

ALBERT J. SCOTT
Chairman

COUNTY COMMISSIONERS

JAMES J. HOLMES
District 2

DR. PRISCILLA D. THOMAS, District 8
Vice Chairman

CHATHAM COUNTY, GEORGIA

TONY CENTER
District 3

HELEN L. STONE, District 1
Chairman Pro Tem

PATRICK K. FARRELL
District 4

R. E. ABOLT
County Manager

A G E N D A

YUSUF K. SHABAZZ
District 5

R. JONATHAN HART
County Attorney

DECEMBER 20, 2013

LORI L. BRADY
District 6

JANICE E. BOCOOK
County Clerk

DEAN KICKLIGHTER
District 7

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The Agenda may be accessed on the Internet at
<http://www.chathamcounty.org/>

PRE-MEETING Green Room 9:00 A.M.

I. **CALL TO ORDER** (immediately following the Pre-Meeting)
Commission Meeting Room
2nd Floor Old Courthouse
124 Bull Street
Savannah, Georgia

II. **INVOCATION**
Pastor Mark W. Piotrowski, D.Min.
Savannah First Seventh-Day Adventist Church

III. **PLEDGE OF ALLEGIANCE**

IV. **ROLL CALL** (Introduction of Youth Commission members present)

Please turn off cell phones.

V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. Presentation by Jim Pehrson, President of the Georgia Government Finance Officers' Association, of the Georgia Government Finance Officers' Association's Certificate of Achievement for Financial Reporting Award for the fiscal year 2012 Comprehensive Annual Financial Report (CAFR).

VI. CHAIRMAN'S ITEMS

VII. COMMISSIONERS' ITEMS

VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

1. Request Board approval of a contract for services with Step Up Savannah for Parent University and to request Board approval of a new position for the program's administration, contingent upon other community funding. **Item was tabled at meeting of November 22, 2013.**
2. Purchasing item E was tabled at meeting of December 6, 2013.

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
E. Concept plan for Memorial Stadium	Public Works and Park Services	Gunn Meyerhoff Shay with 360 Architecture	\$35,000 \$43,000	CIP - Memorial Stadium

IX. ITEMS FOR *INDIVIDUAL ACTION*

Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.

1. To request approval of the following budget amendments and transfers: 1) In the Multiple Grant Fund increase revenues and expenditures \$10,298 to recognize a grant award from the Georgia Emergency Management Agency-Homeland Security (GEMA-HS) and, 2) in the Sales Tax V Fund transfer funds among projects as outlined in the attached memoranda.
2. Presentation of summarized audit results for fiscal year 2013 and request for authorization to submit the 2013 Comprehensive Annual Financial Report (CAFR) and related documents to the State of Georgia and the Government Finance Officers' Association by the end of the calendar year.
3. Presentation by Superior Court Clerk Dan Massey on the issue of compensation.
4. Board consideration of the District Attorney's request to add and provide funding for an Assistant District Attorney I position.
5. Board consideration of the District Attorney's request for approval of a revised pay plan and salary schedule for assistant district attorneys and related staff pay increases, and approval to tie future compensation increases for the assistant district attorneys to the pay plan and to general County pay adjustments. Staff recommends the District Attorney's request be reviewed by the Board during the FY 2015 budget process.
6. CNT monthly report given verbally by Director Ragan.

X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean an adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

1. Approval of the minutes of the regular meeting on December 6, 2013, as mailed.
2. Claims vs. Chatham County for the period November 27 through December 11, 2013.
3. Request Board tentatively set the days and time for regular Commission meetings for 2014. The Board will be asked to confirm adoption of the calendar at the first meeting of 2014.
4. Request approval to amend the Chatham County Cafeteria Plan related to the Flexible Spending Account (FSA) Component to permit up to \$500 in an employee's health FSA remaining unused at the end of a plan year to be carried over and used to reimburse medical expenses incurred in the following year.
5. Request Board approval of updated County financial policies.
6. Request Board authorize the Chairman, Clerk of the Commission, County Attorney and County Engineer to sign all required documents to enable Chatham County to participate in the Local Maintenance and Improvement Grant (LMIG) Program with the Georgia Department of Transportation.
7. Request Board authorize the Chairman to sign a resolution to apply for a Coastal Incentive Grant and commit upon award of the grant to enter into a Project Agreement with the Georgia Department of Natural Resources Coastal Resources Division.
8. Request Board approve a request from Mr. Kevin Wittendorf for the County to declare half of an un-opened alley right of way located adjacent to his property on Beechwood Avenue as surplus and to quitclaim the right of way.
[District 1.]
9. Request Board accept the donation from Mr. Robert Bell of 1.55 acres of land located at 194 Battery Circle on Whitemarsh Island for conservation and/or green space.
[District 3.]

10. Request for new beer and wine retail license for 2014. Petitioner: Jayesh Patel, d/b/a Shell Food Mart, located at 1 Gateway Boulevard, 31419.
[District 6.]

