

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, FEBRUARY 14, 2014, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.**

**I. CALL TO ORDER**

The meeting began at 9:38 a.m. on Friday, February 14, 2014.

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**II. INVOCATION**

Chairman Scott said, good morning and welcome. We are waiting for our pastor of the day. He's not here. Is there a minister in the house?

Member of the Audience said, here's a young man that can do it. Rodheem [Greene], step up.

Chairman Scott said, we'll have a guest appearance. Introduce yourself.

Mr. Rodheem Greene said, I'm Rodheem Greene with a -- I'm a senior at Memorial Day School. All right. Everybody please bow your heads.

Mr. Greene gave the invocation as follows:

Father, we come to you this morning, and we just tell you thank you this morning, God. God we ask you to just direct us, lead us and guide us, God. Lord, we just thank you for everything that you do for us, and everything that you're going to do for us, God. We know that you said by your stripes we are healed, Jesus, and we just thank you, and we -- we ask you just to continue to bless us in everything we do. In Jesus name I pray. Amen.

Members of the Commission and Members of the audience collectively said, Amen.

Chairman Scott said, thank you so much.

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**III. PLEDGE OF ALLEGIANCE**

Chairman Scott said, now may we please stand and be led in the Pledge of Allegiance by Commissioner James Holmes of the 2<sup>nd</sup> District.

Commissioner Holmes said, all join me in this Pledge of Allegiance to the Flag.

Commissioner Holmes led all in the Pledge of Allegiance to Flag of the United States of America.

[NOTE: The Sheriff opened the meeting at this time.]

Chairman Scott said, please be seated. I request that anyone that has a cell phone to please put it on vibrate or cut it off.

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**IV. ROLL CALL** (Introduction of Youth Commission members present)

Chairman Scott said, okay. At this time I will ask the Clerk to call the roll.

The Clerk called the roll.

Present:            Albert J. Scott, Chairman  
                      Dr. Priscilla D. Thomas, Vice Chairman, District Eight  
                      Helen L. Stone, Chairman Pro Tem, District One  
                      James J. Holmes, District Two

Tony Center, District Three  
 Patrick K. Farrell, District Four  
 Yusuf K. Shabazz, District Five  
 Lori L. Brady, District Six  
 Dean Kicklighter, District Seven

Also present: R. E. Abolt, County Manager  
 R. Jonathan Hart, County Attorney  
 Janice Bocoock, County Clerk

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## **CHATHAM COUNTY YOUTH COMMISSION**

Chairman Scott said, now I will ask the Vice Chair, Commissioner Thomas, to introduce our members of the Youth Commission who's here today.

Commissioner Thomas said, thank you, Mr. Chairman. Serving as Youth Commissioners today are Mr. Chance Jackson, Benedictine -- Benedictine Military School, and Ms. Gabrielle James from Savannah Arts Academy. We are delighted to have you here today.

Commissioner Center said, good morning.

Chairman Scott said, Commissioner Thomas.

Commissioner Thomas said, Ms. James.

Youth Commissioner Gabrielle James said, good morning.

Chairman Scott said, good morning.

Youth Commissioner James said, on behalf of Chatham County Youth Commission, you have stickers and chocolates, and we are all wearing these t-shirts that say love shouldn't hurt, and it -- we've teamed up with Safe Shelter to let young people and adults know that no one should feel like they're stuck in an abusive relationship, and there's always help for you. Thank you.

Commissioner Thomas said, thank you. Very good.

Commissioner Center said, thank you.

Chairman Scott said, thank you.

Youth Commissioner Chance Jackson said, on behalf of Chatham County Youth Commission, I would like to congratulate Memorial Day School on winning their state championship and having a great season and hopefully they'll continue their success in athletics.

Commissioner Thomas said, thank you.

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## **V. PROCLAMATIONS AND SPECIAL PRESENTATIONS**

### **1. RECOGNITION OF MEMORIAL DAY SCHOOL'S STATE CHAMPIONSHIP FOOTBALL TEAM.**

Chairman Scott said, okay. At this time we're going to recognize Memorial Day School, who's the State Championship football team, and before I ask them to all stand and to come forth, I really wanted to just take the time just to read a little bit of the proclamation, and I ask members of the Commission who wish to join me to please do so.

Commissioner Thomas said, he want all of us? He want all of us?

Commissioner Kicklighter said, mm-hmm.

Commissioner Thomas said, huh?

Chairman Scott said, Commissioner Kicklighter. I was chatting earlier before we got started with staff and coaches of Memorial Day School, and I mentioned the Nettles family, and he said yes, the Nettles family

donated the church and the school that we now -- we are now in, and the Nettles family for a long time lived in what would now be the 2<sup>nd</sup> District and their -- their family home was right on the -- Victory and East Broad. Some of the family members still live there, and -- and a member of the family also looked at me in a different capacity, and so I've known the family for a number of years and always known them to be very generous. So it's a special occasion to honor Memorial Day School, and I'll read just a little bit of the proclamation.

Chairman Scott read part of the proclamation which reads in it's entirety as follows:



**WHEREAS**, Memorial Day School, founded in 1971, seeks to prepare each student for the diverse challenges and opportunities of higher education and for responsible citizenship in a democratic society and in a rapidly changing world; and

**WHEREAS**, Chatham County is fortunate to have this educational facility that provides education in a family atmosphere with caring, loving, nurturing faculty and staff, and in that spirit, we salute with pride, Memorial Day School; and

**WHEREAS**, Coach Michael Thompson and his staff lead the BLUE THUNDER football team to a 12 and 1 season ultimately capturing the Georgia Independent School Association AA 2013 State Championship and the Blue Thunder's third State Championship in six years.

**NOW, THEREFORE**, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby congratulate:

**MEMORIAL DAY SCHOOL'S  
BLUE THUNDER FOOTBALL TEAM**

for winning the 2013 Georgia Independent School Association AA Football Championship and applaud its head coach, Michael Thompson, and assistant coaches, Tony Welch, Patrick Bolen, Darien Thompson and Bo Dudley, for their skills and leadership making it possible for the team to achieve this high honor.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of Chatham County, Georgia, to be affixed this the 14<sup>th</sup> day of February 2014.

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Albert J. Scott, Chairman  
Chatham County Commission

**ATTEST:**

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Gail F. Gordon, Administrative  
Assistant to the Chairman

Chairman Scott said, and it's a pleasure to have them here today, and at this time I would ask that they stand and -- and receive this Resolution, and I would ask whoever would like to be a spokesman for the school to please intro -- come up and have some remarks and introduce everybody who's here. Okay.

Ms. Michalle Quarles said, I'm going to let the coaches in just a minute introduce the young men that are standing up before you, but I just wanted to let you know that what you all are looking at is a fine group of young men that won a state football championship, but what you don't know about these young men is they are outstanding students too. You're looking at honor students, members of the National Honor Society. You are looking at students that are members of the Fellowship of Christian Athletes. You are looking at mentors. You are looking at students on the math team and on the literary team. So it's not just football that we do at Memorial Day School. I'm very proud of these boys and their accomplishments on the field, but at our school, we have a -- a saying that goes around, and it's on all the doors, that says 95 percent academics, 5 percent athletics. And this is -- these boys have risen to that, and we are so very proud of their academic accomplishments too. And thank you all so much. Coach Thompson.

Commissioner Center said, wait. Wait. Ma'am, will you introduce yourself?

Ms. Quarles said, I'm Michalle Quarles. I'm the head of school.

Commissioner Center said, thank you.

Coach Darien Thompson said, good morning.

Members of the Board collectively said, good morning.

Coach Thompson said, I'm Coach Thompson, head coach at Memorial Day School. I'm going to introduce some of the players. I got in the front right here we got Rodheem Greene, he recently signed a scholarship to go play for Savannah State University. I've got Kendarius Dukes. He also is a part of the National Honor Society. I got Dante Montequ. He's a senior, also is an honor student. I got Derrick Wright. He also signed a letter of intent to go play for Savannah State University. Next to him is -- he's going to be joining him at Savannah State is Marlin -- Marlin Latson. D'Quaiv Douse, he's a junior. He's returning next year with us. I got Mekhi Cooper. He's a junior. He's going to be returning with us. Atha Stathopoulos -- did I get it right?

[NOTE: Mr. Atha Stathopoulos nodded his head affirmatively.]

Coach Thompson said, good. He's a freshman, and he's going to be coming back, and I had JaQuan Smith, young man. He's a junior. He's going to be coming back with us. Malcolm Quarterman, also is an honor student, and he's a senior. I got Cale Herbert. He's a junior. I got McKinley Habersham. He's a junior, and I also have -- I call him Cuz, Delonte Thomas. He's also a junior. And next up is assistant coach, Mr. Welch, Coach Welch.

Coach Tony Welch said, first of all, thank you. I'm Coach Welch, and we have -- left we have Evan [Lane], who's National Honor Society, math team, literary team, and a lot of other stuff. He's an asset to the team. Brian Miller, who's a freshman. Kevin Ford, sophomore; Jamal Wright, senior; and Earl Washington, senior. And we'd just like to say thank you. We -- we've had four kids that have committed to signing scholarships at Savannah State University, but over the next couple of weeks, we have four or five more kids that will be attending universities on football scholarships, and so we accredit that not only to our athletic ability because just doing it on the field doesn't get you into the school, and so we -- we take pride in -- in our academics as well as athletics, and we feel like that you can achieve and do both, and we've been proving over the past six or seven years that we can do it, and we just thank God that -- that we're able to do it, and that we'll continue to do his work and not our work.

Chairman Scott said, tell them a little bit about the basketball.

Coach Welch said, oh yeah. Well we've been fortunate at that as well. In the past three years we've been to the State championship game three years and we've won it twice, and so we're -- we're getting ready to make another run this year. We start our region play next week, and hopefully, with the grace of God, we'll be back, and we'll be able to say that we've won it the past three out of four years. [Applause.]

Commissioner Thomas said, great.

Chairman Scott said, congratulations to you, and if you win the basketball we will invite you back. Now that's incentive.

Coach Welch said, yes, sir.

Chairman Scott said, we might even let you pray again.

Commissioner Center said, Mr. Chairman?

Chairman Scott said, thank you so much for being here. If any member of the Commission wish to make any comments at this time? Commissioner Center, 2<sup>nd</sup> District -- 3<sup>rd</sup> District, I'm sorry.

Commissioner Center said, thank you. As a graduate of Savannah High, which has a number of basketball championships, I congratulate you very much. When -- when I was your age and people would say you did a good job, I didn't listen that much, but I can tell you when you get to my age, and I look at you and what you've accomplished with your team work and trusting each other, but you come here and you sit in this room, coats and ties on, dressed nice, cleaned up. I'm going to ask you to look -- you see our -- our Chief of Police, we get so much in the news of bad things, I cannot tell you what a shot in the arm it is to our energy and our excitement, our enthusiasm and our ability to do what we do to see people like you representing our community. I'm very proud of you. Thank you very much.

Chairman Scott said, our vice Chair would like to make some comments.

Commissioner Thomas said, I too want to share sentiments. I am always excited when we have young people especially that are making the grade, but you're not just making the grade playing on the football field as you

have eluded to, but the one thing that is most outstanding and touches my heart is that you're doing exceptionally well academically, and I just want to say continue to do that, and we're going to hear bigger and better things from you in the future, and I hope that this inspires others who are not doing as well to do what you are doing. Congratulations again.

Chairman Scott said, Commissioner Shabazz 5<sup>th</sup> District.

Commissioner Shabazz said, good morning. I'd to commend you all and congratulate you all for your accomplishment of winning the championship for football, and those things that you aspire to do with the basketball team, but I'd like to -- the head mistress or master -- what is it, head mistress --

Ms. Quarles said, yes.

Commissioner Shabazz said, -- of the school? She pointed out something that was very important where you said 95 percent academics and 5 percent athletics, because too many institutions that are out there both on a secondary and post-secondary level, they use the athletes to -- for athletics, and they never get the education. I thought that was very profound, and I'd just like to say to those young men that education is your passport to the future because the future will belong to those who prepare for it, carefully prepare for it today, and when that time comes, you'll be able to just step into the future. And for the young man, what's the young man that did the invocation? What's your name?

Mr. Green said, Rodheem Greene.

Commissioner Shabazz said, I'd like to commend you too. You -- you sound like you're seminary trained, young man. You did an excellent job.

Commissioner Kicklighter said, Chairman?

Commissioner Shabazz said, thank you.

Commissioner Kicklighter said, I'm sorry.

Commissioner Shabazz said, thank you.

Chairman Scott said, Commissioner Kicklighter.

Commissioner Kicklighter said, thank you Mr. Chairman.

Chairman Scott said, 7<sup>th</sup> District.

Commissioner Kicklighter said, I just want to say if you're 95 percent academics and 5 percent athletics, wow, man, y'all ought to be going to Harvard, because, you know, you're winning the state year after year in football which is just ridiculous, and, you know, y'all -- y'all are an amazing group of guys, and it is awesome, the academics that you do, but, you know, you're here today to be honored for the football, what you've -- what you've accomplished there and you -- you know, I'm here to tell you, some of my proudest days as corny as it seems is some of my football days, which -- so y'all are living it right now, and you'll -- you'll look back, and you'll always be just appreciative of this experience, and y'all hit the top, man, and -- and I was a running back at BC, we never -- we never went to the top during my time, so, you know, y'all -- y'all have accomplished something truly amazing and proud of y'all and glad to have y'all back once again here.

Commissioner Center said, was that because you were the running back?

Commissioner Brady said, yeah. I wasn't going to go there.

Commissioner Kicklighter said, I averaged 6.6 yards a carry, Tony, so I don't think it was my fault.

Chairman Scott said, any -- any other member of the Commission have any comments? Commissioner Farrell from the 4<sup>th</sup> District.

Commissioner Farrell said, thank you, Mr. Chairman. I too would like to congratulate the football team, the coaching staff, the administrators at Memorial Day School and especially your parents for supporting you and putting you in a -- in a -- in a good institution and a good situation, and, of course, most of all yourselves for working together as a team and accomplishing a common goal. You've got a few short years to play sports in your life and your whole life to live, but the lessons that you will learn and the confidence that you will pick up here at Memorial at -- with the accomplishments that you've made should -- should -- should serve you well for the rest of your lives. Everything is team work, whether you're a County Commission, a police force, an army, a staff of teachers at a school. You name it, everything is team work, and the success of the unit is each individual's input and their ability to pull together. So I highly congratulate you on -- on a great accomplishment on the field and wish you many successes in the future in whatever directions as -- as you graduate and go your different ways, you'll be forming new partnerships and new teams along the way, and I hope you bring that winning spirit in -- to every endeavor that you participate in. Congratulations.

Chairman Scott said, okay. Anybody else from the Commission wish to make any comments? Hearing none. Does anybody else from Memorial? The head master, Michalle, you have any comments?

Ms. Quarles said, no, sir. I just wanted to just brag a little bit about Chance. He's on the football team at BC, and they had a fantastic year too. They ended up a little short there at the end, but I was privileged to see some of their football games, and I appreciated his comments being positive about ours because he's a student but also wanted to brag just a little bit about BC and how well they did, and they could have been here with us today if there had just been a little -- just a little bit of change, so, Chance, we're proud of y'all and your team too.

Youth Commissioner Jackson said, thank you.

Coach Welch said, and some of you may not know Chance was a Blue Thunder at one time.

Commissioner Thomas said, all right.

Coach Thompson said, and also I forgot to mention Coach Bolen's back here. He's part of my coaching staff as well.

Commissioner Thomas said, all right.

Chairman Scott said, okay. Again, thank you, and it's an honor to have you with us this morning. Thank you so much.

Ms. Quarles said, we're going to sneak out so they can get back to AP English, okay?

Chairman Scott said, okay.

Commissioner Holmes said, all right.

Chairman Scott said, we'll -- we'll give you time to depart the Chamber.

Commissioner Kicklighter said, well, thanks, Tony, for making me say the most arrogant thing I've probably every said. I appreciate that.

Commissioner Center said, but you remember.

Chairman Scott said, I think you were just waiting for the proper audience.

Commissioner Farrell said, just waiting for the opportunity.

Commissioner Thomas said, that's what it was.

Commissioner Farrell said, wait till I throw out my stat.

Commissioner Center said, did the ball travel too? Dean, did the ball go all 6.6 yards with you?

Commissioner Kicklighter said, absolutely.

Commissioner Farrell said, most of the time.

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## **VI. CHAIRMAN'S ITEMS**

### **1. A WOW MOMENT RECOGNIZING THE COUNTY'S RESPONSE TO RECENT BAD WEATHER.**

Chairman Scott said, let's -- let's move on to a -- another very happy occasion, and -- and as I mentioned in the Green Room, we often time receive comments concerning County employees, and a lot of it's negative, sometime accomplished with pictures, a lack of cleaning ditches and etcetera, and -- but we -- we seldom if ever pause to recognize all the splendid services that the County provide. And when we had the ice storm and we looked at pictures of other municipalities and stuff, failing to respond and take the proper lead, the County Manager phoned me and said that he thought it was a good idea if we were to close County facilities for the next couple of days to prevent accidents and people having to travel and clutter up the road, and I concurred with him 100 percent, and then there was a response of all the County agencies that had anything to do with public safety and emergency management responded in -- in a very -- in a very admirable fashion, and I got a number of emails and calls commending the work of the County inputting sand on bridges and etcetera, so at this time I'm going to recognize the County Manager for a -- a lead up to some introductions of people that really provided some extraordinary work force during the ice storm.

County Manager Russ Abolt said, thank you, Mr. Chairman. Appreciate the opportunity, and I will in effect continue the thought of Commissioner Farrell about team work, and I'm going to introduce Clayton Scott, Robert Drewry, and Chief Tolbert to come forward and talk about that team work that was done so efficiently, that -- particularly in the minds, I think not just of the Chairman and the community for sure the community realizes how well served they are for our -- from our first responders. So if Clayton, Robert and the Chief would come forward to do their respective introductions of these superstars, I'd appreciate it. Let's start with Clayton, please.

Mr. Clayton Scott, Director Chatham Emergency Management Agency said, well team work is certainly the -- the key to all of these operations. Everyone worked together. We can't do it alone. It's impossible. Somebody we have not got here, and I don't want to forget to mention is not only our municipalities but Georgia DOT. They were great. I know they took a lot of heat in Atlanta, but locally they did a phenomenal job for us, not to -- to take away by any sense of the word from what was done locally. The folks that were doing all the work were in a -- in a truck full of sand or gravel or -- or salt at 2:00 o'clock in the morning responding to -- to what we were suggesting needed to be done that we were receiving from the police department saying these are where the roads are icy. So it's very much a -- a -- a work in place by -- by everybody involved. Robert?

Acting Chief Julie Tolbert said, good morning, Mr. Chairman, Commissioners.

Commissioner Center said, good morning.

Acting Chief Tolbert said, I brought with me this morning members of my team who worked very proficiently in that area of responsibility in making sure that the weather was closely monitored and the roadways were kept safe for motorists, I'm sorry, to pass through in a safe manner. And I'm going to invite them up in a few minutes so that you can meet them yourself, but as Mr. Powell [sic] stated, it definitely takes team work to get this done. We did not want to experience any aspect of what transpired in Atlanta, and moving forward we will have many more meetings together so that we can make sure that whenever we do have issues to come into this community, bad weather, that we have a team in place to make sure that this public community is very safe, and so I'm going to invite my staff up in a few moments to introduce them to you after Mr. Drewry gets done with his brief -- brief presentation.

Mr. Robert Drewry, Director of Public Works and Park Services said, good morning.

Members of the Commission collectively said, good morning.

Mr. Drewry said, I do thank you for this opportunity, and I want to jump on what Commissioner Farrell mentioned about team work. That is absolutely correct, and I saw it in action, how success came from team work, and I'm going to go ahead and ask my staff to stand up and join me up here. Everybody come on. Unfortunately all my critical work force could not be here, but I did bring a -- a rather large sampling of my critical work force, and to be frank with you, I'd rather be standing behind them and let them be in the forefront, because they are the ones that actually did all the hard work. It was a 72-hour event for us essentially 'cause we did have to prep and be prepared before we even, you know, staged our first hour. So many people were involved, all my critical work force, and as I said, some of them couldn't be here, but I do want to introduce -- I want to start off by introducing crew leaders so they can also tell you who was on their particular crew. So I want to list them by names, so if you'll bear with me, I would like to introduce the crew leaders. Lisa Foley, if you want to come up and introduce your crew.

Ms. Lisa Foley said, good morning.

Members of the Commission collectively said, good morning.

Ms. Foley said, I had quite an extensive crew, and they were Darrell Graham, Willie Ausby, Joseph Simmons, Sylvan Johnson, Jermaine Fate, Paul Dunwoody, Nate Atkins, Jamie Tillman, Mike Tanner, and Tharon Pryor.

Mr. Drewry said, Alex Williams, if you could come forward and introduce your crew.

Mr. Alex Williams said, good morning.

Members of the Commission collectively said, good morning.

Mr. Williams said, my name is Alex Williams. I'm the road maintenance supervisor. The crew I had assigned to me was Mr. Willet Shields, Mr. Christopher Hills, and Mr. Oozy Lighthorse, and we was -- our response was to spray the sand on bridges and out place advance warning signs for the motorists to be on alert that ice was on -- on -- on the roadways. That was my assignments.

Commissioner Shabazz said, are -- are -- are your people here? Are they present?

Mr. Williams said, no, they is not. They are in the field. They're working.

Commissioner Shabazz said, okay.

Mr. Williams said, okay.

Commissioner Shabazz said, thank you.

Commissioner Center said, what -- what hours? Was that like in the middle of the night spreading sand?

Mr. Drewry said, yes, sir -- yes, sir. It -- and -- and I appreciate them mentioning that because as the Director, it's very difficult to send out a crew in the middle of the night knowing there's -- somewhere out there is some ice, and they're in a heavy, large truck, usually loaded down. It's an uneasy feeling as a Director sending them out there, and so -- that was the easy part. The hard part was getting out there and doing it, and -- and this -- ladies and gentlemen were responsible for that. Mr. Raymond O'Neill, you want to introduce your group?

Mr. Raymond O'Neill said, okay. On behalf of my crew thank you for this opportunity. Along with me that evening and night were Lorenzo Pollard, 11 years of County service; Mike Frazier, four years of County service; Kim Otto, 21 years of County service; Angus Hill, seven years; and Leroy Johnson, 16 years. Thank you.

Chairman Scott said, thank you.

Mr. Drewry said, one more crew leader, and that would be Mr. Bill Leonard.

Mr. Bill Leonard said, good morning.

Chairman Scott said, good morning.

