

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, NOVEMBER 8, 2013, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Albert J. Scott called the meeting to order at 9:35 a.m. on Friday, November 8, 2013.

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II. INVOCATION

Chairman Scott said, good morning to all.

County Manager Russ Abolt said, good morning.

Chairman Scott said, I will ask that you be seated and once -- once our devotional leader today completes his devotional message and prior to the prayer, he would so indicate for you to stand, and would you please stand at that time and remain standing through the Pledge of Allegiance. Let me just say welcome to all the members of past wars and veterans who are gathered here today. Thank you for being here, and thank all of you for participating. It's a pleasure today to introduce to you the Reverend Matthew Southall Brown, Junior. He's the pastor of the First Missionary Baptist Church, but what you may not know about Pastor Brown is that he's a 20-year veteran retired Air Force Captain, and I thought it was befitting today when we have so many here honoring Veterans' Day that we would ask a veteran to be our devotional leader today, and at this time, it is with great pleasure I present to you and introduce to some the Reverend Matthew Southall Brown, Jr., for the purpose of leading us in our devotion this morning. Pastor Brown.

Reverend Matthew Southall Brown, Jr., said, I presume this is the location.

Chairman Scott said, yes.

Reverend Brown said, good morning to each and every one of you and to the constituents of the Commission and to the -- the members or -- or citizens of Savannah, Georgia. I deem it an honor and a pleasure to be here this morning. It's a bit different from standing in my pulpit, but nevertheless, we're here. I'm reminded of a young soldier who's standing somewhere in the desert with an M-16. I'm reminded of my father who served in World War II. I'm reminded of those who gave their lives in World War I. I'm reminded of the Battle of the Bulge, and the significant contributions the 2221 committed, African American soldiers who were recognized by President Clinton. I'm reminded of Desert Storm in which I served proudly. I'm reminded of Desert Shield, Vietnam. I'm reminded of the Korean conflict, and all of the campaigns that young, strong men and women served to protect this country. It lets us know that we must be true to our commitment to our -- to our soldiers, to our airman, to our marines, to our Coast Guard, and all of the services and agencies that keep this a free country. As we plan and as we sit down and contemplate which directions and actions to take, I pray that those who have given, and some gave all, giving their lives be always remembered and always -- should always have a part -- a place in our hearts for those who served. And as we look at -- at this Veterans' Day that's coming on -- on Monday, in which all of us who served will -- will stand proudly and all of us who look upon a soldier who do not understand -- who did not understand -- those who did not serve, the commitment and the dedication and the suffering and the pain and the joy of military service. As we look upon them, let us give them a smile, let us give them a hug, let us give them a job, let us give them a place in this nation to continue to serve, to continue to -- to bless this country.

Reverend Brown said, I remember receiving a letter after I retired, and it started with some words that still stick in my heart and my mind, and it says from a grateful nation, and if this nation is to continue to be grateful, we must continue to do the right thing to all of our military men and women who have served. If this nation is to continue to be grateful, we must continue to do the right thing as it applies to the Golden Rule, the 66 books of the Bible. This country was built upon Christian principles. If we are still Christians, we should always

remember that God still sits on the throne -- have to throw that preaching part in there, still sits on the throne and still sits high and looks low, and he is still in control of our efforts and whatever we may put our hands to do. So on this day we say thank you to all of the veterans who are sitting behind me and thank you to those who may not be here. Thank you to those who may be looking down from heaven with the flag still in their hearts and in their minds, and we say thank you to them as we know that they have given all. Let us stand for prayer, please.

Mr. Douglas Andrews said, may we first thank you for your words. [Applause.]

Pastor Brown gave the invocation as follows:

To our God our Father, we thank you for this day. We thank you for this remembrance. We thank you our Father for those who served and those who are continuing to serve. We pray that you put your loving arms of protection around them as they stand for what is true, what is just, what is right, duty, honor and country. We pray our Father, also, for this Commission and those who come to do your bidding and your business because we know any government that is ordained of God in accordance to the word. That we have been given the authority to stand and sit over the people. We ask now our Father that you direct our minds and our hearts that we may do your will. Lord, now, as we look towards the celebration on Monday and as we ask that you touch and bless this nation, we pray now, our Father, that you keep us safe, and Lord, we know that in Ecclesiastes 3 it says that to everything there is a season, a time and a purpose under heaven. There is a time to live and a time to die; there is a time for peace and a time for war, and Lord, now, as we reflect on your word, we ask that you not allow us to war among each other but that we do what is pleasing in your sight. In Jesus' name do we pray and ask it all. Amen and amen.

Board of Commissioners and Audience collectively said, amen.

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III. PLEDGE OF ALLEGIANCE

Chairman Scott said, we will be led in the Pledge of Allegiance by Commissioner Brady.

Commissioner Brady said, thank you.

Commissioner Brady led all in the Pledge of Allegiance to Flag of the United States of America.

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IV. ROLL CALL (Introduction of Youth Commission members present)

Chairman Scott said, the Clerk will call the roll.

The Clerk called the roll.

Present: Albert J. Scott, Chairman
 Helen L. Stone, Chairman Pro Tem, District One
 James J. Holmes, District Two
 Tony Center, District Three
 Patrick K. Farrell, District Four
 Yusef K. Shabazz, District Five
 Lori L. Brady, District Six
 Dean Kicklighter, District Seven

Also present: R. E. Abolt, County Manager
 R. Jonathan Hart, County Attorney
 Janice Bocoock, County Clerk

Not present: Dr. Priscilla D. Thomas, Vice Chairman, District Eight

Chairman Scott said, I recognize the Commissioner from the Third District, Commissioner Center, for the purpose of a motion.

Commissioner Center said, yes. Thank you, Mr. Chairman. We've been told that Dr. Thomas -- Commissioner Thomas' husband is recuperating from surgery, and I move that we excuse her from today's meeting.

Commissioner Holmes said, second.

Commissioner Shabazz said, second.

Chairman Scott said, it's been properly moved and second that we excuse Dr. Thomas from today's proceeding. All in favor indicate by voting yes, opposed no.

ACTION OF THE BOARD:

Commissioner Center moved to excuse Commissioner Thomas from the Commission meeting. Commissioners Holmes and Shabazz seconded the motion and it carried unanimously.

PERSONAL PRIVILEGE

Chairman Scott said, at this time I'd like to present -- present a Certificate of Appreciation to Pastor Brown. For those of you who care to join me in this presentation, please do so. Pastor Brown, thank you so much. We really enjoyed your message and would like to present you with a Certificate of Appreciation [inaudible]. Appreciate it. Thank you so much.

Pastor Brown said, thank you. [Applause.]

[NOTE: Photographs were taken at this time.]

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CHATHAM COUNTY YOUTH COMMISSION

Chairman Scott said, our Commission Pro Tem, First District Commissioner Stone will introduce our Youth Commissioner members who are here today.

Commissioner Stone said, thank you, Mr. Chairman. Our Youth Commissioners in attendance today are Carlton Brown, who is a senior at Benedictine Military School; Martayshia Brown, who is a junior at New Hampstead High School, and Shakayla Bush, who is a sophomore at Groves High School. We're glad to have you with us today.

Commissioner Shabazz said, good morning.

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. **VETERANS DAY RECOGNITION: VETERAN OF THE YEAR IS LCDR ROBERT (BOB) CUTLER, USCG, RET., AND THIS YEAR'S TWO PARADE GRAND MARSHALS ARE JOE CETTI AND R. JIM VEJAR.**

Chairman Scott said, we have with us today a number of members of various veterans organizations, as well

as the two parade grand marshals, Mr. Joe Cetti and Mr. R. Jim Vejar. I would ask members of the Veterans if you would just come forward and if you would introduce everybody who is here today so.

Mr. Andrews said, good morning Mr. Chairman, Commissioners. I am Doug Andrews, I am this year's chair of Veterans' Council, Army Retired. If I may introduce to you, I'll just go in line here. This is Colonel Retired Jim Vejar, U.S. Army; our Veteran of the Year Lieutenant Commander Bob Cutler, US Coast Guard Retired, World War II veteran -- step forward a little bit. Tim Ansley is Veterans' Council treasurer, our money guy, which reminds me, I may have a letter coming to y'all asking for our usual parade contribution. Next we have Joe Cetti, who's US Navy veteran; John Parker, Marine Corps veteran, senior vice commander of the -- I'm sorry, junior vice commander of Veterans' Council; Bill Quinan, past chair of Veterans' Council; and last, Mike Brady, most important guy on Veterans' Day. He's our parade adjutant, who makes it happen for us. That's our attendees today. And I failed to mention -- I mentioned the Veteran of the Year was Bob Cutler. Jim Vejar is parade grand marshal, along with Joe Cetti, parade grand marshal.

Chairman Scott said, at this time if members of the Commission would like to join us, I'm going to present the proclamation to our Veteran of the Year, and then I'm going to ask our pro tem, Commissioner Stone from the First District, and Commissioner Farrell from the Fourth District to present the proclamations to the two marshals for the parade.

