

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, JANUARY 11, 2013, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Albert J. Scott called the meeting to order at 9:30 a.m. on Friday, January 11, 2013.

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II. INVOCATION

Chairman Scott said, this morning we have invited the esteemed pastor of the First African Baptist Church to lead us in a devotional service. And at this time I would call on Reverend Tillman, pastor of the First African Baptist Church.

Reverend Thurman Tillman said, good morning.

Chairman and Members of the Board of Commissioners said, good morning.

Reverend Tillman said, in II Corinthians 15 -- or Chapter 12, verse 15, it says I will gladly spend and be spent for you. At first Nelson Mandela was motivated by a dream to free himself from oppression, but his dream expanded to include others. He writes, the hunger for my own freedom became the greater hunger for the freedom of my people. It was this desire for freedom of my people to live their lives with dignity and self-respect that animated my life, that transformed a frightened young man into a brave man, that drove a law-abiding attorney to become a criminal, that turned a family-loving man into a man without a home, that forced a life-loving man to live like a monk. When Nelson Mandela found himself at the crossroads of life with one path leading to personal gain and the other to serving his people, he chose the more difficult, higher road of helping others. Look at the impact he has made. Have you been confronted with that decision? If so, it doesn't mean forsaking your dream, it means expanding it. Thomas Edison said, I never perfected an invention without thinking in terms of how it would benefit others. He didn't stop being an inventor so that he could help others. No, he used what he had already accomplished for himself to help others. Don't simply aspire to make a living, aspire to make a difference. Paul writes, I will not be burdensome to you for I do not seek yours but you, and I will very gladly spend and be spent for you. In getting and gaining you become successful, but only in serving do you become significant. So Commissioners and community, let's live for others and be significant.

Reverend Tillman said, let us pray.

Lord, help us to live significant lives. In your precious name we pray. Amen.

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III. PLEDGE OF ALLEGIANCE

County Manager Abolt led all in the Pledge of Allegiance to Flag of the United States of America.

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IV. ROLL CALL

Chairman Scott said, roll call.

The Clerk called the roll.

- Present: Albert J. Scott, Chairman
- Dr. Priscilla D. Thomas, Vice Chairman, District Eight
- Helen L. Stone, Chairman Pro Tem, District One
- James J. Holmes, District Two
- Tony Center, District Three
- Patrick K. Farrell, District Four
- Yusef K. Shabazz, District Five
- Lori L. Brady, District Six
- Dean Kicklighter, District Seven

Also present: R. E. Abolt, County Manager
R. Jonathan Hart, County Attorney
Janice E. Bocook, County Clerk

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PERSONAL PRIVILEGE

Chairman Scott said, okay. Everybody is present and accounted for. First let me just welcome everybody and thank you all for participating. This is my first Commission meeting as Chairman, and I look forward to -- to the -- your input.

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. PRESENTATION BY MRS. SHIRLEY JAMES, CENTENNIAL CHAIRPERSON OF DELTA SIGMA THETA SORORITY, INC., SAVANNAH ALUMNAE CHAPTER. THE SORORITY IS CELEBRATING 100 YEARS OF COMMUNITY SERVICE.

Chairman Scott said, and the first item on the agenda is a proclamation and special presentation, and I recognize Ms. Shirley James.

Ms. Shirley James said, good morning, Mr. Chairman. With your permission I'd like to ask members of my sorority to stand with me.

Chairman Scott said, I was wondering why all that red was on the first row.

Ms. James said, to the Honorable Chairman, Al Scott, members of the Commission and the Youth Commission and County staff. First of all we feel honored and privileged to be here this morning, the members of Delta Sigma Theta sorority and be a part of this historic occasion this morning, which is the first meeting of the Chatham County Commissioners for January 19 -- I'm sorry, 2013, and also the first meeting under your Chairmanship, Mr. Scott. We want you to know that it has double meaning for us because our sorority was founded 100 years ago in January, in fact on January 13th 1913. So I will bring greetings from you now from our Chapter president, and these are her words. She is in Washington, D.C., celebrating with thousands of Delta Sigma Theta sorority members from around the world.

Ms. James said, I bring you greetings on behalf of Delta Sigma Theta Sorority, Incorporated, Savannah Alumnae Chapter, and on behalf of our Chapter president, Grayzel Ellison, who is attending our national celebration in Washington, D.C. with many other members. We are pleased to announce that our beloved sisterhood, Delta Sigma Theta sorority, which boasts a membership of well over 250,000 women will observe its 100th anniversary by hosting a centennial celebration on the local level, which began last Sunday, January 6th, 2013 with the opening of a gallery exhibition entitled Celebrating 100 Years, Delta Sigma Theta Sorority, at the Beach Institute African American Cultural Center. This exhibition will be open until January 27th, and we invite you and our fellow citizens to visit the JB and Mozelle Clemmons Gallery and view the historical items from our local chapters. The sorority was founded on January 13th, 1913 by 22 young co-eds on the campus of Howard University in Washington, D.C. You may be aware of the illustrious history of our organizations and the public service emphasis fostered by 940 chapters throughout this nation and in England, Tokyo, and Okinawa, Japan, Germany, the Virgin Islands, Bermuda, the Bahamas, and the Republic of Korea. We are all simply ecstatic as we eagerly anticipate having the opportunity to share this centennial celebration on the local level with our Savannah community. The Savannah Alumnae chapter will join with the Delta Nu Chapter at Savannah State University and Tau Alpha Chapter at Armstrong Atlantic State University to continue the centennial at a Founder's Day Observance this Sunday, January 13th at the historic St. Phillip AME Church, located at 613 Martin Luther King, Jr., Boulevard, at 4:00 p.m. We invite you and our fellow citizens to join us.

Ms. James said, on Saturday, March 23rd, we will sponsor a re-enactment of the women's suffrage march which was held in Washington, D.C. on Pennsylvania Avenue on March 3rd, 1913. It is significant that you understand the suffrage march was the first act of public service initiated by the sorority only two months after its founding. Delta Sigma Theta sorority, and you're talking young college women at the time, was the only African American women's organization participating in the march for women's voting rights. The Savannah Chapter will march from Forsyth Park to City Hall on March 23rd. We are inviting you, local and area women's and girls groups and other organizations to join us and celebrate the accomplishment of the enfranchisement of women in our country. We invite you and the citizens to join us for a celebrations that -- a celebration that was 100 years in the making. And we believe it will be a spectacular and memorable centennial celebration of our beloved sorority in this community, and we look forward to having you join us.

Ms. James said, as an aside, I would also like you to know that for many of you that may have observed the Rose Bowl Parade, our sorority was the first African American Greek letter organization to have a float, and that was on January 1st, the first significant part of our celebration that will go on for the entire year. We thank you for receiving us this morning, and we hope that you will join us in our activities throughout the year.

Chairman Scott said, thank you so much, and on behalf of the Commission, we commend your organization for 100 years of educational excellence and service to this community and to this country, and I look forward to being with you on Sunday.

Ms. James said, thank you.

Commissioner Thomas said, Mr. Chairman? May I --

Chairman Scott said, yes.

Commissioner Thomas said, -- have words?

Chairman Scott said, yes, please.

Commissioner Thomas said, I too would like to commend this organization for the -- for the fine work that they have done and continue to do throughout not only Chatham County and Savannah but as has been said, all over the world. I have had the opportunity of working with this organization through my organization as International President several years ago, and that is one of the reasons why, you know, I'm so excited about the things that they continue to do on a daily basis. And so I just want to say continue to do what you are doing, not only here locally but State and on a national level. We appreciate all that you do.

Ms. James said, thank you.

Commissioner Thomas said, you are making a difference.

Ms. James said, thank you very much.

Commissioner Thomas said, thank you.

Chairman Scott said, Commissioner Shabazz.

Commissioner Shabazz said, yes, good morning.

Ms. James and sorority members said, good morning.

Commissioner Shabazz said, I'd like to commend you and I honor and respect you in your efforts, and so many of you all are there I -- I recognize you and are responsible for my growth and development as well at the -- on the campus of Savannah State College, as well as in the public school system. So I honor and respect you for your work that you're doing. Thank you.

Ms. James said, thank you very much.

Youth Commissioner James Flowers said, good morning.

Ms. James and sorority members said, good morning.

Youth Commissioner Flowers said, my name is James Flowers and I attend Sol C. Johnson High School, and I would just -- wanted to say thank you for 100 years of serving the community throughout the United States and this community.

Ms. James said, thank you very much. Thank you, Mr. Chairman.

Chairman Scott said, thank you all.

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VI. CHAIRMAN'S ITEMS

None.

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VII. COMMISSIONER'S ITEMS

1. **ORGANIZATIONAL ITEMS: ELECT A COMMISSION VICE CHAIRMAN, A CHAIRMAN PRO TEM AND CONFIRM THE DAYS AND TIME FOR REGULAR COMMISSION MEETINGS FOR 2013.**

Chairman Scott said, next item on the agenda is Item 7, it's the Commissioner's Items, and the first item is to -- it's an organizational item, elect a Commission Vice Chair, a Pro Tem and confirm the days and times of regular Commission meetings for 2013.

Commissioner Stone said, Mr. Chairman?

Commissioner Kicklighter said, I'd like to make a motion to --

Chairman Scott said, Commissioner Kicklighter.

Commissioner Kicklighter said, -- nominate Dr. Thomas for Vice-Chair.

Commissioner Farrell said, second.

Commissioner Stone said, second.

Chairman Scott said, okay. It's been moved and second that Dr. Priscilla Thomas, Commissioner from the 8th District, remain as Vice-Chair of the Chatham County Commission. Ready for the question? Discussion? Please record your vote.

Commissioner Thomas said, I didn't vote for myself.

Commissioner Farrell said, you've got to make it unanimous.

Commissioner Thomas said, thank you.

Chairman Scott said, it's without a dissenting vote. Let's congratulate Commissioner Thomas. [Applause.]

Chairman Scott said, okay. The -- the next item is to elect --

[NOTE: Chairman Scott recognized Youth Commissioner Dionte' Samuels.]

Youth Commissioner Dionte' Samuels said, good morning.

Chairman Scott said, good morning.

Youth Commissioner Samuels said, my name is Dionte' Samuels. Before we get started, I would just like to congratulate the new Chairman and the new County Commissioners for their position, and I would like to look forward -- I would look forward to working with you guys in the future.

Commissioner Kicklighter said, thank you.

Commissioner Stone said, thank you.

Chairman Scott said, thank you so much.

Commissioner Stone said, thank you.

Commissioner Thomas said, all right.

Chairman Scott said, let me say this about the Chair Pro Tem before we move on that position. And -- and I want to state this clear and it's -- it's spelled out in the -- in the charter, but it's my intent to entertain a motion for the pro tem on an annual basis. I would like to see that position rotated among all the members of the Commission who would be interested in serving. However, this -- because this is my first term, I -- I'm not of the opinion that -- that we should rotate it at this particular meeting. At this time if someone would entertain a motion to -- to retain the existing Commissioner, Ms. Helen Stone, as pro tem, I would so entertain. If someone would make a motion to that effect.

Commissioner Farrell said, so moved.

Commissioner Center said, Mr. Chairman, I move that we elect Helen Stone pro tem for 2013.

Commissioner Holmes said, second.

Commissioner Shabazz said, second.

Chairman Scott said, I understand the motion. That's for 2013 and in 2014, we will have to do it again. That doesn't -- I would like to see it rotated, but in 2014 if everybody want to retain Mrs. Stone then she could remain. Hearing the motion --

Commissioner Kicklighter said, Mr. Chairman?

Chairman Scott said, question?

Commissioner Kicklighter said, conversation? Conversation?

Chairman Scott said, let's call the question --

Commissioner Kicklighter said, who -- who called the question?

Chairman Scott said, any discussion?

Commissioner Kicklighter said, oh, I'm sorry. Yes, sir. I'd like to discuss.

Chairman Scott said, Commissioner Kicklighter.

Commissioner Kicklighter said, there's nothing I would love to do then to sit here quiet on your first day as Chairman. I'm looking forward to the next four years, but in the 16 years of politics, I've tried to live by one main thing that -- that I think to this point's served me well, is my vote -- when I vote, I have to be able to sleep at night. And, as much as I would love to sit quiet right now and support the motion, there's no way at this point in time that I can because I believe that in order to be a good leader, one must not necessarily agree with that leader, but I do believe that one must trust a leader, and I think that trust is earned through honest discussion. You don't have to agree with that person, but honesty is a must in a leadership position, and Commissioner Stone, in my opinion, has to earn my trust back. I'm in possession of the minutes from the meeting prior to County Commission voting itself a pay raise, and in those minutes it's printed that Commissioner Stone fully supported the pay raise. Once -- looking at the board everyone voted to support, Commissioner Stone chose to vote against it and look very good to the constituents, and then Commissioner Stone wrote a letter to the editor denying that she supported the full pay raise. To be perfectly clear, I'm in -- I'm in possession of the minutes from two meetings prior -- executive session meetings prior to the vote. On the very first executive session meeting Commissioner Stone stated that she wasn't sure about the amount but she supported the raise. On the meeting prior to it she was in full support of the full raise, in writing in the minutes. And again, I have throughout the years had very much respect for Commissioner Stone but that respect will have to be earned, and that's why I will vote no, and I needed to explain myself. I would like to see any other person up here on this Board elected Pro Tem at this point, because at this point I have no reason to not trust any other member on this Board. Again, I don't have to agree with you to respect you. I respect anyone who states their opinion and is open and honest, and I will respect you if we are the entirely opposite spectrum of beliefs because you were honest and stated your opinion. That has not occurred, and I believe that trust needs to be earned again. So, I would love to see us go a different direction with this. Thank you.

Chairman Scott said, okay. Is there any further discussion on the question?

Commissioner Stone said, Mr. Chairman I --

Chairman Scott said, Commissioner from the First.

Commissioner Stone said, I do not want to belabor this. I respectfully disagree with Mr. Kicklighter that I was up front from the beginning that yes I thought a small raise was in order. I never agreed with the amount. I would love to look at the minutes. I've stated from the get go a concern about the amount of the raise. That is simply it.

Commissioner Thomas said, Mr. Chairman?

Commissioner Kicklighter said, Mr. Chairman?

Chairman Scott said, Commissioner from the Eighth?

Commissioner Thomas said, thank you. I don't want to belabor this, and I think, you know, this is our first meeting, we need to be getting off to a -- a great start, and heretofore, I have called for honesty and -- in leadership and support. As the senior member of -- of this Commission, I ask that each and every one us, those of you who are just beginning today for your first time and those who are returning, that we must be honest. If we are not honest, then there is no trust. Now as far as the minutes are concerned, Commissioner Kicklighter is correct in terms of what's recorded in the minutes, and that's all I wanted to reflect. I mean if -- if -- if we want to, you know, look at the minutes and go from there, that's fine, but I don't think we need to belabor the point at this point. If, you know, Mrs. Stone, if you want to, you know, look back at those minutes and we can go from there.

Commissioner Stone said, I would be happy to because I clearly remember stating in the pre-meeting that yes, I thought after 12 years a raise was in order. I've struggled with the amount that was being proposed. I don't know how it was recorded but I've talked to a couple of other Commissioners that said that they recall the same discussion. I -- I don't know. This is what I've said to everyone from the get go, that I thought after 12 years a raise was in order. I struggled with the amount that was being proposed.

