

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, AUGUST 10, 2012, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Pete Liakakis called the meeting to order at 9:32 a.m. on Friday, August 10, 2012.

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II. INVOCATION

Chairman Liakakis said, for our Invocation this morning, I call on Commissioner Patrick Shay.

Commissioner gave the invocation as follows:

Lord, we would ask that you grant the County Commission today and going forward the wisdom to know how best to serve our constituents and the courage to do what we know is right for all of our people. Amen.

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III. PLEDGE OF ALLEGIANCE

Chairman Liakakis said, I call on Commissioner Tabitha Odell to lead us in the Pledge of Allegiance.

Commissioner Odell led all in the Pledge of Allegiance to Flag of the United States of America.

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IV. ROLL CALL

Chairman Liakakis said, I call on our County clerk, Janice, for the roll call, please.

The Clerk called the roll.

Present: Pete Liakakis, Chairman
Dr. Priscilla D. Thomas, Vice Chairman, District Eight
Helen L. Stone, Chairman Pro Tem, District One
James J. Holmes, District Two
Patrick Shay, District Three
Patrick K. Farrell, District Four
Tabitha A. Odell, District Five
David M. Gellatly, District Six
Dean Kicklighter, District Seven

Also present: R. E. Abolt, County Manager
R. Jonathan Hart, County Attorney
Janice E. Bocook, County Clerk

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. PRESENTATION OF \$10,000 CHECK FROM COLONIAL LIFE INSURANCE TO CHATHAM COUNTY WELLNESS PROGRAM BY EDDIE WILSON.

Chairman Liakakis said, the next item will be under Item V, Proclamations and Special Presentations, and we have this morning a presentation of a \$10,000 check from Colonial Life Insurance to Chatham County Wellness Program by Eddie Wilson.

County Manager Russ Abolt said, Mr. Chairman, I'd like to have Tamala Fulton, our Wellness Coordinator, to come forward to introduce the subject and for the opportunity to say thank you to Colonial Life. Tamala [Fulton]?

Ms. Tamala Fulton said, good morning Mr. Chairman, Board of Commissioners, Mr. Abolt. Colonial Life has partnered with Chatham County for a number of years now to offer supplemental benefits which have enhanced the health of our

employees and today, Ed and Eddie Wilson of Colonial Life have a presentation that will be used to continue to help enhance the wellness of our employees.

Mr. Eddie Wilson said, good morning, it's a pleasure to be here and tell you a little bit about what we have tasked Colonial Life with doing and the support that they're going to show for the wellness program and it's employees. As you may know, my father and our office have had the pleasure of working with the County and its employees since 1991, and in that endeavor, we are frequently challenged by Mr. Kaigler and your outstanding Human Resources Department with -- with doing everything we can to make the benefits program better. And in that spirit this year, we went to Colonial Life, which is one of the primary providers of benefits for your employees and -- and asked them to look at creative ways to help assist with the wellness program. In -- in that effort, it was discovered that the programs that were in place, put together so well by Ms. Fulton, were -- were extremely strong. And -- in fact, I was told by Colonial's internal department that it is as strong as anything they've seen any municipality doing. So rather than just having a token show of support, it was decided that \$30,000 would be provided to the County over the next three years to help further the wellness of -- of your employees. I think this is very important, and -- and we really appreciate the honor of being here today. And with that, the initial installment of \$10,000.00 will be given to Ms. Fulton. [Applause.]

Chairman Liakakis said, Eddie [Wilson], just a minute. Want to tell you we really appreciate that. The County realizes how important the wellness program is, and we had to look at that for a couple of reasons, number one, about the health of our employees is very important, because, you know, we had situations where sometimes people would be overweight or they'd have certain illnesses and they weren't practicing good health procedures and all. So this wellness program put in. The other thing too is it was costing the tax payers a lot more money because it increased our premium for our health insurance dramatically because of the amount of claims that were made by employees, you know, for their illness. But thank you very much for doing that because we can see that monies that you're doing for -- \$10,000.00 a year for the next three years will be a help because we want to make sure that our employees and hopefully, you know, with their families too, that they will be well, and -- and it's better for them instead of, you know, having some kind of illness, and especially a serious illness that -- that hasn't been taken care of. So thank you again. We really appreciate that.

Mr. Ed Wilson said, yes, sir.

Mr. Eddie Wilson said, thank you.

Mr. Ed Wilson said, thank you.

Chairman Liakakis said, you're welcome.

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2. INVITATION FROM HOWARD MORRISON TO DEDICATION OF NS SAVANNAH HISTORIC MARKER.

Chairman Liakakis said, next on the agenda we have an invitation from Howard Morrison to the dedication of the Nuclear Ship Savannah Historic Marker. So, Howard [Morrison], if you will come up with your people for this presentation, and this is just one of the many, many things that Howard [Morrison] has done in our community. He has been not only a community activist, but a -- a philanthropist and helped in many charitable and civic things and continues to do that. Even though he's retired for a number of years, he's still in the community, going around to the different meetings, helping organizations and all, and this is just one of the things that he is doing right now. And so Howard [Morrison], we're ready for your presentation.

Mr. Howard Morrison said, fine. Thank you, Mr. Chairman, and thank you Commissioners. I -- I wear today my Savannah Ocean Exchange hat. As you probably know, the Savannah Ocean Exchange dedicated a historic marker to the Cockspur Island Lighthouse this last year in 2011. This year we're dedicating a marker on Wednesday, August the 22nd, for the Nuclear Ship Savannah. And this represents to the day the day that the Nuclear Ship Savannah first arrived in Savannah, which was also a Wednesday in 1962. Number one, I'd like to thank the Commission. Particularly enjoyed working with Pat Monahan to decide where we could put the marker, funding for the marker, number one. And then number two, I'd like to invite all of you to come to the dedication which will be at 5:00 p.m. on Wednesday, August the 22nd. And this is not a project that I'm doing myself for sure. Things that work well in our community work well when they are partnerships, and we have some incredible partners in this project. I'd like to introduce some of them who have been able to come with us today. First, Christy Crisp with the Georgia Historical Society. Secondly, Tony -- Tony Pizzo, who runs the Ships of the Sea Museum, and then also Michael Jordan with Cosmos Mariner Productions. There are other people that have worked on this project as well, but I like things to happen in the community when people work together, and this is one of those projects, and I do hope that you will come to the dedication of this marker. I already have planned a marker for next year for the James Oglethorpe, which was the first liberty ship built in Savannah, and it unfortunately was torpedoed and sunk on Saint Patrick's Day of 1943. Next year will mark the 70th anniversary of that event. Mr. Chairman, if I may, I'd like to allow Michael Jordan to just give you a little bit of a run down on some of the history of the Nuclear Ship Savannah, sir.

Chairman Liakakis said, sure.

Mr. Michael Jordan said, it'll be brief. Does anybody remember that day in 1962 when the Savannah came up the river?

Chairman Liakakis said, I do.

Commissioner Thomas said, mm-hmm. Yep.

Mr. Jordan said, it was a wonderful day. By some counts there were 100,000 people there, and you can see some in the crowd there from this image that Georgia Historical Society allowed us to reproduce. It was such a big deal that the Savannah Morning News not only sent reporters on the ship's maiden voyage, they put the news print in the cargo hold and brought it with them so they could print the nuclear edition. And you can see the blue atomic logo there. And while it may seem dated and very height of the cold war, to us today it is just another example of the way that Savannah has always been in the forefront of maritime technology, since General Oglethorpe came here and James Habersham, Sr. convinced the proprietors to put a crane on River Street so we could compete with Charleston. And then the steam ship Savannah and then the Nuclear Ship Savannah to the point today where we have the nation's fourth busiest port. As Howard [Morrison] said, organizations from all over the community are pulling their resources together to commemorate this 50th anniversary. If you go to the Georgia Historical Society, there's a wonderful exhibit case that is open to the public there. They don't have to pay the research fee, you can walk in and look at that. GHS is opened Wednesdays and Fridays from 10:00 to 5:00. In addition, the City Archivist, Lucian Spracher, has -- has pulled together artifacts from the ship itself, Coastal Heritage, the City, Georgia Historical, numerous organizations, and she has three exhibit cases in City Hall that are opened to the public as well, one in the rotunda and two in the Council chamber.

Mr. Jordan said, and, we're doing all that we can to help stir up people's memories of that day and make them proud of the fact that Savannah has always been at the forefront of ocean solutions. Does anybody know where the ship is today? Just out of curiosity? Have y'all read about that?

Chairman Liakakis said, yeah, it's in North Carolina?

Mr. Jordan said, it's in Baltimore.

Chairman Liakakis said, oh, Baltimore.

Mr. Jordan said, it was a museum ship in Charleston for a time, at the Patriot's Point Maritime Museum. As you can read about in Mary Mayle's piece in Savannah Morning News today, it languished in a mothball fleet for ages, but it has now been almost completely restored, and it is in Pier 13 in Baltimore. Our keynote speaker at the event on August 22nd will be the Deputy Maritime Administrator for the Maritime Administration that owns the ship, and his staff will be with him, so if you have questions about what they've done. They're even going to bring a scrap book so you can see what the Savannah looks like now. So we hope you'll come, and we'll have a reception afterwards that's going to be funded by the Propeller Club. And lastly, I forgot to mention, there is a really awesome model of the ship at Ships of the Time Maritime -- Ships of the Sea Maritime Museum that we would encourage members of the public to come see as well.

Chairman Liakakis said, and I remember that because with the maritime -- what the government did, they had me, and I helped design the security system for them and had the security officers there for the time that they were in the Savannah area, and they still had areas that were emitting a certain amount of radiation, and those were, you know, they -- public people could not go into that particular area unless they had special permission and certification on radioactivity to get into those particular areas. But I'm glad that y'all brought this here, and I thank you Howard [Morrison] and all of you for participating in this because it's very important.

Mr. Morrison said, thank you, sir.

Mr. Jordan said, thank you very much.

Chairman Liakakis said, you're welcome.

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VI. CHAIRMAN'S ITEMS

None.

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VII. COMMISSIONER'S ITEMS

None.

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

- 1. SHOW CAUSE HEARING ON REVOCATION OF BUSINESS TAX CERTIFICATE, PRIME TIME ENTERPRISES, D/B/A MIDTOWN CENTER, 5806 LAROCHE AVENUE. ITEM CONTINUED FROM APRIL 27, 2012, MEETING. SEE ATTACHED MEMO.**

Chairman Liakakis said, okay, item -- Tabled/Reconsidered Items, show cause hearing on revocation of business tax certificate, Prime Time Enterprises doing business as the Midtown Center, 5806 Laroche Avenue, and this item was continued from the April 27th meeting. And we have an attachment on that. Patrick [Shay] and then Russ [Abolt].