Chairman Scott read the proclamation as follows:

The County of Chatham
Georgia



Proclamation

WHEREAS, in the eyes of veterans, the Veteran of the Year is a special person that has demonstrated a willingness to sacrifice time and energy on behalf of veterans. Today we salute that special person, the Veteran of the Year 2013, Robert S. (Bob) Cutler; and

WHEREAS, Commander Cutler began his service to his Country by enlisting in the Coast Guard upon reaching his 17th Birthday and in 1945, he joined over 241,000 other members serving as infantry landing craft coxswains (Chairman Scott said, whatever that is.). After the war, he chose to remain in the Service dedicating his life to the Coast Guard's mission of saving lives. As an enlisted man and later as an officer, he served on a total of 9 ships; and

WHEREAS, Commander Cutler's final assignment was Commander, Coast Guard Group – Savannah with a dual title of Captain of the Port of Savannah. When he retired from active duty, he had served his Nation for 27 years in war and peace, from basic enlisted seaman to lieutenant commander; and

WHEREAS, Bob Cutler continues his service to fellow veterans by his active participation in organizations that ensure the welfare of our veterans and promised benefits are preserved. He is a life member of American Legion Post 184 and Veterans of Foreign Wars Posts 4392. He has also been an active member of the Savannah Area Military Officers Association, Military Order of the World Wars, the Navy League and the Veterans Council of Chatham County.

NOW, THEREFORE, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby salute the Veteran of the Year 2013:

ROBERT S. (BOB) CUTLER

a fine example of "The Greatest Generation" who epitomizes the Roman warrior spirit: *UT PROSIM* (That I May Serve).

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 8th day of November 2013.

Albert J. Scott, Chairman
Chatham County Commission

ATTEST:

Gail F. Gordon, Administrative
Assistant to the Chairman

[Applause.]

Chairman Scott said, Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman and members of the Commission. This is such an honor to be here with this group of gentlemen that the majority of them I know personally through working on the World War II monument. Not only have these people served this country, but then they went the extra step to make certain that there was a World War II monument here for the veterans that served in World War II and to honor those who lost their lives during World War II. So I'm going to read this proclamation for Brick Man, Joe Cetti, who incidentally is the one that goes out in his truck with all the bricks that people buy in memory of loved ones that are -- surround the World War II monument. He's never complained. Actually his truck lost an axle or broke down or something. I can't remember all the ins and outs but this group of gentlemen is responsible and -- and Billy Ray -- Jimmy Ray, excuse me, is not here, for making that monument happen, and I was fortunate enough to work with them, and so it gives me a great sense of pride that I can't even express to you today to read this proclamation.

Commissioner Stone read the proclamation as follows:



WHEREAS, originally called Armistice Day, November 11th, now known as Veterans Day, is a declared holiday commemorating all service men and women and those killed in battle. To be named Parade Marshal of the Veterans Day Parade is a special honor and we salute the 2013 Veterans Day Parade Marshal, Joseph A. Cetti; and

WHEREAS, Joseph A. Cetti enlisted in the United States Navy in 1968, and was sent to Great Lakes Naval Training Center. He was trained thereafter in Jet Engine Maintenance at Naval Air Station, Memphis TN, where it was discovered he was color blind and reassigned for training in meteorology/weather forecasting and physical oceanography as an Aviation Aerographer; and

WHEREAS, Joe's first real duty station was at sea aboard the USS Boxer CV-21/LPH-4, an Essex-Class Aircraft Carrier whose mission included service as an Amphibious Assault Platform. He also served at Air Station Jacksonville FL, with the VP-5 Patrol Squadron of P-3 Orion aircraft (The Mad Fox), whose mission was AntiSubmarine Warfare (ASW) to search for and neutralize offshore and undersea threats to the nation; and

WHEREAS, Joe's contributions of time, talent, and resources for the World War II Memorial on River Street has been immeasurable (Commissioner Stone said, I can attest to that). He served as Treasurer of Veterans Council for 8 years, during which period the Council raised over \$1 million dollars, and personally in-

placed close to 5,000 -- 5,000 memorial bricks from donors on the site.

NOW, THEREFORE, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby salute:

JOSEPH A. CETTI

for being named Parade Marshal of the 2013 Veterans Day Parade and extend sincere appreciation for his dedication and commitment to veterans in the Chatham County community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 8th day of November 2013.

Albert J. Scott, Chairman
Chatham County Commission

ATTEST:

Gail F. Gordon, Administrative
Assistant to the Chairman

Mr. Joseph Cetti said, thank you. [Applause.]

Commissioner Farrell said, well, today we're blessed with two grand marshals, and -- and I'd like to present this proclamation on behalf of the County Commissioners to Mr. Jim.

Commissioner Farrell read the proclamation as follows:



WHEREAS, originally called Armistice Day, November 11th, now known as Veterans Day, is a declared holiday commemorating all service men and women and those killed in battle. To be named Parade Marshal of the Veterans Day Parade is a special honor and we salute the 2013 Veterans Day Parade Marshal, Colonel Ray James "Jim" Vejar; and

WHEREAS, Colonel Vejar entered military service in 1962 and began a 28 year career as a commissioned officer, retiring from the United States Army as a full colonel in 1989. A highly decorated veteran, awarded the Legion of Merit, Bronze Star (2 OLC), Purple Heart, Air Medal (2 OLC) Combat Infantryman Badge, and other awards, Colonel Vejar's record clearly reflects his proven leadership, valor, and, above all, honor, having served as Inspector General for the Alabama National Guard. He became a Green Beret member of the elite Special Forces, served 3 years in the Vietnam War, and served with the 82nd Airborne Division as a Master Parachutist, and participated in the 1983 invasion of Grenada; and

WHEREAS, among Jim's successful endeavors include his untiring efforts to honor our World War II veterans by helping to plan, gain requisite approvals, and oversee the construction of the world-class memorial on River Street. Jim was instrumental also in the dedicated efforts to raise funds to help pay for the million dollar plus project;

WHEREAS, he also devotes much time and emotion as a very active USO volunteer to see our troops off to deployment, and welcome them home, a mission that involves long hours, both early and late.

NOW, THEREFORE, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby salute:

RAY JAMES "JIM" VEJAR

for being named Parade Marshal of the 2013 Veterans Day Parade and extend sincere appreciation for his dedication and commitment to veterans in the Chatham County community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 8th day of November 2013.

Albert J. Scott, Chairman
Chatham County Commission

ATTEST:

Gail F. Gordon, Administrative
Assistant to the Chairman

Commissioner Farrell said, thank you, sir. [Applause.]

Chairman Scott said, is there any member -- is there any members of the veterans who are here who would like to make any comments at this time?

Mr. Andrews said, Mr. Chairman, Commissioners, on behalf of Veterans' Council, thank you for making our veterans so welcome, and, of course, we'd be remiss if we didn't recognize the veterans on the Commission. I believe Chairman Scott and Coach Holmes, and certainly our County Manager, Russ Abolt. This might be the last time we get to say hello to him as a veterans' group, at least in his current capacity. If I've missed --

Chairman Scott said, who knows, he might be on the other side.

Mr. Andrews said, if I've missed any other veterans, please forgive me. Thank you again, and Mike Brady -- Mike Brady asked me to remind you that we have room for you in the parade. So you let us know if you need a ride or want to join. I have room on the bus with our World War II veterans always, so anybody's welcome to ride with them as well. That's -- if you haven't been with the World War II guys on a bus with all the pretty ladies getting on there and kissing them up, you've missed a good time. But we thank you for your patriotism today and recognizing these guys. You can see why Bob Cutler is Veteran of the Year from what you've heard, and you can also appreciate why we have two grand marshals in Jim Vejar and Joe Cetti. They've both been magnificent contributors to our community, and we thank you all and God bless. [Applause.]

Chairman Scott said, thank you.

Commissioner Stone said, thank you.

Chairman Scott said, I recognize Commissioner Center from the Third District for comments.

Commissioner Center said, thank you, Mr. Chairman. I want to say thank you to all our veterans, and Mr. Chairman, I didn't know you were a veteran. I'm glad to hear that, but I did want to recognize our County Manager I know is a Marine Corps veteran. And I want to say particularly thank you to Doug Andrews. For those of you who don't know, several months ago he is the Doug Andrews who donated the DUI book to our District Attorney, but mostly to the veterans. I just want to thank you very much. A little over a year ago I lost my dad who was a -- a Navy veteran, and it was my personal connection to America's greatest generation, and I spoke at his funeral how proud I was to have that connection to that generation. In the year 2000 I was lucky enough to be in France and travel with my daughter, and we went to the American Cemetery in northern France. We traveled -- we took a day trip, and we traveled along the battlegrounds, pretended that we were there on D day because the embankments and the -- and the German defenses are still there. But we got to that cemetery at the end and saw rows and rows of perfectly lined grave sites, and the striking thing was when you read the names and ages, they were all 19, 20, and 21 years old, and I look at you, I know you remember when you were

19 - 19, and 21. You guys are here today. We looked at those, those young people, and I thought -- I mean tears came to my eyes. You can't stay in that cemetery and not cry. You just don't have emotions. If it was not for your colleagues in arms, and those young guys, teenagers, who were there and turned that ground, I would not have been traveling with my daughter that day. I cannot thank you much -- it -- it's personal to me as a student of history, a student of political science, through my father there, I cannot thank you enough for your service to this country and to all your colleagues in arms, what they've done. Thank you very much. [Applause.]

