

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, APRIL 12, 2013, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Albert J. Scott called the meeting to order at 9:40 a.m.

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II. INVOCATION

Chairman Scott said, let me add some instructions to that. It's my pleasure this morning to invite a long time friend of mine, the Reverend Jim Giddens, who is the senior pastor at the Skidaway Island United Methodist Church. He and I served on several community boards over the years. He's been a tireless public servant in this community not just within the confines of that Skidaway Island United Church but throughout the community. Hospice, Goodwill, you name it, he's been involved, and he pastors a -- a lovely church out on Skidaway that's in Commissioner's [sic] Farrell's District, the 4th, and it's a delight that he's here today. And what we are going to do, we're going to invite Reverend Giddens to come up and do an invocation and a prayer, and when he indicates it's time for prayer, I would appreciate if you would stand. In the meantime, I'll ask that you be seated until after he's done an invocation. Thank you, and remain standing after the prayer for the Pledge of Allegiance which will be led by the Commissioner from the 4th District, Commissioner Farrell.

Reverend Jim Giddens said, I don't want to mess up your meeting today, but I -- I've -- I have -- I was told I have a three-minute devotion too. Is that okay or do you just want me to do the prayer?

Chairman Scott said, no. No. I want you to do your devotion. I -- I'd love to hear your words of wisdom.

Reverend Giddens said, okay. Well I want to tell you a story. And, I'm honored to be here. Thank you so much. I want to tell you a story about a man who was a salesman, and he ended up -- he had been gone all week. He was flying in to the Atlanta airport and was coming back to Savannah. It had been an awful week for him. He had been on the road, and he was just exhausted. They were having thunderstorms. There were -- the -- the planes were all were -- were all late in arriving, and he ended up that he didn't have anything else to do, he was -- he knew that his flight was going to be late coming to Savannah, so he went and got some chocolates, some French chocolates that he just loved, and he thought well I'm just going to sit there for several hours and I -- if nothing else, I'm just going to enjoy these chocolates. So he walked to the -- to the area where the -- the flight was to come to Savannah, and it was packed. He had his briefcase with him. He -- he saw one seat though that was over near a table. He put his briefcase over there. He had his raincoat with him. He put his candy down, and he took the wrapper off the candy, and he went and he threw it in the trash, and as he turned around he saw a lady that was sitting in the chair on the other side of this table, she was eating the chocolates. So he walked over there. He was furious at this point, and she had one of the chocolates and she had it in her mouth. She was an elderly lady, and he just jerked the chocolates out of her hand and he put them on the table, and then he sat down, and she looked at him and she smiled, and he picked up one of the chocolates, and he unwrapped it and he ate it. There were only six of them in there, and so she looked at him and then she picked up another one and she unwrapped it and she ate it, and she smiled at him again, and he was so angry he didn't know what to -- he didn't want to say anything because he knew whatever -- whatever he would say would be upsetting to her and other people, and so he ate another one, and then she ate another one, and he was so angry. This went on for the whole time the lady was there, and finally her flight was called and she got up and slowly walked away. And the entire time that he was there he was just furious at what had happened. Well they called his flight, and he picked up his briefcase. He had his umbrella; he got his umbrella; and he picked up his raincoat, and under his raincoat were his chocolates.

Reverend Giddens said, I'm sharing this story with you because most of the wisdom that I have obtained in my life has come about by making the wrong decision and hopefully learning from that decision so I don't do it again. My prayer for you guys and ladies is that you will continue to grow in wisdom. I know this is a very difficult job that you have, and one of the reasons that I was just so happy to be able to -- to be here is I've never had an opportunity to thank you for what you do for our community. You -- you sacrifice a lot. You expose yourselves to a lot of what people have to say about you not only positions that you take but also personally, and thank you for making our community the place that it is, and a wonderful place to -- to live, and I just wanted to be able to express that to you. And if we could -- if we could bow our heads for a moment of prayer.

Chairman Scott said, please stand.

Reverend Giddens gave the invocation as follows:

Most gracious God, thank you for these men and women who have been called into your service. We ask that you continue to give them the wisdom that they need to make the decisions that make our community a better place to live. Please wrap them in your arms and -- and help them to feel your presence in their lives, and continue to be with each one of us as we try to be the best citizens that we can be. We pray this in your wholly name. Amen.

Commissioner Farrell said, thank you, Reverend.

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III. PLEDGE OF ALLEGIANCE

Commissioner Farrell led all in the Pledge of Allegiance to Flag of the United States of America.

Reverend Giddens said, thank you very much.

Chairman Scott said, thank you.

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IV. ROLL CALL

Chairman Scott said, the Clerk will call the roll.

The Clerk called the roll.

Present: Albert J. Scott, Chairman
 Dr. Priscilla D. Thomas, Vice Chairman, District Eight
 Helen L. Stone, Chairman Pro Tem, District One
 James J. Holmes, District Two
 Tony Center, District Three
 Patrick K. Farrell, District Four
 Yusef K. Shabazz, District Five
 Lori L. Brady, District Six
 Dean Kicklighter, District Seven

Also present: R. E. Abolt, County Manager
 R. Jonathan Hart, County Attorney
 Janice E. Bocook, County Clerk

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CHATHAM COUNTY YOUTH COMMISSION

Chairman Scott said, I will recognize the Vice-chair, Dr. Priscilla Thomas, for the introduction of the Youth Commission members who are present.

Commissioner Thomas said, thank you, Mr. Chairman, members of the Commission, ladies and gentlemen. Serving on -- on the Youth Commission today, Kentrell Johnson, a junior from Jenkins High School and Sabria Jones, a junior from St. Vincent's Academy. We're delighted to have them with us today.

Youth Commissioner Sabria Jones said, thank you.

Youth Commissioner Kentrell Johnson said, thank you.

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

Chairman Scott said, on page two we don't have a proclamation or a special presentation, but we do have a -- a couple of announcements that I would like to entertain at this time.

Ms. Artis Wood said, good morning. My name is Artis Wood, and I bring you greetings from Scenic Georgia. I am on the board, and we are bringing as I hope you've heard already the national board for a reception

tomorrow at Massie School at 4:00. We hope that there will be some chocolates of wisdom to consume there, especially about public spaces which are so important because they are spaces that we all cannot not see, and to the extent that we keep this place and make this place more beautiful in our County, we are happier to live here, and we enjoy better business. Business and beauty go hand in hand. Thank you I hope to see you tomorrow at 4:00.

Chairman Scott said, thank you for the invitation.

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VI. CHAIRMAN'S ITEMS

None.

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VII. COMMISSIONER'S ITEMS

1. **REQUEST BOARD APPROVE A SPECIAL EVENT PERMIT TO DISPENSE ALCOHOLIC BEVERAGES (BEER AND WINE) FOR AN EVENT TO BE HELD ON MAY 5, 2013 AT 600 LANDINGS WAY, 31411. PETITIONER: THE KIWANIS CLUB OF SKIDAWAY, A NON-PROFIT ORGANIZATION THROUGH THOMAS M. SHARP.
[DISTRICT 4.]**

Chairman Scott said, okay on -- move on to page 3. There are nothing -- nothing under Chairman items. Under Commissioner's Item we do have one item that was -- that was requested by the 4th District Commissioner, and that is to request Board approval for a special event permit to dispense of alcoholic beverages, beer and wine, for an event to be held on May 5th, 2013 at 600 Landings Way. The Petitioner is the Kiwanis Club of Skidaway, and this is a non-profit organization, and through Thomas M. Sharp. Commissioner, you want to say anything further about it?

Commissioner Farrell said, yeah, I'd just like to make a motion in -- in favor of this request. They're putting on a --

Commissioner Kicklighter said, second.

Commissioner Farrell said, they're putting on a fundraiser, and as you know when you're a -- a volunteer, sometimes time gets away from you and things don't get done as far ahead of time as you'd like so -- for their peace of mind, you know, rather than put it on the next agenda and be close to the -- the event that we'd like to move it up a little bit and -- and ask for this to be approved and I -- I believe the Manager has done the research on it and gives it a thumbs up.

County Manager Russ Abolt said, yes, sir.

Chairman Scott said, okay. It's been properly moved and second. Hearing the motion is there any discussion? Hearing none, all in favor indicate by voting yes, opposed no. Motion carries.

ACTION OF THE BOARD:

Commissioner Farrell moved for approval of a special event permit to dispense of alcoholic beverages, beer and wine, for an event to be held on May 5th, 2013 at 600 Landings Way for the Kiwanis Club of Skidaway. Commissioner Kicklighter seconded the motion and it carried unanimously.

AGENDA ITEM: VII-1
AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
Willie Lovett, Chief of Police

ISSUE:

Permit to dispense alcoholic beverages for a special event in Chatham County.

FACTS AND FINDINGS:

1. The Kiwanis Club of Skidaway, a non-profit organization, through applicant Thomas M. Sharp has filed a Special Event Application for a fundraiser at The Kiwanis Club on 600 Landings Way. The applicant has the intent to dispense alcoholic beverages (beer and wine) at the event.
2. Section 16-134(4) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners' discretion to allow the consumption of alcoholic beverages in conjunction with a special event.

ALTERNATIVES:

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event at The Kiwanis Club of Skidaway.
2. Deny Permit.
3. Provide direction to staff.

POLICY ANALYSIS:

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

RECOMMENDATION:

Approve Alternative 1.

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

Chairman Scott said, there is nothing under the Tabled or Reconsidered Items.

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: 1) IN THE GENERAL FUND M&O (a) TRANSFER \$3,630 FROM OTHER PURCHASED SERVICES TO TEMPORARY SALARIES IN THE JUVENILE COURT BUDGET, (b) TRANSFER \$11,750 FROM CONTINGENCY TO THE BOARD OF EQUALIZATION'S BUDGET, (c) TRANSFER \$10,000 FROM CONTINGENCY TO THE FUEL MANAGEMENT PROGRAM, AND (d) TRANSFER \$7,572 FROM REIMBURSEMENT TO FUNDS TO SALARIES AND BENEFITS IN THE COURT ADMINISTRATOR'S BUDGET.**

Chairman Scott said, on page five we do have a -- a few items for action. The first item is to request approval of the following budget amendments and transfers: in the General Fund M&O transfer \$3,630 from the Purchased Services to the Temporary Salaries in the Juvenile Court Budget, (b) is to transfer \$11,750 from Contingency to the Board of Equalization Budget, and to transfer \$10,000 from the Contingency to the Fuel Management Program, and to transfer \$7,572 from the Reimbursement Fund to Salaries and Benefits in the Court Administrative Budget.

Commissioner Holmes said, Mr. Chairman, so moved for approval.

Commissioner Stone said, second.

Chairman Scott said, it's been properly moved and second. Any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. The motion carries.

ACTION OF THE BOARD:

Commissioner Holmes moved to approve the following budget amendments and transfers: 1) in the General Fund M&O (a) transfer \$3,630 from Other Purchased Services to Temporary Salaries in the Juvenile Court Budget, (b) transfer \$11,750 from Contingency to the Board of Equalization's Budget, (c) transfer \$10,000 from Contingency to the Fuel Management Program, and (d) transfer \$7,572 from Reimbursement to Funds to Salaries and Benefits in the Court Administrator's Budget. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: IX-1

AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Linda B. Cramer, Assistant County Manager

ISSUE:

To request the following budget amendments and transfers: 1) in the General Fund M&O (a) transfer \$3,630 from Other Purchased Services to Temporary Salaries in the Juvenile Court Budget, (b) transfer \$11,750 from Contingency to the Board of Equalization's Budget, (c) transfer \$10,000 from Contingency to the Fuel Management Program, and (d) transfer \$7,572 from Reimbursement to Funds to Salaries and Benefits in the Court Administrator's Budget.

FACTS AND FINDINGS:

1. The Juvenile Court Administrator has requested a transfer of \$3,630 from other purchased services to temporary salaries to cover expenses incurred for a temporary administrative assistant. Correspondence is attached.
2. The Clerk of Superior Court has requested a contingency transfer of \$11,750 to cover costs associated with an extended appeal season and upcoming appeal hearings. A staff report is attached.
3. The Assistant County Manager/Director of Human Resources and Services has requested a contingency transfer of \$10,000 to the Fuel Management Program to purchase and install a new tank monitoring system at the Sheriff's Complex. Correspondence is attached.
4. The Superior Court Administrator has requested a transfer of \$7,572 from reimbursement to funds to salaries and benefits to cover additional salary expense. Correspondence is attached.

FUNDING:

Funds are available in the General Fund M&O and the Capital Improvement (CIP) Funds.

ALTERNATIVES:

1. That the Board approve the following:

GENERAL FUND M&O

- a) Transfer \$3,630 from other purchased services to temporary salaries in the Juvenile Court budget.
 - b) Transfer \$11,750 from contingency to the Board of Equalization's budget.
 - c) Transfer \$10,000 from contingency to the Fuel Management Program.
 - d) Transfer \$7,572 from reimbursement to funds to salaries and benefits in the Court Administrator's budget.
2. Amend or deny the request.

POLICY ANALYSIS: State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION: That the Board approve Alternative 1.

Prepared by: Estelle Brown

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2. **REQUEST FROM RONALD KOLAT, ENGINEER FOR THE LANDINGS CLUB ON SKIDAWAY ISLAND FOR THE COUNTY TO WAIVE A PORTION FOR THE LAND DISTURBING ACTIVITIES ORDINANCE PERMIT FEES FOR REVIEW AND**

INSPECTION OF A NEW CART PATH AT OAKRIDGE GOLF COURSE. STAFF RECOMMENDS DENIAL OF THE REQUEST.

Chairman Scott said, Item 2 on the Action Calendar -- on the Individual Action Items is a request from Ronald Kolat who is the engineer for The Landings Company on Skidaway Island for -- for the County to waive a portion of the Land Disturbing Activities Ordinance Permit fees and to review and inspection of a new cart path at the Oakridge Golf Course. The staff has recommended denial of this request, and before I entertain a motion, I wanted to hear from someone from The Landings Club who is present.

County Manager Abolt said, with your permission, first we'd like to have staff in the person of Suzanne Cooler, senior engineer, just to give background to it and then testimony can be taken from the applicant.

Chairman Scott said, okay.

Ms. Suzanne Cooler said, good morning. As you know, the Land Disturbing Activities Ordinance fees are not -- are not entirely Land Disturbing Activities Ordinance and -- for plan review. They are also for the plan review to enforce -- plan review, enforcement, inspection, project completion activities for not only the Land Disturbing Activities Ordinance, but also the Soil Erosion and Sedimentation Control Ordinance, the Stormwater Management Ordinance, and the Flood Damage Prevention Ordinance. It is an umbrella of ordinances that we must not only review but inspect and enforce through project completion. At least three of those ordinance have State and Federal overview which means we report our permitting activities -- I'm sorry, I ran down the stairs, to the State and to FEMA for -- for those activities that we permit and enforce. I'll be glad to answer any questions about that.

