

ALBERT J. SCOTT
Chairman

COUNTY COMMISSIONERS

JAMES J. HOLMES
District 2

DR. PRISCILLA D. THOMAS, District 8
Vice Chairman

CHATHAM COUNTY, GEORGIA

TONY CENTER
District 3

HELEN L. STONE, District 1
Chairman Pro Tem

PATRICK K. FARRELL
District 4

R. E. ABOLT
County Manager

A G E N D A

YUSUF K. SHABAZZ
District 5

R. JONATHAN HART
County Attorney

JANUARY 17, 2014

LORI L. BRADY
District 6

JANICE E. BOCOOK
County Clerk

DEAN KICKLIGHTER
District 7

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The Agenda may be accessed on the Internet at
<http://www.chathamcounty.org/>

PRE-MEETING Green Room 9:00 A.M.

I. CALL TO ORDER (immediately following the Pre-Meeting)
Commission Meeting Room
2nd Floor Old Courthouse
124 Bull Street
Savannah, Georgia

II. INVOCATION
Rev. Matthew Southall Brown, Sr.
Pastor Emeritus of St. John Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL (Introduction of Youth Commission members present)

Please turn off cell phones.

V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. Resolution recognizing Centennial Anniversary of Association County Commissioners of Georgia (ACCG).

VI. CHAIRMAN'S ITEMS

1. Set Board Budget Goal Session.
2. Announce Dedication Ceremony of the Detention Center expansion set for Tuesday, January 21, 2014 at 11:00 a.m.
3. Announce Harry S. Truman Parkway, Phase V Ribbon Cutting Ceremony set for February 28, 2014 at 3:30 p.m.

VII. COMMISSIONERS' ITEMS

1. Request Board elect a Chairman Pro Tem for 2014.

VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

1. Request Board approval of a contract for services with Step Up Savannah for Parent University and to request Board approval of a new position for the program's administration, contingent upon other community funding. **Item was tabled at meeting of November 22, 2013.** *Note: This is the last time this will appear on the agenda.*

IX. ITEMS FOR INDIVIDUAL ACTION

Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.

1. To request approval of the following budget amendments and transfers: 1) 1) In the General Fund M&O: a) an internal transfer \$37,000 from the contractual services line item to salaries and wages within the District Attorney's budget, b) appropriate \$200,000 unassigned fund balance to Mosquito Control, 2) in the E911 Special Revenue Fund appropriate \$60,000 fund balance for transfer to the Capital Improvement Program (CIP) Fund, 3) In the CIP Fund increase revenue and expenditures \$60,000 transfer in from E911 for a 911 Call Center project, and 4) in the Confiscated Revenue Fund appropriate \$4,661 to the SCMPD to repair the Secure Access System at the Police Annex Building.
2. Transmittal of the 2013 Comprehensive Annual Financial Report (CAFR) and related documents including the Auditor's Communication with Those Charged with Governance, Single Audit Report, Management Letter, and responses to the Single Audit Findings & Questioned Costs and the Management Letter. Auditor will be present.
- ~~3. To amend fiscal 2014 budget resolutions to: 1) recognize audited fiscal 2013 fund balances for funds that use fund balance as an operating resource, 2) reflect fiscal 2013 reserves for encumbrances and capital project balances for the non-major Capital Improvement and Enterprise Funds and 3) approve revised project budget schedules for SPLOST funds.~~
4. Transmittal of Chatham County 2014 Capital Improvement Projects Workbook for information and reference during forthcoming budget goals session. ***Workbook will be distributed at your place on Friday.***
5. Board consideration of the District Attorney's request for salary adjustments for County-paid assistant district attorneys and authorization of related budget transfers.
6. Request to obtain Board's conceptual approval of an Intergovernmental Agreement with the City of Savannah to fairly allocate the operating costs of the Recorder's Court of Chatham County. After conceptual approval, staff will meet with City of Savannah staff to discuss the County's position.

X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

1. Approval of the minutes of the regular meeting on December 20, 2013, as mailed.
2. Claims vs. Chatham County for the period December 12, 2013, through January 3, 2014.
3. Request Board confirm the days and time for regular Commission meetings for 2014. The Board tentatively adopted the calendar at the December 20, 2013, meeting.
4. Request board approval of the Fiscal Year 2014/2015 Budget Adoption and Millage Levy Calendar, and set a date for the Budget Goals Session/Retreat.
5. Request Board approval of a services agreement with Chatham Water Company for collection of County sewer service fees in the Parkersburg area.
6. Request Board approval to sell a vacant parcel located within the City of Savannah that was declared as surplus by the Board during their regularly scheduled meeting of July 7, 2006.
[District 2.]
7. Request Board designate the County Manager as the authorized agent to sign affidavits for the Georgia Department of Natural Resources Law Enforcement Division to assist in the enforcement of unauthorized hunting on County property.
8. Request Board approval of Memorandum of Understanding for Garden City library site.
9. Request Board fix and publish the qualifying fees for elected offices to be filled in the 2014 elections.
10. Request from Thomas & Hutton, surveyor, for the developer, Southbridge Woodlands Lands, LLC, that the County record the subdivision plat for Phase 1 of The Woodlands Villas at Southbridge and waive the requirement for a streetlight assessment district.
[District 7.]

