

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, DECEMBER 6, 2013, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.**

**I. CALL TO ORDER**

Chairman Albert J. Scott called the meeting to order at 9:38 a.m. on Friday, December 6, 2013.

Chairman Scott said, good morning. If you have a cell phone, please at this time make sure that it's off or on -- in the silent mode, please.

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**II. INVOCATION**

Chairman Scott said, again good morning to all. I'll ask at this time that you be seated, and when -- and when you're -- and when the pastor so indicate it's time for prayer, that if you would -- if you would stand at that time and remain standing for the Pledge of Allegiance. It's a real privilege today to have with us the Reverend Dr. George A. Moore, Jr. to do our devotion, and I'll ask this -- at this time if Commissioner Shabazz of the 5<sup>th</sup> District would introduce our chaplain of the day.

Commissioner Shabazz said, good morning.

Commissioner Center said, good morning.

Commissioner Shabazz said, we have with us the senior pastor of the St. Phillip's Monumental AME Church, who in my estimation is a very capable pastor. He's -- he has the belief and the passion that if you want to be great among your people or the people of God then you must be that of service, and he's dedicated his life to service. I present to you none other than George A. Moore of St. Phillip's Monumental AME Church. Let us receive him. Thank you.

Reverend Doctor George A. Moore, Jr., said, Mr. Chairman and members of the County Commission, the backdrop from which I draw our meditation this morning comes from James, Second Chapter, 14, 17, and our focus this morning is believing and acting. Many persons are familiar with Paul's agonizing words, I have the desire to do what is good but I cannot carry it out. For what I do is not the good I want to do nor, the evil I do not want to do -- this I keep on doing. Romans 17: 18-19. We agonize right along with Paul for the same is often true in our lives. Someone has said that believers should imagine the actions written up as the front page feature story in newspapers around the world. What would that look like, especially in this age of digital social media such as Facebook, Instagram, Twitter, etcetera, never mind electronics news streaming 24 hours a day. Unbelievers and skeptics see and hear of the scandals which erupt when high profile Christians do not behave like they claim to be -- be, teach and/or preach others to be. The tension between the believers walk and talk will either bring honor or dishonor to the Lord. There are many instances when followers of the Lord rightly deserve to be called hypocrites. In those moments, faith and deeds show a severe disconnect.

Reverend Moore said, speaking bluntly, James contrast the correlation between believing and acting. The trust relationship between God must show itself in acts of obedience. Simply nodding in agreement to a Biblical teaching does not transform the way we treat others. Day in and day out believers are challenged to live out an authentic faith that shows others that you have a living relationship with Jesus. Real faith turns the misunderstood contrast between faith and works into a dynamic combination of faith and actions. May we pray.

Reverend Moore gave the invocation as follows:

Lord, change me so that my trust in you becomes an authentic, powerfully active display of your grace and power. Help me to serve you by serving and caring about others. In Christ's name I pray. Amen.

Board of Commissioners and Audience collectively said, amen.

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**III. PLEDGE OF ALLEGIANCE**

Chairman Scott said, at this time we'll be led in the Pledge of Allegiance by Commissioner Shabazz of the 5<sup>th</sup> District.

Commissioner Shabazz led all in the Pledge of Allegiance to Flag of the United States of America.

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#### **IV. ROLL CALL** (Introduction of Youth Commission members present)

Chairman Scott said, the Clerk will call the roll.

The Clerk called the roll.

Present:           Albert J. Scott, Chairman  
                       Dr. Priscilla D. Thomas, Vice Chairman, District Eight  
                       Helen L. Stone, Chairman Pro Tem, District One  
                       James J. Holmes, District Two  
                       Tony Center, District Three  
                       Patrick K. Farrell, District Four  
                       Yusef K. Shabazz, District Five  
                       Lori L. Brady, District Six  
                       Dean Kicklighter, District Seven

Also present:     R. E. Abolt, County Manager  
                       R. Jonathan Hart, County Attorney  
                       Janice Bocook, County Clerk

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#### **CHATHAM COUNTY YOUTH COMMISSION**

Chairman Scott said, and at this time I will ask our Vice Chairman if she would introduce the members of the Youth Commissioner who's present today.

Commissioner Thomas said, thank you, Mr. Chairman and members of the Commission, ladies and gentlemen. Serving as our Youth Commissioners today are three persons from the Chatham County Youth Commission. I'm going to ask Ms. Dorsey to pronounce her first name, because it's nothing like pronouncing your name correctly. Would you do that for me?

Youth Commissioner Ariuna Dorsey said, Ariuna.

Commissioner Thomas said, Ariuna. I thought that's what it was. Okay. She's from St. Vincent's Academy. Same thing from Ms. Cunningham.

Youth Commissioner Kennedy Cunningham said, Kennedy.

Commissioner Thomas said, Kennedy. That's what I thought. Welcome, and also Mr. James Flowers from Johnson High School. We're delighted to have you here this morning, and, of course, you know that you may participate as -- along with the County Commissioners. Okay?

Commissioner Shabazz said, good morning.

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#### **CERTIFICATE OF APPRECIATION**

Chairman Scott said, before we proceed on the calendar, I want to just present Dr. Moore with a Certificate of Appreciation for being here this morning, and also just to state to you that he's also President of the Interdenominational Ministerial Alliance for this session. And again, thank you Dr. Moore. Any members of the Commission wish to join me, please do so.

Chairman Scott said, Dr. Moore, on behalf of the Members of the Commission I wanted to just present you a Certificate of Appreciation for being our devotional leader today and tell you on behalf of the Commission we sincerely appreciate it.

Reverend Moore said, thank you.

Chairman Scott said, thank you so much.

Reverend Moore said, I appreciate it.

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**V. PROCLAMATIONS AND SPECIAL PRESENTATIONS****1. PROCLAMATION FOR DEMERY BISHOP ON HIS RETIREMENT AS DIRECTOR OF CRIMESTOPPERS!**

Chairman Scott said, okay. In Section V, we have some proclamations and special presentations to make this morning, and at this time I'm going to recognize the Commissioner from the 3<sup>rd</sup> District to introduce a proclamation -- to read a proclamation for Mr. Demery Bishop, and then once that's done, I'm also going to invite Mr. Pete Nichols for a special presentation to Mr. Bishop, and -- and then in the essence of fairness, I'm going to call on Mr. Bishop at least to have some comments and the last word in this proceedings. So at this time, the Commissioner from the 3<sup>rd</sup> District, Commissioner Center.

Commissioner Center said, read it now?

Chairman Scott said, yes.

Commissioner Center said, go out there and do it?

Chairman Scott said, yeah. And if Members of the Commission wish to join in to wish Mr. Bishop well, please feel free to do so.

Commissioner Center said, good morning again.

Commissioner Center read the proclamation as follows:



**WHEREAS**, since 1983, Chatham County has been fortunate to have the CrimeStoppers program (formerly Silent Witness) which began in our community in 1983 with its mission to be an effective crime-solving organization utilizing citizen's tips to help solve and prevent crimes and even more fortunate to have Demery R. Bishop serve as its Executive Director; and

**WHEREAS**, after 25 years of service with the FBI with his last assignment as Special Agent in Charge of Milwaukee, Demery took over the helm of CrimeStoppers and expanded the CrimeStoppers Brand with his weekly radio show "CrimeStoppers Focus" on WTKS and the Savvy Award winning TV version on Channel 16 to show the inner working of local, state and federal Public Safety agencies that took you "behind the blue lights in your rearview mirror; and

**WHEREAS**, Demery Bishop promoted CrimeStoppers and the fugitive of the week by making weekly appearances on WSAV's Coastal Sunrise and monthly appearances on WTOG's Mid Morning live. He gave the citizens ownership of CrimeStoppers with his media appearances with the saying "CrimeStoppers and You, helping to solve crime; and

**WHEREAS**, many accomplishments were made as he took CrimeStoppers into the digital age with their website, texting and e-mail tips such as starting "The Race Against Crime" in 2002 with 50 runners, it's now known as the "Azalea Run" and has over 500 runners, Worked with the Board of Education and local colleges to form a Campus CrimeStoppers program, worked with the US Attorney's Office to promote Project Ceasefire in Chatham County and reported a 25% increase in tips during his tenure.

**NOW, THEREFORE**, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners do hereby congratulate:

**DEMERY R. BISHOP**

upon his retirement and express sincere appreciation for his leadership of the CrimeStoppers program and extend best wishes for future endeavors.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of Chatham County, Georgia to be affixed this the 6<sup>th</sup> day of December 2013.

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Albert J. Scott, Chairman  
Chatham County Commission

**ATTEST:**

\_\_\_\_\_  
Gail F. Gordon, Administrative  
Assistant to the Chairman

Commissioner Center said, congratulations.

Mr. Demery Bishop said, thank you very much. [Applause.]

Chairman Scott said, at this time, we will recognize Mr. Nichols who is out of the closet and here in person.

Mr. Pete Nichols said, thank you, Mr. Chairman. Demery and I both started the same year, 1999, and I'll never forget the first time we met we talked about the need to promote the brand of Crime Stoppers that you heard so well in that proclamation, and the one thing we decided upon was that we just didn't want to do the same old here's our top ten most wanted. And I'll never forget the day that Demery walked in my office to tell me that he was going to start a new radio program on WTKS. He was going to interview all of these people from all the different public safety agencies, not just police but FBI and Marshal service, and -- and -- and anybody he can think of, and he was going on and on, and at the end of that conversation, I said to him, you know, Demery, we can take that same concept and do it for TV. Obviously not on a weekly basis, but maybe on a quarterly basis or something like that, and with that idea and myself and Demery and Catherine Neal, who is sitting back there who was just a young, wide-eyed intern at that time got together to put together Crime Stoppers Focus TV, which was since recognized by both the City/County Communication and Marketing Association with the Savvy Award and an Achievement Award by the National Association of Counties, NACo.

Mr. Nichols said, one thing that wasn't mentioned in that proclamation of all the outreach that Demery has done is that Tuesday layout in the newspaper which does list the -- the most wanted. Well this week there's going to be a special one in the newspaper, however, it's only going to have one picture and one name on it, and it's Wanted for excessive surfing, kayaking and living the life of a Tybee beach bum during retirement with a picture of Demery Bishop. [Applause.]

Mr. Bishop said, Pete, thank you. Only you, Pete.

Mr. Nichols said, I can --

Chairman Scott said, he's going from cleaning the list to making the list.

Mr. Bishop said, thank you, Pete.

Mr. Nichols said, and I can honestly say that it was not only a pleasure working with him, but it was an even better pleasure becoming his friend.

Commissioner Thomas said, all right. Great.

Mr. Bishop said, Mr. Chairman and members of the Commission, thank you very much for this honor and this proclamation, and I -- I -- you know, it has been a true labor of love, and I underscore the love and not the labor because for 25 -- almost 25 years with the FBI and certainly the 14 years with Crime Stoppers, it has been an absolutely wonderful ride. The citizens of this city and county and all of the areas around have been a big part of what's hap -- what made Crime Stoppers successful. The media, the corporate side, your support every year with a portion of our budget, of course, the city, all of that has contributed to a wonderful, wonderful career, second career for me, and -- and a first love. I -- I -- I -- I want to take just a minute and recognize Pamela Roundtree and Catherine Neal because as you know, no program -- there's not a program anywhere that can go forward without a team concept, and these ladies -- Pamela, please stand up. She loves it 'cause I always put her on the spot. Pamela Roundtree, Catherine Neal, very good, and of course, interim director is Gianna Nelson now, but these two ladies, Pamela and Catherine, they made and helped me every day in promoting Crime Stoppers and making it work, and with your support and your concerns, we were successful in combating crime. Working together to solve crime. That's what it's about, and I'm absolutely 100 percent sure that it will continue, and we'll get these bad guys and gals off the street of Savannah and Chatham County and continue what we're about. Thank you very much. [Applause.]

Commissioner Shabazz said, Mr. Chairman, the young lady there. The young lady there.

Chairman Scott said, yes, Ms. Dorsey.

Youth Commissioner Dorsey said, good morning. My name is Ariuna Dorsey, and I attend St. Vincent's Academy, and I would like to say congratulations to Mr. Demery Bishop on his retirement, and thank you for your service on behalf of the Chatham County Youth Commission.

Chairman Scott said, anybody else on the Commission have any comments? If not, good luck to you, and when we are down at Tybee we'll look for you surfing or something down there, and we won't hold it against you being friends with Pete Nichols.

Mr. Bishop said, thank you very much.

Chairman Scott said, but I was a bit concerned when you got up to thank the members of the Commission, I thought you were going to thank them for Pete Nichols, and that -- that would have been a mistake.

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## 2. PROCLAMATION FOR RANDOLPH LARRY SLAY ON HIS RETIREMENT FROM VOTER REGISTRATION

Chairman Scott said, we have a -- another proclamation to present this morning, and this is to one of our dedicated employees who is retiring, and it goes,

Chairman Scott read the proclamation as follows:



WHEREAS, Chatham County is privileged to have employees of high caliber that take great pride in their duties and responsibilities, and in that regard, we commend Randolph L. Slay; and

WHEREAS, Randolph L. Slay began his employment with Chatham County on December 16, 1991, in the Chatham County Public Works Department as a Service Maintenance Worker. On March 2, 1992, he transferred to the Voter Registration Office as a Clerical Assistant III. He was promoted to Administrative Assistant II on June 1, 1993 and to Administrative Assistant III on January 9, 1999. On July 1, 2005, he was promoted to Assistant Voter Registrars Director, where he worked until his retirement on October 30, 2013.

WHEREAS, his duties provided him the opportunity to work with voters from every part of the county, ensuring that the citizens of Chatham County were treated fairly and equitably; and

WHEREAS, he took great pride in his duties as Assistant Voter Registrars Director and became a dedicated and valuable employee of the Chatham County Voter Registration Office. He was very knowledgeable in his duties and was a well-respected Assistant Director.

NOW, THEREFORE, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby salute:

RANDOLPH L. SLAY

upon his retirement and express sincere appreciation for over twenty-one years of dedicated service to the citizens of Chatham County and the Voter Registration Office and extend best wishes for a long, happy, healthy retirement.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 6<sup>th</sup> day of December 2013.

ATTEST:

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Albert J. Scott, Chairman  
Chatham County Commission

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Gail F. Gordon, Administrative  
Assistant to the Chairman

Chairman Scott said, if you look at how he begun his career and look at how he ended his career, you would understand this is a man who continued to learn and grow throughout his service to Chatham County, and for that we sincerely appreciate it, and it's a great honor to present this certificate and wish you the very best in your retirement. [Applause.]

Chairman Scott said, and at this time, I don't know if this is the first time you've had a chance to address the Commission, but we invite you do to so.

Mr. Randolph L. Slay said, thank you. To the Chairman, Mr. Scott, Commissioners, and especially to Dr. Thomas, my 8<sup>th</sup> Commission Commissioner, I'd like to thank you all for this proclamation. It has been really a challenge serving with the Chatham County Voter Registration office. I think I've met some of the Commissioners on a personal level on several occasions, some of you I may have not, but, it was quite a journey, a growing adventure going from Public Works as a maintenance worker to the Assistant Director of Voter Registration. I'd like to give a tremendous thanks to everyone on the staff at the Voter Registration office. They were more of a family than just co-workers. We went through municipal elections together; we went through county-wide elections together; we went through state-wide elections; and not to mention the 2008 presidential election. We encountered new technology changes. We came up -- into the event of advanced voting, and we went through personal endeavors together. More so as a family than co-workers. They supported me throughout all my endeavors, and we grew together.

Mr. Slay said, I'd like to especially give thanks to my Director, Ms. Sandra Williams. She is the epitome -- epitome of an excellent manager. I'd like to thank the other departments within the county that have always diligently given their support. A special thanks goes to ICS. Nick, your technicians and other staff were tremendous. They always made me look like I knew what I was doing on my job when it came to the computer system. I'd like to thank the maintenance department who was always there to get things fixed, to get things done. A special thanks also goes to the human resources department. Although I never fully agreed with how we did the temporary hires, you always came and supported us, and I will be in touch with you in the future for some recommendations on that. I give a thanks also to Mosquito Control who always supported our advanced voting sites, the Chatham County Library, and the many other departments that were always cooperative. The county is very honored to have such a great group of employees, and I hope that the Commission always remembers that these employees are your most valuable asset.

Mr. Slay said, I'd like to thank my family. My lovely wife Carolyn, my daughter ZaDonna, and my daughter Alexis, who is away in college at this time. They have always ensured that I had the support necessary to face the many hours we often face at Voter Registration during election seasons, and again I just want to thank you all for the opportunity to have been employed. I came to Chatham County after 20 years in the U.S. Army, and I found working as a public servant for the County to be a bit more challenging than 20 years in the military. I look forward to still being involved with community activities and other endeavors as my health permits. Again, thank you all. [Applause.]

Commissioner Thomas said, thank you.

Chairman Scott said, thank you.

Ms. Sandra Williams said, good morning.

Members of the Commission collectively said, good morning.

Ms. Williams said, my name is Sandra Williams. I'm the director of the Chatham County Voter Registration office. I would like to say to Mr. Slay on behalf of the Chairman of the Board of Director -- Board of Voter Registration office, Colin McRae, the Board members, the Voter Registration staff, we wish to thank you for your dedicated service, as well as your contribution to the Voter Registration office department. While your assets will be missed, we love you, and we wish you the very best in your future endeavors. [Applause.]

