

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, OCTOBER 7, 2011, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Pete Liakakis called the meeting to order at 9:30 a.m. on Friday, October 7, 2011.

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II. INVOCATION

Chairman Liakakis said, I call on Commissioner James Holmes for the Invocation.

Commissioner Holmes said, thank you, Commissioner and Chairman, Mr. Pete Liakakis. I want to extend this invitation and privilege to the Pastor of First Friendship Missionary Baptist Church, Pastor Keith Bruen. Will you come to the mike, please.

Pastor Keith T. Bruen gave the Invocation.

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III. PLEDGE OF ALLEGIANCE

Chairman Liakakis said, I call on Commissioner Patrick Shay to lead us in the Pledge of Allegiance.

Commissioner Shay led all in the Pledge of Allegiance to the Flag of the United States of America.

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IV. ROLL CALL

Chairman Liakakis said, I call on our county clerk, Janice, for the roll call, please.

The Clerk called the roll.

Present: Pete Liakakis, Chairman
 Dr. Priscilla D. Thomas, Vice Chairman, District Eight
 Helen L. Stone, Chairman Pro Tem, District One
 James J. Holmes, District Two
 Patrick Shay, District Three
 Patrick K. Farrell, District Four
 Harris Odell, Jr., District Five
 David M. Gellatly, District Six
 Dean Kicklighter, District Seven

Also present: R. E. Abolt, County Manager
 R. Jonathan Hart, County Attorney
 Janice E. Bocook, County Clerk

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. PROCLAMATION FOR BRUNETTE MITCHELL DIXON FOR HER YEARS OF SERVICE ON THE BOARD OF ASSESSORS.

Chairman Liakakis said, next item is Proclamations and Presentations, and the first one is Proclamation for Brunette Mitchell Dixon for her years of service on the Board of Assessors. Call on Commissioner Patrick Farrell to do the proclamation.

Commissioner Farrell read the proclamation as follows:

The County of Chatham
 Georgia

 Proclamation

WHEREAS, Chatham County is privileged to have Board of Assessors members of high caliber that take great pride in their duties and responsibilities, and in that regard, we commend Brunette Mitchell Dixon; and

WHEREAS, Brunette Mitchell Dixon was appointed to the Chatham County Board of Assessors on February 9, 2002. Her appointment was made at a time when stability and calmness was needed which she succeeded in bringing to the Board. She served as Secretary every year with the exception of 2009; and

WHEREAS, throughout her tenure as a member of the Chatham County Board of Assessors, she worked hard on making the office a valuable asset to Chatham County until her retirement on August 30, 2011; and

WHEREAS, she took great pride in her role as a vital member of the Chatham County Board of Assessors. She was very knowledgeable in her duties and well respected.

NOW, THEREFORE, I, Pete Liakakis, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby salute:

BRUNETTE MITCHELL DIXON

for over nine years of dedicated service to the citizens of Chatham County and the Board of Assessors and extend best wishes for a long, happy, healthy retirement.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 7th day of October 2011.

 Pete Liakakis, Chairman
 Chatham County Commission

ATTEST:

 Gail F. Gordon, Administrative
 Assistant to the Chairman

Commissioner Farrell said, I would like to present this to you now. [Applause]. Would you like to say a few words?

Ms. Brunette Mitchell Dixon said, I would like to thank the County Commissioners for this award. I enjoyed working for you, second term. This is my second retirement; one from the City and one for the – one from the County. And I appreciate working for the citizens of Savannah and seeing that they get their fair share, and that has been my goal during my two tenures. I thank you again.

Chairman Liakakis said, Brunette [Mitchell Dixon]? Hold it Brunette [Mitchell Dixon]. I'd like to say this on behalf of the Chatham County Commission. You know, the job that you have and the other Assessors is pretty demanding sometimes and you have to make decisions that are important so that Assessors' Board will do the things that are required by the State of Georgia. Your dedication, your loyalty that you had while serving the people of our community, we really appreciate that because it's important that we recognize you for the hard work that you've put it in and, like I said, your dedication and working along with the other Board members to make a difference in our community. And may you be blessed in the years to come and all of your family also.

Ms. Mitchell Dixon said, thank you.

Commissioner Gellatly said, Pete [Liakakis]? Pete [Liakakis]? I – I – I want to make a – not a correction, but I want to add to, she said her career also involved the City of Savannah, more specifically, the Savannah Police Department, and she was an outstanding employee. Always was. Always dedicated. Always loyal. And on several occasions early in my chiefship she kept me straight, even when I didn't want to be, and I appreciate that.

Chairman Liakakis said, okay. Thank you very much.

Ms. Mitchell Dixon said, thank you. [Applause].

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2. PROCLAMATION TO DECLARE THE MONTH OF OCTOBER 2011 AS PARENT TEACHER ASSOCIATION (PTA) MEMBERSHIP MONTH. JAMES PUTNEY WILL BE

RECEIVING.

Chairman Liakakis said, next on the agenda is a proclamation to declare the month of October 2011 as Parent Teacher Association, the PTA, Membership Month. James Putney will be receiving this on behalf of the PTA, and we'll have Priscilla Thomas, Commissioner Thomas will do the proclamation, along – she will be accompanied by Commissioner James Holmes.

Commissioner Holmes said, thank you, sir.

Ms. Georgette Backman said, good morning Commissioners. Chairman. My name is Georgette Backman, and I'm the Georgia PTA state – state representative for this – local area, 6th district. Accompanying me is Sandra Cason, who is the Savannah-Chatham Council PTA President, and James Putney, who serves on my Board as membership chair.

Mr. James Putney said, good morning, Mr. Commissioner – Mr. Chairman and County Commissioners. As you know I was the district director for Chatham County for the last four years and after my tenure with that is over, I became the membership chair, because we realized with PTA being in existence for a little over a hundred years, and membership is the driving force to us and as stakeholders, children are our most important access right now. And with this being PTA membership month, we are asking that all parents, civic, community, grandparents, aunts and uncles, nieces and nephews become a member of PTA. Because with this being the world's oldest and largest child advocacy program in the world, we strive off of membership. So by making this month PTA membership month, we hoping that everyone take advantage to help us continue to do what we've done for over a hundred years, and that's advocate for all children. Not only in our public schools, but also in our private schools, our home schools, and our church schools 'cause our motto is every child, one voice. And we really like to see the community come out and help continue to support us in educating our children.

Commissioner Holmes said, mister –

Chairman Liakakis said, thank you. Priscilla [Thomas]?

Commissioner Thomas said, I'm gonna let Commissioner Holmes lead off and then I'll do the proclamation.

Chairman Liakakis said, okay.

Commissioner Holmes said, Mr. Chairman, I just want to say to Mr. Putney that you must be hearing me thinking out loud. I got three grands attending East Broad Street school, and they come by the house and we talk quite frequently about school work, how they doing, and what they doing. And one of them asked me one day, said, Poppa, when you coming by to visit me? And I went over and had a meeting with the principal, some of the counselor, and I think I mentioned it to you.

Mr. Putney said, yes, sir.

Commissioner Holmes said, that I am definitely getting involved to see if I can motivate the parents in Chatham County to be a more active role in PTA. So you will see me bothering you, hounding you, and meeting with you, because East Broad Street school had given me the open door to walk in and work with their PTA.

Mr. Putney said, yes, sir.

Commissioner Holmes said, so I'm on board with you and I'm gonna ask everybody in the listening area, join me because we're going to make PTA Chatham County one of the best.

Mr. Putney said, thank you, sir. And you don't have to be a parent to be a member of a PTA.

Commissioner Holmes said, I'm a grandparent.

Mr. Putney said, grandparents, aunts, uncles, nieces and nephews. County Commissioners, polices, everybody.

Commissioner Thomas said, Commissioner Holmes you may join me. I'd also like to have the Chairman to come down and join us at this time, please. And while they're coming I'll just make my little short remark to say that in our previous conversations with you, I was delighted to hear you say what you were telling us about PTAs because when I was in school, you couldn't find a seat when PTA meetings were held. Parents were lined up all, you know, along the walls and what have you. So we're hoping that this charge today through the Chairman and the Board of Commissioners, I'm hoping that all of our parents, parents to be, grandparents as you said, and others along with the Board of Education, as well as the City of Savannah, that we all will join hands and say with one voice that we are together because we must not only just make PTAs important, but through the PTA meetings and etcetera, we will be one voice as you said, and hopefully we can get the young people that we are working with back on track –

Mr. Putney said, right.

Commissioner Thomas said, – because too many of them are off track at this point, and I'm hoping that that – we will be very successful with that.

Mr. Putney said, thank you.

Commissioner Thomas said, okay. Now I will read – I'll turn this way. I'll read the proclamation.

Commissioner Thomas read the proclamation as follows:



WHEREAS, education is the gateway to a brighter future for our children, county, and state. Georgia's Parent Teachers Association (PTA) and the entire 6th district of the Parent Teachers Association is committed to excellence in education and recognizes the importance of membership in that pursuit of excellence; and

WHEREAS, through active, ongoing engagement with their children, parents have the power to ensure their children succeed in achieving education goals. Parents, community, and civic engagement can take place at school and in the home; and

WHEREAS, partnerships are powerful, and by working directly with their children's schools and teachers, parents can build a strong foundation on which their children will thrive; and

WHEREAS, PTA Membership Month provides an opportunity to raise awareness of the importance of engaging in a child's education from Pre-K to 12th grade.

NOW, THEREFORE, I, Pete Liakakis, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby proclaim the month of October 2011 as:

PARENT TEACHER ASSOCIATION (PTA) MEMBERSHIP MONTH

in Chatham County and encourage parents to remain actively involved in the education of their children.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 7th day of October 2011.

 Pete Liakakis, Chairman
 Chatham County Commission

ATTEST:

 Gail F. Gordon, Administrative
 Assistant to the Chairman

Commissioner Thomas said, and I'm going to ask the Chairman and – to now say a few words.

Chairman Liakakis said, we all know how important the PTA as Priscilla [Thomas] was saying, we had many, many parents and guardians and all coming to the PTA in the past, but of course a lot of the attendance has dropped off, and it's important because when we see a strong PTA, we know that they're getting involved and doing the things to help the school system and also to encourage the students in many ways to do the best that they can so that they can have a great future. So to all of you, thank you on behalf of the Chatham County Commission and I now present the proclamation to you and thank you and keep up the good work 'cause you're making a difference in our community.

Mr. Putney said, so Mr. Chairman while you're standing there, I would like to present to you on behalf of the State of Georgia PTA a book of the history of PTA and it shows the wonderful things that we have done for the children over the last 100 years, to include the programs that we have to offer.

Chairman Liakakis said, good. Thank you very much.

Mr. Putney said, thank you.

Commissioner Thomas said, thank you very much. Congratulations. Keep up the good work. [Applause].

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3. PROCLAMATION TO DECLARE THE MONTH OF NOVEMBER 2011 AS PANCREATIC CANCER AWARENESS MONTH IN CHATHAM COUNTY. JANE MILLER WILL BE RECEIVING.

Chairman Liakakis said, next on the agenda is the proclamation to declare the month of November 2011 as Pancreatic Cancer Awareness Month in Chatham County. Jane Miller will be receiving, and if we have anybody else that's with the society they can come forth also.

Chairman Liakakis read the proclamation as follows:



WHEREAS, pancreatic cancer is one of the deadliest cancers and is the fourth leading cause of cancer death in the United States. In 2011, an estimated 44,030 will be diagnosed with pancreatic cancer in the United States and 37,660 will die from the disease. Approximately 980 deaths will occur in Georgia in 2011; and

WHEREAS, of all the racial/ethnic groups in the United States, African Americans have the highest incidence rate of pancreatic cancer, between 34 and 70 percent higher than the other groups; and

WHEREAS, there is no cure for pancreatic cancer and there have been no significant improvements in survival rates in the last 40 years. The Federal Government invests significantly less money in pancreatic cancer research than it does in any of the other leading cancer killers; and pancreatic cancer research constitutes only approximately 2 percent of the National Cancer Institute's federal research funding, a figure far too low given the severity of the disease, its mortality rate, and how little is known about how to arrest it; and

WHEREAS, the Pancreatic Cancer Action Network is the first and only national patient advocacy organization that serves the pancreatic cancer community in Chatham County and nationwide by focusing its efforts on public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer. The Pancreatic Cancer Action Network and its affiliates in Chatham County support those patients currently battling pancreatic cancer, as well as to those who have lost their lives to the disease, and are committed to nothing less than a cure; and

WHEREAS, the good health and well-being of the residents of Chatham County are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments.

NOW, THEREFORE, I, Pete Liakakis, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby proclaim the month of November 2011 as:

PANCREATIC CANCER AWARENESS MONTH

in Chatham County and urge citizens to support the Pancreatic Cancer Action Network.

IN WITNESS WHEREOF, I have here unto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 7th day of October 2011.

Pete Liakakis, Chairman
Chatham County Commission

ATTEST:

Gail F. Gordon, Administrative
Assistant to the Chairman

Ms. Jane Miller said, thank you very much.

Chairman Liakakis said, and if you'd like to say something.

Ms. Miller said, good morning members of the County – Chatham County Commission and distinguished guests here on this fine Friday morning. As I was walking down the sidewalk to get here this morning I said, my gosh, this is what Savannah is all about. It's a beautiful day. On behalf of the Savannah Affiliate of the Pancreatic Cancer Action Network, we'd like to thank you for this opportunity to address the Chatham County Commission. The Pancreatic Cancer Action Network is the only national organization creating hope in a comprehensive way through research, patient support, community outreach, and advocacy for a cure. I am here because I lost my 45-year-old brother to pancreatic cancer about six years ago. He – he was – he passed away two and a half weeks after he was diagnosed,

and although I knew that pancreatic cancer was bad, I really didn't realize some of the problems involved and why it's so bad. But it isn't only my life that's been affected and my family members who've been touched by this disease. It's a problem that can affect our entire community. In fact, estimates predict the – that the incidents of pancreatic cancer cases is expected to increase by 55% between 2010 and 2030. Moreover, an estimated 980 will die from pancreatic cancer in Georgia alone in 2011 and countrywide it's estimated that 37,660 individuals will – will lose their battle – battle to pancreatic cancer. Because there are currently no early detection tools or effective treatments, just six percent of those diagnosed will survive more than five years.

Ms. Miller said, I – we would like to thank the Chatham County Commission for your important contribution to this national fight against pancreatic cancer. By declaring November 2011 to be cancer – Pancreatic Cancer Awareness Month in Chatham County, you're helping us to do the critical work of making the public aware of this disease and its truly lethal nature. And by the way, this is your third year of supporting us, and we really appreciate it. We hope by working together with you we are able to continue to raise awareness to support patients and their families and raise funds to find a cure through both individual contributions and federal funding and legislation. We would be happy to answer any questions that you have and would be – encourage you to visit our website at www.pancan.org or call our toll free number which I'd be happy to give you. And thank you very much for helping us support and – and bring awareness to this disease. The other thing I'd like to share with you is that last year our affiliate was awarded the affiliate of the year small market award, and in part because of the support you've given us for the last couple of years. So we're very happy about that.

Ms. Miller said, last but not least, we have our Purple Stride which is a run/walk event on November the 12th. I'd like to hand you out each of you a little hand out about it. It's – it's a run/walk on Tybee. It starts at 3:00 o'clock, registration starts at 2:00, and last year was - we – two years ago we had our first Purple Stride. It was a family and friends event. We raised \$1,000 or 2,000. Last year we had 250-300 people there and we raised \$40,000. So we're – it - it was a fun event. People just walked on Tybee and we had food and music and – and it was – it was really quite neat. And thank you very much. Are there any questions I can answer?

Commissioner Thomas said, I – I – I do have a question.

Ms. Miller said, uh-huh.

Commissioner Thomas said, how might we contact you – where can we get –

Ms. Miller said, okay. Contact me?

Commissioner Thomas said, yes.

Ms. Miller said, www – well, janemillerpancanvolunteer.org.

Commissioner Thomas said, okay.

Ms. Miller said, and by the way, the Pancreatic Cancer Action Network has an office in California, and they have a small advocacy office in Washington, D.C. But the great majority of work that's done in the communities is done by volunteers. So that's the only two places they have paid individuals. So that's part of the reason why their overhead is so low compared to several other organizations.

Commissioner Thomas said, well I do appreciate the work that you are doing and the association as a whole because cancer runs very rampantly in my family and it has been ongoing over and over and over. So I do understand and I want to just thank you and all of the other volunteers who give of their service –

Ms. Miller said, okay. Thank you very much.

Commissioner Thomas said, – to this wonderful cause. Thank you.

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4. PROCLAMATION RECOGNIZING THE 275TH ANNIVERSARY OF ISLE OF HOPE. MARY FLANDERS WILL BE RECEIVING.

Chairman Liakakis said, next on the agenda is proclamation recognizing the 275th anniversary of Isle of Hope. Mary Flanders and anyone with her will come forth to the podium please, and Commissioner Helen Stone will do the proclamation.

Mr. Sam McCachern said, will you take a proxy?