Commissioner Thomas said, well, I -- I -- I have to differ with that because I was in that meeting as well, and you did state that although you may not have agreed with the amount, but at the final stage, you did agree with the, you know, to support what was taken. That's all I have to say, Mr. Chairman.

Chairman Scott said, okay. Question. Is there any other discussion? Hearing none, the motion is that we elect Commissioner Helen Stone from the First District to serve as pro tem for calendar year 2013. Those in favor of the motion, please record your vote. The motion carries. Ms. Stone, congratulations.

Commissioner Stone said, thank you. [Applause.]

Commissioner Thomas said, Mr. Chairman, may I have the privilege of making one other statement?

Chairman Scott said, Commissioner from the Eighth, please.

Commissioner Thomas said, I'd like to take this time to say thank you for having the confidence in my leadership, as this will be my fifth time serving under a different Chairperson. You are the fifth Chair. And thank you for your confidence in my leadership, and to my fellow Commissioners for your support, and to the citizens of Chatham County, I want to say thank you as well. I will continue to give my utmost support, 100 percent, because I am a public servant. I am not a politician. I've said that over and over and over. I will continue to work as hard as I've done in the past to continue to help lead this Commission forward. So thank you so very much, and I look forward to great things from each and every one of you.

Chairman Scott said, thank you Commissioner. It's a privilege to serve with you.

Commissioner Stone said, Mr. Chairman? I too want to thank the Commission for their support in the pro tem, and I will do everything to earn everybody's respect and leadership in that position and certainly to Mr. Kicklighter, and if I was not clear of my position earlier, I apologize, but going forward I intend to work very hard with each and every one of you to be a good representative for the First District and for this Commission, and I look forward to the next four years.

Chairman Scott said, thank you. Item Two is a discussion regarding --

County Manager Russ Abolt said, Mr. Chairman, you have to set your dates for your meetings.

Chairman Scott said, oh, okay, the calendar. Thank you.

County Manager Abolt said, a motion would be in order, sir, just to confirm your dates and scheduled meetings for 2013.

Commissioner Farrell said, I'd like to make the motion to confirm the Chatham County Commissioners' Planning Calendar for 2013.

Commissioner Holmes said, I second.

Commissioner Thomas said, second, Mr. Chairman.

Chairman Scott said, okay. Questions? Commissioner Brady?

Commissioner Brady said, is there a reason why historically this body has met on Friday's?

County Attorney R. Jonathan Hart said, typically it's been -- been meeting on Friday's because we have a requirement that the agenda must be out on Wednesday before, and then there's a number of days that it -- that y'all have to have it in your hands, and trying to get an agenda out any earlier than that is a -- a task, especially if you move it to earlier in the week where you've got the weekend in between then. And if you have it on Wednesday, it sort of avoids a lot of modifications in the agenda. That's the reason.

County Manager Abolt said, it's tradition.

Commissioner Brady said, all right. Thank you.

Chairman Scott said, any other discussion concerning the calendar? Hearing none, those in favor of the calendar, please vote yes. The calendar's adopted.

ACTION OF THE BOARD:

- a. Commissioner Kicklighter moved to nominate Commissioner Priscilla D. Thomas as the Vice-Chair. Commissioners Farrell and Stone seconded the motion and it carried unanimously.
- b. Commissioner Center moved to nominate Commissioner Helen L. Stone as the Chairman Pro Tem for calendar year 2013. Commissioners Holmes and Shabazz seconded the motion and it carried in an 8-1 vote. Commissioner Kicklighter was the dissenting vote.
- c. Commissioner Farrell moved to confirm the Chatham County Commissioners' Planning Calendar for 2013. Commissioners Holmes and Thomas seconded the motion and it carried unanimously.

AGENDA ITEM: **VII-1**

AGENDA DATE: January 11, 2013

TO: Board of Commissioners

FROM: R. E. Abolt, County Manager

ISSUE:

To elect a Commission Vice Chairman, Chairman Pro Tem and to confirm the days and time for regular Commission meetings for 2013.

FACTS AND FINDINGS:

1. Concerning the election of the Vice-Chairman, the Enabling Act states:
At the first regular meeting in January following each regular election of the members of the Board of Commissioners, the Board shall elect from its members a Vice-Chairman. In the event of the absence of the Chairman, the Vice-Chairman shall preside at Board meetings. In the event of the death, disqualification, or resignation of the Chairman, the Vice-Chairman shall perform the duties and have the authority of the Chairman until such time as a new Chairman is chosen as provided in Section 1-108 of this Act.
2. Concerning the election of the Chairman Pro Tem, the Enabling Act states:
At the first regular meeting in January of each year, the Board of Commissioners shall elect from its members a Chairman pro tem. In the event of the absence of both the Chairman and the Vice-Chairman, the Chairman pro tem shall preside at meetings of the Board of Commissioners. Such a Chairman pro tem shall not have or exercise any of the duties or authority of the Chairman except to preside at meetings of the Board of Commissioners.
3. Concerning setting the days and time of meetings, the Enabling Act states:
The Board of Commissioners shall hold two regular meetings each month except as may otherwise be determined by the Board of Commissioners, at the County seat for all matters requiring action of an administrative or policy nature, and for all matters advertised or scheduled for hearing in which the public will be asked to speak for or against the items under consideration, which meetings shall be open to the public. At the first meeting of the Board of Commissioners in January of each year, the Board of Commissioners shall set the days and the time when it will hold its regular meetings. Meeting hours for the public hearings may be changed by action of the Board of Commissioners and may be held at such hour as stated in the public notice of the date and time of such hearing. Special or additional meetings may be held as necessary upon call of the Chairman or any five members of the Board of Commissioners, provided all members of the Board of Commissioners have been notified at least 24 hours in advance of such special or additional meeting, and such notice shall specify the subject matter to be considered.
 - a. The Board adopted a tentative schedule for 2013 at its meeting of December 21, 2012, to be confirmed at the first meeting of 2013. The agenda item is attached.

ALTERNATIVES:

1. Elect a Commission Vice Chairman, a Chairman Pro Tem and confirm meeting schedule tentatively adopted on December 21, 2012.
2. Elect a Commission Vice Chairman, a Chairman Pro Tem and set meeting time and dates as designated by Commissioners.

POLICY ANALYSIS:

Compliance with the Enabling Act.

FUNDING:

Not applicable.

RECOMMENDATION:

Alternative #1.

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2. DISCUSSION REGARDING NEW DISTRICT LINES THAT WENT INTO EFFECT THIS YEAR (COMMISSIONER STONE).

Chairman Scott said, now we can get to Item 2, which was put on the agenda by the Commissioner from the First District, Commissioner Stone, and at this time I recognize Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. I put this on the agenda because we, a few weeks ago, received

the maps for our new Districts and I'm not certain that members of the public, that the citizens of this community are aware that they might have a different representative, and so I would encourage through our government channel that we make notice of the changes in these District lines because I -- I don't -- I'm really concerned that the citizens of this community may or may not know who their County Commissioner is. So, Mr. Chairman -- Chairman, would we -- can we require the -- Mr. Nichols on the government channel request to him to put up the new maps so that the citizens will be aware of who their Commissioner is?

County Manager Abolt said, we'll do it, sir.

Commissioner Stone said, okay. 'Cause there's been very little discussion about this. I don't think I've seen much in the paper about it, but we now have new District lines.

Chairman Scott said, Commissioner from the Fourth, Commissioner Farrell.

Commissioner Farrell said, thank you, sir. I just want to make a statement for the general public that -- that may have a -- a concern about the District lines. Just because you voted in November for a particular Commissioner does not necessarily mean that that Commissioner represents you for this term.

Commissioner Stone said, yes.

Commissioner Farrell said, and I know that doesn't sound correct, but as far as I know that is 100 percent correct. We had to run because of the delay from the judicial -- permission from the federal government when the lines were changed, so the elections were actually in the previous Districts, each -- each member ran with those constituents, but going forward, once those Districts were approved, the Commissioner in that District represents the newly drawn District. So most -- I'd say 90 plus percent of everyone has the same Commissioner representing them today as they were, you know, they had the possibility to vote for that District Commissioner, but there will be a handful, there will be some citizens that voted for -- for some candidates and are now represented by another representative. And I don't know if I can make that perfectly clear. I know that's a mouthful, but I do want to at least make that statement that again you may have voted for one District representative --

Commissioner Stone said, and it's changed.

Commissioner Farrell said, -- and you may be represented by another one, and that is a very clear possibility, especially in the Seventh and the Eighth. There were some pretty major changes. Some changes in the Fourth and I'm sure all the Commissioners --

Commissioner Stone said, right.

Commissioner Farrell said, -- had some changes in their previous District that are different from the current one. Thank you, sir.

Commissioner Holmes said, Mr. Chairman?

Commissioner Stone said, and --

Commissioner Holmes said, may I please?

Chairman Scott said, Commissioner from the Second, Commissioner Holmes.

Commissioner Holmes said, Pat Farrell, that is so clearly stated to our citizen, but it's up to us as Commissioners. We know our boundary; we know our change; and we have to touch bases with our new citizens. And I have already begin to touch bases with some of the new citizens that I have. Matter of fact, citizens are more astute to this than what we give them credit for. I received two or three phone calls from new citizens asking me questions already. Now I refuse to elaborate over the phone. I asked that we meet as a group. So these are my ways of reaching out to my new citizens and maintaining the relationship with the citizen that I serve. So -- so what I'm saying is it is true that the -- the -- the District has changed and you lost some of your citizen, on Commissioner Stone note, yes, we have to put it on our government channel, let the citizen see, but it's up to us, as Commissioners to reach out, touch your new citizens, let them know who you're representing, and in due time, they will contact us. Believe me or not. But it's only about 90 to 95 percent we got the same citizens. So I'm hoping to serve my new ones with the same compassion that I had for my old ones. Thank you.

Chairman Scott said, you're welcome.

Commissioner Stone said, Mr. Chairman?

Chairman Scott said, any other discussion?

Commissioner Stone said, I just -- quick follow up. The Elections Board, I don't know whether it would be appropriate for them, since they're the ones that keep tabs of -- of who's voting and what District, for some letter to be sent out for -- to the constituents saying that, you know, the District lines have changed. I don't know how -- to what extent we need to go to make certain that everyone knows. But it is a little bit -- as -- as Commissioner Farrell said, a little bit

misleading when you vote for someone and then you -- right after you voted for them you realize that they are not your representative. So I just want to make sure that there's no confusion, and I'm certainly happy, as I think a lot of my District was absorbed by Commissioner Farrell, to let them know when I receive the phone calls that Commissioner Farrell will be your -- your new Commissioner, but I just want to make sure that people understand that -- exactly what has been stated up here today.

Chairman Scott said, at -- at this time I'm -- I'm not willing to instruct the Election Board to send out those letters, but the idea of putting it on the channel so everyone can have access to it, I will certainly instruct the County Manager to do so. At this time I want to -- any other discussion from the Commission? Commissioner Brady?

Commissioner Brady said, in reference -- in reference to the maps that are displayed on the government channel, can it be the second set of maps where there's actual roads listed on that map instead of the first ones that came out, please?

County Manager Abolt said, yes, yes, sir -- yes, ma'am. Yes, ma'am.

Chairman Scott said, Commissioner Kicklighter?

Commissioner Kicklighter said, actually I said I was going to stay quiet. I'll stay quiet.

Chairman Scott said, County Attorney?

County Attorney Hart said, Mr. Chairman and Commission, one other thing, and I was talking to a representative from the Board of Assessors during this discussion. Traditionally we have listed the Districts that property owners are on their property tax card that they can either look up on SAGIS or go into the Board of Assessors, and I've talked with him and said, you know, with these changes in the map, we -- we need -- the Board of Assessors needs to sit down and figure out what they're going to do to make those changes, and he's indicated that they'll -- Mr. Boondry has indicated he'd be more than happy to take that responsibility to try to get that rolling. That will probably take a little longer since they have to be entered mechanically initially, but other than that, you know, I think the citizens can either look at the maps, go to the property tax records, and it's pretty -- it should be pretty clear.

Mr. Thomas Thomson, MPC Director said, Mr. Chairman?

Chairman Scott said, Tommy [Boondry], you're so instructed. Mr. Thomson.

Mr. Thomson said, Tom Thomson, Metropolitan Planning Commission. I just wanted to add for the citizens that are listening to this later on the replay, that if they go to sagis.org and they put in their address, a information box comes up, and that -- we sent the data in to our provider last week to update those -- that field, so very soon, if not now, it should be updated. They can go in to see what District they're in. And we're also preparing better maps to put on our website. The -- been working with the model that we're doing for Commissioner Thomas to provide clarity on the street boundaries or more readable street -- street boundaries is the issue. So, that's another place. But that won't be ready for a couple weeks, I think.

Chairman Scott said, and I might also add that they can go to the Secretary of State website and if they put in the address, it will also show them or take them to what Commission District they're in. And if I was plugging my -- my website, you can also go to mine which have a link to the Secretary of State, as well as a link to the maps that you are referring to.

Commissioner Center said, Mr. Chairman?

Chairman Scott said, yes.

Commissioner Center said, as Mr. Thomson and everyone's reminded us, the -- the new District -- I mean this is going to be on television, the constituents can look at it. I'd like to remind every citizen of Chatham County, even if you call a Commissioner who's not in your District, you're going to get the same constituent service. It's going to get to Mr. Abolt, and he's going to make sure that both Commissioners are involved in solving that constituent concern.

Commissioner Stone said, right.

County Manger Abolt said, amen.

Commissioner Stone said, thank you.

Chairman Scott said, okay.

ACTION OF THE BOARD:

For information only.

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

1. **INFORMATION ON THE RESULTS OF THE REQUEST FOR PROPOSALS (RFP) FOR PERFORMING A CONDITION ASSESSMENT SURVEY (CAS) OF THE SOUTHBRIDGE STORMWATER DRAINAGE INFRASTRUCTURE. NOTE: STAFF WILL MEET WITH THE AFFECTED NEIGHBORHOOD GROUPS TO DISCUSS THE RESULTS OF THE SOLICITATION. ITEM WAS TABLED AT THE DECEMBER 21, 2012, BOARD MEETING. (SEE ATTACHED MOST CURRENT INFORMATION REGARDING "MORE CHALLENGES WITH SOUTHBRIDGE INTEREST GROUPS.")**

Chairman Scott said, hearing no further discussion, we have one item that's on the Table. The Chair will not entertain a motion to remove it from the table, so it remains on the table.

Commissioner Kicklighter said, Mr. -- Mr. Chairman?

Chairman Scott said, yes?

Commissioner Kicklighter said, I believe, if -- with your permission, we would like to pull this off and -- and dispose of it rather quickly.

County Attorney Hart said, we have a request from the Southbridge Homeowners' organization, and I believe it's in your packet, went out last night, asking that it just stay on the table.

Chairman Scott said, yeah, I got -- I got --

County Attorney Hart said, my understanding is that they want to meet amongst themselves and then determine whether they want to bring this issue back up or -- or not. Mr. Bandy is the attorney for the --

Commissioner Kicklighter said, well that -- that's fine. I thought I talked with Mark [Bandy] beforehand, and he thought that we could just pull it off where we wouldn't have to keep seeing it on the agenda.

Commissioner Farrell said, well it'll just --

County Attorney Hart said, it automatically falls off the agenda.

Commissioner Kicklighter said, either way, it don't matter. That's fine.

Chairman Scott said, it'll disappear.

