

ALBERT J. SCOTT
Chairman

COUNTY COMMISSIONERS

JAMES J. HOLMES
District 2

DR. PRISCILLA D. THOMAS, District 8
Vice Chairman

CHATHAM COUNTY, GEORGIA

TONY CENTER
District 3

HELEN L. STONE, District 1
Chairman Pro Tem

PATRICK K. FARRELL
District 4

R. E. ABOLT
County Manager

A G E N D A

YUSUF K. SHABAZZ
District 5

R. JONATHAN HART
County Attorney

DECEMBER 6, 2013

LORI L. BRADY
District 6

JANICE E. BOCOOK
County Clerk

DEAN KICKLIGHTER
District 7

* * * * *

The Agenda may be accessed on the Internet at
<http://www.chathamcounty.org/>

PRE-MEETING Green Room 9:00 A.M.

I. **CALL TO ORDER** (immediately following the Pre-Meeting)
Commission Meeting Room
2nd Floor Old Courthouse
124 Bull Street
Savannah, Georgia

II. **INVOCATION**
Rev. Dr. George A. Moore, Jr.
Pastor of St. Philip Monumental AME Church

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLL CALL** (Introduction of Youth Commission members present)

Please turn off cell phones.

V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. Proclamation for Demery Bishop on his retirement as Director of CrimeStoppers!
2. Proclamation Randolph Larry Slay on his retirement from Voter Registration.
3. Update on Henderson Golf Course by Gallea properties.
4. United Way campaign results (Nick Batey).

VI. CHAIRMAN'S ITEMS

1. Special recognition.

VII. COMMISSIONERS' ITEMS

1. Thank you to Commissioners and County employees from representatives of the Diabetes Association for participation in the Diabetes Walk for Life (Commissioner Thomas).

VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

- * 1. Request Board approval of a contract for services with Step Up Savannah for Parent University and to request Board approval of a new position for the program's administration, contingent upon other community funding. **Item was tabled at meeting of November 22, 2013.**

IX. ITEMS FOR INDIVIDUAL ACTION

Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.

1. To request approval of the following budget amendments and transfers: 1) in the General Fund M&O: (a) transfer \$51,922 from Payments to Other Agencies to Salaries and Benefits within the Counter Narcotics Team budget and (b) increase revenues and expenditures \$1,980 reimbursement from the Law Library Board, 2) increase revenues and expenditures \$22,485 in the Multiple Grant Fund to recognize a grant award from the Department of Homeland Security, and 3) in the Confiscated Revenue Fund: (a) appropriate \$188,550 fund balance to CNT for equipment and software, and (b) appropriate \$2,561 from CNT contingency to CNT for deposit into the Seized Assets Escrow account.

2. Request to dispense alcoholic beverages (liquor only) for a special event at Midtown Center, a for-profit organization located at 5406 LaRoche Avenue, 31406. Petitioner: Tonya Singleton for a special event (family Christmas party) to be held on December 14, 2013. **County Manager recommends denial because of past difficulties in neighborhood.**
[District 1.]

X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean an adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

1. Approval of the minutes of the regular meeting on November 22, 2013, as mailed.
2. Claims vs. Chatham County for the period November 14 through November 26, 2013.
3. Request Board approval for change of authorized investment officers for Georgia Fund 1 which is a short-term investment pool managed by the State of Georgia.
4. Request Board approval for change of authorized signers on the County checking accounts.
5. Request Board approval of a Memorandum of Understanding with Step Up Savannah, Inc., for the Chatham Apprentice Program. (CAP).
6. Request Board approval to transfer one administrative assistant position to the Counter Narcotics Team (CNT) County budget.
7. Request Board approval for Chatham Emergency Management Agency to accept a Federal Emergency Management Agency Pre-Disaster Mitigation Grant program award to formally update the Chatham County Multi-Jurisdictional Hazard Mitigation Plan to meet the federal requirements of the Disaster Mitigation Act of 2000.
8. Request Board approval to award bids as follows: (Please note that purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.)

| ITEM | DEPT. | SOURCE | AMOUNT | FUNDING |
|---|------------------------|-------------------|----------|----------------------------|
| A. Annual contract with renewal options for four (4) additional one (1) year terms for pest control services at various locations | Facilities Maintenance | Knox Pest Control | \$18,107 | General Fund/M&O - Various |