Chairman Liakakis said, yeah.

Commissioner Stone said, absolutely. To my fellow Commissioners, this is a great privilege to read this proclamation in honor of Isle of Hope and acknowledging their 275th Anniversary, and so I'm thrilled to read this on behalf of the recipients of Isle of Hope.

Commissioner Stone read the proclamation as follows:



The County of Chatham
Georgia
Proclamation

WHEREAS, first settled in 1736 by Noble Jones, John Fallowfield, and Henry Parker, the Isle of Hope area was recognized as an important defensive outpost on the young colony's inland waterway south from Savannah; and

WHEREAS, Noble Jones's Wormsloe Plantation was the site of a fort that defended Savannah from Spanish attack until 1742. The area was fortified during the Civil War, but saw little action. After the Civil War, Isle of Hope became a popular resort community. Where the river met the railroad was Barbee's Pavilion, which became world renowned in the 1920s; and

WHEREAS, the Isle of Hope Methodist Church was built in 1859 and was used as a Confederate hospital during the Union occupation of the area in 1864. Other famous historical landmarks located on the Isle of Hope are Wormsloe Plantation and the Bethesda Orphanage, the oldest still-operating in America; and

WHEREAS, the island's beauty and history has attracted a number of Hollywood film productions, including the Oscar-winning *Glory*, the original *Cape Fear*, *The Last of the Belles*, *Forrest Gump*, and *The Last Song*.

NOW, THEREFORE, I, Pete Liakakis, do hereby proclaim, Saturday, October 15, 2011 as:

ISLE OF HOPE DAY

in recognition of its 275th Year Anniversary and extend best wishes for a day full of joy, fun and comradery as this momentous occasion is celebrated.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 7th day of October 2011.

 Pete Liakakis, Chairman
 Chatham County Commission

ATTEST:

 Helen L. Stone, Commissioner
 District 1

Commissioner Stone said, thank you. [Applause].

Mr. McCachern said, thank you Commissioner Stone and members of the Commission. My name is Sam McCachern. I am a resident of Isle of Hope. A member of Isle of Hope Methodist Church, and past president of the community club and on the historical board out there right now. So. I am sorry that Mary Flanders was not able to be here today but glad that – that I was able to be here, and I will take this back to the island tonight. We – there is a group that's been planning the festivities for next Saturday for well over a year. There's an art show, a walking tour, games and food planned, so we hope that you will take a – take some time and come out and enjoy the festivities and celebrate Isle of Hope and its anniversary. Thank you again.

Commissioner Stone said, thank you. Congratulations. [Applause].

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5. INVITATION TO CHAIRMAN AND COMMISSIONERS TO PARTICIPATE IN THE GO GREEN 5K ON OCTOBER 15, 2011, AT THE WHITEMARSH PRESERVE.

Chairman Liakakis said, next on the agenda, invitation to Chairman and Commissioners to participate in the Go Green 5000 on October the 15th, 2011, at the Whitemarsh Preserve.

County Manager Russ Abolt said, yes, Mr. Chairman, and ladies and gentlemen, I want to introduce a – a gentleman who knows no limits as far as his contributions to the County. He's a man I have limitless respect for. A man who does so much in so many ways, Pat Monahan, who'll talk about this second event in an area of the County which is truly a jewel. It's an area that you have made possible it's – every – every morning as I come to work I go by it and I marvel at it's pristine setting which is being used by so many but on Saturday a week, Mr. Monahan again will allow those who wish to participate in the *Go Green 5K* to enjoy it up close and personal. And it's something for which I want to thank Mr. Monahan. Thanks to Danielle [Hillery], so many on our staff, including people like Nathaniel Panther. But this is

something that the community is proud of but more than anything county staff along with you are proud of. Mr. Monahan.

Assistant County Manager Pat Monahan said, thank you, Mr. Abolt. This year will be the second presentation of the *Go Green 5K* which is presented by the Chatham County Resources Protection Commission, but in association with this Board. And you would honor the event by your presence. I have packages for the Board members, as well as applications. You don't have to pay the \$20 fee, we'll waive that for the Commissioners, but we also invite members of your family. This event will also be dog friendly, so you can bring your dog, Commissioner Stone and others. But – but the event is important for several reasons, first it – it helps showcase Chatham County's land conservation program. Through the leadership of this Board, the County has now assembled more than 3,000 acres of property which mirror the – the unique resources of Chatham County, from marshlands to – to pine forests, to maritime forests, spread not only in east Chatham County but also west Chatham County, northwest Chatham County. Second, the event also helps to connect citizens to these properties. This is the first one but there are others that are planned. The County is currently developing a second trail at the Blue Sky property which is in southwest Chatham County which provides an important buffer to the Ogeechee River.

Mr. Monahan said, but the event would not be possible without the organization of the MPC and particularly Jackie Teel who's representing the Resources Protection Commission, Danielle Hillery from the County Manager's office, but also just as important the sponsors. The sponsors help underwrite all the expenses so that all the revenues earned from the participation then goes into a – a fund which helps champion the – the conservation land program. With that I'm – I'm going to introduce Sam McCachern, I think he's already been up here, he says he's wearing a different hat. I say – I like to say he's wearing different shoes, but Sam you might want to address the board.

Mr. McCachern said, thank you, Pat [Monahan]. Thank you Mr. Chairman and Commissioners again. Thomas and Hutton appreciates the opportunity to partner with the County on this race. Environmental stewardship is important, not only to the County and its residents, but also to our organization. We had a great turn out last year, and are looking forward to another one this year. I understand that over 60 county employees are already signed up for this, and we have a – a number from our organization as well. It – it is – it is a great way to showcase the – the Whitemarsh Preserve and coming right a few weeks before the marathon, there are a lot of people focused on running. So we are – we are expecting a – a great day next week. Thank you again.

Mr. Monahan said, with that we have packages for everyone. Now we – we just ordered the t-shirts so everyone got a large t-shirt, but we're going to exchange those based on your size needs, and we also have a stainless steel water bottle that we present as part of the package. Those are recyclable bags. We do try to – to practice good sustainability with this event, as – as well as to showcase the County's land conservation program. We hope to see all of you there. [Applause].

AGENDA ITEM: V-5
AGENDA DATE: October 7, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Patrick Monahan, Asst. County Manager

ISSUE:

To invite the Chairman and Commissioners to participate in the *Go Green 5K* on October 15, 2011, at the Whitemarsh Preserve.

BACKGROUND:

On October 15, the Chatham County Resources Protection Commission, in association with Chatham County, will sponsor the 2nd annual *Go Green 5K Run/Walk*, which will be at the Whitemarsh Preserve. Thomas & Hutton Engineering serves as the primary sponsor, and 250 runners and walkers are expected to attend. In addition a to the 5K Run/Walk, the CCRPC will provide live music, food, and a raffle.

FACTS & FINDINGS:

1. The Chairman and Commissioners are invited to join some 250 runners and walkers, including some 50 county employees (as a wellness event), in the second annual *go Green 5K*. The event begins at 8:30 a.m.
2. Proceeds help fund Chatham County's Land Conservation Program, which has protected through acquisition more than 3,000 acres of property in Chatham County during the past several years, including the 150-acre Whitemarsh Preserve on Whitemarsh Island. The CCRPC works within the municipalities and unincorporated areas of Chatham County to identify and protect sites with significant natural or historic/cultural value and to increase public access to these areas, as appropriate. Recent examples include Pennyworth Island, the 650-acre Blue Sky parcel on the Ogeechee River, 100-acre addition to the 300-acre Henderson conservation tract and the Westlake Forest.
3. The *Go Green 5K* helps to showcase how conservation properties can serve preservation purposes as open space and green space as well as provide passive recreational areas. The *Go Green 5K* helps to connect the community with these important areas. Net proceeds from the event help to fund the CCRPC's mission and become returned to the community through projects which urge land conservation,

restrictive easements and property donations.

FUNDING:

Sponsorships fund the event. Presenting sponsor will again be Thomas & Hutton Engineering. Other major sponsors include Seacrest Partners and Greenline Architects. Several other sponsors are providing in-kind services.

POLICY ANALYSIS:

While conservation lands serve a valuable environmental, and sometimes an historical, purpose, public events such as the *Go Green 5K* provide a public stage for a worthwhile community event.

RECOMMENDATION:

For information.

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Mr. McCachern said, Mr. Chairman, if I may, one – one more thing, engineers are all about efficiency, and one more hat that I – I’m wearing right now is vice chair of the United Way campaign, and when the Sheriff called us to order today – I was at the – the Sheriff’s Kickoff meeting yesterday and just want to thank not only the – the County and the Sheriff’s Department for their support of the United Way, but we’re in the middle of a campaign and it’s been great. Thank you very much for all your support.

Chairman Liakakis said, thank you.

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CHATHAM COUNTY YOUTH COMMISSION

Chairman Liakakis said, and what I’d like to do right now is introduce three of the top students here in Chatham County who are members of the Chatham County Youth Commission. And we have Youth Commissioners, they come up before the County – each County Commission meeting so that they may participate and see how the meetings go. And we have the best Youth Commission in the entire country because it was a vision by Priscilla Thomas about having a Youth Commission, and we’ve had great successes from those that have graduated from our Youth Commission. And on my left and your right is Brianna Adams who is the Youth Commissioner for Johnson High School. In the middle is Lamar Ballard, who is the Youth Commissioner for the Islands High School; and then on his left is Alexis Parker, who is the executive member of St. Vincent’s – St. Vincent Academy. So we thank the three of you for coming today and participating in our meeting. [Applause].

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VI. CHAIRMAN'S ITEMS

1. POST MEETING WORKSHOP ON COMMISSION DISTRICT BOUNDARIES.

Chairman Liakakis said, next – next, the meeting workshop on Commission District Boundaries. We are going to have that it’s in our agenda, so as soon as the meeting is over, and we handle the business, if we go into Executive Session, then after that, we will have a couple of representatives from the MPC on the district boundaries that we have been working on and looking into those particular suggestions that have been made by the SAGIS representative and the MPC staff. And hopefully once we look at that today, we’ll be meeting if necessary with the school board so to pass a resolution to pass these redistricting boundaries so that it can be sent to the State and then of course to the Justice Department. So anybody that’s in the audience that would like to come in and where we’re going to have the redistricting meeting, you’re welcome to come and see what is going on with this redistricting. We’ve had about six – seven different maps that have been brought out and the people from the school board and the County Commissioners have made and participate in a number of these particular meetings for these boundaries. So welcome anybody that would like to come in. We’ll be in the Green Room over here and you can come in to participate. Next on the –

County Manager Abolt said, Mr. Chairman – Mr. Chairman you need a motion to add it to your agenda.

Chairman Liakakis said, oh yeah –

Commissioner Stone said, I’ll make the motion.

Chairman Liakakis said, – we need a motion now to add that to the agenda.

Commissioner Stone said, so moved, Mr. Chairman.

Commissioner Holmes said, second.

Chairman Liakakis said, we have a motion on the floor and a second to add this workshop on the agenda. Let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Stone moved to add the workshop on Commission District Boundaries to the agenda. Commissioner Holmes seconded the motion and it carried unanimously.

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VII. COMMISSIONERS' ITEMS

1. NARROW BANDING COMMUNICATION (COMMISSIONER STONE AND COMMISSIONER FARRELL).

Chairman Liakakis said, next, the narrow banding communication. Commissioner Stone and Commissioner Farrell will discuss these items.

Commissioner Stone said, I'll start out. Thank you, Mr. Chairman. When Commissioner Farrell and I were at a workshop on Monday in Atlanta, it was – we attended a workshop on the narrow banding of our radio frequencies in the year of 2013, I believe is when it's – it's – the onset of this, and we wanted to follow-up with the gentleman that was in charge of the session and make certain that Chatham County was in a good position as far as making this transformation from the existing banding to the narrow banding. And it was brought to our attention that we have been making steps towards – to work towards this, and so that we are probably in better shape than most counties. The alarming part of this is – is these are our radios that are used often for emergency and police and fire and whatever natural disasters may occur, and that in the year 2013 the counties that are not in compliance will not just go off the air. They – they can continue, but they will be subject to some pretty severe fines. So we wanted to make sure and get an update of where we were in Chatham County with this process so that we are not in the crunch time, which I would imagine might happen as we get closer to the – to the 2013 deadline. So, go ahead.

Commissioner Farrell said, yeah. I'd just like to add this – this FCC narrow banding compliance, the Federal Communication Commission is mandating that all public safety and industrial business licenses convert existing 25 kilohertz radio systems to minimum narrow band of 12 ½ kilohertz efficiency technology by January 1, 2013. The purpose of the narrow band mandate is to promote more efficient use of the VHF and UHF land mobile frequency bands. So as a public service announcement to – to all the people that are watching this program that, you know, this applies to every business from coast to coast in this country. So if you use a radio to order your hamburgers at a fast food restaurant, you need to look into this. If you're a – a taxi cab operation that has their own radios, you need to look into this. If you're a construction company or anybody that uses hand-held radios, you know, just be aware that this is coming. You've got plenty of time to get in compliance but the – the fines can be as hefty as \$16,000 a day. So if – if it catches you unawares, it could – it could be problematic. So, you know, any business out there, industry that uses FCC regulated radio waves, just please take – you got 15 months to get in compliance, you've got plenty of time, but I'm – I'm afraid that a lot of businesses may not be aware of this information, and we want to make it available and – and of course come in compliance ourselves because the – the County is in charge of quite a number of different radios for different purposes in our operation, so.

Commissioner Stone said, and – and also might add that in the future they're going to cut it in half again. This – this drop from the current frequency to half is going to be cut in half again in the future, and I think it is for all the demand for the frequency, the radio frequency. So it is important, and we wanted to make sure that everyone knew that, number one, Chatham County is – is working in that direction right on schedule. And number two, like Commissioner Farrell said, for the businesses that use radios to be aware that this is something that you're going to have to address in the future or be subject to some pretty significant fines.

Chairman Liakakis said, Alexis [Parker], you wanted to ask a question?

Youth Commissioner Alexis Parker said, yes, sir. Thank you, Mr. Chairman and Commissioners. Could Commissioner Stone or Commissioner Farrell elaborate on why are they banding the communications for the –

Commissioner Farrell said, well, they're not narrow – they're not banding it. What they're doing is they're shrinking the available wave length that you can use on your radios –

Commissioner Stone said, frequency.

Commissioner Farrell said, with – with the purpose of freeing up more space for the next generation. In other words, our generation's kind of sucked up all the oxygen on the radio waves –

Youth Commissioner Parker said, oh, okay.

Commissioner Farrell said, – and there's nothing left for y'all.

Youth Commissioner Parker said, okay.

Commissioner Farrell said, so they're narrowing it up and – and opening it up for more people in the future. So they're being more efficient with the radio waves so hopefully others will have an opportunity to – to participate in those types of communications.

Commissioner Stone said, and apparently in addition to that there are some organizations that are using some of these frequencies that have bought the permits, and they're not using them but they're not relinquishing the permits, so it is an issue of – of space, if you will.

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CHATHAM AREA TRANSIT AUTHORITY

Chairman Liakakis said, okay. Next we will recess now as County Commission and convene as the Chatham Area Transit Authority. So everybody with the CAT come on board, please.

The Board recessed as the County Commission at 10:14 a.m., and convened as the Chatham Area Transit Authority.

Following adjournment of the Chatham Area Transit Authority, the Board reconvened at 10:53 a.m., as the County Commission.

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

None.

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

- 1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: (1) INCREASE REVENUES AND EXPENDITURES IN THE MULTIPLE GRANT FUND (A) \$7,500 FOR A GRANT AWARD TO JUVENILE COURT, (B) \$194,750 FOR AN AWARD TO THE CHATHAM COUNTY DRUG COURT AND (C) \$599,562 FOR A DEPARTMENT OF JUSTICE AWARD TO THE CHATHAM-SAVANNAH MENTAL HEALTH COURT, AND (2) TRANSFER FUNDS AND AMEND UNINCORPORATED COUNTY ROADS PROJECTS IN THE SALES TAX I FUND AS SHOWN ON THE ATTACHED SCHEDULE.**

Chairman Liakakis said, okay. All right. Item one to request approval of the following budget amendments and transfers: (1) increase revenues and expenditures in the Multiple Grant Fund (a) \$7,500 for a grant award to Juvenile Court, (b) \$194,750 for an award to the Chatham County Drug Court and (c) \$599,562 for a Department of Justice award to the Chatham-Savannah Mental Health Court, and (2) transfer funds and amend Unincorporated County Roads projects in the Sales Tax I Fund as shown on the attached schedules. We need a motion on the floor.

Commissioner Farrell said, so moved.

Commissioner Stone said, so moved.

Commissioner Odell said, second.

Chairman Liakakis said, let's go on the board. Motion is approved.

ACTION OF THE BOARD:

Commissioner Farrell moved for approval of the following budget amendments and transfers: (1) increase revenues and expenditures in the Multiple Grant Fund (a) \$7,500 for a grant award to Juvenile Court, (b) \$194,750 for an award to the Chatham County Drug Court and (c) \$599,562 for a Department of Justice award to the Chatham-Savannah Mental Health Court, and (2) transfer funds and amend Unincorporated County Roads projects in the Sales Tax I Fund as shown on the attached schedule. Commissioner Odell seconded the motion and it carried unanimously.