Chairman Scott said, any questions from staff -- of staff from any members of the Commission? Okay. Is there anyone in the audience who wanted to offer any testimony on this particular item? Commissioner from the 7th District, Commissioner Kicklighter.

Commissioner Kicklighter said, thank you, Mr. Chairman. I believe that we need to -- I don't think we can resolve this today with this particular case, but I think that people in the future -- my initial thought when I heard this was that there's no way you can improve anything like this because there will be people of less -- less fortunate people coming in front of us later on wanting a break, and that we can't waive all the fees or -- or -- you know, that's -- fees help offset property taxes. After listening to everything, I think we should possibly look at something as far as a separate ordinance for golf courses because they're simply wanting to maintain and -- and replace the sidewalk or the cart path that's in there, and it's a penalty for improving a place, and I, you know, I just -- I don't know. I mean I -- I -- I think -- do sidewalks in a neighborhood such as that, does that count the same say, Jon [Hart]? If -- if a private subdivision wanted to replace their sidewalks to they have to pay the same type of impact fees?

County Attorney R. Jonathan Hart said, they would -- they would have to come in and file Land Disturbing Activities fees. It depends on whether they're doing a repair or a total replacement where they take the whole thing out. If they're in their patching a crack or something like that, no, they don't, but if they're rerouting or tearing up the old sidewalks putting down new sidewalks, yes, we would require that. The problem you have with doing a local ordinance, we could certainly do that, and I understand where you're coming from completely on that, but Ms. Cooler was correct, this Land -- LDAO Ordinance is a bunch of ordinances that the feds came up with statutorily they gave it to the state, that immediately gave it to the county to enforce, and the implications of what happens for non-enforcement can be significant to the county. So it's not like we want to run out there and do this, but at the same time, under this new stormwater management ordinance, under the Soil Erosion Sedimentation Ordinances, there are trigger mechanisms which in that -- for us not following up and doing our inspections.

Commissioner Kicklighter said, if -- if there -- if they were to totally remove a cart path and/or a sidewalk and replace that path or sidewalk within the same parameters, do we have to charge a -- a impact -- a land impact fee? Other words with the exact same measurements.

County Attorney Hart said, it depends on where it is more -- more than anything else. Typically yes we would. Less so if it's say in front of a clubhouse that's, you know, not near any environmental situation. We probably have more supervision over situations that are closer to the marsh 'cause they have quite a few cart paths out there that probably couldn't be permitted today if you tried to do it, but, you know, we don't want to do anything to harm anybody, but at the same time you want to fulfil your regulatory obligation at the same time. The staff really doesn't have any discretion about what to charge because it's in the Ordinance, and that's the way it's meant to be. The Board does have some discretion to exercise it's judgment about how it wishes to handle this. At the same time, you need to remember that, you know, there are other people that may come before you at some time in the future. So it's sort of your discretion, and you got to balance it the way you see it needs to be balanced.

Commissioner Kicklighter said, well I -- I understand an impact fee on any initial disturbance of land but another impact fee, if they were replacing it in the same exact spot just discourages improvements in areas, and you take a place such as -- which I'm -- I'm sure there's a lot of people that would not think anything sentimental towards a gated community, but in that instance with those folks, they pay a ton of taxes and because they live in this

private community, they really by choice exclude themselves from government services that they're actually paying for. So double charging and then taxing is -- well, Russ [Abolt] -- if -- Russ [Abolt] raised his hand. I want to hear his wisdom at this point.

Chairman Scott said, I want you to --

Commissioner Kicklighter said, you know, again, I don't know how to solve it. We're not today with this going to solve it, but I -- I think we should look at some type of ordinance when it comes to replacing paths, a golf path or sidewalks if they stay within the same parameters because that's double dipping on people when they've already paid it once, and that would go, you know, anywhere county-wide within the unincorporated areas. But, you know, you think sidewalks are replaced in -- in areas that are non-gated communities, those sidewalks are constructed I would assume on county right of ways. Do those folks have to pay an impact fee to reconstruct on a county right of way?

County Attorney Hart said, if it is on a county right of way, usually we're maintaining it, so no.

Commissioner Kicklighter said, that's -- that's what I thought. So it is a -- no, I -- I know, I'm -- I'm just saying I think it's something worth looking at.

County Attorney Hart said, that's -- that's why all developers once they put the infrastructure in want to get in compliance and ask for the County to come in and accept the maintenance responsibility of that.

Chairman Scott said, again, the -- the Manager wanted to respond to Commissioner's Kicklighter's comment and then we will recognize Commissioner Center from the 3rd District and then Commissioner Shabazz from the 5th District.

County Manager Abolt said, yeah, very quickly, it's only one of them, the issue of taxes. The reason why the LDAO program is self-supporting is we do not want to pay any more taxes for it to subsidize. So that's why we have a separate permit fee. The other one, and certainly we'll do whatever the Board wishes, this is more procedural than due process. The -- the Petitioner or -- or the Appellant I should say was advised of this. I would caution against taking any action in favor of the Appellant if the Appellant was not present to give you testimony before you took that action.

Commissioner Kicklighter said, yeah, I don't think we can approve it today, but I think it's something we need to work on in the future.

Commissioner Center said, thank you. Would you explain to me, Mr. Manager, just how it's calculated? It says \$2,000 base charge, and there was \$8,000, so what three Ts and a cart path? How do you get the \$8,000? And then it says plus \$3,000 per disturbed acre. You've got 8.5 disturbed acres. That would be \$25,500. So it looks like they're already getting a \$6,000 deduction.

County Manager Abolt said, I will go with your permission to my Georgia Tech graduate, Ms. Cooler, who also because you did rely upon the wisdom of St. Vincent's Academy graduates when we were doing the grammar, she is also a graduate of St. Vincent's Academy. So with your permission Ms. Cooler, would you answer the question?

Ms. Cooler said, hi. Yes, the 8.5 acres is the total disturbance. They paid the \$8,000 for the tees and the greens and the remainder of the \$27,500 was for the cart path alone.

Commissioner Center said, right. When I'm doing my math, so they had to pay for four permits, right? Four times two is eight.

Ms. Cooler said, no. No, sir. The \$2,000 base charge is a one time.

Commissioner Center said, okay.

Ms. Cooler said, it's a one time for the total land disturbance.

Commissioner Center said, okay.

Ms. Cooler said, and then it's just the per acre fee.

Commissioner Center said, thank you.

Chairman Scott said, Commissioner Shabazz and then Commissioner Stone.

Commissioner Shabazz said, oh, excuse me. Okay. Yes. I want to ask, Commissioner Kicklighter said something about double dipping in terms of if it was already done, but is it true that whenever you disturb the land that it's -- it's -- it's a -- it's a fee for that each time?

Ms. Cooler said, yes, sir. The way the state law is written which we had adopted as a model into our ordinance is that a Land Disturbing Activity is anytime that you disturb the soil underneath. So if they were overlaying the cart path, there would be no permit, but it's because they're removing all that exposing the soil which -- there's a risk of that leaving the site and getting into the state waters is the -- the reason for that. That is the reason they need a permit. It's because they're exposing that soil underneath. If that were a rock cart path underneath and they were just overlaying it, it wouldn't be a permit and we wouldn't be here. It's -- it's any project -- according to the state law we can't -- and as far as -- Jon [Hart] can correct me, we're not allowed to change this criteria. We have to permit any project that disturbs one acre. That means if they are exposing that soil underneath, one acre of disturbance, we can't change our standards to be less restrictive.

Commissioner Shabazz said, so -- so what is the environmental impact of soil when it's disturbed? What -- what happens?

Ms. Cooler said, it could transport to the state waters which transport along with it bacteria. It could cloud up our waters.

Commissioner Shabazz said, okay.

Ms. Cooler said, and this being adjacent to the marsh, it has a great opportunity to impact the marsh --

Commissioner Shabazz said, okay.

Ms. Cooler said, -- and get those sediments into our rivers and streams.

Commissioner Shabazz said, you know, a lot of times I -- I understand that individuals who don't have that background, they -- they don't really see the significance of that, and I'm glad that you explained that. Thank you.

Ms. Cooler said, that's right, and to -- I mean just to look at it as one concrete path being placed with the same concrete path in the same area, it doesn't sound like it has a big disturbance, but once you get that soil exposed to the elements or the weather, then it could have a great impact.

Commissioner Shabazz said, thank you.

Chairman Scott said, Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. So these -- this is mandated by the state --

Ms. Cooler said, yes, ma'am.

Commissioner Stone said, but the fees are collected by the County?

Ms. Cooler said, yes, ma'am.

Commissioner Stone said, okay. Does the state get any portion of these fees?

Ms. Cooler said, the state gets a portion. There is a separate fee that is \$40 per acre that goes to the state.

Commissioner Stone said, okay. And the rest of it is our local ordinance --

County Attorney Hart said, the cost and expense of monitoring is ours. The federal government passed a law that said the states could do it, and the states basically said the counties could do it.

Commissioner Stone said, and so these fees are based on what we consider our costs are?

Ms. Cooler said, yes, ma'am. That's the cost to pay the salaries of the people reviewing and inspecting.

County Attorney Hart said, it's -- it's basically run as a enterprise fund. In other words, the fees support the services under the Ordinance.

Commissioner Stone said, but we're still mandated to do this by the state?

Ms. Cooler said, yes, ma'am.

Commissioner Farrell said, the permitting process but --

County Attorney Hart said, the permitting process. Now you can -- you can --

Commissioner Farrell said, -- but the financial part is --

County Attorney Hart said, -- yeah you could --

Commissioner Stone said, I understand that but I mean --

County Attorney Hart said, -- make your fees in half if you wanted to, the problem you've got is if you make your fees in half, you've got the same overhead, so the -- the other half of the money's got to come from somewhere.

Commissioner Stone said, I -- I was just trying to understand that you've set the fees based on what we're mandated to do by the state.

Ms. Cooler said, yes, ma'am.

Commissioner Stone said, okay. Thank you.

Chairman Scott said, any further questions of staff? Thank you.

Commissioner Brady said, I do.

Chairman Scott said, you have a question? Commissioner Brady from the 6th District have a question.

Commissioner Brady said, and I'm going to go back to what Commissioner Kicklighter talked about, gated communities. Let's take this particular gated community out of the picture and move on to another gated community. I'll use one, Forest Lakes in Pooler, that's gated. Would these same fees be applicable to them as well?

County Manager Abolt said, not if it's in Pooler.

Commissioner Brady said, okay.

County Manager Abolt said, Pooler would have to have it's own responsibility.

Commissioner Brady said, say that again.

County Manager Abolt said, Pooler -- as you -- the fact situation as you described is in the City of Pooler. The County would not have jurisdiction in the situation like this in the City of Pooler.

Commissioner Kicklighter said, it would be a separate fee.

Commissioner Brady said, separate fee. And then my other question is in reference to gated communities in reference to these -- to these types of fees, gated communities are really responsible for paying what happens inside of that community. Is that accurate?

County Manager Abolt said, no, ma'am. Gated communities in the context of -- of in this case, The Landings, it's -- the unincorporated area pays SSD taxes.

Commissioner Brady said, uh-huh.

County Manager Abolt said, all we're doing now is saying that there's certain services we provide through a fee -- through a permit process that's the beneficiary. The applicant should pay for it versus increasing the taxes on the general SSD tax payer. That's all this is.

Commissioner Brady said, okay. I understand now. Thank you.

Chairman Scott said, in other words, the inspections will have to be done, they'll have to be forwarded to the states and the feds and somebody will have to pay for it. And you will also have to forward the state it's portion of the -- of the fee and somebody will have to pay for it. Those things will not go away. Okay? And since we don't have any testimony from the requesting party, I'm -- I'm reluctant to -- to entertain a motion on this recommendation. I think that the staff has denied it, and -- and appropriately so, and I was looking forward to the arguments on the other side as to why it should be waived. I have not heard them.

Commissioner Farrell said, in -- in lieu of your -- your comments, I make a motion that we table it for two weeks or till our next meeting only and if they want to come in and -- we can discuss it at that time.

Chairman Scott said, okay.

Commissioner Stone said, were they aware it was going to be on today's --

County Manager Abolt said, yes, ma'am. Fact and Finding number 4.

Commissioner Farrell said, well I'll make a motion to -- I'll make another motion but I think the Chairman said that he didn't want to hear -- hear a motion so in lieu of that.

Chairman Scott said, well I -- the -- the only reason is that I don't -- I would assume they were properly notified, Mr. Manager --

County Manager Abolt said, yes, ma'am.

Chairman Scott said, -- that we were going to hear it?

County Manager Abolt said, sir. Fact and Finding number 4 establishes that.

Chairman Scott said, okay.

Commissioner Center said, I think there's a motion on the floor?

Chairman Scott said, no, not yet. You can't have a motion --

County Attorney Hart said, there -- there's been a motion to table but there's been no second as far as I know.

Chairman Scott said, yeah. So, Commissioner from the 2nd District, Commissioner Holmes.

Commissioner Holmes said, thank you, sir, Mr. Chairman. In due respect to our department head, the work that was done and the finding why this should be now, I think we need to respect that to the point. I've always had the great utmost respect for our department heads with the work what they've put into it, so with no further adieu I suggest that we deny this at this time.

County Attorney Hart said, is that a motion?

Commissioner Thomas said, it's dead anyway because it didn't get a second.

Commissioner Holmes said, it's a motion.

County Attorney Hart said, is there a second for the motion to table?

Commissioner Thomas said, no.

County Attorney Hart said, okay.

Commissioner Shabazz said, second. Second.

County Attorney Hart said, the second motion?

Commissioner Farrell said, which motion to table or to --

County Attorney Hart said, well there hadn't been a second to the motion to table. So it dies for lack of a second.

Chairman Scott said, there was -- there was no second to the motion to table, so there is no motion to table.

County Attorney Hart said, correct.

Chairman Scott said, now that we have a motion to deny it --

County Attorney Hart said, and that's been seconded.

Chairman Scott said, and that's been second. Any discussion on the motion? All right. Everybody understand the motion? The motion is simply to uphold the staff's recommendation of denying the waiver.

Commissioner Farrell said, so that would be alternative number 2?

Chairman Scott said, yeah.

Commissioner Holmes said, yes.

County Manager Abolt said, yes, sir.

Commissioner Shabazz said, Commissioner Holmes.

Chairman Scott said, those in favor of the motion indicate by voting yes, opposed no. Motion carries.

Commissioner Farrell said, one more vote.

Commissioner Kicklighter said, I -- you know, it would have been good left alone at that point and then someone could have come back in front and talked.

Chairman Scott said, Commissioner from the 7th.

Commissioner Kicklighter said, I know. They should have been here.

Chairman Scott said, all the Commissioners have -- having voted and the motion carries.