Commissioner Kicklighter said, it can sit. That's good, and you'll get a copy. So thank you.

Chairman Scott said, and that -- that's the reason I was not going to entertain a motion because I got that communication that they did not want to bring it up.

Commissioner Kicklighter said, thank you.

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: 1) in the GENERAL FUND M&O: (a) transfer \$71,600 from Restricted Contingency to the Board of Elections, b) transfer \$7,685 within the Magistrate Court budget to fund salary adjustments, c) transfer \$43,000 within the Public Defender budget to fund a new position, d) transfer \$39,440 within the District Attorney budget for a new position, and e) transfer \$29,635 from contingency to the Victim-Witness Assistance Program budget for a new position.**

Chairman Scott said, all right. We'll move on to Item IX, Individual Items for Action. First item is to request approval for the following budget amendments and transfers: in the General Fund M&O: item a) is to transfer \$71,600 from the

Restricted Contingency to the Board of Elections, item b) is to transfer \$7,685 within the Magistrate Court budget to fund salary adjustments, c) is to transfer \$43,000 within the Public Defender's budget to fund a new position, and item d) transfer \$39,440 within the District Attorney's budget for a new position, and e) is to transfer \$29,635 from contingency to the Victim Assistance Program budget for a new position.

Commissioner Holmes said, I ask for approval, Mr. Chairman.

Commissioner Farrell said, second.

Chairman Scott said, question. Any discussion?

Commissioner Stone said, I just want to make a comment that I had made in the pre-meeting that certainly I support what the District Attorney's office needs, but just to point out to the citizens of this community this is -- this is a county function that the City of Savannah does not participate in, and I think it's important that they know that this County has a lot of requests from our Maintenance and Operations budget that takes care of many, many, many services in this community, and I think that that is going to be something that we really have to take into consideration with these LOST negotiations, what responsibilities are placed in the Maintenance and Operation budget of Chatham County. Thank you.

Chairman Scott said, there's a motion by Commissioner Holmes from the Second, is there a second?

Commissioner Stone said, I second.

Clerk said, Commissioner Farrell seconded.

Commissioner Thomas said, who seconded?

Clerk said, Commissioner Farrell seconded.

Chairman Scott said, all right. All in favor of the motion indicate by voting yes. Motion carries.

ACTION OF THE BOARD:

Commissioner Holmes moved for approval of the following budget amendments and transfers: 1) in the General Fund M&O: a) transfer \$71,600 from Restricted Contingency to the Board of Elections, b) transfer \$7,685 within the Magistrate Court budget to fund salary adjustments, c) transfer \$43,000 within the Public Defender budget to fund a new position, d) transfer \$39,440 within the District Attorney budget for a new position, and e) transfer \$29,635 from contingency to the Victim-Witness Assistance Program budget for a new position. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: IX-1

AGENDA DATE: January 11, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Assistant County Manager

ISSUE:

To request the following budget amendments and transfers: (1) in the General Fund M&O: a) transfer \$71,600 from Restricted Contingency to the Board of Elections, b) transfer \$7,685 within the Magistrate Court budget to fund salary adjustments, c) transfer \$43,000 within the Public Defender budget to fund a new position, d) transfer \$39,440 within the District Attorney budget for a new position, and 3) transfer \$29,635 from contingency to the Victim-Witness Assistance Program budget for a new position.

FACTS AND FINDINGS:

1. The adopted FY2013 General Fund M&O Fund budget included a base budget for the Board of Elections. Funds for election expenses above the base amount were budgeted in a restricted contingency to be transferred as needed. A transfer of \$71,600 is now requested. The attached budget resolution for the General M&O Fund includes the transfer of funds from Other Expenditures to General Government for reporting purposes.
2. Based on requirements of state law, the Magistrate Court judges are due a salary adjustment. Funding will come from a \$7,685 transfer within the department's budget from Management Consulting Fees to salaries and benefits.
3. Superior Court is forming a Major Crimes Division. The Public Defender has requested an additional investigator position for the unit. The position will be funded through a transfer of funds within the adopted FY2013 budget. Correspondence is attached.

4. The District Attorney is requesting an additional Assistant District Attorney II for the Major Crimes Unit. The position will be funded through transfers within the departmental budget. The FY2013 salary and benefits for six months total \$39,440. The full year cost is \$78,880. Correspondence is attached.
5. The District Attorney is requesting an additional Victim Advocate in the Victim-Witness Assistance Program for the Major Crimes Unit. The position will be funded through a transfer from General Fund M&O contingency. The FY2013 salary and benefits for six months total \$29,635. The full year cost is \$59,270. Correspondence is attached.

FUNDING:

Funds are available in the General Fund M&O Restricted Contingency, the General Fund M&O Contingency, the Magistrate Court, Public Defender and District Attorney budgets for the transfers.

ALTERNATIVES:

1. That the Board approve the following:

GENERAL FUND M&O

- a) transfer \$71,600 from restricted contingency to the Board of Elections,
 - b) transfer \$7,685 within the Magistrate Court budget to salaries and benefits,
 - c) transfer \$43,000 within the Public Defender budget for a new Investigator position,
 - d) transfer \$39,440 within the District Attorney budget for a new Assistant District Attorney II position,
 - e) transfer \$29,635 from contingency to the Victim-Witness Assistance Program for a new Victim Advocate position.
2. Amend or deny the request.

POLICY ANALYSIS: State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION: That the Board approve Alternative 1.

Prepared by: Read DeHaven

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2. REQUEST BOARD APPROVAL TO CREATE ONE (1) INVESTIGATOR POSITION IN THE PUBLIC DEFENDER'S OFFICE; ONE (1) ADA II POSITION IN THE DISTRICT ATTORNEY'S OFFICE; AND ONE (1) VICTIM ADVOCATE IN THE VICTIM WITNESS ASSISTANCE OFFICE TO SUPPORT THE MAJOR CRIMES DIVISION OF THE SUPERIOR COURT ADMINISTRATOR'S OFFICE.

Chairman Scott said, second item for Individual Action, deals with the District Attorney's office. It's the request the Board approval to create one (1) Assistant District Attorney II in the District Attorney's Department; one (1) Victim Assistance Advocate position in the Witness Assistance Department, and one (1) investigator's position in the Public Defender's Office. Question. Is there any discussion?

Commissioner Shabazz said, I have a question. How -- how --

Chairman Scott said, Commissioner Shabazz.

Commissioner Shabazz said, yes. I'm -- I'm concerned about the recent dismissal of employees with the District Attorney's Office and a request the Board for, you know, requesting the Board to create one new assistant attorney -- District Attorney's position, as well as a Victim Witness Advocate. I -- I have questions about that. The questions is, with the firing of those individuals, and then you turn around and want to hire more, I just -- it just posed concerns for me.

County Manager Abolt said, Mr. Chairman, Ladies and Gentlemen, first of all, this -- this only follows where the dollars have been allocated. So, to support the Major Crime Division set up by the Superior Court, we had to shift money and in effect to -- to provide that support. Here you're creating the positions. The -- what the District Attorney does with the positions currently she has authorized, obviously, she has to make shifts within the authorized number of positions. The District Attorney's Office has never been part of the County's Personnel Ordinance, so she's not accountable -- he/she's not accountable relative to other issues. But the District Attorney's employees serve at will, so it's not a question of firing, it's a question of a choice made by a constitutional officer on what she wants to do to staff her operations.

Chairman Scott said, now, Mr. Manager, for the point of clarity, they have asked not to be part of the County Personnel, is that not correct?

County Manager Abolt said, yes. Yes. What -- what happened, sir, back in the early '90s when we -- we -- we initiated the Personnel Ordinance, we extended to all constitutional officers the option if they chose, and at that time District Attorney Spencer Lawton chose not to be a part of it, so that's -- that's a continuation of it.

Commissioner Center said, Mr. Chairman?

Chairman Scott said, the Commissioner from the Second, Commissioner Center.

Commissioner Center said, Third.

Chairman Scott said, Third, I'm sorry. You might be in the Second now, I haven't seen the map.

Commissioner Farrell said, we've got to check those maps.

Commissioner Center said, we'll have to ask Commissioner Stone. Do you have that map?

Chairman Scott said, Commissioner from the Third, Commissioner Center.

Commissioner Center said, I -- I had the same question Commissioner Shabazz had, and as I understand when I asked earlier, this does not increase any amounts we're paying, it's within the existing budget, it's just a switch --

County Manager Abolt said, correct.

Commissioner Center said, -- within the District Attorney's Office and required by law that we have to approve it.

County Manager Abolt said, you control the position allocation. That's what you have.

Commissioner Center said, but no extra money cost to the county on this?

County Manager Abolt said, no. No, sir. With -- with the exception -- no. The answer's no. Yes.

Chairman Scott said, reallocation of dollars.

County Manager Abolt said, yes, correct. Thank you, sir.

Chairman Scott said, any other discussion? Hearing none. Is there -- has a motion been made on it?

Commissioner Brady said, no.

Commissioner Center said, I move that we approve it.

Commissioner Farrell said, second.

Chairman Scott said, it's been moved and second. All in favor of the motion indicate by voting yes. The motion carries. Madam District Attorney you're batting 100 so far.

ACTION OF THE BOARD:

Commissioner Center moved to approve the creation of one (1) investigator position in the Public Defender's Office; one (1) ADA II position in the District Attorney's Office; and one (1) Victim Advocate in the Victim Witness Assistance Office to support the Major Crimes Division of the Superior Court Administrator's Office. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: IX-2

AGENDA DATE: January 11, 2013

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Michael A. Kaigler, Assistant County Manager

ISSUE:

To request Board approval to create one (1) investigator position in the Public Defender's Office; one (1) ADA II position in the District Attorney's Office; and one (1) Victim Advocate in the Victim Witness Assistance Office to support the Major Crimes Division of the Superior Court Administrator's Office.

BACKGROUND:

The Superior Court has created a Major Crimes Division which is designed to create more efficiency in the management and disposition of major crime felony cases and to enhance early disposition of both major crimes

and lower level felonies. Chief Judge Michael Karpf has divided felonies into 2 new categories (the Major Crimes Division and the Other Felony Division). The Major Crimes Division will be handling the most serious felonies (murders, rapes, aggravated sodomies, aggravated child molestations, treason, aggravated battery and armed robberies.) The court has changed the docket so that the prosecutors are scheduled for trial 3 out of the 4 weeks in a month. There have been four (4) prosecutors assigned to each of the judges in the Major Crimes Division. There have been two (2) assistant public defenders assigned to each of the judges in the Major Crimes Division. For successful and effective prosecution the DA's have had to allot additional resources to this division. Likewise, for successful and effective defense, the PD's must allot additional resources to this division.

FACTS AND FINDINGS:

1. The District Attorney has requested an additional Assistant District Attorney II position. This prosecutor will go to the Early Intervention Program (EIP). Currently there are three (3) prosecutors assigned to that division. This division is responsible for arraignments, bond hearings, preliminary hearings and pleas. The prosecutor in this division also works closely with the police reviewing evidence, approving search warrants and giving legal advice on criminal cases. The mission of this division is to determine quickly if the case merits prosecution. The job of the EIP prosecutor is to assess the case and move it quickly to the next court. The quick movement of the case to Superior Court or the dismissal of the case reduces the burden on the jail. The prosecutors in EIP handle 2180 cases in Recorder's Court, Magistrate Court and Superior Court.
2. Victim-Witness is requesting an additional Victim Witness Advocate position to manage a strenuous trial schedule on the newly formed Major Crimes Division. The Victim Advocate will manage and coordinate victims and witnesses of violent crimes and be able to offer crisis counseling to Chatham County citizens who have been victims of violent crime.
3. The Public Defender's office is requesting one (1) investigator position. This investigator will be assisting the Public Defender's Office's Major Crimes Division and will be responsible for investigations on behalf of clients charged with major crimes beginning with arrest through trial. Because of the nature of the charges in this division, the investigator must be experienced in all areas of investigation, trial preparation, trial presentation, including testifying and related areas. The investigator will be responsible to all lawyers within the Major Crimes Division.

FUNDING:

Funds are available in the District Attorney's and Public Defender's budget for their positions. Pending Board approval, General Fund contingency would be used to fund the position in the Victim-Witness department.

ALTERNATIVES:

1. Approve the creation of one (1) Assistant District Attorney II position in the District Attorney's department, one (1) Victim Witness Advocate position in the Victim Witness Assistance department and one (1) investigator's position in the Public Defender's office.
2. Provide staff with other direction.

POLICY ANALYSIS:

Personnel changes to add positions require approval of the Board of Commissioners. In the past, the Board of Commissioners has approved resource enhancements to departments where a need has been demonstrated and these enhancements maintain the delivery of services to the citizens of Chatham County at adequate and efficient levels.

RECOMMENDATION:

The Board adopt Alternative 1.

Prepared by: Billisu Pittman

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3. REQUEST BOARD APPROVAL OF THE FISCAL 2013/2014 BUDGET ADOPTION AND MILLAGE LEVY CALENDAR, AND SET A DATE FOR THE BUDGET GOALS SESSION/RETREAT.

Chairman Scott said, the third item is to request the Board approval for the Fiscal 2013/14 budget adoption of -- and millage levy calendar, and set a date for the budget goals session/retreat which will be at the Trade Center. Is there question? Is there any discussion?

County Manager Abolt said, just for clarification each year at this time we begin our journey to prepare a budget. The County is on a fiscal year budget that commences the first of July. This will put milestones before both staff and -- and you as a deliberative body to get there and have the budget adopted by the end of June. When the Chairman references the budget goal session, we'll come back to you under the Chairman's Items at your next meeting to find a time convenient to your schedules so we can have that budget retreat. And as the Chairman said, it has traditionally been held at the Trade Center during the business week so it's convenient with most -- most people.

Chairman Scott said, and we'll -- we'll also note, when we're trying to nail down a date, we'll have to take into consideration of the constitutional officers because at some point we'll have to invite them during that session to participate and working on their budgets. Is there a motion?

Commissioner Farrell said, so moved.

Commissioner Holmes said, second.

Chairman Scott said, okay. It's been moved and second that we adopt the motion. All in favor indicate by voting yes. Opposed? The motion carries.

ACTION OF THE BOARD:

Commissioner Farrell moved to approve the fiscal 2013/2014 budget adoption and millage levy calendar, and set a date for the budget goals session/retreat. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: IX-3

AGENDA DATE: January 11, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda Cramer, Assistant County Manager

ISSUE:

To request Board approval of the Fiscal Year 2013/2014 Budget Adoption and Millage Levy Calendar, and set a date for the Budget Goals Session/Retreat.

BACKGROUND:

The Budget Adoption and Millage Levy Calendar are approved by the Board each fiscal year to facilitate timely adoption of the budget and the millage levy.