AGENDA ITEM: IX-1
AGENDA DATE: October 7, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: To request approval of the following budget amendments and transfers (1) increase revenues and expenditures in the Multiple Grant Fund (a) \$7,500 for a grant award to Juvenile Court, (b) \$194,750 for an award to the Chatham County Drug Court and (c) \$599,562 for a Department of Justice award to the Chatham-Savannah Mental Health Court, and (2) transfer funds and amend Unincorporated County Roads projects in the Sales Tax I Fund as shown on the attached schedule.

FACTS AND FINDINGS:

1. The Council of Juvenile Court Judges has awarded a \$7,500 grant to the Chatham County Juvenile Court for the Purchase of Services for Juvenile Offenders Program. Correspondence and a resolution to amend the Multiple Grant Fund are attached.
2. The State of Georgia Department of Behavioral Health and Development Disabilities has awarded a \$194,750 grant to the Chatham County Drug Court. A resolution to amend the Multiple Grant Fund and correspondence are attached.
3. The U.S. Department of Justice has awarded a \$599,562 grant to the Chatham-Savannah Mental Health Court. A staff report and resolution to amend the Multiple Grant Fund are attached.
4. The Assistant County Engineer has requested transfers among various county roads projects in the Sales Tax I Fund. The transfers are listed on the attached correspondence. Amended project budgets are also attached.

FUNDING: The budget amendments will establish funding in the Multiple Grant Fund. Funds are available in Sales Tax I for the transfers.

ALTERNATIVES:

1. That the Board approve the following:

MULTIPLE GRANT FUND

- a) Increase revenues and expenditures \$7,500 for a grant to the Chatham County Juvenile Court for the Purchase of Services for Juvenile Offenders Program,
- b) Increase revenues and expenditures \$194,750 for a grant to the Chatham County Drug Court.
- c) Increase revenues and expenditures \$599,562 for a grant to the Chatham County-Savannah Mental Health Court.

SALES TAX I FUND

Transfer funds among various county roads projects as listed on the attached correspondence and approve amended projects budgets.

2. Amend or deny the request.

POLICY ANALYSIS: State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION: That the Board approve Alternative 1.

Prepared by: Read DeHaven

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2. REQUEST BOARD APPROVAL OF THE FISCAL YEAR 2013 THROUGH 2017 CAPITAL IMPROVEMENT PROGRAM (CIP) CALENDAR AND AMEND THE SCORING MODEL TO INCORPORATE DEVELOPING AND MAINTAINING ROAD AND DRAINAGE INFRASTRUCTURE CRITERIA.

Chairman Liakakis said, item 2, request board approval of the Fiscal Years 2013 thru 2017 Capital Improvement Program Calendar, and amend the scoring model to incorporate developing and maintaining road and drainage infrastructure criteria.

County Manager Abolt said, Mr. Chairman, ladies and gentlemen, very quickly this just begins the – the budget process for next fiscal year. The first product will be a Capital Improvement Program in draft form which will be done based on your schedule now – now before and have a document at your budget workshop sometime in January or early February. We appreciate the opportunity to present this and ask your concurrence in the schedule and the way in which we evaluate pending projects.

Chairman Liakakis said, okay. Need a motion on the floor.

Commissioner Thomas said, move for approval.

Commissioner Stone said, second.

Chairman Liakakis said, have a motion on the floor. Let’s go on the board. Motion approved.

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the Fiscal Years 2013 thru 2017 Capital Improvement Program (CIP) Calendar, and amend the scoring model to incorporate developing and maintaining road and drainage infrastructure criteria. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: IX-2
AGENDA DATE: October 7, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda Cramer, Finance Director

ISSUE: To request oard approval of the Fiscal Years 2013 thru 2017 Capital Improvement Program (CIP) Calendar, and amend the scoring model to incorporate developing and maintaining road and drainage infrastructure criteria.

BACKGROUND: A five year Capital Improvement Program is prepared and submitted to the Board of Commissioners each year. An amendment to the scoring criteria is being submitted for consideration.

FACTS AND FINDINGS:

- (1) The Fiscal Years July 1, 2012 thru June 30, 2017 Capital Improvement Program (CIP) calendar is shown in completion on page 3 herein and contains the following major target dates:

September 19, 2011	-	Distribution of CIP packages
November 14-18, 2011	-	CIP Committee convenes to rate projects
January, 2012	-	Submit CIP workbook to Board of Commissioners
- (2) Subsequently, CIP workshops with the Board are traditionally scheduled January through March of a given fiscal year.
- (3) Approval of the calendar does not prohibit the Board from scheduling additional workshops or amending the target adoption date.
- (4) On April 8, 2011, the Board of Commissioners added developing and maintaining road and drainage infrastructure to the county’s long-term goals. The primary purpose of the new goal was to improve countywide infrastructure pertaining to roads and drainage.
- (5) The goal of improving countywide infrastructure pertaining to roads and drainage can be prioritized in the Capital Improvement Program by awarding additional scoring criteria for proposed projects to incorporate this policy is necessary. The revised Capital Improvement Rating Sheet is shown herein on page 4 for the Board of Commissioners consideration.
- (6) A copy of the Capital Improvement Program Package is available upon request to the Finance Department.

FUNDING:
N/A

ALTERNATIVES:

- (1) Approve the Fiscal Years 2013 thru 2017 Capital Improvement Program Calendar, and amend the scoring model to address road and drainage infrastructure criteria.
- (2) Amend the calendar and provide other direction.

POLICY ANALYSIS:

Approval of Alternative one is consistent with the Chatham County Financial Policy on Capital Asset Funding, and resolutions and goals adopted by the Board of Commissioners.

RECOMMENDATION:

That the Board adopt Alternative 1.

PREPARED BY: Rusheda Adeshina

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3. REQUEST BOARD APPROVAL FOR THE CONCEPTUAL MASTER PLAN OF LAKE MAYER.

Chairman Liakakis said, item 3, request Board approval for the conceptual Master Plan of Lake Mayer.

County Manager Abolt said, I will refer this presentation to Mr. Drewry. This is something we're all proud of as a community because this is truly a jewel within – in the crown of recreation and leisure services. And we have a chance now to solidify some dreams based on plans and in the near future we'll hopefully have funds to implement the dreams. Mr. Drewry.

Mr. Robert Drewry, Public Works and Park Services Director said, thank you, Mr. Abolt. You kind of stole my – my exact words. It is a jewel in the County's recreation crown, and I don't need to tell you that. I think you already know that. Many of you, as well as myself, kind of grew up playing at Lake Mayer or doing something out at Lake Mayer and enjoying the recreation uses. And I do this with great respect because it is such a well-used tradition in – in Chatham County is Lake Mayer. So I have to treat this almost like it's sacred ground. But I will tell you, and don't need to tell you, but I will, as you know, Lake Mayer is a very dense, active, family-oriented recreational facility. But there's little prior planning effort out there at all. It's kind of randomly popped up different uses out there over time. Parking is very limited; parking is unimproved; mud holes; drainage problems, and now we've been approached by this skate park users group about locating a skate park out there in Lake Mayer. So we felt the need to go ahead and plan this out for future if funds become available. So I hired Thomas and Hutton Engineering – pardon me, y'all hired Thomas and Hutton Engineering, and they prepared a Master Plan, but we wanted to make sure that we took advantage of the existing uses that are out there. We want to cater to the pedestrian activities that are out there, and we also wanted to provide sufficient parking for now and future uses. I gave the consultants specific goals in mind when planning this Master Plan. Obviously parking. All the existing facilities are to remain fixed. We didn't really want to move anything. A road network had to be designed out there. That is one of the issues that we were concerned about is the traffic flow mixed with the pedestrian uses. Landscaping and hardscaping. We wanted to make sure that was a factor in the – in the Master Plan. As I mentioned earlier, drainage improvements, and we did want to identify a skate park facility, 10,000, 15, 20,000 square foot facility and it's parking, associated parking with that. We wanted to make sure we were able to put that in a place that was appropriate for that kind of a use. We wanted to leave as much open green space as possible. We wanted to have as many green design concepts as we could out there at Lake Mayer, and integrating the existing Bacon Park concept. We wanted to make sure this wasn't a stand alone, but we wanted to have some integration with the Bacon Park/Memorial Stadium area so all those recreational uses can be campus like. So we've – we've developed this Master Plan that I believe you got a copy of in your – in your packets. Briefly just want to show you a few highlights on the Master Plan. I'm going to have to step away from the microphone. The parking – the general parking in the loop is still going to be in place. There's still a lot of green space in the trees and the – and the – and the open space areas. We've identified a couple additional and new uses. Where the community center is now, I believe that's shown as item number twenty – excuse me, number three, the – the idea was to have an area large enough just in case that there were plans to build a public gym – gymnasium. So that's probably the largest usage you see out there, the big, brown building in the middle. It's just – it's just a footprint right now. It may be just – instead of a gym, it may turn out to be just an expansion of a community center or something to that effect. One of the concepts that I do want to point out that I – I think is one of my favorite is down on the end number 33, this area here, is a – is a plaza, an open plaza with a – a plaza with a bulkhead. It extends out beyond the well-used pavilion. I thought that was a nice concept particularly if there were any events, like a wedding or something like that that wanted to be out there that would be a perfect place for it out looking the water. So I was kind of pleased to see that on the – on the Master Plan. And you can see the skate park is right immediately adjacent to the existing – I can't think – hockey skating rink, excuse me – pardon me – hockey rink. It's immediately adjacent to that, takes advantage of the existing parking that we propose to put out there next to that. So it's a pretty well designed plan. It is our recommendation that the Board consider this as a conceptual Master Plan. If there are any questions I'd be glad to answer them.

County Manager Abolt said, Robert [Drewry], would you show them where Mr. Monahan's looking for a dog park location?

Mr. Drewry said, yes, I'll show you. It – in this general location.

Chairman Liakakis said, which one?

Commissioner Stone said, where?

Commissioner Odell said, where are you pointing?

Chairman Liakakis said, we didn't see it.

Mr. Drewry said, right in here.

Commissioner Shay said, your finger doesn't show on the screen for some reason.

Commissioner Stone said, right.

Commissioner Shay said, oh, okay. Gotcha.

Mr. Drewry said, right here. Right along Montgomery Crossroads surrounded by the canal, the Casey Canal that goes around through there and Truman Parkway on the – on the east.

Commissioner Holmes said, Mr. Chairman, I'd like to –

Chairman Liakakis said, yes, go ahead.

Commissioner Holmes said, I – I want to go on record to say for the future, if we going to do a master plan of this size, can we at some point include our citizen input? You know, we don't go out there and use this – this park. The citizen goes out there from January to December. You and I would be very much surprised if we sit down with some citizens and have the input to ask – they go out there and use it for picnics and family reunions, what ideas they would give us. This is a great plan, and it's a good plan, and we're going to approve this plan, but just for future, let us include our citizen to get they're input to what should be out here and some ideas that we would implement into the master plan.

County Manager Abolt said, thank you.

Chairman Liakakis said, Pat [Shay]?

Commissioner Shay said, and Commissioner Holmes, I certainly agree with you. I think we have to in the case of Lake Mayer and the – the – the centerpiece of – of Bacon Park understand that this isn't a neighborhood park though. You know this is – this is Chatham County's park. This is for all the citizens of Chatham County. So while it would be a good thing to get citizen input, I think it's also important that we might use some of the citizens that have already been appointed for example to the Recreation Authority and some of the other existing bodies that we go to. I think it's a good plan. I think it's a good way forward. I – I would hope that somebody who's looking at this on television or – or studying this in – in other ways would understand that this is a target. We have not decided to fund this, and there will be more planning as the, you know, funding is more seriously considered. So there is the opportunity for citizen input on this going forward. So.

Commissioner Odell said, will we coordinate this at some point with the City of Savannah to ensure that – when I say coordinate, this is within the City of Savannah and City of Savannah has a fairly hefty budget for its recreation program. Some of the things that we are doing, I'm not certain if they've not anticipated to do parallel things, and what I want to say is that rather than our duplicating efforts is if – I don't think it would be a sin if we shared our plan with them and likewise they shared theirs with us so that we could coordinate it as opposed to we're going to have a dog park, which we need, I don't know if they're going to have one near or somewhere near the area. I just think that communication with the – the City would be beneficial. It won't change anything necessarily. We still have the authority, but it maximizes the use of tax payer's dollars.

County Manager Abolt said, I think it's a wonderful idea. I do – I do want to give this Board credit because it goes beyond just the – the City of Savannah. You remember months ago you had Mayor Buelterman from Tybee coming interceding and asking that the County would take the lead in finding a site for the skate park.

Commissioner Odell said, right.

County Manager Abolt said, so, it – it goes – and I'm not demeaning the suggestion, I think it's a wonderful suggestion, but this County Commission has been receptive to all the cities in Chatham County, in this case, evidence Tybee and the skate park.

Commissioner Odell said, yeah, in that we have the Municipal Association that I believe was started by our Chairman, it might be good for us to present this to the Municipal Association, then we get all the mayors –

Commissioner Stone said, I think that'd be good.

Commissioner Odell said, – we get all of the aldermens, and we can get their input. Because we – we tried to do something historic with this Commission, and that is to actually work with other elected officials.

Commissioner Farrell said, it's an excellent suggestion.

Commissioner Odell said, which – which – which is historic. And how do we go about effectuating that, Mr. Chairman?

Chairman Liakakis said, well what I'll do, I'll just notify everybody and we'll have a meeting and we'll say what the specific items are so that all the seven municipalities and the Town of Vernonburg can come to the meeting. We've had a number of meetings on different issues and projects in the past since it was started, and they appreciate that, that they've been involved in it on a number of issues concerning our – things that we have in the County and the City.

County Manager Abolt said, we have many choices. We can put this on the agenda for the next Chatham Municipal Association too.

Commissioner Stone said, exactly.

County Manager Abolt said, it would be very easy to do that. That's already calendared.

Chairman Liakakis said, well instead of the Chatham Municipal Association, that was set up specifically to be a social thing, and so we on the –

County Manager Abolt said, whatever you wish, sir.

Chairman Liakakis said, – City/County Coalition is specifically to approve items and to do those things that – that could come up with the cities and the counties.

Commissioner Kicklighter said, I'm –

County Manager Abolt said, we – we stand at your pleasure.

Chairman Liakakis said, yes?

Commissioner Kicklighter said, I will go out on a limb and speak for four cities that I represent and say that I don't think that they would mind us passing this plan over there. I mean, you know, I don't know about Savannah, Savannah's my fifth City in my district, but the four others I – I would be – I would be shocked if they opposed anything as far as this Master Plan.

Chairman Liakakis said, Pat [Farrell]?

Commissioner Odell said, no, no, I'm not saying that they – municipalities are going to oppose it, what I'm saying is that we can get their input because this is just a plan, it's not a final what we're going to do, and the more input as James [Holmes] was saying that we can have, I think a better plan ultimately, and I'd like to know what the Mayor of Pooler wants to do. I'd like to know what Tybee – they may have some input. I mean we're the big players in this, and I think it'll make it a better plan the more input we can have.

Chairman Liakakis said, okay. Pat [Farrell]?

Commissioner Farrell said, all right. One – one thing I'd like to say is this is conceptual and correct me if I'm wrong, that means that it's not hard and fast. It can evolve and be added to –

County Manager Abolt said, until we have dollars.

Commissioner Farrell said, – or deleted to over –

County Manager Abolt said, until we have dollars. Until we have dollars it's the plan.

Commissioner Farrell said, right. So – so I – I feel comfortable that as citizens and elected officials and different folks would like to bring input to it that – that they will have plenty of chance before any of this becomes –

County Manager Abolt said, sure. What's your famous for –

Commissioner Farrell said, – contracted

County Manager Abolt said, – pardon me. What you're famous for is the way in which you involve and you plan. Just – just the agenda before this you approved the schedule for CIP. I mean, you – you've insisted that we always have some rhyme and reason to bringing recommendations to you so this is just the next chapter.

Commissioner Farrell said, well I – I'd like to say I have a – a very long history with Lake Mayer since its inception. It was – since I grew up very close to this project, I watched it go from a – a, you know –

Commissioner Odell said, burrow pit.

Commissioner Farrell said, – from – from nothing into what it is, you know, watched it evolve over the decades of my life and – and I'm quite pleased at how it's turned out and it's continuing to evolve in a positive way. One of the things that we may want to incorporate in the community center is as – as a child we – there was quite a few fossils that were pulled out of that pit. Seashells, you know, all types of different, different things came out of there, and I think it would be appropriate now that we have some – some nice facilities that could be secured that we make an attempt through some of our – maybe Georgia Southern or – or Armstrong –

County Manager Abolt said, Marine Science Center.

