

PETE LIAKAKIS  
Chairman

# COUNTY COMMISSIONERS

JAMES J. HOLMES  
District 2

DR. PRISCILLA D. THOMAS, District 8  
Vice Chairman

PATRICK SHAY  
District 3

## CHATHAM COUNTY, GEORGIA

HELEN L. STONE, District 1  
Chairman Pro Tem

PATRICK K. FARRELL  
District 4

R. E. ABOLT  
County Manager

### A G E N D A

TABITHA A. ODELL  
District 5

R. JONATHAN HART  
County Attorney

APRIL 13, 2012

DAVID M. GELLATLY  
District 6

JANICE E. BOCOOK  
County Clerk

DEAN KICKLIGHTER  
District 7

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The Agenda may be accessed on the Internet at  
<http://www.chathamcounty.org/>

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### PRE-MEETING

Green Room

9:00 A.M.

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#### I. CALL TO ORDER (immediately following the Pre-Meeting)

Commission Meeting Room  
2<sup>nd</sup> Floor Old Courthouse  
124 Bull Street  
Savannah, Georgia

#### II. INVOCATION

Commissioner Priscilla D. Thomas

#### III. PLEDGE OF ALLEGIANCE

#### IV. ROLL CALL

\*\*\* SWEARING IN OF COMMISSIONER TABITHA A. ODELL \*\*\*

**V. PROCLAMATIONS AND SPECIAL PRESENTATIONS**

## **VI. CHAIRMAN'S ITEMS**

1. Reminder of ribbon cutting for video visitation center at the Detention Center.

## **VII. COMMISSIONERS' ITEMS**

1. County Government Month (Commissioner Thomas).
2. Coast2Coast Prescription Card Program (Commissioner Stone).

**Recess as County Commission and convene as Chatham Area Transit Authority.**

**I. Call to order.**

**II. Roll call.**

**III. Approval of minutes.** *Note: Will be distributed later.*

**IV. New business.**

1. Presentation and request Board approval to issue an Invitation for Bids (IFB) for installation of Passenger Amenities.
2. Request Board approval for the purchase of four (4) Goshen Coaches GC11 2012 Chevy Diesel G4500 on State of Georgia Contract No.: EQ-48400-819.
3. Request Board approval to issue an RFP for on-call professional services.
4. Executive Director's update
5. Unit updates
  - a. Service Delivery Update
  - b. Financial Update
  - c. System Development Department Update

**V. Recess to Executive Session.**

**VI. Adjourn.**

Reconvene as County Commission

## **VIII. TABLED/RECONSIDERED ITEMS**

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (\*).

## **IX. ITEMS FOR *INDIVIDUAL ACTION***

Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.

1. To request approval of the following budget amendments and transfers: (1) in the General Fund M&O: a) contingency transfer of \$20,000 to Emergency Management for warning sirens repair and maintenance, b) a contingency transfer of \$40,000 to Parks and Recreation for security cameras at L. Scott Stell and Charlie Brooks Parks, c) a contingency transfer of \$26,500 to Facilities Maintenance and Operations for HVAC modifications, d) an increase to General Fund Revenues - Transfer in from the E-911 Fund \$26,500 and increase Facilities Maintenance and Operations for HVAC modifications, e) appropriate \$169,022 unassigned General Fund balance to the Detention Center Budget for new positions; (2) in the Confiscated Revenue Fund: appropriate \$82,137 for the Counter Narcotics Team; (3) in the E-911 Fund: transfer \$26,500 from E-911 Restricted Fund Balance to Transfer out to the General Fund for HVAC modifications; (4) in the Capital Improvement Fund: a) increase revenues and expenditures \$12,611 for the Health Department Maintenance Project, b) transfer \$90,000 from the Bell's Landing project to Henderson Project; (5) in the Debt Service Fund: transfer \$4,925 from contingency to other equipment for HVAC replacements; and (6) make the following adjustments to various funds to establish budgets for the one-time employee appreciation pay: (a) in the General Fund appropriate \$1,472,290 unassigned fund balance, increase departmental salaries and benefit budgets by \$1,276,131, and increase transfers out to various funds \$196,159, (b) increase Child Support Fund Revenues \$44,864 Transfer in from the General Fund and increase expenditures for salaries and benefits \$44,864, (c) increase Special Service District Fund Revenues \$105,540 Transfer in from the General Fund and increase expenditures for salaries and benefits \$105,540, (d) increase Land Disturbing Activity Fund Revenues \$3,080 Transfer in from General Fund and increase expenditures for salaries and benefits \$3,080, (e) increase Water and Sewer Fund Revenues \$8,560 Transfer in from General Fund and increase expenditures for salaries and benefits \$8,560, (f) increase Solid Waste Fund \$22,820 Transfer in from General Fund and increase expenditures for salaries and benefits \$22,820, and (g) increase Building Safety and Regulatory Fund Revenues \$11,295 Transfer in from General Fund and increase expenditures for salaries and benefits \$11,295.
2. Board consideration of a request from Mr. Daniel Henry of 6 Earl Court to adjust water bill.
3. Request Board extend the MOU with Hutchinson Hotel Holdings for the proposed development of a Trade Center Convention Hotel until the State of Georgia determines whether the project qualifies for the Tourism Development Sales Tax Refund.
4. Request Board approval to create 18 new positions in the Detention Center's budget.