FACTS AND FINDINGS:

1. The FY 2013/2014 (July 1, 2013 thru June 30, 2014) Budget Adoption and Millage Levy calendar is shown in completion on page 3-4 herein and contains the following major target dates:

January 15, 2013	--	Distribution of budget packages
May 10, 2013	--	Presentation of proposed budget to the Board of Commissioners
May 24, 2013	--	Public hearing at regular Commission meeting
June 14, 2013	--	Year 2013 Tax Digest and 5-year history to Board as information
June 28, 2013	--	Adoption of the FY 2013/2014 Budget (including approval of fiscal 2014 CIP budget) Adoption of Year 2013 M&O, SSD, and CAT Millage Levy by Board of Commissioners
July 12, 2013	--	Adoption of Year 2013 Board of Education Millage Levy by Board of Commissioners
July 26, 2013	--	Tax Digest to Atlanta
2. Budget workshops with the Board are scheduled for May 13, 2013 through May 31, 2013.
3. The Board may elect to hold a Budget Goals Session/Retreat in late January or February 2013 where the Board's goals and priorities for the upcoming fiscal year can be developed. Stated goals and priorities will be utilized by the County Manager to develop the FY 2013/2014 proposed budget. The Board could also have a series of workshops on CIP needs concurrent with the goal session.
4. Approval of the calendar does not preclude the Board scheduling additional workshops prior to budget adoption or amending the target adoption date.

5. The State of Georgia may enforce penalties against counties who do not submit their digest by August 1st.

FUNDING:

N/A

ALTERNATIVES:

1. Approve the FY 2013/2014 Budget Adoption and Millage Levy Calendar, and set a date for the Budget Goals Session/Retreat.
2. Amend the calendar.

POLICY ANALYSIS:

State law requires that an annual budget be adopted by the Board for the General Fund and all Special Revenue and Debt Service Funds while a project-length budget should be adopted for construction-in-progress funds. The calendar also provides for levy of millage rates to allow for timely submission of the tax digest to the Department of Revenue.

RECOMMENDATION:

That the Board approve Alternative 1 and set a date for the Budget Goals Session/Retreat.

Prepared by: Read DeHaven

**CHATHAM COUNTY, GEORGIA BUDGET CALENDAR
FISCAL YEAR JULY 1, 2013 THRU JUNE 30, 2014**

ORIGINAL DATE	BUDGET ACTIVITY	TAX DIGEST PROCESS
September 10, 2012	FY 2014/2018 Capital budget Packages distributed	
October 1, 2012	FY 2014/2018 Capital budget Requests due from departments	
October 22, 2012- October 31, 2012	CIP Committee convenes to rate projects	
November 1, 2012 – November 8, 2012	Finalize FY 2014/2018 CIP - Identify emergency projects/finalize priorities	
November 9, 2012 – December 31, 2012	Prepare FY 2014/2018 CIP Workbook	
January 11, 2013	Fiscal Year ending June 30, 2014 Budget Calendar to Board for approval. Five-year CIP Plan submitted to Board	Year 2013 Millage Levy Calendar to Board for approval. Once approved, notice sent to Board of Education on Millage Levy Calendar
January 21, 2013 February 1, 2013	Revenue/Expenditure Data Entry Training with Departments	
January 22, 2013 – February 1, 2013	Goal Setting: Board of County Commissioners/County Manager	
January 15, 2013	FY 2013/2014 Budget Request packages distributed	
February 1, 2013	Revenue estimates due from departments	
February 4, 2013 – March 8, 2013	Complete Fiscal Year Ending 6/30/14 revenue estimates. All Funds	
February 8, 2013	Budget Request Packages and updated Five Year Goals due from departments	
February 11, 2013 – March 22, 2013	Analyze departmental budget requests/hold conference with Department Heads/Budget Staff (to run concurrent w/staff analysis)	
March 4, 2013 – March 22, 2013	Budget reviews begin – County Manager/Department Heads/Budget Staff (to run concurrent w/staff analysis)	
March 25, 2013 – April 12, 2013	Prepare budget workbooks for County Manager and Board of Commissioners – Final Internal Review by Finance Director-Budget Staff	
April 15, 2013	Advertisement to Savannah News Press for availability of proposed budget/public hearing	

April 15, 2013 – April 26, 2013	Final proposed budget goes to Printer	
May 10, 2013	Advertise availability of proposed budget and May 24, 2013 public hearing (State Law). Proposed budget document and budget message are transmitted to the Board	
May 13, 2013 – May 31, 2013	Board Workshops	
May 15, 2013	Advertise adoption FY 2013/2014 Budget	
May 24, 2013	Board conducts public hearing at regular Commission meeting	
May 31, 2013		Year 2013 Digest provided to Finance for Millage Levy calculations
June 3, 2013 – June 7, 2013	Final review/revisions of Proposed Budget by the Board	
June 6, 2013		Advertisement of 5-year history to newspaper (June 13, 2013 publication as required by State Law).
June 13, 2013		Advertise 1 st and 2 nd Public Hearing on Millage Levy to be held on June 20th at 9:30 a.m. and 6:00 p.m. Advertise year 2013 Tax Digest and 5-year history (two weeks prior to millage levy as required by State Law - House Bill 66, Act. No. 478). Board of Education adopts 2013 millage rate.
June 14, 2013		Year 2013 Tax Digest and 5-year history to Board as information.
June 20, 2013		Hold 1 st and 2 nd Public Hearing on Millage Levy - 9:30 a.m. and 6:00 p.m. Advertise 3 rd Public Hearing on Millage Levy to be held on June 28 th at 9:30 a.m.
June 28, 2013	Adoption of FY 2013/2014 budget by County Commissioners	(1) Hold 3 rd Public Hearing on Millage Levy at 9:30 a.m. (2) Adoption of year 2013 Chatham County M&O, SSD, and Chatham Area Transit Millage Levy by the County Commissioners
June 28, 2013 – September 26, 2013	Prepare 2013/2014 budget book and complete FY 2013/2014 budget document	
July 1, 2013	Beginning of Fiscal Year 2013/2014 - budget goes into effect	
July 12, 2013		Adoption of year 2013 Chatham County Board of Education Millage Levy by the County Commissioners
July 26, 2013		Tax Digest to Atlanta
August 1, 2013		State Penalty assessed if digest not submitted to the State
September 12, 2013	Deadline for submission of adopted budget document for GFOA Award	

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4. TRANSMITTAL OF CHATHAM COUNTY 2013 CAPITAL IMPROVEMENT PROJECTS WORKBOOK FOR INFORMATION AND REFERENCE DURING FORTHCOMING BUDGET GOALS SESSION. WILL SERVE AS A “STARTING CATALOG” FOR FUTURE SPLOST PROJECTS.

Chairman Scott said, Item 4. Transmittal of Chatham County 2013 Capital Improvement Project Workbook for information and references during forthcoming budget goals sessions. And this will serve as a starting catalog for future SPLOST projects.

County Manager Abolt said, what we would hear, Mr. Chairman, just ask you to do is to receive the document that just came from the printer. But as you hit right on point, because of proximity to a vote on SPLOST sometime during this calendar year, we -- we submit this to you as a catalog. It's not as fancy as past catalogs from Sears, Roebuck and all of that, but it really provides a guideline for you all to consider what you may wish to put before the voters in November of this year. We will have a detailed presentation on this during your budget goal session. I do want to acknowledge all the staff that have brought it forward, but we think we have a good catalog.

Commissioner Center said, I move approval.

Commissioner Brady said, second.

Chairman Scott said, it's been properly moved and second that we adopt --

County Manager Abolt said, sir, you're not adopting, you're just receiving.

Chairman Scott said, receive.

Commissioner Stone said, do we need a motion then?

Commissioner Brady said, can I ask a question?

Chairman Scott said, yes.

Commissioner Brady said, will -- does the County schedule meetings in the various Districts as we start looking at these projects to -- to provide information to the citizens in those Districts?

County Manager Abolt said, again, you -- you many do whatever you wish. In the past you wouldn't do something like that until you've -- you've got the choice of projects. And usually that's done in concert with other governments in the County who would have similar wishes to get out to their constituencies and then from time to time the Chamber of Commerce is also involved now, but that would no doubt occur sometime in the summer.

Commissioner Brady said, okay. Thank you.

Chairman Scott said, all in favor of receiving indicate so by voting yes. Opposed. Okay. You have it. Thank you.

ACTION OF THE BOARD:

Commissioner Center moved to receive the Chatham County 2013 Capital Improvement Projects Workbook for information and references. Commissioner Brady seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: IX-4
AGENDA DATE: January 11, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Assistant County Manager

ISSUE:

To transmit the Chatham County 2013 Capital Improvement Projects Workbook to the Board for consideration.

BACKGROUND:

In October 2012 capital budget packages were distributed to all departments. Submitted projects were rated by the CIP Committee in mid November. The 2013 Capital Improvement Projects Workbook provides summary detail on submitted projects with priority ratings.

FACTS AND FINDINGS:

1. The Capital Improvement Projects Workbook represents a listing of capital requests and cost

estimates as provided by County Department Heads. The cost threshold for projects is \$25,000.

2. The 2013 Capital Improvement Projects Workbook lists 179 projects for consideration totaling over \$276 million. Summary lists are provided that sort the projects three ways within fund sources: i) by Rating Score, ii) by Service Level Priority, and iii) by Department/Agency. Further detail on each project is provided on a separate project detail sheet. Project summary lists include only the unfunded cost of the project in the Total column. Funded capital projects have only been included in the document if current funding is insufficient.
3. The CIP Committee scored each project and assigned a rating. Projects were scored based on six categories: Service Level Priority, Policy Priority, Expected Useful Life, Number of Board Goals Met, Effect on Revenues, and Grant Availability. The maximum available score is 160 points. A sample rating sheet is attached.
4. During development of the fiscal year 2014 budget, the Board may wish to consider funding for the projects shown. It is suggested that the Board incorporate a review of the projects into a workshop setting with department heads. In addition, the CIP project list can be used to develop the County's next SPLOST project list.
5. Dates for both General and Special elections are established by State law. The next feasible date to propose a SPLOST referendum question to the voters is November 5, 2013. In the meantime County staff, in coordination with the County Attorney, will review changes in legislation enacted since the last SPLOST referendum and will advise the Board on the required process and timetable for a November 5, 2013 ballot question. The next SPLOST referendum period would begin on October 1, 2014.

FUNDING:

Funding has not been established. Limited funding (\$1.5 million) is available in the CIP Fund. The Board should consider the CIP project list when developing future SPLOST referendums.

POLICY ANALYSIS:

In their October 2005 bond ratings, the rating agencies encouraged the County to provide consistent funding for its capital project needs. Adopted financial policies encourage funding to maintain asset quality and service levels.

ALTERNATIVES:

N/A

RECOMMENDATION:

For Board consideration during budget goals session.

PREPARED BY: Rusheda Adeshina

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5. BOARD CONSIDERATION OF A PERMIT AGREEMENT BETWEEN SAVANNAH STATE UNIVERSITY AND CHATHAM COUNTY FOR THE ANDERSON COHEN WEIGHTLIFTING CENTER AND THE TRACK COMPLEX AT TED WRIGHT STADIUM.

Chairman Scott said, the Item 5. This was discussed in the pre-meeting, but the Board consideration of a permit agreement between Savannah State University and the Chatham County for the Anderson Cohen Weightlifting Center and the track complex at Ted Wright Stadium at Savannah State.

County Manager Abolt said, Mr. Chairman, we made a presentation in the pre-meeting as you said. It stands here, but I would like to on -- on the record recognize Commissioner Holmes who has kind of been the -- the light on this for the last year and a half, and for his leadership, I think the community will be better served. He may wish to say something, Mr. Chairman.

Chairman Scott said, questions? Any discussion? Commissioner from the Second, Commissioner Holmes.

Commissioner Holmes said, thank you, sir, Mr. Chairman. We had a brief discussion about that in our pre-meeting, and I -- I was very delighted to know that we had our other Commissioners' concern about it, and knowing that they will accept it. But some year and a half ago we talked about this issue and always feel that whenever we can partner with dignity and people with high honor, such as Savannah State, that is why we are here, to partner with people to bring out the best in our citizen. And when I look at this agreement, it -- it -- it -- it's a lot of work have been done into it, and I want to say personally thank you to Mr. Robert Drewry and Al Lipsey and his staff, along with Mr. Jon Hart, who sat down and craft out the verbiage into this agreement so we all can be on the good note moving into a better year. And remember that this agreement is only good for only one year. And everything that we see in it is going to be a benefit to our citizen. That's the really bottom line about this whole thing is that now we're giving service to the citizens of this county at Savannah State. So with that I ask approval of it.

Chairman Scott said, okay.

Commissioner Center said, I'll second it.

Chairman Scott said, it's been moved and second that we enter into the agreement stated in the motion. All in favor indicate by voting yes. Opposed. Motion carries.

ACTION OF THE BOARD:

Commissioner Holmes moved to approve the Permit Agreement between Savannah State University and Chatham County for the Anderson Cohen Weightlifting Center and the track complex at Ted Wright Stadium. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: IX-5

AGENDA DATE: January 11, 2013

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: R. Jonathan Hart, Jr., County Attorney
Robert W. Drewry, Director of Public Works and Park Services

ISSUE:

Board consideration of a Permit Agreement between Savannah State University and Chatham County for the Anderson Cohen Weightlifting Center and the Track Complex at Ted Wright Stadium.

BACKGROUND:

The Track Complex located on the campus of Savannah State University at the Ted Wright Stadium and the Anderson Cohen Weightlifting Center were both constructed with Special Purpose Local Option Sales Tax (SPLOST) monies. An agreement was reached in March 1994 that assured the use and access of the track complex by the general public. The agreement outlines "sharing of operating costs on a pro-rata basis based on actual public use". In early 2011 SSU temporarily closed the Track Complex for the renovation of the stadium and the resurfacing of the track. In October 2011 SSU approached the County to request a re-write of the 1994 agreement so as to allow access for their student athletes at the Anderson Cohen Weightlifting Center in return the county will no longer be liable for any type of operating costs of the Track Complex.

FACTS AND FINDINGS:

1. The Track Complex was constructed in 1995 with SPLOST funds. An agreement was made in March 1994 between Chatham County and the Board of Regents. In essence, the Board of Regents would design and construct a track on the campus of Savannah State and the County would make progress payments to SSU not to exceed \$1,000,000. In turn, the Board of Regents would own, operate and maintain the Track Complex and through a joint use schedule, Chatham County and Savannah State would "cover the sharing of operating costs, including without limitation electric utility costs, on a pro-rata basis based on actual public use." To staff's knowledge, since its inception, the County has not paid any cost sharing with Savannah State for the Track Complex.
2. There are no known records to quantify the use of the track by the general public. However, the County has a Memorandum of Understanding with the Savannah-Chatham Silver Cheetahs (a non-profit organization to promote the sport of Track and Field to local youth) to organize or host on an annual basis a track and field event at the Track Complex on the campus of Savannah State. The Savannah-Chatham Silver Cheetahs pay SSU \$850 per event to use the Track Complex.
3. The Anderson-Cohen Weightlifting Center has a 12,000 square foot facility located adjacent to Memorial Stadium constructed in 1996 with SPLOST funds and one of Chatham County's Olympic Legacy facilities. The facility provides the community Olympic Weightlifting opportunities and it is defined as the only form of weightlifting recognized in the Olympic Games in which a barbell is lifted competitively by an athlete. The facility has available 24 Olympic weight training stations, one competition platform, standard free weights and nautilus equipment.
4. The County's annual operating budget at the Center is \$273,650. The Center is operated and managed under contract with Team Savannah, Inc., Michael Cohen, Executive Director. Under the terms of the contract, the County pays Team Savannah \$8,000 per month and any member fees generated over \$3,000 per month is split with the County. Staff advises that membership is approximately 125 and that cumulative monthly membership fees have exceeded \$3,000 on four occasions within the last year.