Commissioner Farrell said, – Marine Science Center, some of the different facilities that are available in this area to put together a fossil display of some of the stuff that came out of there and some of the history. Because it's hard to believe that as a kid, you know, I pulled a – a Mastodon molar out of that site. And – and subsequently as a kid I lost it, but – but at one time I had it in my possession – I still know one friend that has one. But, you know, who would think that under Lake Mayer would be, you know the home of – of – of these giant elephants. So, I mean, there's quite a history there that – that we could probably incorporate if we took a little bit of effort and – and outreach to the – to the folks that – that were exposed to – to this construction site, probably some of the people that worked there brought home some things and maybe we could make a collection and recognize the owners of some of this stuff. And, you know, in addition to all the great recreation that's going on out there, we – we could also do some – some natural

history. With that I'll make a motion that we pass the Conceptual Master Plan of Lake Mayer.

Commissioner Stone said, second.

Chairman Liakakis said, all right. Let's go on the board. Pull those maps up, please. Motion passes.

ACTION OF THE BOARD:

Commissioner Farrell moved for Board approval of the Conceptual Master Plan of Lake Mayer. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: IX-3
AGENDA DATE: October 7, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Robert W. Drewry, Director of Public Works and Park Services

Issue: Request Board approval for the Conceptual Master Plan of Lake Mayer.

Background: Lake Mayer is the most well used community park under the maintenance and operation of Chatham County. The central facility of what used to be an island has developed into a very active dense zone of family oriented recreation with a wide range of uses randomly located with little prior planning effort. Parking is limited. Drainage is poor and most parking areas are unimproved. In addition, the Board has approved in concept to locate a skate park at Lake Mayer. As a result, staff believed it necessary to have a Master Plan prepared that improves the efficiency of the existing uses, caters to pedestrian activities and provides sufficient parking for park users.

Facts and Findings:

1. Staff solicited quotes from qualified landscape design consultants and Thomas & Hutton Engineering was awarded the project in the amount of \$4800.
2. The following goals were given to the consultant for consideration:
 - a. Parking for the various existing activities and uses. Specifically identify the expected number of parking spaces for each parking lot.
 - b. The location of existing facilities are to remain fixed unless directed by staff otherwise.
 - c. A road network taking advantage of existing improved roadways and parking where possible.
 - d. Provide for areas of landscaping/hardscaping and other amenities typical to a park of this type. Utilization of existing trees is expected.
 - e. Recommendation for drainage improvements.
 - f. Identify an outdoor skate park facility and associated parking. Size of facility can range between 10,000 to 20,000 square feet with a schematic layout of the various actions such as ramps, pools, bowls, rails, pipes etc. typical to a skate park.
 - g. Provide open greenspace for general public use.
 - h. The integration of "green" design concepts where possible and practical.
 - i. Consideration for a secondary access to the park.
 - j. Integration of the island of Lake Mayer with other nearby Bacon Park recreational facilities along Sallie Mood Drive and the Memorial Stadium area to increase parking opportunities for larger events and make the area more "campus-like."
3. After meeting with staff on numerous occasions, the consultant has presented a Conceptual Master Plan dated August 2011 and opinion of probable cost. The Master Plan and Opinion of Probable Cost is attached to this staff report.
4. The proposed skate park is shown as Item #30 on the Master Plan. At the Board's request, the skate park is to be funded from monies raised by the Skatepark Group and therefore is not included in the Opinion of Probable Cost.
5. If approved by the Board, the project will be included in the Unfunded Capital Improvement Program.

FUNDING: Funds are not requested. However, an opinion of probable cost has been included for consideration

of future funding opportunities.

POLICY ANALYSIS: Board approval of a master plan is desired in order to guide the development of the facility.

ALTERNATIVES:

1. Board approval for the Conceptual Master Plan of Lake Mayer dated August 2011 prepared by Thomas & Hutton.
2. Board to provide staff with other direction.

RECOMMENDATION: That the Board adopt Alternative #1.

District 3

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X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Liakakis said, Action Calendar. We have Items 1 through 10 and under Item 10, we have Items A through N. Need a motion on the floor to approve these items and if there's any specific item a Commissioner would like to hold back on, just tell us which one. Dean [Kicklighter]?

Commissioner Kicklighter said, number 5, please.

Chairman Liakakis said, okay. Any others? Helen [Stone]?

Commissioner Stone said, I – I just want to make a comment for the public record of what I made in the pre-meeting this morning about the wide – the Whitefield project with the borrow pit. So, just hold that one.

Commissioner Odell said, what is that one?

Commissioner Thomas said, do what?

Chairman Liakakis said, what's that number?

Commissioner Stone said, it is number eight.

County Manager Abolt said, eight.

Chairman Liakakis said, eight.

Commissioner Stone said, pull.

Chairman Liakakis said, okay.

Commissioner Shay said, Mr. Chairman I'd like to make a motion that we adopt the action calendar with the exception of items number 5 and number 8.

Commissioner Odell said, second.

Chairman Liakakis said, okay. All in favor go on the board. Motion passes.

ACTION OF THE BOARD:

- a. Commissioner Shay moved to approve Items 1 through 10 and under item 10, Items A through N with the exception of Items 5 and 8. Commissioner Odell seconded the motion and it carried unanimously.
- b. Commissioner Shay moved the Board to approve a Memorandum of Understanding with the Savannah Ocean Exchange. Commissioner Stone seconded the motion and it carried with a vote of 7-2. Chairman Liakakis, Commissioners Stone, Holmes, Shay, Farrell, Odell and Thomas voted yes. Commissioners Gellatly and Kicklighter voted no.
- c. Commissioner Odell moved the Board to approve a "Soil Easement" to obtain soil in reasonable proximity to Truman Parkway Phase V and the Whitefield Avenue project with Bethesda-Union Society of Savannah, Inc., and R.B. Baker construction, Inc. to insure uninterrupted supply of soil located within reasonable proximity of road construction; the right of reasonable ingress and egress; and the right to place and erect machinery, materials, apparatus and buildings as may be necessary. Commissioner Thomas seconded the motion and it carried unanimously.

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 23, 2011, AS MAILED.

ACTION OF THE BOARD:

Commissioner Shay moved to approve the minutes of the regular meeting of September 23, 2011, as mailed. Commissioner Odell seconded the motion and it carried unanimously.

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2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD SEPTEMBER 15, 2011 THROUGH SEPTEMBER 28, 2011.

ACTION OF THE BOARD:

Commissioner Shay moved to authorize the Finance Director to pay the claims against the County for the period September 15, 2011 through September 28, 2011, in the amount of \$10,202,102. Commissioner Odell seconded the motion and it carried unanimously.

=====

3. REQUEST BOARD TO AUTHORIZE THE CHAIRMAN AND CLERK OF COMMISSION TO SIGN A RESOLUTION DESIGNATING THE CHATHAM COUNTY ADMINISTRATIVE SERVICES RECORDS CENTER AS THE LOCATION FOR THE STORAGE OF THE COMMISSION MEETING OFFICIAL MINUTE BOOKS OTHER THAN THE CURRENT YEAR'S BOOKS, AS WELL AS ANY OTHER BOOKS NEEDED BY THE CLERK.

ACTION OF THE BOARD:

Commissioner Shay moved the Board to Authorize the Chairman and Clerk of Commission to Sign a Resolution Designating the Chatham County Administrative Services Records Center as the Location for the Storage of the Commission Meeting Official Minute Books Other than the Current Year's Books, as Well as Any Other Books Needed by the Clerk. Commissioner Odell seconded the motion and it carried unanimously.

AGENDA ITEM: X-3
AGENDA DATE: October 7, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Janice Bocook, Clerk of Commission

ISSUE:

To authorize the Chairman and Clerk of Commission to sign a Resolution designating the Chatham County Administrative Services Records Center as the location for the storage of the Commission Meeting Official Minute Books other than the current year's books, as well as any other books needed by the Clerk.

BACKGROUND:

At this time, the Official Minute Books are kept wherever space can be located. There are several Books at the Administrative Services building and several books in different locations in the Legislative/Administrative Courthouse. All Minute books should be kept together and there is not enough space in the Administrative/Legislative Courthouse to house the books.

FACTS AND FINDINGS:

- 1. There is a limited amount of space in the Administrative/Legislative Courthouse.

2. The Administrative Services Records Center is a County-owned facility.
3. O.C.G.A. §36-1-25 states that the "Official minutes of the meetings of a county governing authority shall be maintained in the offices of the county governing authority... such documents shall be stored in a central location or locations identified by... resolution of the County governing authority."
4. The Clerk of Commission has a dedicated area in the Administrative Services Records Center which will safely house the Official Minute Books.
5. The Clerk of Commission sometimes needs to have the Official Minute Books in her office.

ALTERNATIVES:

1. Approve the authorization of the Chairman and Clerk of Commission to sign a Resolution designating the Chatham County Administrative Services Records Center as the location for the storage of the Commission Meeting Official Minute Books.
2. Do not approve the authorization of the Chairman and Clerk of Commission to sign a Resolution designating the Chatham County Administrative Services Records Center as the location for the storage of the Commission Meeting Official Minute Books.

FUNDING: No funding required.

POLICY ANALYSIS: The Board must approve Resolutions.

RECOMMENDATION: That the Board adopt Alternative #1.



The County of Chatham
Georgia
Resolution

WHEREAS, the Clerk of Commission is responsible for the Official Minutes ("Official Minute Books") of the County Commission meetings; and

WHEREAS, the Official Minute Books, due to their size and number, are incapable of being stored in the office of the Clerk of Commission; and

WHEREAS, the Clerk of Commission needs to retain the current year's Official Minute Books and periodically has need to maintain previously archived Official Minute Books to perform her duties as well; and

WHEREAS, the Chatham County Administrative Services Records Center, located at 4224 Augusta Road, Garden City, Georgia is designated as an official County office; and

WHEREAS, the Clerk of Commission has a section in the Administrative Services Records Center designated specifically for housing the archived Official Minute Books; and

NOW THEREFORE, be it resolved that the Chatham County Administrative Services Records Center is designated as the official location in which the archived Official Minute Books of the County Commission meetings will be stored, except for the current year's Official Minute Books and any previously archived Official Minute Books as needed by the Clerk in the operation of her duties.

ADOPTED, this 7th day of October, 2011, by the Commissioners of Chatham County, Georgia.

**BOARD OF COMMISSIONERS OF
CHATHAM COUNTY, GEORGIA**

Pete Liakakis, Chairman

ATTEST:

Janice E. Bocook, County Clerk

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4. BOARD CONSIDERATION OF A WATER AND SEWER BILLING ADJUSTMENT OF \$512 FOR MR. MARTIN SATHER OF 111 JOHN WESLEY WAY. STAFF RECOMMENDS APPROVAL OF THE ADJUSTMENT.

ACTION OF THE BOARD:

Commissioner Shay moved the Board to approve water and sewer billing adjustment of \$512.00 for Mr. Martin Sather of 111 John Wesley Way. Commissioner Odell seconded the motion and it carried unanimously.

AGENDA ITEM: IX-4
AGENDA DATE: October 7, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Linda B. Cramer, Finance Director

ISSUE: Board approval of a water and sewer billing adjustment of \$512.00 for Mr. Martin Sather of 111 John Wesley Way. Staff is recommending the adjustment.

BACKGROUND:

The Board of Commissioners has the authority to write-off all or a portion of a water & sewer customer's balance due.

FACTS AND FINDINGS:

1. Customer Name and address: Martin Sather, 111 John Wesley Way. Mr. Sather has since moved to north Carolina but maintains the Savannah home while it is on the market.
2. Mr. Sather has been a Water & Sewer customer since June 2008. In October 2009 he had a high meter reading of 181 units which resulted in a bill of \$814.40. Prior to October he had 5 readings averaging 52 units. When Mr. Sather received his bill, he called the Water & Sewer Unit. A series of Work Orders followed, for a re-read, two accuracy tests, and for Superintendent Bert Matthews to personally contact him. Mr. Sather also called in a plumber but the plumber found no leaks. The re-read and the accuracy test results were OK, but when Bert went to the site in February, he observed a slow leak at the meter. Mr. Sather was not present, but Bert spoke with him over the phone. The meter was replaced, but the leak was even more obvious with the new meter. It should be noted that Public Works replaced this meter temporarily for testing purposes.
3. Public Works decided to monitor Mr. Sather's consumption for six months. During this time, it was agreed Mr. Sather could leave his account balance at \$430.00 pending the outcome of the testing.
4. In February 2011, the entire John Wesley Way group of customers had their meters upgraded to the electronic AMR meters. After the April 4, 2011 reading, Mr. Sather's consumption data was reviewed. The findings were that Mr. Sather's consumption was about the same both with the old meter and with the two new meters. His average consumption before was 52 and his average after was 54. The high reading of 181 was atypical. Mr. Sather had a 78 the previous October and a 75 the next October.
5. Staff is recommending an adjustment of \$512.00 to a consumption level of 76 units for the period in question. Mr. Sather has agreed to the proposed adjustment. The adjustment include the write-off of a \$50.00 service charge.

FUNDING:

Not applicable.

ALTERNATIVES:

- (1) Approve a write-off of \$512.00 for customer Martin Sather.
- (2) Amend or deny the request.

POLICY ANALYSIS:

Only the Board of Commissioners has the authority to write-off all or a portion of a water and sewer customer's balance due. Staff has taken all procedural steps to verify the accuracy of the bill.

RECOMMENDATION:

It is recommended that the Board adopt Alternative 1.

Prepared by Roger Deschenes

Martin R. Sather
Financial Advisor

100 Europa Drive
Suite 201
Chapel Hill, NC 27517
tel 919 960-5454
fax 919 960-5441
toll free 866 838 1467

August 22, 2011

To the Savannah Board of Commissioners,

My name is Martin R. Sather, and I am filing an appeal for an excessive charge from the Chatham County Water and Sewer Department.

On November 19, 2009, my family received a water bill in the amount of \$362.00. The bill claimed that we consumed 181 units. Our home in Emerald Point (**111 John Wesley Way, Savannah, GA 31404**) has no pool and was verified by an independent plumber to contain no leaks.

As referenced by the enclosed consumption documents, our home has never come close to used 181 units in the past. We have been in constant contact with Bert Matthews from Chatham County Water about the excessive bill.

In addition we have consistently paid our bills on time, and in full (with the exception of the disputed excess charges).

Currently, my family and I live in Chapel Hill, North Carolina and we need to have this issue resolved.

For your convenience, I have enclosed a copy of our consumption rates, along with our bill payment history. Please note that our family took possession of the home in June, 2008.

If the Board of Commissioners has any addition questions, I can be reached at 912-414-0995, or via email at martin.sather@morganstanleysmithbarney.com.

Thank you for your time and consideration with respect to this matter.

Respectfully yours,

Martin R. Sather

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5. REQUEST BOARD APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH THE SAVANNAH OCEAN EXCHANGE.

Commissioner Shay said, Mr. Chairman I'd like to make a motion that we adopt item 5 of the Action – the Action Calendar.

Commissioner Stone said, second.

Chairman Liakakis said, okay, I have a motion on the floor to adopt Item 5. Any comments? Let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Shay moved the Board to approve a Memorandum of Understanding with the Savannah Ocean Exchange. Commissioner Stone seconded the motion and it carried with a vote of 7-2. Chairman Liakakis, Commissioners Stone, Holmes, Shay, Farrell, Odell and Thomas voted yes. Commissioners Gellatly and Kicklighter voted no.

AGENDA ITEM: X-5
AGENDA DATE: October 7, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Linda Cramer, Finance Director

ISSUE: To request Board approval of a Memorandum of Understanding with the Savannah Ocean Exchange.

FACTS AND FINDINGS:

- 1) The Board of Commissioners approved a \$25,000 appropriation to the Savannah Ocean Exchange at their meeting held September 9, 2011.

- 2) The County Attorney has reviewed a Memorandum of Understanding with Savannah Ocean Exchange which is attached and submitted for Board approval.

FUNDING: Funds are available in the General Fund M&O Special Appropriations (1009975-57.30101).

ALTERNATIVES:

- 1) That the Board approve the contract and authorize the Chairman to sign.
- 2) Provide other direction.

POLICY ANALYSIS:

Approval is consistent with Board action requiring a contract or Memorandum of Understanding with agencies providing services.

RECOMMENDATION: That the Board approve Alternative 1.

Prepared by: Read Dehaven

STATE OF GEORGIA)
)
 COUNTY OF CHATHAM)

CHATHAM COUNTY BOARD OF COMMISSIONERS' MEMORANDUM OF UNDERSTANDING WITH SAVANNAH OCEAN EXCHANGE

This Memorandum of Understanding is made and entered into this _____ day of September, 2011, by and between Savannah Ocean Exchange and the Chatham County Board of Commissioners.