## **X. ACTION CALENDAR**

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

1. Approval of the minutes of the regular meeting of March 23, 2012, as mailed.
2. Claims vs. Chatham County for the period March 15 through April 4, 2012.
3. Request Board approval of the updated County-City Agreement for drug enforcement.
4. Request Board approve a Special Event Permit for a rescheduled reception at the Old Courthouse on April 25<sup>th</sup>.
5. Request Board approval to accept the donation of land on East 60<sup>th</sup> Street which can become part of the Truman Linear Trail, Phase II.  
[District 3.]
6. Request Board approval for Ground Lease at Lake Mayer with Chatham County Skate Park Supporters, Inc., for the construction and operation of a skateboard park.
7. Request Board approval to amend the Chatham County Personnel Procedures Manual to limit holiday accrual to sixty (60) days or four hundred and eighty (480) hours and authorize the one-time disbursement of holiday leave in excess of sixty (60) days or four hundred and eighty (480) hours during fiscal year 2012.
8. Request for new beer and wine pouring license for 2012. Petitioner: Pritesh R. Patel, d/b/a Carlucci's, located at 108 Shipyard Road, Savannah, 31406.  
[District 1.]
9. Request for new beer, wine and liquor pouring license for 2012. Petitioner: Andrew E. Johnson, d/b/a Little Lucky's, located at 6 E. Gateway Boulevard, Savannah, 31419.  
[District 7.]

10. Request Board approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.)

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Professional Engineering Services for Phase 2 of the Louis Mills/Redgate Drainage Improvement project	SPLOST	Thomas & Hutton Engineering Company (T&H) (Sole Source)	\$64,000	SPLOST (1998-2003) - Drainage, Louis Mills/Redgate/Rahn Dairy Canal Project
B. Change Order No. 3 to the construction services contract for the Detention Center Expansion	SPLOST	Hunt/Mills, A Joint Venture	\$196,634	SPLOST (2008-2014) - Detention Center
C. "Out of scope" repair for the cooling towers	Sheriff's Department	Boaen Mechanical	\$12,750	General Fund/M & O - Sheriff's Department
D. Annual contract with automatic renewals options for four (4) additional one (1) year terms to provide a full range of logistical and staff support during a hurricane or other disaster requiring augmentation	CEMA	SWS Environmental Services of Panama City Beach, FL	N/A	N/A
E. Change Order No. 4 in the deductive amount of \$55 per month, to annual contract for discontinued service at the "old" jail, 145 Montgomery Street	N/A	Republic Waste of Savannah	N/A	N/A

<b><u>ITEM</u></b>	<b><u>DEPT.</u></b>	<b><u>SOURCE</u></b>	<b><u>AMOUNT</u></b>	<b><u>FUNDING</u></b>
F. Twelve (12) month lease for 4,899 square feet of space at 30 Park of Commerce Way	Detention Center	T&H Realty Holdings, LLP.	\$78,384	CIP - Detention Center
G. Change Order No. 2 and adding two (2) days to the contract for construction of the new Public Works and Park Services Facility	SPLOST	Pope Construction Company	\$33,221	SPLOST (2003-2008) - Public Works and Park Services Facility
H. Upgrade the Hecon printing system for the Clerk of Superior Court	Superior Court	Hi-Tech Accessory, Inc. (Sole Source)	\$27,885	General Fund/M & O - Superior Court
I. Annual contract with automatic renewal options for four (4) additional one (1) year terms to provide specialized water and sewer sampling analysis	Water and Sewer	Florida Spectrum Environmental Services, Inc.	\$13,749	Water and Sewer Enterprise Fund
J. Change Order No. 5 to the construction contract for the Tatemville Community Center Expansion for the completion of project punch-list items mandated by City of Savannah ordinance	SPLOST	D.L. Moore Pinnacle, LLC.	\$3,475	SPLOST (2003-2008) - Tatemville Community Center
K. Software license agreement from the State of Georgia contract	ICS	Dell Marketing, L.P.	\$136,009	ICS Computer Replacement
L. Fingerprint scanners for Sheriff's Department	Sheriff's Department	Data Works Plus (Sole Source)	\$21,351	Multiple Grant Fund - Sheriff's Department