Mr. Slay said, thank you.

Chairman Scott said, thank you.

Commissioner Thomas said, question - I mean, Mr. Chairman?

Chairman Scott said, Youth Commissioner Flowers.

Youth Commissioner James Flowers said, good morning.

Commissioner Thomas said, good morning.

Commissioner Shabazz said, good morning.

Youth Commissioner Flowers said, my name is James Flowers and I attend Sol C. Johnson High School, and on behalf of the Chatham County Youth Commission, I would like to thank you Mr. Slay for your many years of devoted service.

Chairman Scott said, thank you.

Youth Commissioner Flowers said, and congratulations on your retirement.

Chairman Scott said, thank you. Any members of the Commission wish to make any comments?

Commissioner Thomas said, I just want --

Chairman Scott said, Commissioner Thomas.

Commissioner Thomas said, thank you. I just want to say ditto. He certainly -- Mr. Slay has certainly been an asset to Chatham County. Every time that I have gone into the office and would have an opportunity to either speak with him about certain things, he was always very dedicated and happy to assist the citizens of Chatham County. He will surely be missed, you know, by many, and I'm hoping that he will have a very good retirement and not work too hard after that. Again, thank you so very much, and thanks to your family for allowing you to serve so long. Thank you.

Chairman Scott said, Commissioner Shabazz and then --

Commissioner Shabazz said, good morning. Congratulations Mr. Slay upon your retirement and your years of dedicated service. I first met you when I was about maybe 25, and I ran against Commissioner Deannie Frazier who was in the seat where I'm at now, and you said -- after I lost that election, you said, well, Mr. Shabazz, you are -- you're running, but one thing that you're forgetting is that you have to help us register folks to vote. And it was folks that you register that will be your constituents one day, and you were absolutely right, sir, and thank you very much for your dedicated years of service. Thank you.

Chairman Scott said, any other members of the Commission wish to make any comments? Commissioner Holmes.

Commissioner Holmes said, Mr. Slay, good morning.

Mr. Slay said, good morning.

Commissioner Holmes said, just a simple congratulation. Enjoy your retirement. Have a good -- this is going to be your best Christmas because you're not working this year. So go off in the sunset. Enjoy yourself.

Commissioner Shabazz said, Russ.

Chairman Scott said, if no other members of the Commission have anything, I'm going to recognize the County Manager for the last word.

County Manager Russ Abolt said, thank -- thank you, Mr. Chairman. I do want to -- because the praise came from the Youth Commissioners, to recognize that Mr. and Mrs. Slay are the proud parents of a Youth Commissioner.

Commissioner Thomas said, mm-hmm. Yes.

Mr. Slay said, two.

County Manager Abolt said, two -- two -- two -- two -- two.

Commissioner Thomas said, two.

County Manager Abolt said, that shows you where Youth Commissioners can go. With the support of their family, they can really -- they're limitless in their futures.

Chairman Scott said, okay. Again, thank you so much for your service.

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### **3. UPDATE ON HENDERSON GOLF COURSE BY GALLEA PROPERTIES.**

Chairman Scott said, at this time, I -- I don't know who's going to do it, but is Robert here? But we're going to have -- Robert, if you would introduce whoever's going to do this presentation, but we're going to have an update on the Henderson golf course.

Mr. Robert Drewry said, good morning. Robert Drewry, Director of Public Works and Park Services. I'm going to introduce Mr. Chris Gallea. He is the -- I guess the Chairman or President, I don't know the exact title, of Gallea properties, and they are the management firm that manage and run the Henderson golf course, and if y'all recall a little bit of history at Henderson, it's had it's issues and -- and -- and difficulties over the years, and

Mr. Gallea I think wants to come up and tell you where we are today. So if you don't mind, I'd like to turn the mike over to Mr. Gallea.

Mr. Chris Gallea said, thanks Robert. Like he said, my name is Chris Gallea. I am the owner and GM of Gallea Golf Properties. We own Crosswinds Golf Club over near the airport, and we are the management company hired by the county to manage Henderson Golf Club. We took over about two years ago, and when we took over, I made a promise to y'all and to the citizens of Chatham County that we'd turn Henderson around, and -- and I've come back every year to give you an update on what was going on. So here I am today, two years later. First of all, I just want to review the year that we had. From our rounds -- golf rounds compared to last year, 2012, we are up 650 rounds to the year despite the fact that in the southeast golf rounds are down about 10 percent. So we're actually going the other way. This year we're on pace to do about 21,000, 22,000 rounds. So I don't know how many rounds they were doing before we took over. It was around 17,000, so quite a difference in two years. Over those two years, we have brought in revenue for the county in lease payments of \$37,000 year to date. I think prior to that, there was nothing coming in for some time. So. In 2011 when we took over, there was 26 members of Henderson Golf Club. As of this November, we have 100. So it's about a 400 percent increase in two years. A few people that we've partnered with or -- or -- or people -- or groups that we've partnered with in the last couple years has been the First Tee of Savannah. We are now a recognized facility for the First Tee, and I believe -- I'm not sure on the numbers, but there's -- we have weekly sessions for a lot of the juniors in the area. We've also teamed up with Savannah State golf team and Armstrong Atlantic golf team as one of their home courses.

Mr. Gallea said, over the last couple years we've been hard at work trying to rebuild this golf course, and we actually had a -- a gentleman play about three weeks ago. I'm not sure if you're familiar with this name, but his name is Tim O'Neal. Tim O'Neal is a PGA tour player who plays on the Latin American PGA tour, and he's a local boy, and he played about three weeks ago, and I quote Tim saying this is the best condition that Henderson has been in in 10 years. Which is something that -- huge to say. He will be on the web.com tour next year in the United States, so we were really happy to hear that. Despite all this, we still have a lot to do over there. There's a lot of issues that we have, but I think our feeling is that with what we have a plan for this coming year, we should see about 10 percent growth over there, which will mean 10 percent growth in revenue for Chatham County to do -- either put back into the golf course or to do what you want with it.

Mr. Gallea said, so, we have good things on -- in -- in store for 2014, but mainly I just wanted to come here today to thank a few people. First I wanted to say -- thank Misty Self. We work hand in hand with her on a daily basis, and she has been a huge help. She's a huge asset to Chatham County, so she should be thanked for that. I wanted to thank the citizens of Chatham County who have been supporting us from day one. It's been a rough road for the -- at least the first year, and they've been a huge support. So we can't thank the citizens enough. And most importantly the Commission. You guys have helped us out tremendously also and really worked with us, which is what we needed to really turn Henderson back around. So I thank you for that, and I leave it open to any questions.

Commissioner Kicklighter said, if I may.

Chairman Scott said, Commissioner Kicklighter of the 7<sup>th</sup> District.

Commissioner Kicklighter said, I want to thank you. You've -- I had Henderson in my District for 12 years, and heck, you came in and probably eliminated half the phone call complaints I received during that time, and then unfortunately I lost you out of my District, but y'all have done an amazing job. I mean it -- it -- it honestly was a headache for this county for quite a few years, and -- and I just can't thank you enough for coming in and doing the job that we -- we felt that you would do when we put you in -- you know, in the place to actually take over there, and y'all have been great, man, and I just thank you.

Mr. Gallea said, thank you.

Commissioner Kicklighter said, it's been wonderful.

Mr. Gallea said, thank you.

Commissioner Kicklighter said, and I'll tell 5<sup>th</sup> District that this -- this is a wonderful person here.

Commissioner Shabazz said, okay.

Commissioner Kicklighter said, helps -- helps quite a bit, because like I said, those phone calls were constant for several years, and we were -- we were kind of stuck until this gentleman came in and -- his company and bailed us out there. So thank you.

Mr. Gallea said, thank you.

Commissioner Holmes said, good morning, Chris.

Mr. Gallea said, good morning.

Chairman Scott said, Commissioner Holmes of the 2<sup>nd</sup> District.

Commissioner Holmes said, congratulations on your improvement of that golf course. I've been out there a couple of times with my brother. You mentioned that you had some issues and some problems, but you didn't mention what it is. Would you like to share some of those with us?

Mr. Gallea said, I can. Yes. Due to a lack of maintenance over the years, there's a lot of bunkers that if you play golf, you need to have sand in bunkers. There's no sand in some of these bunkers. The golf course has well over 100 bunkers, and we've been hard at work filling these bunkers and fixing them. But as you all know, I mean, it -- it costs a lot of money to bring sand in, and we need to make sure that our company stays profitable, so there's still quite a bit of bunkers out there that need work and need sand. I would guess there's probably like 20 to 26 that -- that would need it. That's been the -- one of the major complaints that we've had since the start, but to come back and fix those takes a lot of money, so what we've been doing is we've -- we've put together a plan where we try to fix a bunker every month focusing in on the bunkers that are around the greens and then moving backwards to bunkers that are less important. So, that's one of the -- the biggest problems we face. We're also seeing -- seeing a little bit of deterioration on the -- the pathways, which is another -- bridges and -- and the cart paths, which, you know, we try to fix as much as we can, but once again, you're talking about large dollar numbers to get those fixed. So we maintain them, and then when we can we put money into them. But we -- our -- we're in the business to, you know, make money as -- and -- and we -- we are -- we operate golf courses, and we operate -- operate them with -- effectively, so those are probably the two major problems we have.

Mr. Gallea said, we do a really good job with our grass. We can grow grass. We can make it look, you know, beautiful, and if you were out there two years ago you would have seen a place that was no better than a -- a goat pasture, and we've managed to make it -- from what I've been told from a couple people, the best greens they've ever seen at Henderson, even from the start. So we've managed to turn the grass around, but it's a lot of the -- the stuff that we feel are less important that we still need to work on.

Commissioner Holmes said, so when you say a lot of money. What that mean?

Mr. Gallea said, it -- it -- to fix --

Commissioner Holmes said, per -- per -- per hole, per sand what's -- what --

Mr. Gallea said, for each bunker it -- you need about \$1500 worth of sand, and you probably need about \$500 worth of labor 'cause you have to -- 'cause these bunkers are so bad and have been so poorly maintained for years. There's weeds in it. There's all sorts of stuff in it, so you have to dig these bunkers out and then put sand in. So you're talking about probably around \$2,000 a bunker.

Commissioner Holmes said, 2,000. Okay.

Commissioner Kicklighter said, how many bunkers are there?

Chairman Scott said, 26 he said.

Mr. Gallea said, I would have to -- it's over 100, but that need help still, probably in the 20s.

Chairman Scott said, in his -- in your earlier comments you said there were 26 remaining out there.

Mr. Gallea said, I would -- I would say, but there's -- of those 26, there's also some bunkers that we feel that are not necessary, which would just require just some fill dirt, and we fill them --

Chairman Scott said, no bunkers are necessary.

Mr. Gallea said, I would agree, but.

Commissioner Holmes said, thank you, Chris.

Mr. Gallea said, you're welcome.

Chairman Scott said, we have Commissioner Center of the 3<sup>rd</sup> District.

Commissioner Center said, yeah. Thank you for your report. I'm very interested in golf. I play a lot myself, and let me tell you maintaining those bunkers is very important. I've never seen Commissioner Holmes play golf, but word has it he spends a lot of time in the bunkers.

Commissioner Farrell said, see like Mr. Demery spends some time at the beach.

Chairman Scott said, okay. Okay.

Youth Commissioner Cunningham said, good morning. My name is Kennedy --

Chairman Scott said, Commissioner Cunningham.

Youth Commissioner Cunningham said, oh. Good morning. My name is Kennedi Cunningham and I attend Woodville Tompkins Career Institute, and I would like to say congratulations on your two years of improvements of the golf course, and I hope it improves more over the next months.

Mr. Gallea said, thank you very much.

Chairman Scott said, okay.

County Manager Abolt said, Mr. Chairman, members --

Chairman Scott said, any -- any other member of the Commissioner? If not I'll recognize the County Manager.

County Manager Abolt said, thank you, Mr. Chairman. Mr. Chairman, Ladies and Gentlemen. I also want to for the purpose of saying thank you recognize Pat Monahan, Robert Drewry, Roy Hinely and Al Bungard. We truly were at a point, and those Commissioners that were on the previous Board of looking at the option of a padlock on this whole facility. We were in desperate straights, and Commissioner Kicklighter is shaking his head because he knows of what I speak. This truly is the phoenix rising out of the ashes, and this gentleman is -- is -- is very modest, but what his group did was not only the only choice, but it was the right choice, and I want you to appreciate what he has done.

Mr. Gallea said, thank you very much.

Chairman Scott said, okay. No further questions? Thank you.

Mr. Gallea said, thank you.

Chairman Scott said, appreciate it.

Mr. Gallea said, appreciate it.

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#### **4. UNITED WAY CAMPAIGN RESULTS (NICK BATEY).**

Chairman Scott said, and -- and now the moment that I'm sure everybody's been anticipating Commissioner Brady, and that is the results of the United Way Campaign. I recognize Nick Batey for the report.

Mr. Nick Batey said, yes, sir. Thank you. Again, my name is Nick Batey with the ICS department. I was lucky enough to become the -- the 2013 United Way campaign chair for Chatham County. I say chair meaning sub-chair. There's -- there's a whole unit there for -- for government, and we have some of the -- some of the representatives here. First we -- I did ask if there was some representatives that wanted to come and -- and if anybody wants to stand up if they did end up coming. I didn't think they would, but there were a few representatives that I wanted to kind of say thank you to here, but -- so as the campaign comes to an end, I'm here obviously to report the big number underneath the -- the big question mark there. I'm not -- not there yet, but -- but -- but first I want to -- I want to give some thanks. When I first started out on this I was -- I was very nervous on what -- what it was going to entail and if -- if we were going to be successful in our goal obviously. As always, things like this start with -- with leadership, and the leadership that -- that Russ exhibits, and the leadership that -- that he was -- that he entrusted to me, I -- I appreciate it. Thank you very much for the opportunity. I did meet some people along the way, and -- and I got to really get to understand the United Way organization, which is amazingly well organized and efficient. So much more than I expected. Greg Schroeder of that organization is -- is a -- is very directed in his -- in his approach, and -- and their chairperson this year, Dale Holloway from Georgia Power, was a pleasure to work with.

Mr. Batey said, the Board, I would like to thank all of y'all for your participation this year. It was another step of -- an example of leadership that helped everyone else buy in. The increase of the County Commission this year in contribution was the largest increase of all the other departments from zero to \$1,701. So thank you very much for your leadership. Pete Nichols and Andrew Cree deserves some special recognition here. Pete Nichols is obviously the PIO here as we kind of joked about earlier. He has -- he has helped out with a lot of the -- the advertisement of the United Way campaign, in -- including his -- his video of the Power Rangers which we all enjoyed watching and -- and -- and cheered at the end, and Andrew Cree, which is our webmaster. He spent a lot of time getting some special windings put on the websites, the internal and external websites saying, you know, this is what's going on with the United Way campaign and how to -- and how to contribute.

Mr. Batey said, each of the departments -- we had some increases this year with departments, and with this being such a difficult year with -- with pay -- with health care increases and all, we -- we -- we had a -- a little bit of resistance, but a few bending ears -- ears here and some -- some coaxing there, these departments increased over their -- their amount that they brought in last year: District Attorney, Engineering, the Election's Board, the Child Support Recovery, CEMA, CNT, Live Oak Libraries, Magistrate Court, Tax Assessors, State Court, Tax Commissioner, and Public Works. We really appreciate them putting everything together and bringing it together even though it was a -- it was a more difficult year than last year. They really put their -- their

effort into it, and I got a lot of feedback from their -- from those departments that they were very interested in it very early in the campaign, and it was a big help.

Mr. Batey said, but without each department assigning a representative, and without that representative taking that job seriously and spending their time on it, we wouldn't have gotten here today. Leigh Herald deserves a special recognition. She is a great loaned associate. We appreciate Michael Kaigler assigning her. She has been a very hard worker in here, and -- and put together a lot. She worked with each of the representatives behind me, and all the other representatives that weren't able to make it today, as well there's Kim Middleton of the Sheriff's department. She is the division chair for all of the government section. She is here today. She's right behind me right here. Kim Middleton. You want to say anything at all?

Ms.. Kim Middleton said, good morning.

Members of the Board collectively said, good morning.

Ms. Middleton said, this year I had the privilege of serving on the United Way campaign cabinet, and I was the chairperson over Unit Four, which is public service. Public service included government. Nick ran -- was the co-chair for the government division, along with a young man from the City of Savannah. However, Nick was responsible for Chatham County government and all of the municipalities with the exception of the City of Savannah. He did an excellent job getting Pooler, Port Wentworth, Tybee, Thunderbolt, and all the other municipalities involved in the United Way campaign. Excellent job. Also the United Way cabinet for Unit Four includes clergy from all over the coastal empire, as well as all the United Way agencies. With the help of people like Nick and all the other division chairs, Unit Four, for public service, raised over \$579,000. Great accomplishment. We did something like \$50,000 more than we projected for this year, and it was not without the help of all the employees of Chatham County that we raised this money, and I just want to say thank you to the Commissioners. Thank you Mr. Abolt, because you really -- you really support the United Way, and all the dollars that were given are going to stay right here in this community, and we appreciate the help that you all gave. Thank you. [Applause.]

