continuous heating and cooling of the building.
- 4. The engineering consultant, Smith & VandenBulck Engineering, concurred that all of the additional work was necessary and could not have been anticipated prior to the start of construction. Staff believes that the cost received from Boaen Mechanical Contractor, Inc. was fair and reasonable.
- 5. Contract History:

Original Contract (2-12-10)	\$538,296
Change Order No.1 (pending)	\$ 32,795
Revised Contract Amount	\$571,091

FUNDING: CIP - Facilities Maintenance and Operations
(3501565 - 54.13001 - 35030017)

ALTERNATIVES:

- 1. Board confirmation of Change Order No. 1, in the amount of \$32,795, to the contract with Boaen Mechanical Contractor, Inc. for additional work for the HVAC Upgrade for the Chatham County Administrative Legislative Center.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders that are necessary for the completion of contracts.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM T

ISSUE: Request Board approval to issue Change Order No. 5, to the annual contract to provide laser jet toner services, to recognize a manufacturer's imposed price increase with Media South Computer Supplies Inc., of Norcross Georgia for various departments within Chatham County.

BACKGROUND: On 16 November 2007, the Board approved the award of an annual contract with automatic renewal options for four (4) additional one (1) year terms, to Media South Computer Supplies Inc.

FACTS AND FINDINGS:

1. Media South Computer Supplies Inc., has recently provided a notification of price changes associated with the manufacturer imposed price increases due to the escalating costs in energy, transportation, packaging and raw material. As a result it has raised the price of the items listed below. Media South Computer Supplies Inc., has provided documentation to support the manufacturer's price increase.
2. Staff believes Media South Computer Supplies, Inc., request for the County to contractually recognize the manufacturer price increases to be fair and reasonable.
3. Items and new contract pricing are attached (see pages 36-37)

FUNDING: General Fund/M&O - Various
SSD- Various

ALTERNATIVES:

1. Board approval to issue Change Order No. 5, to the annual contract to provide laser jet toner services, to recognize a manufacturer's imposed price increase with Media South Computer Supplies Inc., of Norcross Georgia for various departments within Chatham County.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders for documented material price increases when they are initiated by the manufacturer.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM U

ISSUE: Request Board approval to award a \$13,117 contract to Quality Communications for installation of an alarm and video surveillance system for the new Animal Shelter.

BACKGROUND: Chatham County opened the new Animal Control Facility in July 2011. The budget did not include a security system, but with project savings, one (1) can now be acquired and installed. Staff solicited quotes from the low bid on three (3) recent projects.

FACTS AND FINDINGS:

1. The security system will be installed at the Animal Control Facility to provide surveillance and motion detection. It will include eight (8) video cameras and a motion detection system.
2. Staff planned to piggyback on the quote of SFI Electronics, a Charleston firm, which has offered low bid on two (2) recent projects, including the Records Center. However, in fairness to local vendors, the Purchasing Office provided other names for bids.
3. Pricing was received from the following vendors:

*	Quality Communications	\$13,117
	Savannah, GA	
	SFI Electronics, Inc.	\$14,705
	Charleston, SC	
	Remote Technology	\$14,705
	Savannah, GA	

* MBE Firm
4. Staff believes the total cost of \$13,117 to be fair and reasonable.

FUNDING: 2005 DSA Series Bond - Animal Control Shelter (pending Board approval of transfer)
(3703910 - 54.13011 - 37032297)

ALTERNATIVES:

1. Board approval to award a \$13,117 contract to Quality Communications for installation of an alarm and video surveillance system for the new Animal Shelter.
2. Board reject all bids and direct staff to advertise for bids.
3. Board take no action.

POLICY ANALYSIS: The Chatham County Purchasing Ordinance and Procedures Manual requires Board approval for award of all contracts.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
TOM DRANE

ITEM V

ISSUE: Request Board approval of Change Order No.1, in the Not to Exceed amount of \$108,000, to the professional services agreement with Public Development Management to assist in providing project management services for CAT capital projects.

BACKGROUND: On 22 October 2010, the Board approved a professional services agreement with Public Development Management to assist with capital projects which Chatham County helps Chatham Area Transit to manage. CAT desires to continue this contractual agreement with Chatham County and can offset 80% of the project management expense through available federal funding.