Mr. Leonard said, my crew was Angus Hill, who was also a supervisor -- I'm sorry -- I got misplaced, Yvonne Quarterman, who's the superintendent -- assistant superintendent for solid waste, Fallon Mincey, Vickie Smith, and Darrell Green, were all on crew number 5.

Commissioner Center said, thank you.

Mr. Drewry said, and I also want to introduce a few names that are here, and so if you are here, please raise your hand so you can be recognized, and that would be -- many of you know Mr. William Wright, Maze Newsome, Lawrence Lanier, Lorenzo Bryant, Keith Page, Marc Ginsberg, Andy Willis, and Mr. David Nash. So again I want to thank you for this opportunity. I'm very proud of this crew, and I really would rather stand behind them, but they worked very hard, and they were prepared, and -- and the thing I did note in the memo that I drafted, it was without hesitation. These men and women knew what they -- responsibility they had, and they were very willing to serve the community that we serve. So thank you for your time.

County Manager Abolt said, Mr. Chairman before Mr. Drewry stands back, I do want to acknowledge his leadership. He's made a commitment of whether you're aware of it or not, he will not shave until the temperature exceeds 70 degrees outside.

Acting Chief Tolbert said, and I'll now introduce the staff that's with me, if you would come over. I have Lieutenant David Gabe, of course, Major Zapal, Officer Pagliaro, Sergeant Eddie Grant, Major Barnwell, Assistant Chief Enoch, and Major Fagerstrom, just appeared as well. These gentlemen worked round the clock monitoring the weather conditions for us, working very closely with CEMA to keep us fully abreast as road conditions changed, as weather conditions changed, and we want to just recognize them as well, and as soon as I'm done, or you all are done recognizing them, I have also brought with me the community relations representative, Ms. Michelle Gavin, and she's going to speak to you just for a few minutes and let you all get back to business.

Ms. Michelle Gavin said, good morning.

Members of the Board collectively said, good morning.

Ms. Gavin said, I'm Michelle Gavin, the community relations administrator for the police department. I just wanted to share a couple of things with you that we have going on at the police department. You have in front of you calendars from our Public Safety Foundation. We did this as a fund raiser for youth outreach programs. The money was raised through different sponsors in our community sponsoring an ad for our calendar, and we're going -- we generated about \$6,000, which we're going to be able to use for expanded youth outreach programs in our community, so I brought a box of them. They're over there on the table, so if you'd like to take any to community meetings or have any use for more, please let me know.

Ms. Gavin said, also, under the leadership of Chief Tolbert, we've been doing more to try to get our officers to make sure they know your faces, and our leadership here, so we have created posters to go in all of our precincts and buildings of the County Commissioners, City Council members, and our leadership and just wanted to let you know what we are doing at our department to make sure our officers know and appreciate the work that you do for us. Thank you.

Commissioner Shabazz said, very good.

Commissioner Thomas said, very good.

Mr. Scott said, a final note on behalf of CEMA, I'd like to introduce the CEMA staff that I have with me. Dennis Jones, my chief of staff and -- and right hand man; Stephanie Cox, who got to work round the clock after being here an entire week with Chatham County; Kate Busbee; Dave Grotyohann, Nell Hart, Kelly Harley, who's last day with the County is today; Dustin Hetzel; and last but not least Don Sullens. Thank you very much ladies and gentlemen, we certainly appreciate y'all recognizing the efforts of all of the folks that are here today that were involved in this effort. It means a lot to us that y'all recognize that we put a lot of time and effort into this and for us that we get a lot of support that comes back from y'all. Thank you.

Chairman Scott said, thank you.

Commissioner Holmes said, Chief. Hold up one second, please.

Chairman Scott said, hold on a second. Members of the Commission wish to make some comments, and I first -- recognize first is the Commissioner from the 2<sup>nd</sup> District, Commissioner Holmes.

Commissioner Holmes said, on a personal note, it have been very noticeable in this last exercise that we had that evidently whatever y'all did, whatever strategy you used, file it away and keep it in the safe. It worked because this the first time that I have experienced asking the citizens to stay off the road, stay in your homes, don't go out if you have to, and they responded to your plea, so I want to say personally congratulation. On the public relation part, now I know that we all going to get speaking engagements because of that banner that you going to hang up in everybody there's office. I didn't know we looked so well until you held it up just now. But congratulation and thank you and keep doing the good work.

Chairman Scott said, Commissioner Brady and then Commissioner Stone.

Commissioner Brady said, thank you, Mr. Chairman.

Chairman Scott said, and then our Vice Chair.

Commissioner Brady said, I would like to -- to voice my -- my true appreciation for the work that everyone did here in Savannah, Chatham County during the storm. The public doesn't realize how difficult a decision it is to make when you shut an entire County down, and you have to focus on safe -- keeping people safe, and apparently Atlanta did not heed the advice that they were giving, and apparently Raleigh didn't -- Raleigh, North Carolina did the duplicate this week on the second storm. But it is a difficult decision because we often get criticized as -- as governments when we shut down, and -- and -- and I'll never forget one time we shut down schools because we thought a hurricane was coming in the back side. We all woke up the next morning and the sun was shining and everybody had a beach day, and we took a big hit. So, it's very critical that -- that we all work together and make that decision to keep the citizens and -- and -- and everyone here in Chatham County safe during -- during an -- an episode like this. So my heart and my -- my thanks go out to you for the work that you did. Thank you so much.

Commissioner Stone said, thank you Mr. Chairman. Thank you to each and every one of you for making the commitment to work for the citizens of this community and for Chatham County. It does not go unnoticed. Thank you.

Chairman Scott said, our Vice Chair.

Commissioner Thomas said, thank you, Mr. --

Chairman Scott said, Commissioner Thomas.

Commissioner Thomas said, thank you, Mr. Chairman. Just want to say thank you to each and every one of you. The work that you do certainly will not go unnoticed. We get a lot of positive feedback, I do, from the constituents that I serve about the work that each and every one of you provide for our citizens on a daily basis, and because of the team effort, I think that it made it very profitable for the entire city and county, so keep up the good work and know that we appreciate every thing that you do for us.

Commissioner Stone said, Commissioner Shabazz of the 5<sup>th</sup> District.

Commissioner Shabazz said, good morning. When I ran for the 5<sup>th</sup> District County Commission seat, one of my platform items was that of public safety, and I have to admit, be one of the first ones to admit that I had a kind of narrow view of what public safety was. I thought it kind of just lent itself to fighting crime and the police department, and I'd like to thank Chief Tolbert for the wonderful job that she's doing along with her staff, but I see now holistically it -- it's -- it's the police department, it's Public Works, it's keeping the roads safe, it's the Chatham Emergency Management team, all of us working together as a team like my colleague from the 4<sup>th</sup> District said. We have to work together as a team, and I see how public safety has a holistic view, and I'd also like to thank all of you all for making it possible for keeping this public safe here in Chatham County. Thank you.

Chairman Scott said, Commissioner Center of the 3<sup>rd</sup> District.

Commissioner Center said, thank you, Mr. Chairman. I -- I want to commend you for putting up this Wow moment, and I see Robert Drewry looks like he's already sent his staff back to work. As Commissioner Shabazz says, we -- we -- we look at almost a narrow view from here. We know the police department's 24/7, but I'm impressed as I can't imagine that every single one of the employees who stood up here and several stood up here are single, so I know you had families at home too that you had to be concerned about, and I think it's -- it's very good that the Chair brought this so we can recognize and so that the County can see, again what we get mostly are complaints, and it's great that the County can see the dedicated public servants we have that took care of their families and went out in the middle of the night to make sure that our citizens were safe, not just in a crime matter, but just if they had to go to the grocery store or had to get to work or had to get out of their homes. I'm very impressed, just as I was with the football team, with all of you, and I wanted to express -- personally express my appreciation and admiration for what you've done. Thank you.

Chairman Scott said, Commissioner Kicklighter of the 7<sup>th</sup> District.

Commissioner Kicklighter said, thank you. I just want to say thanks not only for this that we actually kind of got to see what you do, but personally, I just want to apologize for the ignorance, and I have the understanding that I'm not an expert in any of your fields, and -- and that goes for all County employees. So I personally have no clue to the hard work you put in to your job each and every day. I kind of -- I -- I think I got a little understanding of this of having a wife who's an educator and listening to things that the Board would delegate down and -- and really a lot of times we do certain things without really any idea how it -- it impacts everybody's individual job, but I just want to say sincerely that although I don't know all of -- all the hard work you're doing in your field, I know you're doing a lot of hard work every day, and I sincerely do appreciate that, as well as what we were actually able to see visibly here with -- with you working hard during these last few days, but thanks to this whole County staff for everything you do on a daily basis, and I'll try to get around, but there's a lot of departments, and -- and we appreciate all of you and your expertise in each one of your fields. Thank y'all.

Chairman Scott said, again. Thank you. Mr. Manager, you have any comments?

County Manager Abolt said, no, sir. Thank you for the opportunity.

Chairman Scott said, okay. Thank you all for the work you do and thank you for taking time out to be here this morning. We really appreciate you. Thank you, and Happy Valentine's to you.

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**VII. COMMISSIONER'S ITEMS**

None.

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**VIII. TABLED/RECONSIDERED ITEMS**

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (\*).

None.

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**RECOGNITION OF GUEST**

Chairman Scott said, is the Garden City Mayor Pro Tem George -- stand up so folk can see you. Good. Did you have anything for the Commission this morning or are you just --

Mayor Pro Tem George said, dropping in to see how you guys are doing.

Commissioner Thomas said, all right.

Chairman Scott said, anyway, thank you for being here.

Mayor Pro Tem George said, thank you.

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## **IX. ITEMS FOR *INDIVIDUAL ACTION***

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: 1) IN THE SPECIAL SERVICE DISTRICT FUND TRANSFER \$3,300 FROM CONTINGENCY TO TRANSFER OUT TO BUILDING SAFETY AND REGULATORY SERVICES ENTERPRISE FUND, 2) IN THE BUILDING SAFETY AND REGULATORY SERVICES ENTERPRISE FUND INCREASE REVENUES AND EXPENDITURES \$3,300, AND 3) IN THE CONFISCATED REVENUE FUND APPROPRIATE \$14,622 TO THE COUNTER NARCOTICS TEAM FOR SURVEILLANCE FEES INCURRED DURING A MAJOR INVESTIGATION AND \$10,000 FOR THE PURCHASE OF HIGH RISK SEARCH WARRANT TACTICAL GEAR.**

Chairman Scott said, we'll move now to the Items -- Individual Items for Action, and Item 1 is to request approval of the following budget amendments and transfers: in the Special Service District Fund transfer \$3,300 from the Contingency to Transfer Out to Building Safety and Regulatory Services Enterprise Fund; in Building Safety and Regulatory Services Enterprise Fund increase revenues expenditures by \$3,300; 3) in the Confiscated Revenue Fund appropriate \$14,622 to the Counter Narcotics Team for surveillance fees incurred during the major investigation and \$10,000 for the purchase of a high risk search warrant tactical gear. Hearing the --

Commissioner Holmes said, so moved for approval.

Chairman Scott said, -- item is there --

Commissioner Stone said, second.

Commissioner Brady said, second.

Chairman Scott said, properly moved and second. Is there any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. Motion carries.

### **ACTION OF THE BOARD:**

Commissioner Holmes moved for approval of the following budget amendments and transfers: in the Special Service District Fund transfer \$3,300 from Contingency to Transfer Out to Building Safety and Regulatory Services Enterprise Fund, 2) in the Building Safety and Regulatory Services Enterprise Fund increase Revenues and Expenditures \$3,300, and 3) in the Confiscated Revenue Fund appropriate \$14,622 to the Counter Narcotics Team for surveillance fees incurred during a major investigation and \$10,000 for the purchase of high risk search warrant tactical gear. Commissioners Stone and Brady seconded the motion and it carried unanimously.

**AGENDA ITEM: IX-2**

**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners

**THRU:** R. E. Abolt, County Manager

**FROM:** Amy Davis, Finance Director

### **ISSUE:**

To request approval of the following budget amendments and transfers: 1) in the Special Service District Fund transfer \$3,300 from Contingency to Transfer Out to Building Safety and Regulatory Services Enterprise Fund, 2) in the Building Safety and Regulatory Services Enterprise Fund increase Revenues and Expenditures \$3,300, and 3) in the Confiscated Revenue Fund appropriate \$14,622 to the Counter Narcotics Team for surveillance fees incurred during a major investigation and \$10,000 for the purchase of high risk search warrant tactical gear.

### **FACTS AND FINDINGS:**

1. The Building Safety and Regulatory Services Director have requested \$3,300 to address audit findings within the Building Safety and Regulatory Services Enterprise Fund. A transfer from the Special Service District contingency to the Enterprise Fund will provide the necessary funds needed to address the audit findings. Correspondence and a resolution are attached (to the original staff report in the Clerk of Commission's meeting file).

2. The Counter Narcotics Team Director has requested appropriations of \$14,622 confiscated funds. Funds in the amount of \$14,622 will be used to pay for expenses incurred for surveillance fees incurred during a major investigation. The additional \$10,000 will be used to purchase high risk search warrant tactical gear. An opinion from the County Attorney has been requested. Staff reports are attached (to the original staff report in the Clerk of Commission's meeting file).

**FUNDING:**

Funds are available in the Special Service District contingency and the Confiscated Revenue Fund for the transfers. The budget amendment will establish funding in the Building Safety and Regulatory Services Enterprise Fund.

**ALTERNATIVES:**

1. That the Board approve the following:

**SPECIAL SERVICE DISTRICT FUND**

Transfer \$3,300 from contingency to Transfer Out to the Building Safety and Regulatory Services Enterprise Fund.

**CONFISCATED REVENUE FUND**

Appropriate \$14,622 to the Counter Narcotics Team for surveillance fees incurred during a major investigation and \$10,000 for the purchase of high risk search warrant tactical gear.

**BUILDING SAFETY & REGULATORY SERVICES ENTERPRISE FUND**

Increase revenues and expenditures \$3,300.

2. Amend or deny the request.

**POLICY ANALYSIS:**

State law grants the Board authority to amend the budget during the year as it deems necessary.

**RECOMMENDATION:**

That the Board approve Alternative 1.

Prepared by: Estelle Brown

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2. **TO AMEND FISCAL 2014 BUDGET RESOLUTIONS TO: 1) RECOGNIZE AUDITED FISCAL 2013 FUND BALANCES FOR FUNDS THAT USE FUND BALANCE AS AN OPERATING RESOURCE, 2) REFLECT FISCAL 2013 RESERVES FOR ENCUMBRANCES AND CAPITAL PROJECT BALANCES FOR THE NON-MAJOR CAPITAL IMPROVEMENT AND ENTERPRISE FUNDS, AND 3) APPROVE REVISED PROJECT BUDGET SCHEDULES FOR SPLOST FUNDS.**

Chairman Scott said, Item 2 on the Individual Action calendar, to amend Fiscal 2014 Budget Resolutions to recognize audit fiscal 2013 fund balances for funds and -- that use fund balance as an operating resource, reflect fiscal 2013 revenues [sic] for encumbrance and capital project balances for the non-major Capital Improvement and Enterprise Funds, and 3) approve revised projected budget schedules for SPLOST funds.

Commissioner Stone said, so moved, Mr. Chairman.

Commissioner Brady said, second.

Chairman Scott said, properly moved and second. Is there any discussion? Questions? Yes.

Commissioner Brady said, in reference to approve revised project budget schedules for SPLOST funds, and as I went over those and saw the money that was being moved. Will -- will at some time we get some type of list of projects that were in a certain SPLOST, what was completed? I mean I know we've -- we've received some of that, and then what the plan may be for -- for the money that's left over.

County Manager Abolt said, yes, you will -- Mr. -- Mr. Chairman with your permission, you will do that, and that's part of your annual budget process too, but and -- and this is a matter that I believe was tabled a few weeks ago. We've resolved the potential confusion, and this allows us to proceed on some priority projects.

Commissioner Brady said, thank you.

Chairman Scott said, any further questions? Discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. The motions carries.

**ACTION OF THE BOARD:**

Commissioner Stone moved to amend Fiscal 2014 Budget Resolutions to: 1) recognize audited fiscal 2013 fund balances for funds that use fund balance as an operating resource, 2) reflect fiscal 2013 reserves for encumbrances and capital project balances for the non-major Capital Improvement and Enterprise Funds, and 3) approve revised project budget schedules for SPLOST funds. Commissioner Brady seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

**AGENDA ITEM: IX-2****AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners  
**THRU:** R. E. Abolt, County Manager  
**FROM:** Amy Davis, Finance Director

**ISSUE:**

To amend fiscal 2014 budget resolutions to: 1) recognize audited fiscal 2013 fund balances for funds that use fund balance as an operating resource, 2) reflect fiscal 2013 reserves for encumbrances and capital project balances for the nonmajor Capital Improvement and Enterprise Funds and 3) approve revised project budget schedules for SPLOST funds.

**BACKGROUND:**

The fiscal year 2014 Chatham County budgets were adopted on June 28, 2013. A subsequent independent financial audit has verified fiscal year-end 2013 fund balances and capital project balances. This report amends current year budgets to show the potential use of fund balance in those funds where it is considered an operating resource. The report also provides appropriations related to outstanding fiscal 2013 encumbrance balances ("carryforwards") and restricted fee reserves. Although a budget amendment to account for year end encumbrances is not a requirement of enterprise funds, enterprise funds are included in this report to facilitate effective management planning. Encumbrance carryforwards for the General Fund and SSD Fund were approved September 27, 2013.

Fund balance is not considered an operating resource in the General M&O Fund and the Special Service District. Audited fund balance information for those funds was presented to the Board with transmittal of the Comprehensive Annual Financial Report. (CAFR).

**FACTS AND FINDINGS:**

1. The Chatham County Confiscated Special Revenue Fund budget amendment increases the budget by \$310,781 to reflect a fund balance total of \$516,715. Appropriations are increased for expenditures in accordance with the resolution.
2. The Chatham County Sheriff Confiscated Special Revenue Fund budget amendment increases the budget by \$68,549 to reflect a fund balance total of \$68,549. Appropriations are increased for expenditures in accordance with the resolution.
3. The Chatham County Restricted Court Fee Special Revenue Fund budget amendment increases the budget by \$616,749 to reflect a fund balance of \$698,021. Appropriations are increased for expenditures in accordance with the resolution.
4. The Chatham County Inmate Welfare Fund budget amendment increases the budget by \$326,210 to add fund balance. Appropriations are increased for expenditures in accordance with the resolution.
5. The Chatham County Street Lighting Special Revenue Fund budget amendment increases the budget by \$247,437 to add fund balance. Appropriations are increased for expenditures in accordance with the resolution.
6. The E911 Fund budget amendment increases the budget by \$3,917 to reflect fund balance of \$618,917. Appropriations are decreased for expenditures in accordance with the resolution.
7. The Chatham County Land Disturbing Activities Ordinance budget amendment increases the budget by \$250,871 to add a fund balance. Appropriations are increased for expenditures in accordance with the resolution.
8. The Chatham County Land Bank budget amendment increases the budget by \$30,990 to add fund balance. Appropriations are increased for expenditures in accordance with the resolution.
9. The Chatham County Sales Tax I fund budget amendment decreases the budget by \$269,677 to reflect fund balance of \$14,949,396. The latest revised budget detail is attached.
10. The Chatham County Sales Tax II fund budget amendment decreases the budget by \$129,120 to reflect fund balance of \$5,332,553.
11. The Chatham County Sales Tax III fund budget amendment decreases the budget by \$1,475,886 to reflect fund balance of \$40,163,809.
12. The Chatham County Sales Tax IV fund budget amendment decreases the budget by \$3,974,537 to reflect fund balance of \$55,809,917.

13. The Chatham County Sales Tax V fund budget amendment increases the budget by \$2,560,509 to reflect fund balance of \$62,364,272.
14. The Chatham County Capital Improvement Program Fund budget amendment increases the budget by \$15,321,678 to reflect a fund balance of \$17,140,836. Appropriations are adjusted for expenditures in accordance with the resolution.
15. The Chatham County Capital Improvement - Series 199 DSA Revenue Bond Fund budget amendment increases the budget by \$9,867 to add fund balance. Appropriations are increased for expenditures in accordance with the resolution. The latest revised budget detail is available in the Finance Department as stated in the resolution.
16. The Chatham County Capital Improvement - Series 2005 DSA Revenue Bond fund budget amendment increases the budget by \$112,699 to reflect fund balance of \$187,699. Appropriations are decreased for expenditures in accordance with the resolution. The latest revised budget detail is available in the Finance Department as stated in the resolution.
17. The Chatham County CIP Bond Detention Center Expansion budget amendment decreases revenues \$3,131,662 transfer in from Sales Tax V. Appropriations are adjusted for expenditures in accordance with the resolution.
18. The Chatham County Debt Service Fund budget amendment increases the budget by \$122,476 to reflect a fund balance of \$122,476. The appropriations are adjusted for expenditures in accordance with the resolution.
19. The Chatham County Water and Sewer Fund budget amendment adjusts revenues by \$60,566 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.
20. The Chatham County Solid Waste Management Fund budget amendment adjusts revenues by \$97,784 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.
21. The Chatham County Computer Replacement Fund budget amendment adjusts revenues by \$5,999 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.
22. The Chatham County Parking Garage Fund budget amendment adjusts revenues by \$51,817 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.

**FUNDING:**

Funds are available in Restricted Fund Balance, Unrestricted Fund Balance and/or Net Assets for all funds.

**ALTERNATIVES:**

1. That the Board approve the following:

**CONFISCATED SPECIAL REVENUE FUND**

A budget amendment to increase fund balance appropriations \$310,781 with a corresponding appropriation for Public Safety expenditures.

**CHATHAM COUNTY SHERIFF CONFISCATED SPECIAL REVENUE FUND**

A budget amendment to increase fund balance appropriations \$68,549 with corresponding increase in expenditures.

**RESTRICTED COURT FEES SPECIAL REVENUE FUND**

A budget amendment to increase fund balance appropriations by \$616,749 with a corresponding increase in expenditures.

**INMATE WELFARE FUND**

A budget amendment to increase fund balance appropriations \$326,210 with a corresponding increase in expenditures.

**STREET LIGHTING SPECIAL REVENUE FUND**

A budget amendment to increase fund balance appropriations by \$247,437 with a corresponding increase in expenditures.

**E911 FUND**

A budget amendment to increase fund balance appropriations by \$3,917 with a corresponding increase in expenditures.

**LAND DISTURBING ACTIVITIES ORDINANCE FUND**

A budget amendment to increase fund balance appropriations by \$250,871 with a corresponding increase in expenditures.

