

ALBERT J. SCOTT
Chairman

COUNTY COMMISSIONERS

JAMES J. HOLMES
District 2

DR. PRISCILLA D. THOMAS, District 8
Vice Chairman

CHATHAM COUNTY, GEORGIA

TONY CENTER
District 3

HELEN L. STONE, District 1
Chairman Pro Tem

PATRICK K. FARRELL
District 4

LEE SMITH
County Manager

A G E N D A

YUSUF K. SHABAZZ
District 5

R. JONATHAN HART
County Attorney

FEBRUARY 13, 2015

LORI L. BRADY
District 6

JANICE E. BOCOOK
County Clerk

DEAN KICKLIGHTER
District 7

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The Agenda may be accessed on the Internet at
<http://www.chathamcounty.org/>

PRE-MEETING

Green Room
9:00 A.M.

I. CALL TO ORDER (immediately following the Pre-Meeting)
Commission Meeting Room
2nd Floor Old Courthouse
124 Bull Street
Savannah, Georgia

II. INVOCATION
Pastor Wilson Scott, Jr.
Bethlehem Missionary Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Please turn off cell phones.

V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. Recognition of Memorial Day School Blue Thunder football team, winners of the 2014 Georgia Independent School Association AA Football Championship.
2. Presentation of the Government Financial Officers' Association's Distinguished Budget Presentation Award for fiscal year 2014.

VI. CHAIRMAN'S ITEMS

1. Request from Judge John E. Morse, Jr., to increase allowance for jurors.

VII. COMMISSIONERS' ITEMS

VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

IX. ITEMS FOR *INDIVIDUAL ACTION*

Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.

1. To request approval of the following budget amendments and transfers: 1) in the Multiple Grant Fund increase revenues and expenditures \$299,369 for a grant award from the Criminal Justice Coordinating Council (Byrne Grant), 2) in the Restricted Court Fees Fund transfer \$7,200 to salaries from other purchased services, and 3) in the Confiscated Revenue Fund appropriate \$85,443 to the Counter Narcotics Team.
2. To amend fiscal 2015 budget resolutions to: 1) recognize audited fiscal 2014 fund balances for funds that use fund balance as an operating resource, 2) reflect fiscal 2014 reserves for encumbrances and capital project balances for the nonmajor Capital Improvement and Enterprise Funds.
3. Transmittal of the 2014 Comprehensive Annual Financial Report (CAFR) and related documents including the Auditor's Communication with Those Charged with Governance, Single Audit Report, Management Letter, and responses to the Single Audit Findings & Questioned Costs and the Management Letter. Auditor will be present.
4. To present the Fiscal Year 2015 Second Quarter Report dated December 31, 2014, to the Board for information.

X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean an adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

1. Approval of the minutes of the regular meeting on January 16, 2015, as mailed.
2. Claims vs. Chatham County for the period January 8, 2015 through February 4, 2015.
3. Request Board approval of a revision to the Purchasing Manual §604; Professional Services Selection Method.
4. Request Board approval of a Memorandum of Understanding with Step Up Savannah, Inc.
5. Request from EMC Engineering, surveyor for the developer, Simcoe Investment Group, LLC, for the County to record the subdivision plat for Mosswood Phase 4-A, Parcel "C," and waive the requirement for a streetlight assessment district.
[District 5.]
6. Request from Mr. Jefferson Bennett for the County to declare County Road 40 right-of-way (ROW) as surplus and to quitclaim the ROW.
[District 5.]
7. Request from HGBD, surveyor for the developer, Herb River Bend, LLC, for the County to record the subdivision plat for Herb River Bend, Phase 3A, and waive the requirement for a streetlight assessment district.
[District 3.]
8. Request from Mr. Richard Harris of Brennan, Harris & Rominger, LLP, for his client, Standard Concrete Products (Petitioner), for the County to declare a 0.394 acre remnant parcel (Parcel) and the unopened Forbes Road right-of-way (ROW) as surplus and to convey the Parcel and quitclaim the ROW to the petitioner.
[District 3.]
9. Request from Savannah Christian Church (Church) for the County to declare an unopened right-of-way (ROW) which crosses Church property as surplus and to quitclaim the ROW.
[District 5.]

10. Request for transfer of beer and wine retail license for 2015. Petitioner: Michael L. Foster, d/b/a Circle K Store #5159, located at 435 Johnny Mercer Boulevard, 31410.
[District 4.]
11. Request for transfer of beer and wine retail license for 2015. Petitioner: Michael L. Foster, d/b/a Circle K Store #5160, located at 1006 King George Boulevard, 31419.
[District 6.]
12. Request for transfer of beer and wine retail license for 2015. Petitioner: Michael L. Foster, d/b/a Circle K Store #7716, located at 7751 Highway 80 East, 31410.
[District 4.]
13. Request for transfer of beer and wine retail license for 2015. Petitioner: Michael L. Foster, d/b/a Circle K Store #1862, located at 2 Quacco Road, 31419.
[District 7.]
14. Request for transfer of beer and wine retail license for 2015. Petitioner: Delores S. Rivera, d/b/a Public Super Markets, Inc., #0521, located at 4717 US Highway 80 East, 31410.
[District 4.]
15. Request for transfer of beer and wine retail license for 2015. Petitioner: Delores S. Rivera, d/b/a Public Super Markets, Inc., #0456, located at 155 Johnny Mercer Boulevard, 31410.
[District 4.]
16. Request for transfer of beer and wine retail license for 2015. Petitioner: Anna Page, d/b/a Dollar General Store, located at 1920 President Street, 31404.
[District 3.]