Chairman Scott said, a -- a member of the -- a member of the Youth Commission, Carlton Brown, wanted to say something.

Youth Commissioner Carlton Brown said, good morning.

Mr. Andrews said, good morning.

Youth Commissioner Brown said, on behalf of the Chatham County Youth Commission, we would like to thank you for the service you have done for this country and congratulations on your awards.

Mr. Andrews said, thank you very much. [Applause.] We appreciate the future leaders of our community being here and doing what you all do. And I -- I will remind you that we do have a Veterans' Council banquet, Joe Murray, is our special guest, and we have a nationally known author who's just published a book on photos from the Vietnam war, but this is the good side of the war, what our Vietnam combatants did with the US Army to help that nation in its progress towards democracy, which ultimately didn't succeed because of their problems, but it's a positive book about the good things that our troops did in Vietnam, and it's also a national speaking tour that Ross Lewis is on to heal some of the hurt still from Vietnam, from our Vietnam veterans. So, any of you desire or anyone in the audience want tickets, they're selling out, but I -- I have them, let me know if you'd like a ticket. God bless you.

Chairman Scott said, thank you. Commissioner Holmes from the Second District, anything you want to share with your fellow veterans?

Commissioner Holmes said, the only thing I can say is that I'm here because of you all and what -- what we has done, but Doug Andrews, I've watched you over the years, and I can't say enough, and where you get all your energy from. I -- I -- I -- it's -- it's amazing to know one man could do his own professional work and career and still have the energy and the motivation to do what you're doing for someone as special as your veterans. So on behalf of me from the Second District, which you reside, to you guys who will be performing in the parade on Monday, congratulation, and to you Doug, and to the parade marshal, I say congratulations to all and a salute. [Applause.]

Mr. Andrews said, the lawyer makes me make a rejoinder. I get my inspiration from our World War II guys with the activities that Bob Cutler is still in and Dr. Tom Freeman, who couldn't be here this morning. He's at work at the hospital at age 94. He'll be 95 next month. Those guys inspire me. Thank you very much.

Chairman Scott said, any other member of the Commission like to be recognized? Thank you all so much for being here.

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VI. CHAIRMAN'S ITEMS

None.

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VII. COMMISSIONER'S ITEMS

Chairman Scott said, and don't have any Commission items today.

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

1. **BOARD CONSIDERATION OF REQUEST FOR A REPLACEMENT WATER WELL PERMIT VARIANCE FOR 8944 FERGUSON AVENUE.
[DISTRICT 1.]
*NOTE: AT COMMISSION MEETING OF OCTOBER 25, 2013, ITEM WAS POSTPONED FOR TWO WEEKS.***

Chairman Scott said, we do have on page four, an item that we postponed further consideration. Is there --

Commissioner Farrell said, I make a motion to postpone it for two more weeks.

Commissioner Center said, second.

Chairman Scott said, this has been properly moved and second that we postpone consideration of this item for two weeks. Hearing the motion all in favor indicate by -- any further discussion? Hearing none all in favor of the motion indicate by voting yes, opposed no. The item is postponed for two weeks.

ACTION OF THE BOARD:

Commissioner Farrell moved to postpone the item, Board Consideration of Request for a Replacement Water Well Permit Variance for 8944 Ferguson Avenue, for two weeks. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: 1) IN THE GENERAL FUND M&O: a) APPROPRIATE \$795,677 FUND BALANCE RESTRICTED FOR SUPERIOR COURT CLERK TO TRANSFER OUT TO THE RESTRICTED COURT FEES FUND, AND b) INCREASE REVENUES AND EXPENDITURES \$66,214 FOR TRANSFER OUT TO THE RESTRICTED COURT FEES FUND, and 2) IN THE RESTRICTED COURT FEES FUND INCREASE REVENUES AND EXPENDITURES \$861,891 FOR THE TRANSFER IN FROM THE GENERAL FUND M&O.**

Chairman Scott said, we are now on items for Individual Action, and the first item is to request approval of the following budget amendment and transfers: in the General Fund M&O appropriate \$795,677 fund balance restricted for Superior Court Clerk to Transfer Out to the Restricted Court Fee Fund, and increase revenues and expenditures by \$66,214 for Transfer Out to the Restricted Court Fee Fund, and 2) in the Restricted Court Fee Fund increase revenues and expenditures by \$861,891 for the Transfer In from the General Fund M&O. Hearing the motion -- is there a -- is there a motion?

Commissioner Stone said, so moved, Mr. Chairman.

Commissioner Holmes said, second.

Chairman Scott said, it's been properly moved and second. All in favor -- any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no.

ACTION OF THE BOARD:

Commissioner Stone moved to request approval of the following budget amendments and transfers: in the General Fund M&O: a) appropriate \$795,677 fund balance restricted for Superior Court Clerk to Transfer Out to the Restricted Court Fees Fund, and b) increase revenues and expenditures \$66,214 for Transfer Out to the Restricted Court Fees Fund, and 2) in the Restricted Court Fees Fund increase revenues and expenditures \$861,891 for the Transfer In from the General Fund M&O. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: IX-1

AGENDA DATE: November 8, 2013

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Amy Davis, Finance Director

ISSUE:

To request approval of the following budget amendments and transfers: in the General Fund M&O: a) appropriate \$795,677 fund balance restricted for Superior Court Clerk to Transfer Out to the Restricted Court Fees Fund, and b) increase revenues and expenditures \$66,214 for Transfer Out to the Restricted Court Fees Fund, and 2) in the Restricted Court Fees Fund increase revenues and expenditures \$861,891 for the Transfer In from the General Fund M&O.

FACTS AND FINDINGS:

The Clerk of Superior Court receives revenue from the Georgia Superior Court Clerks Authority for copies of court documents printed from the Authority website. These funds are restricted for court technology and customer service improvements within the office of the Clerk of Superior Court and had been held in an escrow account. The Governmental Accounting Standards Board (GASB) statements 63/65 change the way that these funds are accounted for and reported. GASB Statement 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position" require implementation and presentation on our FY2013 statements. GASB Statement 65, "Items Previously Reported as Assets and Liabilities" must be implemented during this fiscal year. Therefore, the funds are being moved from the General Fund M&O to the Restricted Court Fees fund. Resolutions to amend the budget are attached (to the original staff report in the Clerk of Commission's meeting file).

FUNDING:

Funds are available in the General Fund M&O Restricted Fund Balance.

ALTERNATIVES:

1. That the Board approve the following:

GENERAL FUND M&O

- a) Appropriate \$795,677 Fund Balance Restricted for Superior Court Clerk to Transfer Out to the Restricted Court Fees fund.
- b) Increase revenues from Georgia Superior Court Clerk Authority and Transfer Out to the Restricted Court Fees fund \$66,214.

RESTRICT COURT FEES FUND

Increase revenues and expenditures \$86,891 for the transfer in from the General Fund M&O.

2. Amend or deny the request.

POLICY ANALYSIS:

State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION:

That the Board approve Alternative 1.

Prepared by: Estelle Brown

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2. SAFETY NET YEARLY EVALUATION (DALE CARLSON-BEBOUT, EXECUTIVE DIRECTOR, SAFETY NET).

Chairman Scott said, Item 2 on our Individual Action is the Safety Net yearly evaluation, and this is Dale Carlson-Bebout, who is executive director of Safety Net. Are you going to come forth and do a presentation and also introduce those who are with you here today?

Ms. Dale Carlson-Bebout said, absolutely. Thank you very much and good morning, Mr. Chairman and Commissioners and those in the audience. I'm Dale Carlson-Bebout. I'm executive director of Chatham County Safety Net Planning Council, and as you all know, we are a collaboration of the Safety Net providers which includes our hospitals, the federally qualified health clinics, free clinics, prescription assistance, health care professionals, county and city government and business, and our primary mission is to connect uninsured and under insured citizens with affordable and quality health care services in our county. Before I go into the details of our yearly evaluation, I want to ask all of the Safety Net partners that are here in the audience today to stand please. Without these organizations, none of what I'm going to discuss here with you today could happen. So we'd like to thank them very much for their contributions.

Chairman Scott said, and thank you all for being here.

Ms. Carlson-Bebout said, I'm going to briefly touch on three topics this morning. First of all our yearly evaluation, then Chatham Health Link, which is our health information exchange, and then what we are doing about the Affordable Care Act here in Chatham County. So first of all we're going to talk about the data, and you have the first slide on your screen. As I go through this and show you a small subset of our data slides, I'm going to highlight a few points and draw some conclusions that will guide our future work from this evaluation process. This process is a team effort with all the organizations contributing data, reviewing its compilation and also drawing conclusions. Some framing statistics I know you all are aware of, for those living in Chatham County between the ages of 18 to 64, approximately 26 percent of the population in 2011 was uninsured, and that equates to about 46,000 people in that age group. This group's poverty rate also climbs to 18 percent in our state this year. The highest ethnicity of uninsured is Latino, followed by African American, and as we move through the evaluation, we are going to assume that those under 18 are covered by Peach Care and over 64 by Medicaid -- Medicare, so we are concentrating on that 18 to 64 years.