Mr. Batey said, and now just -- just to give some recognition to some of the representatives that were able to make it here, I'd like for each one of them to come up here and introduce themselves and introduce their departments if you would please.

Ms. Vernetta Harvey said, good morning.

Members of the Board collectively said, good morning.

Ms. Harvey said, I'm Vernetta Harvey. I'm from the Board of Assessors, and I represented our department, and I have to say, this year was a -- a unique year for us. We were 61 percent higher than we were last year.

Commissioner Thomas said, great.

Ms. Harvey said, and my people just worked with me so well. My department head, Roderick Conley and the assistant, Robin Bowen, they supported me just tremendously and were right there behind everything that I tried to do. We formed a team. The contagious spirit is still going on in our department. We're reaching out now to help a co-worker who retired last year and has fallen on to hard times. We're reaching her. We're still collecting monies for three families we want to take care of at Christmas. We have the angel tree going. I'm just so happy that I took a part in it because there's a contagious spirit in our department, and I thank you for allowing me to be a part of the -- the program that manifested this. [Applause.]

Mr. Batey said, thank you.

Mr. James Putney said, good morning. My name is James Putney, and I was drafted in being the chair for the Facility Maintenance this year, and we are doing it in a way that we hadn't done it before. As a matter of fact, as I speak, we are doing a fish fry, the final fish fry for United Way for the season is going on at the courthouse right now, so please feel free to come over. Six dollars for a combo. Please come over and support United Way. Thank you. [Applause.]

Ms. Carolyn Williams said, good morning. My name is Carolyn Williams, and I work for the Voter Registration office. I just want to thank my director, Ms. Sandra Williams, for putting up with me because as she knows I like to get out and socialize and network with everyone in the county, and on that behalf we did some things differently, and I just want to thank my co-workers. Thank you. [Applause.]

Ms. Donna Bragg said, good morning. My name's Donna Bragg. I'm with Engineering department, and I want to thank Al Bungard, my department head, for supporting me. I've been the representative for the department for seven years now, and it's been a pleasure. Thank you. [Applause.]

Ms. Gena Bilbo said, my name is Gena Bilbo. I'm the public information director for the Chatham County Sheriff's office. I was drafted this year to help out with the United Way, thanks to Major Middleton. We had a lot of things going on. I mean we had cystic fibrosis, American Diabetes Association, and I had no idea the Sheriff's office was so generous, but we are. We had a lot of fun with it, though. We had some Power Rangers. I don't want to give up exactly who he is, but he's sitting in the corner, and we -- we -- we had a lot of fun with

it anyway, and a lot of great volunteers, and a lot of fun, and we raised a lot of money. We were \$2,000 over our goal this year. So. Like I said, we did it. We're going to do better next year, and we're going to keep chugging along. So, thank you all to the Commissioners for allowing us to be a part of this great -- this great thing. It was really a lot of fun. [Applause.]

Mr. Batey said, all right. Thank you, all of you for participating and -- and I'm -- I'm going to probably need an escort out of here so they don't hang me for putting them on the spot like that when I walk out of here. But, if -- if -- I can now get to the big reveal, and we'll -- we'll see what the big number is.

Commissioner Thomas said, all right.

Mr. Batey said, this year Chatham County has raised a grand total of --

Commissioner Thomas said, woo.

Mr. Batey said, \$118,742. [Applause.]

Commissioner Thomas said, all right. Wow.

Mr. Batey said, -- \$118,742, for a 128 percent of our goal, which we are very proud of. [Applause.] So, that is all I have. Any questions?

Commissioner Farrell said, just one comment. Nobody's going to want to follow in your footsteps at -- you know try to beat 128 percent of goal, so, congratulations, Nick.

Mr. Batey said, thank you.

Chairman Scott said, thank you, Nick.

Mr. Batey said, thank you.

Chairman Scott said, and I would also like to thank the members of the Commission who participated in the -- in the campaign this year, and if you haven't, it's still not too late, is it Nick?

Mr. Batey said, no it is not.

Chairman Scott said, okay.

Mr. Batey said, please participate.

Chairman Scott said, thank you.

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## **VI. CHAIRMAN'S ITEMS**

### **1. SPECIAL RECOGNITION.**

Chairman Scott said, now we are on a special item, and I -- I have something that -- that I wanted to do. Before I make this presentation, and we perhaps should have done this in the presence of Dr. Moore, but I'm going to ask that we bow our heads in a moment of silence acknowledging the passing of Nelson Mandela.

[NOTE: A moment of silence was observed by all in the Commission chambers.]

Chairman Scott said, thank you and amen.

Commissioner Shabazz said, amen. Amen.

Chairman Scott said, I had Ms. Gordon to intercept an award that's being given to a member of the Commission, and I hope I don't embarrass her, but I was once told by someone I admired quite a bit that praise always makes someone feel good and it does no one harm, and at this time, I'd like to ask Dr. Priscilla Thomas to join me if she wouldn't mind. Dr. Thomas was recognized by the Worldwide Who's Who and it officially proclaimed Priscilla D. Thomas, PhD as the 2013 Professional of the Year representing public service, and instead of just passing her mail on to her as Ms. Gordon could have done, we elected to intercept her mail and embarrass her. But at this time I want to congratulate you and to present to you your plaque for being chosen as the Worldwide Who's Who Professional of the Year representing public service, Dr. Priscilla Thomas. [Applause.]

Commissioner Thomas said, thank you so much.

Chairman Scott said, you may make some comments, and then under Commissioner Items, you are next on the agenda to talk about the Diabetes campaign.

Commissioner Thomas said, thank you Mr. Chairman, my fellow Commissioners, staff, community at large. I am truly lost for words this morning, but I would like to say that I am truly grateful for this recognition because back in the '50s -- early '50s, my grandmother kept saying to me you must go out into the world and help others always. So my fellow Commissioners, most of them are aware of the fact that I will tell the grandmother story, to be a public servant. When I was seeking the position of County Commission, I certainly had no idea that I would be here this long, but the people that I serve continue to say to me we appreciate you because of your unselfishness. You are certainly one that we will never forget. That made me feel very, very good because when we get elected to any type of service or position, we are there to serve the people. So with that Mr. Chairman, thank you so very much, and thanks to Who's -- I mean Worldwide Who's Who.

Chairman Scott said, I -- I hope I didn't embarrass you by presenting that.

Commissioner Thomas said, well, thank you so much. [Applause.]

Chairman Scott said, thank you.

Commissioner Center said, may I make a comment?

Chairman Scott said, yes.

Commissioner Center said, Dr. Thomas --

Chairman Scott said, Commissioner Center from the 3<sup>rd</sup> District have comments, and he may want to grill you some.

Commissioner Center said, I don't want to grill her, because I found out my grilling of her always turns back twice as tough on me. I just want to say serving on the Commission, watching Dr. Thomas, she said she was at a loss for words, I notice whenever she speaks or asks questions, she does it in full sentences and great eloquence. But as far as constituent service, my brother is a representative of manufacturers in her District, DIRTT, and he wanted me to come out there and -- and visit it, and I did, and I said, well, you need to bring Dr. Thomas out here. He said, I did bring her out, and every employee stopped and came over to hug her. They knew her personally and appreciated her representation.

Dr. Thomas said, thank you.

Chairman Scott said, thank you.

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## **VII. COMMISSIONER'S ITEMS**

### **1. THANK YOU TO COMMISSIONERS AND COUNTY EMPLOYEES FROM REPRESENTATIVES OF THE DIABETES ASSOCIATION FOR PARTICIPATION IN THE DIABETES WALK FOR LIFE (COMMISSIONER THOMAS).**

Chairman Scott said, Dr. Thomas, under Commissioner Items, I recognize you to talk about the county employees who represented us in the Diabetes Association and participated in that walk for life.

Commissioner Thomas said, thank you Mr. Chairman, members of the Commission. It is certainly my honor to introduce to you Ms. Tamala Fulton who served as my assistant coordinator, Ms. Suzanne Willis -- Willis and others from the American Diabetes Association, and I'm going to ask Ms. Fulton to start off at this time.

Ms. Tamala Fulton said, thank you, Dr. Thomas. Good morning, Mr. Chairman and Board of Commissioners. The county employees have always been awesome when it comes to raising funds for different organizations within the community. For the past two years we've been partnering with the American Diabetes Association to raise funds for it, so with your permission, sir, I'd like to ask Suzanne Willis from the American Diabetes Association to come over and talk more about what we've raised for this cause.

Chairman Scott said, okay.

Ms. Suzanne Willis said, good morning Chairman, Commissioners. I appreciate you having me here this morning. The timing's actually perfect with Dr. Thomas winning this -- or being recognized for this award. We have continued to be thrilled to work with the County on this effort. It's the American Diabetes Association's 21<sup>st</sup> annual step out walk to stop diabetes campaign. It's a 5K walk and a 5K run that we introduced this last year. The event itself is a culmination of everybody's fund-raising efforts, and we celebrate that day putting all the funds towards the mission of the American Diabetes Association. The county has been terrific in supporting this

event over the number of years. Dr. Thomas has been a wonderful leader in kind of leading the charge. We utilized the Youth Commission again this year, and I cannot go on -- or I cannot stop going on about how terrific the Youth Commission is and Van Johnson in helping coordinate some of the efforts of day of event logistics that they did. They are tremendous. So thank you guys for coming out. Any other organization would be lucky to have you guys. I will put you on our date next year as soon as that is in. We're thrilled to work with you guys. But, our campaign overall raised \$136,000 this last year. The County did just shy of \$5,000 of that. Dr. Thomas personally put out collection canisters at various businesses and personally raised \$800 of that herself. I had a volunteer that took six hours to count all of that change of yours. So we really appreciate your personal efforts on that.

Ms. Willis said, I want to especially thank Tamala Fulton, who is also the driving force of this effort. We do so many great events through the County that really makes it fun for county employees to get involved. I know they are asked a lot just looking at United Way and all the other amazing organizations that we have locally here, so we really appreciate Tamela. There's other individuals, such as Stephanie here who really stepped up to drive -- to get additional support, as well as raise funds for the campaign. The Sheriff's department is a huge player. We want to recognize certainly Al St. Lawrence.

Commissioner Thomas said, he's there.

Ms. Willis said, Sheriff, is he -- oh, Sheriff, you're here, Chief Middleton, Gena Bilbo. There's many others we did -- we recently did a really fun event, piepalooza, which county employees got to raise money to throw a pie in the face. There's a couple here. I know Major Middleton, she was one of the participants who took a couple pies in her face. So we did a lot of fun events like this to raise money, and actually, right even now, we have a pet contest going on, which is just a real fun event for people to enter a pet picture into a contest to win a pet basket for their pet over the holidays. So fund-raising continues. It always does through December 31<sup>st</sup> but -- like many organizations, but we just wanted to -- I wanted to formally come here and thank you so much for your continued support of our efforts in the mission of the American Diabetes, and thank you so much for making Savannah healthy as it is beautiful.

Commissioner Thomas said, thank you so very much.

Chairman Scott said, thank you. [Applause.]

Chairman Scott said, and would you -- we -- we missed --

Commissioner Thomas said, Chief -- I mean the --

Chairman Scott said, just -- just for the benefit, would you just introduce yourself, and say -- so we'll know who's here.

Ms. Stephanie Bridges said, my name is Stephanie Bridges. I work in the Tax Assessors' office. I have been walking in the Savannah Diabetes walk for the past five years. My daughter drives up from Florida every year because she has had diabetes for nine -- since she was nine years old, for 15 years now, and when I found out Chatham County had a team, she came up, we joined Chatham County's team, and the two of us raised over \$600.

Chairman Scott said, thank you so much.

Commissioner Thomas said, Sheriff? Yes. They played a major role, so come on up.

Sheriff Al St. Lawrence said, yeah, you know, the county employees are just great about raising funds for whether it be United Way or the Diabetes Association, and they've always been that way, and I allow that because I think it's very important that they help other people. So I can't say enough about the county employees and the way they raise money for this or that, you know, charitable organizations. It's a great thing to be around people like that.

Chairman Scott said, yeah, but -- but Sheriff, I -- we commend you too because really, the tenor of the leadership really determines the -- the level of participation of the employees, and -- and your support of public causes such as Diabetes and United Way, we don't want that to go unnoticed, and we really appreciate your participation.

Sheriff St. Lawrence said, well, we, you know, and -- and I thank you for that, but it's very important to me personally for the employees -- or my -- at least the employees of the Sheriff's department to get involved with charitable causes and raising money, and we do that year round it seems like. There's always some charitable cause that comes up that they want to raise money for, and that's, you know, it's great. It's just great to be around people like that that's willing to give it and work to get other people to give.

Chairman Scott said, thank you.

Sheriff St. Lawrence said, but thank y'all very much. I think the Chief Deputy here had more to do with the diabetes walk and so forth than I did. I'm not into walking very good. I -- I do it on the treadmill and that's it.

Chief Deputy Sheriff Roy Harris said, Suzanne tricked us this year. Last year it was a 3K walk, and she bumped it up this year and didn't tell us, and it was through some really swampy area. I thought I was with Mr. Abolt back in the Marine Corp or something taking a long hike, but I can tell you for the record that having a pie in the face is -- was really not what I expected. It took me three or four shampoos to get all of that stuff out of my hair because several of the subordinates I -- I think paid me back for whatever they thought I had done to them, but it was -- it was all for a good cause, and we appreciate Suzanne and the hard work that they do, and to -- to fight this disease, 'cause as Dr. Thomas knows, we have many county employees that battle it. We have many that will battle it in the future. They don't even know yet, so we urge them to have their blood sugar tested on a -- at least an annual basis so it doesn't slip up on them like it did me. Thank you.

Commissioner Thomas said, Mr. Johnson. Alderman Johnson, a few words.

Mr. Van Johnson said, good morning. Van Johnson, Human Resources.

Chairman Scott said, now don't tell me Van walked.

Mr. Johnson said, of course. I -- I do everything. Actually I flew, but -- certainly I think that there is a -- a stewardship of affluence and influence, and we are in this community so wonderfully blessed in so many ways, and I think that we have shown through our organization how we can share our blessings, how we can pay it forward, and that's what you see county employees -- they're day in and day out finding ways to make our community better, so I'm blessed to be a part of this organization which is such a good corporate neighbor. Thank you.

Commissioner Thomas said, thank you.

Chairman Scott said, and I -- I might also add that the same comments that I made concerning to -- to Sheriff St. Lawrence really applies to Russ Abolt too in terms of setting the tone --

Commissioner Thomas said, yes.

Mr. Johnson said, absolutely.

Chairman Scott said, -- and encouraging people to participate, and -- and -- and that shouldn't go unnoticed.

Commissioner Thomas said, exactly.

Chairman Scott said, and even if it embarrasses him to the point where he has to lower his head, we should still say it.

County Manager Abolt said, thank you. Thank you.

Chairman Scott said, again, thank all of you. I think next year as a -- an advice to those who are running the diabetes campaign, instead of doing the pie in the face, they ought to get the pie in the face or they could buy out the pie in the face by making -- we can set a dollar amount contribution and you have to take the pie or make the contribution, and maybe we will include members of the Commission.

Commissioner Thomas said, yeah. That's a good idea.

Chairman Scott said, thank you all.

Commissioner Thomas said, thank you.

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## **VIII. TABLED/RECONSIDERED ITEMS**

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (\*).

- 1. REQUEST BOARD APPROVAL OF CONTRACT FOR SERVICES WITH STEP UP SAVANNAH FOR PARENT UNIVERSITY AND TO REQUEST BOARD APPROVAL OF A NEW POSITION FOR THE PROGRAM'S ADMINISTRATION, CONTINGENT UPON OTHER COMMUNITY FUNDING. *ITEM WAS TABLED AT MEETING OF NOVEMBER 22, 2013.***

Chairman Scott said, on -- on page four of our agenda, we have a tabled item that was tabled the last meeting, and -- and at this time we will leave it on the table unless there's some pressing need to take it off, and we'll reconsider it our -- at our next meeting. Hearing no objection, it remains on the table.

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## **IX. ITEMS FOR INDIVIDUAL ACTION**

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: 1) IN THE GENERAL FUND M&O: (a) TRANSFER \$51,922 FROM PAYMENTS TO OTHER AGENCIES TO SALARIES AND BENEFITS WITHIN THE COUNTER NARCOTICS TEAM BUDGET AND (b) INCREASE REVENUES AND EXPENDITURES \$1,980 REIMBURSEMENT FROM THE LAW LIBRARY BOARD, 2) INCREASE REVENUES AND EXPENDITURES \$22,485 IN THE MULTIPLE GRANT FUND TO RECOGNIZE A GRANT AWARD FROM THE DEPARTMENT OF HOMELAND SECURITY, AND 3) IN THE CONFISCATED REVENUE FUND: (a) APPROPRIATE \$188,550 FUND BALANCE TO CNT FOR EQUIPMENT AND SOFTWARE, AND (b) APPROPRIATE \$2,561 FROM CNT CONTINGENCY TO CNT FOR DEPOSIT INTO THE SEIZED ASSETS ESCROW ACCOUNT.**

Chairman Scott said, and we -- Items for Individual Action. Item 1 is to request approval of the following budget amendments and transfers: in the General Fund in M&O: transfer 53 -- \$51,922 from payments to other agencies to salaries and benefit within the Counter Narcotics Team Budget and (b) increase revenues and expenditures by \$1,980 reimbursement from the Law Library Board, 2) increase revenues and expenditures \$22,485 in the Multiple Grant Fund to recognize a grant award from the Department of Homeland Security, and 3) in the Confiscated Revenue Fund: appropriate \$188,550 Fund Balance to CNT for equipment and software, and (b) appropriate \$2,561 from CNT Contingency to CNT for deposit into the Seized Asset Escrow Account.