County Manager Abolt said, please sir. You -- sure -- you see from the report and based on the leadership of Commissioner Shay and -- and the commitment of this Board to make sure that there was not a reoccurrence of problems in the neighborhood, we are pleased to report in the memo from Chief Lovett, corroborated by Mr. Anderson, that we've had no problems there in the 90-day period, and we see no reason at the staff level to continue the -- the issue of having something before this Court. Staff will continue to monitor, but right now there's no reason, we see, to have the hearing.

Chairman Liakakis said, Patrick [Shay].

Commissioner Shay said, Mr. Chairman, in light of the fact that the new regime that's managing the asset has demonstrated that they understand the rules and they understand how to play by them, I'd like to ask that we pull this from the agenda, but with the understanding that at the point at which there are violations, that it's the intent of this Commissioner at least for the time that I'm on the County Commission to place it right back on the agenda and we'll -- we'll visit it again. I -- I think the -- the complaints that were lodged in the neighborhood and the complaints that were brought to my attention for advertising through the internet and so forth were -- were something that's just not acceptable to any of these Commissioners, and if that's in abeyance now, then the peaceable enjoyment of that asset is a -- a good thing, but it needs to stay that way, and it needs to be well-understood by the owner and the landlord and the people that are using the facility that the kind of activities that were purported to be going on before will not be tolerated, and that this has no effect whatsoever in what I understand is an ongoing investigation by State agencies into other potential violations. What we're doing today is simply saying that we are not going to have a show cause hearing for the revocation of the business license unless there's a problem in the future.

Chairman Liakakis said, you want to make that -- make that as a motion?

Commissioner Kicklighter said, well, we've got to take this off the table first.

Commissioner Shay said, as far as I'm concerned you can just leave it on the table forever.

Commissioner Kicklighter said, okay.

Chairman Liakakis said, well, you want to leave it on the table then?

County Manager Abolt said, that --

Commissioner Shay said, yeah.

County Manager Abolt said, I think that would be appropriate.

Chairman Liakakis said, yeah.

Commissioner Thomas said, yes.

Chairman Liakakis said, we'll just leave it on the table.

Commissioner Stone said, mm-hmm.

Commissioner Shay said, well, yeah. I don't think we need a motion, we just need for the people that are out there that are associated with this to understand clearly what our -- what our point of view is.

Chairman Liakakis said, and County -- Mr. County Manager, we want to make sure the monitoring of that so that everything is running in the right direction.

County Manager Abolt said, yes, sir. And y'all will be notified if there's a recurrence of the problem in three months -- nine -- nine months -- three months.

Chairman Liakakis said, okay.

Commissioner Shay said, thank you.

Commissioner Stone said, thank you.

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

- 1. TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: for FISCAL YEAR 2012 IN THE SPECIAL SERVICE DISTRICT FUND: (1) decrease the Police budget \$130,000, (2) increase Recorder's Court budget**

\$130,000, and (3) in the GENERAL FUND M&O transfer \$5,000 from the Bamboo Farm to Cooperative Extension; FOR FISCAL YEAR 2013 (1) in the Restricted Court Fees Fund increase revenues and expenditures \$10,000 to recognize funds received from the Savannah-Chatham Metropolitan Police Department, (2) increase revenues and expenditures in the Multiple Grant Fund (a) \$7,989 and \$194,750 for grant awards to the Savannah-Chatham County Drug Court, (b) \$8,425 for a grant award to the Chatham County DUI Court, (c) \$6,420 for a grant award to the Chatham County Family Dependency Treatment Court, (d) \$9,375 for a grant award to the Chatham County Juvenile Mental Health Court, and (e) \$1,008,000 for a Georgia Department of Transportation Grant for Truman Linear Park Trail, Phase II, (3) in the Capital Improvement (CIP) Fund transfer \$30,000 from the Bell's Landing project to the Henderson CIP Project, and (4) in the DSA Series 1999 Revenue Bond Fund transfer \$30,000 from the Air National Guard Project to Parks and Recreation Improvement Project, and (5) in the Sales Tax V Fund transfer \$105,000 from the Administrative Expenditure Roads project to the I-16 Flyover Removal project.

Chairman Liakakis said, next item, Individual Actions. One, to request approval of the following budget amendments and transfers: for Fiscal Year 2012 in the Special Service District Fund: (1) decrease the Police budget \$130,000, (2) increase Recorder's Court budget \$130,000, (3) in the General Fund M&O transfer \$5,000 from the Bamboo Farm to Cooperative Extension; for Fiscal Year 2013 (1) in the Restricted Court Fees Fund increase revenues and expenditures \$10,000 to recognize funds received from the Savannah-Chatham Metropolitan Police Department, next, increase revenues and expenditures in the Multiple Grant Fund (a) \$7,989 and \$194,750 for grant awards to the Savannah-Chatham County Drug Court, (b) \$8,425 for a grant award to the Chatham County DUI Court, (c) \$6,420 for a grant award to the Chatham County Family Dependency Treatment Court, (d) \$9,375 for a grant award to the Chatham County Juvenile Mental Health Court, and (e) \$1,008,000 for a Georgia Department of Transportation Grant for Truman Linear Park Trail, Phase II, (3) in the Capital Improvement (CIP) Fund transfer \$30,000 from the Bell's Landing project to the Henderson CIP Project, and (4) in the DSA Series 1999 Revenue Bond Fund transfer \$30,000 from the Air National Guard Project to Parks and Recreation Improvement Project, and (5) in the Sales of Tax V Fund transfer \$105,000 from the Administrative Expenditure Roads project to the I-16 Flyover Removal project. We need a motion on the floor.

Commissioner Holmes said, so moved for approval, please.

Commissioner Shay said, second.

Commissioner Thomas said, second.

Chairman Liakakis said, have a motion on the floor and a second. Let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Holmes moved to approval of the following budget amendments and transfers: for Fiscal Year 2012 in the Special Service District Fund: (1) decrease the Police budget \$130,000, (2) increase Recorder's Court budget \$130,000, (3) in the General Fund M&O transfer \$5,000 from the Bamboo Farm to Cooperative Extension; for Fiscal Year 2013 (1) in the Restricted Court Fees Fund increase revenues and expenditures \$10,000 to recognize funds received from the Savannah-Chatham Metropolitan Police Department, next increase revenues and expenditures in the Multiple Grant Fund (a) \$7,989 and \$194,750 for grant awards to the Savannah-Chatham County Drug Court, (b) \$8,425 for a grant award to the Chatham County DUI Court, (c) \$6,420 for a grant award to the Chatham County Family Dependency Treatment Court, (d) \$9,375 for a grant award to the Chatham County Juvenile Mental Health Court, and (e) \$1,008,000 for a Georgia Department of Transportation Grant for Truman Linear Park Trail, Phase II, (3) in the Capital Improvement (CIP) Fund transfer \$30,000 from the Bell's Landing project to the Henderson CIP Project, and (4) in the DSA Series 1999 Revenue Bond Fund transfer \$30,000 from the Air National Guard Project to Parks and Recreation Improvement Project, and (5) in the Sales of Tax V Fund transfer \$105,000 from the Administrative Expenditure Roads project to the I-16 Flyover Removal project. Commissioners Shay and Thomas seconded the motion and it carried unanimously.

AGENDA ITEM: IX-1
AGENDA DATE: August 10, 2012

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Finance Director

ISSUE: To request approval of the following budget amendments and transfers: for Fiscal Year 2012 in the Special Service District Fund: (1) decrease the Police budget \$130,000, (2) increase Recorder's Court budget \$130,000, and (3) in the General Fund M&O transfer \$5,000 from the Bamboo Farm to Cooperative Extension; for Fiscal Year 2013 (1) in the Restricted Court Fees Fund increase revenues and expenditures \$10,000 to recognize funds received from the Savannah-Chatham Metropolitan Police Department, (2) increase revenues and expenditures in the Multiple Grant Fund (a) \$7,989 and \$194,750 for grant awards to the Savannah-Chatham County Drug Court, (b) \$8,425 for a grant award to the Chatham County DUI Court, (c) \$6,420 for a grant award to the Chatham County Family Dependency Treatment Court, (d) \$9,375 for a grant award to the Chatham County Juvenile Mental Health Court, and (e) \$1,008,000 for a Georgia Department of Transportation

Grant for Truman Linear Park Trail, Phase II, (3) in the Capital Improvement (CIP) Fund transfer \$30,000 from the Bell's Landing project to the Henderson CIP Project, and (4) in the DSA Series 1999 Revenue Bond Fund transfer \$30,000 from the Air National Guard Project to Parks and Recreation Improvement Project, and (5) in the Sales Tax V Fund transfer \$105,000 from the Administrative Expenditure Roads project to the I-16 Flyover Removal project.

FACTS AND FINDINGS:

1. Recorder's Court fiscal 2012 attorney expenditures for indigent defense exceeded budget and the departmental budget needs to be increased to avoid an unfavorable variance. The Police budget has a remaining balance of \$137,465 available that can be transferred to the Court. This will avoid an audit finding by the State.
2. Due to estimated year end accruals, the contractual payments to the University of Georgia for the Cooperative Extension Service exceed the current budget. A transfer of \$5,000 from the Bamboo Farm to the Cooperative Extension Service will eliminate the Budget variance and avoid a State audit finding.
3. The Office of the District Attorney received a check in the amount of \$10,000 from the Savannah-Chatham Metropolitan Police Department to help fund a position in the Violence Intervention Program in the Restricted Court Fees Fund. Correspondence and a resolution to amend the Restricted Court Fees Fund are attached.
4. The Criminal Justice Coordinating Council has awarded a \$7,989 grant to the Savannah-Chatham County Drug Court. Correspondence and a resolution to amend the Multiple Grant Fund are attached.
5. The State of Georgia Department of Behavioral Health and Developmental Disabilities has awarded a \$194,750 grant to the Savannah-Chatham County Drug Court. Correspondence and a resolution to amend the Multiple Grant Fund are attached.
6. The Criminal Justice Coordinating Council has awarded an \$8,425 grant to the Chatham County DUI Court. Correspondence and a resolution to amend the Multiple Grant Fund are attached.
7. The Criminal Justice Coordinating Council has awarded a \$6,420 grant to the Chatham County Family Dependency Treatment Court. Correspondence and a resolution to amend the Multiple Grant Fund are attached.
8. The Criminal Justice Coordinating Council has awarded a \$9,375 grant to the Juvenile Court Mental Health Court. Correspondence and a resolution to amend the Multiple Grant Fund are attached.
9. Chatham County received a grant in the amount of \$1,008,000 from the Georgia Department of Transportation Enhancement Project Grant for the Truman Linear Park Trail, Phase II. Correspondence and a resolution to amend the Multiple Grant Fund are attached.
10. The Assistant County Manager has requested a \$30,000 transfer from the Bell's Landing Capital Improvement Project to the Henderson Capital Improvement Project and a \$30,000 transfer from DSA Series 1999 Bond Fund Air National Guard project to the Parks and Recreation Improvement Project. Correspondence is attached.
11. The County Engineer has requested a \$105,000 transfer from the Administrative Expenditure Roads project to the I-16 Flyover Removal project in the Sales Tax V Fund. Correspondence is attached.