Ms. Carlson-Bebout said, your first slide is total -- total patients served in 2012. This shows the total by clinics and then the green line shows the number of uninsured patients that are included in that total. The primary driver for this decrease in patients of about 3.1 percent from the 2011 number is in the closing of Community Cardiovascular Clinic, which was previously included in this data. The next slide breaks out the patients served by providers, and as you can see, the largest number of patients served by our two federally -- our -- our two federally qualified health clinics, Curtis V. Cooper and J.C. Lewis, and about nine percent of the patients came from other counties, which is consistent with previous years. This slide shows visits, visits by Safety Net clinics. The decrease in visits is explained by again the closure of Community Cardiovascular. If their data was removed from 2011 and 20 -- it would show a 5800 plus increase in visits this year. Oops. Visits by type -- or actually visits by Safety Net Clinics -- oops, no, I'm one ahead of me, sorry. Visits by type, excuse me. This slide quantifies the different kinds of visits, and as you can note, the increase in wellness, on-site dental, and behavioral health, those numbers have increased since 2011. This breaks the visits out by provider and some of the numbers that are a bit lower in 2012 were due to changes in hours, practitioner turnover and funding loss.

Ms. Carlson-Bebout said, MedBank, one of our primary partners, this slide represents the significant growth in pharmaceutical assistance by Med Bank, who is collated -- co-located with many of our providers. The average wholesale price of all prescriptions provided to all Safety Net patients was \$14 million, and the free medications that Med Bank provided was \$19.1 million of those. So let's turn to the emergency department. What this slide shows is the patients seeking primary care through the emergency department. This is for not life threatening visits. It's primary care physician type visits. All hospitals increased their ED visits in 2012 with Memorial logging the greatest increase. On an average a patient returned to the ED 1.4 times per year and that's compared to the clinics where patients returned about 4.7 times per year. If we break the ED visits out by age group, you can see the growth in younger than 18, as well as in the 18 to 64 year range. This breaks the visits to the emergency room out by time, and again, the growth, Monday to Friday 8:00 p.m. to 8:00 a.m. and

Saturday to Sunday 8:00 p.m. to 8:00 a.m., we do believe there is a correlation between the younger age group that we saw increase in those time frames when basically adults are finished with work and have no late hour providers to take their children to for primary care visits.

Ms. Carlson-Bebout said, this slide maps the return on your investment, the county's investment in total to Safety Net over all the years that you have supported us, which we heartily appreciate. In this, the green line shows the cost, so in other words, the total dollars that you've invested each year by the number of visits, so it attempts to give a cost per visit, and you can see the decline. The other is a number of visits per patient, so you can see there that number as well, and that is the blue. So what you are seeing is a slight increase in cost and a decrease in visits, again if you put -- look at the numbers with Community Cardiovascular. If you take them out at the same -- you would -- at the same level of patients, basically, or if you leave them in, you'd see an uptake in patients per visit and a decrease in cost, which is consist with the downward trend that we've seen over the years. Just a couple of other comments on the evaluation, specialty care. Specialty care continues to be a challenge for the uninsured. We have referred 6900 plus people to specialists. There is a significant high volume of unmet need in this area. Disease management for common diseases such as diabetes, hypertension, obesity, high cholesterol, and depression and anxiety. This continues to be a high need and demands many ongoing resources.

Ms. Carlson-Bebout said, now I'd like to make a comment -- some comments around Chatham Health Link, which again is the regional health information exchange. All of the Safety Net providers have migrated to their own electronic health records, which basically allows them to exchange data within their organizations. All electronic health record software must be upgraded per the federal requirements to transmit data in a continuity of care data format in 2014. So what that allows for is a consistent data exchange -- exchange between points of care. So if you think about referral patterns, hospitals refer to long term care, also hospitals -- hospitals to primary care physicians and physicians to other physicians, and what that requirement does is it enables physicians to see all the events related to a patient, not just one or the latest event and helps prevent duplication of medical testing. Chatham Health Link has a Georgia state grant to enable our partners to exchange data using this new data format and to connect to the state health exchange, which allows us to receive generic feeds, like vaccination information which is available to all partners. At the completion of this grant, we will be able to expand to other county providers that are in our patient referral patterns, and we will be using the improved data set across the board and be connected to the State of Georgia health information exchange.

Ms. Carlson-Bebout said, now to the Affordable Care Act. Safety Net's mission regarding the Affordable Care Act is to speak with one factual voice and to connect as many uninsured and under insured individuals to the information they need to make an informed decision about insurance. What we know, and there are some things we continue to learn. The Affordable Care Act was built on insurance coverage from two sources, one the health exchange, and the other Medicaid expansion to cover all or as many as possible uninsured individuals. There will be no Medicaid expansion in Georgia. There are adults that fall in the coverage gap resulting from no Medicaid expansion who make too much money to qualify for Medicaid currently but not enough to qualify for Marketplace premium tax credits. So it is most likely that these individuals will continue to get their care from emergency rooms and remain uninsured.

Chairman Scott said, do you have a number of persons who would benefit from the expansion?

Ms. Carlson-Bebout said, from the county? We know that in Georgia we're basically talking about 410,000, but I haven't seen -- seen a number down to a detail of the counties yet.

Chairman Scott said, yeah.

Ms. Carlson-Bebout said, but we can give you some ideas on income, so -- and it would affect a person who is a single person with about \$15,000 of income, so a lot of our part-time workers, and it would also affect a family of four that ranges between \$31,000 and \$32,500, so you have -- of those income requirements that fall in this gap. We do know that 654,000 people in Georgia are eligible to receive the tax credits through the Marketplace. Now that ranges from 100 to 400 percent of poverty level, which means that those between \$23,550 to \$94,200, if you're a family of four can qualify. So it is dependent on the number of people in your family, and those with less fall into this coverage gap. So when you put all this together, we are in a daunting enrollment task in our county. What has Safety Net done about it and what have its members done? First of all, we've trained 100 non-profits about the Affordable Care Act with the help of Georgia Legal Services. We have provided a factual message from Safety Net, one voice to the media. We've provided information to the County Connection, city and county TV and the neighborhood associations. We have sent enrollment assistance information to all elected officials for their constituents, and several town halls have come from this information. We have provided feedback to the consumer advocacy arm of healthcare.gov regarding enrollment

assistance in our county. We have also sent enrollment assistance to open enrollment for county and city employees who have no other insurance options, and we've included information on our website.

Ms. Carlson-Bebout said, so if someone wants to speak to a real live person who can help locally in Chatham County, the Curtis V. Cooper and J.C. Lewis federally qualified health clinics are the only certified enrollment assisters in Chatham County. They have six positions funded to help at their locations.

Chairman Scott said, now when you say six positions, I -- I saw on the news where there are actually navigators at those facilities. Is that correct?

Ms. Carlson-Bebout said, correct. That is correct. They are considered navigators.

Chairman Scott said, yes.

Ms. Carlson-Bebout said, we also have federal navigators that work out of Atlanta, but frankly, their appearance in the county is a bit sporadic. We are directing and targeting them where we can't reach.

Chairman Scott said, okay.

Ms. Carlson-Bebout said, so people ask why aren't there more enrollers? Other non-profits in Chatham County had passed federal certification and were ready to enroll people, but they could not meet the insurance broker requirements that were set forth in Georgia House Bill 198, which came out a few days prior to October 1st, and they couldn't do that because of the cost of the exam and other requirements and then limited resources. So we are really dependent on the six individuals at the federally qualified health clinics. Now we do have some statistics to date from those health clinics on what they have seen with regard to activity in the Marketplace. They have received approximately 1,000 inquires for insurance. They have held about 850 face to face appointments with individuals, and they have sent about 380 submissions to the Marketplace via the website, paper and phone, and yes, we are seeing improvement on the website.

Chairman Scott said, how many submissions were that?

Ms. Carlson-Bebout said, 380, and we are seeing improvement on the website. So in closing I point to you to your report, the evaluation report, for the further details on the 2012 data. In the front of your report you have the community health care resources pamphlet which helps people in your areas get connected to providers and enrollment assistance for the Affordable Care Act. So I thank you for your attention, for your ongoing support for our work, which is much appreciated, and I'm happy to answer any questions.

Chairman Scott said, any questions? I see Commissioner Stone, Commissioner Holmes, in that order, from the First and Second District.

Commissioner Stone said, Mr. Chairman, mine is more of a statement if Mr. -- if Commissioner Holmes wants to go first.

Commissioner Holmes said, thanks. Dale, under your visit by types.

Ms. Carlson-Bebout said, yes.

Commissioner Holmes said, your behavioral health, is that dealing with mental?

Ms. Carlson-Bebout said, yes. Yes. Anxiety, depression, and then some more severe, yes.

Commissioner Holmes said, okay. Any reason why that's so low? Or is that high? Do you --

Ms. Carlson-Bebout said, most of the providers that we have do not have resident-certified mental health -- health care providers on staff. They do reside at the larger clinics, so that is primarily what's driving that. One of the things we've worked on in this year is within the provider group to train people on sort of a triage approach when they don't have counselors on site, and also to link into Savannah Counseling and some of the other crisis mental health resources so that those clinics that don't have those resources have a place to direct people.

Commissioner Holmes said, yeah. That's a wide range of concern here in Chatham County.

Ms. Carlson-Bebout said, it is a wide range.