Commissioner Stone said, so moved.

Commissioner Center said, I move that we approve those budget amendments and transfers.

Commissioner Stone said, second.

Commissioner Shabazz said, I second.

Chairman Scott said, it's been properly moved and second. Any questions? Discussion? Hearing none, all in favor indicate by voting yes, opposed no. The item carries.

### **ACTION OF THE BOARD:**

Commissioner Center moved for approval of the following budget amendments and transfers: 1) in the General Fund M&O: (a) transfer \$51,922 from payments to other agencies to salaries and benefits within the Counter Narcotics Team Budget and (b) increase revenues and expenditures \$1,980 reimbursement from the Law Library Board, 2) increase revenues and expenditures \$22,485 in the Multiple Grant Fund to recognize a grant award from the Department of Homeland Security, and 3) in the Confiscated Revenue Fund: (a) appropriate \$188,550 Fund Balance to CNT for equipment and software, and (b) appropriate \$2,561 from CNT Contingency to CNT for deposit into the Seized Assets Escrow Account. Commissioners Stone and Shabazz seconded the motion and it carried unanimously.

**AGENDA ITEM: IX-2**

**AGENDA DATE: December 6, 2013**

**TO:** Board of Commissioners

**THRU:** R. E. Abolt, County Manager

**FROM:** Amy Davis, Finance Director

### **ISSUE:**

To request approval of the following budget amendments and transfers: 1) in the General Fund M&O: (A) transfer \$51,922 from payments to other agencies to salaries and benefits within the Counter Narcotics Team Budget and (b) increase revenues and expenditures \$1,980 reimbursement from the Law Library Board, 2) increase revenues and expenditures \$22,485 in the Multiple Grant Fund to recognize a grant award from the Department of Homeland Security, and 3) in the Confiscated Revenue Fund: (A) appropriate \$188,550 Fund Balance to CNT for equipment and software, and (b) appropriate \$2,561 from CNT Contingency to CNT for deposit into the Seized Assets Escrow Account.

**FACTS AND FINDINGS:**

1. The Human Resources Director has requested approval to transfer one administrative assistant position to the Counter Narcotics Team (CNT) county budget. Funds for this action will be transferred within the CNT budget from Payments to Other Agencies to Salaries and Benefits. Correspondence is attached (to the original staff report in the Clerk of Commission's meeting file).
2. The Law Library board has approved a 2.5% COLA for its two employees. Expenditures for the Law Library are reimbursed 100%. Correspondence and a resolution to amend the General Fund M&O budget are attached (to the original staff report in the Clerk of Commission's meeting file).
3. The Chatham Emergency Management Agency (CEMA) received a \$22,485 grant award from the Department of Homeland Security. The Board of Commissioners approved the application and appropriated matching funds in the amount of \$7,495 at its meeting held October 25, 2013. Correspondence and a resolution to amend the Multiple Grant Fund are attached (to the original staff report in the Clerk of Commission's meeting file).
4. The Counter Narcotics Team Director has requested a \$2,561 appropriation from CNT contingency for deposit into the Seized Assets Escrow account as recommended by Chatham County Internal Audit. The recommendation is contained on page 18 of the attachments. Correspondence from the CNT Director is also attached (to the original staff report in the Clerk of Commission's meeting file).
5. The Counter Narcotics Team Director has requested an \$188,550 appropriation of confiscated funds for the purchase of telephone intercept equipment and associated analytical software. The equipment includes servers, consoles, routers, workstations and networking supplies. The software analytical tools include graphing, link charts and GIS mapping. Installation and training are included. The County Attorney has determined that this is an allowable use for confiscated funds. Correspondence and a resolution are attached (to the original staff report in the Clerk of Commission's meeting file).

**FUNDING:**

Funds are available in the General Fund M&O and the Confiscated Revenue Funds. The budget amendment will establish funding in the General Fund M&O, the Multiple Grant and the Confiscated Revenue Funds.

**ALTERNATIVES:**

1. That the Board approve the following:

**GENERAL FUND M&O**

- a) Transfer \$51,922 from Payments to Other Agencies to Salaries and Benefits with the Counter Narcotics budget.
- b) Increase revenues \$1,980 reimbursement from the Law Library Board.
- c) Increase the Law Library budget \$1,980 for Salaries and Benefits.

**MULTIPLE GRANT FUND**

Increase revenues and expenditures \$22,485 for a grant award from the Department of Homeland Security to CEMA.

**CONFISCATED REVENUE FUND**

- a) Appropriate \$188,550 fund balance and increase expenditures \$188,550 for CNT.
- b) Transfer \$2,561 from CNT contingency for deposit into the Seized Assets Escrow.

2. Amend or deny the request.

**POLICY ANALYSIS:**

State law grants the Board authority to amend the budget during the year as it deems necessary.

**RECOMMENDATION:**

That the Board approve Alternative 1.

Prepared by: Estelle Brown

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2. **REQUEST TO DISPENSE ALCOHOLIC BEVERAGES (LIQUOR ONLY) FOR A SPECIAL EVENT AT MIDTOWN CENTER, A FOR-PROFIT ORGANIZATION LOCATED AT 5406 LAROCHE AVENUE, 31406. PETITIONER: TONYA SINGLETON FOR A SPECIAL EVENT (FAMILY CHRISTMAS PARTY) TO BE HELD ON DECEMBER 14, 2013. COUNTY MANAGER RECOMMENDS DENIAL BECAUSE OF PAST DIFFICULTIES IN NEIGHBORHOOD.  
[DISTRICT 1.]**

Chairman Scott said, item 2 for individual action, and this is the request to dispense alcohol beverages, liquor only, for a special event at the Midtown Center, a for-profit organization located at 5406 LaRoche Avenue. Petitioner: Tonya Singleton for a special event, Family Christmas Party, to be held on December 14, 2013. This item has been recommended by staff to deny such permit to dispense alcoholic beverages. Is there anyone here representing the petitioner? At this time I will invite you to introduce yourself and to make any statements you want to make, and please re -- be willing and able to respond to any questions from members of the Commission.

Ms. Tonya Singleton said, good morning. My name is Tonya Singleton, owner of the Midtown Center.

Chairman Scott said, would you please just step aside and maybe adjust the mike so --

Ms. Singleton said, can you hear me?

Chairman Scott said, we can hear you.

Ms. Singleton said, okay.

Chairman Scott said, but we want to make sure that the listening audience can hear you.

Ms. Singleton said, okay. My name is Tonya Singleton, owner of the Midtown Center.

Ms. Sabrina Mann said, and my name is Sabrina Mann. I'm also co-owner.

Chairman Scott said, okay.

Ms. Singleton said, we would just -- we -- we were informed -- I mean we have things that have happened in the past, and we were informed going forward in order to not have our license revoked or what have you, we need to apply for alcohol permits and that's what we're doing at this time for a family Christmas party.

Commissioner Thomas said, Mr. --

Chairman Scott said, okay. And at this time I --

Commissioner Thomas said, Mr. --

Chairman Scott said, -- I recognize Commissioner Thomas of the 8<sup>th</sup> District and then Commissioner Center of the 3<sup>rd</sup> District. I think they may have a question for you.

Commissioner Thomas said, no. I don't have a question. I -- I-- I-- I'd like to make a motion.

Chairman Scott said, I'm not ready for a motion yet.

Commissioner Thomas said, okay.

Chairman Scott said, Commissioner Center.

Commissioner Center said, yes. Good morning.

Ms. Singleton said, good morning.

Ms. Mann said, good morning.

Commissioner Center said, and that's -- Midtown Center is not the building itself, that's your organization, correct?

Ms. Singleton said, that's the building. The organization we call it Prime Time Enterprises.

Commissioner Center said, okay. Y'all met with me several months ago --

Ms. Singleton said, yes.

Commissioner Center said, -- to discuss past concerns, and there was an individual -- y'all have bought the building from that individual?

Ms. Singleton said, yes, sir.

Commissioner Center said, okay.

Ms. Singleton said, no. We didn't buy it. No. We're -- we're -- we're leasing it.

Commissioner Center said, you're leasing it, So someone else owns the building --

Ms. Singleton said, yes.

Commissioner Center said, -- at which you want to conduct this event?

Ms. Singleton said, yes.

Commissioner Center said, okay. I'm -- I'm reading through your application. One it says will there be loud or amplified sound, you checked no, but you intend to have dancing and music?

Ms. Singleton said, well, to be honest --

Commissioner Center said, that's what we want.

Ms. Singleton said, it's a cinder -- it's a cinder block building. The music does not -- you cannot hear the music from the outside.

Commissioner Center said, but you will have amplified sound within the building?

Ms. Singleton said, yes.

Commissioner Center said, okay. Who is the family that's having this party? Are there any members of that family here?

Ms. Singleton said, no.

Commissioner Center said, okay. And -- and there was a question that came up, we learned earlier that you're only allowed to ask for a permit on alcohol once a year, and we understand y'all had a party -- you're saying twice a year, but our city -- our attorney -- our county attorney said once a year.

Commissioner Kicklighter said, once every six months.

Ms. Singleton said, hmm-mm. Once every six months.

Commissioner Center said, once every six months. Okay, and you had one in June. When?

Ms. Singleton said, I don't remember the exact date, but it was back in June.

Commissioner Center said, okay. Is -- is this -- can you tell me some -- some details? The neighbors around the area are very reluctant to have this occur. You know that.

Ms. Singleton said, right.

Commissioner Center said, and I'd like more -- more details. I mean, we -- about what -- what this event's going to be.

Ms. Mann said, wait, it's not the neighbors, it's a particular neighbor that we've had issues with because we've actually went out into the community ourselves. Our building is completely surrounded by homes, front and back, and we actually talked to some of the neighbors before since we -- when we first took over the building, and asked their concerns before we even started having events as in to whether or not it was in, but we have one particular neighbor that has had a problem with the building. It's to the point to where even in a private event, I think it's more or less, when she -- when it's a lot of cars or whatever, or a lot of activity. We are a banquet facility, in which we do have events that's going to require -- that's going to be a lot of attendance some time. I think the big thing is is that there was an event there that we rented the building out to an organization by the name of the Soulful Riders, and there were actually -- that's when one of the reports was actually made by the neighbors, and I think Chatham County -- Savannah Police Department were called -- was called and after finding out what they did or whatever, but as far as whenever we have an event, whether it's a reception or whatever, when it becomes a crowd or whatever, then we usually -- that's when the problem comes about. But there's really nothing that we can -- you can't control how many people's going to attend an event.

Commissioner Center said, well, but you said this is a family Christmas party, that's why I'm --

Ms. Singleton said, it's a family event.

Commissioner Center said, -- I want some details -- I want some details about this event. What -- what do you plan to do?

Ms. Mann said, they rented the building last year.

Commissioner Center said, who is they?

Ms. Mann said, the Park -- the family. The same family rented the building last year, and they want to have their Christmas party there again this year.

Commissioner Center said, so you're subleasing it to someone else who will have control?

Ms. Singleton said, right.

Ms. Mann said, right. We have -- this is --

Ms. Singleton said, right.

Ms. Mann said, -- we rent out the building. It's leased out.

Commissioner Center said, okay. So you don't know how many people are going to come.

Ms. Singleton said, they said approximately 50.

Commissioner Center said, 50 people?

Ms. Singleton said, yes.

Ms. Mann said, close and immediate family. It's a Christmas party for a family that's having, and we seat -- we set up the building so when they come, if there is going to be any more they won't have any seating because we actually do the set up and everything for the Christmas party.

Commissioner Center said, and maybe I need to ask staff, can we control, say only 50 or only 75 or limit it? Are we allowed to do that?

Commissioner Brady said, how would you monitor it?

Assistant County Attorney Jennifer Burns said, yeah --

Commissioner Center said, I -- I don't know. I'm just asking.

Chairman Scott said, we'll -- we'll get to that.

Commissioner Center said, okay. Okay. We'll get to that later.

Chairman Scott said, since we don't have staff before us.

Commissioner Center said, okay. But none -- none of the family members have come here today?

Ms. Singleton said, no.

Ms. Mann said, well we didn't think they would have to. I mean, if we are the ones that actually petition for the --

Commissioner Center said, are you selling alcohol or they just want to --

Ms. Singleton said, no.

Ms. Mann said, no. They are just -- they -- in order to have alcohol on the premises, point blank, --

Ms. Singleton said, they just want to serve it.

Ms. Mann said, -- we were told that we had to get the special event with the alcohol license --

Ms. Singleton said, permit.

Ms. Mann said, -- for the day.

Commissioner Center said, all right. Thank you. Thank you, Mr. Chairman.

Chairman Scott said, okay. Any other questions? Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. In our report it says that the Savannah Chatham Metropolitan Police Department Chief of Police and the Chatham County Manager recommend denial of the alcohol license. If someone either from the police department or our County Manager would expand on that.

Chairman Scott said, well, we're -- we're going to get to the staff presentation in just a second.

Commissioner Stone said, okay.

Chairman Scott said, I just wanted to see if there were any more questions.

Commissioner Stone said, all right. Thank you.

Commissioner Center said, may I ask one more? I'm sorry.

Chairman Scott said, of?

Commissioner Center said, these people.

Commissioner Kicklighter said, and I have one, Mr. Chairman.

Chairman Scott said, I wanted to see if there was any more questions of Ms. Singleton.

Commissioner Kicklighter said, oh for Ms. Singleton, okay.

Commissioner Center said, I have one more. If you don't get the alcohol, can you still have the party for this family?

Commissioner Thomas said, hmm-mm. No.

Ms. Singleton said, I -- I didn't know there was -- I mean we -- I thought we were allowed to have parties they just can't have alcohol.

Commissioner Center said, okay. I said if we deny the permit for alcohol, you will still be able to go ahead with this function?

Ms. Singleton said, if the family wants it.

Commissioner Center said, okay.

Chairman Scott said, Commissioner Kicklighter.

Commissioner Kicklighter said, yeah. Could you give the approximate age of the family member signing the contract to lease the building?

Ms. Singleton said, over 50.

Commissioner Kicklighter said, over 50?

Ms. Singleton said, yes, sir.

Commissioner Kicklighter said, what's the name of the family?

Ms. Singleton said, the -- the -- the lady that signed the contract, her name is Julia Dunn.

Commissioner Kicklighter said, Julia Dunn?

Ms. Singleton said, yes.

Commissioner Kicklighter said, the profession of the person?

Ms. Singleton said, she has her own cleaning facility. Cleaning --

Commissioner Kicklighter said, cleaning company.

Ms. Singleton said, -- services.

Commissioner Kicklighter said, okay. No one signed the contract associated with event planning, event -- party throwing or anything like that?

Ms. Singleton said, no. It's just a family.

Commissioner Kicklighter said, just a family?

Ms. Singleton said, family party.

Commissioner Kicklighter said, okay. Do you have to have an alcohol permit for a family to have alcohol if there's -- as long as it's not being sold and not others other than immediate family?

Assistant County Attorney Burns said, you have to have a special event permit if you're going to dispense alcohol --

Commissioner Kicklighter said, period.

Assistant County Attorney Burns said, -- to the public.

Commissioner Kicklighter said, to the --

Assistant County Attorney Burns said, and so they have asked -- have presented this to the County and their application said that is what was going to occur. So, yes, they do have to have a permit if they intend to dispense alcohol to people other than themselves.

Chairman Scott said, would you raise the mike there?

Assistant County Attorney Burns said, yes, sir. I'm sorry.

Commissioner Kicklighter said, okay. So is it the intent of this family to dispense alcohol to others other than family members?

Ms. Singleton said, just those that attend the party.

Commissioner Kicklighter said, will there be people attending the family Christmas party other than the family?

Ms. Singleton said, it's probably like family and friends, but, it's not open to the public. It's just who they normally have, you know, their family and friends, you know.

Assistant County Attorney Burns said, I guess I would say it this way. It -- it would be the difference between having a party or you have someone come in and pay cover or whether an organization has handled all of those costs up front and it is a for-profit or if this is a true family gathering like a bridal shower would be. If it's under the second circumstance where it truly is a private event, and this is done for reasons other than economic profit, then there is no licensing requirement. However, if they are doing this for profit, then they are required to have a license. If they are inviting people into the public and the public is coming, then the public is entitled to the safety measures, which is why we require the licensing.

Commissioner Kicklighter said, okay. Will there be a fee charged for entrance? For entry?

Ms. Singleton said, no.

Ms. Mann said, I think our main concern was that we knew that in order to have alcohol on the premises, we were told that you had to apply for a special event with the alcohol licensing for the day. So to keep down any confusion or whatever, if the police was -- actually came by or anybody came by and they found that the family was actually drinking beer or wine or whatever, that the permit was already -- had been applied for. We -- to be on the premises.