FUNDING: Funds are available in the Special Service District, General M&O, Capital Improvement (CIP), DSA Series 1999 Bond and the Sales Tax V Funds. The budget amendment will establish funding in the Restricted Court Fees and the Multiple Grant Funds.

ALTERNATIVES:

1. That the Board approve the following:

SPECIAL SERVICE DISTRICT FUND FY2012

- a) decrease the Police budget \$130,000
- b) increase the Recorder's Court budget \$130,000 for attorney fees.

GENERAL FUND M&O FY2012

Transfer \$5,000 from the Bamboo Farm to Cooperative Extension Service.

RESTRICTED COURT FEES FY2013

Increase revenues and expenditures \$10,000 for the Violence Intervention Program in the District Attorney's Office

MULTIPLE GRANT FUND FY2013

- a) increase revenues and expenditures \$7,989 for a Criminal Justice Coordinating Council grant to the Savannah-Chatham County Drug Court.
- b) increase revenues and expenditures \$194,750 for a State of Georgia Behavioral and Development Disabilities grant to the Savannah-Chatham County Drug Court.

- c) increase revenues and expenditures \$8,425 for a grant from a Criminal Justice Coordinating Council to the DUI Court.
- d) increase revenues and expenditures \$6,420 for a grant from the Criminal Justice Coordinating Council to the Family Dependency Treatment Court.
- e) increase revenues and expenditures \$1,008,000 for a grant from the Georgia Department of Transportation Enhancement Project Grant for the Truman Linear Park Trail, Phase II.

CAPITAL IMPROVEMENT (CIP) FUND FY2013

Transfer \$30,000 from the Bell's Landing project to the Henderson project.

DSA SERIES 1999 REVENUE FUND FY2013

Transfer \$30,000 from the Air National Guard project to the Parks and Recreation Improvement project.

SALES TAX V FUND FY2013

Transfer \$105,000 from the Administrative Expenditure Roads project to the I-16 Flyover Removal project. Correspondence is attached.

- 2. Amend or deny the request.

POLICY ANALYSIS: State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION: That the Board approve Alternative 1.

Prepared by: Estelle Brown

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X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Liakakis said, Action Calendar. We have items 1 through 7 and Items [sic] 7, under that we have items A through U. Do we have any of the Commissioners that like to pull any of these items before we vote? Okay, we need a motion on the floor to approve all these items.

Commissioner Thomas said, move for approval, Mr. Chairman, of all the items under Action Calendar.

Commissioner Odell said, second.

Commissioner Stone said, second.

Chairman Liakakis said, we have a motion on the floor and a second, let's go on the board. Motion passes.

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the Action Calendar, Items 1 through 7 and under Item 7, Items A through U. Commissioners Odell and Stone seconded the motion and it carried unanimously.

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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- 1. **APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF JULY 20, 2012, AS MAILED.**

ACTION OF THE BOARD:

Commissioner Thomas moved to approve the minutes of the regular meeting of July 20, 2012, as mailed. Commissioners Odell and Stone seconded the motion and it carried unanimously.

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2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD JULY 12, 2012 THROUGH AUGUST 1, 2012.

ACTION OF THE BOARD:

Commissioner Thomas moved to authorize the Finance Director to pay the claims against the County for the period July 12, 2012 through August 1, 2012, in the amount of \$15,816,592. Commissioners Odell and Stone seconded the motion and it carried unanimously.

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**3. REQUEST BOARD APPROVE AN EXCHANGE OF PROPERTIES ON OR NEAR MEMORIAL STADIUM BETWEEN CHATHAM COUNTY AND INNOVATIVE VETERINARY MEDICINE.
[DISTRICT 3.]**

ACTION OF THE BOARD:

Commissioner Thomas moved the Board for approval of the exchange of properties on or near Memorial Stadium between Chatham County and Innovative Veterinary Medicine. Commissioners Odell and Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-3
AGENDA DATE: August 10, 2012

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Patrick Monahan, Asst. County Manager

ISSUE:

To approve an exchange of properties on or near Memorial Stadium between Chatham County and Innovative Veterinary Medicine.

BACKGROUND:

Innovative Veterinary Medicine needs 2,773 SF along the southwest corner of the Memorial Stadium property for expansion of its veterinary clinic. The property would be considered surplus because it serves no useful purpose for the Memorial Stadium complex. In exchange, Innovative Veterinary Medicine would convey 5,920 SF of its property to Chatham County. Public Works & Park Services could use the 5,920 SF as part of its new complex.

FACTS & FINDINGS:

1. The property exchange (see map on page 2) would benefit both Chatham County and Innovative Veterinary Medicine. Chatham County gains 5,920 SF for the new Public Works & Parks Services complex. Innovative Veterinary Medicine would then be able to expand its pet clinic by the 2,773 SF from Chatham County. The clinic plans to construct a pet recovery from surgeries and desires a natural setting of trees, which would also serve as a buffer. The clinic would not affect Memorial Stadium or its operations.
2. Georgia law provides property exchanges as long as they remain equivalent. The proximity of the parcels, and the fact that Chatham County would receive twice as much land as it would convey, meets this test. Robert Drewry, director of Public Works & Park Services, concurs that the additional land to Chatham County would benefit the new complex.
3. The attached preliminary survey shows the properties which would be exchanged. The final plat based on a survey will be recorded.

FUNDING:

Not applicable.

ALTERNATIVES:

1. That the Board authorize the exchange of properties as shown on the survey between Chatham County and Innovative Veterinary Services (once Board approves the preliminary survey would be placed in final form with a recordable plat). Chatham County would receive 5,920 SF, while Innovative Veterinary Services receives 2,773 SF.
2. That the Board not grant the exchange of property.

POLICY ANALYSIS:

By Georgia law, the Board can authorize the exchange of like-valued properties.

RECOMMENDATION:

That the Board adopt Alternative 1.

District 3

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**4. REQUEST BOARD CONFIRM PURCHASE OF A VACANT 3.75-ACRE PARCEL ON U.S. 17 IN UNINCORPORATED CHATHAM COUNTY FOR THE NEW SOUTHWEST POLICE PRECINCT.
[DISTRICT 6.]**

ACTION OF THE BOARD:

Commissioner Thomas moved the Board for approval to confirm the purchase of a vacant 3.75-acre parcel on U.S. 17 in unincorporated Chatham County for the new southwest police precinct. Commissioners Odell and Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-4
AGENDA DATE: August 10, 2012

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Pat Monahan, Asst. County Manager

ISSUE: To confirm purchase of a vacant 3.75-acre parcel on U.S. 17 in unincorporated Chatham County for the new southwest police precinct.

BACKGROUND: During the past several months, staff in concert with the Police Chief's Office has reviewed and considered 11 different sites for the proposed southwest police precinct. At the May 11, 2012 Executive Session, the Board authorized staff to begin due diligence on the purchase of a vacant lot on U.S. 17 (Ogeechee Road) and Bradley Boulevard for the new southwest Police Precinct. At the June 8 meeting, staff returned with a favorable review of the property except that the owner would not budge from the list price of \$325,000. The Board directed staff to make a full list offer. The owner has accepted.

FACTS AND FINDINGS:

1. Police Chief Willie Lovett believes the vacant lot at Ogeechee Road would meet the site requirements for the southwest police precinct.
 - 1a. The site totals 3.75 acres, which presents ample size for the planned 15,000 SF precinct, plus future expansion, and parking for at least 100 vehicles.
 - 1b. The site is located at the corner of Bradley Boulevard near an existing City of Savannah fire station. With more than 538 feet of frontage on U.S. 17, the precinct would be highly visible.
 - 1c. The parcel has existing water and sewer service (City of Savannah).
 - 1d. A location on U.S. 17 (Ogeechee Road) should provide proximity to the precinct's service area in Southwest Chatham County, including Georgetown/Rice Mill, the I-95/S.R. 204 Gateway and planned neighborhoods off U.S. 17.
 - 1e. The property is owned by Lanyard Development (Rob Lee).
 - 1f. The property is Property Identification Number 1-1030-01-007 with a legal description as "Lot 1, A Minor Subdivision of Parcel 2-B, Vallambrosa Plantation, 7th GM District, Chatham County, State of Georgia."
2. The acquisition cost would be \$325,000. The Assessor's Office placed a value of \$57,800 on the parcel; however, this value was based on the parcel's current R-A zoning, which is consistent with residential properties along Ogeechee Road. The property owner based the sales value on a commercial parcel, because of the frontage along Ogeechee Road. While MPC staff indicated the property could possibly be re-zoned commercial, only through the rezoning process could this be legally determined. Since rezoning would take up to three months, and since zoning would not impact a public use, the Board opted to proceed with a full list offer.
3. Staff is proceeding with seeking proposals for architectural and engineering services for the new precinct. Proposals are due in late August.

ALTERNATIVES:

1. That the Board confirm the acquisition of Property Identification Number 1-1030-01-007 with a Legal description as "Lot 1, A Minor Subdivision of Parcel 2-B, Vallambrosa Plantation, 7th GM District, Chatham County, State of Georgia" in the amount of \$325,000 plus closing costs.
2. That the Board direct the staff to take other action, as appropriate.

FUNDING:

Fund 3244980 Project #32460700, Object Code 54.13001 [2008-2014 SPLOST includes \$2,527,623 for the Southwest Chatham Police Precinct project (\$3,000,000 approved but adjusted because of reduction in sales tax collections)]. Purchase of the property would leave some \$2.2 million for design and construction (about \$150 SF).

POLICY ANALYSIS:

Georgia law provides the Board with authority to acquire property for public purposes.

RECOMMENDATION:

That the Board adopt Alternative 1.

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5. REQUEST BOARD APPROVAL OF A PRIVATE ROAD MAINTENANCE AGREEMENT FOR BASIN COURT. [DISTRICT 7.]

ACTION OF THE BOARD:

Commissioner Thomas moved the Board to approve a private road maintenance agreement for Basin Court. Commissioners Odell and Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-5
AGENDA DATE: August 10, 2012

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Robert W. Drewry, Director of Public Works and Park Services

ISSUE: Request Board approval of a private road maintenance agreement for Basin Court.