Commissioner Holmes said, that's why I asked that.

Ms. Carlson-Bebout said, and we realize that. It is a significant -- it is a little hard to think that one couldn't live in poverty without being depressed in some way every day, and that's what we are trying to address is to get people to some resources to prevent crisis.

Commissioner Holmes said, thank you.

Ms. Carlson-Bebout said, you're welcome. Thank you.

Commissioner Holmes said, good report.

Ms. Carlson- Bebout said, thank you.

Chairman Scott said, Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. First of all, excellent report.

Ms. Carlson- Bebout said, thank you.

Commissioner Stone said, I have been tracking this and working with our Assistant -- our County -- acting County Manager -- Assistant County Manager on a comprehensive wellness program, which greatly concerns me for the benefit of the employees of this county, and primary care just seems to be a significant gap in trying to get where we need to be as far as a -- a total wellness program, and I've been learning a lot through the -- I'm fortunate enough to be on the Curtis V. Cooper Board, of the importance of primary care for all of our employees, as well as the citizens of this community, but it saves an astronomical sum of money to the taxpayers, certainly better health for our employees, and lessens the load for our indigent hospital, which is Memorial. So we are definitely on the right track with this. I -- I cannot stress this enough for -- the need for this primary care, a wellness program, to make certain that we're doing our part to assist our employees, and again the citizens of the community to be -- to be as healthy as possible. So I thank you for this report, and I want to keep pushing this wagon to make sure this happens, because it is -- it is -- I've seen it in other areas, and it's phenomenal, so thank you.

Ms. Carlson-Bebout said, thank you.

Chairman Scott said, any further questions? Commissioner Kicklighter from the Seventh District.

Commissioner Kicklighter said, thank you. I just want to thank you and the entire organization. Y'all have saved taxpayers tons of money, and you've been saving lives and helping people, and it has not gone unnoticed, and thank you very much.

Ms. Carlson-Bebout said, thank you, sir.

Chairman Scott said, our County Manager.

County Manager Russ Abolt said, thank you, Mr. Chairman. Ladies and Gentlemen, I -- I do want to indicate that what appears to be wonderfully obvious, but I do not want it to be understated, the whole Safety Net program began several years ago with a grant from the National Association of County Governments, and at that time the County Commission recognized the need to do what you see right here. I remember there was some criticism given as to why there was NACo participation at the time. It started with a \$400,000 grant. There was a realization less than ten years ago if this problem was going to be solved, the county had to solve it. The County Commission stepped up. You've solved it. I will not ask them to stand up, but by the mere presence of so many people in this audience that are busy in doing it together is a great testimony to realizing that we are all in effect our brother and sister's keeper. This is very, very special. I do want to recognize Dr. Skelton, Dr. Paula Reynolds, Dr. Weems, and then -- then Dale. These are professionals that saw the need to do what we are now seeing as just status quo, and the status quo for the citizens of our county is extremely good from the standpoint of care provided, lacking duplication, eliminate duplication, and putting the money where it should belong, for the citizens who need it. I'm proud of y'all.

Chairman Scott said, okay. Any further questions? Again, Ms. Bebout, thank you so much for being here, and we appreciate your presentation and thanks to all of you for what you do every day to make Chatham County a better place to live. Thank you.

Ms. Carlson-Bebout said, thank you very much. [Applause.]

ACTION OF THE BOARD:

For Information only.

[NOTE: Safety Net Planning Council 2012 Evaluation is contained in the Clerk of Commission's Meeting File.]

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3. TO PRESENT THE FISCAL YEAR 2014 FIRST QUARTER REPORT DATED SEPTEMBER 30, 2013, TO THE BOARD FOR INFORMATION.

Chairman Scott said, okay. The next item on our Individual Action calendar is a presentation fiscal year 2014 first quarter.

County Manager Abolt said, Mr. Chairman, I'll introduce Ms. Amy Davis, our finance director, to in effect continue what your last presentation started, where there was conversation on physical health, now we're going to tell you about fiscal health. Ms. Davis, please.

Finance Director Amy Davis said, Mr. Chairman, other Commissioners, I'd like to present this for you.

Chairman Scott said, Ms. Davis, would you lift the mike just a little bit. Yeah. Yeah.

Ms. Davis said, better? I'd like to present the first quarter financial statements. Overall we're right where we should be. We're -- our -- our revenues in the general fund were 13.6 million and our expenditures were 43.3. As you know, our property taxes are billed during the first quarter, but we don't receive them until the second, and so that's a large part of why there's a discrepancy between revenues and expenditures. In addition we also allocate all of our transfers to other funds, as well as our retirement contributions and our OPEB contributions during the first quarter. Some good news though is we did budget very conservatively on the title ad valorem taxes this year due to just not really knowing how they would be collected and how much we would collect, but we've already exceeded our annual budget for those line items in addition to the commissions on those collections from other entities.

Ms. Davis said, the SSD fund had revenues of 2 million and expenditures of 8.1. The discrepancy again is similar to the General Fund in the taxes and the contributions to retirement, and in the SSD fund, we did have one line item that kind of -- we need to monitor. It's the indigent defense costs. I'm not worried about them but I think they -- they do need to be monitored through the year. And in our risk management fund we did have a -- a high workers' comp rate. That was primarily due to a settlement in August on a particular claim of about \$150,000. Y'all have any questions on any other specifics?

Chairman Scott said, any questions? I see Commissioner Stone, Commissioner Kicklighter in that order.

Commissioner Stone said, couple of questions, one of which I mentioned in the pre-meeting, and that is I'm -- I'm very grateful to know that the distribution of the TAVT tax has come in better than we thought because it was from my knowledge, a very complicated formula, and my concern is I -- I don't want to bank on what we're getting now because when the new SPLOST takes affect and the distribution would change, then the allocation for this money will change. That's one concern that I have. The next concern is -- with our healthcare, and monitoring this as I just stated earlier about the need for additional primary care and screening and doing all we can for a wellness program for our employees, I just want to pay real close attention to what our medical costs are at this point and what we can do to addressing those in the future. I think it's going to be imperative. We still don't know the total impact of -- of the changes in health care and the health care laws that they'll have on this county, so I want to be very prudent in that area and try to do what we can to help our employees go through the screening and any primary care that's necessary to avoid some of these catastrophic claims on the back end. So thank you, Mr. Chairman.

Chairman Scott said, Commissioner Kicklighter.

Commissioner Kicklighter said, thank you, Mr. Chairman. With the revenues being higher than budgeted, do you -- do we have enough time in or whatever to have an estimate of -- of how much more monies the county will receive due to those changes the state made, like in a -- on a yearly basis? Do you have a --

Ms. Davis said, well, it was to our -- I'm sorry, if you combine the two lines, it's about \$500,047 [sic] that we received in the first quarter. If that trend continues, we'll receive well over \$2 million.

Commissioner Kicklighter said, what did we receive before?

Ms. Davis said, this is a brand new tax.

County Manager Abolt said, we were inexperienced. There's no experience.

Commissioner Kicklighter said, well, I mean, but this is what replaces the tax on the tags, right?

Ms. Davis said, correct.

Commissioner Stone said, correct.

Commissioner Kicklighter said, this revenue replaces the revenue we lost.

Chairman Scott said, it replaces the old ad valorem tax.

Commissioner Kicklighter said, right. So do -- do we have an idea or -- I'm -- is that something you can give us later because I think that would be nice to know exactly what the state did to us there, and if they accidentally slipped up and helped revenues for one time possibly there.

Ms. Davis said, the state --

Chairman Scott said, does our Assistant Manager Cramer, do you have a number of what we collected last year?

Ms. Davis said, in TAVT?

Chairman Scott said, in terms of ad valorem tax.

Ms. Davis said, oh.

Commissioner Farrell said, on automobiles.

County Manager Abolt said, we'll get it. We'll get it for you.

Chairman Scott said, okay.

Commissioner Kicklighter said, okay. Thank you.

Chairman Scott said, and I would also caution that -- that this is just really a first quarter, and we don't know if -- if -- if the revenues coming in the first quarter is going to be sustained throughout the year, and -- and so that's also a concern. Any further questions? We have one of our youth Commissioners, Commissioner Brown.

Youth Commissioner Martayshia Brown said, can you explain what fiscal is? The fiscal?

Ms. Davis said, what the fiscal year is?

Youth Commissioner Brown nodded.

Ms. Davis said, our fiscal year starts July 1st and ends June 30th.

Chairman Scott said, the state and the county is not on a calendar fixed -- fiscal year which is January through December. The City of Savannah is in fact on a calendar fiscal year as far as budget is concerned. The county and the state is on a different fiscal year that actually starts July 1. Any further questions? You did good on your very first report.

Ms. Davis said, thank you.

Chairman Scott said, You do -- you do have -- you do have some -- you do have some homework.

Ms. Davis said, thank you. Yes, I do.

Chairman Scott said, to talk about -- to -- to follow up on Commissioner Kicklighter's question as -- what was the collection of ad valorem taxes on automobiles in fiscal year 2013, I guess, is what he would like to know.

County Manager Abolt said, yes, sir.

Ms. Davis said, okay. I'll get that for you.

Chairman Scott said, thank you so much.

ACTION OF THE BOARD:

For information only.