Commissioner Kicklighter said, let me -- let me ask y'all this question. Should the permit be allowed, would y'all agree to hire an off-duty Savannah Chatham Metro Police to patrol the premises?

Ms. Singleton said, we have our own security. We --

Commissioner Kicklighter said, not your own. I'm asking for a Savannah Chatham --

Ms. Singleton said, we would be willing, but we ran into that problem a long time ago. You have to have a special insurance -- what type of -- some type of insurance --

Ms. Mann said, the workers' comp.

Ms. Singleton said, workers' comp.

Ms. Mann said, we went to workers' comp, and they were told that we couldn't -- they could not be hired unless the actual --

Ms. Singleton said, we had the --

Ms. Mann said, and when we applied for workers' -- workers' comp -- it was to the point to where our business didn't qualify for -- because it's not on a regular that we have -- we only need security or whatever when we actually -- we might have a party once every three month where we're going to need security. We don't need security. You might have -- other than that it's just baby showers or whatever, so you wouldn't have security. So when I -- we looked into getting workers' comp so we could get a -- a off duty cop --

Commissioner Kicklighter said, so you could not acquire the insurance or workers' comp or -- or you -- or it was not deemed affordable because of the rarity?

Ms. Singleton said, well --

Ms. Mann said, both.

Ms. Singleton said, both.

Commissioner Kicklighter said, both? Okay. Thank you.

Chairman Scott said, one last question. Do y'all have an annual lease on that property?

Ms. Singleton said, I did, but I -- I changed it to month to month.

Chairman Scott said, okay. Commissioner Shabazz has a question.

Commissioner Shabazz said, and is this -- your business like a -- is it like a night club or?

Ms. Singleton said, it's not. It's a -- it's a banquet facility.

Commissioner Shabazz said, it's a banquet facility. And it's used often?

Ms. Singleton said, you could say that. We have different --

Ms. Mann said, we have -- we have -- we have a church now that has church every Sunday.

Ms. Singleton said, Sundays and Tuesdays.

Ms. Mann said, Sunday. They -- they rent the building -- they sublease it from us to have their church their every Sunday --

Commissioner Shabazz said, can you -- can you get a -- just like a regular alcohol --

Ms. Singleton said, no.

Commissioner Shabazz said, -- license?

Ms. Singleton said, we're not zoned to have an alcohol license.

Commissioner Shabazz said, you're not what now?

Ms. Singleton said, we're not zoned for an alcohol license.

Commissioner Shabazz said, oh, you're not zoned, okay. Okay. All right. So -- so, how often do you have a problem with this?

Ms. Singleton said, a problem as far as getting a permit?

Commissioner Shabazz said, well -- it's a problem now. It's a problem today, I'm saying. How often does this happen?

Ms. Singleton said, it hasn't really happened before, but looking at if -- if it's based on -- on our past, the past is always going to be the past. So are we ever going to be able to obtain a permit or everything is going to be based on, you know, the past?

Commissioner Shabazz said, right. This -- this -- this is supposed to be like a one time only.

Ms. Singleton said, it's once every six months.

Ms. Mann said, but the permit we're getting is for just a particular day. It's just for the date in question.

Ms. Singleton said, it's a one day event.

Ms. Mann said, a one time only permit.

Commissioner Shabazz said, it's a one time only permit per year.

Ms. Singleton said, a one day. Mm-hmm.

Commissioner Shabazz said, per year?

Assistant County Attorney Burns said, once every six months.

Ms. Singleton said, once every six months.

Commissioner Shabazz said, once every six months.

Ms. Singleton said, but it's only good for one day.

Commissioner Shabazz said, so once every six months someone comes to be eligible to get a permit for this?

Ms. Singleton said, if it's approved, yes.

Commissioner Shabazz said, okay. And you mentioned something about it wasn't the community, it's just one neighbor. What's -- what's happening with that?

Ms. Mann said, like I said, we've had one neighbor in particular to where the complaint has actually even reached the media, I mean, and when it was -- it actually reached the media, it brought negative -- negatives into the business that really was not even necessary, and after speaking -- well it was the neighbor and then the -- the community -- Bacon Park has a self-appointed representative that has also been a part of, you know, since we've been this. We've had the building for two years, and in the two years, it's just been a consistency of, you know, no matter what we do, and when we first got there we wanted the building to be a community building because it's just sitting there and offered to actually have them come and have their community meetings there and everything, and once she found out who actually had the building, she denied even meeting with us, because we were going to open the building up. Everybody knows about the building because it used to be the old Bingo building. So everybody in the community knows about the building. I mean any effort that we've actually tried to reach out to the representative for, she hasn't responded, only negative back towards us.

Commissioner Shabazz said, okay.

Chairman Scott said, Commissioner Brady.

Commissioner Brady said, you may have answered this question and I just didn't pick it up. Y'all own this building?

Ms. Singleton said, we're leasing it.

Commissioner Brady said, okay. So why --

Ms. Mann said, but we have a business. We provide banquet -- we actually do part -- event planning, so we lease the building from the owner to where we use it to lease it -- to do so sub -- our business as far as event planning, decorating, banquets, bridal showers, baby showers and whatever.

Commissioner Brady said, well -- so I guess in -- in this particular event, I mean, this whole fact that you don't own the building and then people are sub-leasing and sub-leasing and sub-leasing this building, is that you -- you make a profit out of what you're doing. You're leasing the building from someone else, so you're going to provide the food, the beverage, and everything for this particular party?

Ms. Mann said, no they -- the people are just renting per se the building from us. They have -- we provide tables and chairs -- the building premises itself. You -- they bring in their own food, their own catering.

Commissioner Brady said, their own alcohol.

Ms. Mann said, right. Right.

Commissioner Brady said, okay. And do you carry any type of liability insurance?

Ms. Mann said, we do.

Ms. Singleton said, the building. Yes.

Commissioner Brady said, so if somebody -- say you got this permit and somebody had way too much to drink and got hurt, you have insurance coverage that would cover them?

Ms. Mann said, yes.

Commissioner Brady said, okay.

Commissioner Kicklighter said, Mr. Chairman?

Ms. Mann said, the name of our business is Prime Time Enterprises, d/b/a Midtown Center.

Commissioner Kicklighter said, quick.

Chairman Scott said, Commissioner Kicklighter.

Commissioner Kicklighter said, I'll make this fast, Mr. Chairman. My understanding, you're on a month to month lease now?

Ms. Singleton said, yes.

Commissioner Kicklighter said, the amount that y'all pay to lease for a month is?

Ms. Singleton said, right now is 1500.

Commissioner Kicklighter said, \$1500 a month?

Ms. Singleton said, yes.

Commissioner Kicklighter said, the amount that you rent the building out for for one night?

Ms. Singleton said, is 650.

Commissioner Kicklighter said, 650.

Ms. Singleton said, well, it depends on we -- we have --

Ms. Mann said, what.

Ms. Singleton said, that's right, it depends on -- we have two different sides. We have a smaller side and we have the banquet side. It's a flat rate of 400 actually after 6:00 p.m., but if it's all day, it's 650.

Commissioner Kicklighter said, how -- how many -- what's the square footage or square feet in that building? How many square feet is it?

Ms. Mann said, 4,000. Around 4,000 total. It has a banquet side, full kitchen, and then it has the other side, smaller side to it.

Commissioner Kicklighter said, okay. Thank you.

Chairman Scott said, thank you all.

Ms. Mann said, okay.

Chairman Scott said, Mr. Anderson, did you? This is the appropriate time if you have questions of the staff in reference to this.

Mr. Gregori Anderson said, thank you, Mr. Chairman. Just wanted to clarify. The zoning on the property prohibits alcoholic beverages on the property unless it's connected with a special event permit. So in order for them to serve alcohol on the -- on the premises, they must seek a permit from you to be able to do that. The provisions in the ordinance limit them to have that permit issued every six months. That's why they're before you today. If the events that they conduct at this facility are closed events that are not open to the public, they do not need a special event permit from us. If they advertise it, and it's something they're doing -- an admission price with tickets and that kind of thing, then, yes, they would need a special event permit from us for clarity.

Chairman Scott said, Commissioner Center.

Commissioner Center said, okay. I know you said it very --

Chairman Scott said, I stopped him from asking the question earlier, and now he wants to ask.

Commissioner Center said, I know you said it very simply, but I just want to make sure I understand and make it even more simple. If we deny this request, but the event that they're holding is truly a closed event with just a family and friends who bring their own alcohol and don't sell it, then they can do what they want even if we deny the request?

Mr. Anderson said, that is incorrect.

Commissioner Center said, all right. Explain that to me.

Mr. Anderson said, they need to have an approval from you to have alcohol on the premises period.

Commissioner Kicklighter said, alcohol, right?

Mr. Anderson said, alcohol. Now they can have the event. They can have an event that does not serve alcohol. If it's a closed event they do not need a permit from us. But to have any alcohol on the premises, whether they sell it, give it away or raffle it, requires a permit from you, and that's why they're here today.

Commissioner Center said, so -- so if we -- if we deny the permit, this family cannot have alcohol at this event a week from Saturday night.

Mr. Anderson said, that's correct.

Commissioner Center said, okay. And, is there a police report on this? Yes, sir.

County Manager Abolt said, if I may, Mr. Chairman, Ladies and Gentlemen. There -- there's a history to this location which caused me to really take the point on it to recommend denial. It's been a history of -- of -- of misrepresentation, lack of accountability, many more than one person in the neighborhood objecting to it. A -- a very difficult time for staff to respond to find out who's responsible, and the -- the -- the memory of it is very clear in my mind, certainly in the police department. It required an in -- inordinate amount of staff response from my office and the police department to deal with legitimate citizen complaints. There was a proliferation on -- on the social media as to what actually was going to happen. The way in which it was advertised in the past created a real concern as to whether or not this would be the right thing to do now in this neighborhood, and that's why I came forward and said I recommend against it.

Chairman Scott said, Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. As I requested earlier, I would like to hear from the police department on this issue.

Chairman Scott said, we're going to get to that.

Commissioner Stone said, okay.

Chairman Scott said, any -- anything else? Now, we -- we have representation here from -- from the Chatham Savannah Metro Police, and at this time, Chief, is it -- would you all like to make a statement on this, and if so, who would like to make it?

Chief Julie Tolbert said, good morning Mr. Chairman, Commissioners. I did bring the investigators who handle the alcoholic beverages for the police department, and Sergeant Andrea Williams will gladly answer any questions you have pertaining to this incident, and it is based on the history that the denial was presented.

Chairman Scott said, okay. Sergeant.

Sergeant Andrea Williams said, good morning. How are you guys doing?

Commissioner Stone said, good morning.

Commissioner Center said, good morning.

Sergeant Williams said, okay. I'm just here to speak in reference to I guess the event that occurred where there was not a permit or an alcohol license. They did not even apply for one, and it was on June the 1<sup>st</sup> of -- of this year, and during this event we -- we received some information from a concerned citizen that there was this event there. WTOC actually gave coverage to it on June the 18<sup>th</sup> of this year, and I think the information was provided to the Commissioner, and he in return asked us to investigate it, and we did indeed find that this event occurred, which she had already spoken to you about with the Soulful Riders group, and they did indeed have alcohol, and those were the pictures that I showed you earlier. So this would -- with this event there she did not apply for an alcohol license, and this event was open to the general public. We found that there was a cover charge for it, and that no one from her organization was on premise during this event. In the past there have -- she -- as she explained to you they do rent it out, and we've had problems ever since this business opened back in December. December of 2011 is when we first started receiving complaints about this business, and that -- after that I got with the Department of Public Safety where Mr. Anderson works to find out that there was no license there, and this was like late December, so they kind of like wanted her to wait until January to apply for a license, but because of the problems that they were having, they went on ahead, and she had gotten the license like in December, and then it was renewed in March of 2012. In that -- in the meantime, they were having these events that we kept getting complaints about.

Sergeant Williams said, the Georgia Department of Revenue actually did an underage purchase inside that building because of the complaints that they had received, however, no one was arrested because as she had mentioned to you before, it's kind of hard when you keep renting it to different people, we don't know who to cite. We couldn't cite her because they weren't actually there. So, it's a matter of who you cite -- who do you cite when this occur. So that -- that -- that was an issue then, and I think April of -- 27<sup>th</sup> of 2012 is when this was brought to the Commissioners for a show cause hearing, and at that time I think you guys made the agreement that you would give them a 90-day probationary period, in April of 20 -- 2012.

Commissioner Kicklighter said, 2012. That's when.

Sergeant Williams said, yeah. You gave them a 90-day probationary period, and at that time -- during that time all the activity seemed to have ceased, so you got back with us and on August, then Chief Lovett sent the letter over to let you know that during that probationary period we didn't have any complaints or anything like that so I think that's why the license went on ahead and was renewed in 2013. And so now we're here today with some more complaints. But during the time officers did spend a lot of time going by the location to check to see if there were events there. And with patrol officers, when they get the calls, it's usually for a noise complaint, so that's all they're going to address. They're just going to go there, see if they hear any noise, and they'll clear up from the call that it was unfounded or it was handled by the officer.

Chairman Scott said, okay. You have a question from pro tem Stone.

Commissioner Stone said, thank you. And I don't know whether this is actually -- who's best to answer this, but if they had been in compliance and applied for that permit back in June, they would not be eligible for a permit at this time, is that correct?

Sergeant Williams said, that's what I understand from our attorney, Jennifer, yes.

Commissioner Stone said, okay. So if they had been in compliance, they wouldn't even be here today?

Sergeant Williams said, that's correct.

Commissioner Stone said, okay. I just want to be clear with that. Thank you.

Chairman Scott said, okay. Commissioner Kicklighter.

Commissioner Kicklighter said, thank you, Mr. Chairman. So they stood in front of this Commission April of this year? Or was that April -- April of 2012?

Sergeant Williams said, April 2012. Last year.

Commissioner Kicklighter said, okay. And -- and wow, here they are back again and have already broken everything from what was promised before. Is there an investigation to have another show cause hearing or remove their license all together?

Sergeant Williams said, not at this time.

Commissioner Kicklighter said, okay. I -- I think that would be very appropriate.

Chairman Scott said, I -- I -- I -- you are ask -- you are asking the -- at this time you are asking questions of Chatham Savannah Metro Police that's probably better asked of counsel, and -- and it -- we'll have counsel to address questions. Anything else for the police department? If not. Thank you, Chief for -- for your participation.

Chief Tolbert said, thank you.

Chairman Scott said, now I don't know which one of those mikes are working.

Assistant County Attorney Burns said, I'll talk real loud. Does that work?

Chairman Scott said, yeah. At this -- at this time there was some questions concerning their request for a permit and -- and -- but it was April of -- of 2012 that they -- they were here before the Commission 'cause I -- I don't recall them during my tenure.

Assistant County Attorney Burns said, no, sir. Mr. Chairman, I'd like to say a couple of things. One, it was my understanding that the party was on June the 6<sup>th</sup>. If that is in fact --

Chairman Scott said, the other mike there if you would, Jennifer.

Assistant County Attorney Burns said, sure.

Chairman Scott said, I think. Yeah.

Assistant County Attorney Burns said, I'm sorry. It was my understanding that the party with the Soulful Riders was held on June the 6<sup>th</sup> of this year. If that is in fact the correct date, then they would be within the six month period, and they would not be eligible for this license. I am not sure --

Chairman Scott said, but it was June --

Assistant County Attorney Burns said, I'm sorry.

Chairman Scott said, -- event of this year. The Soulful Rider event. The one that they did not apply for a permit and alcohol was being served.

Assistant County Attorney Burns said, yes, sir. And if that is in fact the correct date, then they would not be eligible for this permit at this time. I believe someone here today may have said that the date was a couple of days earlier. I'm not 100 percent sure, and that's part of the reasons why that we require this paper work, so we can ensure compliance with the law. I'd also like to point out two other things about the application as presented to you. It is a requirement of our code that you find that certain conditions are met in order to grant the special permit, and one of those would be that this event would end by 11:00 p.m. As you have been told, this is a completely residential neighborhood, and even on the license application, they have represented to you that they are going to continue this event into the night, all the way till midnight, which would obviously be a

violation of our ordinance. Also, they have told you here today that they were going to serve beer, wine, and liquor. They have not asked for permission for that within their permit. They have only asked for liquor, and that's important, of course, because there would be a higher tax and a higher licensing fee --

Chairman Scott said, if you're going to serve --

Assistant County Attorney Burns said, -- had they asked for all three.

Chairman Scott said, mm-hmm. Okay.

Commissioner Thomas said, Mr. Chairman?

Chairman Scott said, is there any other -- any other questions? If not, I'm going to recognize Dr. Thomas, Vice Chair for the purpose of making a motion.

Commissioner Thomas said, thank you, Mr. Chairman. Based on the uncertainties that I've heard here this morning, I would like to make a motion to deny --

Commissioner Kicklighter said, second.

Commissioner Thomas said, -- based on the recommendation.

Chairman Scott said, it's been moved, properly second that the request to dispense alcoholic beverage, liquor only, for a special purpose event at Midtown Center be denied. Hearing the motion, all in favor indicate by voting yes, opposed no. The motion carries. Request is denied.