BACKGROUND: The Board has a long time policy of providing maintenance services on private dirt roads provided the County enters into an agreement with the owners of the road and the owners pay for the cost of the services.

FACTS AND FINDINGS:

1. Basin Court is a private dirt road approximately 385 feet in length off Chief Love Road (formerly known as Basin Road) in west Chatham County.
2. The agreement grants the County the right to come upon the Owner's land and specifies that the owners of the road will pay the County a fee per year that includes a base maintenance fee plus loads of fill dirt at the cost per load. Base fee includes road grading twice annually and service includes filling major potholes. The services shall not include providing any drainage improvements or improvements to any individual driveways on the road.
3. Staff has determined the cost for providing this service that includes actual labor and equipment costs. Material cost for dirt is the actual cost of the dirt including hauling.
4. The owners of the Basin Court have signed the agreement. The signatures match the owners of the parcels.
5. The County Attorney has reviewed the agreement and provided comments.

FUNDING: The cost of providing routine maintenance service on a private dirt road will be paid by the owners of the road.

POLICY STATEMENT: The Board has established a long term policy based on opinions by previous County Attorneys to provide maintenance services on private dirt roads in the unincorporated County paid for by the owners of the road.

ALTERNATIVES:

1. Board approve of a private road maintenance agreement for Basin Court with the owners of the road.
2. Board not to approve agreement.

RECOMMENDATIONS: Board to approve Alternative #1.

District 7

STATE OF GEORGIA)

COUNTY OF CHATHAM)

WHEREAS, the undersigned Owners represent all of the owners of property abutting a private dirt road in Chatham County, Georgia, and sometimes referred to as Basin Court:

WHEREAS, said Owners desired to enter into a contract with Chatham County for the maintenance of said private dirt road; and

WHEREAS, Chatham County is willing to provide maintenance in the form of scraping and filling of major potholes.

NOW THEREFORE, it is hereby agreed between the undersigned (hereinafter referred to as "Owners") and Chatham County (hereinafter referred to as "County"), as follows:

OWNERS will pay to the County the sum of **\$231.30** per year (this includes a base maintenance fee plus loads of fill material at the cost per road) for road maintenance to be performed by the County. Full payment shall be made to the County at the time the Owners sign the contract to be presented to and accepted by the County.

Owners hereby grant unto the County the right to come upon Owners' land for the purpose of providing maintenance to the road designated herein above.

Owners hereby expressly grant the County the right to traverse Owners' land while maintaining the cleared roadway which shall not be less than twelve (12) feet in width.

Owners hereby expressly agree to indemnify and hold harmless the County for any action, cause of action, claim, loss, or damage arising from the maintenance of the road by the County, its agents, servants, or employees, including any negligent maintenance of the road.

The County shall maintain the road by scraping said road twice annually and filling major potholes with dirt at the time of the scraping, such scraping and filling to be performed when needed, said need to be determined by the Director of the Public Works & Park Services Department of the County or a representative.

It is expressly agreed that the County's obligation to maintain the road shall not include providing any drainage improvements or facilities or improvements to any individual driveways that lead from the private road to other units or other buildings along the dirt road.

This contract may be automatically renewed on an annual basis upon payment of the fee plus the cost of any needed fill material, unless an objection is made in writing to the Director of Public Works & Park Services Department of the County, thirty (30) days prior to the renewal date. This contract may be canceled upon written notification to the Director of the Public Works Department of the County thirty (30) days prior to the renewal date.

This _____ day of _____, 2012.

Witness

Owner

Notary Public
(S E A L)

Witness

Owner

Notary Public
(S E A L)

CHATHAM COUNTY, GEORGIA
By: _____
Pete Liakakis, Chairman
Chatham County Commission

Attest: _____
Clerk of Commission

Witness

Owner

Notary Public
(S E A L)

Witness

Owner

Notary Public
(S E A L)

Witness

Owner

Notary Public
(S E A L)

Witness

Owner

Notary Public
(S E A L)

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6. REQUEST BOARD APPROVAL OF RESOLUTION TO ESTABLISH “KEEP CHATHAM BEAUTIFUL” AS AN AFFILIATE PROGRAM OF THE KEEP AMERICA BEAUTIFUL ORGANIZATION

ACTION OF THE BOARD:

Commissioner Thomas moved for approval of resolution establishing the “Keep Chatham Beautiful” (KCB) as an affiliate program of the Keep America Beautiful (KAB) organization. Commissioners Odell and Stone seconded the motion and it carried unanimously.

AGENDA ITEM: X-6
AGENDA DATE: August 10, 2012

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Robert W. Drewry, Director of Public Works and Park Services

ISSUE:
Request Board approval of resolution establishing the “Keep Chatham Beautiful” (KCB) as an affiliate program of the Keep America Beautiful (KAB) organization.

BACKGROUND:
Chatham County Public Works & Park Services is responsible for various aspects of recycling collection and disposition by the County. A full scale recycling center and a Resource Conservation Educational facility are also provided by the County.

To further enhance community appearance and quality of life improvement efforts, Chatham County Public Work and Park Services, in conjunction with a board of local business leaders, concerned citizens, and environmental professionals, have prepared an application to become an affiliate member of Keep America Beautiful/Keep Georgia Beautiful.

- FACTS AND FINDINGS:**
1. Keep America Beautiful’s mission is to improve communities, their environment, and quality of life by encouraging citizens to become active stewards of their local environment.
 2. By establishing a Chatham County affiliate of Keep America Beautiful/Keep Georgia Beautiful, Public Works & Park Services seeks to encourage citizens to become more aware of their environment and join together to make improvements through education and specific projects, including litter prevention, community beautification, waste reduction and recycling.
 3. The cost to initiate the application and establish the first year of operation is approximately \$6,000 for membership, training, and office supplies.
 4. The Environmental Programs Coordinator will manage the endeavors and outreach activities of the local Keep Chatham Beautiful chapter included as part of the continuing community outreach programs at the Resource Conservation and Education Center.
 5. At staff’s request, the Chairman sent an endorsement letter dated December 9, 2012 [sic].

FUNDING:
The funding for this outreach program is from the Solid Waste Restricted/Recycle 540-4510. It is anticipated that as the Chapter matures, funding reliance will shift as the Chapter seeks donations of funds, time, in-kind contributions from community business, organizations and individual citizens to support local activities and initiatives.

POLICY STATEMENT:
Keep Chatham Beautiful will enable businesses and residents to participate in environmental projects and continuing education efforts that will improve the quality of life and bring about environmental benefits in Chatham County.

- ALTERNATIVES:**
1. Board approval of resolution to establish the “Keep Chatham Beautiful” (KCB) as an affiliate program to the Keep America Beautiful (KAB) organization.
 2. Board not approve.

RECOMMENDATION: Board approve Alternative #1 by signing the “Letter of Endorsement” as required by the application process.



**CALLING FOR CHATHAM COUNTY TO ESTABLISH
A “KEEP CHATHAM BEAUTIFUL” AFFILIATION**

WHEREAS, Chatham County has accepted the challenge to become “The Greenest County in Georgia”; and

WHEREAS, Chatham County is rich with diverse cultural heritages who are respectful of the abundant natural resources; and

WHEREAS, Chatham County desires to improve the physical quality of community life; and

WHEREAS, a clean environment contributes to the emotional, physical, and economic well-being of our citizens; and

WHEREAS, Keep America Beautiful, Inc., is a national non-profit community improvement organization with the focus areas of litter prevention, beautification, and waste reduction and recycling;

WHEREAS, the Affiliate program will greatly assist in educating our community about littering behavior, waste handling, and beautification, all of which will thereby enhance community appearance;

NOW, THEREFORE, the Board of Commissioners of Chatham County does hereby support the participation with Keep America Beautiful, Inc.

AND FURTHERMORE, the Board of Commissioners of Chatham County hereby recognizes Keep Chatham Beautiful.

ADOPTED THIS ____ DAY OF _____, 2012.

Pete Liakakis, Chairman

ATTEST: _____
Janice E. Bocook, Clerk

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7. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).

ACTION OF THE BOARD:

Commissioner Thomas moved for approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioners Odell and Stone seconded the motion and it carried unanimously.

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Confirmation of the emergency approval for purchase of new fire alarm system	Detention Center	Brewer Technology Solutions, Inc.	\$18,530	CIP - Detention Center Expansion Project
B. Ballots for general primary election	Elections	Owen G. Dunn	\$11,286	General Fund/M&O - Elections

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
C. Extension of professional services contract for independent case management	District Attorney	Norda Evans	\$38.40/hr	Multiple Grant Fund - District Attorney
D. Floating dock for Salt Creek Boat Ramp	Public Works and Park Services	Gator Dock & Marine, LLC (Sole Source)	\$30,733	CIP - Recreation Boat Ramps Repairs
E. Digital Microwave Downlink System	CEMA	Broadcast Microwave Services, Inc.	\$100,193	Multiple Grant Fund - Homeland Security
F. Construction contract for Pipemakers Canal Drainage Improvements	Engineering	TIC (The Industrial Company)	\$7,668,600	SPLOST (2008-2014) - Drainage, Pipemakers Canal
G. Professional services contract for construction oversight during the Pipemakers Canal Drainage Improvements	Engineering	EMC Engineering Services	\$400,000	SPLOST (2008-2014) - Drainage, Pipemakers Canal
H. System network maintenance for 800 MHZ network	I.C.S.	Motorola Solutions, Inc. (Sole Source)	\$199,918	General Fund/M&O - Communications
I. Professional services contract for soil and material testing during construction of the Pipemakers Canal Drainage Improvements	Engineering	Terracon, Inc.	\$17,000	SPLOST (1998-2003) - Drainage, Pipemakers Canal
J. Relocation of electric power distribution infrastructure necessary for construction of the Pipemakers Canal Drainage Improvements	Engineering	Georgia Power	\$36,846	SPLOST (2008-2014) - Drainage, Pipemakers Canal
K. Furnish and install a new Storage Area Network	I.C.S.	Itech for Business	\$119,918	CIP - MIS Network Disk
L. Extension of professional services contract for technical consulting services	I.C.S.	Michael Tony Lucento	not to exceed \$9,600	General Fund/M&O - I.C.S.
M. Renewal of an annual software maintenance agreement for the NetBackUp system	I.C.S.	System Management Planning, Inc.	\$22,949	General Fund/M&O - I.C.S.
N. Renewal of annual software maintenance agreement for the WebEOC system	I.C.S.	ESI Acquisitions, Inc.	\$11,556	General Fund/M&O - CEMA
O. Confirmation of emergency purchase for wide belt sander for CAP Casegoods project	Special Projects	Savannah Toolhouse	\$11,489	SPLOST (2008-2014) - Courthouse/CAP Project
P. Confirmation of emergency purchase for materials (oak plywood and boards) for CAP Casegoods project	Special Projects	Meyer Laminate of Savannah	\$30,000	SPLOST (2008-2014) - Courthouse/CAP Project
Q. Confirmation of emergency purchase for new mechanical system for Henderson Golf Club	Public Works & Park Services	All Season Comfort	\$38,693	CIP - Henderson
R. Confirmation of emergency purchase for security system for Mother Matilda Beasley Park Pavilion	Public Works & Park Services	Quality Communications	\$10,470	SPLOST (2003-2008) - Mother Matilda Beasley Park