- 5. The Weightlifting Center is also the home of Abilities Unlimited, Inc., to provide a strength and conditioning program for citizens with Special Needs under a separate contract with Chatham County.
- 6. Savannah State University desires to incorporate Olympic style lifts to improve the explosiveness and balance of their athletes and apparently do not have the facilities to provide the strength and conditioning program they desire to compete in the Mid-Eastern Athletic Conference. Therefore, they have approached the County to utilize the Center (see attached memo Page 4 from the County Manager dated October 18, 2011).
- 7. Michael Cohen and his staff will be providing coaches for student athletes. Michael Cohen is also employed by Savannah State.
- 8. For approximately 6 months beginning October 2011 the County was receiving \$1,000 per month for membership fees at the Weightlifting Center on behalf of their student athletes and MSC Management represented by Michael Cohen was receiving compensation from SSU.
- 9. The Permit Agreement between Savannah State University and Chatham County will allow mutual use and occupancy of the Anderson-Cohen Weightlifting Center for student athletes and the Track Complex for the general public including County affiliated groups and organizations (including the Savannah-Chatham Silver Cheetahs) free of charge with limitations and restrictions as described within the permit agreement. Enclosed (attached to the staff report as Pages 7 through 12) is the Permit Agreement. The term of the agreement shall terminate January 20, 2023 with the option to renew for additional five years.

FUNDING:

Funds are not requested for this agreement.

POLICY ANALYSIS:

Board approval is required to enter into agreements.

ALTERNATIVES:

- 1. Board approval of a Permit Agreement between Savannah State University and Chatham County for the Anderson Cohen Weightlifting Center and the Track Complex at Ted Wright Stadium.
- 2. Board to provide staff with other direction.

RECOMMENDATION:

Board approve Alternative #1.
Districts 1 and 3

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X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Scott said, next item on the agenda is your Action Calendar, and I'm sure you've all had a chance to review the Action Calendar in great detail. If there is -- at this time I call the question. Is there any item on the Action Calendar that any Commissioner wish to debate separately? If not, I'll entertain a motion to approve the Action Calendar.

Commissioner Center said, I move that we approve the Action Calendar.

Commissioner Farrell said, second.

Commissioner Holmes said, I second it.

Chairman Scott said, it's been moved and second to approve the Action Calendar. All in favor indicate by voting yes, opposed, no. Motion carries.

ACTION OF THE BOARD:

Commissioner Center moved to approve the Action Calendar, Items 1 through 9 and under Item 9, Items A through K. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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1. **APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF DECEMBER 21, 2012, AS MAILED.**

ACTION OF THE BOARD:

Commissioner Center moved to approve the minutes of the regular meeting of December 21, 2012, as mailed. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

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2. **CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD DECEMBER 13, 2012 THROUGH JANUARY 2, 2013.**

ACTION OF THE BOARD:

Commissioner Center moved to authorize the Finance Director to pay the claims against the County for the period December 13, 2012 through January 2, 2013, in the amount of \$14,880,259. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

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- 3 **REQUEST BOARD APPOINT CHATHAM COUNTY'S RISK MANAGER TO THE CHATHAM-SAVANNAH LAND BANK AUTHORITY.**

ACTION OF THE BOARD:

Commissioner Center moved the Board to appoint Chatham County's Risk Manager to the Chatham-Savannah Land Bank Authority. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: X-3

AGENDA DATE: January 11, 2013

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Michael A. Kaigler, Assistant County Manager

ISSUE:

To appoint Chatham County's Risk Manager to the Chatham-Savannah Land Bank Authority.

BACKGROUND:

With the retirement of Assistant County Manager Pat Monahan, the Chatham-Savannah Land Bank Authority has a vacancy which needs to be filled as quickly as possible. Under an interlocal agreement approved by the Board of Commissioners and Mayor and Aldermen of Savannah, the Land Bank Authority works with non-profit organizations (e.g. Habitat for Humanity) and private developers to return distressed properties (i.e. tax deeds, bar of redemption and in rem foreclosure) into privately-owned affordable housing. The Land Bank Authority can extinguish taxes owned on the property for redevelopment of affordable housing within income limits set by federal law.

FACTS AND FINDINGS:

1. A vacancy exists on the Land Bank Authority. Chuck Voelker, the County's Risk Manager, will be assuming responsibility for surplus properties. This work complements the Land Bank Authority's mission.
2. Under a restructuring because of the General Assembly's adoption of the Land Bank Authority

Law, the Chatham-Savannah Land Bank Authority now has five board members, three from the City of Savannah and two from Chatham County. Gregori Anderson, Director of Building & Regulatory Services, serves as Chatham County's other board member.

3. While some local governments select citizen members, staff from the City of Savannah and Chatham County have always served as board members on the Chatham-Savannah Land Bank Authority. This helps streamline the process of returning distressed properties into productive use as affordable housing. The City of Savannah is represented by an Assistant City Manager, Finance Director and Housing Director. Under the law, the city's representatives are the prevailing vote for any tax abatements or special conditions for properties located within the City of Savannah. While the same condition for county representatives' concurrence would apply to properties located in the unincorporated area, to date the Land Bank Authority has only dealt with properties within the city.

FUNDING:

Not applicable.

ALTERNATIVES:

1. That the Board appoint Chuck Voelker, the County's Risk Manager, to the vacancy on the Chatham-Savannah Land Bank Authority.
2. That the Board exercise its discretion and appoint another representative.

POLICY ANALYSIS:

Under Georgia law, the Land Bank serves a vital public mission to return distressed properties back into private ownership. It can be a tool to help clean up neighborhoods, provide land for affordable housing and expand the tax base.

RECOMMENDATION:

That the Board adopt Alternative 1.

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4 REQUEST FOR APPROVAL OF MEMORANDUM OF UNDERSTANDING, HOUSING AUTHORITY PLANNING GRANT.

ACTION OF THE BOARD:

Commissioner Center moved for approval of Memorandum of Understanding, Housing Authority Planning Grant. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: X-4

AGENDA DATE: January 11, 2013

TO: Board of Commissioners

THRU: R.E. Abolt, County Manager

FROM: R. Jonathan Hart, County Attorney

ISSUE:

Request Board approval of a Memorandum of Understanding between the County and the Housing Authority of Savannah. Signing the MOU means the County agrees to be an active and contributing member in HAS's Choice Neighborhood Planning Grant process.

BACKGROUND:

In January 2012 the Housing Authority of Savannah (HAS) received a Choice Neighborhood Initiative (CNI) Planning Grant to complete a comprehensive planning process to redevelop the Hitch Village neighborhood and transform a large area now called the East Savannah Gateway. The goal for the project is to create a Transformation Plan that will transform specific distressed neighborhoods and public and assisted projects into viable and sustainable mixed-income neighborhoods by linking housing improvements with appropriate services, schools, public assets, transportation, and access to jobs.

FACTS AND FINDINGS:

1. The Housing Authority of Savannah is asking the County to participate by agreeing to a non-financial commitment of staff time and services as in-kind support for the initiative. The Memorandum of Understanding will ask the County to:

- a. Be an active and contributing member in the CNI planning process;
 - b. Participate in developing workable and sustainable strategies necessary to achieve the goals outlined in the "Transformation Plan";
 - c. Commit to allocate resources necessary to assist in the completion of the comprehensive planning process and generate the Transformation Plan;
 - d. Assist in the identification of potential funding sources needed to implement the proposed strategies.
2. The Memorandum of Understanding was forwarded to the County Attorney's Office for review of the agreement.
 3. Signing the referenced MOU denotes that the County agrees to be an active and contributing member in the CNI planning process.

FUNDING:

No funds are required to implement this Memorandum of Understanding.

POLICY ANALYSIS:

These goals and strategies are consistent with the County's vision and goals for the community as outlined in the Chatham County-Savannah Comprehensive Plan.

ALTERNATIVES:

1. Authorize the Chairman to sign the Memorandum of Understanding between the County and the Housing Authority of Savannah, or
2. Do not authorize the Chairman to sign the Memorandum of Understanding.

RECOMMENDATION:

Adopt Alternative 1.

**Memorandum of Understanding
Between
Housing Authority of Savannah
and
Chatham County**

THIS AGREEMENT between the Housing Authority of Savannah (HAS) and Chatham County entered into this 11th day of January, 2013.

WHEREAS, the Housing Authority of Savannah received a Choice Neighborhood Planning Grant to complete a comprehensive planning process to redevelop the Hitch Village neighborhood and transform an area now called the East Savannah Gateway

WHEREAS, the Housing Authority of Savannah will harness the power of all stakeholders within the East Savannah Gateway to achieve the following core goals in the comprehensive plan:

HOUSING: Transform distressed public and assisted housing into energy efficient, mixed-income housing that is physically and financially viable over the long-term;

PEOPLE: Support positive outcomes for families who live in the target development(s) and the surrounding neighborhood, particularly outcomes related to residents' health, safety, employment, mobility, and education; and

NEIGHBORHOOD: Transform neighborhoods of poverty into viable, mixed-income neighborhoods with access to well-functioning services: public assets, public transportation; high quality public schools, and early learning programs, and early learning programs; and improved access to jobs.

WHEREAS, the Housing Authority of Savannah will need the commitment, cooperation, and volunteer work from numerous agencies, non-profits organizations, local governments, civic groups, social groups, churches, businesses, and residents to complete the creation of a Transformation Plan for the East Savannah Gateway within a 24-month period

WHEREAS, the goal for all parties involved is to create a Transformation Plan that will transform distressed neighborhoods and public and assisted projects into viable and sustainable mixed-income neighborhoods by linking housing improvements with appropriate services, schools, public assets, transportation, and access to jobs. Making the East Savannah Gateway, a Neighborhood of Choice!

NOW THEREFORE, in consideration of mutual premises contained herein, the parties agree to the following:

HOUSING AUTHORITY OF SAVANNAH will:

- a. Mobilize partners and residents in a stakeholder-driven planning process;

- b. Support credible and sustainable strategies that address mixed-income housing, quality schools, safe streets, accessible transportation, quality healthcare, job training, open spaces and recreation as well as viable funding sources;
- c. Serve as lead agency to ensure the creation of an adoptable "Transformation Plan"; that's attainable and identifies credible sources of financing adopted strategies.

CHATHAM COUNTY will:

- a. Be an active and contributing member of the CNI planning process;
- b. Participate in developing workable and sustainable strategies necessary to achieve the goals outlined in the "Transformation Plan";
- c. Commit to allocate resources necessary to assist in the completion of the comprehensive planning process and generate the Transformation Plan;
- d. Assist in the identification of potential funding sources needed to implement the proposed strategies.

This agreement is for 2013 beginning the 11th day of January, subject to review and modifications between parties, and may be discontinued upon receipt of 30 days notice in writing from either party. At the end of this agreement in December of 2013, both parties have the option of extending the agreement by signing an addendum.

Housing Authority of Savannah

Chatham County

Earline W. Davis Date
Executive Director

Albert J. Scott Date
Chairman

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5. REQUEST BOARD APPROVAL OF AN AGREEMENT OF A MEMORANDUM OF AGREEMENT WITH THE SAVANNAH-CHATHAM BOARD OF EDUCATION TO PROVIDE LAND FOR THE CONSTRUCTION OF THE NEW ISLANDS BRANCH LIBRARY.

ACTION OF THE BOARD:

Commissioner Center moved the Board for approval of an Agreement of a Memorandum of Agreement with the Savannah-Chatham Board of Education to provide land for the construction of the new Islands Branch Library. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: X-5
AGENDA DATE: January 11, 2013

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Michael A. Kaigler, Assistant County Manager

ISSUE:
To request Board approval of an Inter-government Agreement with the Savannah-Chatham Board of Education to provide land for the construction of the new Islands Branch Library.

BACKGROUND:
At the December 21, 2012 Board meeting, it was the consensus of the Board during Executive Session to have staff finalize negotiations with the Board of Education to secure land at the corner of Johnny Mercer Boulevard and Whitmarsh Island Drive as the site for the new Islands Library. The County Attorney has received correspondence from the Board of Education to convey the property in question to the County pending completion of an Inter-governmental Agreement to transfer the property.

FACTS AND FINDINGS:
1. County staff has worked with School Board staff to conclude negotiations for the transfer of approximately 4.2 acres of land located at the northeast corner of Johnny Mercer Boulevard and Whitmarsh Island Drive (adjacent to the Police Precinct) for the new library site. Attachment I contains a copy of the draft agreement. This agreement will be presented to the Board of Education for approval at their January 9, 2013 Board meeting.

2. In exchange for conveying the property to the County for construction of the new library, the County will debit on behalf of the School Board up to 40 mitigation credits from the Chatham County Wetland Mitigation Bank for the School Board to use for various construction projects.
3. The proposed agreement also requires that, upon completion of the new Islands Library, the Live Oak Public Libraries Trustee Board will convey to the School Board the existing Islands Library Building Site.
4. Under the proposed agreement, the County also agrees to make the Library parking available to school patrons and the public for use after school hours.

ALTERNATIVES:

1. Approve the attached Inter-governmental Agreement with the Board of Education for the transfer of property for the new Islands Library Site.
2. Provide staff with other direction.

FUNDING:

No additional funding is required.

POLICY ANALYSIS:

Approval of the Inter-governmental Agreement with the Savannah-Chatham Board of Education will provide the needed land for the new location of the proposed Islands Branch Library. The proposed Library will enhance library services to benefit the interest of the citizens of the Islands area.

RECOMMENDATION:

Approve Alternative 1.

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement is made and entered this _____ day of January, 2013, by and among CHATHAM COUNTY, GEORGIA ("County"), THE BOARD OF PUBLIC EDUCATION FOR THE CITY OF SAVANNAH AND THE COUNTY OF CHATHAM ("School Board"), and the LIVE OAK PUBLIC LIBRARIES BOARD OF TRUSTEES ("Library Board").

WHEREAS, the School Board is in the process of improving and upgrading the facilities and property in and around the campus where Marshpoint Elementary School, Coastal Middle School and Islands High School are located (the "Campus", as more particularly described on the attached Exhibit "A").

WHEREAS, the County desires to build a new library facility ("**New Islands Library**") to replace the existing Islands Library ("**Existing Islands Library**");

WHEREAS, the School Board desires to convey a portion of the Campus to the County for construction of the New Islands Library in exchange for certain Services (defined below) to be provided by the County, in accordance with the terms of this Agreement;

WHEREAS, the County desires to provide certain Services to the School Board in exchange for the land necessary to construct the New Islands Library on the Campus, in accordance with the terms of this Agreement; and

WHEREAS, the Library Board, as the intended operator and beneficiary of the New Islands Library, desires to convey to the School Board the Existing Islands Library in accordance with the terms of this Agreement.

NOW THEREFORE, the Parties agree as follows:

1. The building site for the New Islands Library will be located on the parcel of land located at the northeast corner of Johnny Mercer Boulevard and Whitmarsh Island Drive, as shown on Exhibit A ("**Building Site**"). The parties will determine the exact boundaries and layout of the Building Site (the "**Site Plan**"). The County and the Library Board hereby acknowledge and agree that the Site Plan will be designed (a) to minimize the footprint of the New Islands Library building so as to use the minimal area of land necessary to construct the New Islands Library building, and (b) such that the parking facilities for the New Islands Library may be easily shared between library patrons, for library use, and the School Board, for use by parents, students, employees and other persons participating in or attending school-related activities ("**School Patrons**") during after-school hours.