AGENDA ITEM: IX-3

AGENDA DATE: November 8, 2013

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: Amy Davis, Finance Director

ISSUE:

To present the Fiscal Year 2014 First Quarter Report dated September 30, 2013 to the Board for information.

BACKGROUND:

Financial reporting conveys information concerning the position and activities of the County to its citizens and other interested parties. Interim financial reports generally are prepared for use by professional government managers and board members. Such reports monitor levels of year-to-date operations and determine compliance with budgetary limitations.

FACTS AND FINDINGS:

1. The First Quarter Report covers the County's funds and activities, presenting budget-to-actual comparisons. Adopted and amended fund budgets are shown as well as variance data. Comparative prior year numbers are presented for comparison on the General Fund and Special Service District Summary reports.
2. The amended budgets shown herein represent budget transfers approved through September 30, 2013. In some cases, subsequent adjustments have occurred. Year-to-date expenditure and project balances are presented. Open purchase orders and outstanding contractual obligations are not included in the year-to-date expenditure amounts.
3. Notable items include the following:

General Fund M&O

- The General Fund received revenues of \$13.6 million through September 30, 2013 and expended \$47.3 million. This represented 8.33% and 28.58% of budgeted amounts respectively. Expenditures exceeded revenues by \$33.7 million. Cash balances in the fund were positive at the end of the quarter.
- General property tax collections were \$3.2 million or 3.1% of annual budget estimates. Property tax revenue is billed in the first quarter of the year, but not due until the second quarter. Therefore, a low collection rate at this point in the year is expected.

- We received our first Title Ad Valorem Tax (TAVT), which replaces sales tax on motor vehicles, in March of this year. Maintaining our philosophy of conservative budgeting, these items were budgeted lower than actual amounts received. Through the first quarter we have exceeded our total annual budget of \$500,000 by \$47,000. In addition, the commissions paid to the County by the state, the Board of Education and the municipalities for collection of this new tax were not budgeted and therefore, have a positive impact on the total General Fund revenues.
- The Energy Excise Tax was also budgeted very conservatively and therefore, we have a positive impact on the budget.
- Unusual expenditure variances for the following departments and function categories are explained below:
 - A number of departments are over 25% quarterly budget percentage due to annual pension and OPEB contributions made at the beginning of the year.
 - The Youth Commission had several trips as well as the Summer Bonanza which were paid at the beginning of the year, which put them slightly above projected budget percentage.
 - The Pool for Temporary Labor was at 62.51% of budget as a result of individuals being classified incorrectly. Human resources is in the process of reviewing these employees to have them classified correctly and a correcting entry will be made. We will continue to monitor this account as the year progresses.
 - Debt service variances are caused by the timing of required debt service payments.
 - Other financing issues -- 64.28% -- Most budgeted interfund transfers occur during the first quarter annually. This includes transfers to the Solid Waste Fund, Child Support and Risk Management.
 - Several departments in the Judicial function are slightly over on travel, training and supplies. However, we believe these accounts will be within budget by year end. Staff will continue to monitor closely.

Special Service District (SSD)

- Through September 30, 2013, the SSD Fund had received revenue of \$2 million, 7.06% of budgeted amounts. Expenditures of \$8.1 million were recorded or 27.54% of budgeted amounts. Expenditures exceeded revenue by \$6,021,752 and the fund's cash balances were positive.
- General property tax collections were \$1.1 million or 5.6% of budgeted revenues. When compared to the prior year, property tax collections were slightly ahead by \$192,611. As with the General Fund, property taxes are billed in the first quarter, but not due until the second quarter.
- Due to the difficulty in budgeting without any prior history to compare to, the Title Ad Valorem Tax (TAVT) was not budgeted and therefore, has a positive variance of \$58,530 for the quarter.
- Charges for services have a positive variance due to billing of the false alarm fees in July. While some customers will pay monthly, many will pay for the full year in advance.
- Miscellaneous revenue has a positive variance of \$9,298 or 1029.8% because of a supplemental fuel billing to the City of Savannah. These charges were discovered during an audit of the fuel system and are from prior fiscal years.
- Insurance premium taxes are received in the second quarter of the year. Therefore they are not reflected on this report. However, this tax was received in October in the amount of \$4 million, which exceeds budget by \$153,790.
- Recorder's Court is at 30% of their indigent defense budget. This will have to be followed closely.
- The full budget amount of \$87,194 was paid during this quarter for the Coastal Area RDC dues.
- As a result of transfers to other funds, including CIP, BSRS and Risk Management occur at the beginning of the year, other financing uses reflect 66.11% of budget spent.

Multiple Grant Fund

- Grants are reimbursement-based, and quarterly grant drawdowns should eventually offset any differences between fund revenues and expenditures.

Land Disturbing Activities Ordinance (LDAO) Fund

- Fee collections were positive for the First quarter and had exceeded budget.

Parking Garage Fund

- Revenues are slightly above target and expenditures are on target for a use of net assets of \$21,828, or 14.36% of budgeted use of net assets.

Building Safety & Regulatory Fund

- Permit and fee revenues were \$287,531, or 35.9% of budget.

Capital Project Funds

- Project accounting schedules are shown herein for all of the County's capital project funds, including the SPLOST funds.
- The County's SPLOST collections reached over \$228,850,556 through September 2013. The referendum anticipated total collections of \$445 million; however, actual revenues have not kept

pace with the projections and are now approximately 16.5% below initial estimates. TAVT attributed to the SPLOST fund total \$826,163, of which \$661,032 has been received in this fiscal year.

Health Insurance Fund

- Medical costs are slightly below budget through the First quarter at 19.77%.
- The variance in Insurance premiums, 29%, is due to the premiums on Life insurance, 30%, and Long term disability, 28%. If current levels hold, an additional \$70,000 will be needed by year end. If the favorable variance in claims holds, there will be sufficient funds to cover this. This will have to be revisited at mid year.
- The Health Insurance Fund reflects health insurance costs for active employees and their spouses and dependents. Retiree claims are shown in the OPEB Trust Fund. Retiree health care claims and administrative costs of \$1.1 million were recorded in the OPEB Trust Fund.

FUNDING:

N/A

POLICY ANALYSIS:

Interim financial reports provide revenue and budgetary oversight by comparing actual receipts or expenditures against budgeted amounts.

ALTERNATIVES:

N/A

RECOMMENDATION:

For information only.

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X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Scott said, now we're onto the Action Calendar, and in my absence did we single out anything that we wanted to pull off?

Commissioner Brady said, no.

Commissioner Stone said, I make a motion to approve.

Chairman Scott said, if not, I'll entertain a motion at t his time.

Commissioner Stone said, I make -- so move, Mr. Chairman.

Commissioner Brady said, second.

Commissioner Farrell said, second.

Chairman Scott said, it's been properly moved and second that we adopt --

Commissioner Kicklighter said, Mr. -- Mr. Chairman may I --

Chairman Scott said, -- approve the Action Calendar.

Commissioner Kicklighter said, may I for the record clarify one --

Chairman Scott said, any discussion?

Commissioner Kicklighter said, thank you.

Chairman Scott said, Commissioner Kicklighter and then Commissioner Brady.

Commissioner Kicklighter said, thank you Mr. Chairman. Just for the record, I believe that item number 3 on the Action Calendar says the District 7, and I believe it's actually District 5, so just wanted to state that for the record. Does not mean that I am correct because the -- I could use a more detailed map, but I do believe that's actually the Fifth District. Thank you.

Chairman Scott said, okay. Commissioner Brady from the Sixth.

Commissioner Brady said, I just have a question for the County Manager so I can get my arms around this, on -- on (a) and -- and (b) where the amounts are not to exceed \$250,000, does the staff report back to the Commission what the actual cost is?

County Manager Abolt said, yes, ma'am.

Commissioner Brady said, okay. All right.

County Manager Abolt said, you're in control. This gives you maximum flexibility on -- on -- I'll use an oft-used term that applies here about the forced multiplier. This allows your engineering and public works staff to address problems initially not foreseen as the budget year begins. You already have then resources available to commit when there's an obvious need to do so. It's -- it's terribly effective.

Commissioner Brady said, thank you.

Chairman Scott said, any further discussion?

County Manager Abolt said, ridiculously effective.

Chairman Scott said, hearing none, all in favor of the motion to approve the Action Calendar, indicate by voting yes, opposed no. The Action Calendar is approved.