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
M. Agreement for fire alarm system testing, certification and annual maintenance for the Detention Center	Sheriff's Department	Brewer Technology Solutions, Inc. (Sole Source)	\$26,208	General Fund/M & O - Sheriff's Department
N. Purchase of Cisco network equipment for the Detention Center	I.C.S.	Entre Solutions * MBE	\$15,725	CIP - Detention Expansion Project
O. Confirmation of emergency approval for the moving and setting up of buildings received through the Marine Corps Air Station for the Detention Center	SPLOST	Doray Builders, Inc.	Not to exceed \$163,000	SPLOST (2008-2014) - Detention Center
P. Purchase of 76 Voice over Internet Protocol (VOIP) phones with associated licenses	Detention Center	Mitel/Integrated Network Solutions	\$24,966	CIP - Detention Center
Q. Foundation and site preparation for portable buildings received from the Marine Corps Air Station	SPLOST	A.D. Williams Construction	\$105,783	SPLOST (2008-2014) - Detention Center
R. Large capacity, commercial washer for Animal Control Facility	Special Projects	Dixie Laundry	\$11,028	2005 DSA Series Bond - Animal Control Facility
S. Environmental consulting services for various projects	SPLOST	<ul style="list-style-type: none"> <li>• Sligh Environmental Consultants</li> <li>• Resource + Land Consultants (Sole Source)</li> </ul>	\$200,000	SPLOST (1985 - 1993) (1993 - 1998) (1998 - 2003) (2003 - 2008) (2008 - 2014)

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
T. Design of security perimeter fence for Hunter Army Air Field Emergency Operations Center	CEMA	Thomas & Hutton	\$22,500	Multiple Grant Fund - Homeland Security

## **XI. FIRST READINGS**

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard.

Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. Amendments to the No Smoking Ordinance.

**XII. SECOND READINGS**

**None.**

### **XIII. INFORMATION ITEMS**

1. Progress report on General Fund Contingency Account - M & O and the Special Service District (see attached).
2. List of purchasing items between \$2,500 and \$9,999 (see attached).

#### **Recess to Executive Session**

#### **Quarterly Listing of Appointments (Updated April 5, 2012)**

<u>Board</u>	<u>Vacancies</u>
Aging Services Advisory Council	1
Board of Tax Assessors	0
Building Code Board of Adjustments and Appeals (General Contractor, Master Electrician, Architect, and Fire Services)	9
Chatham Area Transit Authority (CAT)	3
Chatham Environmental Forum	1
Coastal Region MPO (CORE) (formerly CUTS) (each Commissioner makes one appointment)	9
Coastal Advisory Council	1
Coastal Area District Development Authority (CADDA)	4
Convention and Visitors Bureau (CVB) (must be a Commissioner)	0
Development Authority of Chatham County	6
Employees Pension Board	3
Economic Opportunity Authority (EOA)	1
Emergency Medical Service Advisory Committee (EMS)	1
Ethics Committee	3
Family and Children Services (DFCS)	1
Gateway Community Service Board (Mental Health/Mental Retardation/ Substance Abuse) (nominations submitted by the Health Department)	5
Handicapped Grievance Committee	5
Health, Board of	0
Historic Preservation Advisory Council	2
Historic Preservation Commission of Chatham County	9
Homeless Authority	4

Hospital Authority	0
Housing Code Board of Adjustments and Appeals	6
Keep Savannah Beautiful (must be a County Commissioner)	1
Live Oak Regional Library (one appointee is a Board of Education representative)	2
Metropolitan Planning Commission (MPC)	0
Middle Coastal Unified Development Authority	1
Military Liaison	1
Personnel Advisory Board (PAB)	2
Port Industry and Business Liaison	1
Recreation Authority	4
Resource Protection Commission	9
Savannah-Chatham Council on Disability Issues	8
Savannah Economic Development Authority (SEDA)	1
Southeast Coastal Regional Board (Mental Health/Mental Retardation/ Substance Abuse)	5
Southeast Georgia Emergency Medical Services Council (Region IX)	1
Trade Center Authority	0
Tree Commission (nominations made by five specific organizations)	4
Tripartite Committee	2
Veterans Council of Chatham County	1
Youth Futures Authority	0
Zoning Board of Appeals	3