#### **ACTION OF THE BOARD:**

Commissioner Thomas moved to deny the request to dispense alcoholic beverages, liquor only, for a special event at Midtown Center, a for-profit organization located at 5406 LaRoche Avenue, 31406 by Petitioner Tonya Singleton for a special event, family Christmas party, to be held on December 14, 2013. Commissioner Kicklighter seconded the motion and it carried unanimously. [NOTE: Commissioners Farrell and Shabazz were not present for the vote.]

**AGENDA ITEM: IX-3**

**AGENDA DATE: December 6, 2013**

**TO:** Board of Commissioners

**THRU:** R. E. Abolt, County Manager

**FROM:** Gregori S. Anderson, Director of Building Safety and Regulatory Services  
Juliette Tolbert, Acting Chief of Police

#### **ISSUE:**

Permit to dispense alcoholic beverages for a special event in Chatham County.

#### **FACTS AND FINDINGS:**

1. **Midtown Center**, a for-profit organization, through applicant **Tonya Singleton** has filed a Special Event Application for an event at 5406 Laroche Avenue. The applicant has the intent to dispense alcoholic beverages (liquor only) at the event.
2. Section 16-134(4) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners discretion to allow the consumption of alcoholic beverages in conjunction with a special event.
4. The applicant has been notified in writing of the date and time of the hearing.

#### **ALTERNATIVES:**

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event at Midtown Center.
2. Deny Permit.
3. Provide direction to staff.

**POLICY ANALYSIS:**

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

**RECOMMENDATION:**

Approve Alternative No. 2: County Manager recommends denial based on Midtown Center's past history and difficulties in the neighborhood.

=====

**X. ACTION CALENDAR**

<p>The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.</p>
---

Chairman Scott said, Commissioner Kicklighter, we are now on the Action Calendar, and at this time I will entertain a motion.

Commissioner Stone said, so moved, Mr. Chairman.

Commissioner Kicklighter said, Mr. Chairman, I will --

Chairman Scott said, I recognized Commissioner Kicklighter for the purpose of a motion.

Commissioner Stone said, I'm sorry.

Commissioner Kicklighter said, I will make a motion to approve -- or first I'll make a motion to table Item 8-E until the next meeting.

Chairman Scott said, item which?

Commissioner Kicklighter said, 8-E.

Chairman Scott said, okay.

Commissioner Center said, second.

Commissioner Kicklighter said, concept plan of Memorial -- for Memorial Stadium.

Chairman Scott said, okay. Until the next meeting?

Commissioner Kicklighter said, yes, sir.

Chairman Scott said, okay. The motion has been made that we table item under 8, Item E until the next meeting. All in favor -- hearing the motion is there any discussion? Hearing none, all in favor of tabling Item E, indicate by voting yes, opposed, no. Item E is off the Action Calendar and on the table. Now I will entertain a motion for approval of the remainder of the action calendar.

Commissioner Kicklighter said, move for --

Commissioner Brady said, Mr. Chairman, move for approval.

Commissioner Center said, second.

Chairman Scott said, Commissioner Brady of the 6<sup>th</sup> District moved for approval. It's been properly second. Hearing the motion, any discussion? Hearing none, all in favor of the motion of approving the Action Calendar, please do so by voting yes --

Commissioner Center said, you have to clear the board.

Chairman Scott said, -- opposed no.

Commissioner Kicklighter said, vote again Dr. Thomas. They cleared it.

Chairman Scott said, the remainder of the Action Calendar is approved.

**ACTION OF THE BOARD:**

- a. Commissioner Kicklighter moved to table Item 8-E until the next Commission meeting. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]
- b. Commissioner Brady made a motion to approve the Action Calendar, Items 1 through 8 and under Item 8, Items A through I, with the exception of E, which was tabled. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

=====

**[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]**

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- 1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF NOVEMBER 22, 2013, AS MAILED.**

**ACTION OF THE BOARD:**

Commissioner Brady made a motion to approve the minutes of the regular meeting of November 22, 2013, as mailed. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

=====

- 2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD NOVEMBER 14, 2013 THROUGH NOVEMBER 26, 2013.**

**ACTION OF THE BOARD:**

Commissioner Brady made a motion authorize the Finance Director to pay the claims against the County for the period November 14, 2013 through November 26, 2013, in the amount of \$9,301,670. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

=====

- 3. REQUEST BOARD APPROVAL FOR CHANGE OF AUTHORIZED INVESTMENT OFFICERS FOR GEORGIA FUND 1 WHICH IS A SHORT-TERM INVESTMENT POOL MANAGED BY THE STATE OF GEORGIA.**

**ACTION OF THE BOARD:**

Commissioner Brady moved to approve the request for change of authorized investment officers for Georgia Fund 1 which is a short-term investment pool managed by the State of Georgia. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

**AGENDA ITEM: X-3****AGENDA DATE: December 6, 2013****TO:** Board of Commissioners**THRU:** R. E. Abolt, County Manager**FROM:** Amy Davis, Finance Director**ISSUE:**

To request Board approval for change of authorized investment officers for Georgia Fund 1 which is a short term investment pool managed by the State of Georgia.

**FACTS AND FINDINGS:**

1. To provide for the safety of such funds deposited in the local government investment pool, investments are restricted to those enumerated by Ga. Code Ann. 36-83-8 under the direction of the State Depository Board, considering first the probable safety of capital and then the probable income to be derived.
2. Such deposits must first be duly authorized by the governing body of the local government or authorized entity and a certified copy of the resolution authorizing such investment filed with the Treasurer of the Office of the State Treasurer.
3. Such resolution must name the official(s) authorized to make deposits or withdrawals of funds in the local government investment pool.
4. Ga. Code Ann. 36-83-8 requires a statement of the approximate cash flow requirements of the participating government pertaining to the funds to accompany the authorization to invest such funds at the time deposits are duly authorized.
5. The county maintains six accounts with Georgia Fund 1, which include:

Chatham County Master Account	Special Purpose Sales Tax 3
Special Purpose Sales Tax 1	Special Purpose Sales Tax 4
Special Purpose Sales Tax 2	Special Purpose Sales Tax 5

6. Due to turnover in the Finance Department a change to the resolution is required to authorize the deposits or withdrawal of County funds to designated County cash accounts to:

Amy Davis, Finance Director	Joyce Prescott, Accountant
Alisa Fish, Assistant Finance director	Vida Hill, Accountant

**FUNDING:**

No funding required.

**ALTERNATIVES:**

1. That the Board approve a change to the resolution with Georgia Fund 1 to authorize the above named Finance personnel to invest County funds and authorize the Chairman to sign.
2. Provide other direction.

**RECOMMENDATION:**

That the Board approve Alternative 1.

=====

#### **4. REQUEST BOARD APPROVAL FOR CHANGE OF AUTHORIZED SIGNERS ON THE COUNTY CHECKING ACCOUNTS.**

**ACTION OF THE BOARD:**

Commissioner Brady made a motion to approve the request to change the authorized signers on the County checking accounts. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

**AGENDA ITEM: X-4**

**AGENDA DATE: December 6, 2013**

**TO:** Board of Commissioners

**THRU:** R. E. Abolt, County Manager

**FROM:** Amy Davis, Finance Director

**ISSUE:**

To request Board approval for change the authorized signers on the County checking accounts.

**FACTS AND FINDINGS:**

Due to turnover in the Finance Department a change to the signature cards on all current cash accounts is requested to authorize the administration of County funds it is requested that the following changes be made:

Delete: Linda Cramer, Assistant County Manager  
 Delete: Lesha Lanier, Former Assistant Finance Director  
 Add: Amy Davis, Finance Director  
 Add: Alisa Fish, Assistant Finance Director

**FUNDING:**

No funding required.

**ALTERNATIVES:**

1. That the Board approve a change to the signature cards to authorize the above named Finance personnel to manage County funds and authorize the Chairman to sign.
2. Provide other direction.

**RECOMMENDATION:**

That the Board approve Alternative 1.

=====

**5. REQUEST BOARD APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH STEP UP SAVANNAH, INC., FOR THE CHATHAM APPRENTICE PROGRAM. (CAP)**

**ACTION OF THE BOARD:**

Commissioner Brady made a motion to approve the Memorandum of Understanding with Step Up Savannah, Inc. for the Chatham Apprentice Program (CAP). Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

**AGENDA ITEM: X-5**

**AGENDA DATE: December 6, 2013**

**TO:** Board of Commissioners  
**THRU:** R. E. Abolt, County Manager  
**FROM:** Amy Davis, Finance Director

**ISSUE:**

To request Board approval of a Memorandum of Understanding with Step Up Savannah, Inc.

**FACTS AND FINDINGS:**

1. The approved FY2014 General Fund M&O budget includes an appropriation of \$206,653 for the Step Up Savannah Chatham Apprentice Program (CAP). The appropriation includes an amount for payments to Step Up Savannah, Inc. A contract for services is required.
2. The contract amount is for the balance of the appropriation, net of the salaries and benefits paid to the two employees on county payroll. The balance to be paid for FY2013 is \$66,655. The payments will be made quarterly.
3. The County Attorney has reviewed a Memorandum of Understanding with Step Up Savannah, Inc., which is attached and submitted for Board approval.

**FUNDING:**

Funds are available in the General Fund M&O Chatham Apprentice Program budget (1007660-52.11001).

**ALTERNATIVES:**

1. That the Board approve the Memorandum of Understanding and authorize the Chairman to sign.
2. Provide other direction.

**POLICY ANALYSIS:**

Approval is consistent with Board action requiring a contract or Memorandum of Understanding with agencies providing services.

**RECOMMENDATION:**

That the Board approve Alternative 1.

Prepared by: Read DeHaven

STATE OF GEORGIA     )  
   )  
 COUNTY OF CHATHAM    )

**CHATHAM COUNTY BOARD OF COMMISSIONERS' MEMORANDUM OF UNDERSTANDING**  
**WITH**  
**Step Up Savannah (Step Up Savannah, INC.)**

This Memorandum of Understanding is made and entered into this 6<sup>th</sup> day of December, 2013, by and between Step Up Savannah, Inc. (hereinafter called Step Up Savannah) and the Chatham County Board of Commissioners (hereinafter called the County).

W I T N E S S E T H :

WHEREAS, Step Up Savannah's mission is "The Step Up collaborative will enhance economic independence in Savannah by encouraging residents to take personal responsibility and organizations to identify and work to reduce barriers to self sufficiency; by finding, redistributing or creating the necessary resources; and by evaluating outcomes."; and

WHEREAS, Step Up Savannah at the request of the Chatham County Commission created the Chatham Apprentice Program known as CAP in 2006; and

WHEREAS, Chatham County, Step Up Savannah (a collaboration of 106 organizations led by the City of Savannah and Chatham County working to reduce poverty in Chatham County), the Home Builders Association, and Savannah Technical College began a partnership in 2006 to train people from the high poverty areas with classroom and on the job training in construction and then place them in well paying jobs. The original conception for this program came from the Chatham County Commission and County Manager; and

WHEREAS, Step Up has received subsequent direction from Chatham County to diversify training into other high-yield sectors for low-income residents; and

WHEREAS, Step Up Savannah and Chatham County train 100 individuals per year from the high poverty areas, and link them with well-paying jobs within Chatham County; and

WHEREAS, the Board of Commissioners is the governing authority of Chatham County; and

WHEREAS, the County has expressed that low income residents benefit from the services provided by Step Up Savannah.

NOW, THEREFORE, Step Up Savannah and the County enter into this Memorandum of Understanding for Services and agree more particularly as follows:

**SECTION 1.** Step up Savannah agrees that it shall provide, including, but not limited to, the following services:

1. Step Up Savannah agrees to oversee the implementation of the Chatham Apprentice Program ("CAP") to ensure that the purpose, goals and objectives of the program are met;
2. Step Up Savannah agrees to ensure that 100 people complete the program annually and that at least 50 people obtain employment annually.
3. Step Up Savannah will provide regular reports to the County Commission for their review to ensure that the goals are being met;
4. Step Up Savannah will manage and oversee the budget and expenses of the program to ensure that the program remains under budget;
5. Step Up Savannah will leverage funds within its 501c(3) status in an effort to maximize grant funding;
6. Step Up Savannah will supervise the full time program manager and full time program coordinator on a regular basis and will ensure that their performance plans and review are done annually; and
7. Step Up Savannah will work to ensure that the program changes or adapts in accordance to specific industries and environment to ensure that the Step Up participants are entering employment that leads to self-sufficient wages.

**SECTION 2.** The County, for and in consideration of the delivery of the above-described services agrees more particularly as follows:

- 1. Provide \$66,665.00 in funding for operating costs, payable in quarterly installments with the first quarter beginning on July 1, 2013. Operating costs are defined as the annual adopted budget for the Chatham Apprentice Program minus the adopted budget for salaries and benefits; and
- 2. Promote the Step Up Savannah training program to key stakeholders, and the community at large.

**SECTION 3. Terms of Memorandum of Understanding**

Step Up Savannah agrees that the subject appropriation by the County shall be used only for the purposes outlined within this Memorandum of Understanding. Step Up Savannah agrees to maintain in accordance with generally acceptable accounting principles, records of all expenditures pertaining to funds granted under this Memorandum of Understanding and shall allow County auditors complete access for purposes of verifying the appropriate expenditure of funds within the meaning of services to be provided.

This Memorandum of Understanding will remain in effect for a period of one year from the date of execution, unless amended or terminated by the County or Step Up Savannah upon thirty (30) days written notice to the other party.

**Step Up Savannah, Inc.**

BY: \_\_\_\_\_  
 DANIEL DODD  
 Executive Director

Print Name: \_\_\_\_\_  
 \_\_\_\_\_  
 Witness

**CHATHAM COUNTY, GEORGIA**

BY: \_\_\_\_\_  
 ALBERT J. SCOTT, Chairman  
 Board of Commissioners

ATTEST: \_\_\_\_\_  
 Janice E. Bocook  
 Clerk of Commission

REVIEWED AND APPROVED BY:

\_\_\_\_\_  
 R. Jonathan Hart  
 Chatham County Attorney

=====

**6. REQUEST BOARD APPROVAL TO TRANSFER ONE ADMINISTRATIVE ASSISTANT POSITION TO THE COUNTER NARCOTICS TEAM (CNT) COUNTY BUDGET.**

**ACTION OF THE BOARD:**

Commissioner Brady moved to approve the transfer of one administrative assistant position to the Counter Narcotics Team (CNT) County budget. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

**AGENDA ITEM: X-6**  
**AGENDA DATE: December 6, 2013**

**TO:** Board of Commissioners

**THRU:** R.E. Abolt, County Manager

**FROM:** Carolyn A. Smalls, Human Resources Director

**ISSUE:**  
To request Board approval to transfer one administrative assistant position to the Counter Narcotics Team (CNT) County budget.

**BACKGROUND:**  
The Counter Narcotics Team (CNT) is funded 100% by Chatham County. As part of the Police Merger Agreement, seven (7) administrative positions were funded, including an administrative assistant assigned to CNT. The administrative assistant position was previously staffed by a former County

employee who has recently retired. The position became vacant in April 2013. Attempts to fill the vacant position through the City of Savannah were unsuccessful and Chatham County has taken steps to fill the position.

**FACTS AND FINDINGS:**

1. The administrative assistant position fills a critical role within the CNT providing a high degree of confidential clerical and administrative support services to the command staff.
2. The request is to create a new administrative assistant position under CNT selected by the CNT Commander by transferring the position to the County's budget. The position will be funded by the County, and will replace the former City administrative assistant position.
3. In order to fund this position, it is the intention of the County to reduce the number of administrative positions under the Police Merger Agreement from seven (7) to six (6) (i.e., not fill it) and appoint a new County administrative assistant position to CNT. The County will reduce the amount of reimbursement under the Police Merger Agreement to fund the County's CNT position. The net result would be that the County would reduce payments to the City, and the City would reduce the number of administrative personnel from seven to six.

**FUNDING:**

Total salary and benefits for the position are estimated to be \$51,922 per year. Funds for the action will be transferred within the CNT budget from Payments to Other Agencies to Salaries and Benefits.

**POLICY ANALYSIS:**

The administrative assistant position performs confidential functions and fills a critical need within CNT. Transferring this position to the County budget will provide the CNT Director with a greater degree of flexibility and control over the selection of a highly qualified person that meets the needs of the office.

**ALTERNATIVES:**

1. Approve the transfer of one administrative assistant position to the Counter Narcotics Team budget.
2. Provide staff with other direction.

**RECOMMENDATION:**

That the Board adopt Alternative 1.

=====

7. **REQUEST BOARD APPROVAL FOR CHATHAM EMERGENCY MANAGEMENT AGENCY TO ACCEPT A FEDERAL EMERGENCY MANAGEMENT AGENCY PRE-DISASTER MITIGATION GRANT PROGRAM AWARD TO FORMALLY UPDATE THE CHATHAM COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN TO MEET THE FEDERAL REQUIREMENTS OF THE DISASTER MITIGATION ACT OF 2000.**

**ACTION OF THE BOARD:**

Commissioner Brady moved for approval for Chatham Emergency Management Agency to accept a federal emergency management agency pre-disaster mitigation grant program award to formally update the Chatham County multi-jurisdictional hazard mitigation plan to meet the federal requirements of the Disaster Mitigation Act of 2000. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

**AGENDA ITEM: X-7**

**AGENDA DATE: December 6, 2013**

**TO:** Board of Commissioners

**THRU:** R.E. Abolt, County Manager

**FROM:** Clayton S. Scott, Director, Chatham Emergency Management Agency

**SUBJECT:** Grant for Hazard Mitigation Planning

**ISSUE:**

To obtain approval of the Chatham Emergency Management Agency (CEMA) to accept a Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation Grant program award to formally

update the Chatham County Multi-Jurisdictional Hazard Mitigation Plan to meet the federal requirements of the Disaster Mitigation Act of 2000.