ACTION OF THE BOARD:

Commissioner Stone made a motion to approve the Action Calendar, Items 1 through 4 and under Item 4, Items A through G. Commissioners Brady and Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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- 1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF OCTOBER 25, 2013, AS MAILED.**

ACTION OF THE BOARD:

Commissioner Stone made a motion to approve the minutes of the regular meeting of October 25, 2013, as mailed. Commissioners Brady and Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

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- 2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD OCTOBER 17, 2013 THROUGH OCTOBER 30, 2013.**

ACTION OF THE BOARD:

Commissioner Stone made a motion authorize the Finance Director to pay the claims against the County for the period October 17, 2013 through October 30, 2013, in the amount of \$10,124,841. Commissioners Brady and Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

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3. **REQUEST FROM EMC ENGINEERING SERVICES, INC., SURVEYOR FOR THE DEVELOPER, SIMCOE INVESTMENT GROUP, LLC, FOR THE COUNTY TO APPROVE THE SUBDIVISION PLAT FOR MOSSWOOD, PHASE 4-A, ACCEPT THE OWNER'S WARRANTY AGREEMENT, ACCEPT THE QUITCLAIM DEED BETWEEN CHATHAM COUNTY AND SIMCOE INVESTMENT GROUP., LLC, WAIVE THE REQUIREMENT FOR A STREETLIGHTING ASSESSMENT DISTRICT, AND INITIATE THE 2-MONTH WARRANTY PERIOD FOR THE SUBDIVISION IMPROVEMENTS.**

ACTION OF THE BOARD:

Commissioner Stone made a motion to approve the request from EMC Engineering Services, Inc., surveyor for the developer, Simcoe Investment Group, LLC, for the county to approve the subdivision plat for Mosswood, Phase 4-A, accept the Owner's Warranty Agreement, accept the Quitclaim Deed between Chatham County and Simcoe Investment Group., LLC, waive the requirement for a Streetlighting Assessment District, and initiate the 2-month warranty period for the subdivision improvements. Commissioners Brady and Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: X-3

AGENDA DATE: November 8, 2013

TO: Board of Commissioners

THRU: R. E. Abolt, County Manager

FROM: A. G. Bungard, P.E., County Engineer

ISSUE:

To record the subdivision plat for Mosswood, Phase 4-A, accept the Owner's Warranty Agreement, accept the Quitclaim Deed between Chatham County and Simcoe Investment Group, LLC, waive the requirement for a streetlighting assessment district, and initiate the 12-month warranty period for the subdivision improvements.

BACKGROUND:

The surveyor, EMC Engineering Services, Inc., requests for the developer, Simcoe Investment Group, LLC, that the County approve the final plat for recording, accept the Owner's Warranty Agreement, accept the Quitclaim Deed between Chatham County and Simcoe Investment Group, LLC, waive the requirement for a streetlighting assessment district, and initiate the 12-month warranty period for the subdivision improvements.

FACTS AND FINDINGS:

1. Mosswood is a private single-family subdivision located on Burton Road. Phase 4-A of Mosswood consists of 44 new lots on 8.20 acres. Paving and drainage improvements will be maintained by the Mosswood Homeowners' Association. Water and sewer will be maintained by Consolidated Utilities, Inc.
2. Staff approved construction plans and issued a permit. The constructed improvements are complete. They were inspected and found to be acceptable.

3. The developer withheld 10% of the total available lots (5 lots out of the 49 total lots), of the Mosswood Phase 4-A Subdivision as per the Chatham County Subdivision Regulations. The remaining 10% of the total lots cannot be subdivided until the 12-month warranty period has expired.
4. The plat shows an existing 60' Access, Utility and Drainage Easement that encroaches into multiple lots and building pads which would render the lots unbuildable. Chatham County holds rights to this easement for maintenance access to the Salt Creek outfall weir. The easement must be relocated to subdivide the affected lots. Staff worked with the developer's engineer to determine a revised easement of 30' that will allow the county to maintain the ability to access the Salt Creek outfall weir. The Quitclaim Deed between Chatham County and Simcoe Investment Group, LLC, describes this revision and conveys a similar access and drainage easement to the County for continued maintenance access so the developer can utilize the existing easement area for the development of residential lots. The deed was deemed acceptable as to legal form by the County Attorney and must be signed by the Chairman.
5. The developer requests that the Board waive the requirement for a streetlighting assessment district. Georgia Power will install the streetlights and the Homeowners' Association will maintain them. The Board previously approved waiving the streetlight assessment for Mosswood, Phases 1 and 2.
6. An Environmental Site Assessment was previously conducted on the subdivision in accordance with the Subdivision Ordinance. No environmentally unsafe conditions were found on the site.

ALTERNATIVES:

1. To record the subdivision plat for Mosswood, Phase 4-A, accept the Owner's Warranty Agreement, accept the Quitclaim Deed between Chatham County and Simcoe Investment Group, LLC, waive the requirement for a streetlighting assessment district, and initiate the 12-month warranty period for the subdivision improvements.
2. To not approve the request.

POLICY ANALYSIS:

This action is consistent with the subdivision regulation regarding the creation of lots through plat recording.

RECOMMENDATION:

That the Board adopt Alternative No. 1.

District 7

PREPARED BY: Chris Rains

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4. **REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

ACTION OF THE BOARD:

Commissioner Stone made a motion for approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioners Brady and Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: X-4 A thru G

AGENDA DATE: November 8, 2013

TO: BOARD OF COMMISSIONERS

THRU: R.E. ABOLT, COUNTY MANAGER

FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER/
DIRECTOR OF HUMAN RESOURCES AND SERVICES

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval to authorize three (3) not to exceed \$250,000, on-call professional services contracts for drainage projects for two (2) years with three (3) engineering services companies.

BACKGROUND: There are small stormwater design projects that can be done by a variety of professional engineer and technical services companies that have demonstrated their capability to accomplish quality and timely work for the County.

FACTS AND FINDINGS:

1. The contracts will be managed by task orders. Each task order will be for a specified not to exceed amount. The task orders will be for specific tasks with deliverables for either lump sum or not to exceed amounts (e.g. time and materials). The task orders will not exceed \$75,000 for any single project.
2. The companies listed in this report are not intended to be all inclusive of "qualified" companies. Their selection was evaluated through a quality based selection process. Eleven proposals were reviewed and scored (see attached matrix on pages 8 and 9). The following firms were the highest rated from the list of proposers and are recommended to receive contract awards up to the amounts indicated.

- A. EMC Engineering, Inc. (NTE \$250,000)
- B. Hussey, Gay, Bell, & DeYoung, Inc. (NTE \$250,000)
- C. Thomas & Hutton Engineering Co. (NTE \$250,000)

FUNDING: The costs will be charged to appropriate projects budgeted in the Sales Tax I, II, III, IV, & V SPLOSTs, Capital Improvement Program (CIP) and Special Service District (SSD) and the Land Bank Account.

ALTERNATIVES:

1. Board approval to authorize three (3) not to exceed \$250,000, on-call professional services contracts for drainage projects for two (2) years with three (3) engineering services companies.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve professional services contracts.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM B

ISSUE: Request Board approval to authorize three (3) not to exceed \$250,000, on-call professional services contracts for transportation projects for two (2) years with three (3) engineering services companies.

BACKGROUND: There are numerous small construction projects that can be done by a variety of professional engineer and technical services companies that are either pre-qualified by the Georgia Department of Transportation or have demonstrated their capability to accomplish quality and timely work for the County.

FACTS AND FINDINGS:

1. The contracts will be managed by task orders. Each task order will be for a specified not to exceed amount. The task orders will be for specific tasks with deliverables for either lump sum or not to exceed amounts (e.g. time and materials). The task orders will not exceed \$75,000 for any single project.
2. The companies listed in this report are not intended to be all inclusive of "qualified" companies. Their selection was evaluated through a quality based selection process. Nine (9) proposals were reviewed and scored (see attached matrix on pages 10 and 11). The following firms were the highest rated from the list of proposers. All proposers were required to be "pre-qualified" by the Georgia Department of Transportation.

A. McGee Partners, Inc. (NTE \$250,000)

B. Reynolds, Smith and Hills, Inc. (NTE \$250,000)

C. Wolverton & Associates, Inc. (NTE \$250,000)

FUNDING: The costs will be charged to appropriate projects budgeted in the Sales Tax I, II, III, IV, & V SPLOSTs, Capital Improvement Program (CIP) and Special Service District (SSD) and the Land Bank Account.

ALTERNATIVES:

1. Board approval to authorize three (3) not to exceed \$250,000, on-call professional services contracts for transportation projects for two (2) years with three (3) engineering services companies.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve professional services contracts.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM C

ISSUE: Request Board approval of a \$17,124 purchase order to reimburse the City of Savannah for one-half of the cost of the Emergency Notification System.

BACKGROUND: The County agreed to fund half the cost of a county-wide emergency notification system in coordination with the City of Savannah. The system is primarily used by CEMA and the Metro Police but available for use by other County departments with a need to notify the public directly of emergency situations and other events requiring notification. The system notifies citizens via phone and citizens may opt to receive cell phone notifications.

FACTS AND FINDINGS:

1. The system can selectively notify certain neighborhoods and areas without notifying unaffected citizens but can also be used to notify the entire County.
2. The City solicited proposals for the system and County staff participated in the selection process. The award was made to Global Connect at an annual cost of \$17,124.

3. The City pays Global Connect and invoices the County. The County has not yet paid for 2013.

FUNDING: General Fund/M&O - Communications
(1001536 – 53.12901)

ALTERNATIVES:

1. Board approval of a \$17,124 purchase order to reimburse the City of Savannah for one-half of the cost of the Emergency Notification System.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to share the cost of systems when it is more cost effective to do so.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

I.C.S. APPROVAL _____
NICK BATEY

ITEM D

ISSUE: Request Board approval of a \$27,695 Change Order No. 2, to Mobile Kitchens, USA, Inc., for an additional one (1) month rental associated with the temporary mobile kitchens for the CCDC Expansion as per the requirements included in RFP No. 12-0132-3.