FACTS AND FINDINGS:

1. Chatham Area Transit Authority has entered into an agreement to allow Chatham County to assume responsibility for overseeing various aspects of CAT’s operations. While Veolia manages CAT’s day-to-day operations and capital improvement program under a private-public partnership agreement, Chatham County provides oversight of CAT’s management contract with Veolia and has agreed to help manage some of its capital projects. About \$20 million of capital projects remains pending
2. Projects will be completed in coordination with Veolia, including the Intermodal Transit Center and renovation of the Gwinnett Street bus facility and bus wash. Veolia is also considering a satellite site for bus maintenance and a site for streetcar maintenance (pending funding).
3. The principal of Public Development Management, Eli Karatassos, has experience in project management and worked on several capital construction projects. The firm has extensive knowledge and prior experience on the Gwinnett Street bus facility and Intermodal Transit Center.
4. The rate of compensation will be \$50 per hour, not to exceed a total contract amount of \$108,000 for 18 months. Should additional services beyond this amount be required, staff will return to the Board for approval.

FUNDING: SPLOST (2003 - 2008) - Chatham Area Transit
(3234985 – 57.30001 – 32360522)

ALTERNATIVES:

1. Board approval of Change Order No. 1, in the Not to Exceed amount of \$108,000, to the professional services agreement with Public Development Management to assist in providing project management services for CAT capital projects.
2. Board not approve the Change Order.

POLICY ANALYSIS: Georgia law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for the Board to enter into agreements for professional services.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM W

ISSUE: Request Board approval of the \$11,000 purchase of a replacement vehicle for the Savannah-Chatham Metro Police Department (SCMPD) from Grainger Honda of Savannah, GA and authorize the disposal of three (3) vehicles to be used as trade-ins. The value of the trade-ins will equal the purchase price of the vehicles.

BACKGROUND: The purchase of this vehicle will be used to replace a unit that is no longer useful to the SCMPD’s operation.

FACTS AND FINDINGS:

1. To meet SCMPD.’s needs, staff requested quotes from only the local car dealers that normally respond to bids. Specifications required each firm to submit pricing on appropriate vehicles. This provides SCMPD with maximum flexibility.
2. The Fleet Manager and a representative from SCMPD selected the following vehicles based on utility and value.
3. The vehicle selected was:

Grainger Honda	1 vehicle	\$11,000
Less trade-in	3 vehicles	(11,000)
Total Purchase		\$ 0

FUNDING: No funding required

ALTERNATIVES:

1. Request Board approval of the \$11,000 purchase of a replacement vehicle for the Savannah-Chatham Metro Police Department (SCMPD) from Grainger Honda of Savannah, GA and authorized the disposal of three (3) vehicles to be used as trade-ins. The value of the trade-ins will equal the purchase price of the vehicles.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve the purchase of replacement vehicles for law enforcement activities.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM X

ISSUE: Request Board approval of a \$15,957 sole source for printing, inserting, and mailing the 2011 first installment tax bills with Diversified Companies LLC for the Tax Commissioner's Office.

BACKGROUND: The process involves programming as well as the actual labor of printing, inserting and mailing tax bills.

FACTS AND FINDINGS:

1. Diversified Companies is capable of this programming, but also receives support from Manatron, the vendor for Chatham County's tax collection software, due to their close physical proximity.
2. Staff believes the total cost of \$15,957 to be fair and reasonable.

FUNDING: General Fund/M & O - Tax Commissioner
(1001545 - 52.11001)

ALTERNATIVES:

1. Board approval of a \$15,957 sole source for printing, inserting, and mailing the 2011 first installment tax bills with Diversified Companies LLC for the Tax Commissioner's Office.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve purchases for the using departments for the mailing of tax bills.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM Y

ISSUE: Request Board approval to award a \$44,100 annual sole source software support and consulting contract with automatic renewal options for four (4) additional one (1) year terms with Pappafotis Consulting (PAPCON) for the I.C.S. department.

BACKGROUND: This annual software support agreement covers support services that Chatham County uses for all existing programs within the County for various departments who use System Z language.

FACTS AND FINDINGS:

1. Chatham County has used the services of PAPCON for System Z support and consulting for 20 years. PAPCON is familiar with all aspects of this system used by the Courts and other departments within the County.
2. The PAPCON agreement provides maintenance of existing programs and for consulting of System Z programs by providing assistance with these applications via telephone or remote assistance to the I.C.S. Department and or individual County users.
3. PAPCON also provides consulting advice to I.C.S. concerning computer software and database implementation of existing systems converted to new application platforms such as Microsoft/SQL.
4. This contract reflects a 5% increase for this year and the next four (4) additional years which is the first in the past five (5) years. Staff believes this increase is fair and reasonable.