****PAGE CORRECTED: ITEM E, AMOUNT****

| <u>ITEM</u> | <u>DEPT.</u> | <u>SOURCE</u> | <u>AMOUNT</u> | <u>FUNDING</u> |
|--|--------------------------------|---|--|--|
| B. Annual contract with renewal options for four (4) additional one (1) year terms to provide janitorial services at the Aquatic Center and to award an annual contract with renewal options for four (4) additional one (1) year terms to provide janitorial services at Fleet Operations | Facilities Maintenance | <ul style="list-style-type: none"> •Goodwill Industries of the Coastal Empire, Inc. •T & D Professional Cleaning Services (MBE) | <ul style="list-style-type: none"> •\$9,720 •\$2,712 | <ul style="list-style-type: none"> •General Fund/M&O - Aquatic Center •General Fund/M&O - Fleet Operations |
| C. Purchase and installation of a video surveillance system at L. Scott Stell Park | Public Works and Park Services | Quality Communications, Inc. (MBE) | \$14,584 | CIP - L. Scott Stell Park |
| D. Final Summary Change Order No. 4, to the contract for the construction of the Public Works and Park Services Facility | Public Works and Park Services | Pope Construction Company | \$7,936 | SPLOST (2003-2008) - Public Works & Park Services Facility |
| E. Concept plan for Memorial Stadium | Public Works and Park Services | Gunn Meyerhoff Shay with 360 Architecture | \$35,000 \$43,000 | CIP - Memorial Stadium |
| F. Annual contract with four (4) additional one (1) year terms to provide athletic field marking paint for Chatham County Public Works and Park Services | Public Works and Park Services | Duron Paints & Wall Coverings/ The Sherwin Company | \$14,377 | General Fund/M&O - Recreation |

| <u>ITEM</u> | <u>DEPT.</u> | <u>SOURCE</u> | <u>AMOUNT</u> | <u>FUNDING</u> |
|--|---------------------|--|----------------------|---|
| G. Correct (due to administrative error) the lease amount that should have reflected a 3% increase for the one (1) year extension for 41 Park of Commerce Way for the Detention Center | Detention Center | NDSS Plantation Center, LLC | \$38,749 | CIP - Detention Center Expansion SPLOST project |
| H. Renew building, contents, computer, and related property insurance coverage | Finance | <ul style="list-style-type: none"> •Travelers •Cincinnati •Hartford Insurance | \$945,396 | Risk Management Fund – Insurance and Surety Bond Premiums |

XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

None.

XII. SECOND READINGS

1. Amend the Chatham County Code to adopt the International Swimming Pool and Spa Code and state amendments.

XIII. INFORMATION ITEMS

1. Progress report on General Fund Contingency Account - M & O and the Special Service District (see attached).
2. List of purchasing items between \$2,500 and \$9,999 (see attached).

Recess to Executive Session

Executive Session

The Board of Commissioners may adjourn to Executive Session for the purposes that may include litigation, land acquisition, and personnel. As part of Executive Session, the Board may or may not consider quarterly appointments to the following boards:

Aging Services Advisory Council
Board of Tax Assessors
Building Code Board of Adjustments and Appeals
Chatham Area Transit Authority (CAT)
Chatham Environmental Forum
Coastal Region MPO (CORE) [formerly CUTS]
Coastal Advisory Council
Coastal Area District Development Authority (CADDA)
Convention and Visitors Bureau (CVB)
Development Authority of Chatham County
Employees Pension Board
Economic Opportunity Authority (EOA)
Emergency Medical Service Advisory Committee (EMS)
Ethics Committee
Family & Children Services (DFCS)
Gateway Community Service Board (Mental Health/Mental Retardation/Substance Abuse)
Handicapped Grievance Committee
Health, Board of
Historic Preservation Advisory Council
Historic Preservation Commission of Chatham County
Homeless Authority

Hospital Authority
Housing Board of Adjustments and Appeals
Keep Savannah Beautiful
Live Oak Regional Library
Metropolitan Planning Commission (MPC)
Mental Health, Developmental Disabilities and Addictive Diseases
Region Five Regional Planning Board
Middle Coastal Unified Development Authority
Military Liaison
Personnel Advisory Board (PAB)
Recreation Authority
Resource Protection Committee
Savannah-Chatham Council on Disability Issues
Savannah Economic Development Authority (SEDA)
Southeast Coastal Regional Board (Mental Health/Mental Retardation/Substance Abuse)
Southeast Georgia Emergency Medical Services Council (Region IX)
Trade Center Authority
Tree Commission
Tripartite Committee
Veterans Council of Chatham County
Youth Futures Authority
Zoning Board of Appeals

There will only be discussion as to appointments in Executive Session and all votes concerning matters discussed in Executive Session shall occur in the Green Room. The votes on matters of decision discussed in Executive Session will be taken in public immediately after Executive Session and all who wish to know what actions might be taken may attend the vote.