BACKGROUND: On February 22, 2013, the Board approved the original three (3) month lease on the temporary mobile kitchen facilities. On September 19, 2013, the Board approved an additional two (2) month period due to unforeseen construction issues and delays associated with the existing kitchen renovations.

FACTS AND FINDINGS:

1. CCDC's existing kitchen is to be renovated as part of the Expansion Project and will not be ready for use by the October 21, 2013. The original lease completion date of August 21st needs to be extended by Change Order for one (1) additional month to November 21, 2013.
2. Provisions in the original bid provided for a unit price of \$27,695 per month if the lease needed to be extended past the original three (3) month lease included in the bid. Final payment amounts to be based on the pro-rated actual time extension required.

FUNDING: CIP - Detention Center Expansion SPLOST project
(3803355 - 54.25001 - 38060407)

ALTERNATIVES:

1. Board approval of a \$27,695 Change Order No. 2, to Mobile Kitchens, USA, Inc., for an additional one (1) month rental associated with the temporary mobile kitchens for the CCDC Expansion as per the requirements included in RFP No. 12-0132-3.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve the purchase and/or leasing of temporary equipment and facilities necessary to the operation of the Chatham County Detention Center during the expansion and renovation process.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____

READ DEHAVEN

ITEM E

ISSUE: Request Board approval of Change Order No. 3 to the annual contract with Paper Chemical Supply Company, of Savannah, Georgia, to provide various warehouse supplies for various departments within Chatham County.

BACKGROUND: On September 21, 2012, the Board approved the award of an annual contract with renewals options for four (4) additional one year terms, to Paper Chemical Supply Company.

FACTS AND FINDINGS:

1. Staff has received notification that an item was left off the initial warehouse supply contract that are consistently used by Chatham County.
2. The items to be added are as follows:

Item: Description	Unit Measure	Price
1. 9" Jumbo Roll Toilet Tissue	Case	\$21.95

3. Staff checked pricing from other sources and found the pricing from Paper Chemical to be fair and reasonable.

FUNDING: General Fund/M&O - Various
SSD - Various

ALTERNATIVES:

1. Board approval of Change Order No. 3 to the annual contract with Paper Chemical Supply Company, of Savannah, Georgia, to provide various warehouse supplies for various departments within Chatham County.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders to include items that were erroneously left off the listing.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
RUSHEDA ADESHINA

ITEM F

ISSUE: Request Board approval of a 3.5% increase to the contract with Lee Wright, LLC, to provide election equipment transportation and delivery services for the Board of Elections.

BACKGROUND: The Board approved at their meeting on August 26, 2011, approved an annual contract with the option to renew for four (4) additional one (1) year terms with Lee Wright, LLC.

FACTS AND FINDINGS:

1. In Mr. Wright's response to the original solicitation, he submitted a maximum 3.5% annual increase for years 2-5 of the contract. The contract was renewed in 2012 with no increase.
2. The initial contract amount is \$160/per precinct. Mr. Wright is requesting a 3.5% increase for 2013-2014 per his original response. The new cost per precinct will be \$165.60.

FUNDING: General Fund/M&O - Election Board
(1001400 - 52.39001)

ALTERNATIVES:

1. Board approval of a 3.5% increase to the contract with Lee Wright, LLC, to provide election equipment transportation and delivery services for the Board of Elections.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve an annual increase to contracts that are essential to the department's operation.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MELVA SHARPE

ITEM G

ISSUE: Request Board approval of Change Order No. 2, not to exceed \$20,000, to the professional design/engineering services contract with Lott + Barber for design services associated with ADA compliance for the 123 Abercorn Street project, to change the main entrance of the building from the Abercorn Street side to the State Street side of the building.

BACKGROUND: On September 21, 2012, the Board approved a professional design/engineering services contract with Lott + Barber Catamount Constructors, Inc., for renovations to 123 Abercorn Street to house the Human Resources Department.

FACTS AND FINDINGS:

1. The original design plan designates the front of the building facing Abercorn Street as the main entrance for all individuals. The Abercorn Street entrance is fronted by stairs that make the entrance inaccessible by persons in wheelchairs or with mobility impairments and that are a deterrent to persons having difficulty navigating steps because of their health conditions. The State Street entrance is street level and is easier to access.
2. Title II of the Americans with Disabilities Act (ADA) requires that state and local government buildings be accessible to the public. The original design plan calls for the side entrance on State Street to be accessible to disabled persons, while the remainder of the general public would enter the building on Abercorn Street. The State Street entrance would be locked and persons needing access would be required to ring for entry. Requiring disabled persons to access a separate side entrance apart from the general public creates the undesirable effect of treating that population in an unequal and less favorable manner.
3. While the original design plan meets the minimum technical requirements for ADA Compliance, it fails to meet the standards of inclusion for the disability community and the standards of service for the human resources function. The revised plan, which calls for the State Street entrance to be the main entrance to the building for all individuals, provides a more efficient and comprehensive accessibility design for the general public that is inclusive and respectful of all populations and that promotes the Human Resources Department's goal of equal opportunity.
4. The modified accessibility design will increase the construction contract budget by approximately \$50,000. Staff believes that funding for the construction work resulting from the modified design is available in the Capital Improvement Projects budget designated for ADA Compliance.
5. Change Order No. 1 was for design/commissioning services for LEED certification, which was not a part of the original contract.
6. Contract history:

Original contract (9-21-12)	\$ 67,000
Change Order No. 1	\$ 39,750 (LEED Certification)
Change Order No. 2 (pending)	\$ <u>20,000</u>

Revised contract amount \$126,750

FUNDING: General Fund/M&O - ADA Compliance
(1001556 - 52.11001)

ALTERNATIVES:

1. Board approval of Change Order No. 2, not to exceed \$20,000, to the professional design/engineering services contract with Lott + Barber for design services associated with ADA compliance for the 123 Abercorn Street project, to change the main entrance of the building from the Abercorn Street side to the State Street side of the building.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders to professional design/engineering contracts necessary for the completion of projects.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MELVA SHARPE

PREPARED BY _____
PURCHASING AGENT

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

None.

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XII. SECOND READINGS

None.

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XIII. INFORMATION ITEMS

Chairman Scott said, we have a -- a number of items listed as far as information items.

1. **PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

ACTION OF THE BOARD:

A status report was attached as information.

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2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)

ACTION OF THE BOARD:

A status report was attached as information.

AGENDA ITEM: XIII-2

AGENDA DATE: November 8, 2013

List of Purchasing Items between \$2,500 and \$9,999
That Do Not Require Board Approval

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Struts, rod ends and magnetic pickup for helicopter	Mosquito Control	Heli-Mart, Inc.	\$4,959	General Fund/M&O - Mosquito Control
Accident repair - Unit #106 Public Works pick-up truck- County employee at fault	Fleet Operations	Low Country Motors, Inc.	\$2,628	General Fund/M&O - Fleet Operations
Custom file folders for Superior Court records	Administrative Services	VIP Printing & Office Supply	\$2,513	General Fund/M&O - Administrative Services
80 tons asphalt hot mix	Public Works and Park Services	Carroll & Carroll, Inc.	\$4,720	SSD-Public Works
Supervisor and superintendents uniforms	Public Works and Park Services	Cintas Corporation	\$3,582	SSD-Public Works
Remove/replace damaged outfall structure at 1121 Druid Circle	Public Works and Park Services	Sandhill ALS Construction, Inc.	\$5,500	CIP-County Wide Drainage
Stormwater design software	Engineering	XP Software, Inc.	\$6,595	SSD-Engineering
Custom file folders for State Court Clerk-Criminal Division	State Court Clerk	Staples Business Advantage	\$3,337	General Fund/M&O - State Court Clerk
80 tons asphalt hot mix	Public Works and Park Services	APAC	\$4,640	SSD-Public Works
Repair to law enforcement armored personnel carrier vehicle	C.N.T.	Lenco Armored Vehicles	\$2,810	Escrow Account
Mineral rights evaluation-Blue Sky property	Special Projects	Terracon	\$2,800	General Fund/M&O - Tax Commissioner

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EXECUTIVE SESSION

Chairman Scott said, there will be a need for an executive session.

County Manager Abolt said, Mr. Chairman, the intent would be for personnel, litigation and land acquisition.

Commissioner Stone said, so moved, Mr. Chairman.

Chairman Scott said, it's been moved that we go into Executive Session, is there a second?

Commissioner Holmes said, second.

Chairman Scott said, it's been moved and second. Any discussion? Hearing none, all in favor of executive session indicate by voting yes, opposed no. We will now reconvene in Executive Session.

ACTION OF THE BOARD:

Commissioner Stone moved to recess to Executive Session for the purpose of personnel, litigation and land acquisition. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

The Board recessed at approximately 10:40 a.m.

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ITEMS FROM EXECUTIVE SESSION

1. **REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Stone moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Brady seconded the motion and it carried unanimously. [NOTE: Commissioners Thomas and Kicklighter were not present.]

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 12:20 p.m.

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APPROVED: THIS _____ DAY OF NOVEMBER, 2013.

**ALBERT J. SCOTT, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY,
GEORGIA**

JANICE E. BOCOOK, CLERK OF COMMISSION