W I T N E S S E T H:

WHEREAS, Savannah Ocean Exchange is an IRS 501(3)(c) tax-exempt entity and Georgia nonprofit corporation; and

WHEREAS, Savannah Ocean Exchange's mission is to unite worldwide organizations across multiple disciplines and boundaries to accelerate the distribution and adoption of solutions that positively impact our ocean and coast; and

WHEREAS, the Savannah Ocean Exchange fulfills this mission through over thirty programs available to the general public in the program areas of (1) Presentations & Performances, (2) Culture & Cuisine, (3) Vessels & Viewings, and (4) Events & Excursions throughout Chatham County every September; and

WHEREAS, the Board of Commissioners is the governing authority of Chatham County; and

WHEREAS, the County has expressed that residents benefit from the services provided by Savannah Ocean Exchange.

NOW, THEREFORE, Savannah Ocean Exchange and the Chatham County Board of Commissioners enter into this Memorandum of Understanding for Services and agree more particularly as follows:

SECTION 1. Savannah Ocean Exchange agrees that it shall provide, including, but not limited to, the following services:

- 1. Savannah Ocean Exchange will provide 30 public programs throughout September 2011 in the program areas of (1) Presentations & Performances, (2) Culture & Cuisine, (3) Vessels & Viewings and (4) Events & Excursions. Signature events and partnerships include Taste of Savannah; Ocean Conservancy International Cleanup; over 15 presentations, performances, lectures on coastal issues, a boat parade and family ocean experience at Lazaretto Creek.
- 2. These programs will occur throughout Chatham County in the cities of Savannah, Pooler, Thunderbolt, Tybee Island and unincorporated areas of the county.
- 3. All programs will be family-friendly and open to all members of the general public.

SECTION 2. The County, for and in consideration of the delivery of the above-described services agrees more particularly as follows:

- 1. Provide \$25,000 in funding for operating costs; and
- 2. Promote the Savannah Ocean Exchange program to key stakeholders, and the community at large.

SECTION 3. Terms of Memorandum of Understanding

Savannah Ocean Exchange agrees that the subject appropriation by the County shall be used only for the

purposes outlined within this Memorandum of Understanding. Savannah Ocean Exchange agrees to maintain in accordance with generally acceptable accounting principles, records of all expenditures pertaining to funds granted under this Memorandum of Understanding and shall allow Chatham County auditors complete access for purposes of verifying the appropriate expenditure of funds within the meaning of services to be provided.

This Memorandum of Understanding will remain in effect for a period of one year from the date of execution, unless amended or terminated by the Chatham County Board of Commissioners or Savannah Ocean Exchange upon thirty (30) days written notice to the other party.

Savannah Ocean Exchange

BY: _____
M. Cort Atkinson
CEO

Print name: _____

CHATHAM COUNTY, GEORGIA

BY: _____
PETE LIAKAKIS, Chairman
Board of Commissioners

ATTEST: _____
Janice E. Bocook
Clerk of Commission

REVIEWED AND APPROVED BY:

[SEAL]

R. Jonathan Hart
Chatham County Attorney

=====

6. REQUEST BOARD APPROVAL FOR THE CREATION OF A STREETLIGHTING DISTRICT WITHIN GOLDEN ISLES SUBDIVISION TO INCLUDE SUGAR TREE COURT, TROPICAL WAY, GOLDEN ISLES WAY AND TREASURE LOOP. [DISTRICT 4.]

ACTION OF THE BOARD:

Commissioner Shay moved the Board for approval of the creation of a streetlighting district within Golden Isles Subdivision to include Sugar Tree Court, Tropical Way, Golden Isles Way and Treasure Loop. Commissioner Odell seconded the motion and it carried unanimously.

AGENDA ITEM: X-6
AGENDA DATE: October 7, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Leon Davenport, P.E., Assistant County Attorney

ISSUE: To obtain Board approval for the creation of a streetlighting district within Golden Isles Subdivision to include Sugar Tree Court, Tropical Way, Golden Isles Way, and Treasure Loop.

BACKGROUND: The residents of Golden Isles Subdivision have enjoyed the lumination of streetlights for many years at no cost. A resident's request for an additional light alerted staff to the lack of a streetlighting district within the neighborhood. The residents were given three options by way of the United States Postal Service. Option 1 - Maintain current lighting and add the requested light. Option 2 - Maintain current lighting and have 7 additional lights installed to properly illuminate the neighborhood. Option 3 - Have no streetlight district created and remove the existing lights. A majority of the property owners voted in favor of Option 2 after reviewing the streetlight layout and annual assessment rate of \$26.

FACTS AND FINDINGS:

1. Golden Isles Subdivision is composed of 100 parcels. Currently, zero streetlight dollars are collected from this subdivision. Georgia Power is receiving zero dollars for the illumination of the seven streetlights that are currently operating within the subdivision.
2. Each of the 100 tax parcels will be assessed approximately \$26 per year. The \$26 assessment rate applies to both Options 1 and 2. This rate may increase depending on Georgia Power's future rate increases. This streetlighting district will be added to Chatham County's master bill summary account as Golden Isles.
3. The streetlight design shows 7 existing lights consisting of 5 within 100 watt bulbs and 2 with 150 watt bulbs. An additional 7 streetlights will be added consisting of 150-watt bulbs on 30-foot wood poles.

ALTERNATIVES:

- 1. That the Board authorize creating a streetlighting district for Golden Isles Subdivision as petitioned by the property owners.
- 2. To not authorize the streetlight district.

FUNDING: Funding for the streetlights is available in Fund Source 214-4260. The expenditures and will be reimbursed by the tax assessment as established in the Streetlighting Ordinance.

POLICY ANALYSIS: That the Board must approve establishing streetlighting districts in Unincorporated Chatham County.

RECOMMENDATION: That the Board approve Alternative No. 1.

District 4

Prepared by: Michael Blakely, Civil Engineer

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7. REQUEST BOARD AUTHORIZE THE CHAIRMAN TO EXECUTE A TREE TRIM EASEMENT WITH GEORGIA POWER ON PROPERTY ACQUIRED FOR THE WHITEFIELD AVENUE WIDENING PROJECT. [DISTRICT 1.]

ACTION OF THE BOARD:

Commissioner Shay moved the Board to authorize the Chairman to execute a Tree Trim Easement with Georgia Power on property acquired for the Whitefield Avenue Widening Project. Commissioner Odell seconded the motion and it carried unanimously.

AGENDA ITEM: X-7
AGENDA DATE: October 7, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Leon Davenport, P.E., Assistant County Engineer

ISSUE: To authorize the Chairman to execute a Tree Trim Easement with Georgia Power on property acquired for the Whitefield Avenue Widening Project.

BACKGROUND: The widening project is scheduled to begin construction before the end of 2011. The project widens Whitefield Avenue from Hayners Creek to just east of Ferguson Avenue. R.B. Baker Infrastructure is the contractor for the project.

FACTS AND FINDINGS:

- 1. Right of Way acquisitions on the project required purchase of properties that left remnants outside the project limits. These remnants are titled in Chatham County's name. Disposition of remnant parcels will occur once the project is complete.
- 2. Georgia Power is required to relocate their facilities along portions of the project. The new utility line will run parallel to Whitefield Avenue along the frontage of one of the remnant parcels. Georgia Power requests a Tree Trim Easement to allow for maintenance of the new utility line. Georgia Power requests this easement to ensure it will transfer to the new owner once the property is disposed of by Chatham County.
- 3. The easements were reviewed and approved by the County Attorney as to legal form.

FUNDING: No funds are required.

ALTERNATIVES:

- 1. To authorize the Chairman to execute a Tree Trim Easement with Georgia Power on property acquired for the Whitefield Avenue Widening Project.
- 2. To not authorize the Tree Trim Easement.

POLICY ANALYSIS: The Board must approve easement actions.

RECOMMENDATION: To approve Alternative No. 1.

District 1

.....
 Name of Line PI #550560 - WHITEFIELD AVE/SR 204SP FM OLD WHITEFIELD TO
 No 12556 FERGUSON AVE/SAVANNAH (CHATHAM COUNTY) DISTRIBUTION LINE
 Parcel No 028 Account No 62310-VBS-0-H00610-0-GP892-30000000
 Letter File 9-10185 Deed File 18541 Map File N/A

Tree Trim Easement

State of Georgia
Chatham County

For and in consideration of the sum of Ten and 00/100 *****
 Dollars \$ 10.00 and other good and valuable considerations, in hand paid by **Georgia Power Company**, a Georgia Corporation, hereinafter called the Company, the receipt of which is hereby acknowledged, the undersigned, **Chatham County, Georgia** whose Post Office Address is 124 Bull Street, Savannah, GA 31401 does hereby grant to said Company, its successors and assigns, the right, to cut and/or trim and/or remove any trees which now or may hereafter endanger its electric transmission lines and telephone lines of said Company, its successors and assigns, now constructed or which may hereafter be constructed, on or adjacent to lands owned by, or in which the undersigned may have an interest.

Said lands being located in the 6th GMD (Georgia Militia District) of Chatham County, Georgia.

Said lands being more particularly described on a plat marked "Exhibit A" and attached hereto and made a part hereof.

The rights herein include and embrace the right to cut and/or trim and/or remove all trees and other obstructions located within fifteen (15') feet of the distribution pole line.

IN WITNESS WHEREOF, the undersigned ha__ hereunto set _____ hand__ and seal, this _____ Day of _____

Signed, sealed and delivered in the presence of:

Chatham County, Georgia

Witness

By: _____(SEAL)
Name:
Title:

Notary Public

Attest: _____(SEAL)
Name:
Title:

=====

- 8. REQUEST BOARD APPROVE A "SOIL EASEMENT" TO OBTAIN SOIL IN REASONABLE PROXIMITY TO TRUMAN PARKWAY PHASE V AND THE WHITEFIELD AVENUE PROJECT WITH BETHESDA-UNION SOCIETY OF SAVANNAH, INC., AND R.B. BAKER CONSTRUCTION, INC. TO INSURE UNINTERRUPTED SUPPLY OF SOIL LOCATED WITHIN REASONABLE PROXIMITY OF ROAD CONSTRUCTION; THE RIGHT OF REASONABLE INGRESS AND EGRESS; AND THE RIGHT OF PLACE AND ERECT MACHINERY, MATERIALS, APPARATUS AND BUILDINGS AS MAY BE NECESSARY.**

Chairman Liakakis said, item 8, Helen [Stone]?

Commissioner Stone said, thank you, Mr. Chairman. As I mentioned in the pre-meeting this morning, I am extremely concerned about the safety aspect of the removal of – of dirt for the borrow pit on the Bethesda property. The traffic that tries to come out in the morning from Old Whitefield onto Whitefield is directly across the street from the entrance and exit of this borrow pit, and I am – I have watched many near misses for accidents in the morning especially, and I'm very concerned about the safety of the citizens traversing this area, as well as these large dump trucks coming in and out. And I certainly will make the next step to talk to some of our State Representatives about considering a different entrance and exit point for removing this debris – I mean this – this dirt from this borrow pit.

County Manager Abolt said, may I make a suggestion, Mr. Chairman, ladies and gentlemen, that copies of the Minutes be sent under the Chairman's signature to the GDOT folks in Atlanta.

Commissioner Stone said, okay. I – I – I do not want to wait until somebody is severely hurt or killed at this intersection.

Commissioner Odell said, I'll make a motion to approve number eight.

Commissioner Thomas said, second.

Chairman Liakakis said, have a motion on the floor and a second. Let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Odell moved the Board to approve a "Soil Easement" to obtain soil in reasonable proximity to Truman Parkway Phase V and the Whitefield Avenue project with Bethesda-Union Society of Savannah, Inc., and R.B. Baker Construction, Inc. to insure uninterrupted supply of soil located within reasonable proximity of road construction; the right of reasonable ingress and egress; and the right to place and erect machinery, materials, apparatus and buildings as may be necessary. Commissioner Thomas seconded the motion and it carried unanimously.

AGENDA ITEM: X-8
AGENDA DATE: October 7, 2011

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: R. Jonathan Hart, County Attorney

ISSUE:

To approve a "Soil Easement" to obtain soil in reasonable proximity to Truman Parkway Phase V and the Whitefield Avenue Project with Bethesda-Union Society of Savannah, Inc. ("Bethesda") and R. B. Baker Construction, Inc. ("Baker") to insure uninterrupted supply of soil located within reasonable proximity of road construction; the right of reasonable ingress and egress; and the right to place and erect machinery, materials, apparatus and buildings as may be necessary.

BACKGROUND:

The County is presently under construction with Phase V of Truman Parkway and anticipates beginning construction on the Whitefield Avenue project, and desires to insure an adequate uninterrupted supply of soil in reasonable proximity for road construction. The County desires to have soil in reasonable proximity to road construction to minimize the distance, length of time traveled, wear and tear on public roads, and minimize unnecessary traffic congestion.

The County desires to obtain a soil easement to assist in obtaining an adequate supply of soil for the Truman Parkway Phase V and the Whitefield Avenue Project.

As a special condition of said easement, Bethesda and Baker shall close said material pit as though the property were rezoned for borrow pits in accordance with the Chatham County Zoning Ordinance. Additionally, Baker, upon termination of the excavation, will grade and vegetate the excavated area to blend into the surrounding topography.

FACTS AND FINDINGS:

1. The County will soon be beginning construction of Phase V of Truman Parkway and the Whitefield Avenue projects.
2. The County's best interest is served to insure an adequate uninterrupted stream of soil available for road construction.
3. The County's interest is served that soil for the Truman Parkway Phase V and the Whitefield Avenue projects be located in reasonable close proximity to road to insure minimal distance of length of time traveled, wear and tear of public roads and to minimize unnecessary traffic and congestion.
4. The easement location is along the northeast corner of Ferguson and Whitefield Avenue.
5. As a special condition of said easement, Bethesda and Baker shall close said material pit as though the property were rezoned for borrow pits in accordance with the Chatham County Zoning Ordinance.
6. Baker, upon termination of the excavation, will grade and revegetate the excavated area to blend into the surrounding topography.
7. The County should obtain the soil easement to insure adequate and uninterrupted flow of soil to the Truman Parkway.
8. The County will obtain the soil easement at no additional expense to the County.

FUNDING:

No additional funds will be necessary.

POLICY ANALYSIS:

Entering into the proposed soil easement is in the best interest of Chatham County to insure uninterrupted supply of soil for construction of the Truman Parkway, Phase V and the Whitefield Avenue Project and will minimize wear and tear on public roads and unnecessary traffic congestion.

ALTERNATIVES:

1. Authorize the Chairman to sign the soil easement.
2. Do not authorize the Chairman to sign the soil easement.

RECOMMENDATION:

Alternative 1.
RJH/jr
enclosures

**SOIL EASEMENT/AGREEMENT
BETWEEN CHATHAM COUNTY, GEORGIA
BETHESDA-UNION SOCIETY OF SAVANNAH, INC.
R. B. BAKER CONSTRUCTION, INC.**

STATE OF GEORGIA

COUNTY OF CHATHAM

DECLARATION

- Item 1. Date signed by Grantor: September 8, 2011.
- Item 2. Name of Grantor: Bethesda-Union Society of Savannah, Inc.
- Item 3. County of Residence of Grantor: Chatham County, Georgia.
- Item 4. Location of Easement: Bethesda property: Acreage and property located on the northeast corner of Ferguson and Whitefield Avenue as shown upon the surface mining land use plan attached as Exhibit "A".
- Item 5. Expiration Date: Completion of Phase V of Truman Parkway and Whitefield Avenue project, but no later than December, 2015, whichever occurs sooner.
- Item 6. Material Payment: To be provided directly from Contractor to Grantor.
- Item 7. Name of Contractor: R. B. Baker Construction, Inc.
- Item 8. Revegetation Required: To be performed in accordance with all requirements and regulations of the Georgia Department of Transportation and meet all provisions pertaining to the operation of a borrow pit (surface mine) as though zoned in compliance with the Chatham County Zoning Ordinance.

THIS INDENTURE, soil easement, and agreement, is made and entered into on the 8th day of September, 2011, by and between **BETHESDA-UNION SOCIETY OF SAVANNAH, INC.**, A Georgia non-profit corporation as Party of the First Part (hereinafter referred to as Grantor), **R. B. BAKER CONSTRUCTION, INC.**, (hereinafter referred to as R. B. Baker and/or Contractor) and **CHATHAM COUNTY**, a political subdivision of the State of Georgia, acting by and through its Chairman of the County Commission, as Party of the Second Part (hereinafter referred to as "Grantee");

WITNESSETH:

WHEREFORE, for and in consideration of the sum of \$1.00 cash in hand paid, the receipt of which is hereby acknowledged, together with other good and valuable consideration, including but not limited to investigations already done or to be done upon the property of the Grantor, the adequacy of consideration hereby being acknowledged, the Grantor does, by these presents, give, grant, bargain, sell, transfer, convey and confirm unto the Grantee, its successors and assigns, absolutely, subject only to the conditions of this instrument, the right, easement, and interest in the property to go in and upon the lands of the property to go in and upon the lands of the property of the Grantor for the purpose of excavating and removing from said property, as well as the right to excavate and remove from said property, any or all of the soil, sand, dirt, stone, gravel, aggregate or other materials customarily used in the construction of roads and highways, (hereinafter referred to as "Materials"), from the lands and property of the Grantor and being more particularly described according to a sketch or plat attached hereto and marked Exhibit "A," which

exhibit is made by reference is incorporated herein and made a part of this instrument for the purpose of describing the property to be used as a material pit.