FUNDING: General Fund/M & O - I.C.S. Department
(1001535 - 52.22001)

ALTERNATIVES:

1. Board approval to award a \$44,100 annual sole source software support and consulting contract with automatic renewal options for four (4) additional one (1) year terms with Pappafotis Consulting (PAPCON) for the I.C.S. department.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary support for applications necessary for day to day job requirements.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM Z

ISSUE: Request Board approval of a \$26,210 sole source agreement with Brewer Technology Solutions, Inc., of Brunswick, GA for Fire Alarm System Testing and Certification and the annual maintenance agreement for the system for the Detention Center.

BACKGROUND: On 10 November 2006, the Board approved an emergency service request to evaluate the fire alarm system. Brewer Technology Solutions, Inc installed the current system.

FACTS AND FINDINGS:

1. The yearly state inspection on the fire alarm systems is due by 15 March 2011. The yearly inspection will satisfy the State Fire Code requirements, as well as the American Correctional Association Standard. The cost for the inspection is \$13,945.
2. Brewer Technology Solutions, Inc., the regional licensed service provider for Gamewell Fire Alarm Systems (proprietary software), has the most recent knowledge of the system and the manufacturers authorized password word to perform work on the fire alarm system.
3. Brewer Technology Solutions, Inc. quoted staff an annual cost of \$12,265 for the maintenance agreement. The cost of the agreement will be paid quarterly.

FUNDING: General Fund/M & O - Detention Center
(1003326 - 52.22001)

ALTERNATIVES:

1. Board approval of a \$26,210 sole source agreement with Brewer Technology Solutions, Inc., of Brunswick, GA for Fire Alarm System Testing and Certification and the annual maintenance agreement for the system for the Detention Center.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve contracts to when it is a life/safety matter.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM AA

ISSUE: Request Board approval of Change Order No. 2, to the Professional Service Contracts, (PSC's) with the addition of Janet Skipper at \$15 per hour for the "as required" instruction and supervision of youth under the jurisdictions of Juvenile Court.

BACKGROUND: On 25 March 2011, the Board approved an award of nine (9) Professional Service Contracts with individuals who provide community service opportunities to children who have been ordered by Juvenile Court to perform community service as symbolic restitution or as a consequence or sanctions for a violation.

FACTS AND FINDINGS:

1. The community service work program operates on Saturdays. There are ten (10) personnel currently providing professional services for the Juvenile Court under the PSC's. Work Squad supervision duties include: taking reasonable actions to assure the safety of the children and other persons with whom they come in contact, teaching the children the rules of the Work Squad, instructing them in the performance of the respective job assignments, overseeing the performance of their job assignments and duties, and performing light maintenance on Work Squad maintenance equipment on a periodic basis.
2. These contract services are provided by off-duty County employees serving in the capacity of "Independent Contractors" and as such will be provided IRS Form 1099-MISC from County Finance. The contracts with the service providers establish accountability for their performance and direction regarding avoidance of conflict of interest. The contracts make it clear that the only professional services for which payment can be made under the contract are those which are clearly beyond the duties performed as employees of the County.
3. Hourly Fees are based on years of experience at the following rates:

<u>Years of Experience</u>	<u>Hourly Rate</u>
Less than 2 years	\$14.00
2 to 4 years	\$15.00
4 to 6 years	\$16.00
6 to 8 years	\$17.00

8 or more years	\$18.00
Work Squad Supervisor	\$23.00

4. Hourly fees paid to the additional service provider are as follows:

Janet Skipper	\$ 15.00
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FUNDING: Supervision Fees collected by Juvenile Court (2179934 - 57.30101)

ALTERNATIVES:

1. Board approval of Change Order No. 2, to the Professional Service Contracts, (PSC's) with the addition of Janet Skipper at \$15 er hour for the "as required" instructions and supervision of youth under the jurisdictions of Juvenile Court.
2. Provide staff other direction.

POLICY ANALYSIS: Georgia Law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for the Board to enter into agreements for professional services.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SLAUGH

PREPARED BY _____
PURCHASING AGENT

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. **TO ADOPT THE COMBINED SAVANNAH/CHATHAM COUNTY SPEED ZONE ORDINANCE, WHICH HAS BEEN UPDATED TO INCLUDE CORRECTIONS AND ADDITIONAL ROADS THE COUNTY HAS ACCEPTED AS OWNERSHIP AND MAINTENANCE. [All Districts.]**

Chairman Liakakis said, next item under First Readings, one, to Adopt the Combined Savannah/Chatham County Speed Zone Ordinance, which has been updated to include corrections and additional roads the County has accepted as ownership and maintenance.