**LAND BANK FUND**

A budget amendment to increase fund balance appropriations by \$30,990 with a corresponding increase in expenditures.

**ONE PERCENT LOCAL OPTION SALES TAX I FUND**

A budget amendment to decrease fund balance appropriations by \$269,677 with a corresponding decrease in expenditures. The latest revised project budget schedule is attached.

**ONE PERCENT LOCAL OPTION SALES TAX II FUND**

A budget amendment to decrease fund balance appropriations by \$129,120 with a corresponding decrease in expenditures. The latest revised project budget schedule is attached.

**ONE PERCENT LOCAL OPTION SALES TAX III FUND**

A budget amendment to decrease fund balance appropriations by \$1,475,886 with a corresponding decrease in expenditures. The latest revised project budget schedule is attached.

**ONE PERCENT LOCAL OPTION SALES TAX IV FUND**

A budget amendment to decrease fund balance appropriations by \$3,974,537 with a corresponding decrease in expenditures. The latest revised project budget schedule is attached.

**ONE PERCENT LOCAL OPTION SALES TAX V FUND**

A budget amendment to decrease fund balance appropriations by \$2,560,509 with a corresponding decrease in expenditures. The latest revised project budget schedule is attached.

**CAPITAL IMPROVEMENT PROGRAM FUND**

A budget amendment to increase fund balance appropriations by \$15,321,678 with a corresponding increase in expenditures. The latest revised project budget schedule is available in the Finance Department as stated in the resolution.

**CAPITAL IMPROVEMENT - SERIES 1999 DSA REVENUE BOND FUND**

A budget amendment to increase fund balance by \$9,867 with a corresponding increase in expenditures. The latest revised project budget schedule is available in the Finance Department as stated in the resolution.

**CAPITAL IMPROVEMENT - SERIES 2005 DSA REVENUE BOND FUND**

A budget amendment to increase fund balance by \$112,699 with a corresponding increase in expenditures. The latest revised project budget schedule is available in the Finance Department as stated in the resolution.

**CIP BOND DETENTION CENTER EXPANSION FUND**

A budget amendment decreases revenue \$3,131,662 transfer in from Sales Tax V with a corresponding decrease in expenditures.

**CHATHAM COUNTY DEBT SERVICE FUND**

A budget amendment to increase fund balance by \$122,476 with a corresponding increase in expenditures.

**WATER AND SEWER ENTERPRISE FUND**

A budget amendment to increase net assets in the amount of \$60,566 for year-end encumbrances with corresponding expense appropriations and appropriate \$289,00 Unrestricted Net Assets.

**SOLID WASTE MANAGEMENT ENTERPRISE FUND**

A budget amendment to increase net assets in the amount of \$97,784 for year-end encumbrances with corresponding expense appropriations.

**COMPUTER REPLACEMENT FUND**

A budget amendment to increase net assets in the amount of \$5,999 for year-end encumbrances with corresponding expense appropriations.

**PARKING GARAGE ENTERPRISE FUND**

A budget amendment to increase net assets in the amount of \$51,817 for year-end encumbrances with corresponding expense appropriations.

2. Amend the transfers and budget amendments.

**POLICY ANALYSIS:**

The State Code grants the Board of Commissioners the authority to amend the budget as it deems necessary during the fiscal year.

**RECOMMENDATION:**

That the Board approve Alternative 1.

Prepared by: Estelle Brown

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**3. TO PRESENT THE FISCAL YEAR 2014 SECOND QUARTER REPORT DATED DECEMBER 31, 2013, TO THE BOARD FOR INFORMATION.**

Chairman Scott said, for Item 3, I will recognize the County Manager.

County Manager Abolt said, thank you Mr. Chairman, Ladies and Gentlemen, I would also ask Ms. Davis, Amy Davis, our finance director to come forward. This is what we do in -- in front of you every three months, so this is your mid-term or your second quarter financial report, and if you had occasion to read it, we are essentially in extremely good position. There are some issues of concern of not great concern, but because of the fiscal responsibility exercised by this Commission when you adopted last year's -- the current year's budget, we are in -- in good financial position, but I do want to have Ms. Davis come forward and answer any questions. I also want to acknowledge the fact that if you had occasion to read the local daily paper this past week, she was recognized, along with the Chairman and yourself for the initiative in zero-based budgeting. I think it's a wonderful team, the County Commission, staff, and particularly Ms. Amy Davis. Amy.

Ms. Amy Davis, Finance Director said, good morning.

Chairman Scott said, and this -- I might add, this will not require a vote. This is for information and questions.

County Manager Abolt said, yes. You are correct, sir.

Ms. Davis said, good morning Chairman and Commissioners.

Commissioner Shabazz said, good morning.

Ms. Davis said, as of December 31<sup>st</sup>, the General Fund had revenues of 94.3 million, which represents about 57.7 percent of our budget, and they expended 83 million, which represents about 49.8 million -- percent of our budget, and revenues exceeded our expenditures in the General Fund by 11.2 million, and all cash balances were positive. General property collections were 78.3 million or about 60 percent of our budget, and the Title Ad Valorem -- Valorem taxes which replaced the motor vehicle taxes were 1.2 million, and that exceeds our budget by \$785,000. The Energy Excise Tax --

Chairman Scott said, so that had --

Ms. Davis said, yes, sir.

Chairman Scott said, what -- what are you saying about that is that -- 'cause this is sort of a grey heron area for us since we had no experience with it.

Ms. Davis said, correct.

Chairman Scott said, and that it's running -- if you would compare it to the old formula, would this be ahead?

Ms. Davis said, it is --

Chairman Scott said, 'cause I know we were conservatively budgeting in this category because we were uncertain as to what the new law would --

Ms. Davis said, yes, we are ahead as of the end of December by about 446,000 for this tax. In addition to that, we also have 200 -- a little over 200,000 in the collection fees of this tax that are new revenues for the County. The Energy Excise Tax is also a new tax, and we are at 153,000, which is about 76 percent of our budget, and again, we budgeted conservatively because we -- we didn't have any history to support where we would be. All of our departments are within reasonable areas for this time of the year. The pool for temporary labor was about at 77 percent. But part -- that's primarily due to people that just need to be re-classified to the departments, and HR is working on that. Mosquito Control was at 59.4 percent of their budget, but that was corrected in January when we made that budget amendment, and Juvenile Court is over budget due to the indigent defense, and that will have to be looked at carefully, and it will probably require an amendment before the year's end -- ends.

Ms. Davis said, in the Special Services District, the revenues were 18.9 million, which is 64 percent of our budget, and expenditures were 14.4 million, and that represents about 49 percent of our budget. Revenues exceeded the budget -- or I'm sorry, revenues exceeded the expenditures by \$4.4 million. General property taxes in SSD were 17.1 million or 67 percent of the budget. 3.4 million of that was personal property taxes -- taxes which was a little -- a little less than a million dollars over the budgeted figures. Again, the Title Ad Valorem taxes are coming in over budget. In SSD we didn't budget at all for the Title Ad Valorem taxes so that

full amount is an over budget amount. Insurance premium taxes were 4 million, about 153 million -- 3,000 over the budget, and on the expenditure side, the only place of note would be the Recorder's Court where again the indigent defense is a little bit over where we should be, and we will probably have to look at that closely and possibly amend our budget at the end of the year.

Ms. Davis said, Water and Sewer Fund, sales of property tax -- property in that fund increased our revenue slightly, so it was about \$128,000 property sales. Land Disturbance Activities, revenues were 412,000 -- 400 -- yeah, and that's about 128 percent of our budget, but the revenues exceeded our expenditures by 243,000. Risk Management, workers' comp claims were 1,066,000 or -- that's about 76 percent of our budget, however, there were some excessive settlements done that pushed that figure up; and health and safety permit fee revenues continue to exceed our budget. They're at about 71 percent, and Health Insurance Fund, we had a stop-loss reimbursement of \$439,000, and that bumped our revenues up to 52 percent; and medical claims were about 10 million or 51 percent, so we'll have to watch those carefully. All in all though the County is doing very well.

Ms. Davis said, a couple other revenues we might want to look at in the General Fund that deserve attention I suppose is prisoner housing fee for state prisoners. We have not received any of the \$600,000 that we have budgeted, and that's primarily due to the fact that our Sheriff has been very pro-active, and as soon as those prisoners are sentenced by the State, he is actually taking them to the prison -- the state prison himself so that they are not there for the two weeks that they would normally be for the State to come pick them up. Consequently though, it's only after two weeks after sentencing that they actually pay us, and so we're saving money too.

Chairman Scott said, yes.

Commissioner Stone said, yes.

Ms. Davis said, any other questions?

Chairman Scott said, you've generated a number of questions, and -- starting with Commissioner Center from the 2<sup>nd</sup> [sic], Commissioner Stone from the 1<sup>st</sup>, Commissioner Brady from the 6<sup>th</sup>.

Commissioner Center said, thank you very much, and I -- I -- I want to ask this question. I'm -- this is our, basically our six-month report, our second quarter report, and I see our budget for expenses is 49 percent, so we're right on, 50 percent and 50 percent. Our revenues are up. Is that because the economy is improving or we collect our money faster in the first six months?

Ms. Davis said, it's primarily due to the fact that our taxes are due at the end of the year, and so you have your tax billing at that end of the year, so you're receiving a big part of that up front.

County Manager Abolt said, it's not one-twelfth, one-twelfth, one-twelfth.

Ms. Davis said, no.

Commissioner Center said, thank you.

County Manager Abolt said, but in comparison I might add, and you picked up on it, with the Chairman's permission, the six-month report this year compared to where we were last year, is very robust.

Commissioner Center said, so some of it is the economy?

County Manager Abolt said, I -- I hope so.

Commissioner Center said, thank you. Thank you.

Chairman Scott said, Commissioner Stone of the 1<sup>st</sup>.

Commissioner Stone said, thank you, Mr. Chairman. This TVAT [sic] tax, it's my understanding that we're on the beginning part of this and the revenues are expected to increase as we go along or did I misunderstand that?

Ms. Davis said, well, you're still receiving some of the motor vehicle taxes from the previous program because not every one -- if you bought your vehicle prior to 2012, you're still under the old program. Anything bought after I think it was January, February 2012, you can opt in to the new TAVT program, and so what the TAVT is essentially trying to accomplish is gaining those revenues from casual sales.

Commissioner Stone said, mm-hmm.

Ms. Davis said, so if I go sell my car to my neighbor, and he gives me \$15,000, generally I'm not going to collect the sales taxes on that, and that would be lost revenue to the County, but now, the -- these taxes are being collected at the -- when you change the registration, and so, those are getting accomplished now. So I think

the theory is is that we're going to have a bump this year in those revenues, and it will start tapering off and stabilizing in future years.

Commissioner Stone said, the -- the only reason I ask is I just want us to be mindful of the fact that this is really kind of a loose cannon if you will at this time 'cause we really don't know what the projections will be. The second question that I had was the medical claims. I'm -- I'm paying close attention to that, and it looks like we need to be very mindful of that, and my hope to my fellow Commissioners, is that perhaps with our being proactive with this clinic and primary care that we can save some on the front end -- I mean on the back end by being proactive on the front end. Is -- is that a reasonable expectation?

Ms. Davis said, yes, ma'am, it is.

Commissioner Stone said, okay. Thank you, Mr. Chairman.

Chairman Scott said, Commissioner Brady.

Commissioner Brady said, thank you, Mr. Chairman. In reference to Juvenile Court and Recorder's Court in the Special Service District and the increased indigent defense costs, would it be appropriate to go to those courts and compare what the indigent -- indigent defense costs were last year versus this year?

County Attorney Hart said, no, sir. No, ma'am.

Commissioner Brady said, no?

County Attorney Hart said, that -- that would be a fruitless effort. The defense cost variations are going to go up this year because the -- the requirement for indigent defense as set forth by the courts has substantially increased, and as a matter of fact, it's increased since this increase to apply to Juvenile Justice. So next year you're going to see indigent defense costs in Juvenile Justice go up. So. It's -- it's sort of a hard situation, and then we had a ruling by the Supreme Court where the Public Defender's office in multiple defendant cases can only represent one defendant. They can't be treated as separate law firms where they can represent two defendants. That has placed excessive pressure on our panel. In other words in a four-defendant case, we got to pay for the public defender, and then we got to go out and pay for four -- for three other attorneys to represent the -- the defendants and that's just a fact of life. We don't have any real control over that. We're looking at what the budget's going to mean in that area, and we came to you -- to you about six months ago with some recommendations about things to do in Recorder's Court, things to do in State Court to try to control some of those costs, and we've put those in place. We've also put forth a contract in Recorder's Court with which we share costs with the City of Savannah to have them pay their fair share of those expenses, and that contract, we have not heard back from them on.

Commissioner Brady said, well then --

Chairman Scott said, that was going to be part of my answer is that --

Commissioner Brady said, okay.

Chairman Scott said, -- we're -- we're in the very, very early stages of negotiating or re-negotiating the one page contract that we've had for eons with the City of Savannah concerning Recorder's Court. Mr. Manager, correct me if I'm wrong, but currently the City of Savannah is not paying for any indigent defense.

County Attorney Hart said, that's correct.

Chairman Scott said, and under that new contract we expect them to pay for indigent defense.

County Manager Abolt said, and I have a meeting set with the Savannah City Manager towards the end of the month to in effect of course initiate, but to bring forward a conceptual document you all approved and saying this is what's fair to the County and we feel is fair to the City too.

Chairman Scott said, hopefully that the Manager will be successful in negotiating a contract. If not, I think the Commission will have to look at alternative options.

Commissioner Brady said, well, and thank you, Mr. Chairman, but in reference specific to Juvenile Court, certainly I hope as we -- we start going through our budget sessions that we're all keeping in mind this -- this issue with this indigent -- indigent defense. I don't know why I'm having problems with that word today.

Chairman Scott said, but I -- I would also like to request that before staff come to the Commission to want to transfer money or increase the budget of the Juvenile Court, you know, we have a contract to go out and look at opportunities in that court for savings that will come forth, and then we'll also have to look at other options. Is it possible that we would employ furlough days out there or something to get them within their budget? I am a strong believer that -- that you need to live within your budget once it's adopted by this Commission. And then we will have to separate what I call state mandates that they were not aware of at the time of the budget. That

will have to be taken into consideration that we'll probably have to fund, but those are -- those are things that we can ask staff to look at.

Commissioner Brady said, thank you, Mr. Chairman.

Ms. Davis said, any additional questions?

Chairman Scott said, if nobody else have any, I have a couple.

County Attorney Hart said, I have one comment. There was a -- a -- a statement made that we had excessive workman's compensation settlements. We had two workman's compensation settlements that were Subsequent Injury Trust Fund claims which we are reimbursed for. You have to wait for the reimbursement, and they dictate whether we can settle a claim or not, and it was at the behest of the Subsequent Injury Trust Fund that we settled them. As you know a number of years ago the fund quit taking on new claims, and there's always the risk that they may go out of business or the legislature not fund them, so when the opportunity arose to settle the cases and get reimbursed, we elected to do so. Thank you.

Chairman Scott said, there -- you mentioned the Energy Excise Tax.

Ms. Davis said, mm-hmm.

Chairman Scott said, for the purpose of the audience who may be listening to this and members of the Commission, I refer to that as a replacement tax, and would you please explain to them why this is a new tax and what it's replacing.

Ms. Davis said, well it's replacing the property taxes on these --

Chairman Scott said, the two percent.

Ms. Davis said, the two percent that is the -- firms that can -- are energy producing firms --

Chairman Scott said, yeah.

Ms. Davis said, -- are -- are subject to this tax --

Chairman Scott said, yeah.

Ms. Davis said, -- in replacement of the other tax -- property taxes.

Chairman Scott said, yeah. What I would like for you to provide each member of this Commission in writing, what would be the financial consequences if we were to eliminate the Energy Excise Tax.

Ms. Davis said, okay.

Chairman Scott said, thank you.

Ms. Davis said, thank you.

Chairman Scott said, appreciate the work you're doing it.

Commissioner Center said, thank you.

Chairman Scott said, I request that because a lot of counties are not currently collecting the Energy Excise tax, and every time that -- that the quote job creators come in, that's one of the issues that they want to talk about is the Energy Excise Tax. So at some future date, I just wanted you all to have that information for background in case it come up for your consideration.

Commissioner Shabazz said, how -- how did that come about?

Chairman Scott said, it was a change in the -- in the state law that eliminated that two percent and that -- and -- and so now we're -- we will get a lot of requests going forward of everybody who's thinking about opening a business of any size here who will create jobs will be one of the items that they will want to put on the table. Doesn't mean that it's a show stopper. Doesn't mean that the County will waive it. I just wanted you to know the -- the amount of revenue that we would be talking about if -- if in fact we were to eliminate it. Just -- just for future consideration. Thank you, Amy, for -- for that report and Mr. Manager.

#### **ACTION OF THE BOARD:**

For information only.

**AGENDA ITEM: IX-3****AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners  
**THRU:** R. E. Abolt, County Manager  
**FROM:** Amy Davis, Finance Director

**ISSUE:**

To present the Fiscal Year 2014 Second Quarter Report dated December 31, 2013 to the Board for information.

**BACKGROUND:**

Financial reporting conveys information concerning the position and activities of the County to its citizens and other interested parties. Interim financial reports generally are prepared for use by professional government managers and board members. Such reports monitor levels of year-to-date operations and determine compliance with budgetary limitations.

**FACTS AND FINDINGS:**

1. The Second Quarter Report covers the County's funds and activities, presenting budget-to-actual comparisons. Adopted and amended fund budgets are shown as well as variance data. Comparative prior years numbers are presented on the General Fund and Special Service District Summary reports.
2. The amended budgets shown herein represent budget transfers approved through December 31, 2013. In some cases, subsequent adjustments have occurred. Year-to-date expenditure and project balances are presented. Open purchase orders and outstanding contractual obligations are not included in the year-to-date expenditure amounts.
3. Notable items include the following:

**General Fund M&O**

- The General Fund received revenues of \$94.3 million expended \$83 million. This represented 57.71% and 49.86% of budgeted amounts respectively. Revenues exceeded expenditures by \$11.2 million. Cash balances in the fund were positive at the end of the quarter.
- General property tax collections were \$78.3 million or 60.34% of annual budget estimates.
- Revenues for Title Ad Valorem Tax (TAVT), which replaces sales taxes on motor vehicle, were \$1,285,107, which exceeded budget by \$785,107. Including amounts received in both TAVT and Motor Vehicles taxes, collections are higher than last year at the second quarter by \$446,454. In addition, TAVT collection fees were \$212,130, which exceeds budget by that same amount.
- The Energy Excise Taxes collected were \$153,846 or 76.92% of budget.
- Unusual expenditure variances for the following departments and function categories are explained below:
  - A number of departments are over the 50% quarterly budget percentage due to annual pension and OPEB contributions made at the beginning of the year.
  - The Pool for Temporary Labor was at 77.72% of budget as a result of individuals being classed incorrectly. Human resource staff is in the process of reviewing these employees to have them classified correctly.
  - Mosquito Control was at 59.43% of budget. A budget amendment to cover the cost of chemicals was made in January.
  - Juvenile Court is over budget due to increased indigent defense. At the end of the second quarter \$124,659 or 92.03% had been spent. A budget amendment will need to be made to cover these overages before year end.

**Special Service District (SSD)**

- Through December 31, 2013, the SSD Fund has received revenues of \$18.9 million, 64.38% of budgeted amounts. Expenditures of \$14.4 million were recorded or 49.17% of budgeted amounts. Revenues exceeded expenditures by \$4.4 million, and the fund's cash balances were positive.
- General property tax collections were \$17.1 million or 67.81% of budgeted revenues. Of this amount, \$3.4 million was for personal property taxes, which was \$949,386 over budget.
- Title Ad Valorem Tax (TAVT) revenues were \$131,019. When combined with the Motor Vehicle Taxes, the amount collected is the same as collections at this time of year as last year.
- Insurance premium taxes were \$4 million -- \$153,790 over budget.
- Unusual expenditure variances for the following departments and function categories are explained below:

- Recorder's Court is over budget due to increased indigent defense. At the end of the second quarter \$377,807 or 65.71% had been spent. A budget amendment will need to be made to cover these overages before year end.

**Water and Sewer Fund**

- Sale of property in the SPA Industrial Park for \$128,142 bumped up the revenues in this fund. However, the fund continues to have expenditures outpace revenues. To date, expenditures are in excess of revenues by \$255,385.
- Net assets, or fund balance, were \$5.3 million at the end of second quarter.

**Land Disturbing Activities Ordinance (LDAO) Fund**

- Revenues were \$412,151, or 128.51% of budget.
- Revenues exceeded expenditures by \$243,899.

**Risk Management Funds**

- Workers' Compensation Claims were \$1,066,404 or 76.28%. At this rate an additional \$734,808 would need to be budgeted. Funds are available in fund balance if needed.

**Building Safety & Regulatory Fund**

- Permit and fee revenues were \$588,925 or 71% budget.

**Health Insurance Fund**

- A stop-loss reimbursement of \$439,896 was received to bump up revenues to 52.02% of budget.
- Medical claims were \$10 million or 51.04%. Average monthly claims were \$1.53 million as compared to \$1.36 million in fiscal year 2013. At this rate, an additional \$400,000 may be needed before year end. Revenues should be sufficient to cover this amendment.
- Insurance premiums were \$310,822 or 54.48%. Fund balance is sufficient to cover amendments, if necessary.

**FUNDING:**

N/A

**POLICY ANALYSIS:**

Interim financial reports provide revenue and budgetary oversight by comparing actual receipts or expenditures against budgeted amounts.

**ALTERNATIVES:**

N/A

**RECOMMENDATION:**

For information only.

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**4. REQUEST BOARD APPROVE TRANSFER OF PROJECT SPONSORSHIP FOR THE TRUMAN LINEAR PARK TRAIL, PHASE 2, FROM CHATHAM COUNTY TO THE CITY OF SAVANNAH.  
[DISTRICTS 1 AND 2.]**

Chairman Scott said, now we're on Item 4, and this is a -- request Board approval transfer of project sponsorship for the Truman Linear Park Trail, Phase 2, from Chatham County to the City of Savannah, and that's just -- and it will have an impact on District 1 and 2, and in transferring the sponsorship of that project, the City of Savannah would be responsible for completing it, and -- and whatever Grant revenues are associated with it would also be transferred to the City of Savannah.

Commissioner Farrell said, so moved.

Commissioner Kicklighter said, second.

Chairman Scott said, properly moved and second. Any questions or discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. The motion carries. The City of Savannah is now the proud owner of the Truman Linear Park Trail.

Commissioner Brady said, happy birthday.