**BACKGROUND:**

The Georgia Emergency Management Agency (GEMA) applied for and has received FEMA approval for a grant to be used for the five-year federally mandated update of the Chatham County Multi-Jurisdictional Hazard Mitigation Plan. The total approved cost is \$50,000 with a federal share of \$37,500 and a local share of \$12,500.

**FACTS AND FINDINGS:**

1. Pursuant to Part 44 of the Code of Federal Regulations (44CFR201), Sections 206 eq seq. and meeting the FEMA Minimum Standards of Acceptability, effective November 1, 2003, an approved Hazard Mitigation Plan was required in order for a community [county] to receive Hazard Mitigation Grant Program project grant funds.
2. In order for communities to remain eligible to receive Hazard Mitigation Grant Program funds, their Hazard Mitigation Plans must be updated and approved by GEMA and FEMA every five years.
3. The Chatham County Hazard Mitigation Plan was first approved by state and federal authorities and published in January 2005. An updated Hazard Mitigation Plan was required and approved in January 2010. Another updated Plan is required by January 2015.

**ALTERNATIVES:**

1. Approve acceptance of the \$37,500 of grant funds to be used to secure a consulting firm to assist the CEEMA staff with preparing, submitting, and obtaining state and federal approval of an updated Chatham County Hazard Mitigation Plan.
2. Do not approve acceptance of the \$37,500 of grant funds.

**FUNDING:**

In kind services will be used to meet the requirements of the local share of \$12,500.

**POLICY ANALYSIS:**

It is the policy of the Board of Commissioners to accept Federal grant funding that is in the interest of the community.

**RECOMMENDATION:**

That the Board adopt Alternative #1.

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- 8. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

**ACTION OF THE BOARD:**

- a. Commissioner Kicklighter moved to table Item 8-E until the next Commission meeting. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]
- b. Commissioner Brady made a motion for approval to award bids as follows with the exception of H, which was tabled: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

**AGENDA ITEM: *X-8 A thru H***

**AGENDA DATE: December 6, 2013**

**TO: BOARD OF COMMISSIONERS**

**THRU: R.E. ABOLT, COUNTY MANAGER**

**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER**

**SUBJECT: AWARD OF BIDS**

**ITEM A**

**ISSUE:** Request Board approval to award a \$18,107 annual contract with renewal options for four (4) additional one (1) year terms with Knox Pest Control, for pest control services for various locations.

**BACKGROUND:** The annual contract for pest control services provides monthly pest control services to various Chatham County facilities.

**FACTS AND FINDINGS:**

1. Bids were properly advertised and opened on November 19, 2013. Four (4) bids were received. The bids were evaluated by staff and the results are as follows:

Knox Pest Control Savannah, GA	\$18,107
Economic Exterminators Garden City, GA	\$22,385
Cox Termite and Pest Control Savannah, GA	\$28,800
Allgood Pest Solutions Rincon, GA	\$42,560

2. Staff believes the bid of \$18,107 from Knox Pest Control is to be fair and reasonable.

**FUNDING:** General Fund/M&O - Various

**ALTERNATIVES:**

1. Request Board approval to award a \$18,107 annual contract with renewal options for four (4) additional one (1) year terms with Knox Pest Control, for pest control services for various locations.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award contracts to the low, responsive, responsible bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
READ DEHAVEN

**ITEM B**

**ISSUE:** Request Board approval to award a \$9,720 annual contract with renewal options for four (4) additional one (1) year terms with Goodwill Industries of the Coastal Empire, Inc., to provide janitorial services at the Aquatic Center and to award a \$2,712 annual contract with renewal options for four (4) additional one (1) year terms with T & D Professional Cleaning Services to provide janitorial services at Fleet Operations.

**BACKGROUND:** Janitorial contracts have proven to be more cost effective than hiring personnel to perform the service "in-house". These contracts will provide daily janitorial services.

**FACTS AND FINDINGS:**

1. Bids for both facilities were properly advertised and opened on November 7, 2013. Six (6) bids were received for the Aquatic Center and eight (8) bids were received for Fleet Operations. The bids were evaluated by staff and the results are as follows:

## Aquatic Center

Goodwill Industries of the Coastal Empire Savannah, GA	\$9,720
* Sparkling Cleaning Services Savannah, GA	\$12,000
Jani-King of Savannah Savannah, GA	\$12,924

*	CKC Enterprises Savannah, GA	\$18,000
	Quality Cleaning Contractor Savannah, GA	\$18,000
*	Imagann Cleaning Services, Inc. Savannah, GA	\$24,743
Fleet Operations		
*	T & D Professional Cleaning Service Savannah, GA	\$2,712
*	CKC Enterprises Savannah, GA	\$3,180
*	Clean Finish Garden City, GA	\$3,300
*	AQC Services Bloomingdale, GA	\$3,400
	Goodwill Industries of the Coastal Empire Savannah, GA	\$4,565
	Quality Cleaning Contractors, Inc. Savannah, GA	\$5,700
	Jani-King of Savannah Savannah, GA	\$8,340
*	Imagann Cleaning Service, Inc. Savannah, GA	\$8,723
*	MBE	

2. Staff believes the bid for \$9,720 from Goodwill Industries of the Coastal Empire and the bid from T & D Professional Cleaning Service to be fair and reasonable.

**FUNDING:**

- General Fund/M&O - Aquatic Center \$9,720  
(1006124 - 52.22001)
- General Fund/M&O - Fleet Operations \$2,712  
(1001567 - 52.21301)

**ALTERNATIVES:**

- Request Board approval to award a \$9,720 annual contract with renewal options for four (4) additional one (1) year terms with Goodwill Industries of the Coastal Empire, Inc., to provide janitorial services at the Aquatic Center and to award a \$2,712 annual contract with renewal options for four (4) additional one (1) year terms with T & D Professional Cleaning Services to provide janitorial services at Fleet Operations.
- Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award to the low responsive, responsible bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM C**

**ISSUE:** Request Board approval to award a \$14,584 contract to Quality Communications, Inc., an MBE firm, for the purchase and installation of a video surveillance system at L. Scott Stell Park for Public Works and Park Services.

**BACKGROUND:** Public Works and Park Services, are requesting to have the new cameras installed due to vandalism and thefts that have occurred over the four (4) years. The total estimated cost

associated with the thefts and repairs due to vandalism have been estimated to cost more than \$10,000. The installation of cameras should help in reducing the vandalism and thefts and help in identifying individuals responsible.

**FACTS AND FINDINGS:**

1. With the completion of the installation, the video surveillance system will monitor the main park entrance, concession area, and all tennis courts. The surveillance system consists of 7 cameras capable of connecting to a wireless base station that is connected to County network.
2. Bids were properly advertised and five (5) bids were received and opened November 6, 2013. The bid responses are as follows:

*	Quality Communications Savannah, GA	\$14,584
	Remote Technology Savannah, GA	\$14,591
	Savannah Alert Security, Inc. College Park, GA	\$17,994
	Netplanner Systems, Inc. Pooler, GA	\$20,012
	Savannah Systems Savannah, GA	\$21,775

\* MBE Firm

3. Staff believes the total cost of \$14,584 to be fair and reasonable.

**FUNDING:** CIP - L. Scott Stell Park  
(3506100 - 54.25001 - 3503032Z)

**ALTERNATIVE:**

1. Board approval to award a \$14,584 contract to Quality Communications, Inc., an MBE firm, for the purchase and installation of a video surveillance system at L. Scott Stell Park for Public Works and Park Services.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award contracts to the low responsive, responsible bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

I.C.S. APPROVAL \_\_\_\_\_  
NICK BATEY

**ITEM D**

**ISSUE:** Request Board approval of a \$7,936 final Summary Change Order No. 4, to the contract with Pope Construction Company for the construction of the Public Works and Park Services Facility.

**BACKGROUND:** On April 29, 2011, the Board of Commissioners approved a contract with Pope Construction Company for the construction of the new Public Works and Park Services Facility in the amount of \$4,082,000.

**FACTS AND FINDINGS:**

1. Construction is completed, however, the punch list took longer than expected and the contractor is bringing the project to closure.
2. There are seven components to the summary change order that include the following:
  - a. Landscape Reductions and Allowances
  - b. Eliminate bollards at south yard
  - c. Undercut poor soils for concrete pavement

- d. Add communication conduit and pull boxes
- e. Fire Marshal changes
- f. New front double gate
- g. New antenna bracket

3. The County’s design consultant, Barnard Architects, has reviewed and agrees to this change order and finds the price to be fair and reasonable.

4. Contract history:

Original Contract (4-29-11)	\$4,082,000
Change Order 1 (10-7-11)	85,544
Change Order 2 (4-13-12)	33,221
Change Order 3 ( 8-24-12)	23,937
Change Order 4 ( pending)	<u>7,936</u>
Revised contract amount	\$4,232,549

**FUNDING:** SPLOST (2003-2008) - Public Works & Park Services Facility  
(3234980 - 54.13011 - 32360437)

**ALTERNATIVES:**

1. Board approval of a \$7,936 final Summary Change Order No. 4, to the contract with Pope Construction Company for the construction of the Public Works and Park Services Facility.
2. Provide staff with other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approval of change orders necessary for the completion of projects.

**RECOMMENDATIONS:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM E**

**ISSUE:** Request Board approval of a \$35,000 contract with Gunn Meyerhoff Shay with 360 Architecture of Savannah, GA, to prepare a concept plan for Memorial Stadium for Chatham County Public Works and Park Services.

**BACKGROUND:** Memorial Stadium is in need of replacement. The structure is over 50 years old and has been deteriorating which makes it costly to maintain.

**FACTS AND FINDINGS:**

1. Memorial Stadium is home to both public and private high school games, as well as Chatham County youth football leagues. The stadium also hosts other events throughout the year, both state-wide and county-wide events.
2. Memorial Stadium has undergone several patches and repairs within the past five years to address the concrete deterioration.
3. A Request for Proposals was advertised and five (5) proposals were received from the following vendors. See attached matrix on page 11. The scoring and fee proposals are as follows:

— Gunn Meyerhoff Shay —	74.14	\$ 43,000
— with 360 Architecture —		
— Savannah, GA —		
— Rosser International, Inc. —	65.56	\$ 43,500
— Savannah, GA —		
— CHA Consulting —	66.05	\$ 49,750
— Savannah, GA —		
— HKS Industries —	59.20	\$ 98,500
— Atlanta, GA —		
— H.C. Beck, LTD —	66.75	\$ 19,500
— Atlanta, GA —		

**FUNDING:** CIP - Memorial Stadium

~~(3506100 - 52.11001 - 35030533)~~

**ALTERNATIVES:**

- ~~1. Board approval of a \$35,000 contract with Gunn Meyerhoff Shay with 360 Architecture of Savannah, GA, to prepare a concept plan for Memorial Stadium for Chatham County Public Works and Park Services.~~
- ~~2. Provide staff other direction.~~

~~**POLICY ANALYSIS:** It is consistent with Board policy to proceed with all necessary re-habitation, upgrades and repairs on County owned infrastructure sole source purchases.~~

~~**RECOMMENDATION:** Staff recommends approval of Alternative 1.~~

~~BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS~~

**ITEM F**

**ISSUE:** Request Board approval to award an annual contract with renewal options for four (4) additional one (1) year terms to Duron Paints & Wall Coverings/The Sherwin Company of Savannah, GA, to provide athletic field marking paint for Chatham County Public Works and Park Services.

**BACKGROUND:** Park and Recreation Department maintains various athletic fields in Chatham County.

**FACTS AND FINDINGS:**

1. Park and Recreation Department has a requirement for athletic field marking paint for Memorial Stadium, Ambuc Field, Jennifer Ross Soccer Complex, Jim Golden Complex, Charles C. Brooks Park, as well as several smaller fields.
2. A Request for Bids was properly advertised and two (2) were received on November 5, 2013. The bidders were :

Duron Paints & Wall Covering/The Sherwin Company Savannah, GA	\$ 14,377
Georgia Correctional Industries Decatur, GA	\$ 22,650

**FUNDING:** General Fund/M&O - Recreation  
(1006100 - 53.17009)

**ALTERNATIVES:**

1. Board approval to award an annual contract with renewal options for four (4) additional one (1) year terms to Duron Paints & Wall Coverings/ The Sherwin Company of Savannah, GA, to provide athletic field marking paint for Chatham County Public Works and Park Services.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve contracts to the low responsive bidders.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM G**

**ISSUE:** Request Board approval to correct (due to administrative error) the lease amount for the one (1) year extension for 41 Park of Commerce Way for the Detention Center. The annual lease amount should have reflected a 3% increase for a total cost of \$38,749.

**BACKGROUND:** On November 22, 2013, the Board approved the one (1) year extension in the amount of \$3,135 per month.

**FACTS AND FINDINGS:**

1. The lease agreement stipulated a 3% increase which was inadvertently not reflected in the agenda item.
2. The office space will continue to be used for temporary relocation of the Sheriff's Administrative and Command staff until trailers are completed. Part of the space is for the Project Manager's continued management of the Detention Center Projects. Engineering staff will require the space for the design and oversight of the second needs assessment project.
2. The lease will begin March 1, 2014 for one (1) year.

**FUNDING:** CIP - Detention Center Expansion SPLOST project  
(3803355 - 54.25001 - 38060407)

**ALTERNATIVES:**

1. Board approval to correct (due to administrative error) the lease amount for the one (1) year extension for 41 Park of Commerce Way for the Detention Center. The annual lease amount should have reflected a 3% increase for a total cost of \$38,749.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to change order necessary for the completion of projects.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
READ DEHAVEN

**ITEM H**

**ISSUE:** To seek authorization from the Board of Commissioners to renew building, contents, computer, and related property insurance coverage provided by Travelers, Cincinnati, and Hartford Insurance Companies based on quotations provided by the County's insurance broker of record, Wells Fargo Insurance Services in the amount of \$945,396.

**BACKGROUND:** The County currently insures \$388 million of buildings, contents, and electronic data processing equipment through Travelers, Cincinnati, and Hartford Insurance Companies.

**FACTS AND FINDINGS:**

1. Underwriting restrictions with regard to coastal property have significantly limited the number of insurance carriers willing to consider insuring County property. The three current carriers continue to provide the most comprehensive coverage at the most reasonable cost. Although the quotation provided by AMRISC was not as comprehensive and competitive as the incumbents, their participation enabled our broker to minimize premium increases and also enhance existing coverage.
2. Premium increases from Cincinnati were partially offset by decreases from Travelers and Hartford. Considering this renewal will account for all of the property increase attributed to the jail construction and renovation, and the addition of the Dr. Martha Fay Health Department building, the total annual premium for all coverage increases by 1.5%.
3. Cincinnati added flood coverage for all contents, office equipment and fixtures for all locations insured. Where applicable, flood coverage for buildings is provided under the National Flood Insurance Program (NFIP).
4. The Tybee Pavilion, Library and various communications equipment located at 801 Fort Street are covered under a separate property policy with a renewal date of May 24, 2014. The Tybee Pier is not insurable. Total insurable values are \$2.8 million.
5. Travelers is considered a non-admitted carrier in the State of Georgia which results in a one-time payment of \$20,805.32 in surplus lines tax. The tax is included in the overall premium quotation.

**FUNDING:** Risk Management Fund - Insurance and Surety Bond Premiums  
(6259922 - 5.31021)

**ALTERNATIVES:**

- 1. To seek authorization from the Board of Commissioners to renew building, contents, computer, and related property insurance coverage provided by Travelers, Cincinnati, and Hartford Insurance Companies based on quotations provided by the County's insurance broker of record, Wells Fargo Insurance Services in the amount of \$945,396.
- 2. Provide staff other direction.

**POLICY ANALYSIS:** The property risk exposure far exceeds the County's financial ability to retain. Commercial property insurance is the most economical and comprehensive method to address this risk.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
ESTELLE BROWN

PREPARED BY \_\_\_\_\_  
PURCHASING AGENT

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**XI. FIRST READINGS**

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

Chairman Scott said, we -- we do not have any First Readers.

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**XII. SECOND READINGS**

**1. AMEND THE CHATHAM COUNTY CODE TO ADOPT THE INTERNATIONAL SWIMMING POOL AND SPA CODE AND STATE AMENDMENTS.**

Chairman Scott said, we do have a Second Reader, which is on page 10, and it's Item XII, and this is to Amend the Chatham County code to adopt the International Swimming Pool and Spa Code and State Amendments, and at this time I'll recognize Mr. Anderson to tell us why we need to adopt --

County Manager Abolt said, Mr. Chairman.

Chairman Scott said, -- an International Spa Code.

County Manager Abolt said, Mr. -- Mr. Chairman, if I may be allowed to introduce Mr. Anderson. I -- I've known Mr. Anderson for better than two decades. He's not only an outstanding administrator, but he has been recognized, and this is no exaggeration, at the international level in this area of code provisions and breaking new ground on code. The fact, Mr. Chairman, that you're recognizing him now, is very significant. We all know that even though a person may be recognized at the international and national level, that Mr. Anderson is a documented prophet, but it is written that prophet is not always recognized in his own tub.