ACTION OF BOARD:

Commissioner Holmes moved to deny petitioner's request for waiver of fees. Commissioner Shabazz seconded the motion and it carried in a 7-2 vote with Chairman Scott and Commissioners Stone, Holmes, Center, Shabazz, Kicklighter and Thomas voting yes and Commissioners Farrell and Brady voting no.

AGENDA ITEM: IX-2

AGENDA DATE: April 12, 2013

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Leon Davenport, P.E., Assistant County Engineer

ISSUE:

To present to the Board a request by The Landings Club on Skidaway Island for a waiver from a portion of the Land Disturbing Activities Ordinance (LDAO) Permit fees.

BACKGROUND:

Mr. Ronald Kolat, engineer for The Landings Club on Skidaway Island (Landings) requests the County waive a portion of the permit fees for review and inspection of a new cart path at Oakridge Golf Course. The Chatham County Revenue Ordinance requires payment of permit fees prior to review of the construction plans.

FACTS AND FINDINGS:

1. Article R, Engineering Fees, of the Chatham County Revenue Ordinance requires permit fees of \$2,000 as a base charge plus \$3,000 per disturbed acre for Land Disturbing Activities Permit on commercial properties. The land disturbing activities fees provide for the cost of review and inspection of construction projects.
2. Land disturbing activities are regulated by the LDAO, the Soil Erosion and Sedimentation Control Ordinance (SECCO) and the Storm Water Management Ordinance. Chatham County is a local issuing authority, which means the State delegated permit and enforcement responsibilities of the Georgia Soil Erosion, Sedimentation and Pollution Control Act to Chatham County. Chatham County's National Pollutant Discharge Elimination System, Municipal Separate Storm Sewer System (MS4) Permit issued by the Georgia Environmental Protection Division requires Chatham County permit all land disturbing activities with greater than one acre of disturbance. Per the LDAO and SECCO, a land disturbing activity is defined as "any activity which may result in soil erosion from water or wind and the movement of sediments into state waters or onto lands within the state.
3. The Landings proposes improvements to the Oakridge Golf Course to include addition and renovation of several tee boxes, the regrading of one greenside area, and the replacement of the asphalt cart path with concrete. All proposed improvements are land disturbing activities, by definition in the LDAO and SECCO. The total disturbed area is approximately 8.5 acres. The land disturbing activities permit fee for such a disturbance is \$27,500. The Landings submitted a check for \$8,000, which is the cost of the permit fees for the tee and greens work. The Landings request the \$19,500 in fees for the asphalt cart replacement be waived. They "believe that the fee is excessive" and request relief.
4. The petitioner was notified of the waiver consideration and advised as to the date and time of this meeting.

ALTERNATIVES:

1. To approve the request by The Landings Club on Skidaway Island for a waiver from a portion of the Land Disturbing Activities Ordinance Permit fees.
2. To not approve the request.

POLICY ANALYSIS:

The Board must approve waivers of fees.

RECOMMENDATION:

That the Commissioners adopt Alternative number 2.

District 4

Prepared by: Suzanne Cooler, P.E.

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3. LOCAL PARTICIPATION UPDATE FOR THE CHATHAM COUNTY DETENTION CENTER PROJECT. HUNT/MILLS REPRESENTATIVES WILL BE PRESENT.

Chairman Scott said, item 3. This is a -- a update on the Chatham County Detention Center on local participation by Hunt/Mill representatives.

County Manager Abolt said, Mr. Chairman, this is Mr. Savidakis representing Hunt Mills.

Mr. Michael Savidakis said, good morning Mr. Chairman, members of the Board. I'm here to report on the local participation for the Chatham County Detention Center project, but first I'd -- I'd like to talk for a -- a moment about the construction progress. As many of you have been out to the site over the last several months and -- and seen the construction activity, the project continues to progress very well. We've got less than 10 percent work remaining to complete, and we are expecting to complete the project on time by the end of September of this year. The -- as many of you had toured the -- the new housing unit towers, those buildings are essentially complete now. The final security testing is underway over the next couple weeks and punch list work is being completed, and we'll be ready for inmate occupancy early next month. Other areas in the project, especially on the north side of the project is where the remainder of the work is ongoing. It's -- it's -- boils down to a lot of renovation, the last of the building additions, and that work is progressing which will be completed sometime in the middle of -- middle to late summer, which would just leave the last couple months of some security upgrades in the existing housing units.

Mr. Savidakis said, the -- the report continues to demonstrate a relatively constant local participation. The resource demand has decreased for many of the trades and that's a function of the phasing of the project and the work that is complete. We continue our good faith efforts in -- in offering opportunities, us and our subcontractors where -- where we can embracing the model that we've pioneered for work force development to improve this long-term mission for the citizens of Chatham County for increasing their quality and -- and qualification for future opportunities. And -- and we appreciate the Board's wisdom and continued support on future projects in Chatham County using this model as we move forward. Since September of 2012, the average local labor participation has been 57 percent. Since -- since February it -- it -- it had gone up a little bit up actually as high as 61 percent. There were some peaks at that time then June, July, August it was constant at 58 percent. There was a little bit of a lull in September and October of 56 percent due to the demand at that time during -- on the project. Increased back to 59 percent in November, spiked up at 65 percent in December, back down a little bit in January to 57 percent and -- and up at 63 percent in February. So as you can see from those numbers, the -- it's a sporadic resource demand on the project, and that demand will continue to fluctuate. As we are in the final phases of the project and less than six months to go, the remaining portions of construction are mostly renovation work which -- which is well underway which -- which will require construction work in -- in more concentrated areas requiring less of a demand of resources. Those areas are essentially red badge and behind -- meaning behind the secure perimeter which is a challenge for -- for certain individuals to be able to work in those areas, so we'll continue to -- to work through that and keep these numbers where they are and -- and hopefully increase them a little bit over the next couple months as we're really into finishes on the remainder of the project.

Mr. Savidakis said, our local business participation for businesses is currently at 71.3 percent, that's broken down into roughly 17 percent for local small businesses, 14 percent for minority businesses, 19 percent for women businesses, and 22 percent for local large businesses. When we look at the month to month consistencies and fluctuations in local participation, as I mentioned, many of the finish trades, the painting, the ceiling trade, some of the finish carpentry, the drywall work is at the highest of the percentages. Electrical, plumbing, HVAC, many of the technicians and the laborers that -- that are working on the project too, and you can see from the data how the -- how the numbers continue to fluctuate. Some of the trades don't demand a significant amount of hours and their involvement again was sporadic for small durations due to the project phasing, and that had to do with equipment operators, glazers. The roofing is essentially done on the project. The water-proofing trade, which is actually the specialized security sealant, that work has been done in the two housing units, and that's where the majority of that work was. And when we look at the -- the trades that had the highest percentage of work hours, electrical, plumbing, the labor, the -- the block work, the painting, the masonry, mechanical insulation, those painting -- those type of trades continue to have the highest percentage.

Mr. Savidakis said, another category that is -- that is separate from all that data is the temporary labor. We still are using local labor companies, Trojan Labor and MDT Personnel. They're supplying labor to many of the trades so when you take those statistics and apply them to the various trades that they're working for, those

percentages would actually go up. These companies are -- are using these individuals, and -- and our subcontractors are in a mentoring capacity. We continue to do that where they team up with other skilled workers in trades such as the exterior finish system, the stucco, the painting trades, demolition and masonry, as well as electrical and -- and plumbing too. We'll continue that effort through the remainder of the project.

Mr. Savidakis said, in regards to payments I just want to continue my update that, you know, we appreciate the County's diligence every month in -- in payments, which turn around and -- and pay the subcontractors, the vendors. Worker payroll is paid each month through the respective subcontractor and/or the labor agency. It's justified by certified payrolls that we turn in to Arneja Riley, and she reviews that before the payment is made to Hunt/Mills. With the present economic challenges that -- that we all face with and how that can affect operating capital for many businesses, so as not to strain cash flow for -- for many of the local subcontractors, Hunt/Mills has been processing joint check payments in the best interest of the project and to help those companies to make sure that the vendors and the subcontractors are getting paid. We've mentored these companies in trying to help them with -- with that and going forward with your support, training sessions through Chatham County on future projects, how these companies can better and more efficiently and -- and plan for this type of -- these business transactions, managing their people I think will also be a key to the success on future projects.

Mr. Savidakis said, our future efforts will continue with good faith on the remainder of the project within the secure perimeter and -- and the remainder of the work to increase local participation where -- where we can. If you recall several months ago we had a -- an intern, Oluwayomi Adeyemo. He is a student at Georgia Southern. He worked for us last summer. During the -- the holiday break, he was off from school. He came and worked for us for a couple weeks. During spring break he came back and worked for us so he got to see the project in different evolutions. We have invited him to come back and work for us for the summer and as his schedule permits, we -- we look forward to him joining us, and we think that that is just one example of how he can take that back to his colleagues and as other opportunities come up within the county similar type positions and -- and situations like that can be applied for -- for the -- for the good of Chatham County's residences [sic]. Also on May 16th, Hunt/Mills will be participating in the Southeast Georgia Career Expo with Savannah Tech and the Georgia Department of Labor and -- and we're -- we're honored to be part of that and help in any way we can as -- as this mission moves forward in the -- in the future.

Mr. Savidakis said, so in closing as -- as we successfully complete this project at the end of September, those that have embraced this model of workforce development that Hunt Construction and its partners have pioneered we -- we believe will benefit Chatham County and its residences [sic] on future projects, and we -- we appreciate the wisdom and support from Chatham County as -- as this moves forward in the future.

County Manager Abolt said, Mr. Chairman I want to recognize Mr. Kaigler, with your permission, to do a wrap up and at the same time recognize the partnership with Mr. Savidakis and Hunt/Mills because what Dr. Thomas and y'all have said in the past from the standpoint of learning from this and the legacy for this -- this community has been proven in the model used to get local involvement in this project. Mr. Kaigler.

Assistant County Manager Michael Kaigler said, yeah. Mr. Chairman, Commissioners, first, as I think back to when we were starting this project, no one really wanted to build a jail, but if we had to do that, we wanted to use this project as an economic development tool for the County. Also, the previous Board and this Board, they continue to -- to stress that in County projects we want to be inclusive. We want to make sure that our local people, they have employment opportunities, local businesses, and to increase that participation not only in local and the minority community, this project has done a lot for our community. We are really pleased with the partnership with Hunt/Mills. I think staff is going to use this as a model as we proceed forward with all County projects, and it's our goal that for all construction projects that we have coming before you in the future, all the contractors will be required to come up as Mr. Savidakis has done for Hunt/Mills and report to you on a -- every other month as to their goals, what they're achieving in terms of local participation in County projects. So using those models, the -- the mentoring that we're doing with the local contractors, the work force development has, I think, paid dividends to this community, and I think the Board needs to be applauded in the efforts and the emphasis that y'all have placed on local employment development within this community.

Chairman Scott said, is there any questions by members of the Commission of -- of either the staff or the contractor?

Commissioner Stone said, all on this side.

Commissioner Center said, I've got to ask some questions.

Chairman Scott said, Commissioner Stone, Commissioner Center and Commissioner Farrell in that order.

Commissioner Stone said, thank you, Mr. Chairman. Mr. Savidakis, I appreciate these month to month or every other month or however often we've had these reports. They have been very informative. They've kept us up to speed, and sometimes it's not what we wanted to hear. I'm still -- think that there is room for improvement here as far as what we can do here locally to keep the residents of this community employed, but what I'd really like to do with this project is identify the -- the areas where we were lacking with local participation and find out if it is because we are unable to train people in that field here or what the major problem is. The next project that we embark on with Chatham County, I would like to see even more local participation. So what I'd like to

do is learn where our weak areas were and -- and let's see if we can't pull this community in to -- to build in those areas if we're -- we're not offering those fields of training so that we don't have to go out of the state to bring people here to do these projects. So we've got a lot of people in this community that need work, and we need to connect the dots, and as I said earlier today, I think that somehow we're not doing that. We're not doing it well enough, and -- and I'm interested in anything that I can to help people -- the people of this community employed, to have them properly trained for the skills that are necessary on projects like this. Thank you.

Mr. Savidakis said, Commissioner Stone I -- I agree with your comments and appreciate them. We will continue our diligence with the subcontractors. Literally every week when we have our project manager meetings, we stress the point. Arneja [Riley] attends the meetings with me. We stress them to not only the field staff, the managers, the owners of all the local businesses and how important that is, not just for the remainder of this project, but the ones going forward. Another thing that -- that we look at as a company, as Hunt Construction, is we look at during the course of projects and at the end of projects, lessons learned. And -- and I think that we would be glad to offer that kind of feedback to you as this model continues to go forward on future projects. This is a very specialized project, as you're aware of, and so certain of trades are unique to this type of project, but putting that aside, that's also part of how we can develop people on future projects.

Commissioner Stone said, well I understand that, I just want to make sure that from the County's perspective that we're looking at the areas that we came up a little short. I don't know exactly what type of equipment operators that were necessary here, but clearly we did not -- we were unable to fill that slot, and so that's what -- that's what I would like to look at, where we were deficient as far as the ability to hire local people. Thank you.

Commissioner Thomas said, Mr. Chairman?

Chairman Scott said, we have Commissioner Center.

Commissioner Center said, thank you.

Chairman Scott said, Commissioner Farrell, Commissioner Shabazz and our Vice-chair, Dr. Thomas, in that order.

Commissioner Center said, thank you, Mr. Savidakis?

Mr. Savidakis said, Savidakis, yes.

Commissioner Center said, Savidakis, and you know any construction project, I'm still like the little boy looking through the holes on the walls on the sidewalk. To me it's a miracle that you go from ground up on anything, get it done, particularly with government involvement over your shoulders, so I commend you on what you've done, but I have some questions. When you measure local and/or minority participation, do you do it only in the dollars -- the amount of dollars spent toward that or do you actually count the workers?

Mr. Savidakis said, the workers are counted as -- as each individual comes into the -- the secure project every day they have to go through the guard shack, and there is a swiping of the -- of the badge, and so the person is tracked whether they're, you know, local and that data is -- is transferred over to the County and it helps produce the report. It's also verified through certified payrolls that each of the companies have to turn into Hunt/Mills each month when we do our payment applications. So that -- that is kind of a checks and balance.

Commissioner Center said, okay. I think you answered one of my later questions, so the way you hold subcontractors to task is through their affidavits?

Mr. Savidakis said, yes.

Commissioner Center said, when they ask for their money? All right, and I notice you do body count for local and non-local. For minority participation, do you do body count or is that just measured in dollars spent?