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2. **AMENDMENT TO SECTION 7-3(c)(5) OF THE CHATHAM COUNTY ZONING ORDINANCE TO REORDER THE SECTION AND TO PERMIT DIGITAL BILLBOARD TECHNOLOGY IN CERTAIN ZONING CLASSIFICATIONS. MPC STAFF RECOMMENDS APPROVAL. MPC FILE NO. Z-110315-00018-1.**

Chairman Liakakis said, Item 2, Amendment to Section 7-3(c)(5) of the Chatham County Zoning Ordinance to reorder the section and to permit digital billboard technology in certain zoning classification. MPC Staff Recommends Approval. Because it's the first reading, there's no activity on that today.

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XII. SECOND READINGS

Chairman Liakakis said, and we go – there are no Second Readings.

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XIII. INFORMATION ITEMS

Chairman Liakakis said, you have information items that were in your agenda also.

1. **PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

ACTION OF THE BOARD:

A status report was attached as information.

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2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (SEE ATTACHED).

List of Purchasing Items between \$2,500 and \$9,999
That Do Not Require Board Approval

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
2,000 file boxes for the Records Center	Administrative Services	Creative Packaging	\$3,886	SPLOST (2008-2014) - Courthouse Construction
May 2011 tag renewal notices	Tax Commissioner	World Marketing (Sole Source)	\$4,698	General Fund/M & O - Tax Commissioner
Labor and material needed for relocating a section of fence at the K-9 unit	Sheriff	Atlantic Building Construction	\$9,350	CIP - Detention Center Expansion project
Wire partitions for Records Center	Administrative Services	Atlanta Bin & Shelving (Sole Source)	\$2,970	SPLOST (2008-2014) - Courthouse Construction
Additional shelving required for the Records Center	Administrative Services	Atlanta Bin & Shelving (Sole Source)	\$2,900	SPLOST (2008-2014) - Courthouse Construction
One XLT2500 mobile radio with upgrade	ICS	Savannah Communications	\$3,912	General Fund/M & O - Detention Center
Mail meter rental	Tax Commissioner	Pitney Bowes (Sole Source)	\$2,586	General Fund/M & O - Tax Commissioner
Plaque for the Abolt-O'Brien Park	Parks and Recreation	Doug Bean Signs, Inc.	\$2,670	SPLOST (2008-2014) - Concord Road Soccer complex
Employment tests	Human Resources	Vangent, Inc.	\$4,865	General Fund/M & O - Human Resources
Citrix Go To My PC software maintenance	ICS	Citrix Online	\$2,796	General Fund/M & O - Various
Lighting purchase to replace current light bulbs to a more energy efficient light bulb	Facilities Maintenance and Operations	Pace Lighting, Inc.	\$7,493	Multiple Grant Fund - EECGB Grant

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3. ROAD AND DRAINAGE REPORTS.

ACTION OF THE BOARD:

A status report was attached as information.

AGENDA ITEM: XIII-3 ROADS
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Leon Davenport, P.E., Assistant County Engineer

ISSUE: To provide information on the status of Chatham County road projects.

BACKGROUND: Funding priorities for projects using Federal aid are established in the State Transportation Improvement Program (STIP). For awarded construction contracts, this report provides the latest scheduled completion dates.

FACTS AND FINDING:

1. Truman Parkway, Phase 5. Construction underway. Estimated completion December 2013.
2. Diamond Causeway. The Georgia Department of Transportation (GDOT) awarded a design/build contract in 2009 to LPA/United Contracting (joint venture) to construct a two lane high level bridge over Skidaway Narrows to replace the bascule bridge. Construction ongoing with an estimated completion of September 2013.
3. Whitefield Avenue. ROW was certified to the GDOT on June 23. Final Field Plan Review (FFPR) scheduled for December 15, 2010. Awaiting construction certification. GDOT decided in March to move the letting date to July 2011. Staff was informed by the consultant in March of this change.
4. Bay Street Widening from I-516 to Bay Street Viaduct. ROW plans approved by GDOT. Right of way acquisitions are on hold pending assessment of alternatives to minimize impacts to historic properties. Public Information Open House scheduled for April 28th.
5. Local Roads.
 - a. Kings Ferry Boat Ramp roads and parking. Under construction. Ramps and parking area are closed to public use. Board awarded a contract on August 13. Scheduled completion unknown at this time due to surety company completing this project.
 - b. Fenwick Avenue/Medford Street. Paving of dirt roads is under construction. Estimated completion is May 31st.
 - c. Intersection improvements at King George Blvd and Grove Point Road. Construction plans complete. Utility relocation in progress. County Contract with GDOT complete. Board awarded a contract on February 11, 2011. Contractor obtaining certifications at this time. Notice to Proceed on hold.
 - d. Billings Road. Construction underway. Estimated completion date is May 31st.
 - e. Elmhurst Road. Beechwood Road and Ridgewood Road. Design and ROW acquisition complete on Elmhurst and Beechwood. Ridgewood re-design ongoing.

RECOMMENDATION: For information.

Districts All

AGENDA ITEM: XIII-3 DRAINAGE
AGENDA DATE: April 29, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Leon Davenport, P.E., Assistant County Engineer

ISSUE: To provide information on the status of Chatham County drainage projects.

BACKGROUND: For awarded construction contracts, this report provides the latest scheduled completion dates. For projects pending environmental permits, start dates are best estimates. Project scopes include varying degrees of canal widening, bank stabilization, bridges and culverts.

FACTS AND FINDING:

1. Pipemakers Canal. The Pipemakers Canal extends from Bloomingdale to the Savannah River (over 13 miles). The project includes canal widening, bank stabilization, sluice gates and culverts. Construction of the sluice gate structure and channel improvements from SR21 to the Savannah River (Phase 1) was completed in 2005. Construction of Phase 2A which includes improvements from Phase 1 to Dean Forest Road is underway. Change Order No. 1 to the current contract for construction of canal access to Bourne Avenue is pending Board approval.
2. Hardin Canal. The Hardin Canal extends from Bloomingdale to Salt Creek near US 17 (over 12 miles). The project includes canal widening, bank stabilization, bridges and culverts. Projects that replaced culverts at SR 307 (Dean Forest Road) and within the Southbridge golf course area are complete. Staff is investigating permitting issues and the need for further improvements.
3. Golden Isles. The project will relieve neighborhood drainage issues including structural flooding of homes with the construction of an upgraded storm sewer system. Design work is completed. Agency review and permit applications are underway. Staff expects to advertise the project for bids by June 2011.
4. Wilmington Park Canal. The Wilmington Park Canal extends from North Cromwell Road to the Wilmington River (about 1.4 miles). The project includes canal widening, bank stabilization and culverts. Design work is underway on the design of five undersized culverts along the canal.
5. Queensbury Drainage Improvements. The project area is south of Montgomery Cross Road and west of Ferguson Avenue (includes Tara Manor, Ennis Mobile Home Park-Elmhurst Court, and the Forest City Gun Club.) Construction is underway on a project to improve drainage from the Tara Manor area and a

mobile home park. Acquisition of drainage easements from the Forest City Gun Club has been resolved. Staff expects to present a recommendation to the Board for award of a construction contract that will improve storm water drainage near the northwest corner of the Gun Club at Truman Parkway.

6. Kings Way Canal. The Kings Way Canal extends from the Kingswood Subdivision to Whitefield Avenue (about 0.7 miles). The project includes canal widening, bank stabilization and culverts. Construction of drainage improvements along the perimeter of the subdivision is complete.

7. Louis Mills/Redgate Canal. The Louis Mills and Redgate Canals are tributaries to the South Springfield Canal. Work to upgrade an additional culvert is underway. Construction of drainage improvements from the CSX railroad to a point upstream of Garrard is complete. Staff is reviewing alternative concepts to extend needed drainage improvements within the system.

8. Ogeechee Farms Area. The Ogeechee Farms project includes improvements to canals and culverts. Phase 1 was completed in July 2005 (piped in about 0.2 miles of channel south of Vidalia Road and replaced a road crossing at Waynesboro Road). Design of improvements at Yemassee Road and Ridgeland Road is underway. Staff is in the process of acquiring required rights of way and easements for access to construct and maintain the canal improvements.