Commissioner Farrell said, Happy Valentine's day.

Commissioner Brady said, yeah.

Commissioner Farrell said, we love giving gifts on Valentine's day.

**ACTION OF THE BOARD:**

Commissioner Farrell moved to approve the transfer of project sponsorship for the Truman Linear Park Trail, Phase 2, from Chatham County to the City of Savannah. Commissioner Kicklighter seconded the motion and it carried unanimously.

**AGENDA ITEM: IX-4**  
**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners  
**THRU:** R. E. Abolt, County Manager  
**FROM:** Amy Davis, Finance Director

**ISSUE:**

To approve the transfer of project sponsorship for the Truman Linear Park Trail, Phase 2 from Chatham County to the City of Savannah.

**BACKGROUND:**

The Truman Linear Park Trail, Phase 2 (GDOT P. I. No. 0007631) will provide a new handicap accessible, off-road multiple-purpose trail linking the Phase 1 Trail (Police Memorial Trail/Daffin Park) to the Lake Mayer Community Park. The trail consists of a combination of retrofitting existing sidewalk and a new 10-ft asphalt path. Canals will be crossed with timber bridges and wetlands will be crossed using timber boardwalks. The improvements include upgrading intersection crossings to safely accommodate pedestrians.

**FACTS AND FINDINGS:**

1. The limits of construction for this project are located entirely within the city limits of the City of Savannah. The City of Savannah will be responsible for maintenance once constructed. Plan modifications were requested to accommodate their maintenance schedules.
2. Preliminary plans for the project are complete. Staff will provide copies of the preliminary plans to the City of Savannah.
3. No right of way acquisition occurred for the project.
4. Chatham County and the City of Savannah will need to send a letter to the Georgia Department of Transportation (GDOT) stating that Chatham County is willing to transfer sponsorship of the project and the City of Savannah is willing to accept sponsorship of the project. The GDOT and City of Savannah will execute a new Project Framework Agreement (PFA), nullifying the current PFA between GDOT and Chatham County.

**ALTERNATIVES:**

1. To approve the transfer of project sponsorship for the Truman Linear Park Trail, Phase 2 from Chatham County to the City of Savannah.
2. To not approve the transfer of project sponsorship to the City of Savannah.

**FUNDING:**

No funding is required.

**POLICY ANALYSIS:**

The Board must approve intergovernmental agreements.

**RECOMMENDATION:**

To approve Alternative 1.

Districts 1,2

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~~5. CNT MONTHLY REPORT GIVEN VERBALLY BY DIRECTOR RAGAN.~~

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**X. ACTION CALENDAR**

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Scott said, the Action Calendar. If -- if no one is desirous of pulling anything out to be considered individually, I will entertain a motion that the calendar be approved.

Commissioner Shabazz said, second.

Commissioner Brady said, Mr. Chairman?

Chairman Scott said, yes.

Commissioner Brady said, I motion that we approve the Action Calendar.

Commissioner Shabazz said, second.

Chairman Scott said, it's been properly moved and second. Is there any discussion? Hearing none, all in favor of approving the Action Calendar indicate by voting yes, opposed no. The Action Calendar is approved.

**ACTION OF THE BOARD:**

Commissioner Brady moved to approve the Action Calendar, Items 1 through 9 and under Item 9, Items A through X. Commissioner Shabazz seconded the motion and it carried unanimously.

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**[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]**

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1. **APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF JANUARY 17, 2014, AS MAILED.**

**ACTION OF THE BOARD:**

Commissioner Brady moved to approve the minutes of the regular meeting of January 17, 2014, as mailed. Commissioner Shabazz seconded the motion and it carried unanimously.

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2. **CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD JANUARY 4, 2014 THROUGH FEBRUARY 4, 2014.**

**ACTION OF THE BOARD:**

Commissioner Brady moved to authorize the Finance Director to pay the claims against the County for the period January 4, 2014 through February 4, 2014, in the amount of \$12,265,960. Commissioner Shabazz seconded the motion and it carried unanimously.

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3. **REQUEST BOARD APPROVE A JOINT REQUEST WITH THE CITY OF SAVANNAH TO SEEK DESIGNATION OF CENSUS TRACT 109.01 IN SOUTHWEST CHATHAM COUNTY AS A MILITARY ZONE FOR THE STATE'S JOB TAX CREDIT PROGRAM.**

**ACTION OF THE BOARD:**

Commissioner Brady moved for approval of a joint request with the City of Savannah to seek designation of census tracts 109.01 in southwest Chatham County as a Military Zone for state's Job Tax Credit Program. Commissioner Shabazz seconded the motion and it carried unanimously.

**AGENDA ITEM: X-3**  
**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners  
**THRU:** R. E. Abolt, County Manager  
**FROM:** Michael A. Kaigler, Assistant County Manager

**ISSUE:**

To approve a joint request with the City of Savannah to seek designation of Census Tract 109.01 in southwest Chatham County as a Military Zone for the state's Job Tax Credit Program.

**BACKGROUND:**

Under Georgia law, the Department of Community Affairs each year evaluates Census tracts to determine their eligibility under the Job Tax Credit law. Chatham County has already received approval for Census Tract 105.02 in southwest Chatham County. Also eligible would be Census tracts 109.01, which straddles unincorporated Chatham County and the incorporated limits of the City of Savannah. Designation of a military zone requires approval from each local government.

**FACTS AND FINDINGS:**

1. Attachment 1 shows a map of Census Tract 109.01 in Southwest Chatham County.
2. Census tracts 109.01 now qualifies because it meets the pervasive poverty requirement of at least a 15-percent poverty rate and remains in proximity of a military complex (i.e. Hunter Army Airfield) as established by Georgia law. The designation of a Military Zone provides an incentive for businesses which create at least two new jobs. The incentive, a tax credit of \$3,500 per job against state income taxes, and then employee withholding taxes, may be claimed up to five years as long as the jobs are maintained.
3. Qualifying business include not only those within the Job Tax law such as manufacturing, warehousing and distribution, processing, telecommunications, broadcasting, tourism or research and development but also broadens the category to include just about any new job.
4. Chatham County will work with SEDA to ensure that prospective new businesses, whether smaller ones that would create at least two jobs or larger ones with substantial employment, understand the benefit of this program and apply to receive it.

Not applicable. The Job Tax Credit remains an incentive against Georgia income taxes which would be paid by a business which creates new jobs.

**ALTERNATIVES:**

1. That the Board approve submitting a joint letter with the City of Savannah to the Georgia Department of Community Affairs to designate Census tracts 109.01 as a Military Zone.
2. That the Board not approve seeking designation of Census tracts 109.01 as a Military Zone.

**POLICY ANALYSIS:**

Under Georgia law, designation of a Military Zone provides tax benefits to encourage new businesses within these areas, which become another tool to promote economic development and specifically to create new employment opportunities.

**RECOMMENDATION:**

That the Board adopt Alternative 1.

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4. **REQUEST BOARD APPROVAL TO SIGN A TEMPORARY RIGHT OF ENTRY AND MAINTENANCE AGREEMENT WITH GEORGIA DEPARTMENT OF TRANSPORTATION TO INSTALL AND MAINTAIN A HISTORICAL MARKER AT TOM TRIPLETT PARK.  
[DISTRICT 7.]**

**ACTION OF THE BOARD:**

Commissioner Brady moved for approval to sign a temporary right of entry and maintenance agreement with Georgia Department of Transportation to install and maintain a historical marker at Tom Triplett Park. Commissioner Shabazz seconded the motion and it carried unanimously.

**AGENDA ITEM: X-4**

**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners

**THRU:** R. E. Abolt, County Manager

**FROM:** Robert W. Drewry, Director of Public Works and Park Services

**ISSUES:**

Request Board approval to sign a Temporary Right of Way and Maintenance Agreement with Georgia Department of Transportation (GDOT) to install and maintain a historical marker at Tom Triplett Park.

**BACKGROUND:**

In July 2000, the Chatham County Board of Commissioners pledged \$5000 for the initial costs for civil war heritage markers in Chatham County as part of the Atlanta Campaign/March to the Sea Transportation Enhancement Grant project. One of those proposed markers is planned for the Tom Triplett Park site. Pledges were also made by the City of Pooler and Chamber, City of Port Wentworth, and the Coastal Heritage Society. In total, there are 6 markers planned for sites within Chatham County. Triplett Park is a selected site for one of these 6 marker.

**FACTS AND FINDINGS:**

1. While Georgia Civil War Heritage Trails (a 501(c)3 non-profit organization) submitted the grant application back in 2000. GDOT appointed Whitefield County as the local government sponsor of the grant.
2. GDOT approved all 83 site plans for the state-wide project. The sites were chosen with local input either from a local historical group, chamber of commerce, or some other group or person knowledgeable of the historical significance of the individual area.

**FUNDING:**

Full funding for the project has been awarded by GDOT for 2014.

**POLICY ANALYSIS:**

Board action is required for the County to enter into an agreement.

**ALTERNATIVES:**

1. Request Board approval to sign a Temporary Right of Entry and Maintenance Agreement with GDOT to install a historical marker at Triplett Park.
2. Board not approve.

**RECOMMENDATION:**

Board approve Alternative #1.  
District 7.

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5. **REQUEST FOR TRANSFER OF BEER AND WINE RETAIL LICENSE FOR 2014. PETITIONER: PRITISH PATEL, D/B/A SHBRUTI TRADING, INC., LOCATED AT 3 GATEWAY BOULEVARD, 31419. [DISTRICT 6.]**

**ACTION OF THE BOARD:**

Commissioner Brady moved for transfer of beer and wine retail license for 2014. Petitioner is Pritish Patel, d/b/a Shbruti Trading, Inc., located at 3 Gateway Boulevard, 31419. Commissioner Shabazz seconded the motion and it carried unanimously.

**AGENDA ITEM: X-5**

**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners

**THRU:** R. E. Abolt, County Manager

**FROM:** Gregori S. Anderson, Director of Public Safety and Regulatory Services  
Julie Tolbert, Acting Chief of Police

**ISSUE:**

Request for transfer of beer and wine retail license for 2014. Petitioner: Pritesh Patel d/b/a Shruti Trading, Inc. located at 3 Gateway Boulevard, Savannah, Georgia 31419.

**BACKGROUND:**

Pritesh Patel requests approval of a transfer of a beer and wine retail license in connection with an existing gas station. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance.

**FACTS AND FINDINGS:**

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Building Safety. The County Fire Inspector inspected the site for compliance and approved the facility.
3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage Ordinance.
4. The applicant has been notified in writing of the date and time of the hearing.

**RECOMMENDATION:**

The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 6

We verify that the attached report and attachments are complete and correct as to form.

\_\_\_\_\_  
Gregori S. Anderson, CBO

\_\_\_\_\_  
Acting Chief Juliette Tolbert

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- 6. REQUEST FOR NEW BEER POURING LICENSE AND SUNDAY SALES LICENSE FOR 2014. PETITIONER: CHRISTOPHER R. SMITH, D/B/A FIVE GUYS BURGERS AND FRIES, LOCATED AT 4640 US HIGHWAY 80 EAST, 31410.  
[DISTRICT 3.]**

**ACTION OF THE BOARD:**

Commissioner Brady moved for approval of a new beer pouring license and Sunday Sales license for 2014. Petitioner is Christopher R. Smith, d/b/a Five Guys Burgers and Fries, located at 4640 US Highway 80 East, 31410. Commissioner Shabazz seconded the motion and it carried unanimously.

**AGENDA ITEM: X-6**

**AGENDA DATE: February 14, 2014.**

**TO:** Board of Commissioners

**THRU:** R.E. Abolt, County Manager

**FROM:** Gregori S. Anderson, Director of Public Safety and Regulatory Services  
Julie Tolbert, Acting Chief of Police

**ISSUE:**

Request for new beer pouring license and Sunday Sales license for 2014. Petitioner is Christopher R. Smith d/b/a Five Guys Burgers and Fries located at 4640 US Highway 80 East, Savannah, Georgia 31410.

**BACKGROUND:**

Mr. Smith requests approval of a new beer pouring license and Sunday Sales license in connection with an existing restaurant. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance.

**FACTS AND FINDINGS:**

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Building Safety. The County Fire Inspector inspected the site for compliance and approved the facility.
3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage Ordinance.
4. The applicant has been notified in writing of the date and time of the hearing.

**RECOMMENDATION:**

The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 3

We verify that the attached report and attachments are complete and correct as to form.

\_\_\_\_\_  
Gregori S. Anderson, CBO

\_\_\_\_\_  
Acting Chief Juliette Tolbert

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- 7. REQUEST TO DISPENSE ALCOHOLIC BEVERAGES FOR A SPECIAL EVENT AT THE MACKEY HOUSE, 190 RED GATE FARM TRAIL, 31405. PETITIONER: JENNIFER B. HAGAN FOR SURVIVORS ALLIANCE. THE EVENT WILL BE HELD FRIDAY, FEBRUARY 28, 2014. [DISTRICT 5.]**

**ACTION OF THE BOARD:**

Commissioner Brady moved for approval to dispense alcoholic beverages for a special event at The Mackey House, 190 Red Gate Farm Trail, 31405. The Petitioner is Jennifer B. Hagan for Survivors Alliance. Commissioner Shabazz seconded the motion and it carried unanimously.

**AGENDA ITEM: X-7**

**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners

**THRU:** R.E. Abolt, County Manager

**FROM:** Gregori S. Anderson, Director of Public Safety and Regulatory Services  
Julie Tolbert, Acting Chief of Police

**ISSUE:**

Permit to dispense alcoholic beverages for a special event in Chatham County.

**FACTS AND FINDINGS:**

1. Survivor Glam Squad, a non-profit organization, through applicant Jennifer Hagan, has filed a Special Event Application for an event at The Mackey House, 190 Red Gate Farm Trail, Savannah, GA 31405 on Friday, February 28, 2014. The applicant has the intent to dispense alcoholic beverages (beer, wine and liquor) at the event.
2. Section 16-134(4) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners discretion to allow the consumption of alcoholic beverages in conjunction with a special event.

**ALTERNATIVES:**

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event.
2. Deny permit.

3. Provide direction to staff.

**POLICY ANALYSIS:**

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

**RECOMMENDATION:**

Approve Alternative No. 1

District 5

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8. **REQUEST TO DISPENSE ALCOHOLIC BEVERAGES (BEER AND WINE) FOR A SPECIAL EVENT AT THE VILLA MARIE CENTER, 6 DOLAN DRIVE, 31406. PETITIONER: DONNA K. MYERS FOR LINDSEY'S PLACE, INC. THE EVENT WILL BE HELD APRIL 12, 2014. [DISTRICT 1.]**

**ACTION OF THE BOARD:**

Commissioner Brady moved for approval to dispense alcoholic beverages (beer and wine) for a special event at the Villa Marie Center, 6 Dolan Drive, 31406. The Petitioner is Donna K. Myers for Lindsey's Place. Commissioner Shabazz seconded the motion and it carried unanimously.

**AGENDA ITEM: X-8**

**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners

**THRU:** R.E. Abolt, County Manager

**FROM:** Gregori S. Anderson, Director of Public Safety and Regulatory Services  
Julie Tolbert, Acting Chief of Police

**ISSUE:**

Permit to dispense alcoholic beverages for a special event in Chatham County.

**FACTS AND FINDINGS:**

1. Lindsey's Place, Inc., a non-profit organization, through applicant Donna K. Myers, has filed a Special Event Application at the Villa Marie Center, 6 Dolan Drive, Savannah, GA 31406 on April 12, 2014 for a fundraiser to benefit Individuals with Special Needs. The applicant has the intent to dispense alcoholic beverages (beer and wine) at the event.
2. Section 16-134(4) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners discretion to allow the consumption of alcoholic beverages in conjunction with a special event.

**ALTERNATIVES:**

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event.
2. Deny permit.
3. Provide direction to staff.

**POLICY ANALYSIS:**

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

**RECOMMENDATION:**

Approve Alternative No. 1

District 1

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**9. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

**ACTION OF THE BOARD:**

Commissioner Brady moved for approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioner Shabazz seconded the motion and it carried unanimously.

<b>ITEM</b>	<b>DEPT.</b>	<b>SOURCE</b>	<b>AMOUNT</b>	<b>FUNDING</b>
A. Purchase of nine (9) used non-typical replacement vehicles for CNT, and authorize the disposal of nine (9) vehicles as trade-ins	Fleet	Fairway Lincoln Mazda	\$156,600	CIP - Fleet Replacement
B. Board declaration as unserviceable surplus and approval to sell at a public auction or to sell as scrap material older vehicles and equipment which cannot be economically repaired	Fleet	N/A	N/A	N/A - Revenue Producing
C. Purchase materials, equipment, and labor for HVAC associated with the removal and installation of (10) epoxy coated coils located at the Southwest Library	Facilities Maintenance	Southeastern Air Company, Inc.	\$42,800	General Fund/M&O - Libraries
D. Annual contract with renewal options for four (4) additional one (1) year terms to provide security services at the Chatham County Parking Garage	Facilities Maintenance	Saber Security Investigation, LLC *WBE	\$21,060	Parking Garage Fund
E. Annual contract with renewal options for four (4) additional one (1) year terms to provide janitorial services for Public Works and Park Services	Facilities Maintenance	Goodwill of the Coastal Empire, Inc.	\$14,202	•SSD - Public Works •General Fund/M&O - Parks and Recreation
F. Confirmation of the emergency purchase of storm drain pipe repair on Veterans Parkway	Public Works and Park Services	Savannah River Utilities	\$16,200	SSD - Public Works
G. Professional engineering services contract for Willow Lakes Outfall Drainage Improvements	Engineering	Coleman Company, Inc.	\$15,000	SPLOST (2008-2014) - Willow Lakes Drainage
H. Professional engineering services contract for construction testing services for the Walthour Road Bridge Replacement project	Engineering	Terracon	\$13,215	SPLOST (2008-2014) - Walthour Road over Betz Creek Bridge

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
I. <i>Deductive</i> Summary Change Order No. 2 and to add 365 days to the construction contract for the paving of Elmhurst Street, Ridgewood Avenue and Beechwood Avenue projects	Engineering	Eastern Excavating Company, Inc.	(\$68,545)	SPLOST (1998-2003) - Elmhurst
J. Change Order No. 1 to the annual contract to provide uniform accessories for the Chatham County Sheriff's Department	Sheriff's Department	Lawmen's and Shooter's Supply, Inc.	Various	•General Fund/M&O - Various •SSD - Various
K. Annual contract with renewal options for four (4) additional one (1) year terms to provide management of three (3) recycle/drop-off centers	Public Works and Park Services	Sweet Dreams *WBE	\$165,450	•Solid Waste - Sharon Park and Chevis Road •Solid Waste Restricted - Wilmington Island
L. Implement corrections and enhancements to the Assessor's department Computer Assisted Mass Appraisal software	I.C.S.	ACS Government Systems, Inc.	\$10,200	General Fund/M & O - Assessor
M. Four (4) mobile digital radios for the Detention Center and the Sheriff's Dept.	I.C.S.	Motorola Solutions, Inc. (State of Georgia contract)	\$16,888	•General Fund/M & O - Detention Center •General Fund/M & O - Sheriff's Dept.
N. Lumber to replace the deck boards at the Walter C. Parker Pier and Pavilion	Public Works and Park Services	Home Depot, Inc.	\$22,748	CIP - Walter C. Parker Pier and Pavilion
O. Confirmation of the emergency purchase and installation of a 10 ton Carrier HVAC unit at the Citizen Service Center for the Purchasing Department	Facilities Maintenance	Boaen Mechanical Contractor	\$10,225	General Fund/M&O - Purchasing Department
P. Replacement/ addition of chiller at Juvenile Court	Facilities Maintenance	Superior Maintenance and Piping, Inc.	\$172,893	•CIP - Juvenile Court •SPLOST (2008-2014) - Juvenile Court Expansion
Q. Professional services contract to provide health claims audit services for Chatham County	Human Resources	Benalytics Consulting Group, LLC	Not to exceed \$22,000	Health Fund - Wellness Program
R. Change Order No. 2 to the annual contract to provide uniform accessories	Sheriff's Department	Smyrna Police Distributors, Inc.	Various	•General Fund/M&O - Various •SSD - Various
S. Overhaul the turbine module of the engine on one of Chatham County's MD500E helicopters	Mosquito Control	Standard Aero, Inc.	\$54,086	General Fund/M&O - Mosquito Control
T. Change Order No. 4 to the annual contract to provide various warehouse supplies for various departments within Chatham County	Sheriff's Department	Paper Chemical Supply Company	Various	•General Fund/M&O - Various •SSD - Various

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
U. OPEB Liability Scenario Study Valuation Scenario report	OPEB	Hay Group, Inc.	\$11,000	OPEB - Insurance
V. Annual contract with automatic renewal options for two (2) additional one (1) year terms to manage an Employee Health Clinic	Human Resources	Marathon Health	\$618,798	Health Fund - Wellness Program
W. Administrative expenses related to survey for EOC lease agreement	CEMA	U.S. Army Corps of Engineers	\$12,000	SPLOST (2008-2014) - CEMA Public Safety Facility Design

**AGENDA ITEM: X-9 A thru X**  
**AGENDA DATE: February 14, 2014**

**TO: BOARD OF COMMISSIONERS**

**THRU: R.E. ABOLT, COUNTY MANAGER**

**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER**

**SUBJECT: AWARD OF BIDS**

**ITEM A**

**ISSUE:** Request Board approval of a \$156,600 purchase of nine (9) used non-typical replacement vehicles, for CNT, from Fairway Lincoln Mazda, and authorize the disposal of nine (9) vehicles to be used as a trade-ins.

**BACKGROUND:** CNT has approved funding to replace vehicles through the CIP, Police Merger. These vehicles are no longer suitable for department operation. The trade-ins will simplify the purchase of the vehicles.