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
S. Change Order No. 2 to design engineering services contract for Pete Liakakis Govt. Building	Special Projects	Lott-Barber	\$30,360	SPLOST (2008-2014) - Courthouse
T. Change Order No.1 to construction contract for Pete Liakakis Govt. Building	Special Projects	Catamount Construction	\$40,971	SPLOST (2008-2014) - Courthouse
U. Personal services contract for graphic design services for recreational signage	Special Projects	Christine Doolittle	\$40/hr not to exceed \$25,000	SPLOST (2008-2014) - Open Space, Green Space, Greenways

AGENDA ITEM: X-7 A thru U
AGENDA DATE: August 10, 2012

TO: BOARD OF COMMISSIONERS
THRU: R.E. ABOLT, COUNTY MANAGER
**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER/
DIRECTOR OF HUMAN RESOURCES AND SERVICES**
SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board confirmation of the \$18,530 emergency installation of new fire alarm equipment at the Detention Center from Brewer Technology Solutions, Inc.

BACKGROUND: The fire alarm system in the Detention Center must be upgraded to be compatible with the fire alarm system being installed in the Detention Center expansion. The work will entail the panel swap out just prior to system certification.

FACTS AND FINDINGS:

1. With the construction of the Detention Center expansion in progress, emergency approval for the purchase and installation of new fire alarm equipment was requested.
2. Brewer Technology Solutions, Inc., provided a quote of \$18,530. The contractor will install a Gamewell fire alarm upgrade to Units 1 - 5.
3. Staff requested emergency approval from the Chairman so the work could be completed in a timely manner. The Chairman concurred (see attached page 22) and directed staff to seek Board confirmation at their next scheduled meeting.

FUNDING: CIP - Detention Center Expansion Project
(3803355 - 54.13009 - 38060407)

ALTERNATIVES:

1. Board confirmation of the \$18,530 emergency installation of new fire alarm equipment at the Detention Center from Brewer Technology Solutions, Inc.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to confirm purchases that are necessary for the completion of a project.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM B

ISSUE: Request Board confirmation of the \$11,286 purchase of ballots from Owen G. Dunn Company d/b/a Printelect for the general primary election on July 31, 2012.

BACKGROUND: The Board of Elections of Chatham County is conducting a general primary/ non partisan general and special election on July 31, 2012. There is a Republican primary, a Democratic primary, a non partisan general election and a special election, which results in at least three (3) ballots in each precinct. In addition, ballots are

uniquely identified to the individual voting precinct, which eliminates sharing ballots between precincts, resulting in a total of 279 different ballots.

FACTS AND FINDINGS:

1. The July 2012 election is expected to have a large turnout and demand for absentee and provisional ballots, therefore extra ballots were ordered to insure an adequate supply would be on hand for mailing ballots and provisional ballots in polling places. In all, 29,252 ballots were ordered to cover the anticipated demand.
2. The large number of races, questions, parties and precinct identification resulted in 279 different ballots. Normally the cost of the ballots is less than \$10,000 and would not require Board approval. Once the order was placed, the cost exceeded the \$10,000 threshold. Due to the time constraints the election supervisor was unable to get Board approval before placing the order.
3. The ballots are used for test, absentee by mail, provisional and challenged voting and sufficient quantities of each must be ordered to insure adequate supplies for the election. It is critical to have sufficient ballots on hand throughout the election.

ALTERNATIVES:

1. Request Board approval of the \$11,286 purchase of ballots from Owen G. Dunn Company d/b/a Printelect for the general primary election on July 31, 2012.
2. Provide staff other direction.

FUNDING: General Fund/M&O - Elections
(1001400 - 53.17009)

POLICY ANALYSIS: It is consistent with Board policy O.C.G.A 21-2-384(a)(1) to require that the election superintendent must, at least 45 days prior to any general primary or general election, prepare, obtain and deliver an adequate supply of official absentee ballots to the board of registrars.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM C

ISSUE: Request Board approval of a four (4) month extension of the independent case management service contract with Norda Evans at \$38.40 per hour for the District Attorney's Office. The contract was originally approved July 23, 2010.

BACKGROUND: Norda Evans has experience and possesses the professional qualifications necessary to manage the various projects assigned.

FACTS AND FINDINGS:

1. Ms. Evans will prepare and manage individual case plans for truant students and/or their parents. She will also visit local schools and agencies to identify resources for truant children and/or their parents.
2. Under the provisions of this contract, the contractor will provide an accurate statement of hours worked to the District Attorney or designee for verification and approval on a weekly basis. The maximum of twenty hours per week is allowed, not to exceed four (4) months. The contract will expire December 31, 2012.
3. Staff believes the negotiated fee of \$38.40 per hour to be fair and reasonable.

FUNDING: Multiple Grant Fund - District Attorney
(2502200 - 52.39001 - 25024162)

ALTERNATIVES:

1. Board approval of a four (4) month extension of the independent case management service contract with Norda Evans at \$38.40 per hour for the District Attorney's Office.
2. Provide staff other direction.

POLICY ANALYSIS: Georgia Law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for the Board to enter into agreements for professional services.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM D

ISSUE: Request Board approval of a \$30,733 sole source purchase of a floating dock for Salt Creek Boat Ramp from Gator Dock & Marine, LLC in the amount for Chatham County Public Works and Park Services.

BACKGROUND: Chatham County Recreational Authority approved funding in the amount of \$220,000 for the restoration of nine (9) boat ramps. A request for assistance was sent to the Department of Natural Resources, Coastal Resources Division (CRD), to assist with submitting the necessary permit request, and with repairs to the boat ramps. CRD was very instrumental in getting all of the required permits for the previous repairs and has taken the lead in filing for a Department of the Army, Corps of Engineers permit for Salt Creek. They also hired EMC Engineering Services, Inc. to provide the drawings that will be used to bid the project. Funding for the drawings and the filing for the permit was provided through a grant from the Amazon Venture Oil Spill Trust. Installation of this floating dock will complete the restoration of the nine (9) identified boat ramps.

FACTS AND FINDINGS:

1. CRD provided all specs for both the boat ramp repairs, floating dock and the walkway.
2. A sole source procurement is recommended because Gator Dock and Marine has provided other docks for Chatham County and permits were obtained using the Gator Dock.
3. Chatham County will be responsible for the majority of the cost.
4. CRD received a grant from Amazon Venture Oil Spill Trust that allows them to participate.
5. The floating dock and walkway will allow users to load and unload boats without having to wade in the creek.

FUNDING: CIP - Recreation Boat Ramps Repairs
(3506100 - 54.13009 - 35030330)

ALTERNATIVES:

1. Request Board approval of a \$30,733 sole source purchase of a floating dock for Salt Creek Boat Ramp from Gator Dock & Marine, LLC for Chatham County Public Works and Park Services.
2. Provide staff with other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve recommendations that improve and enhance recreational facilities for the citizens of Chatham County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM E

ISSUE: Request Board approval of the \$100,193 purchase of a Digital Microwave Downlink System from Broadcast Microwave Services, Inc., San Diego CA. The pricing is from the General Services Administration (GSA) Schedule.

BACKGROUND: Chatham County Emergency Management Agency received a grant for the purchase of an Aviation Unit Downlink to provide line of sight transmission to the Mobile Satellite Data Communications Trailer and the Telescoping Antenna Tower.

FACTS AND FINDINGS:

1. This Aviation Unit Downlink will provide the necessary downlink capabilities in support of the Chatham County Incident Command System for the port and will be the spotlight putting focus on real time response, coordination and evaluation of resources during an incident or event.
2. The receiving equipment without the same embedded descrambling algorithm, will be able to receive a signal, but will not be able to decode the video image, ensuring privacy. The scrambling scheme employed the Broadcast Microwave Services, Inc., is company confidential and is not available from any other source.
3. This system will tie the Chatham County Aviation Unit's FLR system to the first responders for live video feed of the area being surveyed.
4. This purchase will cover the sending unit (helicopter) and receiving unit (trailer).

FUNDING: DHS - CEMA Aviation Unit Downlink
(2503920 - 54.25001 - 25024302)

ALTERNATIVES:

1. Board approval of the \$100,193 purchase of a Digital Microwave Downlink System from Broadcast Microwave Services, Inc., San Diego CA.

- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide equipment necessary to enhance homeland security.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM F

ISSUE: Request Board approval of a \$7,668,600 construction contract with TIC – The Industrial Company for the Pipemakers Canal, Phase 2, Section 2 Drainage Improvements project.

BACKGROUND: The Pipemakers Canal project is part of the 2008-2014 SPLOST Drainage Program. The project addresses limited drainage capacity and the lack of access to perform maintenance.