2. The School Board will convey to the County the Building Site, as determined by the School Board in accordance with Section 1 above and as will be more particularly described in a written description that the School Board will present to the County, by fee simple deed as is, where is, without warranty of any kind, including without limitation any warranty as to the presence or absence of any environmental impairments, known or unknown.

3. The County will be solely responsible for the construction of the New Islands Library building and preparation of the Building Site in accordance with the Site Plan. County agrees that the construction shall not

interfere with the use of a regulation baseball field by Islands High School and shall adjust construction schedules as may be necessary to allow such use. The parties may agree upon an alternative location for such baseball uses. Should the New Islands Library not be completed within 3 years of the date of the deed conveying the property to the County, the Building Site shall be returned to the School Board.

4. The County agrees that it will construct the parking facilities for the New Islands Library (“**Library Parking**”) in accordance with the Site Plan. The County agrees to make the Library Parking available to School Patrons and the public for use during after-school hours. The Library Parking will be designed to accommodate library patrons and school Patrons. The parties will work in good faith to ensure that the Library Parking is utilized in a manner that meets the reasonable needs of both library patrons and school Patrons.

- 5. The County will provide the following services (“**Services**”) to the School Board at no cost:
 - (a) The County will debit on behalf of the School Board up to 40 freshwater mitigation credits from the Chatham County Wetlands Mitigation Bank. Such credits will only be debited when an approved permit from the U.S. Army Corps of Engineers (USACE), is provided to County Engineering Staff.
 - (b) Assistance in planning the public uses of the spaces available for school and public recreational use at the Whitmarsh Island schools site.
 - (c) Should County begin site improvements on or before June, 2013, the County at its sole expense shall make arrangements to provide a baseball field available for prospective play and practice meeting the requirements of the Georgia High School Athletic Commission and made available to the Board of Education at a convenient time and at no charge or expense to the Board of Education.

The Services shall be provided in a timely manner so as to allow the improvements contemplated to be completed as soon as practicable.

- 6. Upon completion of the New Islands Library building, and the closing of the existing building (but not later than 2 months after such completion), the Library Board will convey, or cause to be conveyed, to the School Board the Existing Islands Library building and the property on which the Existing Islands Library is located, as more particularly described on the attached Exhibit “B”, by fee simple deed as is, where is, without warranty of any kind, including without limitation any warranty as to the presence or absence of any environmental impairments, known or unknown.
- 7. The provisions of this Agreement shall be deemed to be an Intergovernmental Agreement pursuant to Article IX, Section III, Paragraph I of the Constitution of the State of Georgia and shall be binding as provided therein.
- 8. This Agreement is made under the laws of Georgia. It shall be effective as of the day first written and shall terminate twenty-five (25) years from such date unless terminated by mutual agreement.

IN WITNESS WHEREOF, the Parties have caused the foregoing Agreement to be approved at a public meeting properly held, all as provided by the laws and statutes of the State of Georgia.

THE BOARD OF PUBLIC EDUCATION
FOR THE CITY OF SAVANNAH AND
THE COUNTY OF CHATHAM
("School Board")

By: _____
Title: _____

Date

CHATHAM COUNTY, GEORGIA
("County")

By: _____
Title: _____

Date

LIVE OAK PUBLIC LIBRARIES BOARD OF TRUSTEES
("Library Board")

By: _____
Title: _____

Date

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6. REQUEST BOARD FOR NEW BEER AND WINE RETAIL LICENSE FOR 2013. PETITIONER: ORLANDO SCOTT, D/B/A DOLLAR GENERAL STORE, #4485, LOCATED AT 1180 KING GEORGE BOULEVARD, 31419. [DISTRICT 6.]

ACTION OF THE BOARD:

Commissioner Center moved the Board for new beer and wine retail license for 2013. Petitioner: Orlando Scott, d/b/a Dollar General Store, #4485, located at 1180 King George Boulevard, 31419. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: X-6
AGENDA DATE: January 11, 2013

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Gregori Anderson, Director of Building Safety and Regulatory Services
Willie Lovett, Chief of Police

ISSUE:
Request for new beer and wine retail license for 2013. Petitioner: **Orlando Scott d/b/a Dollar General Store #4485** located at **1180 King George Boulevard, Savannah, GA 31419.**

BACKGROUND:
Mr. Orlando requests approval of a new beer and wine retail license in connection with an existing variety store. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance.

- FACTS AND FINDINGS:**
1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
 2. The returned application was reviewed by Building Safety. The County Fire Marshal inspected the site for compliance and approved the facility.
 3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage Ordinance.
 4. The applicant has been notified in writing of the date and time of the hearing.

RECOMMENDATION:
The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 6

We verify that the attached report and attachments are complete and correct as to form.

Gregor S. Anderson, CBO

Chief Willie Lovett

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7. REQUEST BOARD APPROVAL OF APPLICATION FROM FIRST CITY NETWORK FOR A SPECIAL EVENT PERMIT TO DISPENSE ALCOHOLIC BEVERAGES ON COUNTY-OWNED PROPERTY. THE PROPOSED EVENT IS AN OYSTER ROAST AT LAKE MAYER ON MARCH 17, 2013.

ACTION OF THE BOARD:

Commissioner Center moved for Board approval of an application from First City Network for a special event permit to dispense alcoholic beverages on county-owned property. The proposed event is an oyster roast at Lake Mayer on March 17, 2013. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: X-7
AGENDA DATE: January 11, 2013

TO: Board of Commissioners
THRU: R.E. Abolt, County Manager
FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services

ISSUE:
 Permit to dispense alcohol on county-owned property.

FACTS AND FINDINGS:

1. The First City Network, a local, non-profit organization has filed a Special Event Permit Application for an oyster roast at Lake Mayer. The organizers have an intent to dispense beer at the event.
2. Section 17-116 of the County Alcoholic Beverage Ordinance declares that it is permitted to sell or consume alcoholic beverages on any county-owned property with an approved special event permit and approval by the County Commission.
3. The public park at Lake Mayer will be open during the requested oyster roast. The park services staff is concerned about the proximity of the consumption of alcohol to children at play. The park services staff highly recommends that the event holders provide police presence during the duration of the event. The police department recommends a minimum of two officers.

FUNDING:
 Not applicable.

ALTERNATIVES:

1. Grant permit to allow the consumption of alcoholic beverages in conjunction with a requested oyster roast at Lake Mayer.
2. Deny permit.
3. Provide direction to staff.

POLICY ANALYSIS:

The County Alcoholic Beverage Code Ordinance allows the sale and consumption of alcoholic beverages at county facilities with an approved special event permit and approval of the County Commission.

Due to the park at Lake Mayer being open to children at play during the requested event, the park services staff highly recommends that police presence of two officers minimum be provided by the event organizers through the duration of the event. The consumption of alcoholic beverages in the proximity of children at play in a public park warrants a level of caution and protection that police presence would provide.

RECOMMENDATION:

Alternative # 1, approval of permit to allow alcoholic beverage consumption at Lake Mayer in conjunction with a requested oyster roast, and that a minimum of two police officers be present.

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8. **REQUEST BOARD APPROVAL OF PERMIT TO DISPENSE ALCOHOLIC BEVERAGES FOR A SPECIAL EVENT IN CHATHAM COUNTY. PETITIONER: SURVIVOR GLAM SQUAD, A NON-PROFIT ORGANIZATION, THROUGH APPLICANT JENNIFER HAGAN, FOR AN EVENT AT THE MACKY HOUSE, 190 RED GATE FARM TRAIL, 31405.
 [DISTRICT 8.]**

ACTION OF THE BOARD:

Commissioner Center moved the Board for approval of a permit to dispense alcoholic beverages for a special event in Chatham County. Petitioner: Survivor Glam Squad, a non-profit organization, through applicant, Jennifer Hagan, for an event at the Mackey House, 10 Red Gate Farm Trail. Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: X-8
AGENDA DATE: January 11, 2013

TO: Board of Commissioners

THRU: R.E. Abolt, County Manager

FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
Willie Lovett, Chief of Police

ISSUE:

Permit to dispense alcoholic beverages for a special event in Chatham County.

FACTS AND FINDINGS:

1. Survivor Glam Squad, a non-profit organization, through applicant Jennifer Hagan, has filed a Special Event Application for an event at the Mackey House, 190 Red Gate Farm Trail, Savannah, GA 31405. The applicant has the intent to dispense alcoholic beverages (beer, wine and liquor) at the event.
2. Section 16-134 (4) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners discretion to allow the consumption of alcoholic beverages in conjunction with a special event.

ALTERNATIVES:

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event.
2. Deny Permit.
3. Provide direction to staff.

POLICY ANALYSIS:

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

RECOMMENDATION:

Approve Alternative No. 1.

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- 9. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

ACTION OF THE BOARD:

Commissioner Center moved for approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioners Farrell and Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: X-9 A thru K

AGENDA DATE: January 11, 2013

TO: BOARD OF COMMISSIONERS

THRU: R.E. ABOLT, COUNTY MANAGER

**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER/
DIRECTOR OF HUMAN RESOURCES AND SERVICES**

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval of a \$55,000 sole source engineering services contract to Thomas & Hutton for design and permitting of the Pipemakers Canal Phase 3 Drainage Improvements, I-95 to Pooler Parkway project.

BACKGROUND: The Pipemakers Canal project is part of the 1998-2003 SPLOST Drainage Program. Problems being addressed include the limited drainage capacity and the lack of access to perform maintenance. Improvements are being accomplished in phases, working upstream from the Savannah River. Phase 1 was completed in 2005 and included new tide gates where the canal discharges to the Savannah River, canal widening and construction of maintenance access to a point midway between SR 21 and SR 25 in Garden City. Phase 2 was divided into Sections. Section 1 extended channel widening and access the terminus of Phase 1 to Dean Forest Road. Section 2 is currently under construction and will extend improvements from Dean Forest Road to the west end of the airport. Section 3 involves improvements upstream of I-95. Under separate contracts, Thomas & Hutton (T&H) completed surveys of the channel and prepared plats of required rights of way.

FACTS AND FINDINGS:

1. In late 2011, staff investigated the expertise of several local firms and determined that T&H was most suited to perform work related to establishing limits of drainage rights of way to be acquired in support of construction of improvements to Pipemakers Canal upstream of Interstate 95. A contract for this work was issued in January 2012.
2. Field survey work was performed by T&H including locating limits of the existing canal and existing property and easement lines. The survey work was compiled into right of way plats. The County is currently using these plats to acquire the needed right of way.
3. Development along the Pipemakers Canal corridor west (upstream) of Interstate 95 is progressing rapidly with several major developments under consideration. Staff believes that design of improvements to Pipemakers Canal should be completed as quickly as possible so that the boundaries of the project can be firmly established and interferences with land development projects minimized.
4. The design work will heavily utilize the work already completed by T&H. A portion of the fee will be used to apply for the Clean Water Act Section 404 permits needed from the U. S. Army Corps of Engineers (USACE). The proposed fee includes the cost of Sligh Environmental as a sub-consultant. Sligh Environmental recently completed a wetlands delineation that the County used to obtain a Wetlands Jurisdictional Determination (JD). The JD is an important part of the Section 404 permitting process.
5. State law allows contracting with the original professional engineering firm used for previous studies and plans without further competitive process when those existing studies and plans can be used. The site-specific experience concerning the drainage systems in this system makes T&H the most qualified to perform this work.
6. Staff solicited a proposal from T&H to prepare design of improvements. Staff finds the proposed cost of the preliminary design represents fair compensation for the work provided.

FUNDING: SPLOST (1998-2003) - Drainage, Pipemakers Canal
(3224250 - 52.12003 - 32280213)

ALTERNATIVES:

1. Board approval of a \$55,000 sole source engineering services contract to Thomas & Hutton for design and permitting of the Pipemakers Canal Phase 3 Drainage Improvements, I-95 to Pooler Parkway project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve sole-source engineering services contracts when it is in the best interest of the County.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM B

ISSUE: Request Board approval of a \$49,000 Change Order No. 1, to the engineering services contract with Thomas & Hutton (T&H) for professional engineering services for Phase 2 of the Louis Mills/Redgate Drainage Improvement project.

BACKGROUND: The Louis Mills/Redgate Drainage Improvement project is part of the 1998-2003 SPLOST Drainage Program. Design work for the project was performed by T&H. Delays in the acquisition of easements and rights of way required that the project be divided into phases. Phase 1 included design and construction of the downstream reach (from the CSX railroad tracks to a point approximately 850 feet upstream of Garrard Avenue) of the canal.

FACTS AND FINDINGS:

1. Construction of drainage improvements of Phase 1 (the downstream reach) was completed in 2011. Staff continued to pursue and successfully acquired several of the needed drainage easements and rights of way within the Phase 2 reach of the project.
2. The original Phase 2 design project scope entails replacement of undersized culvert crossings at Chatham Parkway and private driveways. T&H is the engineer of record for the downstream improvements constructed and previously prepared the preliminary design of improvements at these crossings. The Board approved a contract to T&H for the culvert crossing improvements on April 13, 2012.
3. Subsequent to award of the Phase 2 design project, staff initiated a project to open existing drainage easements for maintenance activities for the reach of the canal between the culverts being replaced and the downstream completed improvements. Working with the Purchasing Department staff solicited bids for the clearing work (Marshall Ave Branch Canal Drainage Improvements). Staff determined that irregularities during the bidding process were sufficiently critical and rejected all bids.
4. Staff believes that the work to open the existing easements to maintenance is a necessary improvement. Inclusion of this work into the culvert replacement project is the most appropriate option at this time notwithstanding that additional time and cost will be necessary for project permitting and design. This change order to the existing contract with T&H will support this effort.
5. State law allows contracting with the original professional engineering consulting firm used for previous studies and plans without further competitive process when those existing studies and plans can be used. It is the opinion of staff that no other engineering firm has the knowledge obtained by the new consultant. This is because of their recent completion of the problem evaluation and recommended work to improve the drainage.
6. It is the opinion of staff that soliciting proposals from engineering firms at large will not result in lower cost or better service to the County, and will result in more time and cost required to coordinate and finish the design work.
7. The work involved under this contract will include updating field condition surveys, permitting, completing design, revising easement plats, preparing construction contract documents (drawings and specifications), and assisting during bidding and construction.
8. Staff solicited a proposal from T&H and finds that the level of service is in accordance with anticipated needs and that the cost represents fair compensation for the work provided.
9. Contract History:

Original Contract (4-13-12)	\$ 64,000
Change Order No. 1 (Pending)	\$ 49,000
Revised Contract Amount	\$113,000

FUNDING: SPLOST (1998-2003) - Drainage, Louis Mills/Redgate/Rahn Dairy Canal Project
(3224250 - 52.12003 - 32280373)

ALTERNATIVES:

1. Board approval of a \$49,000 Change Order No. 1, to the engineering services contract with Thomas & Hutton (T&H) for professional engineering services for Phase 2 of the Louis Mills/Redgate Drainage Improvement project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve engineering services change orders necessary for the completion of projects.

RECOMMENDATIONS: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM C

ISSUE: Request Board approval of a \$3,615,100 **deductive** Summary Change Order No. 2 to the construction contract with R. B. Baker Construction, Inc., for the Pipemakers Canal, Phase 2, Section 1 Drainage Improvements project.