**FACTS AND FINDINGS:**

1. A standing request for "good" used vehicles is in place with local dealers and they are encouraged to let us know when they have a vehicle they feel we should consider.
2. Staff checked with local car dealers that normally respond to bids and came back with this proposal. This proposal provides CNT with maximum flexibility.
3. The Fleet Manager and a representative from CNT selected the following vehicles based on utility and value.
4. The vehicles selected are:

One vehicle	\$27,900	
Less Trade (Unit 1953 - 2010 Ford Expedition - Vin #1100)		( 12,500)
One vehicle	\$29,200	
Less Trade (Unit 1970 - 2007 Chevy Tahoe - Vin #4833)		( 12,000)
One vehicle	\$27,200	
Less Trade (Unit 1937 - 2008 Lincoln MKZ - Vin #0391)		( 7,300)
One vehicle	\$32,800	
Less Trade (Unit 1955 - 2009 GMC Sierra - Vin #1657)		( 16,000)
One vehicle	\$34,400	
Less Trade (Unit 1942 - 2010 Jeep Wrangler - Vin #4925)		( 21,500)
One vehicle	\$29,200	
Less Trade (Unit 1938 - 2010 Jeep Cherokee - Vin #1428)		( 11,000)
One vehicle	\$32,800	
Less Trade (2008 Lincoln Navigator -Vin #1985)		( 16,500)
One vehicle	\$32,800	
Less Trade (Unit 1967 - 2008 Honda Ridgeline - Vin #5754)		( 11,300)
One vehicle	\$34,400	
Less Trade (Unit 1934 - 2010 Cadillac Deville - Vin #6190)		( 16,000)
Total purchase price		\$156,600

5. Staff researched the trade-in values being offered by Fairway Lincoln Mazda and compared them to the Kelley Blue Book trade-in value. In every instance, Fairway is offering a higher trade-in allowance.
6. Staff believes the purchase prices less the trade-ins are fair and reasonable.

**FUNDING:** CIP - Fleet Replacement  
(3503222 - 54.22001 - 3503065Z)

**ALTERNATIVES:**

1. Board approval of a \$156,600 purchase of nine (9) used non-typical replacement vehicles, for CNT, from Fairway Lincoln Mazda, and authorize the disposal of nine (9) vehicles to be used as a trade-ins.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve the purchase of replacement vehicles for law enforcement activities.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM B**

**ISSUE:** Request Board declaration as unserviceable surplus and approval to sell at a public auction or to sell as scrap material older vehicles which cannot be economically repaired. The listed items can no longer be beneficially or advantageously used by the County.

**BACKGROUND:** Fleet Operations and the various departments to whom the vehicles and equipment were assigned are in agreement that the identified items are unserviceable and should be disposed.

**FACTS AND FINDINGS:**

1. The attached (see page 26-27 attached to the Clerk of Commission's meeting file) lists the vehicles to be sold at auction or sold as scrap material.
2. These items will be sold as appropriate for condition, value and circumstance. By far, the most common method will be a public auction, as prescribed by the Purchasing Ordinance and Procedures Manual. Some items, however, without a reasonable resale value, will be sold as scrap.
3. The date, time and location at which these vehicles will be auctioned will be publicly advertised to give citizens an opportunity to bid on these vehicles and equipment.

**FUNDING:** N/A - Revenue Producing

**ALTERNATIVES:**

1. Board declaration as unserviceable surplus and approval to sell at a public auction or to sell as scrap material older vehicles which cannot be economically repaired. The listed items can no longer be beneficially or advantageously used by the County.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve selling surplus County property through a public auction.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM C**

**ISSUE:** Request Board approval to award a \$42,800 contract to Southeastern Air Conditioning Company, Inc., for materials, equipment, and labor cost associated with the removal and installation of (10) Carrier HVAC epoxy coated coils located at the Southwest Library.

**BACKGROUND:** The existing coils are original to the Carrier HVAC system. The outside conditions and elements caused the coils to fail prematurely. This was due to a non-corrosive coating not applied over coils and tubing before the initial installation.

**FACTS AND FINDINGS:**

1. Bids were properly advertised and made available to service providers. On January 21, 2014, four (4) bids were received. The bids were evaluated by staff and the results are as follows:

Southeastern Air Conditioning Company, Inc. Garden City, GA	\$42,800
Boaen Mechanical, Inc. Savannah, GA	\$48,975
Daikin Applied Savannah, GA	\$57,765
Waters Mechanical, Inc. Mableton, GA	\$58,250

2. Staff believes price of \$42,800 from Southeastern Air Conditioning Company, Inc., is to be fair and reasonable.

**FUNDING:** General Fund/M&O - Libraries  
(1009957 - 57.10112)

**ALTERNATIVES:**

1. Board approval to award a \$42,800 contract to Southeastern Air Company, Inc., for materials, equipment, and labor cost associated with the removal and installation of (10) Carrier HVAC epoxy coated coils located at the Southwest Library.
2. Provide staff with other directions.

**POLICY ANALYSIS:** It is consistent with Board policy to award contracts to the low, responsive, responsible bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM D**

**ISSUE:** Request Board approval to award a \$21,060 annual contract with renewal options for four (4) additional one (1) year terms to Saber Security Investigation, LLC, of Savannah, to provide security services at the Chatham County Parking Garage.

**BACKGROUND:** In December 2011 the County's parking garage opened for service to the public on weekends. The purpose of the weekend opening is to provide needed parking garage service to the visiting downtown patrons. The garage has five (5) levels of parking, three (3) stairwell entrances/exit points, and a passenger elevator. Saber Security is currently providing security service for the County garage.

**FACTS AND FINDINGS:**

1. Bids were solicited and opened on April 16, 2013. There were three (3) responses to the solicitation.
2. Bid results are as follows:

*Saber Security Investigation, LLC Savannah, GA 31406	\$ 21,060
**Elle Government Contracting Rincon, GA 31326	\$ 31,836

\* WBE  
\*\*MBE

3. Staff believes the lowest bid for security services is fair and reasonable.

**FUNDING:** Parking Garage Fund  
(5557564 - 52.22001)

**ALTERNATIVES:**

1. Board approval to award a \$21,060 annual contract with renewal options for four (4) additional one (1) year terms to Saber Security Investigation, LLC, of Savannah, to provide security services at the Chatham County Parking Garage.
2. Provide staff other directions.

**POLICY ANALYSIS:** It is consistent with Board policy to award contractual service contracts to the low, responsive, responsible bidder.

**RECOMMENDATION:** Staff recommend approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM E**

**ISSUE:** Requests Board approval to award a \$14,202 annual contract with renewal options for four (4) additional one (1) year terms with Goodwill of the Coastal Empire, Inc., to provide janitorial services for Public Works and Park Services.

**BACKGROUND:** Janitorial contracts have proven to be more cost effective than hiring personnel to perform the services "in-house." The contract will provide daily janitorial services.

**FACTS AND FINDINGS:**

1. Bids were properly advertised and made available to service providers. On January 14, 2014, eight (8) bids were received. The bids were evaluated by staff and the results are as follows:

	Goodwill of the Coastal Empire, Inc. Savannah, GA	\$14,202
**	CKC Enterprises Savannah, GA	\$15,000
	Jani King of Savannah Savannah, GA	\$15,264
*	TRIBOND, LLC Mableton, GA	\$17,329
**	Randall Green's Professional Cleaning Savannah, GA	\$19,200
**	T & D Professional Cleaning Service Pooler, GA	\$23,544
*	Imagann Cleaning Service, Inc. Savannah, GA	\$32,925
**	MCS – Moura's Cleaning Service, Inc. Savannah, GA	\$47,406
*	WBE	
**	MBE	

2. Staff believes the price of \$14,202 from Goodwill of the Coastal Empire, Inc., is fair and reasonable.

**FUNDING:** •SSD - Public Works - \$10,652  
(2704100 - 52.39001)  
•General Fund/M&O - Parks and Recreation - \$3,551  
(1006100 - 52.21301)

**ALTERNATIVES:**

1. Board approval to award a \$14,202 annual contract with renewal options for four (4) additional one (1) year terms with Goodwill of the Coastal Empire, Inc., to provide janitorial services for Public Works and Park Services.
2. Provide staff with other directions.

**POLICY ANALYSIS:** It is consistent with Board's policy to award contracts to the low, responsive, responsible bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
RUSHEDA ADESHINA

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM F**

**ISSUE:** Request Board confirmation of the \$16,200 emergency storm drain pipe repair on Veterans Parkway to Savannah River Utilities for Public Works and Park Services.

**BACKGROUND:** During routine road inspections staff found that a guard rail had punctured one (1) of the storm drain pipes on Veterans Parkway. Over time this has caused a large void to occur in the area and staff believes that it may be extended into the passage lanes on the road.

**FACTS AND FINDINGS:**

1. During the initial guardrail installation on Veterans Parkway the contractor inadvertently installed a guardrail post through one (1) of the storm drain pipes. This caused water to drain from the broken pipe and run underneath the structure. Over time the area around and possibly beneath the roadway has deteriorated and caused voids in and around the road surface area.
2. Staff contacted several vendors to provide quotes. Savannah River Utilities was the only vendor contacted to respond.
3. Due to the unknown extent of the void and the potential danger that it could cause motorists on Veterans Parkway staff requested emergency approval from the Chairman. The Chairman concurred (see attached page 28 attached to the Clerk of Commission's meeting file) and directed staff to seek Board confirmation at their next scheduled meeting.

**FUNDING:** SSD - Public Works  
(2704100 - 52.39001)

**ALTERNATIVES:**

1. Board confirmation of the \$16,200 emergency storm drain pipe repair on Veterans Parkway to Savannah River Utilities for Public Works and Park Services.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to confirm an emergency repair when public safety is involved.

**RECOMMENDATION:** Staff recommends the approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
RUSHEDA ADESHINA

**ITEM G**

**ISSUE:** Request Board approval of a \$15,000 sole source purchase order request for the Willow Lakes Outfall Drainage Improvements with Coleman Company Inc.

**BACKGROUND:** Willow Lakes subdivision is located in Unincorporated Chatham County on Quacco Road south of Interstate 95. The subdivision drains to a private lake which discharges into a County roadside ditch. Our past downstream improvements include capacity upgrades along Quacco Road to help relieve the flooding within the Regency Mobile Home Park.

**FACTS AND FINDINGS:**

1. During heavy rainfall events, the streets within the subdivision become flooded. The County determined the roadside conveyance system is not adequate.
2. The County wishes to upgrade the conveyance system and analyze the existing downstream conveyance for any negative affects these upgrades may pose.
3. Coleman Company Inc. (CCI) is the Engineer of Record for the Willow Lakes Drainage Improvements.
4. This sole source purchase order request allows CCI to perform an analysis incorporating the improvements previously made downstream and any needed upgrades within the system.

**FUNDING:** SPLOST (2008-2014) - Willow Lakes Drainage  
(3244250 - 52.12003 - 32480633)

**ALTERNATIVES:**

1. Board approval of a \$15,000 sole source purchase order request for the Willow Lakes Outfall Drainage Improvements with Coleman Company Inc.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve sole source purchase orders that are in the best interest of the County.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

**ITEM H**

**ISSUE:** Request Board approval of a \$13,215 sole source professional engineering services contract with Terracon for construction testing services for the Walthour Road Bridge Replacement project.

**BACKGROUND:** Terracon completed the Bridge Foundation Investigation for the Walthour Road/Betz Creek Bridge in 2010. The Board awarded a construction contract to replace the Walthour Road/Betz Creek Bridge to TIC - The Industrial Company on January 17, 2014.

**FACTS AND FINDINGS:**

1. This contract will allow Terracon to provide construction testing services to ensure quality control of the earthwork and concrete and to ensure the work is completed according to the specifications set forth in the contract.
2. Approval of this contract will help minimize costs since Terracon has previous knowledge of the project and survey data of the area from the Bridge Foundation Investigation. Staff believes that the proposed price is the best value for the County since Terracon is the Engineer of Record.

**FUNDING:** SPLOST (2008-2014) - Walthour Road over Betz Creek Bridge  
(3244220 - 54.14001 - 32457067)

**ALTERNATIVES:**

1. Board approval of a \$13,215 sole source professional engineering services contract with Terracon for construction testing services for the Walthour Road Bridge Replacement project.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award sole source professional services contracts that are in the best interest of the County.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

**ITEM I**

**ISSUE:** Request Board approval of a \$68,545 *deductive* Summary Change Order No. 2 and to add 365 days to the construction contract with Eastern Excavating Company, Inc., for the paving of Elmhurst Street, Ridgewood Avenue and Beechwood Avenue projects.

**BACKGROUND:** The project involved furnishing all labor, equipment and materials to pave 0.4 miles of existing dirt roads on Elmhurst Street, Ridgewood Avenue and Beechwood Avenue. The Board awarded the construction contract to Eastern Excavating Company, Inc., on May 11, 2012. The project was substantially complete on November 22, 2013.

**FACTS AND FINDINGS:**

1. There are three items of work that involved additional costs:
  - A. Unanticipated utility conflicts not shown on the construction plans caused the contractor and subcontractor to demobilize several times. The utility companies were slow to relocate their services, causing extensive project delay. The summary change order will pay an additional \$1,500 to cover remobilization costs and add 365 days to the contract time.
  - B. To provide for positive drainage and smooth tie-in to existing asphalt, the contractor was required to use an additional 81.5 tons of asphalt at a cost of \$7,819.
  - C. To accommodate drainage and prevent standing water, the contractor was required to install an additional 44-ft of concrete valley gutter at a cost of \$660.
2. During construction, several line item quantities were reduced or removed for construction. The total reduction in value of those quantities is \$78,524.
3. Contract History:
 

Original Contract (5-11-12)	\$377,765
Change Order 1, Utility Relocation (8-23-13)	\$ 17,198
Change Order 2, Summary (pending)	<u>\$ 68,545</u>
Revised Contract Amount	\$326,418

**FUNDING:** SPLOST (1998-2003) - Elmhurst  
(3234220 - 52.12003 - 32356497)

**ALTERNATIVES:**

1. Board approval of a \$68,545 *deductive* Summary Change Order No. 2 and to add 365 days to the construction contract with Eastern Excavating Company, Inc., for the paving of Elmhurst Street, Ridgewood Avenue and Beechwood Avenue projects.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

**RECOMMENDATIONS:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

**ITEM J**

**ISSUE:** Request Board approval to issue Change Order No. 1 to the annual contract with Lawmen's and Shooter's Supply, Inc., of Vero Beach, FL, to provide uniform accessories for the Chatham County Sheriff's Department.

**BACKGROUND:** On February 10, 2012, the Board approved the award of an annual contract with automatic renewal's options for four (4) additional one year terms, to Lawmen's and Shooter's Supply, Inc.

**FACTS AND FINDINGS:**

1. Lawmen's and Shooter's Supply, Inc., has recently provided a notification of price changes associated with the manufacturer imposed price increases due to the escalating costs in energy, transportation, packaging and raw material. As a result it has raised the price of the items listed below. Lawmen's and Shooter's Supply, Inc., has provided documentation to support the manufacturer's price increase.

2. New price will be as follows:

Item	Description	Old Price	New Price
11.	Blackinton Badges, # B682/KK	\$ 56.66	\$ 58.27
12.	Blackinton Badges, # B818	\$ 60.11	\$ 61.77
13.	Blackinton Badges, # B2514/KK	\$ 54.66	\$ 56.26

3. Staff believes Lawmen’s and Shooter’s Supply, Inc., request for the County to contractually recognize the manufacturer price increases to be fair and reasonable.

**FUNDING:** •General Fund/M&O - Various  
•SSD - Various

**ALTERNATIVES:**

1. Board approval to issue Change Order No. 1 to the annual contract with Lawmen’s and Shooter’s Supply, Inc., of Vero Beach, FL to provide uniform accessories for the Chatham County Sheriff’s Department.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders for documented material price increases when they are initiated by the manufacturer.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
RUSHEDA ADESHINA

**ITEM K**

**ISSUE:** Request Board approval to award a \$165,450 annual contract with renewal options for four (4) additional one (1) year terms, to Sweet Dreams to provide management of three (3) recycle/drop-off centers for Public Works and Park Services.

**BACKGROUND:** Chatham County Public Works and Park Services is responsible for the various facilities, and aspects of collection of bulky items and recyclable materials. These facilities are under contract for management and oversight.

**FACTS AND FINDINGS:**

1. For over 17 years the County has contracted for the management of Chevis Road, Sharon Park and Wilmington Island drop-off centers.
2. Staff prepared a scope of work that included all three (3) of the County owned drop-off centers with an emphasis on recycling. Job tasks include: grounds maintenance, customer service, inspecting loads, turning away contractors, checking licenses/tags, sorting materials, and adherence to County policies including no scavenging.
3. Bids were publicly advertised and opened January 8, 2014. Bid responses are as follows:

*	Sweet Dreams Tybee Island, GA	\$165,450
**	Theodore Gordon Ministries Savannah, GA	\$179,040
	Goodwill of the Coastal Empire, Inc. Savannah, GA	\$194,759
**	Griggs Group, LLC Savannah, GA	\$199,200
	Erik Tomsson Enterprises, LLC Savannah, GA	\$360,000

\*WBE  
\*\*MBE

4. Staff believes the bid provided by Sweet Dreams to be fair and reasonable. Sweet Dreams has provided service at the Wilmington Island center for the last 11 years and staff has been pleased with their performance. The bid submitted by Sweet Dreams is significantly lower than Public Works providing the service in house. The balance will come from Solid Waste pending Board approval of 2015 budget.

**FUNDING:** •Solid Waste - Sharon Park and Chevis Road  
(5404501 - 52.39001)  
•Solid Waste Restricted - Wilmington Island  
(5404510 - 52.39001) - \$55,149.92

**ALTERNATIVES:**

1. Board approval to award a \$165,450 annual contract with renewal options for four (4) additional one (1) year terms, to Sweet Dreams to provide management of three (3) recycle/drop-off centers for Public Works and Park Services.
2. Provide staff other directions.

**POLICY ANALYSIS:** It is consistent with Board policy to award contracts to the low responsive, responsible bidder.

**RECOMMENDATION:** Staff recommend approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM L**

**ISSUE:** Request Board approval of a \$10,200 purchase to implement corrections and enhancements to the Assessor's department Computer Assisted Mass Appraisal (CAMA) software from ACS Government Systems, Inc.

**BACKGROUND:** The software enhancements are required for compliance of the GA Code and efficient production of office work product. Further, the needed corrections and enhancements will assist in generating more accurate values and assessments as well as all the reports required by the Department of Revenue for Digest submission.

**FACTS AND FINDINGS:**

1. The sole source provider, ACS Government Systems, Inc., is the only company authorized to maintain and make proprietary changes to the software.
2. Staff believes the total cost of \$10,200 to be fair and reasonable.

**FUNDING:** General Fund/M & O - Assessor  
(1001550 - 52.13011)

**ALTERNATIVES:**

1. Board approval of a \$10,200 purchase to implement corrections and enhancements to the Assessor's department Computer Assisted Mass Appraisal (CAMA) software from ACS Government Systems, Inc.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to provide the necessary support for software enhancements use for job productivity.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

I.C.S. APPROVAL \_\_\_\_\_  
NICK BATEY

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM M**

**ISSUE:** Request Board approval of a \$16,888 purchase from the State of Georgia contract of four (4) mobile digital radios from Motorola Solutions, Inc., for the Detention Center and the Sheriff's Dept.



(3506100-52.22001-35031317)

**ALTERNATIVES:**

1. Board approval of \$22,748 for lumber from Home Depot , Inc., of Savannah, GA to replace the deck boards at the Walter C. Parker Pier and Pavilion for the Chatham County Park Services.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve bids to the lowest responsive bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM O**

**ISSUE:** Request Board confirmation of the \$10,225 emergency purchase and installation of a 10-ton Carrier HVAC coolant only condenser and reinstall a new Carrier roof top gas unit at the Citizen Service Center for the Purchasing Department from Boaen Mechanical Contractor.

**BACKGROUND:** The current roof top unit is the original system installed as part of the original system when the Air National Guard occupied the building, well over twenty years ago.

**FACTS AND FINDINGS:**

1. Facilities Maintenance inspected the unit and determined that the unit was beyond repair and needed to be replaced.
2. Purchasing Department is currently without heat and is relying on space heaters.
3. Staff solicited pricing from three (3) local firms. The quote results are as follows:

Boaen Mechanical Savannah, GA 31405	\$10,225
Southeastern Air Conditioning Company, Inc. Garden City, GA 31408	\$10,850
Air Services & Refrigeration Spec. Inc. Savannah, GA 31416	\$11,489

4. Staff requested emergency approval from the Chairman to have the purchase and installation of the 10-ton Carrier HVAC coolant only condenser and reinstall a new Carrier Roof top gas unit. The Chairman concurred (see attached page 29 attached to the Clerk of Commission's meeting file) and directed staff to seek Board confirmation at their next scheduled meeting.

**FUNDING:** General Fund/M&O - Purchasing Department  
(1001517 - 54.25001)

**ALTERNATIVES:**

1. Request Board confirmation of the \$10,225 emergency purchase and installation of a 10-ton Carrier HVAC coolant only condenser and reinstall a new Carrier roof top gas unit at the Citizen Service Center for the Purchasing Department from Boaen Mechanical Contractor.
2. Provide staff other directions.

**POLICY ANALYSIS:** It is the Board policy to approve emergency expenditures to ensure no interruption in a department's daily operations.

**RECOMMENDATION:** Staff recommend approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM P**

**ISSUE:** Request Board approval of a \$172,893 purchase for the replacement/addition of chiller at Juvenile Court from Superior Maintenance and Piping, Inc.

**BACKGROUND:** The Chatham County Juvenile Court was relocated to 197 Carl Griffin Drive sixteen years ago. Since that time, with the addition of staff and programs the current facility is fully utilized and there are plans to expand and renovate our current facility with approved SPLOST funds. The chiller cooling system is original to the building and has been experiencing problems for the past several years. The problems are mostly related to the age of the chiller and difficulty in obtaining parts for an older chiller system. Funding is approved in the current Capital Improvement Project (CIP) to replace the existing chiller. The chiller requested will also be able to serve the future expansion of the Juvenile Court. After consulting with Chatham County Building Maintenance and the architectural firm that designed the renovation, it was determined that the best course of action would be to add the requested chiller and use the current chiller as a backup for as long as it will last. The cost to replace the current chiller would also include a new concrete pad, install new piping, valves, thermometers, gauges, stands and insulation to reconnect to the existing piping. This will all be used when the renovation to the court occurs and until the current chiller ceases to operate. The plan would then be to purchase a new chiller without having to pay the additional cost of a new concrete pad, piping, etc., since they will be installed with this purchase, thereby saving the County money in the future.

**FACTS AND FINDINGS:**

1. The current chiller at the Chatham County Juvenile Court is in excess of 15 years of age and needs to be replaced due to age of the chiller and difficulty in obtaining needed parts to maintain the current system.

2. The Request for Bids was publicly advertised and five (5) bids were received.

Superior Maintenance and Piping Aiken, SC	\$172,893
Boaen Mechanical Contractor Savannah, GA	\$179,069
Bardi Heating and Air Savannah, GA	\$206,765
Southeastern Air Conditioning Garden City, GA	\$206,980
Y-Delta, Inc. Statesboro, GA	\$314,900

3. Staff believes the total cost of \$172,893 to be fair and reasonable.

**FUNDING:** •CIP - Juvenile Court - \$100,800  
(3502600 - 54.25001 - 3503062Z)  
•SPLOST (2008-2014) - Juvenile Court Expansion - \$72,093  
(3244980 - 54.13001 - 32460220)

**ALTERNATIVES:**

1. Board approval of a \$172,893 purchase for the replacement/addition of chiller at Juvenile Court from Superior Maintenance and Piping, Inc.
2. Provide staff other direction.