11. Request Board accept the dedicated improvements for maintenance for Sunny Estates subdivision.
[District 6.]

12. Request Board approval of permit to dispense alcoholic beverages (beer only) for a special event on County-owned property. Petitioner: First City Network, a non-profit organization, for an oyster roast at Lake Mayer on March 16, 2014. The organizers must provide police protection.
[District 1.]

13. Request for transfer of beer and wine retail license for 2014. Petitioner: Roopal Pal, d/b/a Pal's Mini Mart located at 2101 Louis Mills Boulevard, 31405.
[District 5.]

14. Request Board approval to award bids as follows: (Please note that purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.)

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Roll-off truck for Public Works and Park Services	Fleet	Freightliner of Savannah, Inc.	\$144,214	Solid Waste Restricted
B. <i>Deductive</i> Summary Change Order No. 2 to the contract on the S.R. 307/Dean Forest Road Widening project	Engineering	McLendon Enterprises, Inc.	(\$8,248)	SPLOST (2008-2014) - SR 307 Widening
C. Contract for the construction of the Cloverdale Community Center	Building and Safety	Pioneer Construction, Inc. *MBE	\$878,200	SPLOST (2008-2014) - Cloverdale Community Center
D. Construction contract for the Runaway Point pump station upgrade	Public Works and Park Services	Lakeshore Engineering, LLC	\$289,000	Water and Sewer

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
E. Construction contract to construct the Walthour Road over Betz Creek Bridge project	Engineering	The Industrial Company (TIC)	\$1,047,075	SPLOST (2008-2014) - Walthour Bridge
F. Interactive Voice Recognition system (TaxSpeak) hardware and software upgrade for the Tax Commissioner's Office	I.C.S.	Call Processing Systems, Inc.	\$14,806	General Fund/M&O - Tax Commissioner
G. Tractor with attachments	Fleet	Reynolds-Warren Equipment Company	\$114,949	SPLOST (2003-2008) - Vehicle Replacement
H. Repair to a tractor with a side boom	Fleet	Flint Equipment Company	\$21,490	General Fund/M&O - Fleet Operations
I. Change Order No. 1 to the annual contract for elevator maintenance to add the elevator for the new Public Works building	Facilities Maintenance	Otis Elevator Company	\$1,500	SSD - Public Works
J. Three (3) on-call professional services contracts for survey related projects for two (2) years	Engineering	<ul style="list-style-type: none"> •Coleman Company, Inc. •Hussey, Gay, Bell & DeYoung, Inc. •James M. Anderson & Associates 	Not to exceed \$250,000	Sales Tax I, II, III, IV, & V SPLOSTs, Capital Improvement Program (CIP) and Special Service District (SSD)
K. Amendment No. 4 to Construction Manager at Risk (CMR) agreement for the two (2) new libraries to include utility extension at the Garden City location	Special Projects	J.E. Dunn Construction Company/d/b/a R.J. Griffin and Company	\$59,869 (to be reimbursed by Garden City)	SPLOST (2003-2008) - Garden City and Island Libraries

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
L. Floor tiles for the modular buildings at the Sheriff's Department Complex Firing Range	Sheriff's Department	Culver Rug Company	\$19,273	SPLOST (2008-2014) - Building/Law Enforcement Training Facility
M. Annual contract with renewal options for four (4) additional one (1) year terms for inmate health services	Detention Center	Corizon Health, Inc.	\$5,074,224	General Fund/M&O - Detention Center
N. Consulting services for impact of Juvenile Justice Reform Act on Juvenile Court and District Attorney	Commissioners	TATC Consulting	\$39,500	General Fund/M&O - County Commissioners
O. One (1) year contract to provide consulting services for the I.C.S. Department	I.C.S.	Gartner, Inc.	\$33,800	ICS - Management Consulting Services

XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. The petitioner, Sean McCray, is requesting approval to rezone property located at 1491 and 1499 Grove Point Road from the existing P-B-C (Planned-Community-Business) zoning classification to the R-1 (One family residential) zoning classification. The MPC recommends approval.
MPC File No. Z-131118-00102-1
[District 6.]
2. The petitioner, Sean McCray, is requesting that the Future Land Use Category for the subject properties 1491 and 1499 Grove Point Road be changed from Commercial-Regional to Residential-Suburban Single Family. The MPC recommends approval.
MPC File No. Z-131118-00102-FLUM
[District 6.]