Also included in this conveyance is the easement and right of reasonable ingress and egress over the lands of the Grantor which are shown upon Exhibit "A" attached hereto for the purposes indicated upon said exhibit. If Grantee fails to remove such machinery, materials, apparatus or buildings within ninety (90) days following expiration of this easement, said property shall, at Grantor's sole option, either be deemed abandoned and become the exclusive property of Grantor, or Grantor shall have the right to remove and store said property at the expense of Grantee without further notice or demand upon Grantee and hold Grantee responsible for any and all charges and expenses incurred by Grantor therein.

Also included in this conveyance is the easement and right to place and erect upon the lands shown on Exhibit "A" as a material pit such machinery, materials, apparatus and buildings as may be necessary and proper at the discretion of Grantee, its successors and assigns, for the proper removal or use of the materials for which this easement is given, which said machinery, materials, or apparatus shall not become the property of the Grantor if removed at any time before the expiration of this easement, or within ninety (90) days following the expiration of this easement.

TO HAVE AND TO HOLD the said bargained premises, together with all and singular the rights, members and appurtenances thereof, to the same being, belonging or in any wise appertaining to the use of the Grantee, upon the conditions hereinafter made and expressed, and the Grantor, its heirs, executors, administrators, successors and assigns, will warrant and forever defend the right and title to the above-described property unto the Grantee, its successors and assigns, against the lawful claim of all persons whomsoever.

1.

This easement shall not become effective until Grantor and/or its Contractor has failed to perform its/their obligations under Paragraphs 5 or 9 of this Agreement for a period of 30 days after receipt of written notice specifying such default and requiring it to be remedied; provided, however, in the case of any failure to perform which cannot with due diligence be remedied within a period of 30 days, the period of time to cure such failure shall be extended as may be reasonably necessary to cure the default. This easement shall continue in force and effect until midnight of the expiration date shown in Item 5 and, unless extended, at that time shall expire. The Grantee may exercise its rights in accordance with the terms and conditions hereof at any time during the period this easement remains of force and effect. The rights of Grantee herein may be canceled prior to the termination date at the discretion of Grantee, its successors or assigns, by notice in writing to the Grantor.

2.

It is agreed by and between Grantee and Grantor herein that the Grantee, its successors and assigns, shall give Grantor thirty (30) days' written notice before entering the lands of the Grantor for the purposes herein described; and during such 30-day period, the Grantor may remove any crops, timber, pulpwood or other fixtures which it desires to salvage.

3.

Title to the materials removed shall remain in Grantor until removed by Grantee, its successors and assigns, at which time title to such materials shall vest in Grantee, its successors and assigns.

4.

It is agreed by and between Grantor and Grantee that upon completion of the removal of materials, Grantee, its successors and assigns, shall, if practical, drain and properly dress the area utilized unless specified otherwise in Section 10 below.

It is further agreed that the Grantee, its successors and assigns, shall provide a satisfactory stand of the cover crop as provided in Item 8. "Satisfactory Stand" shall be in accordance with the latest version of the Standard Specifications of the Department of Transportation which have been approved by the State Highway Engineer.

5.

The Grantor agrees and understands that it shall, and its Contractor shall, close such material pit in a manner as though it were re-zoned through the Chatham County Zoning Ordinance and comply with all regulations pertaining to the closing of a material pit under the Zoning Ordinance of Chatham County.

6.

During the life of this easement, Grantee, its successors and assigns, shall have the right to waste or use, without additional payment, all water that may accumulate within the area excavated.

7.

This easement and all rights hereunder may be assigned by Grantee, and if assigned, the Assignee shall be bound by all the terms and provisions hereunder.

8.

This instrument may be accepted for and on behalf of Chatham County only by the Chairman of the Commission thereof.

9.

SPECIAL CONDITIONS:

- (a) Grantor and Grantor's Contractor shall close said material pit as though the property were re-zoned for borrow pits in accordance with the Chatham County Zoning Ordinance and meet all requirements of said Ordinance in regard to the closing of said material pit.
- (b) As to the duties and responsibilities of the Contractor, only, the Contractor is agreeing to, upon termination of excavation, grade the excavated area to blend into the surrounding topography with a slope ratio of 4:1 on all sides above normal water table and all corners and sides of the excavated area to have a radius or rounding effect. Contractor shall grade the bottom of the excavated area in a level and smooth manner and plant the sides of the excavated area with a vegetative cover, as approved by Bethesda and the County, and left in a mowable condition. Contractor shall keep the water in the lake or pond free of all underwater hazards, including but limited to poles, pilings and abandoned equipment.

IN WITNESS WHEREOF, Grantor and Contractor have hereunder set its hand and seal on the day and year above written.

BETHESDA-UNION SOCIETY OF SAVANNAH, INC.

By: _____
Its: _____

Signed, sealed and delivered in the presence of:

Witness

Notary Public

R. B. BAKER CONSTRUCTION, INC.

By: _____
Its: _____

CHATHAM COUNTY, GEORGIA

By: _____
Pete Liakakis, Chairman
Chatham County Commission

Attest: _____
Clerk of Commission

Signed, sealed and delivered in the presence of:

Witness

Notary Public

=====

9. REQUEST APPROVAL FOR THE CHATHAM COUNTY MANAGEMENT DEVELOPMENT CLASS OF 2011 TO DEDICATE AND PLACE A MARBLE BENCH AT THE CITIZENS SERVICE CENTER.

ACTION OF THE BOARD:

Commissioner Shay moved the Board for approval for the Chatham County Management Development Class of 2011 to dedicate and place a marble bench at the Citizens Service Center. Commissioner Odell seconded the motion and it carried unanimously.

AGENDA ITEM: X-9
AGENDA DATE: October 7, 2011

TO: BOARD OF COMMISSIONERS
THRU: R. E. ABOLT, COUNTY MANAGER
FROM: CHATHAM COUNTY MANAGEMENT DEVELOPMENT PROGRAM CLASS 2011

ISSUE:
 Request approval for the Chatham County Management Development Class of 2011 to dedicate and place a marble bench at the Citizens Service Center.

BACKGROUND:
 The Management Development Class of 2011 desires to purchase and dedicate a marble bench to victims and families of violent crimes. The desired location to place the bench is the Chatham County Citizens Service Center located at 1117 Eisenhower Drive.

- FACTS AND FINDINGS:**
1. Many families and victims in Chatham County have been touched by some form of violent crime. The purpose of the monument will be to recognize those individuals affected by violent crimes and to provide those victims and families a place of reflection and a symbol of awareness. The bench includes a quote by Dr. Martin Luther King, Jr.
 2. No county funding will be used for the commission of the project. All funding for the bench has been raised through class fund raisers and public/private donations.
 3. The dedication will be Friday, October 14, 2011 at 10 a.m. at the Citizens Service Center at the flag poles near the entry.
 4. The program instructor from the Carl Vinson Institute of Government, Jacque Booker, has assisted the Management Development Class in developing the project.

FUNDING: Funding provided through various fund raisers sponsored by the class and private/public donations.

- ALTERNATIVES:**
1. Board approval to allow MDP Class 2011 to place a Monument for victims of violent crimes in Chatham County at the Chatham County Citizen’s Center located at 1117 Eisenhower Drive.
 2. Provide staff other direction.

POLICY ANALYSIS: Georgia law provides the Board with approval authority on matters related to use of Chatham County government property. The Management Development Class of 2011 believes this monument serves a public purpose as a reminder of how crimes affect victims and their families.

RECOMMENDATION: That the Board adopt Alternative 1.

Prepared by: William Wright

=====

10. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).

ACTION OF THE BOARD:

Commissioner Shay moved for approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioner Odell seconded the motion and it carried unanimously.

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Change Order No. 1 to the construction contract for the new Public Works and Park Services Facility to add an additional 14 days to the contract period	Public Works and Park Services	Pope Construction Company	\$85,455	SPLOST (2003-2008) - Public Works and Park Services Facility

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
B. Change Order No. 1 to the annual contract for inmate supplies to recognize a manufacturer imposed price increase	Detention Center	Justice Packaging	Varies by item	General Fund/M & O - Detention Center
C. Eight (8) non-typical replacement vehicles and authorize disposal of eight (8) vehicles to be used as trade-ins	CNT	•Grainger Honda •Fairway Lincoln •Hoover Chrysler •J.C. Lewis Ford	\$114,988	CIP - Fleet Operations
D. Change Order No. 2 to the annual contract for trash collection services as a deduction to the annual contract for waste disposal for the Detention Center	Detention Center	Republic Waste	(\$4,572)	General Fund/M&O - Detention Center
E. Pre-made roadway signs	Public Works	Georgia Correctional Industries	\$11,311	CIP - Public Works
F. Annual renewal of software maintenance support agreement	Public Works and Park Services	Cartegraph, Inc.	\$15,000	•SSD - Public Works •General Fund/M&O - Park Services •Water and Sewer Enterprise Fund •Solid Waste Management •SSD - Solid Waste •Solid Waste Restricted
G. Construction contract to complete the Stone Street Paving Projection	Engineering	Eastern Excavating Company	\$355,284	SPLOST (1985-1993), Andrews St./Mobley St./Yucca Pl/Perkins Pl./Stone/Welch (Pending Board approval of transfer)
H. 300 Neptune radio controlled water meters	Water and Sewer	Delta Municipal Supply Company	\$54,900	Water and Sewer Enterprise Fund
I. Purchase and installation of fiber optic cable	Parks and Recreation	Comcast	\$14,259	CIP - Parks and Recreation
J. Microsoft 2010 standard edition software	CEMA	CDW Government, Inc.	\$25,489	General Fund/M & O - CEMA
K. Playground equipment for Lake Mayer	Parks and Recreation	PlayPower	\$33,792	CIP - Parks and Recreation
L. Change Order No. 2 to authorize engineering services for TEA Grant 0267 (S&O Canal)	Special Projects	Thomas & Hutton Engineering	\$85,000	SPLOST (2003-2008) - Open Space, Greenspace, Greenways
M. Lessor name change because of ownership change of 540 E. Oglethorpe Avenue (leased space for Public Defender)	Public Defender	540 East Oglethorpe Street, LLC	N/A	General Fund/M&O - Public Defender
N. Professional services contract for technical communications consulting services	I.C.S.	Ricky V. Morgan	\$40 per hour not to exceed \$10,000	General Fund/M&O - I.C.S.

AGENDA ITEM: X-10
AGENDA DATE: October 7, 2011

TO: BOARD OF COMMISSIONERS

THRU: R.E. ABOLT, COUNTY MANAGER

**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER/
DIRECTOR OF HUMAN RESOURCES AND SERVICES**

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval of Change Order No.1, in the amount of \$85,455, and adding an additional 14 days to the length of the contract with Pope Construction Company for the construction of the new Public Works and Park Services Facility.

BACKGROUND: On 29 April 2011, the Board awarded a contract with Pope Construction Company for construction of the new Public Works and Park Services Facility in the amount of \$4,082,000.

FACTS & FINDINGS:

1. Since the bid plans were issued, the City of Savannah requested changes to the civil construction plan. Changes included extensions to the water main, revisions to the sanitary sewer service, sidewalk extensions, additional crosswalks, additional parking stops, and increased storm pipe sizes.
2. Other plan revisions were initiated by staff that included the reduction of the number of skylights in the maintenance building and the addition of lightning protection to the Administrative Building.
3. The County's design consultant, Barnard Architects, has reviewed and agrees to this change order.
4. Change Order No.1 is a net increase to the contract in the amount of \$85,455 and adds 14 days to the length of the contract term. Contract history is as follows:

Original Contract (4-29-11)	\$4,082,000
Change Order No. (Pending)	<u>85,455</u>
Revised Contract Amount	\$4,167,455

FUNDING: SPLOST (2003-2008) - Public Works & Park Services Facility
(3234980 - 54.13011 - 32360437)

ALTERNATIVES:

1. Board approve Change Order No.1, in the amount of \$85,455, and adding an additional 14 days to the length of the contract with Pope Construction Company for the construction of the new Public Works and Park Services Facility.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve construction change orders necessary for the completion of projects.

RECOMMENDATION: Staff recommends approval of Alternate 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM B

ISSUE: Request Board approval of Change Order No. 1 to the Annual Contract with Justice Packaging, of Savannah Georgia to provide Inmate Supplies for the Chatham County Detention Center.

BACKGROUND: On 16 January 2009, the oard approved the award of an annual contract with automatic renewals options for four (4) additional one (1) year terms, to Justice Packaging.

FACTS AND FINDINGS:

1. Justice Packaging has recently provided a notification of price changes due to the escalating costs in energy, transportation, packaging and the price of cotton. Justice Packaging has provided documentation to support the manufacturer's price increase.
2. Staff believes Justice Packaging request for the County to contractually recognize the manufacturer price increase on the wash cloths and bath towels to be fair and reasonable.
3. New price will be as follows:

Item: Description	Old Price	New Price
1. # 112247 Bath Towels	\$ 8.10 per dz	\$ 9.47 per dz

2. # 12016 Wash Cloths \$ 152.00 per bale \$ 210.00 per bale

FUNDING: General Fund/M&O - Detention Center

ALTERNATIVES:

- 1. Board approval of Change Order No. 1 to the Annual Contract with Justice Packaging, of Savannah Georgia to provide Inmate Supplies for the Chatham County Detention Center.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders for documented material price increases when they are initiated by the manufacturer.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM C

ISSUE: Request Board approval of a \$114,898 purchase of eight (8) used non-typical replacement vehicles for the CNT from various dealers in Savannah, Georgia and authorize the disposal of eight (8) vehicles to be used as trade-ins.

BACKGROUND: CNT has approved funding to replace 13 vehicles through the CIP Police Merger. These vehicles are no longer suitable for department operation. The trade-in will simplify the purchase of these vehicles.

FACTS AND FINDINGS:

- 1. A standing request is in place for "good" used vehicles with the local automobile dealers and they are encouraged to let us know when they have something they feel we should consider. Staff checks with local car dealers that normally respond to bids and came back with these proposals. This provides CNT with maximum flexibility.
- 2. The Fleet Manager and a representative from CNT selected the following vehicles based on utility and value.

3. The vehicle selected was from:

Grainger Honda	2 vehicles	\$ 51,781
Fairway Lincoln	2 vehicles	\$ 59,000
Hoover Chrysler	2 vehicles	\$ 48,983
J.C. Lewis	2 vehicles	\$ 57,724
Less trade	8 vehicles	<u>(\$102,500)</u>
Total Purchase		\$114,988

FUNDING: CIP - Fleet Replacement
(3503222 - 54.22001 - 35030650)

ALTERNATIVES:

- 1. Board approval of a \$114,898 purchase of eight (8) used non-typical replacement vehicles for the CNT from various dealers in Savannah, Georgia and authorize the disposal of eight (8) vehicles to be used as trade-ins.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve the purchase of replacement vehicle for law enforcement activities.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM D

ISSUE: Request Board approval of Change Order No. 2, in the *deductive* amount of \$381 per month, to the annual contract with Republic Waste Services fo Savannah to discontinue service at the Detention Center.

BACKGROUND: On 8 July 2011, the Board approved a container trash collection service contract with Republic Waste Services of Savannah.

FACTS AND FINDINGS:

1. Due to the current jail expansion and renovation project at the Detention Center, the 8-yd container is not large enough to accommodate the additional waste.
2. The Sheriff's Department requested disposal service to be discontinued and the 8-yd container to be removed from the Detention Center. A separate contract has been issued to another vendor for multiple containers and disposal service for the duration of the expansion project.
3. Contract History is as follows:

Original Contract Amount (07-08-11)	\$58,848/Year
Change Order No. 1 (9-23-11)	\$ 3,588/Year
Change Order No. 2 (Pending)	\$ (4,572)/Year
Revised Contract	\$ 57,864/Year

FUNDING: General Fund/M&O - Detention Center
(1003326 - 52.21101)

ALTERNATIVES:

1. Board approval of Change Order No. 2, in the *deductive* amount of \$381 per month, to the annual contract with Republic Waste Services fo Savannah to discontinue service at the Detention Center.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to issue change orders to essential service contracts to recognize changes in scope of services.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM E

ISSUE: Request Board approval to bulk purchase pre-made roadway signs in the amount of \$11,311 from Georgia Correctional Industries to bring the County into compliance with the new Federal Manual Uniform Traffic Control Devices (MUTCD) Retro-reflectivity Program that requires all roadway signage in the County to meet the new Federal guideline.

BACKGROUND: The Federal Department of Transportation has mandated that all States and municipalities that lie therein, comply with the new guidelines for sign retro-reflectivity by 2015. The cost of internally making all replacement signage is more expensive and less efficient than bulk purchasing signs already pre-made for installation.