Chairman Scott said, Mr. Manager, let me ask you this, if --

Commissioner Farrell said, have you ever seen him in his own tub?

Chairman Scott said, in -- in order for him to be recognized internationally, does he travel internationally?

County Manager Abolt said, I -- I -- sir, I will defer to Mr. Anderson. But he is truly a -- a -- a person that I'm proud of but has been recognized internationally. But again, he's a prophet. A prophet.

Chairman Scott said, Mr. Anderson.

Mr. Anderson said, thank you -- thank you Mr. Chairman, and -- and -- and the Manager for those accolades. What we're here this morning for is a proposal to -- for your consideration and adoption of the newly approved International Swimming Pool and Spa Code. This code will be adopted by the State of Georgia the first of the year as what the State calls in the Department of -- of -- of -- Community Affairs as a permissive code. That

means that in order for it to be adopted -- in order for it to be enforced, it has to be adopted by the local, elected body, which is you. This code is a new code that is developed by the same organization that develops our -- our -- our building codes and our residential codes, mechanic and plumbing codes. This code was developed over two years of research through the International Code Council and really was developed by the Association of Pool and Spa professionals. They're the ones who are the industry professionals. They're the ones who actually wrote the code and contains industry standards that they not only stand by but promote.

Commissioner Kicklighter said, so is it going to make you buy more chemicals?

Mr. Anderson said, it's -- it's going -- not necessarily. What it will do, it will recognize certain regulations, federal, state and -- and local regulations that are already being done in the industry. Things such as entrapment, such as ADA accessibility, as well as energy conservation for swimming pool equipment. This code will provide guidance for the development and construction of -- of public pools, as well as private pools. A lot of the -- the standards and provisions that are in this code we're already doing, not only in this county but around the state. This code also will provide opportunity for an update in -- in provisions. The code we're using now dates back to 1997 and actually is out of print.

Commissioner Kicklighter said, we have no choice.

Mr. Anderson said, many of the provisions that we are enforcing are mandated by the states, which are not included in that code. Many of the provisions that are mandated by the federal government are also being done, which is not included in the code that we're using. We have reached out to -- to association members. I was part of a task force that the Department of Community Affairs put together last year to review this code -- review this document, included representatives from the state health department, which we have one today, which will speak to you, Mr. Todd Jones. We also have individuals from the swimming pool industry, state-wide homebuilders association, architects and engineers, and we've properly vetted this document and based upon that review, there are some state amendments that will modify the -- actually printed pages of this document. The Department of Community Affairs promulgates amendments for all state codes, and thus for this document as well. The advantage that we have today, ladies and gentlemen, is to adopt a -- a provision that brings us up to date; adopts a provision that enables us to be compliant with state law, as well as federal -- federal regulations, as well as a document that will enable us as enforcement bodies to have a -- a -- provisions that we can make pools safer in this community and prevent the drownings that we so unfortunately are faced with from year to year. We also reached out to our own at the aquatic center, owned by the county. Misty Self is also here, who reviewed the document, and she'll have some opportunities, if you will grant her to make some comments on this -- on this provision.

Mr. Anderson said, one thing I want you to be very aware of, as it relates to public pools. Right now there are state statutes that govern the construction, maintenance and operation of public pools. That is handled through the health -- the -- the health departments, and that will not change. Those provisions still would be recognized by this document, recognized by the statute that would -- would promulgate this document through the Department of Community Affairs. So as far as public pools are concerned, there will be no change. Private pools that are done -- private -- private residences and that kind of thing would have some provisions that they would have to meet under this new document that like I said, many of them are already meeting. So, with that I can answer any questions, and if you will, Mr. Chairman, to provide an opportunity for others to speak.

Chairman Scott said, are there any questions of Mr. Anderson? If not, will hear briefly from state representative who's here for the -- representing the Department of Community Affairs. Would you please introduce yourself and --

Mr. Todd Jones said, good morning Mr. Chairman and members of the Commission. My name's Todd Jones. I am the environmental health director for the Chatham County Health Department. I work under the auspices of the Chatham County Board of Health in representing the state as far as the pool code goes at this time. The Chatham County Health Department would like to lend support to Mr. Anderson's incredible task force work that he's done. He actually chaired this task force on behalf of the state. We had state representation from the State Department of Public Health on this task force to ensure that there were no conflicts between the current public health regulations and safety practices, as well as the state swimming pool code as of. As Mr. Anderson mentioned, this -- this ICC code already incorporates the public swimming pool code, so there's no transition period necessary for this. I would also like to commend Mr. Anderson and his leadership for the state re-write. It took a lot of undertaking as you -- as your well aware. It took two years to do so. What it would do for us, it would bring everyone on the same playing field, provide consistency with -- within the departments, because currently there are some inconsistencies in those codes, and so, what this does is it -- it fosters that interagency relationship. Thank you for your time.

Chairman Scott said, okay. If there's no further questions.

Ms. Misty Self said, good morning. My name is Misty Self, and I'm the recreation manager at the Chatham County Aquatic Center, but I'm also the chairperson for the water safety committee through Safe Kids Savannah, and this ordinance is very important to us because it helps protect our youngest citizens. Drowning is the second leading cause of accidental death between children of one to four ages, and 10 to 14. The majority of accidental drownings happen in backyard pools. Over 43 percent of those drownings are in a backyard pool. So this new ordinance is not only a public ordinance, it's also a private pool ordinance. So your adoption of this today increases the chance of saving our young children in accident drownings. We appreciate the efforts of

Mr. Anderson to make our private pools safer, whether it's through the laws of increasing protection through entrapment or water filtration, the Aquatic Center but Safe Kids Savannah supports this ordinance as well. Thank you.

Commissioner Kicklighter said, thank you.

Chairman Scott said, any questions? If not this is a Second Reader, so we will entertain a motion for adoption and if so this will become part of the Chatham County ordinance.

Commissioner Brady said, Mr. Chairman, I move for adoption.

Commissioner Kicklighter said, second.

Chairman Scott said, been properly moved and second that we adopt the new international standards for pools and spas. Hearing the motion is there any discussion? Hearing none, all in favor indicate by voting yes, opposed no.

Commissioner Kicklighter said, Mr. Chairman, if I may.

Chairman Scott said, the motion carries.

Commissioner Kicklighter said, just for the record, I want Misty Self to notice that I actually gave a second on something that kind of involved the Aquatic Center there. So that's --

Ms. Self said, thank you very much. We appreciate it.

Commissioner Kicklighter said, you're very welcome.

#### **ACTION OF THE BOARD:**

Commissioner Brady moved to adopt the new International Swimming Pool and Spa Code and State Amendments. Commissioner Kicklighter seconded the motion and it carried unanimously.

**AGENDA ITEM: ~~XII-1~~**

**AGENDA DATE: ~~November 22, 2013~~**

**AGENDA ITEM: XIII-**

**AGENDA DATE: December 6, 2013**

**TO:** Board of Commissioners

**THRU:** R. E. Abolt, County Manager

**FROM:** Gregori S. Anderson, Director Building Safety & Regulatory Services

#### **ISSUE:**

To amend the Chatham County Code to adopt the International Swimming Pool and Spa Code and state amendments.

#### **BACKGROUND:**

Construction materials and methods are continuously changing making it important for local governments and the swimming pool and spa construction industry to adopt the most current regulations. Chatham County is currently using the Standard Swimming Pool Code, 1994 Edition.

#### **FACTS AND FINDINGS:**

1. On January 1, 2014, the Georgia Department of Community Affairs (DCA) will adopt the International Swimming Pool and Spa Code (ISPSC) and state amendments as a permissive code.
2. Permissive codes can be enforced if adopted by the local elected officials. Once adopted locally, confirmation of the action taken by the elected officials must be sent to DCA.
3. The local adoption of the ISPSC and the state amendments will enable the administration and enforcement of the latest state and federal regulations for private and public swimming pools and spas. Public swimming pools and spas are regulated by the Chatham County Health Department.
4. The adoption of ISPSC is supported by the Chatham County Health Department.
5. Enforcement of the new code can be administered by the current departmental staff level.

**FUNDING:**

Not applicable.

**ALTERNATIVES:**

- 1. Approve adoption of the International Swimming Pool and Spa Code and state amendments.
- 2. Provide direction to staff.

**POLICY ANALYSIS:**

Adoption of the proposed code will provide current construction materials and methods and the most up to date state and federal regulations for public and private swimming pools and spas within the unincorporated county.

**RECOMMENDATION:**

Alternative #1, approve adoption of the code.

STATE OF GEORGIA    )  
                                   )  
 CHATHAM COUNTY    )

**AMENDMENTS TO THE CODE OF CHATHAM COUNTY, GEORGIA**

An ordinance to amend the Code of Chatham County, Georgia. To provide for certain code provisions necessary to adopt the International Swimming Pool and Spa Code and for other purposes.

Be it ordained by the Chatham County Board of Commissioners in regular session as follows, to-wit:

**Article II**  
**Adoption of and amendment to Technical Codes**

20-2012            ADOPTION OF STANDARD CODES

**ADD:**                            11. International Swimming Pool and Spa Code; current edition and amendments as adopted by the state:

Adopted and approved, this \_\_\_\_\_ day of December, 2013.

\_\_\_\_\_  
 ALBERT J. SCOTT, CHAIRMAN  
 Chatham County Commission

\_\_\_\_\_  
 JANICE BOCOOK, CLERK  
 Chatham County Commission

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**XIII. INFORMATION ITEMS**

Chairman Scott said, we -- we have in your packet informational items.

- 1.    PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

**ACTION OF THE BOARD:**

A status report was attached as information.

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- 2.    LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)**

**ACTION OF THE BOARD:**

A status report was attached as information.

**AGENDA ITEM: XIII-2****AGENDA DATE: December 6, 2013**List of Purchasing Items between \$2,500 and \$9,999  
That Do Not Require Board Approval

<b>ITEM</b>	<b>DEPT.</b>	<b>SOURCE</b>	<b>AMOUNT</b>	<b>FUNDING</b>
One (1) desktop computer for Public Works and Park Services	I.C.S.	Dell Marketing, L.P.	\$2,713	SSD-Public Works
ArcGIS software license and maintenance agreement for Public Works and Park Services	I.C.S.	ESRI	\$3,500	SSD-Public Works
Remove and replace chain link fence at gates at Lake Mayer	Public Works and Park Services	R.W. Moores Fence	\$9,500	CIP-Parks and Recreation
Replacement and stock parts for ice machine	Detention Center	Baker Distributing Company, Inc.	\$2,588	General Fund/M&O - Detention Center
Second helicopter landing gear skid tube determined to need replacement during winter maintenance	Mosquito Control	Heli-Mart, Inc.	\$6,560	General Fund/M&O - Mosquito Control
Soccer officials October 19 - 27	Public Works and Park Services	Greater Savannah Soccer Association, Inc.	\$3,803	General Fund/M&O - Parks and Recreation
Youth football officials for September 9-30	Public Works and Park Services	Coastal Football Association	\$9,625	General Fund/M&O - Parks and Recreation
Demolition of Neva Pump Station building	Public Works and Park Services	American Clearing and Hauling	\$4,500	Water and Sewer
Pipe and concrete for Chatsworth Cul-de-sac drainage improvement project	Engineering	Concrete Pipe & Precast, LLC.	\$9,952	SPLOST (2008-2014) Chatsworth Cul-de-sac
72 tons infield clay based mix	Public Works and Park Services	Glasscock Company, Inc.	\$2,727	General Fund/M&O - Parks and Recreation
Remove and replace sidewalk and curb at Mother Mathilda Beasley Park	Facilities Maintenance and Operations	Coastline Concrete Services, Inc.	\$7,673	SPLOST (2003-2008) Mother Mathilda Beasley Park
Mailing of tag renewals for month of December	Tax Commissioner	World Marketing	\$6,715	General Fund/M&O -Tax Commissioner
Safety hazmat equipment	CNT	Grainger	\$3,787	Inventory Account
Moving office furniture at Juvenile Court	Facilities Maintenance and Operations	MBW Office Installation, Inc.	\$3,750	General Fund/M&O - Juvenile Court
Special inspections service for soil and concrete at Liberty City Community Center addition	Building Safety & Regulatory Services	Whitaker Lab	\$5,352	SPLOST (2008-2014) Liberty City Community Center
Preparation of floors for epoxy finish	Detention Center	Armstrong Painting, Inc.	\$2,960	CIP-Detention Center Expansion SPLOST project
Youth football officials for October 1-30	Public Works and Park Services	Coastal Football Association	\$8,710	General Fund/M&O - Parks and Recreation

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**EXECUTIVE SESSION**

Chairman Scott said, and also at this time we will -- it will be necessary to have an executive session for the purpose of legal and personnel. I will so entertain a motion.

Commissioner Center said, I'll -- I'll -- move --

Commissioner Stone said, so moved.

Commissioner Center said, -- that we do so, and -- and after we pass that, may I make a comment, please?

Chairman Scott said, yes.

Commissioner Center said, okay. I move that we go into executive session for the purpose of litigation and personnel discussions.

Chairman Scott said, hearing the motion any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. The motion carries.

**ACTION OF THE BOARD:**

Commissioner Center moved to recess to Executive Session for the purpose of litigation and personnel. The motion was voted on and carried unanimously.

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**PERSONAL PRIVILEGE**

Chairman Scott said, before we adjourn I will recognize Commissioner Center for the point of personal privilege.

Commissioner Center said, thank you, Mr. Chairman. I am going to miss the next meeting, so this will be my last meeting of my first year in office, and I just appreciate -- I want to take an opportunity to reflect publicly on -- on this first year in office, and I just want to tell you how much I have learned, and I wanted to express that so the public could hear. First let me talk about staff. There is a perception among the public that staff meets in little cloistered rooms and figures how they can make it more difficult for the public. I found that to be the exact -- exactly the opposite. The staff, particularly ones that I have worked with during this year have been professional. They real -- they're -- they're -- they're hardworking men and women just like our citizens in the public who have their job, and almost everyone of them that -- takes their job seriously, professionally and works hard. In addition to the difficulty in -- in what they do because some of the public will like it and some won't many of our staff have the task of planning 10, 20 years in the future. Some of us don't even plan for a -- for our day in the future, and it's a very difficult thing to do. I've been very impressed with the professionalism and the leadership under Mr. Abolt and our staff.

Commissioner Center said, I also wanted to talk about my fellow Commissioners. While we differ politically on -- on -- on some ideas and may vote differently on -- on issues, I've noticed that from vote to vote, no one carries any animosity. I -- I've been on the winning side of votes. I've been on the losing side of votes, but the next vote we go on. We don't carry on and say I'm going to get you back for that vote. I've been very impressed. What I found out most about my fellow Commissioners, I've worked with I think everyone of you on -- on an issue is that I find my Commissioners concerns are constituent driven. Just like we talked about Crime Stoppers and last week -- last two weeks the CNT report on a citizen's tip, it's when citizens talk to their Commissioners and come to them that the Commissioner brings an issue before us or before the staff, and I just found, and I'm -- I'm very impressed how constituent-oriented my fellow Commissioners are.

Commissioner Center said, and Mr. Chairman, like you made Mr. Abolt lower his head, I know you don't like to stand out in public and take accolades, but I've been very impressed with your first year of administration. You came into office in a very difficult situation where the municipalities and the communities were in a lawsuit and

at odds with each other, and you negotiated after a Judge told us how bad we were going to do in court, you negotiated the best we could get on the LOST -- on the LOST issues. You then handled the budget. You -- you negotiated with the Sheriff to take nearly \$4 million down so we could have a budget with as little increase in taxes as possible, continue our public transportation system, and then your management of SPLOST and -- and telling the City of Savannah that they could not have their major project as a county project because all municipalities had to be treated the same, get their money at the same time, and that SPLOST, despite everybody's thoughts that it would not pass, passed overwhelmingly. So I have to give you great credits.

Commissioner Center said, I just want to tell you what a great learning experience -- don't let me leave out the County Attorneys, especially Ms. Burns. Every time I asked a question, they'd bring the statute right up and show it to me. It's been a very good year. I think you've had a very successful administration. I won't be here at the end of the year, so I wanted to say this now, what a pleasure and an honor it has been to work with you this year, and I look forward to another three years together. Thank you.

Commissioner Thomas said, thank you.

Chairman Scott said, thank you. It's now 11:30. We will convene in Executive Session at 20 minutes to 12. Thank you. We stand adjourned.

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The Board recessed at approximately 11:32 a.m.

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### **ITEMS FROM EXECUTIVE SESSION**

1. **REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

#### **ACTION OF THE BOARD:**

Commissioner Brady moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Stone seconded the motion and it carried unanimously.

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### **ADJOURNMENT**

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 12:45 p.m.

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**APPROVED: THIS \_\_\_\_\_ DAY OF DECEMBER, 2013.**

\_\_\_\_\_  
**ALBERT J. SCOTT, CHAIRMAN, BOARD OF  
 COMMISSIONERS OF CHATHAM COUNTY,  
 GEORGIA**

\_\_\_\_\_  
**JANICE E. BOCOOK, CLERK OF COMMISSION**