9. Quacco Canal. The Quacco Canal extends from the little Ogeechee River to the Regency Mobile Home Park (about 4 miles). The project includes canal widening, bank stabilization, culverts, and providing access for maintenance. Construction of drainage improvements serving the Willow Lakes area and Regency Mobile Home Park area are substantially complete and operational. Staff expects cleanup and restoration to be complete by May 2011.

10. Laberta-Cresthill Area. The project will relieve flooding within the Cresthill Subdivision. An engineering firm evaluated the storm water drainage system and the outfall to Hayner's Creek. Final design plans and required permitting are complete. A recommendation for award of a construction contract is pending Board approval.

11. Norwood Drainage Outfalls. The project will improve drainage capacity and access for maintenance. A project to improve drainage capacity and access for maintenance at Norwood Place is being advertised for construction bids. The Board approved a construction contract on March 25, 2011. Design work is also underway for the outfall at Skidaway Road.

12. Henderson/Gateway. Drainage is provided by the Little Neck Canal and the Henderson Branch Canal (combined length 2 miles). Development of the subdivisions led to increased rates and volumes of storm water runoff which the canals cannot handle. A construction to replace the golf cart culvert and culvert at Henderson Oaks Drive is complete and operational. Work included in a change order approved by the Board on December 17, 2010 is underway.

13. Shipyard-Beaulieu Area. The project will be accomplished in phases. The first phase replaced the storm drain pipe at Beaulieu Avenue and was completed in January 2010. The second phase will replace three undersized storm drain pipes and reshape the existing ditch. Staff is in the process of acquiring required easements for access, construction, and maintenance.

14. Grange Road Canal. The project to relieve flooding extends from Pipemakers Canal to north of Grange Road (about 1.8 miles). The original concept identified the need for an outfall to the Savannah River within the unopened right of way of Grange Road. In 2007, the GPA requested that the right of way be abandoned for a container berth expansion. Staff is coordinating the County's needs for drainage improvements with GPA's needs to expand.

15. Skidaway Road. The project will improve roadside drainage and address vehicle safety issues along a portion of Skidaway Road near Wormsloe. Construction is underway.

16. LaRoche Culvert. The project includes the replacement of a drainage culvert located under LaRoche Avenue north of Lansing Avenue. The culvert replacement is in response to a deteriorating brick arch culvert with several cracks. Final design work and permitting is underway.

17. Lehigh-Shipyard Lane Area. The project will relieve roadside drainage issues causing nuisance flooding in the Lehigh Avenue and Shipyard Lane area. Staff is in the process of acquiring required right of way for construction and maintenance. Final design plans and required permitting are expected to be complete by June 2011.

18. Wahlstrom Road. The project will address drainage and maintenance access along the portion of Wahlstrom Road north of the railroad tracks. The drainage infrastructure in the area received infrequent maintenance in the past due to extensive industrial activities in the area and lack of access. Current work is directed toward identifying ownership and responsibility of existing infrastructure and locating existing drainage easements and rights of way.

19. Wymberley Area. The project will address inadequate neighborhood drainage including road side ditches, culverts and rear yard areas not accessible for maintenance of public systems. Current work consists of property and jurisdictional wetland delineations to be used to develop preliminary design alternatives.

RECOMMENDATION: For information.
Districts: All

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EXECUTIVE SESSION

Chairman Liakakis said, we need a motion on the floor to recess to Executive Session –

County Manager Abolt said, personnel.

Chairman Liakakis said, – for personnel.

Commissioner Stone said, so moved, Mr. Chairman.

Commissioner Holmes said, second.

Chairman Liakakis said, all right. Let’s go on the board.

Commissioner Kicklighter said, do we have items on there today?

Chairman Liakakis said, yeah, we’ve got a couple of –

Commissioner Stone said, personnel.

Chairman Liakakis said, – personnel matters.

ACTION OF THE BOARD:

Commissioner Stone moved for recess into Executive Session for personnel matters. Commissioner Holmes seconded the motion and it carried unanimously. The Board recessed at 10:55 a.m. [NOTE: Commissioner Shay was not present for the vote. Commissioner Farrell was not present.]

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ITEMS FROM EXECUTIVE SESSION

1. **REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Odell moved to approve a motion to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Thomas seconded the motion and it carried unanimously. [NOTE: Commissioners Shay, Farrell, and Kicklighter was not present.]

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at approximately 11:30 a.m.

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APPROVED: THIS _____ DAY OF MAY, 2011.

PETE LIAKAKIS, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

JANICE E. BOCOOK, INTERIM CLERK OF COMMISSION