Assistant County Manager Kaigler said, that's by body count. This project was unique in the -- in terms of we had a security perimeter. The sheriff mandated that anybody working on this project had to go through a background check. We had two perimeters, you had the inside perimeter where you had to have a, you know, certain record check, criminal history check in order to -- to work in that inside perimeter, and then you had the construction perimeter which had another level of background check. So everybody who worked on this project had to have an ID card. You could not get on the site without an ID card. So we were able to track doing, you know, using the swipe system.

Commissioner Center said, thank you very much. And I ask because when you were here a few months ago, and you introduced a couple that brought their company to Chatham County, a husband and wife team, and I didn't ask at that time but I was thinking later it was nice that's at least 50 percent female-owned, but I don't know if they went out and hired any female employees. You know when -- when -- when you talk about work force development, we're just as concerned that that development goes all the way to the actual workers and, you know, not just management, and -- and y'all do check for that?

Mr. Savidakis said, yes.

Commissioner Center said, thank you.

Mr. Savidakis said, in fact that particular trade you can see from some of the information since they've been on the project and they were an out of town company that has settled up here, their -- their local labor participation is up over 50 percent, so we would commend them for their efforts in a very short time.

Commissioner Center said, thank you.

Chairman Scott said, Commissioner Farrell, Commissioner Shabazz, Dr. Thomas.

Commissioner Farrell said, just a follow-up on -- on -- on the ID card, Tony [Center], that -- one of the unique things on this project that we're implementing -- are implementing is the ID card tracks man hours, and then with that information, you can drive all types of data in county, out of county, minority, you know, whatever -- you know, whatever we decide we want to track that's within the bounds of the law. So -- and -- and hopefully, you know, by working this project we can also do this on future projects so that we have a better tracking device to -- to follow how we can follow the money from where it gets budgeted here for this group till it gets into somebody's pocket on a pay day, and I think, you know, that's one element that helps identify that for -- not only for us but for the entire community to see, you know, the transparency of how the -- the money flows, and that's one measurement of -- of many. My question first of staff is we've got this report, and we've been getting them every two months and as presented by the contractor, is there some -- what degree of staff oversight goes into this report as far as verifying the accuracy of -- of the information and whether there's additional information or -- or -- or information that's -- that's not in here. What -- what degree --

County Manager Abolt said, the ref -- the ref -- permit me, the reference to Ms. Riley under Mr. Kaigler's direction indicates that we're fully involved in this. We -- we -- we do want to make it, sir, the responsibility of the contractor to come forward with the report, but we check the homework.

Commissioner Farrell said, yeah, basically that's what I'm asking is that, you know, when I'm getting the information, in this case, from this particular contractor, but I anticipate in years to come from other contractors that will come before us, you know, what -- what staff verification do I have sitting at this seat to know that these -- these numbers have been cross-checked?

Assistant County Manager Kaigler said, you've got two -- two levels, particularly on this project, you have the swipe system, so we verify -- 'cause we can tell you how many hours an individual spent exactly working on the project, so you have that, and then Ms. Riley verifies the pay apps. So the contractor, the general contractor doesn't get paid until we verify that pay app.

County Manager Abolt said, permit me, there's -- there's -- there's a significant -- there's a unique way in which we handle this and I don't want it lost in the future. We make the contractor accountable too. It's not staff reading the homework. We bring the contractor to you every two months. That communicates the value you place on this with everybody else out there that wants to do business with Chatham County we're dead serious about them being accountable to you.

Commissioner Farrell said, right. And my final question is for the -- the -- Mr. Savidakis. A number of months ago there was some entries in here on landscaping and at that time the -- the landscaping was 100 percent out of county, and I made the observation that there's probably as many landscapers in Chatham County as there are convenience stores locations, so we have quite a -- quite a representation. I'm looking at item 4, local labor reports as of January of 2013 for December '12 and January '13, and I see a lot of different tradesmen, and I've been kind of noticing for the last report or two that I haven't seen anything on landscapers. Can you explain?

Mr. Savidakis said, sure. There has not been any activity in regards to landscaping. The -- the bulk of the work has been going on inside and constructing the buildings. Over the next couple months we will be -- there's -- there's a little bit of landscaping as far as some trees that go in the building, the last building out in front of Carl Griffin Drive that will be completed in late July. Yes, that contractor is from out of the area. We have stressed to him the importance of hiring local labor. He's doing the irrigation and the -- the tree planting. He's basically -- when he has come out to the site he's come out with two or three, maybe four people at -- at the most just because of the limited amount of work that he has to do. So we'll continue to stress that for the remainder of his contract, but the bulk of the -- of the remaining, and I'll call it green, that you'll see when the project is finished is seeding. That seeding work is -- is under contract with a local contractor called Duscom (phonetic). They were our site utility contractor. They had done the seeding up to this point and had done a good job. They have the equipment, they have the local resources to do it, and they will be performing the balance of that -- those green areas.

Commissioner Farrell said, yeah, generally the last six months of a project you see the heaviest concentration of -- of landscaping so I -- I look forward to -- to seeing some data on there.

Mr. Savidakis said, yes, sir.

Commissioner Stone said, local.

Commissioner Farrell said, that's all.

Commissioner Shabazz said, good morning.

Mr. Savidakis said, good morning.

Commissioner Shabazz said, I want to ask -- I want to ask you what is the completion date for this project?

Mr. Savidakis said, our contractual completion date is September 30th of 2013. This coming September, less than six months from now, and we are on schedule to complete.

Commissioner Shabazz said, so you will meet that --

Mr. Savidakis said, yes, sir.

Commissioner Shabazz said, -- deadline. Okay. I want to ask have you reached your goals in terms of local? Have you reached them?

Mr. Savidakis said, as -- as far as the 66 percent goal that -- that we have in our contract with y'all, we're very proud that we're at 71.3 percent --

Commissioner Shabazz said, okay.

Mr. Savidakis said, and we see that number staying -- staying stable. There's really no more contract work to be subcontracted out. Everything is bought out if -- if -- if you will, and so the remainder of the work is just getting it done. So everything is contracted, and we see that 71 percent being an achievement over what our -- what our goal was for local businesses.

Commissioner Shabazz said, okay, and last I want to ask, I was, you know, taught by a gentleman by the name -- by the name of Mr. Little, Dr. Little in college I was taught by him, and he -- he said that whenever you spend your dollars in a community -- in a community outside a community in which you live, the community becomes poorer and poorer, and the community you spend your dollars in, it becomes richer and richer, and with that being said, I want to ask what is the economic impact that this project has had with Chatham County?

Mr. Savidakis said, I think it's had a major impact. It's -- it's one of the largest projects that the County has had in -- in several years, I believe it's more than 10 years, and there's been a significant involvement from the local businesses, as well as local participation. The -- the mission of increasing that local participation has been pioneered on this significant project, so I think there's definitely an economic impact that -- that those that are incentivized by the program, those have participated in the program, and those that will embrace it and move forward on future projects, and there would definitely be an economic impact in a positive way.

Commissioner Shabazz said, okay. We've heard from you with Hunt, now I want to hear from County.

County Manager Abolt said, I would concur in that beyond just the Detention Center. At the time the SPLOST budget was approved, a committee was made to do just what you said.

Commissioner Shabazz said, mm-hmm.

County Manager Abolt said, to invest locally and to in effect provide stimulus. I know that's an oft-used term, but when the County Commission previously seated said we're going to do this and we're going to provide that stimulus, we've done it, and we're very proud of that fact.

Commissioner Shabazz said, okay. Thank you.

Chairman Scott said, Dr. Thomas?

Commissioner Thomas said, thank you Mr. Chairman, members of the Commission. Just like to thank you very much for the work that you have done thus far and have been following up on our many requests for inclusion for the local participation. Mr. Abolt have just spoken about the stimulus, and I'm very happy about that. Also want to remind us that several month ago we talked about developing a work force development committee which I am a part of that committee and have taken the -- the helm as chair, and we have not been able to follow through like we wanted to because of several things, but I can tell you we're going to be right back on track because we want to be looking at the desired skills, as well as the verification of those additional needs that we are going to be confronted with when we have these contractors, you know, coming to our community. So we will be working with Mr. Brett Humes [sic] and the labor force, also Ms. Riley has also been assigned to work on this along with the committee. I think Ms. Stone, Commissioner Stone, Commissioner --

Commissioner Stone said, Holmes.

Commissioner Thomas said, oh, God, my --

Commissioner Holmes said, your husband.

Commissioner Thomas said, Commissioner Holmes, and anyone else who would like to work on that committee, we would certainly welcome, you know, your input. But we're going to get back on task, and we're going to be moving this forward because we want to deal exactly with what you have discussed today. And they have done a -- a good job thus far, but we can do better because we do need to identify some of those areas where we're lacking and get these people trained in those areas.

Mr. Savidakis said, Dr. Thomas, we -- we -- we look forward to other opportunities here in Chatham County. We don't just want to complete this project and -- and move on. So I've been here for two and a half years myself and would hope to stay here with future opportunities, but we would be glad to participate in -- in your committee.

Commissioner Thomas said, thank you.

Mr. Savidakis said, there's so much that we can offer from an experience and lesson learned, and as you look at the future projects, it is important to look at what is going to be needed --

Commissioner Thomas said, exactly.

Mr. Savidakis said, -- prior to the project coming out.

Commissioner Thomas said, mm-hmm.

Mr. Savidakis said, and that can -- that can, you know, position yourself to -- to get the right training, to get those right opportunities for those people that will be looking for that --

Commissioner Thomas said, yes.

Mr. Savidakis said, -- employment.

Commissioner Thomas said, thank you.

Chairman Scott said, thank you all.

Commissioner Brady said, can I make a comment?

Chairman Scott said, yes. I didn't have you on my list.

Commissioner Brady said, I know. I just -- I just raised my hand. Mr. Savidakis. You're name's difficult to say, so I hope I got that right. In reference to Commissioner Shabazz, it shows here that out of the \$63 million paid to date, \$42 million has been spent locally.

Mr. Savidakis said, that's correct.

Commissioner Brady said, so the stimulus is there for what you've done in Chatham County. I think you've done a great job. I think you're -- you're -- you're promise to the County was -- was significant in -- in handling local folks, employing local folks, but what I do want to say is that some of the -- the specialty services that were needed specific to this jail are much different than another project, and I think that's -- what you have acknowledged is why you've had to -- to use out of Chatham County folks. The other issue that I think that we need to work on is that, which I have had the -- the past experience of -- of -- of -- with the school district is -- is these folks have to be bonded and insured and that becomes an issue in some of these smaller subcontractors. They don't have the ability to get the bonding and insurance that they need to work on these types of projects. So it's not just work force development, it's trying to help those folks learn how to get bonded and insured because, I mean, there's a lot of things that have to go on when we hire someone or you hire someone that the community doesn't see as the big picture that we're not hiring local folks. So if we can work on -- on those issues as well, it would be good.

Assistant County Manager Kaigler said, and one of the things that -- that gets lost sometimes is this is not a typical construction project as -- as you mentioned, and the security issues there, having a only -- there are only certain companies that we'll let work inside the secure perimeter, so that's a big issue. So the numbers are -- are impressive in terms of, you know, having people that can work in the secure facility, 'cause if you have a felony you can't -- you can't work inside the secure facility. So, I -- I think we've done a -- an excellent job in working with the contractor in -- in terms of looking at what we have to deal with with the security issues.

Commissioner Brady said, oh, and I -- I fully agree. I think you've done fantastic job. And one last thing I would like to say is this, you know when you talk about hiring subs, and, you know, living in Chatham County, you can't control where these local subcontractors' employees live. In many cases, especially in certain types of jobs, a lot of the more blue collar folks will live outside of Chatham County because the tax structures are cheaper in Bryan and -- and Effingham and they commute back and forth. So you can't have a -- I don't know how you could possibly have a requirement that we're only going to hire you as a subcontractor if all 50 of your employees live -- only live in Chatham County, so I think that's a difficult task in itself as well. So those are just my -- my ideas. I thought you did a good job.

Mr. Savidakis said, thank you.

Commissioner Brady said, thank you.

Chairman Scott said, thank you. Appreciate your participation.

ACTION OF THE BOARD:

For information only.

AGENDA ITEM: IX-3
AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Michael Kaigler, Assistant County Manager

ISSUE:

To provide a Local Participation update for the Chatham County Detention Center Expansion Project.

BACKGROUND:

In December of 2010, Hunt/Mills submitted an all inclusive plan for local participation for the construction of the Chatham County Detention Center Expansion Project. For accountability, Hunt/Mills is required to submit monthly local business, as well as local labor utilization reports, with each request for payment.

FACTS AND FINDINGS:

1. This update reports progress made at month 26 of 32 and represents dollars paid through the present date. The total contract, including alternates and change orders, is \$71,288,136.
2. We are projecting at least 66% local and minority business participation. However, Hunt/Mills has placed their commitment at 71.1%, as of today. To be included as local in the report, firms are required to have a local street address in Chatham County.
3. Local Participation reports are included with every request for payment. The Local Participation report was designed to illustrate local firms are working and distinguish local small businesses, local large businesses, local minority and local women owned businesses. Furthermore, it states the size of each contract and which firm is getting paid each month. The report further states how much of their contract has been earned to date.
4. Hunt/Mills is prohibited from making changes without due cause. Therefore, Engineering does not proceed with payment until we review the monthly report for unexpected changes in dollars awarded to local contractors.
5. As per their contract, Hunt/Mills is required to report local labor utilization, Hunt/Mills committed to hiring 76% local workers from Chatham County. However, the local labor remains below the target number. The percentage averaged about 60% during this period.
6. The ID Card system allows us to track local labor demographics, and we can report approximately 140 Chatham County workers and 120 non-Chatham County workers during the months of December 2012 and January 2013.
7. As stated previously, the Contractor, Hunt/Mills, has been faced with challenges associated with finding qualified local labor. The M/WBE Office is working with Savannah Technical College, Woodville Tompkins and Hunt/Mills to assess local construction programs and assist in student recruitment for the sole purpose of increasing the number of ready, willing and able construction workers in this community.

FUNDING:

N/A

RECOMMENDATION:

This item if for informational purposes only.

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X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Scott said, okay. Now if we will turn to page 6 on your agenda, the Action Calendar, it's the next item up on the agenda for today. Unless a member of the Commission has a need to single out an item to vote on separately, I would entertain a motion at this time --

Commissioner Stone said, so moved.

Chairman Scott said, -- for approval of the Action Calendar.

County Manager Abolt said, Mr. Chairman, if the motion would reflect that Item R on the purchasing report has been removed. So the motion will not involve including Item R. Item R is not on your agenda.

Commissioner Stone said, Mr. -- Mr. Chairman I make the motion to approve the balance of the Action Calendar without Item R.

Commissioner Farrell said, second.

Chairman Scott said, it's been properly moved and second. Hearing the motion, any discussion? Hearing none --

Commissioner Brady said, can I make a comment?

Chairman Scott said, yes, Commissioner Brady.