FACTS AND FINDINGS:

1. Since late 1996, staff has been executing an improvement plan to Pipemakers Canal for the drainage deficiencies in the Pooler, Garden City and Bloomingdale Communities. The overall improvement plan consists of channel widening, bridge improvements and construction of a tidegate structure.
2. The Phase 1 project was completed in 2005 and included canal widening from the cold storage warehouse at the Georgia Ports Authority’s (GPA) Garden City Terminal to west of SR 25, access roads and a new tidegate structure located inside the GPA facility. The Phase 2, Section 1 project extended improvements upstream to Dean Forest Road.
3. This Phase 2, Section 2 project will extend canal improvements upstream (west) of Dean Forest Road for a distance of approximately 2.7 miles. Improvements will include channel widening and construction of access roads for maintenance.
4. The County issued an Invitation to Bid (ITB) for a base bid project plus two (2) additive alternates. The base bid work involves channel relocation and widening plus access roads for a distance of approximately 0.7 miles along both sides of the channel. The relocation will provide separation between the channel and the airport’s object free area (a zone established for the safety of aircraft operations). The Savannah Airport Commission (SAC) will partially offset the relocation costs under the terms of an Intergovernmental Agreement between SAC and the County dated June 25, 2004. The cost for the Base Bid is \$2,667,055.
5. Additive Alternate No. 1 includes widening the channel and construction of maintenance access for a distance of approximately two (2) miles on the south side of the canal between Dean Forest Road and the relocated widened section described in item two (2) above. The cost for Additive Alternate No. 1 is \$3,031,750.
6. Additive Alternate No. 2 includes additional widening of the channel and construction of maintenance access for a distance of approximately two miles on the north side of the canal between Dean Forest Road and the relocated section described in item three (3) above. The cost for Additive Alternative No. 2 is \$1,969,795.
7. The ITB specified that the base bid amount was to be the basis of selection. The contract documents required that like items for Alternates 1 and 2 be at the same unit prices as the base bid. Staff verified that the bid submitted by TIC utilized the same unit prices for like items in their bid for Alternates 1 and 2. The project was properly advertised and seven (7) bids were received and opened July 10, 2012. The results are as follows:

	Total Bid = Base + Base Bid = Basis of Selection	Add Alts. 1 & 2
TIC (The Industrial Company) Savannah, GA	\$2,667,055 = Apparent Low Bid	\$7,668,600
Quality Enterprises USA, Inc. Naples, FL	\$2,737,583	
Seaboard Construction Co. Brunswick, GA	\$2,826,489	
Baker Infrastructure Group, Inc. Garden City, GA	\$3,036,095	
Morgan Corp. Spartanburg, SC	\$3,400,698	
McLendon Enterprises, Inc. Vidalia, GA	\$3,525,642	
Glover Construction Co., Inc. Pleasant Hill, SC	\$3,923,451	

FUNDING: SPLOST (2008-2014) - Drainage, Pipemakers Canal Fund
(3244250 / 54.14021 / 32480217)

ALTERNATIVES:

1. Board approval of a \$7,668,600 construction contract with TIC – The Industrial Company for the Pipemakers Canal, Phase 2, Section 2 Drainage Improvements project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM G

ISSUE: Request Board approval of an engineering services contract in the amount of \$400,000 with EMC Engineering Services, Inc., for professional services during construction of the Pipemakers Canal, Phase 2A Drainage Improvements project.

BACKGROUND: The Pipemakers Canal project is part of the 2008-2014 SPLOST Drainage Program. The County and EMC Engineering Services, Inc. (EMC), entered into the original engineering services contract for Hydraulic Analysis for Various Drainage Basins in August 1996. The original contract was followed by multiple change orders and new contracts for design work and other professional services including services during construction of the Phase 1 and Phase 2, Section 1 drainage improvement projects.

FACTS AND FINDINGS:

1. Since late 1996, staff has been executing an improvement plan to Pipemakers Canal for the drainage deficiencies in the Pooler, Garden City and Bloomingdale Communities. The overall improvement plan consists of channel widening, bridge improvements, and construction of a tidegate structure.
2. EMC is the Engineer of Record for the Pipemakers Canal Widening Project. EMC provided the design of the improvements and developed the construction documents, including drawings, technical specifications and installation requirements.
3. Due to the complexity and magnitude of the work, staff does not have sufficient manpower available to monitor the construction, review materials of construction, analyze test reports and inspect the work. Staff believes the best way to provide the necessary effort is to engage EMC to perform these services.
4. Staff solicited a proposal from EMC and finds that the level of service is in accordance with anticipated needs and that the cost represents fair compensation for the work provided.

FUNDING: SPLOST (2008-2014) - Drainage, Pipemakers Canal Fund
(3244250 - 52.12003 - 32480213)

ALTERNATIVES:

1. Board approval of an engineering services contract in the amount of \$400,000 with EMC Engineering Services, Inc., for professional services during construction of the Pipemakers Canal, Phase 2A Drainage Improvements project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve engineering services contracts that are in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM H

ISSUE: Request Board approval of a \$199,918 sole source annual agreement for system network maintenance with Motorola Solutions, Inc., for the County portion of the 800MHz Smartzone Communication System.

BACKGROUND: The system network maintenance provides for the county's 50% share of the central switching equipment data center and maintenance of the County's two (2) 800 MHz tower sites. The City of Savannah is separately responsible for the other 50% of the maintenance on the switching center and the other towers of the 800 MHz system network.

FACTS AND FINDINGS:

- 1. The sole source manufacturer and service provider, Motorola Solutions Inc, provides contractual services locally through Savannah Communications, the only company technically qualified and authorized by license to maintain the communication system.
- 2. Over the last several years additional components have been added. Currently, the value of the entire networked communication system is more than \$15 million.
- 3. Staff believes this cost to be fair and reasonable.

FUNDING: General Fund/M & O – Communications
(1001536 – 52.22001)

ALTERNATIVES:

- 1. Board approval of a \$199,918 sole source annual agreement for system network maintenance with Motorola Solutions, Inc., for the County portion of the 800MHz Smartzone Communication System.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide maintenance for the County’s portion of the 800 MHZ communication system, without interruption.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
NICK BATEY

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM I

ISSUE: Request Board approval of a \$17,000 professional services contract with Terracon, Inc., for professional services during construction of the Pipemakers Canal, Phase 2A Drainage Improvements project.

BACKGROUND: The Pipemakers Canal project is part of the 1998-2003 SPLOST Drainage Program. The County and EMC Engineering Services, Inc. (EMC), entered into the original engineering services contract for Hydraulic Analysis for Various Drainage Basins in August 1996. The original contract was followed by multiple change orders and new contracts for design work and other professional services including services during construction of the Phase 1 and Phase 2, Section 1 drainage improvement projects.

FACTS AND FINDINGS:

- 1. Since late 1996, staff has been executing an improvement plan to Pipemakers Canal for the drainage deficiencies in the Pooler, Garden City and Bloomingdale Communities. The overall improvement plan consists of channel widening, bridge improvements, and construction of a tidegate structure.
- 2. Terracon, Inc. (Terracon) is the soils and materials testing consultant of record for the Pipemakers Canal Widening Project. Terracon provided the design recommendations incorporated into the project and was responsible for the development of soils reports included in the construction documents.
- 3. Staff solicited a proposal from Terracon and finds that the level of service is in accordance with anticipated needs and that the cost represents fair compensation for the work provided.

FUNDING: SPLOST (1998-2003) - Drainage, Pipemakers Canal Fund
(3224250 - 52.12003 - 32280213)

ALTERNATIVES:

- 1. Board approval of a \$17,000 professional services contract with Terracon, Inc., for professional services during construction of the Pipemakers Canal, Phase 2A drainage improvement project.
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve professional services contracts when it is in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM J

ISSUE: Request Board approval of a \$36,846 one-time purchase from Georgia Power for relocation of the electric power distribution infrastructure necessary for construction of the Pipemakers Canal, Phase 2, Section 2 Drainage Improvements project.

BACKGROUND: The Pipemakers Canal project is part of the 2008-2014 SPLOST Drainage Program. The project addresses limited drainage capacity and the lack of access to perform maintenance.

FACTS AND FINDINGS:

1. Since late 1996, staff has been executing an improvement plan to Pipemakers Canal for the drainage deficiencies in the Pooler, Garden City and Bloomingdale Communities. The overall improvement plan consists of channel widening, bridge improvements and construction of a tidegate structure.
2. The proposed drainage improvements include widening the canal and adding an additional access road for maintenance. Relocation of the Georgia Power infrastructure is necessary to make room for the drainage improvements. The work includes a directional bore, relocation of poles and making the new connections of the power system serving the Savannah-Hilton Head International Airport. Staff believes that the cost is reasonable for the level of effort involved and that Georgia Power is best suited to perform this work within the time specified.

FUNDING: SPLOST (2008-2014) - Drainage, Pipemakers Canal Fund
(3244250 - 54.14021 - 32480217)

ALTERNATIVES:

1. Board approval of a \$36,846 one-time purchase from Georgia Power for relocation of electric power distribution infrastructure necessary for construction of the Pipemakers Canal, Phase 2, Section 2 Drainage Improvements project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve purchases in excess of \$10,000.

RECOMMENDATION: Staff recommends approval of Alternative #1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM K

ISSUE: Request Board approval of a \$119,918 contract to furnish and install a new Storage Area Network (SAN) from Itech for Business, for I.C.S.

BACKGROUND: The SAN is a dedicated network providing high capacity fast storage for network servers. This setup allows for dynamic growth of data storage capacity for all connected County servers. Our current solution is outdated after 10 years and has reached the end of its useful life.

FACTS AND FINDINGS:

1. The current SAN can no longer be supported after December 31, 2013, requiring replacement efforts to begin immediately.
2. In order to continue with imaging and server vitalization, a new SAN with a larger capacity is required.
3. The SAN is critical to document imaging and server vitalization. These technologies reduce cost and increase efficiencies.
4. Bids were properly advertised and opened June 7, 2012. The only bid response is as follows:

Itech for Business	
Savannah, GA	\$119,918

5. Staff compared the cost to General Services Administration (GSA) pricing and believes the cost of \$119,918 to be fair and reasonable.

FUNDING: CIP - MIS Network Disk
(3501535 - 35030668 - 54.25121)

ALTERNATIVE:

1. Board approval of the \$119,918 purchase to furnish and install a new Storage Area Network (SAN) from Itech for Business, for I.C.S.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary software and support to backup data on the County network.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
NICK BATEY

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM L

ISSUE: Request Board approval to extend the professional services contract with Michael Tony Lucento for additional six (6) months to provide technical consulting services for the I.C.S. department.

BACKGROUND: Tony Lucento, a former Chatham County I.C.S. employee, has been providing contractual services to finish a major project (EJCDE) and train the new employee. The current contract expires August 29, 2012, and the project is not yet complete.

FACTS AND FINDINGS:

1. Mr. Lucento will work until the EJCDE project is completed. He will continue to be responsible for all of the duties he currently holds.
2. Under provisions of the contract, Mr. Lucento will provide consulting services under the direct supervision of the I.C.S. Director.
3. Mr. Lucento will be working for \$40/hour, 10 hours/week, not to exceed 24 weeks and \$9,600.

FUNDING: General Fund/M&O - I.C.S.
(1001535 - 52.11001)

ALTERNATIVE:

1. Board approval to extend the professional services contract with Michael Tony Lucento for additional six (6) months to provide technical consulting services for the I.C.S. department.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide necessary contract consulting when necessary.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM M

ISSUE: Request Board approval for the \$22,949 renewal of an annual software maintenance agreement from System Management Planning, Inc.(SMP), for the NetBackUp system software maintenance.

BACKGROUND: Software maintenance must be kept in place to assure the functionality of the software.

FACTS AND FINDINGS:

1. NetBackUp allows for fast recovery of critical applications, database and servers.
2. The software also provides a single platform to manage, protect, and recover data across storage tiers, locations, and operating systems.
3. NetBackUp provides integrated data protection and recovery for virtual environment, critical applications, data bases, and servers. This is vital to productivity throughout the County network.
4. NetBackUp software maintenance is required for system upgrades and technical support.
5. I.C.S. believes the renewal cost of this software maintenance agreement to be fair and reasonable.