11. Request Board approval to award bids as follows: (Please note that purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.)

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
A. GPS device with hardware and software for Public Works and Park Services	Public Works and Park Services	GPServ, Inc.	\$10,574	SSD - Public Works
B. Annual software maintenance renewal for WebEOC system and Double-Take applications for the Chatham Emergency Management Agency (CEMA)	I.C.S.	ESi Acquisitions, Inc.	\$12,322	CEMA - Reimbursable Expenses
C. Video Arraignment Systems for four (4) courtrooms at the Chatham County Detention Center	Detention Center	Business Information Systems, Inc.	\$63,550	CIP - Detention Center Expansion SPLOST project
D. Mobile satellite system for Chatham County Emergency Management (CEMA)	CEMA	Communication Laboratories, Inc.	\$29,980	EMPG - R&R Grant
E. Professional services contract to conduct a governance study of the Juvenile Courts operations and structure	Juvenile Court	National Center for State Courts (NCSC)	\$13,249	General Fund/M&O - Juvenile Court Fund

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
F. Installation of an auto deployable scene lighting system for Chatham County Emergency Management (CEMA)	CEMA	North American Custom Specialty Vehicles, LLC	\$10,298	EMPG - R&R Grant (Pending Board Approval of Budget Amendment)
G. <i>Deductive</i> Change Order No. 1, to the annual contract for waste and recycling compactors and hauling services for the Detention Center	Detention Center	Republic Waste Services	(\$5,724)	General Fund/M&O - Detention Center
H. Annual contract with renewal options for four (4) additional one (1) year terms to provide janitorial services at the CNT Complex	Facilities Maintenance	Imagann Cleaning Service, Inc. (MBE)	\$11,520	General Fund/M&O - Facilities Maintenance
I. Change Order No. 1, to the construction contract to recognize an additional scope of work for Public Works and Park Services to include Burnside Island striping	Public Works and Park Services	Peek Pavement Markings, LLC	\$1,289	SSD - Public Works
J. Change Order No. 1 to the construction contract for the construction / renovation of the Human Resources Offices at 123 Abercorn Street	Special Projects	Pioneer Construction, Inc.	\$79,187	SPLOST (2008-2014) - County Administration Building Project

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
K. Amendment No. 3 to the Construction Manager at Risk contract for the Garden City and Islands libraries to include construction of Sunshine Road and Central Avenue as approved by the previous Board	Special Projects	J.E. Dunn Construction Company d/b/a R.J. Griffin and Company	\$346,468	SPLOST (2003-2008) - Garden City and Island Libraries

XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

None.

XII. SECOND READINGS

None.

XIII. INFORMATION ITEMS

1. Progress report on General Fund Contingency Account - M & O and the Special Service District (see attached).
2. List of purchasing items between \$2,500 and \$9,999 (see attached).
3. Roads and drainage reports.

Recess to Executive Session

Executive Session

The Board of Commissioners may adjourn to Executive Session for the purposes that may include litigation, land acquisition, and personnel. As part of Executive Session, the Board may or may not consider quarterly appointments to the following boards:

Aging Services Advisory Council
Board of Tax Assessors
Building Code Board of Adjustments and Appeals
Chatham Area Transit Authority (CAT)
Chatham Environmental Forum
Coastal Region MPO (CORE) [formerly CUTS]
Coastal Advisory Council
Coastal Area District Development Authority (CADDA)
Convention and Visitors Bureau (CVB)
Development Authority of Chatham County
Employees Pension Board
Economic Opportunity Authority (EOA)
Emergency Medical Service Advisory Committee (EMS)
Ethics Committee
Family & Children Services (DFCS)
Gateway Community Service Board (Mental Health/Mental Retardation/Substance Abuse)
Handicapped Grievance Committee
Health, Board of
Historic Preservation Advisory Council
Historic Preservation Commission of Chatham County
Homeless Authority

Hospital Authority
Housing Board of Adjustments and Appeals
Keep Savannah Beautiful
Live Oak Regional Library
Metropolitan Planning Commission (MPC)
Mental Health, Developmental Disabilities and Addictive Diseases
Region Five Regional Planning Board
Middle Coastal Unified Development Authority
Military Liaison
Personnel Advisory Board (PAB)
Recreation Authority
Resource Protection Committee
Savannah-Chatham Council on Disability Issues
Savannah Economic Development Authority (SEDA)
Southeast Coastal Regional Board (Mental Health/Mental Retardation/Substance Abuse)
Southeast Georgia Emergency Medical Services Council (Region IX)
Trade Center Authority
Tree Commission
Tripartite Committee
Veterans Council of Chatham County
Youth Futures Authority
Zoning Board of Appeals

There will only be discussion as to appointments in Executive Session and all votes concerning matters discussed in Executive Session shall occur in the Green Room. The votes on matters of decision discussed in Executive Session will be taken in public immediately after Executive Session and all who wish to know what actions might be taken may attend the vote.