FACTS AND FINDINGS:

1. Replacement of all existing roadway signs must meet the new Federally mandated Standards for retro-reflectivity.
2. Purchasing pre-made signage from Georgia Correctional Industries is more cost effective and efficient than internally fabricating the signs in our own sign shop.
3. The Board previously approved the transfer of \$60,000 to the Public Works Department CIP to cover the costs associated with this upgrade of roadway signage.
4. Staff obtained quotes as follows:

Georgia Correctional Industries Decatur, GA	\$11,311
EPH and Associates, Inc. Eatonton, GA	\$15,536
Vulcan Signs Foley, AL	\$18,375

FUNDING: CIP - Public Works
(3504100 - 53.17009 - 35030230)

ALTERNATIVES:

1. Board approval to bulk purchase pre-made roadway signs in the amount of \$11,311 from Georgia Correctional Industries to bring the County into compliance with the new Federal Manual Uniform Traffic Control Devices (MUTCD) Retro-reflectivity Program that requires all roadway signage in the County to meet the new Federal guideline.

- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve purchases in order to comply with Federally mandated standards.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM F

ISSUE: Request Board approval of an annual renewal of the software maintenance support agreement in the amount of \$15,000 to Cartegraph Inc. of Dubuque, Iowa for Calldirector, WORKdirector, GEOdata Connect, GISDirector, PavementPLUS, PAVementview, and STORMview for Public Works and Park Services.

BACKGROUND: Public Works and Park Services has utilized the Cartegraph WORKdirector Software System as a method of taking and tracking routine and non-routine work orders for the past ten years. Public Works captures the road infrastructure condition inventory information with PAVEMENTVIEW and also incorporates a separate inventory of all drainage infrastructure assets as part of the MS-4 reporting requirements through the use of STORMview. In order for these last two software programs to correctly function an interface with existing SAGIS software is required. Public Works purchased GEOdata Connect and GIS Director to achieve this linkage. The functioning of Stormview, GEOdata Connect and GIS Director are imperative to meet the requirements of the County's NPDES Stormwater Permit. Maintenance and support for this entire software system is critical for the entire department because all of the activities and information regarding the day-to-day work order operations of Public Works and Park Services are contained on this system.

FACTS AND FINDINGS:

1. Public Works and Park Services utilizes the Cartegraph Work Director Software System to take and track routine and non-routine work orders.
2. The Cartegraph WORKDirector/CallLink System has been in use in Public Works and Park Services for ten (10) years and contains all of the day-to-day operational work activity information.
3. Additional modules have been added to the Cartegraph system which can normally increase the maintenance and support price. However, staff was able to negotiate a cost over \$6,000 less than the previous year.
4. Maintaining and preventing software failures is critical to safeguarding the data contained within the system.
5. Since all Sections within the Department utilize Cartegraph, and Cartegraph also provides the human resources inventory for populating the time and attendance software, the proper functioning and maintenance of the Cartegraph system is critical to department operations.
6. Cartegraph is proprietary software. There are no other vendors providing maintenance and support for these software packages.

FUNDING:

- SSD-Public Works
(2704100 - 52.39001)- \$7,740.72
- General Fund/M&O - Park Services
(1006100 - 52.39001)- \$2,074.08
- Water and Sewer Enterprise Fund
(5054400 - 52.39001)- \$2,074.08
- Solid Waste Management
(5404501 - 52.39001)- \$1,037.04
- SSD-Solid Waste
(5404502 - 52.39001)- \$1,037.04
- Solid Waste Restricted
(5404510 - 52.39001)- \$1,037.04

ALTERNATIVES:

1. Board approval of an annual renewal of the software maintenance support agreement in the amount of \$15,000 to Cartegraph Inc. of Dubuque, Iowa for Calldirector, WORKdirector, GEOdata Connect, GISDirector, PavementPLUS, PAVementview, and STORMview for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve the purchase of maintenance support for safeguarding critical system data.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____

RUSHEDA ADESHINA

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM G

ISSUE: Request Board approval to award a construction contract in the amount of \$355,284 to Eastern Excavating Company, Inc. to complete construction of the Stone Street Paving Project.

BACKGROUND: The project involves furnishing all labor, equipment and materials to pave 0.3 miles of Stone Street. Construction involves clearing, grubbing, grading, paving and drainage improvements. The contractor has 130 days after the notice to proceed is issued to complete construction.

FACTS AND FINDINGS:

1. This project was properly advertised and eight (8) bids were received and opened on August 18, 2011. The bid responses are as follows:

Eastern Excavating Co., Inc. Garden City, GA	\$355,284
Ricky Jeffcoat Construction, LLC Savannah, GA	\$367,876
* Sandhill ALS Construction, Inc. Hardeeville, SC	\$374,150
Sitework Construction, LLC Savannah, GA	\$379,878
Griffin Contracting, Inc. Pooler, GA	\$423,531
R. B. Baker Construction, Inc. Garden City, GA	\$452,608
** E & D Contracting Services, Inc. Savannah, GA	\$524,862
* Savannah River Utilities Co. Springfield, GA	\$548,398

* MBE firm
** WBE firm

2. Staff finds the bid received from Eastern Excavating Company, Inc. to be fair and reasonable and within the construction cost estimate.

FUNDING: SPLOST (1985-1993) - Andrews St./Mobley St./Yucca Pl./Perkins Pl./Stone/Welch (3204220 - 52.12003 - 32056177) (pending Board approval of transfer)

ALTERNATIVES:

- Board approval to award a construction contract in the amount of \$355,284 to Eastern Excavating Company, Inc. to complete construction of the Stone Street Paving Project.
- Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM H

ISSUE: Request Board approval to purchase 300 Neptune radio controlled water meters in the amount of \$54,900 from Delta Municipal Supply Company for Public Works and Park Services.

BACKGROUND: The Environmental Protection Division (EPD) has a requirement that water systems owners and operators replace a percentage of their water meters every year. All old meters are now being replaced with new technology that permits reading meters with a hand-held unit. These meters are more accurate than

the original mechanical meters, and using the hand-held reader unit allows meters to be read more quickly and accurately. The County Water & Sewer Department has been using this type of meter since March 2009. This purchase is a continuation of the replacement program to bring the entire water system into the new automatic reading technology.

FACTS AND FINDINGS:

1. Replacement of a percentage of all existing meters must be done every year due to a mandate by EPD.
2. The County originally began replacing all meters scheduled for replacement with the newer automated meter reading technology in March 2009.
3. The automatic meters provide the following increased efficiencies and accuracy levels:
 - (a) allows meter reading by drive-by or walk-by reducing the time devoted to meter reading and increases meter reading accuracy;
 - (b) maintains a three (3) month data log from individual meters, which permits easy usage information retrieval, minimizing customer billing disputes;
 - (c) permits retrieval of information regarding either continuous or intermittent water leaks in individual systems;
 - (d) the meter reading information can be directly downloaded from the hand-held device(s) eliminating the need for manual data transfer into the Pentamation billing system which eliminates clerical data entry and billing errors.
4. Delta Municipal Supply Company is the Neptune distributor in Georgia. Staff solicited quotes from two (2) distributors in South Carolina. Of the two (2), only one (1) distributor, HD Supply Waterworks, responded with a quote of \$56,700.

FUNDING: Water and Sewer Enterprise Fund
(5054400 - 54.25001)

ALTERNATIVES:

1. Board approval to purchase 300 Neptune radio controlled water meters in the amount of \$54,900 from Delta Municipal Supply Company for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve purchases in order to comply with governmental requirements.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM I

ISSUE: Request Board approval of a \$14,259 purchase and installation of fiber optic cable for phone and computer connectivity to Lake Mayer from Comcast.

BACKGROUND: The fiber cable located at Lake Mayer is run from the Aquatic Center. The fiber cable has been cut numerous times and is now non-functioning and cannot be patched.

FACTS AND FINDINGS:

1. The fiber optic cabling between the Aquatic Center and Lake Mayer is non-functioning and in need of replacement.
2. Quotes were obtained from the following:

Comcast Savannah, GA	\$14,259
All Electric Savannah, GA	\$46,300
3. Staff believes that the total cost of \$14,259 to be fair and reasonable.

FUNDING: CIP - Parks and Recreation
(3506100 - 54.13009 - 35030347)

ALTERNATIVES:

1. Board approval of a \$14,259 purchase and installation of fiber optic cable for phone and computer

connectivity to Lake Mayer from Comcast.

- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary equipment for the using departments.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM J

ISSUE: Request Board approval of a \$25,489 purchase for Microsoft 2010 standard edition software from CDW Government, Inc for Chatham Emergency Management Agency

BACKGROUND: CEMA has the current Microsoft 2003 software that has past its useful life and mainstream support as of April 2009. I.C.S. recommends updating to the current version that is supported by Microsoft.

FACTS AND FINDINGS:

- 1. CEMA utilizes Microsoft Office in the Emergency Operations Center to generate reports, presentations and excel reports. Currently we are experiencing crippling technology issues with outside agencies sending Microsoft files into the EOC.
- 2. The Primary Crisis Information Management software (WebEOC), is utilizing the latest version of Microsoft Office when exporting out critical reports to FEMA, GEMA, Local Elected Officials and supporting agencies.
- 3. Staff believes the total cost of \$25,489 to be fair and reasonable.

FUNDING: General Fund/M & O - CEMA
(1003920 - 54.24002)

ALTERNATIVES:

- 1. Board approval of a \$25,489 purchase for Microsoft 2010 standard edition software from CDW Government, Inc for Chatham Emergency Management Agency
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary computer support for applications for the using departments.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM K

ISSUE: Request Board approval of \$33,792 for the purchase of playground equipment for Lake Mayer from PlayPower, LT Farmington, Inc., Marietta, GA., for the Chatham County Park and Recreation Department.

BACKGROUND: The current playground equipment at Lake Mayer was purchased approximately twenty years ago. Maintenance on the current equipment is no longer feasible. The age of the equipment prevented further repairs and or replacement parts.

FACTS AND FINDINGS:

- 1. Request for Quotes were received from three (3) prospective bidders. The quotes are as follows:

Southern Playgrounds Marietta, GA	\$ 32,448
PlayPower LT Farmington Inc. Farmington, MO	\$ 33,792
GameTime	

Longwood , FL \$ 36,870

- 2. The lowest bidder is not recommended for award because their equipment will not fit into the required space.
- 3 Park and Recreation believes it would be in the best interest of the County to accept the quote from Playpower,LT Farmington, Inc., the equipment will be installed by Playworx Playsets LLC, Marietta, GA.

FUNDING: CIP Recreation Fund
(3506100 - 54.25001 - 3503032Z)

ALTERNATIVES:

- 1. Board approval of \$33,792 for the purchase of playground equipment for Lake Mayer from PlayPower, LT Farmington, Inc., Marietta, GA., for the Chatham County Park and Recreation Department.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve purchases of equipment which is in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM L

ISSUE: Request Board of Change Order No. 2, in the amount of \$85,000, to the professional services contract for engineering required for the S&O Canal Trail/Greenway with Thomas and Hutton Engineering.

BACKGROUND: In 2000, Chatham County received two (2) TEA (Transportation Enhancement Activity). Chatham County completed one (1) of the projects (Triplett Park/S&O Canal), but a second grant for the S&O Canal Trail/Greenway remained on hold because of funding (\$400,000 grant with \$80,000 match). GDOT, which is administering the grant, says that unless Chatham County shows substantial progress soon, the grant will be reallocated.

FACTS AND FINDINGS:

- 1. To obtain engineering services in the most expedient way possible, the County would need to piggyback on the solicitation for Truman Trail II, which is a similar project. After a competitive proposal process, the Board awarded the contract for Truman Trail II to Thomas & Hutton Engineering based on the firm's proposal, experience, qualifications and knowledge of the Planned Development Process (PDP), which GDOT requires.
- 2. Staff reviewed the scope of work with Thomas & Hutton Engineering. Phase 1A(Dean Forest Road to I-95) will include design of a 50 foot bridge, 4 miles of trail; Phase 1B (I-95 to I-16) will include a pedestrian bridge over the canal, 1/2 mile of trail and a picnic area; Phase II (Ogeechee River to I-16) will be in four sections and include three pedestrian bridges, repair/stabilization of Lock 5, and 5.2 miles of trail. The breakdown of expense includes \$21,000 for surveying work, \$38,000 for engineering and \$26,000 for environmental, or a total cost of \$85,000.
 - 2a. All work will be designed for ADA compliance.
 - 2b. Thomas & Hutton provided a cost proposal based on staff's description of work, but with time constraints, its engineers did not inspect areas to determine existing conditions.
- 3. Since this will be a change order to the Truman Trail contract, the contract history will be:

Contract award (11-06-2009)	\$268,500
Change Order No. 1 (10-08-2010) (add'l environmental)	\$ 58,700
Change Order No. 2 (pending) S &O Canal Greenway	<u>\$ 85,000</u>
Revised contract amount	\$412,200

FUNDING: SPLOST (2003-2008) - Greenspace, Open Space and Bikeways
Chatham County will use engineering services of \$85,000 as matching
(3234985 - 54.11011 - 32378102)
A TEA grant, based on a reimbursable expense, will be \$400,000.

ALTERNATIVES:

- 1. Board approval of Order No. 2, in the amount of \$85,000, to the professional services contract for engineering required for the S&O Canal Trail/Greenway with Thomas and Hutton Engineering.
- 2. Board direct staff to renegotiate the fee or seek other proposals for the work.

3. Board not award a contract for this work.

POLICY ANALYSIS: Georgia law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for the Board to award contracts for professional services.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM M

ISSUE: Request Board approval of the change in the name of the lessor for the lease of office space for the Public Defender's Office.

BACKGROUND: Until the Public Defender's Office moves to the Oglethorpe Government Building, the lease of 540 East Oglethorpe Avenue will need to continue for the Public Defender's Office. The Board previously approved a change in the lessor when SunTrust Bank foreclosed on the property

FACTS AND FINDINGS:

1. The lease terms will remain intact except that the new lessor will be 540 East Oglethorpe Street, LLC.
2. The office building at 540 East Oglethorpe offers several advantages since the County has already wired it for telephone and computer access to county systems, its arrangement of offices, 27 parking spaces and location on a bus route.
3. The Public Defender's Office should be relocating in 6-8 months.

FUNDING: General Fund M&O/Public Defender's Office.
(1002800 - 52.23101)

ALTERNATIVES:

1. Board approval of the change in the name of the lessor for the lease of office space for the Public Defender's Office.
2. Board send notice to terminate the lease and instruct staff to locate a new office location for the Public Defender's Office (this would include relocation expense as well as setting up the new location for County telephone and computer systems) and provide advance notice for clients.
3. Provide staff other direction.

POLICY ANALYSIS: With the change in the lessor, the Board needs to approve this amendment to the lease. The lease rate remains less than comparable rental properties of this size in the downtown market and provides reasonable space in accordance with the requirements of the Public Defender's Office until completion of the Oglethorpe Government Building renovations.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM N

ISSUE: Request Board approval to award a professional services contract to Ricky V. Morgan at \$40 per hour, not to exceed \$10,000 for technical communications consulting services for the I.C.S. department.

BACKGROUND: Ricky V. Morgan, a retired I.C.S. technician, has experience and qualifications necessary to provide consulting service for various users. He will only be used on an as-needed basis.

FACTS AND FINDINGS:

1. Mr. Morgan will work only when necessary and will provide consulting services under the direct supervision of the Chief Technical Officer.
2. Under the provisions of this contract Mr. Morgan will provide his schedule of hours worked each week on an as needed basis, not to exceed 12 months. The contract will be for one (1) year unless otherwise amended for additional services.
3. Staff believes the negotiated fee of \$40 per hour not to exceed \$10,000 to be fair and reasonable.

FUNDING: General Fund/M & O - I.C.S.
(1001535 - 52.11001)

ALTERNATIVES:

- 1. Request Board approval to award a professional services contract to Ricky V. Morgan at \$40 per hour, not to exceed \$10,000 for technical communications consulting services for the I.C.S. department.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide necessary contract consulting when necessary.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
LEWIS LEONARD

BUDGET APPROVAL _____
GLORIA SAUGH

PREPARED BY _____
PURCHASING AGENT

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

Chairman Liakakis said, there are no items on First Readings.

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XII. SECOND READINGS

- 1. **AMEND THE CODE OF CHATHAM COUNTY TO REQUIRE LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED®) CERTIFICATION AT THE SILVER LEVEL, OR BETTER, FOR NEW BUILDINGS, AND FOR RENOVATIONS COSTING \$100,000 OR MORE TO EXISTING BUILDINGS, THAT ARE OWNED AND FUNDED BY CHATHAM COUNTY GOVERNMENT.**

Chairman Liakakis said, on Second Readings we have one, Amend the *Code of Chatham County* to require Leadership in Energy and Environmental Design, which is LEED, Certification at the Silver level, or better, for new buildings, and for renovations costing \$100,000 or more to existing buildings, that are owned and funded by the Chatham County government.

County Manager Abolt said, Mr. Chairman, ladies and gentlemen, I defer Commissioner Shay to y'all. I mean this is another big mark on the wall for what you have done. I know in the audience you have not just Dr. Lewandowski but also representatives of the Environmental Forum that may wish to comment on this, but you've made this possible. And all of you should receive credit.