FUNDING: General Fund/M&O - I.C.S.
(1001535 - 52.22001)

ALTERNATIVES:

1. Board approval for the \$22,949 renewal of an annual software maintenance agreement from System Management Planning, Inc.(SMP), for the NetBackUp system software maintenance.

- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary maintenance for hardware and software for the using departments.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
 NICK BATEY

BUDGET APPROVAL _____
 GLORIA SAUGH

ITEM N

ISSUE: Request Board approval for the \$11,556 renewal of an annual software maintenance agreement for the WebEOC system from ESi Acquisitions, Inc., for the Chatham Emergency Management Agency (CEMA).

BACKGROUND: WebEOC is a web-enabled, crisis incident management system that integrates CEMA's data sources to a common platform. It allows authorized emergency managers and first responders with internet access to enter and view incident information.

FACTS AND FINDINGS:

- 1. The software, Double-Take is a replication and availability suite that makes the available critical data, system and applications more secure and accessible.
- 2. Support renewal for these licences is essential to the EOC when exporting critical reports to FEMA, GEMA, local elected officials and supporting agencies.
- 3. Staff believes the total cost of \$11,556 to be fair and reasonable.

FUNDING: General Fund/M&O - CEMA
 (1003920 - 52.32020)

ALTERNATIVES:

- 1. Board approval for the \$11,556 renewal of an annual software maintenance agreement for the WebEOC system from ESi Acquisitions, Inc., for the Chatham Emergency Management Agency (CEMA).
- 2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary computer support for applications for the using departments.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
 NICK BATEY

BUDGET APPROVAL _____
 GLORIA SAUGH

ITEM O

ISSUE: Request Board confirmation of emergency purchase of a wide belt sander for CAP casegoods project for the Pete Liakakis Government Building.

BACKGROUND: At the July 6 meeting, the Board approved a project which would partner the Chatham Apprentice Program (CAP) with the County's Construction Services Division to fabricate selected casegoods for the Pete Liakakis Government Building. The County would teach candidates from CAP, those from poverty households, the skills needed to build casegoods, such as desks and credenzas, in hopes of future employment as cabinet makers. A needed piece of equipment not currently in the County inventory will be a wide belt sander to prepare efficiently the wide panels for furniture finishing and assembly.

FACTS AND FINDINGS:

- 1. Staff received four quotes. To expedite the order before Board approval, the Chairman and an Asst. County Manager authorized an emergency purchase(see page 23). The quotes came, as follows:

Savannah Toolhouse	\$11,489
CPO Powermatic	\$11,560
Southern Tool	\$11,908
Rockler	\$12,810

2. Savannah Toolhouse in Garden City provided the lowest, responsible quote. Specifications called for a 25-inch wide belt sander from Powermatic. The County's Construction Services manager reviewed several brands and recommended the Powermatic based on features, safety, easy of use and general quality.

FUNDING: SPLOST (2008-2012) - Courthouse Project
(3244980 - 52.12003 - 32460427)

ALTERNATIVES:

1. Board confirm the purchase order executed by the Chairman and an Asst. County Manager to Savannah Toolhouse for a wide belt sander for the CAP casegoods project for the Pete Liakakis Building.
2. Board vote to take other action, as appropriate.

POLICY ANALYSIS:

Georgia law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for emergency purchases which not only secure life and safety but also to expedite approval until the Board of Commissioners' confirms as part of the public record.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM P

ISSUE: Request Board confirmation of emergency purchase materials (oak plywood and lumber) for the CAP casegoods projects for the Pete Liakakis Government Building.

BACKGROUND: At the July 6 meeting, the Board approved a project which would partner the Chatham Apprentice Program (CAP) with the County's Construction Services Division to fabricate selected casegoods for the Pete Liakakis Government Building. The County would teach candidates from CAP, those living in poverty households, the skills needed to build casegoods, such as desks, in hopes of future employment as cabinet makers. The materials, 3/4 inch veneered wood, and 1 inch planks, will be the materials necessary for the desks, credenzas and returns.

FACTS AND FINDINGS:

1. Staff shopped local vendors and evaluated pricing of materials based on a standard of 250 3/4-inch veneered (oak) in 4 foot by 8 foot sheets and oak planks needed for the rails and stiles. Meyer provided the lowest, responsible unit cost for plain sawn oak veneer on a 3/4-inch base and the dimensional lumber for rails and stiles.
2. To expedite the order before Board approval, the Chairman and an Asst. County Manager authorized an emergency purchase (see page 24). Based on pricing, staff is suggesting a purchase order of \$30,000 based on the unit costs which Meyer provided.
3. Meyer Laminate is a local vendor which consistently has provided Chatham County with lowest pricing and best quality for wood veneer and dimensional lumber.

FUNDING: SPLOST (2008-2012) - Courthouse
(3244980 - 52.12003 - 32460427)

ALTERNATIVES:

1. Board confirm a purchase order executed by the Chairman and an Asst. County Manager in the amount of \$30,000 for materials needed for the construction of casegoods project for the Pete Liakakis Building.
2. Board vote to take other action, as appropriate.

POLICY ANALYSIS:

Georgia law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for emergency purchases which not only secure life and safety but also to expedite approval until the Board of Commissioners' confirms as part of the public record.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM Q

ISSUE: Request Board confirmation of emergency purchase order for a replacement mechanical system at Henderson Golf Club.

BACKGROUND: Because of the age of the mechanical system (cooling, heating, humidity control) at Henderson Golf Club, staff issued a professional services contract with a mechanical engineer to design a new system. As the mechanical engineer completed the specifications for the new system, the old system failed during the heat of the summer. Staff was able to receive quotes and use emergency authority to effect the installation of a new mechanical system.

FACTS AND FINDINGS:

1. Based on the specifications, staff received three quotes to replace the mechanical system at Henderson Golf Club. Meanwhile, the mechanical system failed, which required expediting the installation. Staff received three quotes. To expedite the order before Board approval, the Chairman and an Asst. County Manager authorized an emergency purchase (see page 25). The quotes came, as follows:

All Season Comfort	\$38,693
Air Services & Refrigeration	\$40,248

2. All Season Comfort is a local vendor which has a proven track record of satisfactory service in prior projects.

FUNDING: CIP - RECREATION
(3506100 - 54.25001 - 350396Z)

ALTERNATIVES:

1. Board confirm a purchase order executed by the Chairman and an Asst. County Manager in the amount of \$38,693 to All Season Comfort to replace the mechanical system at Henderson Golf Club.
2. Board vote to take other action, as appropriate.

POLICY ANALYSIS:

Georgia law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for emergency purchases which not only secure life and safety but also to expedite approval until the Board of Commissioners' confirms as part of the public record.

RECOMMENDATION: That the Board adopt Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM R

ISSUE: Request Board confirm an emergency purchase order for a security system for the new Mother Matilda Beasley Park Pavilion.

BACKGROUND: On August 1, 2012, Chatham County celebrated the grand opening of the pavilion at Mother Matilda Beasley Park pavilion. Between the time of the contractor's project completion and the grand opening, vandals damaged the new pavilion. While minimal damage, to avoid further loss, staff contacted an experienced local security firm to install cameras and recording equipment, which would be tied into police monitoring.

FACTS AND FINDINGS:

1. Staff contacted a firm, Quality Communications Inc. (MBE), which recently completed the Animal Control Shelter and Administrative Offices for a quote. The firm provided a quote of \$10,400 for nine cameras, DVR and lockbox plus one-year maintenance. The pricing appears reasonable for the scope of work.
2. While staff did not seek multiple quotes on the pavilion security, the vendor agreed to extend competitive pricing for cameras and equipment similar to the Animal Shelter, which was bid competitively. In addition, the vendor agreed to complete installation within five days and tie the system into an observation platform for the Savannah-Chatham Metropolitan Police Department.
3. To expedite the order before Board approval, the Chairman and an Asst. County Manager authorized an emergency purchase to Quality Communications Inc., a company with Savannah offices and prior experience with Chatham County. Quality Communications provided pricing of \$10,470 (see page 27).

FUNDING: SPLOST (2003-2008) - Mother Mathilda Beasley Park
(3234150 - 53.17009 - 32370082)

ALTERNATIVES:

1. Board confirm a purchase order for \$10,470 to Quality Communications for a security system for the Mother Matilda Beasley Park pavilion.
2. Board vote to take other action, as appropriate.

POLICY ANALYSIS: Georgia law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for emergency purchases which not only secure life and safety but also to expedite approval until the Board of Commissioners' confirms as part of the public record.

RECOMMENDATION: That the Board adopt Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM S

ISSUE: Request Board approve Change Order 2 with Lott+Barber for added design work for the Pete Liakakis Government Building.

BACKGROUND: At the December 18, 2009 meeting, the Board awarded a design-engineering contract to Lott+Barber to renovate the Pete Liakakis Government Building at 222 West Oglethorpe Avenue (previously the Commerce/Oglethorpe Building). As construction evolved,

FACTS AND FINDINGS:

1. Architectural and engineering changes have become necessary as the project has evolved. While dealing with tenant-requested changes always becomes difficult, the challenge in renovating an existing building becomes the discovery of unforeseen changes. The building does not meet City of Savannah requirements for a dedicated fire protection lateral, despite that it was shown on the original architectural drawings from 1983. In addition, further design work will be needed on the fourth floor and in the data center.
2. Lott+Barber presented a proposal for additional work to
3. Contract history to date:

12-18-09	\$220,250	Contract award
07-08-11	\$122,670	CO#1–LEED services, additional civil engineering
9-23-11	\$ 72,750	CO#2–Added structural, electrical, wall systems option
8-10-12	\$ 30,360	CO#3–Added dedicated fire protection lateral, 4 th floor, security changes, data center changes, (Pending approval)

\$446,030

FUNDING: SPLOST (2008-2014) - Courthouse
(3244980 - 54.13011 - 32460427)

ALTERNATIVES:

1. Board authorize execution of Change Order 3 to the contract with Lott+Barber for additional design/engineering of the Pete Liakakis Government Building.
2. Board authorize staff to negotiate either the contract amount and/or scope of work.
3. Board take no action.

POLICY ANALYSIS: The Chatham County Purchasing Ordinance and Procedures Manual requires Board approval of change orders to contracts.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM T

ISSUE: Request Board award Change Order 1 for construction of the Pete Liakakis Government Building.