**POLICY ANALYSIS:** The replacement of the chiller is necessary to ensure the ongoing operation and maintenance of the Juvenile Court Facility.

**RECOMMENDATIONS:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

**ITEM Q**

**ISSUE:** Request Board approval of a \$22,000 professional services contract with Benalytics Consulting Group, LLC, to provide professional health claims audit services for Chatham County.

**BACKGROUND:** Chatham County's health insurance plan is self-funded and administered by Blue Cross Blue Shield of Georgia (BCBSGA), which processes and pays claims under the plan. Chatham County's agreement with BCBSGA authorizes the performance of professional audits, and the County's FY 2012 Comprehensive Annual Financial Report (CAFR) Single Audit Report Findings cited that audits of health claims were not being conducted on a routine basis.

**FACTS AND FINDINGS:**

1. In August 2012, Chatham County engaged the services of Buck Consultants with Benalytics Consulting Group, LLC as a subcontractor to conduct an audit of its self-funded medical plan's processing and accuracy as administered by Blue Cross Blue Shield of Georgia (BCBSGA). The audit covered the July 1, 2011, through June 30, 2012, claims period at a cost of \$28,825.00 plus expenses, and was concluded in June 2013.
2. To ensure that medical claims are processed and paid accurately, ensure compliance with industry standards, and safeguard County financial assets, Staff believes that an annual medical claims audit is necessary and prudent.
3. The objectives of the audit will be to verify the accuracy of BCBSGA's claim process and procedures and to ensure that claims are being paid accurately. As a self-funded plan, the cost of health care claims totaled \$20.5M in FY 2013 and are a significant expense for the County.
4. Benalytics Consulting Group is headquartered in Marietta, Georgia and provides human resource and benefits consulting services to private and government sector employers. Although the previous medical claims audit agreement was between Chatham County and Buck Consultants with Benalytics as a subcontractor, the work was primarily performed by Benalytics. Since the contract with Buck Consultants has expired, staff recommends that Chatham County contract directly with Benalytics.
5. Benalytics has submitted a fee proposal of \$20,000 plus expenses not to exceed 10% of the audit fees, for a cost of \$22,000. For comparison purposes staff also obtained a fee proposal from Aon Hewitt Consulting Group, Chatham County's benefits consultant. Aon Hewitt's fee to provide substantially similar services is \$50,000 plus travel-related expenses. Staff believes Benalytics' fee to be reasonable and fair.

**FUNDING:** Health Fund - Wellness Program  
(6509140 - 52.12001)

**ALTERNATIVES:**

1. Board approval of a \$22,000 professional services contract with Benalytics Consulting Group, LLC, to provide professional health claims audit services for Chatham County.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to provide essential services at the lowest possible cost. The CAFR Single Audit Report recommends that Chatham County conduct audits of health claims administered by third parties.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM R**

**ISSUE:** Request Board approval to issue Change Order No. 2 to the annual contract with Smyrna Police Distributors, Inc., of Smyrna Georgia to provide uniform accessories for the Chatham County Sheriff's Department.

**BACKGROUND:** On February 10, 2012, the board approved the award of an annual contract with automatic renewal options for four (4) additional one (1) year terms, to Smyrna Police Distributors, Inc.

**FACTS AND FINDINGS:**

1. Smyrna Police Distributors, Inc., has recently provided a notification of price changes associated with the manufacturer imposed price increases due to the escalating costs in energy, transportation, packaging and raw material. As a result it has raised the price of the items listed below. Smyrna Police Distributors, Inc., has provided documentation to support the manufacturer's price increase.

2. The Sheriff's Department is adding an additional epaulet to the uniform accessories contract. The nametags pricing has decreased since the bid award.
3. Staff believes Smyrna Police Distributors, Inc., request for the County to contractually recognize the manufacturer price increases to be fair and reasonable.
4. New price will be as follows:

Item	Description	Old Price	New Price
4.	Hat Protector P900	\$ 2.65	\$ 3.50
9.	Permanent nametags, KK	\$22.50	\$ 20.00
10.	Blackinton Collar Brass (C.C. & S.O)	\$17.25	\$ 19.50
19.	Whistle Chain	\$1.95	\$2.50
21.	Tie	\$2.65	\$3.65
22.	Custom Epaulets	\$0.00	\$17.00

**FUNDING:** •General Fund/M&O - Various  
 •SSD - Various

**ALTERNATIVES:**

1. Board approval to issue Change Order No. 2 to the annual contract with Smyrna Police Distributors, Inc., of Smyrna Georgia to provide uniform accessories for the Chatham County Sheriff's Department.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders for documented material price increases when they are initiated by the manufacturer.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
 RUSHEDA ADESHINA

**ITEM S**

**ISSUE:** Request Board approval of a \$54,086 purchase from Standard Aero, Inc., to overhaul the turbine module of the engine on one of Chatham County's MD500E helicopters for Mosquito Control.

**BACKGROUND:** The turbine module in the engine of the MD500E helicopter is a "time limited" component. The engine in Chatham County's helicopter, N241JH, requires a turbine overhaul within 25 flight hours. If the service is not performed the helicopter will no longer be airworthy and must be grounded.

**FACTS AND FINDINGS:**

1. Chatham County owns and operates four aircraft: Three MD 500 helicopters are used for mosquito surveillance inspection flights, both immature and adult mosquito control missions, police operations, fire fighting, and several emergency support functions including search and rescue, and damage assessment; one Air Tractor airplane is used for immature mosquito control and fire fighting.
2. The aircraft undergo FAA required Annual and 100 hour inspections. Time Limited components are replaced in accordance with manufacturers requirements that are approved by the FAA.
3. Helicopter N241JH is twenty seven years old and was purchased "used" by Chatham County in 2004.
4. The turbine was installed by the previous owner in November of 2002 and has flown 1770 hours.
5. Mosquito Control is requesting to overhaul the turbine module. This is a scheduled and budgeted maintenance procedure.
6. The overhaul can only be completed at an FAA authorized Rolls-Royce model 250 maintenance facility. Standard Aero, Inc. is our regional FAA authorized Rolls-Royce maintenance facility.

7. Staff will remove and reinstall the turbine module and the helicopter will be grounded during the overhaul process.

**ALTERNATIVES:**

1. Board approval of a \$54,086 purchase from Standard Aero, Inc., to overhaul the turbine module of the engine on one of Chatham County's MD500E helicopters for Mosquito Control.
2. Provide staff with other direction.

**FUNDING:** General Fund/M&O - Mosquito Control  
(1005144 - 52.22001)

**POLICY ANALYSIS:** It is consistent with Board policy to support environmentally sound, cost effective mosquito control operations.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
RUSHEDA ADESHINA

**ITEM T**

**ISSUE:** Request Board approval of Change Order No. 4 to the annual contract with Paper Chemical Supply Company, of Savannah, Georgia, to provide various warehouse supplies for various departments within Chatham County.

**BACKGROUND:** On September 21, 2012, the Board approved the award of an annual contract with renewal options for four (4) additional one (1) year terms, to Paper Chemical Supply Company.

**FACTS AND FINDINGS:**

1. Paper Chemical Supply Company has recently provided a notification of price changes associated with the manufacturer imposed price increases due to the escalating costs in energy, transportation, packaging and raw material. Paper Chemical Supply Company has provided documentation to support the manufacturer's price increase.
2. New pricing will be as follows:

Item: Description	Old Price	New Price
30a. Interplast #S386017N - Trash Can liners	\$ 19.70	\$ 21.17
30b. Interplast #EC2433N - Trash Can Liners	\$ 12.62	\$ 13.56
47a. Dart 8J8 Styrofoam cup - 8 oz/cs	\$ 16.38	\$ 17.19
47b. Dart 16J16 Styrofoam cup - 16 oz/cs	\$ 33.58	\$ 35.25

**FUNDING:** •General Fund/M&O - Various  
•SSD - Various

**ALTERNATIVES:**

1. Board approval of Change Order No. 4 to the annual contract with Paper Chemical Supply Company, of Savannah, Georgia, to provide various warehouse supplies for various departments within Chatham County.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders for documented material price increases when they are initiated by the manufacturer.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
RUSHEDA ADESHINA

**ITEM U**

**ISSUE:** Request Board approval of an \$11,000 OPEB Valuation Scenario report proposed by the actuarial firm of Hay Group, Inc.

**BACKGROUND:** The County Pension Board contracts with Hay Group, Inc. to perform actuarial valuations of the County's defined benefit pension plan. Once the OPEB Trust was established, the County began using the firm to conduct actuarial valuations of the County's OPEB (other post-employment benefit) liability. This is because the firm was able to utilize pension demographic data in making the OPEB calculation which provided some economies.

**FACTS AND FINDINGS:**

1. The last valuation of the County's OPEB liability was performed by Hay Group, Inc. and dated July 1, 2012. The valuation calculated an unfunded actuarial accrued liability for OPEB of \$128.8 million.
2. Hay Group and County staff have reviewed the valuation. County staff asked Hay Group to provide a proposal whereby the liability would be recalculated under three different scenarios that adjust retiree contribution percentages and benefit levels. Hay Group responded with a proposal of \$11,000.

**FUNDING:** OPEB - Insurance  
(7869130 - 52.12080)

**POLICY ANALYSIS:** It is consistent with Board policy to seek reduction in the County's liabilities.

**ALTERNATIVES:**

1. Board approval of the \$11,000 OPEB Valuation Scenario report proposed by Hay Group, Inc.
2. Provide staff other direction.

**RECOMMENDATION:** Staff recommends alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM V**

**ISSUE:** Request Board approval of an annual contract with a year one cost of \$618,798 with automatic renewal options for two (2) additional one (1) year terms, to Marathon Health to manage an Employee Health Clinic. The first year cost includes an annual service fee of \$498,739 and a one time implementation fee of \$120,059. The second year cost which includes employee dependents will be \$593,676. In the third year and any subsequent years, the cost will increase by 3% per year.

**BACKGROUND:** At the March 23, 2012 meeting, the Board authorized staff to proceed with a Request for Proposal (RFP) to select a management firm to operate the employee health clinic. After an extensive RFP process that included reviewing the proposals of nine management firms, the selection was narrowed to two firms, Concentra and Marathon Health. At the December 7, 2012 meeting, the Board approved a short list of the two finalists, and authorized staff to proceed with a site visit and making the final selection. After an extensive review, staff selected Marathon Health as the operator for the employee health clinic. At the July 26, 2013 meeting, the Board authorized staff to proceed with implementing an employee health clinic and to engage in contract negotiations with Marathon Health.

**FACTS AND FINDINGS:**

1. In April 2013, employees were asked to complete a survey to determine their interest and engagement in new benefits options. Nearly 80% of employees surveyed said they would likely use the services offered at an onsite employee health clinic.
2. The results of previous employee health screenings indicate significant health risks for employees, including obesity, diabetes, and high blood pressure. These health risks can be managed and treated by an employee health clinic.
3. Marathon Health's model focuses on population health, and is designed to address the health needs of an employee population with significant health conditions. Aon Hewitt, Chatham County's Benefits Consultant that was involved in advising staff throughout the RFP and selection process, has deemed that Marathon Health's model is more appropriate to meet the health challenges of Chatham County employees.
4. Chatham County has negotiated an agreement with Marathon Health to operate the employee health clinic and to deliver primary care, health improvement and occupational health services

- subject to fixed annual fees. The agreement is for a one-year term, with two automatically renewing one year terms, for a total initial term of three years. The agreement is subject to immediate termination for non-performance or if funding is not appropriated. See attached contract on pages 30-68 (attached to the original staff report in the Clerk of Commission's meeting file).
5. Per the agreement, Marathon Health will provide necessary staff, equipment, computers, supplies, communication/publicity materials and periodic reports. The agreement contains numerous clauses provided by County counsel, governing issues such as dispute resolution, confidentiality, indemnification, requirement to cooperate with other service providers, equal opportunity, audit rights, and medical and commercial insurance coverages. The Pay for Performance section of the agreement requires Marathon Health to put 10% of fees at risk for realizing cost saving targets and a host of health improvement goals.
  6. The clinic will be staffed with a full-time Nurse Practitioner (NP) or Physician Assistant (PA), assisted by a Registered Nurse, who will be able to spend one-on-one time consulting with employees to improve their overall health status as it relates to the following health conditions: blood pressure, cholesterol levels, weight management, and nutrition. The healthcare provider at the onsite health clinic will not replace an employee's Primary Care Physician (PCP). Instead, the NP or PA will help enhance this relationship by communicating with the PCP, thereby improving the employee's health.
  7. The cost of the contract is \$498,739, to be paid in 12 month installments. A one-time implementation fee of \$120,059 is due at the time the contract is signed. The second year cost which includes employee dependents will be \$593,676. In the third year and any subsequent years, the cost will increase by 3%. Staff believes this agreement to be fair and reasonable. The expenses to manage and operate the clinic were budgeted in the FY 2014 adopted budget.

**FUNDING:** Health Fund - Wellness Program  
(6509140 - 57.30001)

**ALTERNATIVES:**

1. Board approval of an annual contract with a year one cost of \$618,798 with automatic renewal options for two (2) additional one (1) year terms, to Marathon Health to manage an Employee Health Clinic.
2. Provide staff other direction.

**POLICY ANALYSIS:** The Board of Commissioners has shown support for the health of employees through its approval and support of wellness initiatives. Adding an employee onsite health clinic will not only improve the health of employees, but also reduce the overall cost of healthcare in the forthcoming years.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM W**

**ISSUE:** Request Board approval of a \$12,000 payment to the Army Corps of Engineers for administrative expenses related to the land lease for the Emergency Operations Center. After four (4) years and ten (10) months of negotiation the office of the Secretary of the Army has approved a 25-year land lease for Chatham County to construct, operate, occupy and maintain an Emergency Operations Center (EOC) at Hunter Army Airfield (HAAF).

**BACKGROUND:** To alleviate vulnerabilities to the existing primary and alternate EOCs, with Commission approval on March 27, 2009, the Chatham Emergency Management Agency (CEMA) requested the Army lease the County property on HAAF for the construction of an EOC. The HAAF property is the only space above the 35 foot storm surge elevation in Chatham County that is suitable for construction of an EOC.

**FACTS AND FINDINGS:**

1. Chatham County is faced with a variety of natural threats and hazards which include: tropical storms, hurricanes, tornadoes, fires and storm surge. Man-made disasters included threats from hazardous materials, terrorism, and transportation incidents.
2. Structural Engineer inspections report that neither of the two County EOCs, the primary in the basement of the Bull Street Legislative Center or the alternate facility in the Police Memorial Drive Administrative Annex, are expected to survive a major hurricane or tornado.

3. In order to proceed with the lease process to be conducted by the US Army Corps of Engineers, the County is requested to pay \$12,000 administrative expenses incurred by the Army in entering into this lease agreement in accordance with Title 10, United States Code, Section 2695. The expenses for this outgrant cover the internal review and approval process, document preparation, surveys, maps, supporting internal or contractor-provided determinations of value, legal descriptions and environmental, cultural and historical assessments.

**ALTERNATIVES:**

1. Board approval of a \$12,000 payment to the Army Corps of Engineers for administrative expenses related to the land lease for the Emergency Operations Center.
2. Provide staff other direction.

**FUNDING:** SPLOST (2008-2014) - CEMA Public Safety Facility Design  
(32460367 - 54.13001)

**POLICY ANALYSIS:** It has been the policy of the Board of Commissioners to support the construction of a multi-purpose, joint use EOC on HAAF that is capable of withstanding Category 5 hurricane force winds and storm surge.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

PREPARED BY \_\_\_\_\_  
PURCHASING AGENT

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## **XI. FIRST READINGS**

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. **AMEND THE ANIMAL CONTROL ORDINANCE, ARTICLE II, SECTION 22-201 221(2)(21), "VACCINATION AND LICENSE REQUIRED" OF THE CODE OF CHATHAM COUNTY AND TO AMEND THE CHATHAM COUNTY REVENUE ORDINANCE TO REDUCE AND IMPOSE FEES FOR LATE REGISTRATION OF RABIES LICENSE TAG FOR DOGS AND FOR OTHER PURPOSES.**

Chairman Scott said, we are -- we are now on First Readers, page 11 of your agenda, and for First Readers, this is to amend the Animal Control Ordinance, Article II, Section 22-201(2)(21), vaccination and license required of the code of Chatham County and to amend the Chatham County Revenue Ordinance to reduce and impose fees for late registration of rabies license tag for dogs and for other purposes. We'll have the Second Reading at our next meeting, and that item will be before you at that time for your consideration. Anybody have any questions about it?

Commissioner Brady said, can I?

Chairman Scott said, yes.

Commissioner Brady said, may I make a comment about it?

Chairman Scott said, yes.

Commissioner Brady said, and I know this is outside of the realm of -- of what we're trying to do on this First Reading. It's all about basically reducing the fees, the late fees --

County Attorney Hart said, correct.

Commissioner Brady said, -- for not registering, but I have to go on the record and say this, and -- because the County Manager knows that I have a constituent in my District that is -- is -- is upset not specific to this but in reference to animal control and vaccinating animals, and -- and I've been working with the -- with the County Manager, as well as he's been working with Savannah Metro Chief Tolbert in reference to this, and -- and I just wanted to make a comment in reference to it and voice his concerns publicly, and his concerns, number one are the fact that we changed the time of the clinic, and so it wasn't a year and apparently he goes every year

and, yes, he does have other options to go to other free clinics. And then the other issue was in reference to the type of vaccinations that were being given to cats versus dogs, and again, I just want the public to understand that -- that there are citizens who question the vaccination process for animals from animal control and there is one gentleman who lives in my District, and he's very passionate about it, and we are trying to work through it at this time. Thank you, Mr. Chairman.

Chairman Scott said, any further comments about the First Reader that anybody want to enter into the records? Hearing none, we'll revisit that at our next meeting.

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## **XII. SECOND READINGS**

- 1. THE PETITIONER, SEAN MCCRAY, IS REQUESTING APPROVAL TO REZONE PROPERTY LOCATED AT 1491 AND 1499 GROVE POINT ROAD FROM THE EXISTING P-B-C (PLANNED COMMUNITY BUSINESS) ZONING CLASSIFICATIONS TO THE R-1 (ONE FAMILY RESIDENTIAL) ZONING CLASSIFICATION. THE MPC RECOMMENDS APPROVAL. MPC FILE NO. Z-1311118-00102-1 [DISTRICT 6.]**

Chairman Scott said, on page 12 we have some Second Readings. Petitioner, Sean -- Sean McCray is requesting approval to rezone property located at 1491 and 1499 Grove Point Road on the existing P-B-C, Planned Community Business zoning classification to R-1, which is one family residential zoning classification. The MPC recommends approval, and this property. It's located in District 6, and at this time I will recognize MPC staff for further explanation and to answer any questions you may have.

Mr. Marcus Lotson said, thank you Mr. Chairman, members of the Commission. These are -- both Items 1 and 2 are related to the request by Mr. McCray to rezone properties at 1491 and 1499 Grove Point Road. These properties, one of the properties is the -- the Petitioner's parents' home, the other property is vacant, and he's requesting to rezone that property so that he can construct a home on the vacant lot. The Planning Commission has recommended approval both for a rezoning of that property to will allow a single family residential, and an amendment to the future land use category to change it from commercial regional, which is it currently, to residential suburban single family.

Chairman Scott said, okay. Do you have any questions?

Commissioner Brady said, I just have a comment. Thank you, Mr. Chairman.

Chairman Scott said, well, we have Commissioner Kicklighter --

Commissioner Brady said, oh, I'm sorry.

Chairman Scott said, -- has a question and then Commissioner Brady with a comment.

Commissioner Kicklighter said, thank you. Is there anyone in the audience from the neighborhood opposes this? This was my District for many, many years and now it changed and --

Commissioner Brady said, now it's my District.

Commissioner Kicklighter said, yeah. If there's no one opposing from my experience of the years of representing I have no problem approving this.

Chairman Scott said, Commissioner Brady.

Commissioner Brady said, I would just like to say I'm appreciative that we're going from a more dense type zoning, and I appreciate having it in my area now, to a residential. It's very rare that -- that that happens. Usually it's just the opposite going residential to some type of -- of commercial use, so I'm -- I'm very pleased that they have come before the -- the MPC and -- and it is now before the Commission, and I wish them all the luck in the world building him a house on this property.

Mr. Lotson said, thank you.

Chairman Scott said, okay. This will require a vote.

Commissioner Center said, I -- I move approval.

Commissioner Shabazz said, second.

Commissioner Brady said, second.

Chairman Scott said, properly moved and second that we approve the MPC recommendation. All in favor indicate by voting yes, opposed no. Motion carries.

**ACTION OF THE BOARD:**

Commissioner Center moved to approve the rezoning of the property located at 1491 and 1499 Grove Point Road from the existing P-B-C, Planned Community Business zoning classification to R-1, one family residential zoning classification. Commissioners Shabazz and Brady seconded the motion and it carried unanimously.

**AGENDA ITEM:** ~~XI-1~~

**AGENDA DATE:** ~~January 17, 2014~~

**AGENDA ITEM:** **XII-1**

**AGENDA DATE:** February 14, 2014



**CHATHAM COUNTY - SAVANNAH  
METROPOLITAN PLANNING COMMISSION**

THOMAS L. THOMSON, P.E., AICP  
EXECUTIVE DIRECTOR

**TO: BOARD OF COMMISSIONERS**

**THRU: R. E. ABOLT, COUNTY MANAGER**

**FROM: THOMAS L. THOMSON, EXECUTIVE DIRECTOR**

**LEGAL NOTICE/AGENDA HEADING:**

The petitioner is requesting approval to rezone property located at 1491 & 1499 Grove Point Road from the existing P-B-C (Planned-Community-Business) zoning classification to the R-1 (One family residential) zoning classification. The MPC recommends **approval**.

**BACKGROUND:**

The properties under consideration consist of two lots on the south side of Grove Point Road, south of the State Highway 204 East on ramp at U.S. Highway 17 (Ogeechee Road). The easternmost lot, which is one acre in size, is developed with a single family residence. The westernmost lot, which is 2.47 acres in size, is undeveloped.