Commissioner Brady said, thank you, Mr. Chairman. I'm going to support this, but my only comment is, and I said this in the Green Room in reference to some of these funding captions, if there's anyway that we could do, especially in reference to the Detention Center, you know the CIP maybe and then in parentheses SPLOST funds so that the public can understand that in fact this is coming from SPLOST money. I understand it's an accounting issue, but I'm trying to be as trans -- or I want us to be as transparent as possible so that the community understands that this is being paid out of SPLOST funds. That's just my request.

Chairman Scott said, okay. Any further discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. The Action Calendar's adopted.

ACTION OF THE BOARD:

Commissioner Stone moved to approve the Action Calendar, Items 1 through 11 and under Item 11, Items A through S with the exception of Item R. Commissioner Farrell seconded the motion and it carried unanimously.

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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- 1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF MARCH 22, 2013, AS MAILED.**

ACTION OF THE BOARD:

Commissioner Stone moved to approve the minutes of the regular meeting of March 22, 2013, as mailed. Commissioner Farrell seconded the motion and it carried unanimously.

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- 2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD MARCH 14, 2013 THROUGH APRIL 3, 2013.**

ACTION OF THE BOARD:

Commissioner Stone moved to authorize the Finance Director to pay the claims against the County for the period March 14, 2013 through April 3, 2013, in the amount of \$11,187,005. Commissioner Farrell seconded the motion and it carried unanimously.

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3. REQUEST APPROVAL OF THE APPLICATION TO THE GEORGIA DEPARTMENT OF HUMAN SERVICES DIVISION OF FAMILY AND CHILDREN SERVICES PROMOTING SAFE AND STABLE FAMILIES PROGRAM TO FUND A FULL-TIME INTERVENTION SPECIALIST AND SERVICE COORDINATION AND CASE MANAGEMENT FOR THE VIOLENCE INTERVENTION PROGRAM.

ACTION OF THE BOARD:

Commissioner Stone moved for approval of the application to the Georgia Department of Human Services Division of Family and Children Services promoting Safe and Stable Families Program to fund a full-time intervention specialist and service coordination and case management for the Violence Intervention Program. Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: X-3

AGENDA DATE: April 12, 2013

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Sheryl Jones, Violence Intervention Program Coordinator

ISSUE:

To request approval of the application to the *Georgia Department of Human Services Division of Family and Children Services Promoting Safe and Stable Families Program* to fund a full-time Intervention Specialist and Service Coordination and Case Management for the Violence Intervention Program.

FACTS AND FINDINGS:

1. The Violence Intervention Program is applying for **\$104,800.00** which would include ½ of the salary for Program Coordinator and the entire salary plus benefits for The Intervention Specialist, staff travel and training, supplies, contractor fees, and client transportation to receive services.
2. The grant requires a 25% cash match of **\$26,200.00** which is already in place through the Violence Intervention Program's current budget. **No additional funds from the County are required.**
3. The grant will run October 1, 2013 to September 30, 2014.
4. PSSF Contracts are Purchase of Service agreements and not a grant. Distribution of funds is based on reimbursement for direct services provided and reported.

FUNDING:

No additional County funds are required. The 25% match of **\$26,200.00** is currently available through the Violence Intervention Program's current budget. Please reference Violence Intervention current budget funding #2179951. There is a reserve of \$20,000 in account code 57.301.01.

ALTERNATIVES:

1. That the Board approves the application for the Georgia Department of Human Services Division of Family and Children Services Promoting Safe and Stable Families Program grant.
2. That the Board not approve the application for the Georgia Department of Human Services Division of Family and Children Services Promoting Safe and Stable Families Program grant.

POLICY ANALYSIS:

No additional funds from Chatham County are required. The 25% cash match will come from the 5% Local Victim Service funds. Funds for the Violence Intervention Program are set to end December 31,

2013. The Violence Intervention Program is seeking additional revenue to continue funding for this program.

RECOMMENDATION:

That the Board approves Alternative 1.

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4. REQUEST BOARD ACCEPTANCE OF A MATCHING GRANT THROUGH THE GOVERNOR'S OFFICE, CRIMINAL JUSTICE COORDINATING COUNCIL (EDWARD BYRNE GRANT). THE FUNDS RECEIVED ARE USED SOLELY TO COVER SALARIES FOR K9 OFFICERS.

ACTION OF THE BOARD:

Commissioner Stone moved for Board Acceptance of a Matching Grant Through the Governor's Office, Criminal Justice Coordinating Council (Edward Byrne Grant). The Funds Received are used solely to cover salaries for K9 Officers. Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: X-4
AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Al St. Lawrence, Sheriff

ISSUE:

Request Commission acceptance of a matching grant through the Governor's Office, Criminal Justice Coordinating Council (Edward Byrne Grant).

BACKGROUND:

Chatham County has been receiving CJCC Byrne Grant funding since 1997 and again has been selected to receive an award for Calendar Year 2013. The total award is \$352,199 and a portion of this funding, \$52,830.00 will be directed to Georgia State Patrol to cover the salary of the Task Force Commander. This provides Chatham County \$299,369 to assist with the balance of financial obligations for this unit. Chatham County is obligated to provide a minimum \$125,000 in matching funds.

FACTS AND FINDINGS:

1. This calendar year (2013) the grant award is \$352,199.
2. \$50,830 will be being directed to GSP.
3. \$299,369 will be directed to Chatham County.
4. The funds received are used solely to cover salaries for K9 officers.

FUNDING:

\$125,000 matching funds are required and included in the Sheriff's Office budget.

POLICY ANALYSIS:

It is consistent with Board Policy to approve grants that will enhance the capabilities of a law enforcement agency.

ALTERNATIVES:

1. Board acceptance and approval of grant.
2. Board deny acceptance of grant.

RECOMMENDATION:

Board approval of Alternative #1.

=====

5. REQUEST BOARD APPROVE ABATEMENT OF THE SECOND INSTALLMENT OF PROPERTY TAXES ASSESSED ON 123 ABERCORN STREET.

ACTION OF THE BOARD:

Commissioner Stone moved for Board approval of abatement of the second installment of property taxes assessed on 123 Abercorn Street. Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: X-5
AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: R. Jonathan Hart, County Attorney

ISSUE:

To request that the Board consider abatement of the second installment of property taxes assessed on 123 Abercorn Street.

BACKGROUND:

Ad valorem taxes are established as of January 1 of each year and will appear, for billing purposes, in the name of the party owning the property as of January 1st. Hence, on January 1, the subject property was in the accounting firm's name. The County entered into a standard real estate contract to purchase the property, which provided for a pro ration of taxes as between the purchaser (County) and seller. At closing, the seller paid their share of taxes with the purchaser (County) being responsible for the taxes for the remainder of the year. The Tax Commissioner sent a first and second installment notice to seller. Since the County owned the property during the second installment period, it is responsible for County and City taxes. However, since the County is tax exempt, it does not owe the County taxes. At the same time, the Tax Commissioner has the taxes due on his books for the balance of 2012.

In order to address this situation, I would recommend placing this matter on the agenda and have the Board of Commissioners abate the taxes for the second installment. In essence, the Commission is abating its own taxes. This would allow the Tax Commissioner to "zero out" the taxes on the property, since they are technically exempt.

Over the years, the County has required the City of Savannah to pay County taxes on property it acquired during the year of purchase. Given this practice, the County should pay the second installment of City taxes and request abatement by the Tax Commissioner of any late penalties or interest.

FACTS AND FINDINGS:

1. To request that the Board abate the second installment of property taxes assessed on 123 Abercorn Street owed to the County to include any late penalties or interest owed.
2. To request the County pay the second installment of City of Savannah taxes.
3. O.C.G.A. 48-5-154 provides that the County governing authority shall have jurisdiction and the power to correct all errors in the digest to order abatement or cancellation of taxes erroneously assessed to make other adjustments in the digest of a similar nature and to reflect the same in the account as stated.

FUNDING:

N/A

POLICY ANALYSIS:

It is in the best interest of the citizens of Chatham County to have property taxes as outlined herein abated and paid for as discussed. With these two actions, 123 Abercorn Street will be fully compliant with its tax obligations moving forward.

ALTERNATIVES:

1. The Commission should authorize an abatement of the second installment of taxes on 123 Abercorn Street.
2. The Commission should not authorize an abatement of the second installment of taxes on 123 Abercorn Street.

RECOMMENDATION:

Alternative 1.

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6. **REQUEST BOARD APPROVE A REQUEST FROM MS. BETTY WIGGINS (EXECUTOR OF ESTATE OF MARY ANN GILLIKIN) TO DECLARE SURPLUS AN OPENED PORTION OF STONE STREET (FORMERLY EAST BOULEVARD) RIGHT OF WAY, ADJACENT TO LOTS 128 THROUGH 131, WILMINGTON**

**ISLAND PLEASURE AND IMPROVEMENT COMPANY SUBDIVISION, PIN: 1-0098-02-002, AND TO QUITCLAIM THE RIGHT OF WAY.
[DISTRICT 4.]**

ACTION OF THE BOARD:

Commissioner Stone moved for Board approval of a request from Ms. Betty Wiggins (Executor of Estate of Mary Ann Gillikin) to declare surplus an opened portion of Stone Street (formerly East Boulevard) right of way, adjacent to Lots 128 through 131, Wilmington Island Pleasure and Improvement Company Subdivision, PIN: 1-0098-02-002, and to Quitclaim the Right of Way. Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: X-6

AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Leon Davenport, P.E., Assistant County Engineer

ISSUE:

To present to the Board a request from Ms. Betty Wiggins (executor of estate of Mary Ann Gillikin) to declare surplus an opened portion of Stone Street (formerly East Boulevard) right of way (ROW), adjacent to lots 128 thru 131, Wilmington Island Pleasure and Improvement Company Subdivision, PIN: 1-0098-02-002, and to quitclaim the ROW.

BACKGROUND:

The petitioner owns the properties which form the northern boundary of the Stone Street (formerly East Boulevard) ROW. The roadway was relocated and paved in 2009. The relocation left a 0.14 acre portion of unused ROW. Ms. Wiggins request the Board declare surplus the ROW and quitclaim to her.

FACTS AND FINDINGS:

1. The location of the requested right of way is shown on the attached plat, along with a detailed legal description.
2. Staff evaluated the ROW and determined this portion is of no use or value to the County. Maintenance of the grassed area causes an undue burden on the County.
3. The petitioner was notified of the quitclaim consideration and advised as to the date and time of this meeting.

ALTERNATIVES:

1. To declare surplus an opened portion of Stone Street (formerly East Boulevard) right of way (ROW), adjacent to lots 128 thru 131, Wilmington Island Pleasure and Improvement Company Subdivision, PIN: 1-0098-02-002, and to quitclaim the ROW.
2. Do not approve the request.

POLICY ANALYSIS:

The Board must declare County property surplus and approve all quitclaim actions.

RECOMMENDATION:

That the Commissioners adopt Alternative No. 1.

District 4

PREPARED BY: Suzanne Cooler, P.E.

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7. **REQUEST BOARD APPROVE A QUITCLAIM DEED BETWEEN CHATHAM COUNTY, GEORGIA AND SAVANNAH STATE UNIVERSITY FOUNDATION, INC., FOR PURPOSES OF CLARIFYING TITLE TO PROPERTY SAVANNAH STATE IS PURCHASING AT 2717 LIVINGSTON AVENUE (THE ITALIAN CLUB), BONNA BELLA SUBDIVISION.
[DISTRICT 3.]**

ACTION OF THE BOARD:

Commissioner Stone moved for Board approval of a Quitclaim Deed between Chatham County, Georgia and Savannah State University Foundation, Inc., for purposes of clarifying title to property Savannah State is purchasing at 2717 Livingston Avenue (The Italian Club), Bonna Bella Subdivision. Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: X-7

AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: R. Jonathan Hart, County Attorney

ISSUE:

To approve quitclaim deed between Chatham County, Georgia and Savannah State University Foundation, Inc.

BACKGROUND:

Savannah State University has agreed to purchase the property of the Italian Club located at 2717 Livingston Avenue, Bonna Bella Subdivision. The Italian Club is desirous to expedite the sale of the property. Savannah State University has determined through a title examination that there is a question of ownership of the northern 10' of an unopened portion of the lane. Savannah State is requesting the County issue a quitclaim deed for the portion of the lane for purposes of clarifying title to the property to be acquired by the University. This is a transfer from one state entity to another and no compensation is required.

FACTS AND FINDINGS:

1. Savannah State University has agreed to purchase the property of the Italian Club located at 2717 Livingston Avenue, Bonna Bella Subdivision.
2. Savannah State University has determined through a title examination that there is a question of ownership of the northern 10' of an unopened lane which may be owned by Chatham County. Examination of title by the County does not demonstrate any deed of said portion of the lane into Chatham County, and hence the title is unclear.
3. Engineering has opined that the County has no need for the unopened portion of the lane.

POLICY ANALYSIS:

Savannah State University is acquiring the property from a non-profit organization for use in the educational mission of the University. Chatham County may have an ownership interest in the northern 10' of an unopened lane, which does not serve the County with any public purpose. The University requests the County to convey by quitclaim deed any interest that it may or may not have in the subject property in order to assist the school in its mission for education.

FUNDING:

N/A

ALTERNATIVES:

1. Approve quitclaim deed between Chatham County, Georgia and Savannah State University Foundation, Inc.
2. Do not approve quitclaim deed between Chatham County, Georgia and Savannah State University Foundation, Inc.

RECOMMENDATION:

Alternative 1.

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8. **REQUEST BOARD APPROVAL TO ALLOW TEAM SAVANNAH AND ABILITIES UNLIMITED TO WAIVE MEMBERSHIP FEES AT THE ANDERSON COHEN WEIGHTLIFTING CENTER FOR CITIZENS WHO CAN PROVIDE DOCUMENTATION OF INABILITY TO PAY.**

ACTION OF THE BOARD:

Commissioner Stone moved for Board approval to allow Team Savannah and Abilities Unlimited to waive membership fees at the Anderson Cohen Weightlifting Center for citizens who can provide documentation of inability to pay. Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: X-8

AGENDA DATE: April 12, 2013

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Robert W. Drewry, Director, Public Works and Park Services

ISSUE:

Request Board approval to allow Team Savannah and Abilities Unlimited to waive membership fees at the Anderson Cohen Weightlifting Center for citizens who can provide documentation of inability to pay.

BACKGROUND:

Team Savannah and Abilities Unlimited has a contract with the County to operate and manage the Anderson Cohen Weightlifting Center as well as the Special Needs program. Members for those programs are required to pay fixed fees that are approved through the revenue ordinance. During the recent audit, it was discovered that fees are being informally waived for members with financial difficulties.