BACKGROUND: At the January 12, 2012 meeting, the Board awarded a contract based on lowest responsible bid to Catamount Construction of Savannah. The contract totaled \$6,497,000. The challenge in renovating an existing building becomes the discovery of unforeseen changes, and as construction has continued differences in known conditions has required changes in plans and additional work.

FACTS AND FINDINGS:

1. As construction has continued, unknown conditions in the building have required changes and additions. During demolition, the contractor revealed concrete ceilings, which the prior owner installed for security in data rooms. In addition, the prior owner drilled holes through walls to extend conduit and pipes. Some additional changes requested by Chatham County resulted based on the need to improve security and the data center.
2. Contract history to date:

1-12-12	\$6,506,222	Contract Award
8-10-12	\$ 40,971	Pending Change Order #1–concrete ceiling removal, fill mechanical room holes, security changes, data center
\$6,547,193		

- 3. Staff is anticipating one last change order based on additional work which will likely become needed on the ground level, which renovated open parking to office space.

FUNDING: SPLOST - Courthouse (2008-2014)
(3244980 - 54.13011 - 32460427)

ALTERNATIVES:

- 1. Board award change order 1 to Catamount for the Pete Liakakis Government for construction additions due to unforeseen building conditions.
- 2. Board opt not to award the change order.

POLICY ANALYSIS: As a purchase in excess of \$10,000, the County’s Purchasing Ordinance and Procedures Manual requires Board approval.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM U

ISSUE: Request Board a professional services contract with Christine Doolittle in an amount not to exceed \$25,000 at \$40 per hour for graphic design services for recreational signage projects (wayfaring).

BACKGROUND: Since 2007, Chatham County has entered into personal services contract as a way to provided needed services for projects at lower cost for specialized services. The proposed wayfaring project would provide common elements at various trails and recreational areas to designate informational signage and provide more user-friendly information,

FACTS AND FINDINGS:

- 1. The proposed contract would be with Christine Doolittle, whose experience includes a wayfaring and graphics projects for Orange County (Orlando) and Beach Institute.
- 2. By this contract, she would develop a theme for the various County trails and recreational areas, design common graphics and coordinate fabrication and installation.
- 3. The contractor total would be \$40 per hour but not to exceed \$25,000 unless agreed by change order approved by the Board.

FUNDING: SPLOST (2003-2008) - McQueen’s Trail
(3234985 - 54.11011 - 32370422)
SPLOST (2008-2014) - Open Space, Green Space and Bikeways
(3244985 - 54.3011- 3247041Z)

ALTERNATIVES:

- 1. Board amend the professional services contract with Christine Doolittle at \$40 per hour but not to exceed \$25,000 unless agreed by change order approved by the Board.
- 2. Board vote not to award the contract.

POLICY ANALYSIS: Georgia law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for the Board to enter into agreements for personal service agreements.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

BUDGET APPROVAL _____
CHRIS MORRIS

PREPARED BY _____
PURCHASING AGENT

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. ADOPTION OF 2012 UPDATES TO THE CHATHAM COUNTY REVENUE ORDINANCE.

Chairman Liakakis said, First Readings. Adoption of 2012 Updates to the Chatham County Revenue Ordinance. That's on First Readings. There's no discussion on First Readings.

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XII. SECOND READINGS

1. REVISIONS TO THE ANIMAL CONTROL ORDINANCE.

Chairman Liakakis said, so we move on to Second Readings. Under Second Readings we have revisions to the Animal Control Ordinance. Mr. County Manager.

County Manager Abolt said, yes, sir, Mr. Chairman, ladies and gentlemen, this is the culmination of literally months of work on an ordinance that has had the involvement, comments, criticism, and requests for improvement which have been incorporated. The MPC has taken leadership through their staff, and it is before you now for adoption. It is my understanding, and I've certainly seen it happen, that it's been publicized both on the internet and actively in the news media. It's had great citizen participation, and my suggestion is that if you feel it appropriate to take public comment, and then if you're satisfied after that, adopt the ordinance.

Chairman Liakakis said, okay, identify yourself -- any Commissioners first?

Commissioner Kicklighter said, I just want to ask a question.

Chairman Liakakis said, sure.

Commissioner Kicklighter said, is there anyone in the audience that opposes this ordinance? If not, I make a motion to approve.

Commissioner Gellatly said, second.

Chairman Liakakis said, have a motion on the floor and a second to approve this. Unless you were going to say something negative, it means now you won't have to make any comments. I know you are -- you know, you are for this, but it means now we can go on the board and vote for it and thank you very much for coming.

Commissioner Kicklighter said, you can report back to your superiors you did an awesome job.

Chairman Liakakis said, all right. Let's go on the board. Motion passes. Thank y'all for very much for coming. We know how important this ordinance is. [Applause.]

ACTION OF THE BOARD:

Commissioner Kicklighter moved to approve the revisions to the Animal Control Ordinance. Commissioner Gellatly seconded the motion and it carried unanimously.

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XIII. INFORMATION ITEMS

Chairman Liakakis said, now on your calendar, you have Information Items that were all taken and you read all that.

1. PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).

ACTION OF THE BOARD:

A status report was attached as information.

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2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)

AGENDA ITEM: **XIII-2**

AGENDA DATE: August 10, 2012

List of Purchasing Items between \$2,500 and \$9,999
That Do Not Require Board Approval

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Replacement of the hot water circulation pump at the Judicial Courthouse	Facilities Maintenance and Operations	Boaen Mechanical Contractors, Inc.	\$5,955	General Fund/M&O - Facilities Maintenance and Operations
Tax sale advertisements for month of June	Tax Commissioner	Shivers Trading /Operating Company, Morris Publishing Group/Savannah Morning News	\$8,150	General Fund/M&O - Tax Commissioner
Renewal of annual service agreement for two (2) security scanners at Judicial Courthouse	Sheriff	View Systems Inc.	\$3,600	General Fund/M&O - Sheriff's Department
Annual website hosting	Tax Commissioner	Binary Bus., Ltd.	\$4,500	General Fund/M&O - Tax Commissioner
Mailing of tag renewals for month of August	Tax Commissioner	World Marketing	\$5,699	General Fund/M&O - Tax Commissioner
Painting of press box at Memorial Stadium	Public Works and Park Services	Raymond Jennings Painting Company	\$4,100	CIP - Parks and Recreation
Roofing assessment of Unit #5	Detention Center	Arid Corporation	\$9,875	CIP - Detention Center
Support service and licensing agreement renewal for Taxspak phone interactive system	Tax Commissioner	Call Processing Systems, Inc.	\$8,700	General Fund/M&O - Tax Commissioner
Installation of valves at Memorial Stadium	Public Works and Park Services	Henry Plumbing Company, Inc.	\$4,640	CIP - Parks and Recreation
Title abstract fees on parcels for Johnny Mercer Pathway Project	Engineering	Harris Title and Research Company	\$9,000	SPLOST (2003-2008) Johnny Mercer Sidewalks
Professional services to engineer and design emergency power at parking garage	Facilities Maintenance and Operations	Barnard Architects	\$7,620	Parking Garage
Bushing and seal shafts for unit #2160-excavator	Mosquito Control	Wilco Mfg, LLC.	\$2,844	General Fund/M&O - Mosquito Control
Service on unit #2160-excavator	Mosquito Control	ASC Construction Equipment USA, Inc.	\$3,158	General Fund/M&O - Mosquito Control
Softball officials from May 26 thru June 21	Public Works and Park Services	Greater Savannah Umpire Association	\$3,772	General Fund/M&O - Parks and Recreation
200 cases of anti-bacterial soap	Detention Center	Charm-Tex	\$5,472	General Fund/M&O - Detention Center
Air conditioning recovery recycle system	Mosquito Control	Pep Boys	\$3,248	General Fund/M&O - Mosquito Control
Geotechnical reports for the two (2) new libraries	Building Safety and Regulatory Services	Terracon	\$9,355	SPLOST (2003-2008) Libraries
Ice machine	Public Works and Park Services	Hudgins Company	\$4,098	SPLOST (2003-2008) Public Works Facility
Promotional items	Sheriff	4Imprint, Inc.	\$3,290	Drug Surcharge
20 boxes of identification armbands	Detention Center	Precision Dynamics Corporation	\$3,308	General Fund/M&O - Detention Center
Install screens, weld brackets and reinstall grating	Aquatic Center	K-Machine Industrial Services, LLC	\$2,967	General Fund/M&O - Aquatic Center

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EXECUTIVE SESSION

Chairman Liakakis said, so the next thing we're going to do. We need a motion on the floor --

County Manager Abolt said, personnel, litigation, land acquisition.

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PERSONAL PRIVILEGE COMMISSIONER THOMAS

Commissioner Thomas said, Mr. Chairman?

Chairman Liakakis said, yes?

Commissioner Thomas said, may I make a comment before we do that?

Chairman Liakakis said, yes.

Commissioner Thomas said, I -- I just -- I looked out in the audience, I -- I see one of my constituents here with us this morning, Ms. Pam Oglesby. She is a long-time resident of Savannah and a great leader in our community, and we'd like to welcome her, and I see someone -- a young man -- someone sitting with her today. Thank you for coming.

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EXECUTIVE SESSION CONT'D.

Chairman Liakakis said, okay, we have a motion the floor and a second for executive session. Let's go on the board.

Clerk said, no, sir, we don't have a motion.

Chairman Liakakis said, excuse me?

Clerk said, we don't have a motion.

Chairman Liakakis said, make --

Commissioner Stone said, I make the motion, Mr. Chairman

Chairman Liakakis said, okay.

Commissioner Stone said, -- to go into Executive Session.

Commissioner Holmes said, second.

Commissioner Kicklighter said, second.

Chairman Liakakis said, okay. Let's go on the board. James [Holmes]. Patrick [Farrell]. Motion passes. Let's go in -- in session -- in executive session.

ACTION OF THE BOARD:

Commissioner Stone moved to recess to executive session to discuss personnel, litigation and land acquisition. Commissioners Holmes and Kicklighter seconded the motion and it unanimously.

The Board recessed at approximately 9:55 a.m.

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ITEMS FROM EXECUTIVE SESSION

1. **REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Shay moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Stone seconded the motion and it carried unanimously.

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**2. SUGAR TREE COURT EAST AND WEST DRAINAGE IMPROVEMENT
CONTRACT NO: 11-10-5-4**

ACTION OF THE BOARD:

Commissioner Farrell moved to authorize the County Attorney to pay the retainage on the contract in the above-stated matter save and except for \$500.00. Commissioner Thomas seconded the motion and it carried unanimously.

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 10:50 a.m.

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APPROVED: THIS _____ DAY OF AUGUST, 2012.

**PETE LIAKAKIS, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY,
GEORGIA**

JANICE E. BOCOOK, CLERK OF COMMISSION