**FACTS AND FINDINGS:**

1. **Public Notice:** As required by the Chatham County Zoning Ordinance, all property owners within 300 feet of the subject property were notified of the proposed rezoning and a sign was posted on the property. There are no known neighborhood associations within 1,000 feet of the subject property.
2. **Site:** Grove Point Road is bisected by State Highway 204. The two lots which are the subject of this rezoning request are located at the terminus south of Highway 204. The properties do not have vehicular access to Highway 204 and are bounded on the east by a County maintained drainage canal. Both lots are secluded and have a significant number of mature trees and other vegetation.
3. **Existing Development Pattern:** The development pattern in the vicinity of the subject property along Grove Point Road primarily includes a mixture of small lot and large lot single family residences. East of the subject property, a Master Plan for a single family residential development was approved in 2005 and the subsequent 28 lot subdivision was approved in 2007. The lots within the subdivision range from approximately 6,000 square feet to 10,000 square feet in size.

The land uses and zoning districts surrounding the subject property include

<u>Location</u>	<u>Land Use</u>	<u>Zoning</u>
North	U.S. Highway 17	P-B-C [1]
South	Undeveloped Parcel	P-B-C R-A [2]

East	Single-Family Residential	R-A
West	Undeveloped Parcel Outdoor Flea Market	P-B-C & R-A

- [1] P-B-C (Planned-Community-Business)
- [2] R-A (Residential-Agriculture)

4. **Existing P-B-C Zoning District:**

**P-B-C (Planned-Community-Business) Zoning District**

1. **Intent of the P-B-C District:** According to the Zoning Ordinance, the purpose of this district shall be to provide community shopping facilities consisting of a wide variety of sales and service facilities at locations that will be accessible to a market area containing from 35,000 to 70,000 people.
2. **Allowed Uses:** The uses allowed within the P-B-C district appear in the attached chart (attached to the original staff report in the Clerk of Commission's meeting file).
3. **Development Standards:** The development standards for the P-B-C district appear in the table (Table 1) (attached to the original staff report in the Clerk of Commission's meeting file).

5. **Proposed R-1 Zoning District:**

**R-1 (One family residential) Zoning District**

1. **Intent of the District:** According to the Zoning Ordinance, the purpose of this district shall be to create an environment in which one-family dwellings and certain non dwelling uses are permitted in order to promote stability and character of low density residential development with adequate open space. A maximum density of five dwellings units per acre of net residential land area shall be permitted in this district.
2. **Allowed Uses:** The uses allowed within the R-1 district appear in the attached chart (attached to the original staff memo in the Clerk of Commission's meeting file).
3. **Development Standards:** The development standards for the R-1 district appear in the table (Table 1) (attached to the original staff memo in the Clerk of Commission's meeting file).
6. **Land Use Element:** The Future Land Use Map designates the subject property as Commercial Regional. The proposed R-1 zoning classification is not consistent with this designation but is consistent with the current development pattern of the general area. A change to the future land use designation is appropriate as this area appears unlikely to convert to large scale commercial uses typically associated with the Commercial Regional designation.
7. **Transportation Network:** The subject properties have access from a private vehicular access easement which extends from the terminus of Grove Point Road. Grove Point Road, west of Sweetwater Station Drive serves primarily residential properties. A limited number of daily vehicle trips occur due to the fact that the road dead ends at the subject properties. No average daily traffic counts are available for Grove Point Road.
8. **Public Services and Facilities:** The property will be served by City of Savannah water and sewer utilities and by the Chatham County -- Savannah Metropolitan Police Department.

**SUMMARY OF FINDINGS**

1. Will the proposed zoning districts permit uses that would create traffic volumes, noise level. Odor, airborne particulate matter, and visual blight, reduce light or increased density of development that would adversely impact the livability or quality of life in the surrounding neighborhood?  
  
Yes \_\_\_\_\_ No  X
2. Will the proposed zoning districts permit uses that would adversely impact adjacent and nearby properties by rendering such properties less desirable and therefore, less marketable for the type of development permitted under the current zoning?

- Yes \_\_\_\_\_ No  X
3. Will the proposed zoning districts permit uses that would generate a type or mix of vehicular traffic on a street or highway that is incompatible with the type of land use development along such street or highway?
- Yes \_\_\_\_\_ No  X
4. Will the proposed zoning district permit uses that would generate greater traffic volumes at vehicular access points and cross streets that is generated by uses permitted under the current zoning district to the detriment of maintaining acceptable or current volume capacity (V/C) ratio for the streets that provide vehicular access to the proposed zoning district and adjacent and nearby properties?
- Yes \_\_\_\_\_ No  X
5. Will the proposed zoning districts permit uses or scale of development that would require a greater level of public services such as drainage facilities, utilities, or safety services above the required for uses permitted under the current zoning district such that the provision of these services will create financial burden to the public?
- Yes \_\_\_\_\_ No  X
6. Will the proposed zoning district permit uses or scale of development that would adversely impact the improvement or development of adjacent and nearby properties in accordance with existing zoning regulations and development controls deemed necessary to maintain the stability and livability of the surrounding neighborhood?
- Yes \_\_\_\_\_ No  X
7. Will the proposed zoning districts permit development that is consistent with the comprehensive land use plan?
- Yes \_\_\_\_\_ No  X

**ALTERNATIVES:**

1. Approve the petitioner’s request to rezone the property from a P-B-C classification to an R-1 classification.
2. Approve an alternate classification.
3. Deny the petitioner’s request.

**POLICY ANALYSIS:**

The proposed R-1 zoning classification is appropriate for the subject property and would allow residential development on an undeveloped lot which is unlikely to develop as a non residential use. The R-1 zoning classification insures that the appropriate residential density can be achieved and incompatible uses do not develop at this location.

**RECOMMENDATION:** The MPC and Director of Building Safety and Regulatory Services recommend approval to the County Commissioner of the request to rezone 1491 and 1499 Grove Point Road from the existing P-B-C zoning classification to the R-1 zoning classification.

PREPARED BY:  Gary Plumbley, Director  
Development Services

December 10, 2013

Gregori Anderson, Director  
BUILDING SAFETY AND REGULATORY SERVICES



**CHATHAM COUNTY - SAVANNAH  
METROPOLITAN PLANNING COMMISSION**

*“Planning the Future – Respecting the Past”*

----- M E M O R A N D U M -----

DATE: DECEMBER 10, 2013

**TO:** R. E. ABOLT, COUNTY MANAGER  
**FROM:** THOMAS L. THOMSON, EXECUTIVE DIRECTOR  
**SUBJECT:** MPC ZONING RECOMMENDATION

**PETITIONER REFERENCED:**  
**Sean McCray, Petitioner**  
**1491 & 1499 Grove Point Road**  
**File No. Z-131118-00102-1**

**MPC ACTION:** **Approval** of the request to rezone 1491 and 1499 Grove Point Road from the existing P-B-C (Planned Community Business) zoning classification to the R-1 (Single Family) zoning classification.

**MPC STAFF RECOMMENDATION:** **Approval** of the request to rezone 1491 and 1499 Grove Point Road from the existing P-B-C (Planned Community Business) zoning classification to the R-1 (Single Family) zoning classification.

**MEMBERS PRESENT:** 12+ Chairman

- |                                    |                                |
|------------------------------------|--------------------------------|
| Shedrick Coleman, Chairman         | Murray Marshall, Vice-Chairman |
| James B. Blackburn, Jr., Secretary | Lacy Manigault, Treasurer      |
| Stephanie Cutter                   | Ellis Cook                     |
| Ben Farmer                         | Timothy Mackey                 |
| Tanya Milton                       | Susan Myers                    |
| James Overton                      | Adam Ragsdale                  |
| Joseph Welch                       |                                |

<b><u>VOTING FOR MOTION</u></b>	<b><u>VOTING AGAINST MOTION</u></b>	<b><u>*ABSENT OR **FAILING TO VOTE</u></b>
Shedrick Coleman, Chairman		*Russ Abolt
Murray Marshall, Vice-Chairman		
James B. Blackburn, Jr., Secretary		
Lacy Manigault, Treasurer		
Stephanie Cutter		
Ellis Cook		
Ben Farmer		
Timothy Mackey		
Tanya Milton		
Susan Myers		
James Overton		
Adam Ragsdale		
Joseph Welch		

**FOR APPROVAL:** 13    **FOR DENIAL:** 0    **ABSTAINING:** 0

Respectfully submitted,

Thomas L. Thomson  
Executive Director

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**2 THE PETITIONER, SEAN MCCRAY, IS REQUESTING THAT THE FUTURE LAND USE CATEGORY FOR THE SUBJECT PROPERTIES 1491 AND 1499 GROVE POINT ROAD BE CHANGED FROM COMMERCIAL-REGIONAL TO RESIDENTIAL-SUBURBAN SINGLE FAMILY. THE MPC RECOMMENDS APPROVAL.  
MPC FILE NO. Z-1311118-00102-FLUM  
[DISTRICT 6.]**

Chairman Scott said, and Item 2 under Second Readers, and this is the same issue, the Petitioner, Sean McCray is requesting that future land use category for the subject properties, 1491 and 1499 Grove Point Road

be changed from Commercial-Regional to Residential-Suburban Single Family, and the MPC recommend approval.

Commissioner Brady said, I move for approval, Mr. Chairman.

Commissioner Center said, second.

Chairman Scott said, properly moved and second any discussion? Hearing none, all in favor of the motion indicate by voting yes. Motion carries. Approval granted.

**ACTION OF THE BOARD:**

Commissioner Brady moved for approval for the future land use category for the subject property at 1491 and 1499 on Grove Point Road be changed from Commercial Regional to Residential Suburban Single Family. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Kicklighter was not present for the vote.]

**AGENDA ITEM: ~~XI-1~~**

**AGENDA DATE: ~~January 17, 2014~~**

**AGENDA ITEM: *XII-1***

**AGENDA DATE: February 14, 2014**



**CHATHAM COUNTY - SAVANNAH**  
**METROPOLITAN PLANNING COMMISSION**

THOMAS L. THOMSON, P.E., AICP  
EXECUTIVE DIRECTOR

**TO: BOARD OF COMMISSIONERS**

**THRU: R. E. ABOLT, COUNTY MANAGER**

**FROM: THOMAS L. THOMSON, EXECUTIVE DIRECTOR**

**Subject: Tricentennial Comprehensive Plan Amendment Future Land Use Map**  
**1491 & 1499 Grove Point Road**  
**PIN(S): 1-1005-07-004 & 004-A**  
**Acreage: 3.47 Acres**  
**Aldermanic District: NA**  
**County Commission District: 6**  
**MPC File No. Z-131118-00102-FLUM**  
**Marcus Lotson -- MPC Project Planner**

**LEGAL NOTICE/AGENDA HEARING:**

The petitioner is requesting that the Future Land Use Category for the subject properties 1491 & 1499 Grove Point Road, be changed from Commercial -- Regional to Residential -- Suburban Single Family. The Planning Commission recommends **approval**.

**File No. Z-131118-00102-1.**

**Proposed Amendment:** The petitioner is requesting that the Future Land Use Category for the subject properties 1491 and 1499 Grove Point Road be changed from Commercial -- Regional to Residential -- Suburban Single Family.

The two properties which are the subject of the requested change are at the terminus of Grove Point Road on the south side of U.S. Highway 204. The easternmost property is developed with a single family residence and the westernmost lot is undeveloped. The applicant intends to develop this property with a single family residence and has submitted a rezoning request in conjunction with the proposed amendment to that end. The Commercial -- Regional designation was likely applied to these properties due to their adjacency to a major arterial roadway. However, since they do not have direct vehicular access to that roadway, the type of uses associated with the Commercial - Regional designation are not likely to develop at the subject properties.

- 1. Describe how the proposed amendment is consistent with the overall intent of the Comprehensive Plan.** The following are the policies for future development as listed in the Comprehensive Plan. With each is a statement as to how the proposed future land use change does nor does not comply with this policy.

**Proposed Development Category (Land Use):** Residential -- Suburban Single Family for the properties identified as 1491 & 1499 Grove Point Road.

- a. **Appropriate Land Uses:**  
Residential -- Suburban Single Family -- Single-family detached residential permitted. Limited civic uses including schools and churches may also be permitted.
- b. **Characteristics to Encourage:**  
Residential -- Suburban Single Family -- Integration of development into surroundings... to promote connectivity and reduce traffic congestion.
- c. **Characteristics to Discourage:**  
Commercial-Neighborhood -- Discourage nonresidential uses with the exception of certain institutional uses such as schools and churches.

#### **Discussion Number 1**

Under the current zoning and future land use designation the development of an incompatible use which would not be in keeping with the existing character of the immediate area is feasible. The proposed development of the vacant parcel for a single family residence would positively impact the adjacent residential uses, whereas a commercial use allowed under the current zoning and encouraged by the current land use designation would negatively impact adjacent residential uses.

#### **2. What specific goals and strategies of the Comprehensive Plan will the proposed amendment address?**

Section 5.4 Housing

Goal A: Improve the quality of life and safe living environment in all neighborhoods.

Objective 2: Reduce uses that negatively impact quality of life in residential areas.

Strategy a: Review current zoning and amend districts allowing uses that negatively impact residential areas.

#### **Discussion Number 2**

Incorporating compatible development in existing neighborhoods are key to maintaining the long term visibility of the general area in accordance with the desires and goals of the community.

#### **3. Will the amendment alter the land use pattern in the surrounding area? How?**

The proposed Residential -- Suburban Single Family Residential future land use category for the subject properties will enhance the land use pattern in the immediate area by encouraging low density residential development which is the type of development that currently exists.

#### **Discussion Number 3**

The current land use designation is inappropriate for a single family residence and a vacant property that is not likely to be used for intense commercial uses.

#### **4. How does the amendment benefit the entire community?**

#### **Discussion Number 4**

The amendment of the land use category for the subject properties to Residential -- Suburban Single Family benefits the entire community by encouraging compatible development in a residential neighborhood.

#### **5. If the amendment requires a greater expenditure of public funds for improvements to roads and utilities, how will the public benefit directly from such expenditures?**

Not applicable.

#### **6. How will the amendment contribute to preservation and enhancement of historic and cultural resources?**

Not applicable.

#### **7. How will the amendment contribute to preservation and enhancement of historic and cultural resources?**

There are no known historic or cultural resources onsite.

**8. How will the amendment contribute to the economic development of the community?**

**Discussion Number 8**

The amendment of the land use category at the subject property will enhance the economic viability of the community by eliminating a vacant non-productive parcel and encouraging uses similar to those which currently exist.

**9. How will the amendment contribute to the health and safety of the community?**

Not applicable.

**RECOMMENDATION**

The Planning Commission and Director of Building Safety and Regulatory Services recommend **approval** of the request to change the future land use category of the properties identified as 1491 and 1499 Grove Point Road (PINs 1-1005-07-004 & 004A) from Commercial -- Regional to Residential - Suburban Single Family.

PREPARED BY: Gary Plumbley, Director  
Development Services

December 10, 2013

Gregori Anderson, Director  
BUILDING SAFETY AND REGULATORY SERVICES



**CHATHAM COUNTY - SAVANNAH**  
**METROPOLITAN PLANNING COMMISSION**

*"Planning the Future – Respecting the Past"*

----- M E M O R A N D U M -----

**DATE:** DECEMBER 10, 2013  
**TO:** R. E. ABOLT, COUNTY MANAGER  
**FROM:** THOMAS L. THOMSON, EXECUTIVE DIRECTOR  
**SUBJECT:** MPC ZONING RECOMMENDATION

**PETITION REFERENCED:**

Tricentennial Comprehensive Plan Amendment Future Land Use Map  
1491 & 1499 Grove Point Road  
MPC File No. Z-131118-00102-FLUM

**MPC ACTION:**

**Approval** of the petitioner's request to change the future land use category of the properties identified as 1491 and 1499 Grove Point Road from Commercial-Regional to Residential-Suburban Single Family.

**MPC STAFF RECOMMENDATION:**

**Approval** of the petitioner's request to change the future land use category of the properties identified as 1491 and 1499 Grove Point Road from Commercial-Regional to Residential-Suburban Single Family.

**MEMBERS PRESENT:** 12+ Chairman

Shedrick Coleman, Chairman  
James B. Blackburn, Jr., Secretary  
Stephanie Cutter  
Ben Farmer  
Tanya Milton

Murray Marshall, Vice-Chairman  
Lacy Manigault, Treasurer  
Ellis Cook  
Timothy Mackey  
Susan Myers

James Overton  
Joseph Welch

Adam Ragsdale

**VOTING FOR MOTION**

**VOTING AGAINST MOTION**

**\*ABSENT OR \*\*FAILING TO VOTE**

Shedrick Coleman, Chairman  
Murray Marshall, Vice-Chairman  
James B. Blackburn, Jr., Secretary  
Lacy Manigault, Treasurer  
Stephanie Cutter  
Ellis Cook  
Ben Farmer  
Timothy Mackey  
Tanya Milton  
Susan Myers  
James Overton  
Adam Ragsdale  
Joseph Welch

\*Russ Abolt

**FOR APPROVAL:**   13   **FOR DENIAL:**   0   **ABSTAINING:**   0  

Respectfully submitted,

Thomas L. Thomson  
Executive Director

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**XIII. INFORMATION ITEMS**

Chairman Scott said, that completes all the items on our calendar. We do have a number of items listed as informational.

**1. PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

**ACTION OF THE BOARD:**

A status report was attached as information.

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**2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)**

**ACTION OF THE BOARD:**

A status report was attached as information.

**AGENDA ITEM: XIII-2**  
**AGENDA DATE: February 14, 2014**

List of Purchasing Items between \$2,500 and \$9,999  
That Do Not Require Board Approval

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
Permitting for Norwood/Skidaway drainage project	Engineering	Kern-Coleman & Company LLC	\$5,400	SPLOST (2003-2008) Norwood Avenue Drainage
Legal advertisement for public hearing open house for Jimmy Deloach at Highway 80 interchange	Engineering	Morris Publishing Group	\$3,294	SPLOST (2003-2008) Interchange Highway 80/Jimmy Deloach Parkway
Permitting for Hampton Place drainage improvement project	Engineering	Hussey, Gay, Bell & DeYoung, Inc.	\$3,600	SPLOST (2008-2014) Hampton Place Drainage

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
Trees for Kings Ferry Boat Ramp Park	Engineering	A & A Turfworks	\$9,741	SPLOST (2003-2008) Kings Ferry Boat Ramp
Plan revisions to include water line hangers for Walthour Road over Betz Creek Bridge replacement	Engineering	CDM Smith, Inc.	\$5,940	SPLOST (2008-2014) Walthour Road Bridge
Special inspection services for Cloverdale Community Center	Building Safety & Regulatory Services	Whitaker Lab	\$6,252	SPLOST (2008-2014) Cloverdale Community Center
Remove/replace restroom partitions at the Weightlifting Center	Facilities Maintenance and Operations	McCarthy, Inc.	\$4,834	General Fund/M&O - Weightlifting Center
Legal advertisement for public information open house for Jimmy Deloach Parkway Phase II	Engineering	Morris Publishing Group	\$2,918	SPLOST (1993-1998) Jimmy Deloach Phase II
Ten (10) conference room chairs	I.C.S.	Staples Business Advantage	\$4,716	General Fund/M&O I.C.S.
Repair window pane panels at Pete Liakakis Government Building	Facilities Maintenance and Operations	J & L Glass, Inc.	\$4,225	General Fund/M&O Facilities Maintenance and Operations
300 tons aggregate stone for McQueen's Island Trail	Engineering	Martin Marietta Aggregates	\$9,975	CIP-Parks and Recreation
Hood for bakery oven for Detention Center Expansion Project	Detention Center	Boaen Mechanical Contractors, Inc.	\$3,960	CIP-Jail Expansion Fund (SPLOST Funding)
Mailing of tag renewals for month of January	Tax Commissioner	World Marketing	\$7,260	General Fund/M&O -Tax Commissioner
Desk, credenza, chair and file cabinet	District Attorney	VIP Printing & Office Supply	\$3,546	General Fund/M&O - District Attorney
Ramps for lowboy trailer	Fleet Operations	Coastal Truck & Trailer Equipment	\$4,352	General Fund/M&O -Fleet Operations
270 tons graded aggregate base course stone	Public Works and Park Services	Aggregates USA, LLC	\$5,940	SSD-Public Works
15 standard inmate toilets	Detention Center	Ferguson Enterprises, Inc.	\$3,610	General Fund/M&O - Detention Center
Electrical wiring and various supplies	Detention Center	Savannah Winlectric	\$3,467	SPLOST (2008-2014) Law Enforcement Training Construction
Annual fire alarm testing agreement for Judicial Courthouse	Facilities Maintenance and Operations	Southeastern Business Machines, Inc.	\$5,377	General Fund/M&O - Facilities Maintenance and Operations
Pool dehumidifier maintenance and repairs	Aquatic Center	Boaen Mechanical Contractors, Inc.	\$5,975	General Fund/M&O - Aquatic Center
Lumber and hardware to construct platform, stairs and walkway	Detention Center	Home Depot, Inc.	\$7,969	SPLOST (2008-2014) Law Enforcement Training Construction
20 toilets for Firing Range modular buildings	Detention Center	Southern Pipe & Supply Company, Inc.	\$3,083	SPLOST (2008-2014) Law Enforcement Training Construction
Fire ant and mole cricket control	Public Works and Park Services	Bulloch Fertilizer Company, Inc.	\$5,376	General Fund/M&O -Parks and Recreation
Additional engineering services and presentations for Pipemakers Canal Stormwater Pump Station	Engineering	Moffatt & Nichol, Inc.	\$8,450	SPLOST (2003-2008) Pipemakers Canal Drainage
Helicopter landing gears	Mosquito Control	Heli-Mart, Inc.	\$3,800	General Fund/M&O - Mosquito Control

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### 3. ROADS AND DRAINAGE REPORTS.

#### ACTION OF THE BOARD:

A status report was attached as information.

**AGENDA ITEM: XIII-3 ROADS**  
**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners  
**THRU:** R. E. Abolt, County Manager  
**FROM:** Leon Davenport, P.E., County Engineer  
**ISSUE:** To provide information on the status of Chatham County road projects.

**BACKGROUND:** Funding priorities for projects using Federal aid are established in the State Transportation Improvement Program (STIP). For awarded construction contracts, this report provides the latest scheduled completion dates.