FACTS AND FINDINGS:

1. Internal Auditor recommended that staff develop a fee waiver form for indigent citizens which requires approval by the Board of Commissioners.
2. Indigent members would have to provide documented proof that they have a financial hardship. Documents provided would reveal that they were on disability or government assistance.
3. The Director of Public Works and Park Services would review the documents and then approve the fee waiver.
4. Currently there are several special needs clients utilizing the facility that have an inability to pay the membership fees.
5. The fee waiver would allow indigent members to receive the necessary exercise that is beneficial to their quality of life.
6. Fee waiver would reduce the revenue generated for the facility. Staff is not able to determine potential revenue loss at this time. Abilities Unlimited Members pay \$10 per month. Team Savannah retains first \$3000 and splits any amount over \$3000 with the County 50/50.
7. Team Savannah will be impacted with a reduction in revenue if fee waiver is approved.

FUNDING:

N/A

ALTERNATIVES:

1. Board approves the request for waiver.
2. That the Board provides staff other direction.

POLICY ANALYSIS:

It is consistent with Board policy to make changes to revenue policies for Park Facilities.

RECOMMENDATION:

Staff recommends approval of Alternative 1.

[District 1]

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9. REQUEST BOARD APPROVAL TO AMEND THE EXISTING COOPERATIVE AGREEMENT SCHEDULE, MOSQUITO CONTROL AT SAVANNAH HARBOR DREDGED MATERIAL CONTAINMENT AREAS (W912HN-12-2-0001) WITH THE ARMY CORPS OF ENGINEERS (USACE).

ACTION OF THE BOARD:

Commissioner Stone moved for Board approval to amend the Existing Cooperative Agreement Schedule, Mosquito Control at Savannah Harbor Dredged Material Containment Areas (W912HN-12-2-0001) with the Army Corps of Engineers (USACE). Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: X-9
AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Henry B. Lewandowski, Mosquito Control Director

ISSUE:

Request Board approval to amend the existing Cooperative Agreement Schedule (W912HN-12-2-0001) with the U.S. Army Corps of Engineers (USACE).

BACKGROUND:

Chatham County is reimbursed by USACE for mosquito control operations necessitated by harbor maintenance activities along the Savannah River. New administrative procedures at USACE require the existing contract to be amended. Changes are strictly administrative, and do not impact the reimbursement Annual Fee Schedule or the annual amount of anticipated revenue.

FACTS AND FINDINGS:

1. Chatham County is reimbursed by USACE for mosquito control operations necessitated by harbor maintenance activities along the Savannah River. The current annual reimbursement cap established by USACE is \$300,000. The existing Cooperative Agreement Schedule is submitted as Attachment I. Attachment C of this agreement details the Annual Fee Schedule.
2. USACE has submitted an amendment to the Cooperative Agreement Schedule (Attachment 2.) For the purpose of:
 - a. Obligating funds and making them available for disbursement through specific federal accounts.
 - b. Recognizing Chairman Albert J. Scott as the Chairman of the Chatham County Board of Commissioners and current signee of the Cooperative Agreement Schedule.
3. The amendment does not change the existing Annual Fee Schedule nor does it change the anticipated revenue of \$300,000 for FY 2012-2013.
4. USACE will submit additional amendments in the future to add additional funds to their appropriate accounts. This amendment brings the reimbursement account total to \$155,000. Additional amendments totaling at least \$145,000 will be required to reimburse Chatham County the full amount of \$300,000.

ALTERNATIVES:

1. Approve USACE's Amendment No. 01 to the Cooperative Agreement W912HN-12-2-0001.
2. Provide staff other direction.

FUNDING:

Revenue producing.

POLICY ANALYSIS:

It is consistent with Board policy to promote safe, cost effective and environmentally responsible operations.

RECOMMENDATION:

Approve Alternative 1.

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- 10. REQUEST APPROVAL OF NEW BEER RETAIL LICENSE FOR 2013.
PETITIONER: YURIDA M. SANTIBANEZ, D/B/A CUEVAS MEXICAN STORE,
LOCATED AT 5548 OGEECHEE ROAD, UNIT I, 31405.
[DISTRICT 7.]**

ACTION OF THE BOARD:

Commissioner Stone moved for approval of new beer retail license for 2013. Petitioner: Yurida M. Santibanez, d/b/a Cuevas Mexican Store, located at 5548 Ogeechee Road, Unit 1, 31405. Commissioner Farrell seconded the motion and it carried unanimously.

AGENDA ITEM: X-10
AGENDA DATE: April 12, 2013

TO: Board of Commissioners
THRU: R. E. Abolt, County Manager
FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
Willie Lovett, Chief of Police

ISSUE:

Request for new beer retail license for 2013. Petitioner: Yurida m. Santibanez, d/b/a Cuevas Mexican Store, located at 5548 Ogeechee Road, Unit I, Savannah, Georgia 31405.

BACKGROUND:

Ms. Santibanez requests approval of a new beer retail license in connection with a new grocery store. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance.

FACTS AND FINDINGS:

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Building Safety. The County Fire Marshal inspected the site for compliance and approved the facility.
3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage.
4. The applicant has been notified in writing of the date and time of the hearing.

RECOMMENDATION:

The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 7

We verify that the attached report and attachments are complete and correct as to form.

Gregori S. Anderson, CBO

Chief Willie Lovett

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- 11. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

ACTION OF THE BOARD:

Commissioner Stone moved for approval to award bids as follows with the exception of Item R: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioner Farrell seconded the motion and it carried unanimously.

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Professional services contract to provide pavement assessment of various County roads	Public Works and Park Service	MDS Technologies, Inc.	\$35,925	CIP - Public Works and Park Services
B. Construction contract for the Grace/Garland Drive Drainage Improvements project	Engineering	Yates Paving Corporation	\$40,200	SPLOST (2003-2008) - Drainage, Grace/Garland Canal project
C. Change Order No. 1 to the contract for additional design work for the Cloverdale Community Center	Building Safety & Regulatory Services	Lominack Kolman Smith Architects	\$6,263	SPLOST (2008-2014) - Cloverdale Community Center
D. Professional service contracts with automatic renewals for two (2) additional year terms for the "as required" instruction and supervision of youth under the jurisdiction of Juvenile Court	Juvenile Court	<ul style="list-style-type: none"> •Robert Campbell (MBE) •Brenda Davis (WBE) •Barbara Davis (WBE) •Jerome Davis (MBE) •Antoinette Mulliono (WBE) •William Sanders (MBE) •Kenneth Williams (MBE) •Karen Nettingham (WBE) •Regina Walker (WBE) 	Varies by years of experience	Supervision Fees collected by Juvenile Court
E. Furniture for Buildings H, J, E and F for the Chatham County Detention Center Expansion	Detention Center	<ul style="list-style-type: none"> •Mason, Inc. Savannah, GA, •National Office Systems Savannah, GA •Cortech Willowbrook, IL 	\$311,097	CIP - Detention Center Expansion Project
F. Change Order No. 1 to the annual contract to provide warehouse supplies for various departments within Chatham County	Various	Paper Chemical Supply Company	Various	<ul style="list-style-type: none"> •General Fund/M&O - Various •SSD- Various
G. One (1) used 2009 sedan for the Savannah-Chatham Metropolitan Police Department (SCMPD)	Fleet	Fairway Lincoln Mercury	\$17,900	CIP - Fleet Replacement
H. Purchase of vinyl sheeting for sign fabrication for the Public Works sign shop	Public Works and Park Services	Traffic & Parking Control Company, Inc. (TAPCO)	\$13,280	SSD - Public Works
I. Professional engineering services contract for the Penn Waller Road sidewalk project	Engineering	Thomas & Hutton (Sole Source)	\$36,700	SPLOST (1985-1993) - Penn Waller Sidewalks

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
J. Change Order No. 3 to increase the contract amount and extend the contract time for engineering services for the Turner's Creek Boat Ramp Improvement project	Engineering	Thomas & Hutton	\$13,500	CIP - Recreation Department , Turner's Creek Boat Ramp
K. Construction contract for Sullivan Drive and Shipyard Road drainage improvement project	Public Works and Park Services	Southbend Company, Inc.	\$22,703	CIP - Public Works
L. Agreement for fire alarm system testing and certification, along with an annual maintenance agreement for the Detention Center	Detention Center	Brewer Technology Solutions, Inc. (Sole Source)	\$29,001	General Fund/M&O - Detention Center
M. Wire shelving for buildings H and J for the Chatham County Detention Center	Detention Center	VSS Logistics	\$16,380	CIP - Chatham County Detention Center Expansion project
N. Electrical utility hook up of the temporary mobile kitchen trailers for the Chatham County Detention Center	Detention Center	Braddy-Hurd, LLC (Sole Source)	\$22,772	CIP - Detention Center Expansion project
O. Electronic immobilization devices and associated equipment for the Chatham County Detention Center	Detention Center	Karbon Arms, LLC (Sole Source)	\$64,501	General Fund/M&O - Detention Center
P. Dismantling and reinstallation of the existing dish washer for the Chatham County Detention Center (CCDC) Expansion project	Detention Center	Hobart Corporation of Savannah, GA	\$11,280	CIP - Detention Center Expansion project
Q. Change Order No. 10 to the Whitefield Avenue / Diamond Causeway design contract	Engineering	Thomas & Hutton	\$39,400	SPLOST (1993-1998) - Whitefield Avenue
R. Storage Area Network (SAN) to provide network storage for the Detention Center	I.C.S.	Dell	\$14,784	General Fund/M&O - Detention Center
S. Enterprise class Storage Area Network (SAN) for the County's data network storage, and for the hardware and software necessary to replicate information between the two (2) systems	I.C.S.	Itech for Business, LLC	\$164,773	CIP - MIS Network Disk

AGENDA ITEM: X-11 A thru S
AGENDA DATE: April 12, 2013

TO: BOARD OF COMMISSIONERS

THRU: R.E. ABOLT, COUNTY MANAGER

**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER/
DIRECTOR OF HUMAN RESOURCES AND SERVICES**

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval to award a \$35,925 professional services contract to MDS Technologies, Inc., to provide a pavement assessment of various County roads for Public Works and Park Services.

BACKGROUND: The Public Works and Park Services Department desires to update the Pavement Condition Assessment Report of a portion of roadways in the unincorporated area of the County. In 2008, the department contracted to have all roadways in the unincorporated area of the County assessed to support prioritizing the expenditure of resurfacing dollars. In 2011, the department contracted for 1/3 of the County roadways to be assessed.

FACTS AND FINDINGS:

1. After the initial assessment in 2008 and partial County roadway assessment in 2011, the department now desires to complete the assessment of roadways in the unincorporated area of the County. The reevaluation process will begin with an assessment of the roads to the west of the islands. The 2011 assessment involved all the roadways in the unincorporated area east of Burnside and Skidaway Rivers and east of Savannah and Thunderbolt City Limits. The estimated distance was 120 miles. The 2013 assessment will focus on the remaining roadways in the unincorporated area of Chatham County of approximately 250 centerline miles.
2. An overview of the project will involve capturing roadway conditions in digital format in 15 foot intervals, evaluation of the road network and providing a numerical ranking, integrating the images into ArcGis, upload new data in the County's Pavement View database and confirmation that data is uploaded and accessible by department staff. In addition, a step by step system operations instruction manual will be provided and a one (1) day training session for key staff in the department.
3. The project was properly advertised and four (4) bids were received and opened on March 19, 2013. Bid responses are as follows:

MDS Technologies, Inc. Park Ridge, IL	\$35,925
IMS Infrastructure Management Tempe, AZ	\$49,500
Data Transfer Solutions Orlando, FL	\$74,250
Dynatest Consulting, Inc. Columbus, OH	\$99,500
4. MDS Technologies Inc., was the firm that initially evaluated the roadways in 2008 as well as the firm that conducted the partial assessment in 2011.

FUNDING: CIP - Public Works and Park Services
(3504100 - 54.14001 - 35030817)

ALTERNATIVES:

1. Board approval to award a \$35,925 professional services contract to MDS Technologies, Inc., to provide a pavement assessment of various County roads for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award professional services contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM B

ISSUE: Request Board approval of a \$40,200 construction contract with Yates Paving Corporation for the Grace Drive/Garland Drive Drainage Improvements project.

BACKGROUND: The project is located in the Halcyon Bluff Subdivision located west of Whitefield Avenue about 0.8 miles south of Montgomery Cross Road. The identified cause of frequent flooding includes the undersized capacity of the original drainage system, constructed in the 1950s, and the lack of access to perform maintenance and repairs.

FACTS AND FINDINGS:

1. The Grace Drive/Garland Drive canal is located in the rear of residential properties located along the so-named streets. Drainage improvements in the subdivision completed in 2008 included replacement of drainage inlets and storm pipes in the subdivision. Storm pipes feeding into the subject canal were included in the work but canal improvements were not included in the work due to objections of property owners.
2. Lack of access to the canal exacerbates drainage problems and causes increased maintenance costs due to the need of using hand labor for the work. Hand labor is needed due to fencing, sheds and other items encroaching into the drainage easement.
3. Property owners and residents were notified in writing to remove encroachments from the drainage easement in 2012. The purpose of this project is to open the easement for maintenance access by removing or relocating the remaining encroachments not already removed by the property owners.
4. This project was properly advertised and three bids were received and opened March 19, 2013. The bids are as follows:

Yates Paving Corporation Savannah, GA	\$ 40,200
Seascope Excavation, Inc. Midway, GA	\$ 46,950
* E&D Contracting Services, Inc. Savannah, GA	\$ 82,672

*WBE firm

FUNDING: SPLOST (2003-2008) - Drainage, Grace Garland Canal Project
(3234250 - 54.14021 - 32380617)

ALTERNATIVES:

1. Board approval of a \$40,200 construction contract with Yates Paving Corporation for the Grace Drive/Garland Drive Drainage Improvements project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve awards of construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM C

ISSUE: Request Board approval of a \$6,263 Change Order No. 1 to the design contract with Lominack

Kolman Smith Architects for additional design work for the design/engineering services contract for the Cloverdale Community Center.

BACKGROUND: On June 8, 2012, The Board of Commissioners approved a contract with Lominack Kolman Smith Architects to provide design/engineering services for the Cloverdale Community Center for the amount of \$49,450.

FACTS AND FINDINGS:

1. The scope of the design/engineering services was based on the site location being the north end of the Butler Elementary School Campus.
2. The north end of the campus was selected by the Board of Public Education staff. The site was removed from the major ingress and egress for the transportation process for the students and included adjacent existing parking that could be used for the center.
3. A letter dated February 28, 2013, was received by the Chairman of the County Commission from the Board of Education Superintendent indicating that the community center site was relocated to the south end of the school campus.
4. Since the revised site is adjacent to the student bus pick-up and drop-off area and has no close existing parking, the design scope must be amended. The amended scope will include the design of a new parking lot and ingress and egress path that considers the student transportation process.
5. Staff finds the fee for the additional work from Lominack Kolman Smith Architects to be fair and reasonable.
6. Contract history:

Original contract (6-8-12)	\$49,450
Change Order 1 (pending)	<u>6,263</u>
Revised contract amount	\$55,713

FUNDING: SPLOST (2008-2014) - Cloverdale Community Center
(3244980 - 54.13001 - 32470360)

ALTERNATIVES:

1. Board approval of a \$6,263 Change Order No. 1 to the design contract with Lominack Kolman Smith Architects for additional design work for the design/engineering services contract for the Cloverdale Community Center.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approval of change orders necessary for the completion of projects.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM D

ISSUE: Request Board approval of Professional Service Contracts with automatic renewals for two (2) additional year terms, for the "as required" instruction and supervision of youth under the jurisdiction of Juvenile Court.