BACKGROUND: The Pipemakers Canal project is part of the 1998-2003 SPLOST Drainage Program. Problems being addressed include the limited drainage capacity and the lack of access to perform maintenance. Improvements are being completed in phases. Phase 1 was completed in 2005 and included new tide gates where the canal discharges to the Savannah River, canal widening and construction of maintenance access to a point midway between SR 21 and SR 25 in Garden City. Phase 2 was divided into Sections. Section 1 extended channel widening and access the terminus of Phase 1 to Dean Forest Road. Section 2 is currently under construction and will extend improvements from Dean Forest Road to the west end of the airport. Section 3 involves improvements upstream of I-95 and is in the early stages of design.

FACTS AND FINDINGS:

1. The Phase 2, Section 1 project was completed in December 2012.
2. The contract for construction was awarded as a unit price contract to R. B. Baker Construction, Inc. This deductive Summary Change Order adjusts the contract amount to reflect the actual quantities of materials provided.
3. Contract History:

Original Contract (8-13-10)	\$ 10,457,280
Change Order 1 – Construction of access at Port Industrial Canal (4-29-11)	\$ 282,984
Deductive Change Order 2 (Pending)	<u>\$ - 3,615,100</u>
Pending Contract Amount	<u>\$ 7,125,164</u>

FUNDING: No Funding Required

ALTERNATIVES:

1. Board approval of a \$3,615,100 **deductive** Summary Change Order No. 2 to the construction contract with R. B. Baker Construction, Inc., for the Pipemakers Canal, Phase 2, Section 1 Drainage Improvements project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve summary change orders which reflect actual quantities for unit price contracts.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM D

ISSUE: Request Board approval to award a \$30,496 annual contract with renewal options for four (4) additional one (1) year terms, for waste and recycling compactors and hauling services, to Republic Waste Services of Savannah, GA.

BACKGROUND: Prior to the start of the jail expansion, the Detention Center had a compactor style dumpster. Due to logistical considerations during construction, the dumpster had to be removed and smaller dumpsters employed.

FACTS AND FINDINGS:

1. A Request for Bids was properly advertised and six (6) bids were received. The bidders are listed as follows:

Epax Systems, Inc. Van Nuys, CA	Non-responsive
Republic Waste Savannah, GA	\$ 30,496
Waste Pro USA, Inc. Savannah, GA	\$ 33,250
Atlantic Waste Services Pooler, GA	\$ 40,360

Nature's Calling
North Charleston, SC \$ 40,800

Waste Management
Garden City, GA \$ 42,144

2. Construction has progressed to the point where larger compactors may again be utilized. There will be two compactors. One will be used for waste and one for recycled cardboard which will generate revenue.
3. Epax Systems, Inc., of Van Nuys, CA., was deemed non-responsive because their bid did not include hauling services.

FUNDING: •CIP - Chatham County Detention Center Expansion
(3803355 - 54.25001 - 38060407) \$ 30,496
•General Fund/M&O - Detention Center
(1003326 - 52.21101) \$ 121,984

ALTERNATIVES:

1. Board approval to award a \$30,496 annual contract with renewal options for four (4) additional one (1) year terms, for waste and recycling compactors and hauling services, to Republic Waste Services of Savannah, GA.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve award to the low responsive bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM E

ISSUE: Request Board approval to award an annual contract, with renewal options for four (4) additional one (1) year terms, to Kelley's Clearing and Grinding, Inc., for tree trimming at various locations as needed for Public Works and Park Services.

BACKGROUND: Prior to contracting for this service, Public Works and Park Services Department obtained quotes when tree services were needed. This resulted in delays to having work accomplished in an timely manner and no consistency in costs for services.

FACTS AND FINDINGS:

1. Public Works had a contract for tree trimming and removal with Dennis Waters Development Company starting in early 2009. In early 2012, Dennis Waters Development Company elected to withdrawal from the contract. Bartlett Tree Experts, the Department's secondary tree contractor, assumed the primary role until December 2012. It was determined Bartlett's costs for services could not be supported by the operational budget, therefore, the decision was to rebid for a tree trimming contract and a tree removal contract.
2. The bid was properly advertised and three (3) bids were received and opened on December 18, 2012. Bids were received from Kelley's Clearing and Grinding Inc., Richmond Hill, GA, B&D Clearing, Black Creek, GA, and Bartlett Tree Service, Savannah, GA. Please see attached page 14 for breakdown of costs.
3. On March 27, 1198, the Board approved a "local preference" policy which states, when a firm from outside of Chatham County submits the "lowest bid" the policy allows the lowest local vendor to match the lowest "bid". If the local firm does match the "lowest bid", the local firm is awarded the contract. Kelley's Clearing and Grinding, Inc., a non-local firm, was the lowest bidder. Bartlett Tree Service, a local firm, was asked if they would match Kelley's bid, but they declined.
4. Staff reviewed the bid and references submitted by Kelley's Clearing and Grinding, Inc., and believes their bid to be fair and reasonable. One of the specifications of the solicitation was that the firm have a certified arborist on staff. Kelley's has a certified arborist that is currently certified by the International Society of Arboriculture.

FUNDING: SSD - Public Works
(2704100 - 52.39001)

ALTERNATIVES:

1. Board approval to award an annual contract, with renewal options for four (4) additional one (1) year terms, to Kelley’s Clearing and Grinding, Inc., for tree trimming at various locations as needed for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award annual service contracts to a low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM F

ISSUE: Request Board approval of a \$16,500 contract to Kerby Enterprises, Inc., for replacement of the stairs at Tybee Pier and Pavilion.

BACKGROUND: In 2009, the Board approved a transfer of \$150,000 to replace all of the water and sewer pipes underneath the pier because of a sewer leak. A priority list was established for the remaining funds. The list consisted of turtle friendly overhead lights, replacement of railing on the pier and pavilion, floor decking on the walkway and on the pier itself, and renovation of the rest rooms. The turtle friendly overhead lights and water and sewer pipes are completed.

FACTS AND FINDINGS:

1. The cast-iron support beam for the stairs has deteriorated to the point that it is becoming unsafe and there have been complaints of users getting splinters in their feet from the stairs.
2. The County has received a request from the Mayor and City Manager of Tybee Island to replace the damaged stairs.
3. Replacement of the stairs is necessary to avoid closing off the stairs to the beach.
4. A solicitation was sent out to eight (8) local firms with five (5) responses received on December 14, 2012. The responses are as follows:

Kerby Enterprises, Inc. Pooler, GA	\$16,500
* MCN Construction & Management, Inc. Savannah, GA	\$23,923
Mahany Construction, Co., Inc. Savannah, GA	\$26,900
TIC - The Industrial Company Savannah, GA	\$29,355
Weimar Construction Co., Inc. Savannah, GA	\$57,960
* MBE firm	

5. Staff finds the quote from Kerby Enterprises, Inc., to be fair and reasonable.

FUNDING: CIP - Recreation
(3506100 - 35031317)

ALTERNATIVES:

1. Board approval of a \$16,500 contract to Kerby Enterprises, Inc., for replacement of the stairs at Tybee Pier and Pavilion.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM G

ISSUE: Request Board approval to award an annual contract, with renewal options for four (4) additional one (1) year terms, to Evergreen Tree and Turf Care for tree removal at various locations as needed for Public Works and Park Services.

BACKGROUND: Prior to contracting for this service, Public Works and Park Services Department obtained quotes when tree services were needed. This resulted in delays to having work accomplished in a timely manner and no consistency in costs for services.

FACTS AND FINDINGS:

1. Public Works had a contract for tree trimming and removal with Dennis Waters Development Company starting in early 2009. In early 2012, Dennis Waters Development Company elected to withdrawal from the contract. Bartlett Tree Experts, the Department's secondary tree contractor, assumed the primary role until December 2012. It was determined Bartlett's costs for services could not be supported by the operational budget, therefore, the decision was to rebid for a tree trimming contract and a tree removal contract.
2. The bid was properly advertised and five (5) bids were received and opened on December 18, 2012. Bids were received from All About Trees, Loganville, GA., Evergreen Tree and Turf Care, Savannah, GA., B & D Clearing, Black Creek, GA., Kelley's Clearing and Grinding, Inc., Richmond Hill, GA., and Bartlett Tree Service, Savannah, GA. Please see attached page 15 for breakdown of costs.
3. All About Trees was the low bidder, however, they were disqualified due to errors on their bid sheet, therefore, Evergreen Tree and Turf Care was determined to be the low bidder.
4. Staff reviewed the bid and references submitted by Evergreen Tree and Turf Care, and believes their bid to be fair and reasonable

FUNDING: SSD - Public Works
(2704100 - 52.39001)

ALTERNATIVES:

1. Board approval to award an annual contract, with renewal options for four (4) additional one (1) year terms, to Evergreen Tree and Turf Care for tree removal at various locations as needed for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award annual service contracts to a low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM H

ISSUE: Request Board confirmation of a \$4,849 emergency purchase order to extend the lease for 408 West Broughton Street for one (1) additional month, with 410 West Broughton Street, LLC, until completion of the renovation of the Pete Liakakis Government Building.

BACKGROUND: Chatham County leases space at 408 West Broughton Street to house the District Court Administrator, some Sheriff's Office operations, Construction Services and some Board of Assessors' staffing during construction on the Pete Liakakis Government Building. The lease would have expired December 31, 2012, but delays due to completion and certification of a freight elevator required an extension through January 31, 2013. This occurred subsequent to the December 21 meeting, which required execution of an emergency purchase.

FACTS AND FINDINGS:

1. Because of schedule delays with the Certificate of Occupancy for the Pete Liakakis Government Building, the Chairman and Asst. County Manager Pat Monahan executed an emergency purchase to extend the lease through January 31, 2013. The building at 408 West Broughton Street, owned by 410 West Broughton Street LLC, has served as convenient interim space as needs arose during construction of the Pete Liakakis Government Building at 222 West Oglethorpe Avenue.
2. The property leases for \$4,849 a month (base price plus pro-rated taxes and insurance). Its convenient location makes the property ideal, and its lease rate remains competitive for commercial rental property in the Landmark Historic District.

FUNDING: SPLOST (2008-2014) - Courthouse project
(3244980 - 54.13011 - 32460427)

ALTERNATIVES:

1. Board confirmation of a \$4,849 emergency purchase order to extend the lease for 408 West Broughton Street for one (1) additional month, with 410 West Broughton Street, LLC, until completion of the renovation of the Pete Liakakis Government Building.
2. Provide staff other direction.

POLICY ANALYSIS: Notwithstanding the legal authority for the Board to enter into lease agreements as a contract, a practical consideration for temporary office for Courthouse offices should be its accessibility to the Courthouse.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM I

ISSUE: Request Board approval of a \$104,548 purchase of four (4) 2013 Chevrolet Tahoe (PPV) vehicles, as replacements, from Dan Vaden Chevrolet for the Sheriff's Department.

BACKGROUND: On December 21, 2012, the Board approved the purchase of a 2013 Chevrolet Tahoe from Dan Vaden Chevrolet, that matched the state contract price.

FACTS AND FINDINGS:

1. For this purchase the local vendor, Dan Vaden Chevrolet has agreed to match Hardy Chevrolet, the out of town vendor price of \$26,137.
2. On March 27, 1998, the Board approved a "local preference" policy which, when a firm from outside of Chatham County submits the "absolute low bid, allows the lowest bidding Chatham County firm to match the "absolute low" bid. If the local firm does match the "absolute low" bid, the local firm is awarded the purchase. As indicated above, a non-Chatham County firm offered the "absolute low" bid. The Chatham County firm was asked if they would match the outside firm's bid. Dan Vaden Chevrolet agreed to match the "absolute low" bid from Hardy Chevrolet.

FUNDING: General Fund/M&O - Detention Center
(1003326 - 54.22001)

ALTERNATIVES:

1. Board approval of a \$104,548 purchase of four (4) 2013 Chevrolet Tahoe (PPV) vehicles, as replacements, from Dan Vaden Chevrolet for the Sheriff's Department.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to purchase replacement vehicles for law enforcement activities.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM J

ISSUE: Request Board approval of a \$137,449 purchase of 101 workstations for Pete Liakakis Government Building from Modern Business Systems of Savannah, GA.

BACKGROUND: Modular workstations are needed to furnish the Pete Liakakis Government Building.

FACTS AND FINDINGS:

1. The bid was advertised and solicited from all local vendors. Bids were received from four (4) bidders. The bids are listed below:

Modern Business Systems Savannah, GA	\$ 137,449
NFL Officeworks Smyrna, GA	\$138,286
McWaters, Inc. Savannah, GA	\$ 144,888
VIP Office Furniture & Supply Savannah, GA	\$150,542

2. Staff believes the total cost of \$137,449 to be fair and reasonable.

FUNDING: SPLOST (2008-2014) - Courthouse project
(3244980 - 54.13011 - 32460427)

ALTERNATIVES:

1. Board approval of a \$137,449 purchase of 101 workstations for Pete Liakakis Government Building from Modern Business Systems of Savannah, GA.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award to the low responsive and responsive bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM K

ISSUE: Request Board approval to amend item 15L from the Action Calendar of December 21, 2012, to change the number of trade-in vehicles for CNT from nine (9) to eleven (11).

BACKGROUND: CNT has approved funding to replace thirteen (13) vehicles per year, per the Police Merger Agreement.

FACTS AND FINDINGS:

1. On December 21, 2012, the Commission approved the disposal and trade-in of nine (9) vehicles for CNT.
2. Prior to the Commission meeting, one (1) of the dealers notified the county that two (2) of the vehicles were no longer available.
3. The Fleet manager and a representative from CNT selected two (2) other vehicles from another dealer which required two (2) additional trade-ins.
4. The total number of vehicles to be traded is eleven (11).
5. Request Board approval to amend item 15L from the Action Calendar of December 21, 2012. No additional money is required.

FUNDING: None.

ALTERNATIVES:

1. Board approval to amend item 15L from the Action Calendar of December 21, 2012, to change the number of trade-in vehicles for CNT from nine (9) to eleven (11).
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve the purchase of replacement vehicles for law enforcement activities.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

PREPARED BY _____
PURCHASING AGENT

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. **AMENDED AND NEW ORDINANCE OUTLINING RESPONSIBLE PET OWNERSHIP AND OBLIGATIONS OF ALL PET OWNERS TO THE COMMUNITY AT LARGE. THIS ADDS A REQUIREMENT TO MICROCHIP DOGS AND CATS AND FOR MANDATORY SPAY AND NEUTERING OF ALL DOGS AND CATS, WITH EXEMPTIONS.**

Chairman Scott said, next item on the agenda is First Readings.

County Manager Abolt said, you have to read the title, sir.

Chairman Scott said, my God, I thought the Clerk was going to do that, but amend and new ordinance outlining responsible pet ownership and obligations of all pet owners to the community at large. This adds a requirement of a microchip dogs and cats and for mandatory spaying and neutering of all dogs and cats, with exemptions.

County Attorney Hart said, Mr. Chairman, one thing I would like point out. At the meeting before last there was an issue as to whether we had current mandatory spaying in the county, and staff mis-spoke and indicated that the County Ordinance had that. It does not. So mandatory spay will be a new provision under this Ordinance and the proposed Ordinance has a lot of provisions that would allow you to opt out, you know, if you wanted your dog to have a -- a litter, you could sign up for that and follow the rules.

Commissioner Center said, Mr. Chairman? Commissioners can ask questions on this First Reading, is that correct?

County Attorney Hart said, yes.

Commissioner Center said, has there been a public outcry or a particular incident which led to the microchip portion of this? And as I read this, I see, now that I hear that spay -- I read it as two parts, one's microchip and one's mandatory spay and neutering. Are we entitled to divide that for future meetings? And two, has there been a public clamor or particular incident that requires us -- that led us to ask to microchip?