Chairman Liakakis said, Patrick [Shay]?

Commissioner Shay said, Mr. Chairman, the – the decision that we look at today to make the Chatham County's future capital improvements over \$100,000 achieve silver level or better, I want you to understand that this does not add another layer of cost of the construction. In fact in the hands of a skilled designer with the experience in doing LEED projects, it can not only save money in the future for having a more efficient building, but it can also help limit the cost of construction in the initial cost phase. It says silver or better. I think silver is a reasonable standard, and I appreciate the work that Dr. Lewandowski did to establish a bar that's high but not too high for us to get to but I – I strongly suspect that at some point in the future they'll be back saying we want to raise that bar because it – it is possible to do that, but we have to learn how to do silver before we can get to the point where we require gold. So I'd – I'd like to make a motion in favor of this and reserve time for Chairman Miles from Chatham Environmental Forum and Dr. Lewandowski to speak to us.

Chairman Liakakis said, do we have a second?

Commissioner Farrell said, second.

Chairman Liakakis said, all right, we have a second. Okay. You want to come forth?

Dr. Henry Lewandowski said, good morning Chairman Liakakis, Dr. Thomas, members of the Commission. You have already pointed out how important this is in achieving this goal for the Greenest County Plan, and I believe that this makes Chatham only the second county in Georgia to adopt a Green Ordinance affecting County facilities. This is truly an collaborative effort, and it began with the Environmental Forum that put us in contact with the right people, the right team to make this happen, and that – that started with Professor Scott Boylston of SCAD and – who helped assemble the initial group. Denise Grabowski from Symbioscity, also with the U.S. Green Building Council locally, she's been involved probably a year and a half on this project. And Gregori Anderson of course from Building Safety has been wonderful to work with. He and I talked about many other green projects, including this one, and he has been involved since my beginning to work with the – the forum.

Dr. Lewandowski said, the proposed ordinance was written with Gregori Anderson, again Denise Grabowski, Mark Fitzpatrick from J.T. Turner Construction, who is the current local chair of the U.S. Green Building Council, the local chapter; Tommy Linstroth from Trident Sustainability; and also Peggy Joyner came on board as soon as she joined our county staff. So again it – it took a lot of people to get this far. And I can't neglect Pat Monahan who really walked us through the administrative process of bringing this to you and gave us a lot of advice. And this morning I'd like to introduce and have asked Larry Miles, who's our current Chair of the Chatham Environmental Forum to speak on behalf of that organization.

Mr. Larry Miles said, good morning Mr. Chairman, Commissioners. I'd really like to commend this body for passing this Ordinance. Your leadership – your environmental leadership is what led us to this three years ago. We started at your direction, the – what we affectionately call the County – the County Green Plan, the official title is the JoinIn Chatham Plan. But this – this ordinance was one of the elements of that plan, and through your leadership and – and the commitment and efforts of Dr. Lewandowski, Manager Abolt, Manager Monahan and the county staff, it's getting implemented at this point. And we have really seen a tremendous effort on the county staff's effort to – to come back and implement the various elements, and we'd just like to tell you that we commend your efforts and we continue to support making this the greenest county in Georgia.

Chairman Liakakis said, thank you.

Commissioner Kicklighter said, thank you.

Chairman Liakakis said, Pat [Shay]?

Commissioner Shay said, Mr. Chairman I'd also like to point out and special thanks to the Chatham Environmental Forum for being the champion behind this, but a very key element of the LEED program is the effort to procure materials and labor locally. One of the best ways to save energy is not to make things come great distances in order to be incorporated into our buildings here in Chatham County. That's also consistent with I think the policies that this Commission has advocated in the past and – and it will be part of helping us to train the best workforce in Georgia at the same time that we're becoming the greenest county. So I'll – with that I'd like to call for the question.

Chairman Liakakis said, okay, let's go on the board.

ACTION OF THE BOARD:

Commissioner Shay moved to amend the *Code of Chatham County* to require Leadership in Energy and Environmental Design,(LEED), Certification at the Silver level, or better, for new buildings, and for renovations costing \$100,000 or more to existing buildings, that are owned and funded by Chatham County government. Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: ~~XI-1~~
AGENDA DATE: ~~September 23, 2011~~
AGENDA ITEM: XII-1
AGENDA DATE: October 7, 2011

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Henry B. Lewandowski, Mosquito Control Director

ISSUE: To amend the *Code of Chatham County* to require Leadership in Energy and Environmental Design (LEED) Certification at the Silver level, or better, for new buildings, and for renovations costing \$100,000 or more to existing buildings, that are owned and funded by Chatham County government.

BACKGROUND: Chapter 20 of the *Code of Chatham County* relates to building (construction) regulations, technical codes and permit fees. The proposed amendment to Chapter 20 adds Article V which supports the Board of Commissioner's October 5, 2007 resolution to become the "Greenest County in Georgia."

FACTS AND FINDINGS:

1. On October 5, 2007 the Board of Commissioners passed a resolution calling for Chatham County to become the "Greenest County in Georgia." Within this resolution, the Chatham Environmental Forum, a body of concerned individuals representing government, business and environmental advocacy groups, was challenged to provide specific direction to achieve this goal. Their guiding document, entitled, "A Road Map for Chatham County for its Journey in Becoming the Greenest County in the State of Georgia," was presented to the Board of Commissioners in December, 2008.
2. At least one of the action items in the "Road Map" document sets a goal for all new government facilities to achieve LEED Certification, and in September, 2010, the County Commission philosophically approved a motion to require all new county owned buildings and major renovations to achieve LEED Silver, or better, Certification.
3. The proposed amendment is attached. This amendment adds Article V to Chapter 20 of the *Code of Chatham County*. This amendment requires the achievement of LEED Certification at the Silver level, or better, for new buildings, and for renovations costing \$100,000 or more to existing buildings, that are owned and funded by Chatham County government.
4. The proposed amendment has been drafted in cooperation with the Building Safety and Regulatory Services Department and the Purchasing Department, with significant input from representatives of the state and local offices of the U.S. Green Building Council.
5. The Chatham County Attorney's Office has reviewed the proposed amendment and found it to be acceptable in legal form.

ALTERNATIVES:

1. That the Board adopt the proposed amendment to Chapter 20 of the *Code of Chatham County*.
2. That the Board take no action on the proposed amendment to Chapter 20 of the *Code of Chatham County*.

FUNDING: Not applicable.

POLICY ANALYSIS: This Enabling Act authorizes that only the Board of Commissioners can adopt amendments to the *Code of Chatham County*. The proposed amendment formally adopts a stated goal of the Board.

RECOMMENDATION: That the Board adopt Alternative 1.

AN ORDINANCE

AN ORDINANCE TO AMEND THE CODE OF CHATHAM COUNTY, GEORGIA, CHAPTER XX, BUILDING (CONSTRUCTION) REGULATIONS, TO PROVIDE FOR THE REGULATION OF COUNTY BUILDINGS TO MEET CERTAIN ENVIRONMENTALLY SOUND CONSTRUCTION STANDARDS; TO PROVIDE FOR RELATED MATTERS; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Chatham County Board of Commissioners adopted a resolution to become the "Greenest County in Georgia" on October 5, 2007; and

WHEREAS, the Chatham Environmental Forum developed *A Road Map for Chatham County for its journey to become the Greenest County in the State of Georgia* and recommended that Chatham County require Leadership in Energy and Environmental Design (LEED) Certification at the Silver level for county buildings; and

WHEREAS, recent published information demonstrates that there is no significant difference in the average construction cost of green buildings compared to non-green buildings; and

WHEREAS, it can now be demonstrated that green buildings outperform non-green buildings, even in the hot climate of the southeastern United States;

THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, that Chapter XX, Building (Construction) Regulations, of the Code of Chatham County, be amended as follows:

ARTICLE V

Leadership in Energy and Environmental Design (LEED) Silver Certification, or better, for County Buildings

§20-501 Purpose and Scope. The Board of Commissioners of Chatham County has determined that adopting green building standards will save energy, material resources, and benefit the community. This ordinance applies to new buildings and to renovations costing \$100,000 or more

to existing buildings, that are owned and funded by Chatham County government.

§20-502 Definitions.

- a. As used in this section, the terms:
- (1) "Construction documents" refers to site plan, architectural drawings, and other documents as needed to construct the project.
 - (2) "Green building" means structures and their surrounding landscapes designed, constructed, and maintained to: decrease energy, water use, and costs; to improve the efficiency and longevity of building systems; and to decrease the burdens imposed on the environmental and public health.
 - (3) "GBCI" means the Green Building Certification Institute, which is a third-party organization that administers certifications and professional designations within the framework of the U.S. Green Building Council's LEED Green Building Rating Systems and develops and administers the LEED Professional Credential exams.
 - (4) "LEED" means the Leadership in Energy and Environmental Design Green Building Rating Systems™ which are nationally accepted standards developed by the USGBC.
 - (5) "LEED Administrator" means an individual who is responsible for the LEED Online documentation process and as identified as such when the LEED registration for the project is completed.
 - (6) "LEED AP" means an individual who has been independently accredited by the Green Building Certification Institute to demonstrate current knowledge of green building technologies, best practices, and the rapidly evolving LEED Green Building Rating Systems.
 - (7) "LEED Certification" refers to buildings that have demonstrated energy conservation and addressed concerns for site development, water savings, energy efficiency, materials selection and indoor environmental quality. Certification comes after compliance with the requirements of the LEED Green Building Rating System, a nationally accepted benchmark established by the U.S. Green Building Council.
 - (8) "LEED Certification Plan" means a detailed narrative which explains how and why each prerequisite and credit will or will not be achieved. This plan also identifies the party(ies) responsible for each credit to be pursued.
 - (9) "LEED Checklist" means a scorecard used to track and document a project's success toward achieving compliance for mandatory prerequisites and desired credits.
 - (10) "Project team" refers to the party(ies) under contract with Chatham County and responsible for design and/or construction of the project.
 - (11) "USGBC" means the U.S. Green Building Council, a nonprofit organization comprised of leaders from the building industry formed to encourage sustainability by promoting buildings that are environmentally responsible, profitable, and healthy places to work.

§20-503 Designation of Responsibility for Administration and Implementation.

- a. The Building Safety and Regulatory Services Department shall be responsible for:
- (1) Developing any appropriate or necessary application procedures.
 - (2) Writing policies and procedures necessary to implement the LEED Certification program for Chatham County.

§20-504 Program Applicability. This program applies to and requires LEED Silver Certification, or better, for newly constructed buildings and for renovations costing \$100,000 or more, that are owned and funded by Chatham County government. Renovations may be evaluated on a case-by-case basis to determine if LEED Silver Certification is achievable within the scope of the renovation work. However, all renovations shall be performed to be consistent with the intent of the LEED rating system through the selection, design, installation, etc. of the renovation, including but not limited to equipment, finishes, waste management, etc. Consistency with the LEED rating system shall be determined by the LEED Administrator.

§20-505 Technical Requirements.

- a. The most current LEED rating system available at the time of project approval shall be used.
- b. An appropriate LEED AP must be a member of the design team.
- c. The project shall be designed to achieve LEED Silver, or better, certification.
- d. The project must be registered with the GBCI for certification.

§20-506 Implementation. The LEED Certification program shall be implemented as follows:

- a. At the time of construction documents submission, the applicant shall be required to submit the LEED Certification Plan using the most recent version of LEED along with the appropriate application(s) as required by Chatham County. The LEED Certification Plan shall include a detailed explanation of how and why each prerequisite and credit can or cannot be achieved. The LEED Certification Plan shall be approved and signed off on by the project team and Owner prior to its submission with the construction documents. Any changes made to the LEED Certification Plan after approval by the project team and Owner must be approved by the project team and Owner.
- b. The LEED Administrator shall file the building registration and other required information with GBCI within thirty (30) days of submission to Chatham County for site plan approval.

- c. The proposed construction documents shall undergo the typical review process. The project team shall include appropriate condition language in the construction documents requiring that the credits identified in the LEED checklist be implemented.
- d. Once the construction documents are approved, permit drawings shall be reviewed to ensure inclusion of the credits identified in the LEED checklist. Permits shall not be issued unless credits are included in the plan drawings consistent with the approved LEED Certification Plan. The county may utilize LEED AP reviewer(s) during review of the permit drawings and construction of the building.
- e. The application for LEED certification shall be submitted to GBCI when the building construction is complete or substantially complete, depending on the credits elected. If during construction of the building, the project team is unable to include all of the credits previously identified in the LEED checklist, then the project team shall be required to modify the LEED Certification Plan accordingly, including the identification of new credits to pursue, if needed.
- f. From project registration through certification, the LEED Administrator shall provide documentation and submit regular reports to the county project manager ensuring compliance or identifying areas of noncompliance with the LEED standards and checklist submitted with the application and the approved site plan. The time line of such reports shall be jointly established by the LEED Administrator and the county's project manager.
- g. An affidavit shall be provided to the county certifying that the project has been designed and constructed consistent with the LEED certification plan.

§20-507 Enforcement. If during construction the project team is unable to design and/or build the project to achieve LEED Silver or better, or if the LEED Administrator finds that the project team failed to include the required credits as identified in the LEED Certification Plan, then the county shall pursue enforcement.

§20-508 Certification. Projects shall be certified by an independent third party in accordance with the standards for the LEED green building rating system indicated in the project application.

§20-509 This ordinance shall be effective immediately upon adoption by the Board after proper first and second reading as an ordinance.

Adopted this ____ day of _____, 2011.

 Pete Liakakis, Chairman
 Chatham County Board of Commissioners

ATTEST:

 Janice E. Bocook, County Clerk

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XIII. INFORMATION ITEMS

Chairman Liakakis said, okay, the next items on the agenda is just for information. All of you were given that information when you received your book.

1. PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).

ACTION OF THE BOARD:

A status report was attached as information.

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2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached).

AGENDA ITEM: XIII-2
AGENDA DATE: October 7, 2011

List of Purchasing Items between \$2,500 and \$9,999
 That Do Not Require Board Approval

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
150 linear feet of sidewalk at Westlake Park and 220 linear feet of sidewalk at Lamarville Park	Facilities Maintenance and Operations	Land-Co Landscaping, LLC.	\$8,431	CIP - Parks and Recreation
Six (6) scanners and cables for Sheriff's Department	I.C.S.	Entre Solutions (MBE)	\$4,334	S.O.R.T. Grant
Replace the hoistway sill for the parking garage elevator	Facilities Maintenance and Operations	Otis Elevator	\$3,480	Parking Garage
Labor and materials to remove/replace 300 yards of wall covering	Juvenile Court	Culver Rug Company	\$9,510	General Fund/M&O - Juvenile Court
Five (5) Ipads and accessories for Sheriff's Department	I.C.S.	GHA Technologies	\$3,907	S.O.R.T Grant
Leadership training	District Attorney	Strategic Alignment Consulting, LLC	\$4,450	General Fund/M&O - District Attorney
Applicant testing materials	Human Resources	Vangent, Inc.	\$4,573	General Fund/M&O - Human Resources
Repairs to kitchen equipment	Detention Center	Hobart Corporation (Sole Source)	\$3,502	General Fund/M&O - Detention Center
Replaced generator controller with new digital controller	Detention Center	Cummins Power South, LLC	\$7,410	General Fund/M&O - Detention Center
2011 audit	Tax Commissioner	Karp, Ronning and Tindol P.C.	\$7,500	General Fund/M&O - Tax Commissioner
Two (2) Motorola digital radios, one (1) flash upgrade, 11 batteries	I.C.S.	Motorola	\$8,285	General Fund/M&O - Detention Center
Purchase and installation of computer cabling and relocate cable at new Public Works site	I.C.S.	Comcast	\$3,300	SPLOST (2003-2008) Public Works Building
Renewals and postage for October	Tax Commissioner	World Marketing	\$5,481	General Fund/M&O - Tax Commissioner
Transmission repair of Unit 232	Fleet Operations	Bunch Truck and Equipment, LLC	\$2,584	General Fund/M&O - Fleet Operations
2500 custom file folders for Superior Court Judiciary	Administrative Services	Wynn Business Systems	\$4,225	General Fund/M&O - Administrative Services

ACTION OF THE BOARD:

A status report was attached as information.

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POST MEETING WORKSHOP ON COMMISSION DISTRICT BOUNDARIES.

Chairman Liakakis said, so we will now go into the workshop in the Green Room to talk about the redistricting and we have people from the – from the Metropolitan Planning Commission that just took some items in there. And when we finish that, then we'll take a motion to adjourn.

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EXECUTIVE SESSION

No Executive Session.

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ADJOURNMENT

There being no further business to be brought before the Commissioners, Commissioner Thomas moved to adjourn. Commissioner Odell seconded the motion and it carried unanimously. The meeting adjourned at 11:43 am.

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APPROVED: THIS _____ DAY OF OCTOBER, 2011.

**PETE LIAKAKIS, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY, GEORGIA**

JANICE E. BOCOOK, CLERK OF COMMISSION