XII. SECOND READINGS

None.

XIII. INFORMATION ITEMS

1. Progress report on General Fund Contingency Account - M & O and the Special Service District (see attached).
2. List of purchasing items between \$2,500 and \$9,999 (see attached).

Recess to Executive Session

Executive Session

The Board of Commissioners may adjourn to Executive Session for the purposes that may include litigation, land acquisition, and personnel. As part of Executive Session, the Board may or may not consider quarterly appointments to the following boards:

Aging Services Advisory Council
Board of Tax Assessors
Building Code Board of Adjustments and Appeals
Chatham Area Transit Authority (CAT)
Chatham Environmental Forum
Coastal Region MPO (CORE) [formerly CUTS]
Coastal Advisory Council
Coastal Area District Development Authority (CADDA)
Convention and Visitors Bureau (CVB)
Development Authority of Chatham County
Employees Pension Board
Economic Opportunity Authority (EOA)
Emergency Medical Service Advisory Committee (EMS)
Ethics Committee
Family & Children Services (DFCS)
Gateway Community Service Board (Mental Health/Mental Retardation/Substance Abuse)
Handicapped Grievance Committee
Health, Board of
Historic Preservation Advisory Council
Historic Preservation Commission of Chatham County
Homeless Authority

Hospital Authority
Housing Board of Adjustments and Appeals
Keep Savannah Beautiful
Live Oak Regional Library
Metropolitan Planning Commission (MPC)
Mental Health, Developmental Disabilities and Addictive Diseases
Region Five Regional Planning Board
Middle Coastal Unified Development Authority
Military Liaison
Personnel Advisory Board (PAB)
Recreation Authority
Resource Protection Committee
Savannah-Chatham Council on Disability Issues
Savannah Economic Development Authority (SEDA)
Southeast Coastal Regional Board (Mental Health/Mental Retardation/Substance Abuse)
Southeast Georgia Emergency Medical Services Council (Region IX)
Trade Center Authority
Tree Commission
Tripartite Committee
Veterans Council of Chatham County
Youth Futures Authority
Zoning Board of Appeals

There will only be discussion as to appointments in Executive Session and all votes concerning matters discussed in Executive Session shall occur in the Green Room. The votes on matters of decision discussed in Executive Session will be taken in public immediately after Executive Session and all who wish to know what actions might be taken may attend the vote.

Quarterly Listing of Appointments (Updated January 9, 2014)

<u>Board</u>	<u>Vacancies</u>
Aging Services Advisory Council	1
Board of Tax Assessors	0
Building Code Board of Adjustments and Appeals (General Contractor, Master Electrician, Architect, and Fire Services)	9
Chatham Area Transit Authority (CAT)	0
Chatham Environmental Forum	1
Coastal Region MPO (CORE) (formerly CUTS) (each Commissioner makes one appointment)	8
Coastal Advisory Council	1
Coastal Area District Development Authority (CADDA)	0
Convention and Visitors Bureau (CVB) (must be a Commissioner)	0
Development Authority of Chatham County	6
Employees Pension Board	3
Economic Opportunity Authority (EOA)	0
Emergency Medical Service Advisory Committee (EMS)	1
Ethics Committee	3
Family and Children Services (DFCS)	0
Gateway Community Service Board (Mental Health/Mental Retardation/ Substance Abuse) (nominations submitted by the Health Department)	5
Handicapped Grievance Committee	5
Health, Board of	1
Historic Preservation Advisory Council	2
Historic Preservation Commission of Chatham County	9
Homeless Authority	2
Hospital Authority	1
Housing Code Board of Adjustments and Appeals	6
Keep Savannah Beautiful (must be a County Commissioner)	1
Live Oak Regional Library	3
Metropolitan Planning Commission (MPC)	1
Mental Health, Developmental Disabilities and Addictive Diseases Region Five Regional Planning Board	3
Middle Coastal Unified Development Authority	2

Military Liaison	1
Personnel Advisory Board (PAB)	2
Recreation Authority	4
Resource Protection Commission	8
Savannah-Chatham Council on Disability Issues	6
Savannah Economic Development Authority (SEDA)	0
Southeast Coastal Regional Board (Mental Health/Mental Retardation/ Substance Abuse)	4
Southeast Georgia Emergency Medical Services Council (Region IX)	0
Trade Center Authority	0
Tree Commission (nominations made by five specific organizations)	4
Tripartite Committee	2
Veterans Council of Chatham County	1
Youth Futures Authority	2
Zoning Board of Appeals	3