County Attorney Hart said, there -- we have not received a public clamor in regards to microchips. The -- the concept behind it is if you were to have this program and if the program were successful, and you had microchipping of all the animals, when we picked up a dog, we would have somebody to potentially give the dog back to. And it has a tendency in communities that have adopted it to reduce the number of dogs that eventually end up being put down.

Chairman Scott said, Commissioner Farrell from the Fourth.

Commissioner Farrell said, Jonathan [Hart], have -- has there been any information gathered as to the cost factors that we would be putting on the citizens for -- for a microchip, you know, broken down between dogs and cats and the neuter cost or a range so that there -- there's some idea, you know, what -- what we could potentially be requiring our pet owners to do that they're now doing voluntarily?

County Attorney Hart said, as you know, former Commissioner Odell, was very interested in the subject, and I believe at the last Commission meeting she gave some information on that which, you know, we could pull up and distribute on the minutes. I believe, and I'm trying to do this by recall, she indicated that there were some clinics around here

during the year that you could get it for free. There were -- the general charge is generally \$25. If you do with your vet, it might be a little be more than that, but it would be well under \$100.

Commissioner Farrell said, could we have some of that information at the Second Reading --

County Attorney Hart said, sure.

Commissioner Farrell said, -- that was --

County Attorney Hart said, be glad to.

Commissioner Farrell said, -- verifiable. You know, some ranges to what the cost impact may be for pet owners in Chatham County.

County Attorney Hart said, yes, sir.

Commissioner Stone said, Mr. --

Chairman Scott said, Commissioner from the Fifth District, Commissioner Shabazz.

Commissioner Shabazz said, at the end of this reading here, it says, with exemptions. What are those exemptions?

County Attorney Hart said, yes, sir. We realize that if we require total neutering of all dogs, you know, you may have somebody that buys a dog that's a very valuable dog and would desire to have the dog bred, and so there's a provision in there that you can apply for a certificate using your veterinarian asking for the dog to be entitled to be bred. There's an exemption in there for not allowing microchipping to a particular dog should it -- you -- you -- you have a vet certificate indicating that it might cause some harm to the dog. There's just a number of exemptions in there that allows you the ability to apply for the waiver of the neuter and waiver of having to microchip. The concept was we wanted to have something that would be effective but at the same time allows some flexibility so if there were good reasons for either one of those two circumstances not to occur that the pet owner be given the opportunity to explain themselves and a procedure by which they could avoid having either of those two situations happen.

Commissioner Shabazz said, thank you.

Chairman Scott said, and the Commissioner from the First District, Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. As a former board member of the Humane Society I'm really am delighted to see the request for spaying and neutering of -- of pets. My concern is the enforcement. How are we going to enforce an ordinance like this? Is this going to be with dogs that are picked up that are not spayed or neutered and are not microchipped because it's -- it's going to be very difficult to police this throughout the County with people who may or may not have their dogs sterilized. So I'm -- I'm just a little bit concerned as -- as to how realistic, even though I support this, because nothing is worse -- and I would encourage everyone to go out either to Animal Control or the Humane Society and see these helpless animals that have been picked up and there are no homes for them. And ultimately after a period of time they have to be destroyed, and it's just a -- it's a terrible thing. So I'm in support of it, I just want to make sure we're not -- we're not creating an ordinance that we cannot successfully enforce.

County Attorney Hart said, Commissioner Stone, you raise a -- a -- an excellent point, and it was a point that -- that to some extent troubled the County Attorney's office, how you -- you go about doing that. The point of collection is going to be as part of the -- the rabies certificate that we currently have. We're going to tie it in to that insofar as when you get your rabies vaccinations, there will be a check means there as to whether you can demonstrate at least once that that particular dog has complied with the ordinance, and quite frankly the second means of doing it which may or may not be effective is if you do get a dog that's not spayed or neutered and somebody shows up to claim them, they might get a certificate to go to Recorder's Court to get to pay a fine for that. And that's between \$100 and \$1,000. So we feel that that will either -- two things will occur, one people will come get their dogs and get them spayed and neutered, but in all candor, there's going to be circumstances where people say, I'm too cheap to pay for the fine, therefore, I'm not going to pick my dog up, and I don't know what we do about that. I don't think there's a --

Commissioner Stone said, that -- that -- that's what concerns me.

County Attorney Hart said, -- there's a way to over come that. But --

Commissioner Stone said, is that we may end up with more animals at Animal Control or the Humane Society may end up with more because people are saying that first of all we're not going to pay to do this, and you can just keep the dog. And so we exacerbate the problem. So I just want to make sure that we're doing the right thing for the community here, and for the citizens that want to keep their animals, although, I -- I'm a big proponent of -- of helping to reduce the animal overpopulation.

County Attorney Hart said, if I may.

Chairman Scott said, Commissioner from --

County Attorney Hart said, I'm sorry.

Chairman Scott said, excuse me -- Commissioner from the Fourth District, Commissioner Farrell.

County Attorney Hart said, I'm sorry.

Commissioner Farrell said, well, if you need to finish, go ahead.

County Attorney Hart said, no. Go -- go right ahead Commissioner Farrell. I'll comment afterwards.

Commissioner Farrell said, you know in addition to the information I asked for a moment ago, perhaps if you could -- you or someone on staff, maybe -- maybe even the police arm of the County could identify for Commissioners what are some possible unintended consequences, such as what was just mentioned, or, you know, what is the probability if we have these -- new Ordinance that folks can say well, if -- if rabies vaccine -- vaccinations are the litmus test to whether or not I'll -- maybe I'll just avoid rabies, and then we exacerbate another avenue. If some thought could be given to the unintended consequences, I think we have a long history in the United States of America at all levels of passing very well intentioned legislation and as the years roll by, it takes on a life of its own and takes off in directions that were unintended and unexpected. So if some thought could be given to possible scenarios of unintended consequences, I'd like to know that, to be thoroughly informed before making a binding decision.

County Attorney Hart said, the -- the other thing in addressing Commissioner Stone's comment, if you look at our fine process, that's why we set it at \$100 minimum and -- and going forward from there. We've also had discussions with our Recorder's Court Judges in the process of setting the fines, and to encourage people to get their dogs spayed, I think the -- and obviously this is up to the Judges, but the impression I got is if you showed up at court with a \$100 potential fine or a \$1,000 fine, and between the time you got the fine and the time court was held and you brought a certificate in saying that dog was spayed, that there would be a substantial opportunity for the Court to entertain a motion to dismiss the fine in view of the -- of the situation. So hopefully if it costs you \$25 to spay the dog or \$100 fine, you're -- you're going to elect to do that. Now some people may not like that, but we're trying to find a mechanism just as Commissioner Stone indicated to make this an enforceable or workable ordinance.

Commissioner Kicklighter said, Mr. Chairman?

Chairman Scott said, the Commissioner from the Seventh, Commissioner Kicklighter.

Commissioner Kicklighter said, thank you, Mr. Chairman. Jon [Hart], this ordinance would only apply to the unincorporated areas, right?

County Attorney Hart said, yes, sir.

Commissioner Kicklighter said, that's what I thought.

County Attorney Hart said, yeah.

Commissioner Kicklighter said, and I think a lot of people out there probably think 'cause we're the County that this is a county-wide ordinance, but we only have the authority to apply this type of ordinance to the unincorporated areas.

County Attorney Hart said, yes, sir. That was another issue that was brought up, and I think it fits under Commissioner Farrell's statement of unintended consequences is how effective would this ordinance be if it's only in unincorporated county. I mean does a Pooler dog that crosses into the unincorporated county now become subject but if he crosses back over he doesn't?

Commissioner Kicklighter said, right.

County Attorney Hart said, so I mean you can come up with a lot of scenarios that -- that are interesting.

Commissioner Stone said, or a cat.

Chairman Scott said, keep in mind this is only the First Reading.

Commissioner Kicklighter said, yeah. We normally don't even talk about them.

Commissioner Center said, I'll wait.

Chairman Scott said, and I can assure you, it will be entertaining at the Second Reading. But I will continue to entertain discussion if there's more on it.

Commissioner Center said, let me just ask then, do any of the municipalities --

Chairman Scott said, Commissioner from the Third District, Commissioner Center.

Commissioner Center said, thank you, Mr. Chairman. Jon [Hart], do any of the municipalities have this ordinance?

County Attorney Hart said, no. Not in this form.

Commissioner Center said, thank you.

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XII. SECOND READINGS

Chairman Scott said, hearing no further discussion, we'll move to -- we have no Second Readings.

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XIII. INFORMATION ITEMS

Chairman Scott said, so we'll move to Item XIII, which is information. And you have there before you your Progress Report on your General Fund Contingency Account, as well as a list of purchasing items between \$2500 and \$9,999. Sounds like a Herman Cain slogan.

- 1. PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

ACTION OF THE BOARD:

A status report was attached as information.

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- 2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)**

AGENDA ITEM: XIII-2
AGENDA DATE: January 11, 2013

List of Purchasing Items between \$2,500 and \$9,999
That Do Not Require Board Approval

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Uniform shirts, pants and jackets	Public Works and Park Services	Cintas Corporation	\$3,221	SSD-Public Works
One (1) Dell server for I.C.S.	I.C.S.	Dell Marketing, L.P.	\$8,067	General Fund/M&O - I.C.S.
38-50lb. bags of mole cricket control	Public Works and Park Services	Bulloch Fertilizer Company, Inc.	\$4,760	General Fund/M&O - Parks and Recreation
One (1) electromuscular incapacitation device	Sheriff	Karbon Arms, LLC.	\$6,084	General Fund/M&O - Sheriff
One (1) large format printer for CEMA	I.C.S.	CDW Government, Inc.	\$3,755	DHS Cema Mobile Grant
Building supplies	Special Projects	Meyer Decorative Surfaces, Inc.	\$4,374	SPLOST (2008-2014) Courthouse Construction
Paint and body repairs to unit #3918-CNT pickup truck	Fleet Operations	Ward's Auto Painting & Body Works	\$2,849	General Fund/M&O - Fleet Operations
Front end repair work to unit #964-police department vehicle	Fleet Operations	A & L Autobody, Inc.	\$3,934	General Fund/M&O - Fleet Operations
One (1) laser jet printer for CEMA	I.C.S.	CDW Government, Inc.	\$3,460	DHS Cema Mobile Grant
One (1) network switch for CEMA	I.C.S.	Centrics IT, LLC.	\$3,322	DHS Cema Mobile Grant

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Stock vehicle tires	Fleet Operations	Goodyear Tire & Rubber Company	\$2,505	Inventory Account
Repair and replace damaged sidewalk	Public Works and Park Services	LCLS Inc.	\$3,500	CIP-Public Works
Paint and body repairs to unit #149-Public Works truck	Fleet Operations	A & L Autobody, Inc.	\$2,968	General Fund/M&O - Fleet Operations
Computer interface module and 32 port switch for data center	I.C.S.	Interface Electronics, Inc.	\$9,744	SPLOST (2008-2014) Courthouse Construction
Three (3) laptops for Mental Health Court and Veterans Treatment Court	I.C.S.	Dell Marketing, L.P.	\$3,588	CJCC Mental Health Court Grant
Communications software upgrade for the Pete Liakakis Government Building	I.C.S.	Mitel Business Systems, Inc.	\$2,881	General Fund/M&O - I.C.S.
Remove and repair curbs on Port Royal Drive, Olde Towne Road and Paxton Drive	Public Works and Park Services	LCLS Inc.	\$2,550	CIP-Public Works
Catering for dedication of the Pete Liakakis Government Building	Commissioners	York Street Deli	\$3,000	General Fund/M&O - Commissioners
Building supplies for the Pete Liakakis Government Building	Special Projects	Meyer Decorative Surfaces, Inc.	\$3,268	SPLOST (2008-2014) Courthouse Construction
Seven (7) refrigerators for the Pete Liakakis Government Building	Special Projects	Livingood's Inc.	\$8,043	SPLOST (2008-2014) Courthouse Construction
One (1) antenna tower at Mosquito Control	Mosquito Control	U.S. Tower Corp	\$9,524	CEMA Grant
Sheet rock and insulation	Detention Center	Capitol Materials of Savannah, Inc.	\$6,630	CIP-Jail Expansion Fund
Lumber	Detention Center	Guerry Lumber Company, Inc.	\$5,569	CIP-Jail Expansion Fund
Hospitality setup for dedication of the Pete Liakakis Government Building	Commissioners	Host South, Inc.	\$2,942	General Fund/M&O - Commissioners
Supply and installation of fencing at canal crossing on King George Boulevard	Public Works and Park Services	Guaranteed Fence, Inc.	\$2,990	SSD-Public Works
One (1) pipeline inspection tractor and clamping bar kit	Public Works and Park Services	Atlas Inspection Technologies, LLC.	\$8,868	SSD-Public Works
One (1) network manager wireless controller for Detention Center	I.C.S.	Howard Technology Solutions	\$9,418	General Fund/M&O - Detention Center
One (1) interactive video conferencing system for CEMA	I.C.S.	Metis Corporation	\$4,980	DHS Cema Mobile Grant
One (1) Dell server for Tax Commissioner	I.C.S.	Dell Marketing, L.P.	\$3,897	SPLOST (2008-2014) Courthouse Construction

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CHATHAM COUNTY YOUTH COMMISSION

Chairman Scott said, but at this time I would like to recognize the Commissioner from the Eighth District, Commissioner Thomas to introduce our Youth Commissioners who are present today. I should have introduced them earlier, but I wanted to acknowledge Mr. Samuels and Mr. Flowers.

Commissioner Thomas said, great. Thank you. It's -- we normally introduce them because they are part of the Commission, and we are delighted to have as been said, Mr. James Flowers. And what school are you?

Youth Commissioner Flowers said, Sol C. Johnson High School.

Commissioner Thomas said, Sol C. Johnson. And Dionte' Samuels.

Youth Commissioner Samuels said, Early College.

Commissioner Thomas said, Early College. Very good. We are delighted to have you with us today. Hope you've learned much.

Chairman Shabazz said, yes.

Commissioner Thomas said, thank you.

Chairman Scott said, okay. Those are your future leaders.

Commissioner Thomas said, yes.

Chairman Scott said, thank you all for being here, and we really appreciate your participation in this program.

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EXECUTIVE SESSION

Chairman Scott said, okay. Is there anything else for the good of the order? If not, I would entertain the recession to Executive Session. Mr. Manager?

County Manager Abolt said, for the purposes of personnel and litigation.

Chairman Scott said, okay.

Commissioner Shabazz said, so moved.

Commissioner Thomas said, go on the board.

Commissioner Kicklighter said, second.

Chairman Scott said, all in favor indicate by voting yes. Opposed. It carries. We're headed for Executive Session. Thank you so much.

ACTION OF THE BOARD:

Commissioner Shabazz moved to recess to executive session to discuss personnel and litigation. Commissioner Kicklighter seconded the motion and it carried unanimously.

The Board recessed at approximately 10:35 a.m.

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ITEMS FROM EXECUTIVE SESSION

- 1. REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Center moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 12:50 p.m.

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APPROVED: THIS _____ DAY OF JANUARY, 2013.

ALBERT J. SCOTT, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY, GEORGIA

JANICE E. BOCOOK, CLERK OF COMMISSION