BACKGROUND: The Work Squad program, which has operated for 17 years, provides community service opportunities to children who have been ordered by Juvenile Court to perform community service as symbolic restitution or as a consequence or sanction for a violation.

FACTS AND FINDINGS:

1. The community service work program operates on Saturdays. There are ten (10) personnel currently providing professional services for the Juvenile Court under this contract PSC's. Work Squad supervision duties include: taking reasonable actions to assure the safety of the children and other persons with whom they come in contact, teaching the children the rules of the Work Squad, instructing them in the performance of the respective job assignments, overseeing the performance of their job assignments and duties, and performing light maintenance on Work Squad maintenance equipment on a periodic basis.

2. These contract services are provided by off-duty County employees serving in the capacity of "Independent Contractors" and as such will be provided IRS Form 1099-MISC from County Finance. The contracts with the service providers establish accountability for their performance and direction regarding avoidance of conflict of interest. The contracts make it clear that the only professional services for which payment can be made under the contract are those which are clearly beyond the duties performed as employees of the County.

3. Hourly Fees are based on years of experience at the following rates:

<u>Years of Experience</u>	<u>Hourly Rate</u>
Less than 2 years	\$14.00
2 to 4 years	\$15.00
4 to 6 years	\$16.00
6 to 8 years	\$17.00
8 or more years	\$18.00
Work Squad Supervisor	\$23.00

4. Hourly fees paid to each of the additional service providers are as follows:

**	Robert Campbell	\$17.00	August 8, 2013
*	Brenda Davis	\$18.00	
*	Barbara Davis	\$18.00	
**	Jerome Davis	\$18.00	
*	Antoinette Mulliono	\$17.00	October 27, 2013
**	William Sanders	\$17.00	
**	Kenneth Williams	\$17.00	August 8, 2013
*	Karen Nettingham	\$15.00	April 6, 2013
*	Regina Walker	\$14.00	

** MBE
* WBE

5. Management of the contract will be under the technical and administrative directions of an individual designated by the Judge. The designee is prohibited from receiving any fees from the contract. All documents and information regarding these contracts will be immediately available for audit upon the request of the County's Internal Audit Director.

6. O.C.G.A. Section 15-11-56.1 authorizes the Juvenile Court to collect supervision fees from children who are referred to the Court. The Code specifically authorizes the use of these funds for work experience programs.

FUNDING: Supervision Fees collected by Juvenile Court
(2179934 - 57.30101)

ALTERNATIVES:

1. Board approval of Professional Service Contracts with automatic renewals for two (2) additional year terms, for the "as required" instruction and supervision of youth under the jurisdiction of Juvenile Court.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve Professional Services Contracts for "Independent Contractors" for Juvenile Community Service Work Program that serves the best of interest of County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM E

ISSUE: Request Board approval of a \$311,097 purchase of furniture for Buildings H, J, E and F from Mason, Inc., of Savannah, GA, National Office Systems of Savannah, GA, and Cortech of Willowbrook, IL for the Chatham County Detention Center Expansion.

BACKGROUND: The Chatham County Detention Center has a requirement for miscellaneous furniture for Buildings H, J, E and F of the new facility.

FACTS AND FINDINGS:

1. The bid was properly advertised and five (5) vendors responded on March 14, 2013. The bid was for 1672 chairs and 401 tables. The responses are as follows: (See attached matrix on pages 21-24)

National Office Systems (Items 3,4,8) Savannah, GA	\$ 219,428
Mason, Inc. (Items 1,2,10,14) Savannah, GA	\$ 20,905
Cortech USA (Items 5,6,7,9) Willowbrook, IL	\$ 70,764

2. Furniture specifications have been approved by the CCDC staff and the items being purchased conform to the approved specifications. Each line item is to be awarded based on line item pricing, which includes delivery and installation charges.
3. On March 27, 1998, the Board approved a "local preference" policy which allows the lowest local bidder the opportunity to match the bid of a non-local firm. If the local firms matches the "lowest" bid, the local firm is awarded the purchase. National Office Systems was given the opportunity but was not able to match the bid from Cortech USA. Mason, Inc., does not provide that equipment.

FUNDING: CIP - Detention Center Expansion Project
(3803355 - 54.25001 - 38060407)

ALTERNATIVES:

1. Board approval of the \$311,097 purchase of furniture for Buildings H, J, E and F from Mason, Inc., of Savannah, GA, National office System of Savannah, GA, and Cortech of Willowbrook, IL for the Chatham County Detention Center Expansion.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve furniture purchases necessary for the operation of the Chatham County Detention Center.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM F

ISSUE: Request Board approval of Change Order No. 1 to the annual contract with Paper Chemical Supply Company to provide warehouse supplies for various departments within Chatham County.

BACKGROUND: On September 21, 2012, the Board approved the award of an annual contract with renewals options for four (4) additional one year terms, to Paper Chemical Supply Company.

FACTS AND FINDINGS:

1. Staff has received notification that items were left off the initial warehouse supply contract that are consistently used by Chatham County.
2. The items to be added are as follows:

<u>Item: Description</u>	<u>U/I</u>	<u>Price</u>
1. Bay West #61-600, Toilet Tissue	Case	\$39.45
2. Atlas-800, Toilet Tissue	Case	\$21.95

3. Staff checked pricing from other sources and found the pricing from Paper Chemical to be fair and reasonable.

FUNDING: •General Fund/M&O - Various
•SSD- Various

ALTERNATIVES:

1. Board approval of Change Order No. 1 to the Annual Contract with Paper Chemical Supply Company to provide warehouse supplies for various departments within Chatham County.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders to include items that were erroneously left off the listing.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM G

ISSUE: Request Board approval to award a \$17,900 purchase of one (1) used 2009 sedan for the Savannah-Chatham Metropolitan Police Department (SCMPD) from Fairway Lincoln Mercury.

BACKGROUND: The Board had previously approved the purchase of this vehicle at their February 8, 2013 meeting. The purchase was intended for the Public Defender's Office.

FACTS AND FINDINGS:

1. In the best interest of the County, staff looks to re-purpose vehicles when it is better suited for use by another department.
2. Fairway Lincoln Mercury has stated the price previously given will be honored. Staff believes the price to be fair and reasonable.

FUNDING: CIP - Fleet Replacement
(3501567 - 54.22001 - 3503068B)

ALTERNATIVES:

1. Board approval to award a \$17,900 purchase of one (1) used 2009 sedan for the Savannah-Chatham Metropolitan Police Department (SCMPD) from Fairway Lincoln Mercury.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve the purchase of vehicles for law enforcement activities.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM H

ISSUE: Request Board approval of a \$13,280 purchase of vinyl sheeting in bulk rolls for sign fabrication from Traffic & Parking Control Company, Inc., (TAPCO) for the Public Works sign shop.

BACKGROUND: The Public Works sign shop fabricates many of the roadway, information and traffic control signs utilized in the County. In order to fabricate the signs, vinyl sheeting is needed to ensure that all signs meet the requirements of the Manual on Uniform Traffic Control Devices. In addition, the sign shop fabricates informational and traffic and parking control signage for other departments within the County.

FACTS AND FINDINGS:

1. Replacement of all existing roadway signs must meet all Federally mandated standards for signage, which requires the bulk purchase of properly graded vinyl sheeting.
2. Purchasing bulk vinyl sheeting provides stock for fabrication of new signs used on County roadways and the internal County demands for various types of information, traffic and parking control signs.
3. Staff received quotes from vendors as follows:

TAPCO Brown Deer, WI	\$13,280
American Traffic Safety Materials, Inc. Orange Park, FL	\$13,956
Vulcan Signs Foley, AL	\$24,312

FUNDING: SSD - Public Works
(2704100 - 53.17009)

ALTERNATIVES:

1. Board approval of a \$13,280 purchase of vinyl sheeting in bulk rolls for sign fabrication from TAPCO for the Public Works sign shop.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to support the continued replacement of roadway signage to meet all Federally mandated standards.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM I

ISSUE: Request Board approval of a \$36,700 sole source professional engineering services contract with Thomas & Hutton for database preparation, engineering design, permitting and record drawings of the construction plans for the Penn Waller Road sidewalk project.

BACKGROUND: There are intermittent sections of sidewalk between the various subdivisions along the south side of Penn Waller Road. To provide connectivity between the existing sidewalk sections, surveying and engineering services are required. Staff field engineered some of the sidewalk sections that did not require grading or utility interferences.

FACTS AND FINDINGS:

1. Thomas & Hutton designed the following projects in the Wilmington Island area: parts of the Robert McCorkle Bike Trail, Wilmington Island Road/Cromwell Road intersection improvements and the McCorkle Trail extension between Deerwood Road and Betz Creek.
2. Thomas & Hutton will provide design continuity with the existing trail system due to their familiarity with previous design work for the County on adjacent projects.
3. Staff negotiated the proposed fee with Thomas & Hutton. Staff reviewed the scope of services provided on projects of a similar size and determined that the proposed price is fair and reasonable. This sole source professional services contract includes database preparation, engineering design, permitting and record drawings of the construction plans.
4. Thomas & Hutton provided exceptional surveying and engineering services for other County projects in the Wilmington Island area. Their design experience in the area gives them advanced knowledge of the utility and storm water system layouts in the area. Based on quality performance to date, staff recommends continuing with Thomas & Hutton.

FUNDING: SPLOST (1985-1993) - Penn Waller Sidewalks
(3204220 - 52.12003 - 32056752)

ALTERNATIVES:

1. Board approval of a \$36,700 sole source professional engineering services contract with Thomas & Hutton for database preparation, engineering design, permitting and record drawings of the construction plans for the Penn Waller Road sidewalk project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award sole source professional engineering services contracts when it is in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM J

ISSUE: Request Board approval of a \$13,500 Change Order No. 3 to increase the contract amount and extend the contract time to December 31, 2013, for the professional engineering services contract with Thomas & Hutton for the Turner's Creek Boat Ramp Improvement project.

BACKGROUND: The Board approved funding on August 24, 2007, in the amount of \$58,100 for improvements at the Turner's Creek Boat Ramp. The original project scope only included paving the existing road and parking area. With the acquisition of the Wilmington Island Seafood Co-op site, the scope of the project essentially tripled.

FACTS AND FINDINGS:

1. On March 11, 2011, the Board approved Change Order No. 1 in the amount of \$101,740 for additional services that covered design and permitting requirements to construct a new boat ramp, restroom facility, additional parking, docks, landscaping, drainage improvements and an office for the SCMPD Marine Patrol Unit.
2. On March 25, 2011, the Board approved Change Order No. 2 to extend the contract to December 31, 2011. No additional funding was required for this change order.
3. The additional funding is necessary to obtain a buffer variance from the Georgia Environmental Protection Division. Staff obtained permits from the Georgia DNR, Coastal Resources Division and the U.S. Army Corps of Engineers. Approval of the buffer variance is the last piece of environmental permitting required for the project.

4. Contract History:

Original Contract (8-24-07)	\$ 58,100
Change Order No. 1 (3-11-11)	\$ 101,740
Change Order No. 2 (3-25-11)	\$ 0
Change Order No. 3 (pending)	<u>\$ 13,500</u>
Revised Contract Amount	\$ 173,340

FUNDING: CIP - Recreation Department , Turner's Creek Boat Ramp
(3506100 - 52.12003 - 35030863)

ALTERNATIVES:

1. Board approval of a \$13,500 Change Order No. 3 to increase the contract amount and extend the contract time to December 31, 2013, for the professional engineering services contract with Thomas & Hutton for the Turner's Creek Boat Ramp Improvement project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent to approve change orders necessary for the completion of projects.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM K

ISSUE: Request Board approval to award a \$22,703 construction contract to Southbend Company, Inc., for Sullivan Drive and Shipyard Road drainage improvement project.

BACKGROUND: There have been a number of complaints and concerns about the raised pavement and storm water pooling at the intersection of Sullivan Drive and Shipyard Road.

FACTS AND FINDINGS:

1. During 2012, there were a number of phone calls to the County in reference to the raised pavement at the intersection of Sullivan Drive and Shipyard Road. The concerns centered around the possibility that a driver could lose control of their vehicle when they hit the raised pavement too fast while making a turn to the right from Sullivan onto Shipyard. There was also the issue of storm water that accumulated on the right-of-way along Sullivan prior to the intersection. The

- accumulation of water that does not drain properly tends to contribute to the deterioration of the asphalt at that location.
2. A meeting was arranged with Commissioner Stone after she received calls from residents about the same issues. In that meeting, Commissioner Stone was told that the Department was going to engage the services of a consultant to investigate the intersection and provide a solution. A consultant was hired and recommends raising Sullivan but maintaining some of the contour of Sullivan and capturing the storm water at a flat grate inlet and piping to an existing manhole that empties into the marsh.
 3. Chatham County Engineering Department reviewed the plans and provided comment. The County Arborist met Department staff on site and provided guidance.
 4. The project was properly advertised and six (6) bids were received and opened on March 12, 2013. The responses are as follows:

	Southbend Company, Inc. Savannah, GA	\$22,703
*	Sandhill A.L.S. Construction, Inc. Port Wentworth, GA	\$27,000
*	ATK Paving, Inc. Savannah, GA	\$27,991
	Yates Paving Corporation Savannah, GA	\$29,217
	Griffin Contracting, Inc. Pooler, GA	\$32,479
**	E & D Contracting Services, Inc. Savannah, GA	\$41,948

*MBE

**WBE

FUNDING: CIP - Public Works
(3504100 - 54.14001 - 35030817)

ALTERNATIVES:

1. Board approval to award a \$22,703 construction contract to Southbend Company, Inc., for Sullivan Drive and Shipyard Road drainage improvement project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM L

ISSUE: Request Board approval to award a \$16,731 sole source agreement with Brewer Technology Solutions, Inc., of Brunswick, GA, for fire alarm system testing and certification for the Detention Center. Additionally, request Board approval for an annual maintenance agreement in the amount of \$12,270 to be encumbered in three (3) installments of \$4,090.

BACKGROUND: On November 10, 2006, the Board of Commissioners approved an emergency service request to evaluate the fire alarm system. Brewer Technology Solutions, Inc., installed the current system.