**FACTS AND FINDING:**

1. Truman Parkway, Phase 5. Construction underway by GDOT contract. Contract completion March 2014. The GDOT scheduled a ribbon cutting for February 28, 2014.
2. Whitefield Avenue. Construction underway by GDOT contract. Scheduled completion was October 2013. Completion unknown at this time.
3. Bay Street Widening. GDOT authorized right of way acquisition on May 9, 2013 (in progress).
4. Jimmy Deloach Parkway Phase 2 and Interchange of Jimmy Deloach Parkway at U.S. 80. Design ongoing. PIOH (Public Information Open House) for Phase 2 and a PHOH (Public Hearing Open House) for the Interchange is scheduled for January 23, 2014 at Bloomingdale City Hall. ROW authorization expected fiscal year 2014.
5. SR 307 Widening from US 17 to I-16. Construction substantially complete for section from I-16 southward to Hardin Canal. Solicitation for contract to pave remainder to US 17 out for bids. Bid opening is February 19, 2014.
6. Islands Expressway Bridge Replacement. Design is underway on a high level bridge to replace the bascule bridge over the Intercoastal Waterway on Islands Expressway. ROW authorization expected fiscal year 2014.
7. Local Roads.
  - a. Hunt Drive and Faye Road Bridge Replacements. Notice to Proceed with construction issued May 1, 2013. Construction underway on Hunt Drive bridge.
  - b. Walthour Road Bridge Replacement. Pre-construction meeting held February 10, 2014. Road will be closed to traffic during construction. Construction anticipated to begin March 2014.

**RECOMMENDATION:** For information.

Districts All

**AGENDA ITEM: XIII-3 DRAINAGE**  
**AGENDA DATE: February 14, 2014**

**TO:** Board of Commissioners  
**THRU:** R. E. Abolt, County Manager  
**FROM:** Leon Davenport, P.E., County Engineer  
**ISSUE:** To provide information on the status of Chatham County drainage projects.

**BACKGROUND:** For awarded construction contracts, this report provides the latest scheduled completion dates. For projects pending environmental permits, start dates are best estimates. Project scopes include varying degrees of canal widening, bank stabilization, bridges and culverts.

**FACTS AND FINDING:**

1. Pipemakers Canal. The project includes canal widening, bank stabilization, sluice gates and culverts. Construction of improvements upstream of Dean Forest Road to the west side of the airport is underway with completion scheduled for August 2014.
2. Ashley Road Outfall Drainage Improvements. The project will improve a drainage system from the Ashley Road cul-de-sac along Wilmington Island Road to the box culvert crossing of the road. Design work and permitting are underway.
3. Gateway-Henderson Drainage Improvements. The project will improve portions of the drainage system in the northeast quadrant of I-95 and SR 204. The project includes construction of maintenance access and drainage improvements. A design work is underway.
4. Norwood Drainage Outfalls. The project will improve drainage capacity and access for maintenance for two drainage outfalls from Norwood Avenue. Construction of improvements is complete at Norwood Place. Design work, permitting, and acquisitions are underway for the outfall near Skidaway Road.
5. Louis Mills/Redgate Canal. The project will correct inadequate drainage capacity and the lack of maintenance access to the canal. Design of improvements along the Marshall Branch Canal is underway and includes construction of maintenance access and culvert replacements.
6. Cottonvale Road Drainage. The project will relieve drainage and maintenance access issues causing nuisance flooding in the Cottonvale Road area. Acquisition of a required easement is complete. Final design is underway.
7. LaRoche Culvert. The project will replace a drainage culvert located under LaRoche Avenue north of Lansing Avenue. The culvert replacement is in response to a deteriorating brick arch culvert with several cracks. The construction contract was awarded by the Board on September 27, 2013. Work began January 2014 scheduled for completion by November 2014. LaRoche Avenue is closed between Neva Avenue and Lansing Avenue and will remain closed for the duration of the construction period.
8. Ferguson-Winterberry Outfall Drainage Improvements. The project will improve drainage and provide access for maintenance for the Remington Canal from Ferguson Road to the outfall at Moon River. The outfall passes through the Winterberry private development. Design work is underway.
9. Shipyard-Beaulieu Area. The project will improve drainage capacity and access for maintenance. A project to replace three undersized storm drain pipes and reshape the existing ditch is underway. Acquisitions of required easements are complete. Final design work and permitting are underway.
10. Little Hurst Canal. The project will improve drainage capacity and access for maintenance along the canal. A design scope of work is under development.
11. Hampton Place Drainage Improvements. The project will improve the drainage system within Hampton Place Subdivision on Quacco Road by routing a portion of the stormwater into an existing canal located on the west side of Quacco Road. Acquisition of a required easement, design work and coordination with the City of Pooler are underway.
12. Willow Lakes Drainage Improvements. The project will relieve internal drainage issues within the Willow Lakes subdivision. The project will increase the storage capacity of the pond by lowering the existing water elevation. A design work is underway.

RECOMMENDATION: For information.  
Districts: All

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## **PERSONAL PRIVILEGE**

Chairman Scott said, it will be necessary for an executive session, but before I entertain a motion to go to executive session, I would like indulge this Commission a point of personal privilege a few comments concerning our current state of legislative lobbyist. I was asked by Commissioner Center of the 3<sup>rd</sup> District if I would address this, and instead of addressing it personally with him, I thought it would be a good opportunity to address it with the entire Commission, and I had a meeting earlier on with our current lobbyist. I informed him that -- that I was not happy with the services that he provided in the past. I also informed him that we wanted to make some changes at the lobbying level, and -- and with that, I -- I personally solicit -- they didn't solicit me, I solicited them, Manning, Martin, to see if they had any interest in representing the County not as a lobbyist but managing our legislative affairs at the Capitol and that they would in turn place someone there to lobby on our behalf, and they said they would look in and consider it, and they asked me who would be the contact person, and I said our County Attorney, Jon Hart, and there was a lot of exchange and discussion with Jon Hart, however, they could not come to an agreement on a contract, and no contract was ever signed or originated with the County

Attorney's office. Had there been a contract originated, it would have shown up on your Action Calendar for your approval, and then it would have come to me for my signature. It never showed up on the Action Calendar because the details of it was never concluded. In other words, the other party never signed off on it and never delivered it back to the County Attorney for his scrutiny before it would be before you for your consideration. Therefore, currently we do not have a contract with Manning, Martin to represent the County, and as far as I'm concerned, we do not have a contract with anyone else to represent the County.

Chairman Scott said, and in talking with -- with many of you some of you think that's a good thing because it's an opportunity the County can save \$48,000 this year, and -- and my own personal opinion is that I'm -- and -- and this is almost like the ambulance comment, but I'm not a big proponent of lobbyists, especially when it's a governmental entity such as the County Commission lobbying our local delegation who represents the same constituents that we represent, and I'm sure that they all have the County's best interest at heart, and so why should we pay someone to lobby them to do what we consider that's in the best interest of the Chatham County citizens? This has always been my view. It was my view when I served in the legislature. The exception, there are some lobbyists who are -- provide a valuable service to the members of the legislature because they do a lot of background research on issues that comes before the legislature to help them decide how they might vote or what position they might take on an issue. In the absence of that, what you have in terms of lobbyists are people who gather facts and information and report back to you at some frequency but are not capable or don't have the ability or the contact or the network to influence outcomes at the legislative level. My idea of an ideal lobbyist is someone who does thorough research and someone who can influence the outcome at the legislative level. When I say influence the outcome, including influencing and encouraging the Governor to veto issues that the County may take exception too, and if you are not getting that type of representation, then I think anything else you are getting is a waste of money, and that was my reason for wanting to make a change, and it -- they couldn't conclude the contract so we couldn't make the change, and it's too late in the legislative year for -- for us to look for somebody else who could fit what I consider someone who could really bring value to the County in terms of representing us in Atlanta, and I wanted to provide that to you for informational purposes.

Chairman Scott said, and the other thing I'd like to just mention to you briefly, and that is the issue that everybody's been talking about, although it was only one of five items on our legislative agenda, the de-annexation of Hutchinson Island, and I said this to the press that we had a meeting with the City of Savannah that included the Mayor, the City Manager, the City Attorney, the County Attorney, the County Manager, the County Assistant Managers, and it was involving the development of Hutchinson Island. At that time the focus of it was in fact some of the requirements that the County was suggesting to the City would have to comply with in order to go forth with the convention hotel, and at the meeting, there was no express disinterest in the hotel. There was no express interest in it. At the end of the meeting, I suggested to the City of Savannah that if they're not -- did not want to participate in the development of Hutchinson Island, I also pointed out in that meeting that I was very concerned about the fact that there's no fire station on Hutchinson island. There's no police precinct on Hutchinson Island, and that I felt that we were putting the public at risk when conventions and meetings were held at the convention center, the International Convention Center, and I suggested to the City that one option would be to de-annex the Island. We got no reply from the City. There was no, no, let's not do that. There was no, yes, it's a good idea. There was silence in the room. I came back to the office and had a letter drafted that I sent to the City just simply outlining that discussion, and in the very last paragraph, I put that option out again, de-annexing Hutchinson Island. I got no reply; no response; no I hate it; no I love it or anything else from the City of Savannah. Okay?

Chairman Scott said, Consequently -- after that meeting we had another developer come in to talk about further developing Hutchinson Island, including the marina that the County has been talking about for a number of years. That developer followed up with a written request to the County. I passed it on to the County Manager, and I think it's been requested by the News Press under the Freedom of Information Act, and it's been provided to them, and -- and that developer was also asking County support for projects, and I said to him that the County would be reluctant to invest more money over there, and this was my opinion since I'm the chief spokesperson for the County unless the Island was de-annexed, unless the City was going to make a commitment to further develop the Island, and -- and that was it as far as Hutchinson Island. There haven't been anything else discussed. Nothing else decided. We made no commitment, and that's it in a nutshell. And all of that was requested under the Freedom of Information Act by the Morning News. It was all provided to them. I was contacted by the Savannah Morning News. I resented the compact -- the contact because they've already requested the information under the Freedom of Information Act. It was provided to them, and it was as if we were saying that we were lying in the Freedom of Information Act, which I resented, and I said to the reporter that I wouldn't have any further comment, and they could write whatever they please.

Chairman Scott said, and -- and that's it on Hutchinson Island. That's all that's been said. That's all that's been done, and that's all that's been said and all that's been done on the lobbyist, and I don't think there's anything sinister about any of it. My position on this kind of stuff is that whatever I do it's in the best interest of the County, and if it's not in the best interest of the County, I don't do it, and nor do I talk about it. There are some things that you have to keep confidential when developers and private sector folk come in to talk to you about wanting to develop projects. It's not my position to go into great detail with the press of the project scope. That's not what I do. I am the chief spokesman for the County not for the developer, nor am I the chief spokesman for anybody who represent the County, therefore, I do not speak for them. So when people ask me well why does this person think that? I have no idea, and those were the kind of questions that was being ask. Okay?

Chairman Scott said, the other thing is that -- a discussion was is that why did we have a meeting that was so secret. I've been in politics for 20 years plus at various positions, legislative and school board, port authority, etcetera. I've been in a lot of secret meetings. Trust me, I know when I'm in a secret meeting. A meeting at a public restaurant that was hastily called, it wasn't something that we had a lot of prep, I think two and a half days, is that I invited the legislative delegation to lunch, and I invited the officers of this Commission, the officers of this Commission, the Pro Tem and the Vice Chair was invited. I spoke with no one in the legislative delegation except for the Chair of the Chatham County legislative delegation, Representative Ron Stephens, and I asked him to invite any or everybody that he wanted to from -- from the delegation, and he did that, and just in case they had questions in reference to the five items that was on our legislative agenda, I invited County staff to join me there. Okay? The other question was why was -- Mr. Green was there? Mr. Green asked if he could come to the luncheon at -- he said he had a client that had an interest before the legislature that he asked the County could possibly support, he would appreciate it, and it's the -- the new company that's talking about the marina and further development on the Island, and at the time I knew that we were waiting on a finalization of a contract with Manning, Martin, which is the other arm of the organization in which Mr. Green works for. I thought that they would be handling our legislative affairs at the Capitol, and we couldn't negotiate the contract, so they're not handling it, and that's the reason that he was at the luncheon. Okay? And there was something in the paper about the cost of the luncheon. I think it was roughly 400 bucks, but had we invited the legislative delegation to this Chamber as we have in the past and catered a lunch, it would have cost us roughly \$800. And the only purpose of that luncheon was to give them a preliminary outline of our legislative agenda, and I said to them at that time that we would follow it up when we went to Atlanta for Chatham Day to have further discussions about it because it was all brand new to them, and we were just giving it to them as information. Nobody took any positions on it. Nothing else was discussed at the meeting, and if I may quote the Pro Tem, at the end of the meeting, she said it was the best meeting that we've ever had with our legislative delegation, and she asked to make those comments because she had to be excused for a family commitment that she made, and she couldn't stay any longer.

Chairman Scott said, now -- and there wasn't anything else said or discussed at that meeting. That's it in a nutshell. Okay? The follow up meeting with the delegation in which you all would have been invited to in Atlanta never took place because of the weather. That was part two of the discussion. One of the things I didn't want to do is go have a meeting with the legislative delegation in Atlanta to talk about issues that they had no clue of what we were talking about for the first time, so I wanted to give them advance notice of what we were asking them to do. Everybody on this Commission was sent a copy of those five items. Not a soul called me to object to anything on that list. In the absence of an objection, or silence, as far as I'm concerned, that meets approval, and that's it in a nutshell, and that's all I wanted to make it clear to everyone as to status of that. Okay?

County Attorney Hart said, Mr. Chairman, one thing that I -- I'd like to emphasize is that the contract did not originate in the County Attorney's office. We had expected Morris, Manning to send us a contract.

Chairman Scott said, to -- to send us a contract, and they never did.

County Attorney Hart said, never did, and that's why when we got the two --

Chairman Scott said, yeah.

County Attorney Hart said, -- open records requests asking for the same information, we responded both times saying we have a contract with a current lobbyist and no other contract.

Chairman Scott said, and let me -- let me -- let me also say this is that I don't negotiate contracts for the County, and -- contracts are negotiated through normal channels with the department. It -- it's done with staff, and if they presented us a contract, I asked them to send it to the County Attorney's office because I wanted to make -- make clear that we had everything we needed to protect the County's interest in the contract, and it would go to the County Attorney's office for his scrutiny before I would ever see it, and before it would ever be placed on the Action Calendar for your consideration.

Commissioner Brady said, may I ask a question, Mr. Chairman? Of -- of the County Attorney, and -- and -- and -- and maybe I misunderstood you.

Chairman Scott said, you can ask the question of me.

Commissioner Brady said, okay.

Chairman Scott said, and -- and if I can't respond, I'll certainly --

Commissioner Brady said, well and I -- unless I misunderstood, when you first started talking in reference to the lobbying, was that we don't have a contract with Morris, Manning, and we don't have any contract with any lobbyist. Did I hear you say that?

Chairman Scott said, you -- you certainly did. Now in the past we were represented by Hughes and Associates, and we had a contract. We had an option to continue their service or we could give them 30-day notice. I met with Mr. Hughes, and I said to him that I was not pleased with his representation of the County in the past, and that we would not continue to use him under the current configuration, and that was the discussion I had with

him, so as far as I'm concerned, that constituted the 30-day notice. In the absence of that, there would have been no notice served, and his contract would remain in effect. He also have the option to cancel with the County with a 30-day notice. Now, so that -- that's -- that's the reason I stated it the way I stated it.

Commissioner Brady said, well, and the -- and the reason I'm asking that question is because I'm looking at that contract, and it says the term of this contract is for one year with automatic renewal options for four additional one year terms.

Chairman Scott said, that's correct.

Commissioner Brady said, so you're saying --

Chairman Scott said, unless that 30-day notice is given.

Commissioner Brady said, and you're saying that your verbal notice to -- to that lobbying firm was the 30-day notice that they were no longer --

Chairman Scott said, well if you and I had a contract, and -- and you were meeting with the person who really have the authority to sign that contract, and if they were to tell you that they no longer wish to use your service, would you not consider that notice? And I considered it notice, and that's all I'm saying.

Commissioner Brady said, I'll -- I'll -- and -- and -- and I understand what you're saying, Mr. Chairman, but I would consider 30-day notice something in writing.

Chairman Scott said, yeah. I understand.

Commissioner Brady said, me as a business person --

Chairman Scott said, and --

Commissioner Brady said, -- that you were canceling my contract.

Chairman Scott said, and -- and let me just say I know that the current firm who represented us are very close to many members on this Commission, and under full disclosure, under full disclosure, the principal of that firm I've known since 1988, and -- during my service in the legislature. He worked for the state senate. I'm very fond of him, and -- but as Chairman of the County Commission and my obligation to protect the tax payers and to make sure they're getting the bang for their bucks, I was not happy with his service. It wasn't that I wasn't happy with him as a person. I also thought there were a conflict of interest of who represent the County as to their client list was sufficient enough -- they had sufficient enough issues that I -- I thought that was a problem, and I'm not going into anybody's client list at this time. I'll be happy to -- to tell you what clients I thought created the -- the conflict one on one if anybody want to ask me that.

Commissioner Kicklighter said, if I may, Mr. Chairman. I'll state that in my opinion, I've worked with you long enough to know that you are a man of good intent and no harm intended, only the best of the County's interests at heart. I don't think there was any intent and besides -- and there being any misdoings with this, however, I do believe there was a error in procedure and in the legalities of what took place there. You had stated that if you had a contract -- you and I had a contract, and that would be the case, you can break a one on one contract, but in this case, you did not have a contract with the consulting firm, we had a contract with the consulting firm, we being majority vote of the County Commission, therefore, you have no legal authority with your elected duties to be able to terminate a contract that's only -- that's engaged in by majority vote. So again, I know there's no ill intent, but I do believe there was an error in procedure. In fact, I'd bet -- I'd bet anything on it that -- that there's definitely an error in procedure. Thus far, it would be my opinion without me being an attorney that we still have a contract.

Commissioner Kicklighter said, having said that. I will state that not a reflection of my opinion on our current lobbyist, because I -- I feel as if over the years we've given this gentleman a list of items that's virtually impossible to come through with. Everything we seem to send year after year is state -- requires state-wide changes, which I believe is virtually impossible for him to accomplish even if he sold the local delegation on it, so -- but not -- having said that, I don't necessarily believe that we need a lobbyist at all either. I -- I -- I -- I would like to discuss because I guess it's a personnel issue, this -- this part of things in executive session, but -- or I don't know if you can or not. I don't know what the proper -- okay. Well, basically, I would -- I would have no problem because I believe that it is a waste of money because of the items that we send year after year. I believe that we can lobby just as good by sending a list of six or ten things and calling them ourselves, so, you know, I -- I wholeheartedly on -- on most of your decisions have -- actually once learning about them, I'm -- I believe I'm pretty much a -- a supporter of it all. I just believe in this instance there -- there again was an error in procedure, so I would caution us and ask the Attorney to look into this because I -- I don't believe we have the legal --

Chairman Scott said, okay. Let me --

Commissioner Kicklighter said, -- authority to terminate without the majority of the Board.

Chairman Scott said, thank you. Just -- just for folk who may not be familiar with Robert Rules of Order. When someone has the floor for a point of personal privileges, that point's not debatable or questionable really, and I indulge questions from members of the Commission. I didn't want the audience to think that I didn't understand the rules just so everybody could have an opportunity for any comments or questions that they may have, and everybody's entitled to their opinion concerning this matter. But, the Chair doesn't do much that's not legally verified before any official action is taken. I am perhaps one of the most cautious people that you will ever meet in your life. Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. I do want to state for the -- my fellow Commissioners as well attending the luncheon, it was a very productive luncheon from the standpoint of all the luncheon's that I've been to prior to when we've had it here that the delegation was more engaged at this luncheon than I've ever seen them be before. They asked numerous questions. They listened intently -- intently. Having said that, prior to walking in the meeting, if the agenda items had been sent to me, I -- I did not see them in written format, and I have to say I was totally not aware of the de-annexation. Now, like I said, if it were sent to me, I did not see it.

Chairman Scott said, Commissioner Stone, you sound like you serve on City Council.

Commissioner Stone said, no, sir. But -- but, having said that, I thought that the issues that were raised with the delegation, their response, their questions, it was extremely productive as far as the feedback from our delegation, and so from that standpoint, it was one of the most engaged lunch meetings that we've had with our delegation to me in quite some time.

Chairman Scott said, yeah.

Commissioner Stone said, so I -- I want to thank the Chairman for orchestrating a meeting where they were all there, except I think one member.

Chairman Scott said, yes, and the meeting was hastily called. I would admit that.

Commissioner Stone said, and it was extremely productive so --

Chairman Scott said, yeah. Let me --

Commissioner Stone said, -- I will say that.

Chairman Scott said, let me -- let me also mention this to you now. Those five items was discussed in passing, not in great detail. No action was taken on them by the Commission, and then I instructed the County Attorney to -- to add some substance to those five item -- items and send them to all the members of the Commission. Was that done, Mr. Attorney?

County Attorney Hart said, yes, sir.

Chairman Scott said, okay.

County Attorney Hart said, same day.

Chairman Scott said, so every -- it was sent -- it was sent to everybody that -- that very same day, and the reason I say that is that, you know, the City said they have no recollection or anything else of my letter, and they've since -- I've -- I understand they've since found the letter. So -- so I'm just saying that there was really no attempt to -- to do anything in secret, and -- and trust me that it was not a secret meeting. It was at a public restaurant. The door was open. Staff was in there. There weren't any great secrets, and we didn't veer off of those five items, did we Comm -- Madam Pro Tem?

Commissioner Stone said, no -- no, sir.

Chairman Scott said, and -- and that was it in a nutshell.

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## **EXECUTIVE SESSION**

Chairman Scott said, at this time I will entertain a motion for executive session.

Commissioner Center said, I move that we recess to executive session for the purpose --

County Manager Abolt said, pers -- for personnel and litigation.

Commissioner Center said, isn't there a real estate matter in there also?

County Manager Abolt said, no, sir.

Commissioner Center said, okay. Personnel and litigation.

County Attorney Hart said, it could be read that way --

Commissioner Farrell said, second.

County Attorney Hart said, -- but it's really not involving real estate.

Chairman Scott said, motion on the floor is to convene in executive session. Any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no.

**ACTION OF THE BOARD:**

Commissioner Center moved to recess to Executive Session for the purpose of litigation and personnel. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Stone, Holmes and Brady did not vote.]

The Board recessed at approximately 11:15 a.m.

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**ITEMS FROM EXECUTIVE SESSION**

- 1. REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

**ACTION OF THE BOARD:**

Commissioner Stone moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present for the vote.]

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**ADJOURNMENT**

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 12:30 p.m.

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**APPROVED: THIS \_\_\_\_\_ DAY OF FEBRUARY, 2014.**

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**ALBERT J. SCOTT, CHAIRMAN, BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA**

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**JANICE E. BOCOOK, CLERK OF COMMISSION**