FACTS AND FINDINGS:

1. The yearly state inspection on the fire alarm systems is due by March 15, 2014. The yearly inspection will satisfy the State Fire Code requirements, as well as the American Correctional Association Standard.

2. Brewer Technology Solutions, Inc., is the regional licensed service provider for Gamewell Fire Alarm Systems (proprietary software). Brewer has the most recent knowledge of the system and they are authorized by the manufacturer to perform work on the fire alarm system.

FUNDING: General Fund/M&O - Detention Center
(1003326 - 52.22001)

ALTERNATIVES:

1. Board approval to award \$29,001 for fire alarm testing, certification, and maintenance.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve contracts to when it is a life/safety matter.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM M

ISSUE: Request Board approval of a \$16,380 purchase of wire shelving for buildings H and J from VSS Logistics for the Chatham County Detention Center.

BACKGROUND: The Chatham County Detention Center has a requirement to purchase additional wire shelving for unit buildings H and J of the new facility.

FACTS AND FINDINGS:

1. The purchase of the wire shelving for the designated new construction areas has been previously approved as indicated on the master list.
2. The wire shelving has been awarded on a previous bid. This shelving is at the same unit price as the previous bid. The wire shelving specifications have been previously approved by the CCDC staff and the item being purchased conform to the approved specifications.

FUNDING: CIP - Chatham County Detention Center Expansion project
(3803355 - 54.25001 - 38060407)

ALTERNATIVES:

1. Board approval of a \$16,380 purchase of wire shelving for buildings H and J from VSS Logistics for the Chatham County Detention Center.
2. Provide staff other directions.

POLICY ANALYSIS: It is consistent with Board policy to approve the purchase of equipment necessary to the operation of the Chatham County Detention Center.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM N

ISSUE: Request Board approval of a \$22,772 sole source purchase from Braddy-Hurd, LLC, for the electrical utility hook up of the temporary mobile kitchen trailers for the Chatham County Detention Center.

BACKGROUND: On February 22, 2013, the Board approved the request to lease temporary kitchen facilities for a period of three (3) months while the existing kitchen is being renovated. The renovations are to begin on May 21, 2013.

FACTS AND FINDINGS:

1. CCDC is to provide permitting, utility design and installation as per the terms of the contract for Mobile Kitchens. Braddy-Hurd is the electrician on site and is the only electrical contractor familiar with the operation of the existing facility to properly perform this work.

2. Staff believes the total cost of \$22,772 for providing the electrical service to be fair and reasonable.

FUNDING: CIP - Detention Center Expansion project
(3803355 - 54-13009 - 38060407)

ALTERNATIVES:

1. Board approval of a \$22,772 sole source purchase from Braddy-Hurd, LLC, for the electrical utility hook up of the temporary mobile kitchen trailers for the Chatham County Detention Center.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve the sole source purchase of services necessary for the operation of the Chatham County Detention Center during the expansion and renovation process.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM O

ISSUE: Request Board approval of a \$64,501 sole source purchase of electronic immobilization devices and related equipment from Karbon Arms, LLC, of Tampa FL, for the Chatham County Detention Center.

BACKGROUND: Electronic immobilization devices have evolved since the Detention Center began purchasing Tasers. Newer devices have better audio, video and are more durable. The Tasers used currently have black and white video which is grainy. The new devices will be high definition (HD) color. The Chatham County Detention Center will replace 72 Tasers (electronic mobilization devices) with this newer technology.

FACTS AND FINDINGS:

1. Karbon Arms is the manufacturer of this electronic immobilization device and is therefore a sole source.
2. Karbon Arms has offered a significant trade in value for the older equipment which will reduce the cost by \$15,000.
3. Standardizing on the newer technology will provide better, more durable equipment. Staff will not have to be trained on various models.

FUNDING: General Fund/M&O - Detention Center
(1003326 - 53.17009)

ALTERNATIVES:

1. Board approval of a \$64,501 sole source purchase of electronic immobilization devices and related equipment from Karbon Arms, LLC, of Tampa FL, for the Chatham County Detention Center.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approved sole source purchases.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM P

ISSUE: Request Board approval of an \$11,280 payment to Hobart Corporation of Savannah, GA, for the dismantling and reinstallation of the existing dishwasher for the Chatham County Detention Center (CCDC) Expansion Project.

BACKGROUND: The 2008-2014 SPLOST referendum allocated funds in the amount of \$109 million for the design and construction of the Chatham County Detention Center Expansion project. The construction contract was awarded to Hunt/Mills, A Joint Venture on December 17, 2010.

FACTS AND FINDINGS:

1. Construction is ongoing.
2. The Detention Center has one kitchen which has a single Hobart FT 900 dishwasher. The expansion project added a new Plating Kitchen which required a second dishwasher. The approximate cost of a new Hobart FT 900 is about \$115,000.
3. In an effort to remain within budget, it was decided in the design phase to re-use the dishwasher in the existing kitchen. Since the dishwasher in the kitchen will be heavily used, the new dishwasher is to be installed in the kitchen, and the existing one moved to the new Plating Kitchen.
4. The cost of relocation was not included in the construction contract as having anyone other than the manufacturer dismantle and re-assemble the equipment would void the warranty.
5. Hobart is the manufacturer of the existing FT 900 dishwasher. Relocation of the equipment by them retains the warranty.

FUNDING: CIP - Detention Center Expansion project
(3803355 - 54.13009 - 38060407)

ALTERNATIVES:

1. Board approval of an \$11,280 payment to Hobart Corporation of Savannah, GA, for the dismantling and reinstallation of the existing dishwasher for the Chatham County Detention Center (CCDC) Expansion Project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve purchases necessary for the operation of the Chatham County Detention Center during the expansion and renovation process.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
GLORIA SAUGH

ITEM Q

ISSUE: Request Board approval of a \$39,400 Change Order No. 10 to the Whitefield Avenue/Diamond Causeway design contract with Thomas & Hutton (T&H).

BACKGROUND: On August 4, 1998, the Board awarded a design contract to T&H for the widening of Whitefield Avenue and Diamond Causeway. The Environmental Assessment (EA) for Whitefield Avenue was approved by the Federal Highway Administration on February 13, 2004. Certification of right of way occurred July 23, 2010. The project was awarded to R.B. Baker Infrastructure by the Georgia Department of Transportation on September 2, 2011. A preconstruction conference was held on October 13, 2011.

FACTS AND FINDINGS:

1. Once construction begins on the Whitefield Avenue Widening Project various construction related design functions will be needed. These activities include, but are not limited to, the review of shop drawings submitted by the contractor and design revisions due to unforeseen conditions.
2. Chatham County is the sponsor of this project and responsible for the construction services. Construction costs for all aspects of the project will be funded by Federal funds (L230) designated in the Coastal Region Transportation Improvement Program.
3. Contract history:

Original Contract (8-14-98)	\$ 1,252,511
Change Order 1 (1-14-00)	\$ 45,453
US 80/Debbie Street, Intersection Design	
Change Order 2 (2-9-01)	\$ 56,283
Additional Evaluation Related to Wormsloe Impacts	
Change Order 3 (11-16-01)	\$ 10,500
Update traffic projections	
Change Order 4 (9-26-03)	\$ 25,000
Added design of landscape	
Change Order 5 (4-16-04)	\$210,266
Update GDOT design requirements - Whitefield	

Change Order 6 (8-12-05)	\$ 34,900
Break out widening and signalization Skidaway Island	
Change Order 7 (11-18-05)	\$141,370
Median widening for canopy trees	
Change Order 8 (12-7-07)	\$ 72,125
Change design speed, add bike lanes, Type B medians	
Change Order 9 (5-14-10)	\$ 86,500
Utility Relocation Plans	
Change Order 10 (pending)	<u>\$39,400</u>
Revised contract amount	\$1,974,308

FUNDING: SPLOST (1993-1998) - Whitefield Avenue
(3214210 - 32150823 - 52.12003)

ALTERNATIVES:

1. Board approval of a \$39,400 Change Order No. 10 to the Whitefield Avenue/Diamond Causeway design contract with Thomas & Hutton (T&H).
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve Change Orders necessary for the completion of projects.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM S

ISSUE: Request Board approval of \$119,918 for an additional purchase of an Enterprise class Storage Area Network (SAN) to provide redundancy for the County's data network storage and \$44,855 for the hardware and software necessary to replicate information between the two (2) systems from Itech for Business, LLC.

BACKGROUND: The SAN is a dedicated network providing high capacity fast storage for network servers. This setup allows for dynamic growth of data storage capacity for all connected county servers. Our current solution is now outdated after 10 years and has reached the end of its useful life.

FACTS AND FINDINGS:

1. The current SAN can no longer be supported after December 31, 2013.
2. In order to continue with document imaging and server virtualization, a new SAN with a larger capacity was required. The initial purchase was approved by the Board on August 10, 2012, based on bids received.
3. The SAN is critical to document imaging and server virtualization. Each of these technologies reduces cost and increase efficiencies.
4. This purchase is for the redundant system located at the ICS alternate facility at Mosquito Control.
5. Staff believes the cost to be fair and reasonable.

FUNDING: CIP - MIS Network Disk
(3501535 - 35030668 - 54.25121)

ALTERNATIVES:

1. Board approval of \$164,773 for purchase of an Enterprise class SAN and related hardware and software.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary software and support to backup data on the County network.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
NICK BATEY

BUDGET APPROVAL _____
CHRIS MORRIS

PREPARED BY _____
PURCHASING AGENT

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. **ADOPT A PROPOSED AMENDMENT TO THE ANIMAL CONTROL ORDINANCE, ARTICLE II, SECTION 22-201(2)(1) "VACCINATION AND LICENSING REQUIRED" OF THE CODE OF CHATHAM COUNTY AND TO ADOPT THE PROPOSED AMENDMENT TO THE CHATHAM COUNTY REVENUE ORDINANCE TO IMPOSE FEES FOR LATE REGISTRATION OF RABIES LICENSE TAG FOR DOGS AND OTHER PURPOSES.**

Chairman Scott said, on page 11 we have a first reader. Adopt a proposed Amendment to the Animal Control Ordinance, Article II, Section 22-201, "Vaccination and Licensing Required" of the Code of Chatham County and to adopt the proposed Amendment to the Chatham County Revenue Ordinance to impose fees for late registration of Rabies License Tag for dogs and other purposes. This is the first reading.

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XII. SECOND READINGS

Chairman Scott said, there are no Second Readers.

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XIII. INFORMATION ITEMS

Chairman Scott said, and the next item is this informational items which you can see on page 13. All right. Any -- anybody have any questions or anything that they want to ask the staff on the information items?

1. **PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

ACTION OF THE BOARD:

A status report was attached as information.

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2. **LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)**

AGENDA ITEM: XIII-2
AGENDA DATE: April 12, 2013

List of Purchasing Items between \$2,500 and \$9,999
That Do Not Require Board Approval

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Two (2) mobile video visitation carts	Detention Center	Montgomery Technology Systems, LLC.	\$9,610	CIP-Jail Expansion Fund
71 respiratory escape hoods to assist during emergency evacuations	Detention Center	Elmridge Protection Products, LLC.	\$6,734	CIP-Jail Expansion Fund
Out of state prisoner transport	Detention Center	U.S. Prisoner Transport	\$3,304	General Fund/M&O - Detention Center
Telephone relocation to Pete Liakakis Government Building for Board of Assessors	I.C.S.	Integrated Network Solutions, Inc.	\$3,740	General Fund/M&O - Detention Center
Ford diagnostic equipment	Fleet Operations	Roberts Truck Center, Inc.	\$4,764	General Fund/M&O - Fleet Operations
Oil leak repair on unit #174- Public Works truck	Fleet Operations	Roberts Truck Center, Inc.	\$2,657	General Fund/M&O - Fleet Operations
Annual renewal of financial management system support	I.C.S.	Sungard Avantgard, LLC.	\$2,558	General Fund/M&O - I.C.S.
Five (5) licenses and subscriptions for webpage software	I.C.S.	Telerik Inc.	\$2,920	General Fund/M&O - I.C.S.
Warehouse shelving for Water and Sewer bay areas	Public Works and Park Services	Grainger	\$3,539	SPLOST (2003-2008) Public Works Building
Guardrail repair on Montgomery Cross Road and Hayners Creek	Public Works and Park Services	Leon's Fence & Guardrail, LLC.	\$3,000	CIP-Public Works
Five (5) document scanners for Detention Center	I.C.S.	Entre Solutions	\$3,630	General Fund/M&O - Detention Center
5,500 fish to stock County wetland mitigation bank lake at the Al Bungard Conservation Area	Engineering	Envirolake, Inc.	\$4,125	SPLOST (1998-2003) Wetland Mitigation Bank
Ten (10) document scanners to utilize with document imaging	I.C.S.	Entre Solutions	\$4,020	File Tracking System
Design service for equipment wall screen at the Administrative /Legislative Courthouse	Facilities Maintenance and Operations	Greenline Architecture, PC	\$3,025	General Fund/M&O - Facilities Maintenance and Operations
Annual technical support and licenses for software for network infrastructure	I.C.S.	CDW Government, Inc.	\$4,381	General Fund/M&O - I.C.S.
Tax sale advertisements for months of February and March	Tax Commissioner	Morris Publishing Group	\$9.690	General Fund/M&O - Tax Commissioner

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Motivational interviewing class for probation officers	Juvenile Court	Community Solutions, Inc.	\$3,452	General Fund/M&O - Juvenile

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EXECUTIVE SESSION

Chairman Scott said, if not, there will be a need for an executive session.

County Manager Abolt said, the purpose would be, Mr. Chairman, personnel, litigation and land acquisition.

Commissioner Center said, I move --

Commissioner Farrell said, so moved.

Commissioner Center said, I second.

Chairman Scott said, moved and second. All in favor yes, opposed no.

Commissioner Center said, Dr. Thomas needs to vote.

Chairman Scott said, Vice-chair Thomas.

Commissioner Center said, vote on executive session.

Commissioner Thomas said, all right.

Chairman Scott said, thank you. Motion carries. We will now move to executive session.

ACTION OF THE BOARD:

Commissioner Farrell moved to recess to executive session to discuss personnel, litigation and land acquisition. Commissioner Center seconded the motion and it carried unanimously.

The Board recessed at approximately 10:48 a.m.

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ITEMS FROM EXECUTIVE SESSION

- 1. REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Center moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Thomas seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

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- 2. SETTLEMENT OF MAGWOOD CLAIM**

ACTION OF THE BOARD:

Commissioner Center moved to approve settlement of the Magwood claim for \$11,000. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 12:48 p.m.

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APPROVED: THIS _____ DAY OF APRIL, 2013.

ALBERT J. SCOTT, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY,
GEORGIA

JANICE E. BOCOOK, CLERK OF COMMISSION