17. Request Board approval to award bids as follows: (Please note that purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.)

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
A. Purchase of a tandem axle low boy tractor and tri-axle detachable trailer for Public Works and Park Services, and declare a tractor and trailer as surplus and approval to sell at public auction or to dispose as scrap material	Fleet	Freightliner of Savannah	\$174,813	SSD - Public Works
B. Purchase of a 2014 tractor with boom and optional equipment for Public Works and Park Services, and declare a tractor with boom as surplus and approval to sell at public auction or to dispose as scrap material	Fleet	Reynolds-Warren Equipment Company, Inc.	\$142,462	SSD - Public Works
C. Purchase of a one year contract to provide consulting services for the I.C.S. Department	I.C.S.	Gartner, Inc.	\$34,800	I.C.S. - Management Consulting Services
D. Change Order No. 3 to the contract for professional engineering services for the Louis Mills/Redgate Drainage Improvement project	Engineering	Thomas & Hutton Engineering Company (T&H)	\$22,600	SPLOST (1998-2003) - Drainage, Louis Mills/Redgate/Rahn Dairy Canal Project

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
E. Change Order No. 1 and a 10 day extension of the contract time for the construction contract on the S.R. 307 Widening, Phase 2 project	Engineering	Reeves Construction d.b.a. R.B. Baker Construction	\$62,317	SPLOST (2008-2014) - S.R. 307 Widening Project
F. Deductive Summary Change Order No. 3 to construction contract on the Pipemakers Canal Widening-Phase 2, Section 2 Drainage Improvement project	Engineering	TIC-The Industrial Company	(\$1,553,468)	No additional funding is required for this deductive Change Order
G. Purchase of four (4) 2016 International 4300 flatbed dump trucks for Public Works and Park Services, and declare four (4) flatbed dump trucks as surplus and approval to sell at public auction or to dispose as scrap material	Fleet	Roberts Truck Center	\$336,212	SSD - Public Works
H. Summary Change Order No. 2 to the construction contract for the Hampton Place Drainage Improvement project	Engineering	L-J, Inc.	\$103,861	SPLOST (2008-2014) - Drainage, Hampton Place Drainage
I. Lease extension for 41 Park of Commerce Way for two (2) years to provide office space for displaced employees	Detention Center	NDSS Plantation Center, LLC	\$77,497	General Fund/M&O - Detention Center

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
J. Purchase of 197 software licenses and maintenance for I.C.S.	I.C.S.	Citrix Online	\$22,770	General Fund/M&O - Various Departments
K. Amendment No. 1 to the annual contract with Galls, An Aramark Company, LLC, to acknowledge a name change	Sheriff's	Galls, LLC	N/A	N/A
L. Change Order No. 3 to the annual contract to provide uniform accessories for the Chatham County Sheriff's Department	Sheriff's	Smyrna Police Distributors, Inc.	Various amounts per staff report	General Fund/M&O - Detention Center
M. Change Order No. 2 to the annual contract to provide uniform accessories for the Chatham County Sheriff's Department	Sheriff's	Lawmen's and Shooter's Supply, Inc.	Various amounts per staff report	General Fund/M&O - Detention Center
N. Change Order No. 2 to the annual contract to provide various uniform accessories for the Chatham County Sheriff's Department	Sheriff's	KEEPERS	Various amounts per staff report	General Fund/M&O - Detention Center
O. Change Order No. 1 to extend the contract time by 160 days to complete engineering services for the fender system at the Causton Bluff Bridges	Public Works and Park Services	McSweeney Engineers, LLC.	\$0	No additional funding is required.

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
P. Purchase of two (2) single axle dump trucks for Public Works and Park Services, and declare two (2) single axle dump trucks as surplus and approval to sell at public auction or to dispose as scrap material	Fleet	Roberts Truck Center	\$162,198	SSD - Public Works
Q. Declaration as unserviceable surplus and approval to sell at public auction or to dispose as scrap material, older vehicles and heavy equipment which cannot be economically repaired	Fleet	N/A	N/A	N/A- Revenue Producing
R. Allow a decrease in the lease payments made to Chatham County for the Henderson Golf Course during the months of December, January, February for the remaining term of the lease	Recreation	Gallea Golf Properties	N/A	N/A- Revenue Producing
S. Annual software maintenance renewal for WebEOC system and Double-Take replication software for the Chatham Emergency Management Agency (CEMA)	I.C.S.	ESi Acquisitions, Inc.	\$17,426	CEMA

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
T. Provide and install temporary air handler no.1 at the J. Tom Coleman Courthouse	Facilities Maintenance	Boaen Mechanical, Inc.	\$44,977 Not to exceed	General Fund/M&O - Facilities Maintenance
U. Provide and install new air handler no. 1 at the J. Tom Coleman Courthouse	Facilities Maintenance	Boaen Mechanical, Inc.	\$144,000	SPLOST (2008-2014)- Courthouse Renovations
V. Purchase of three (3) used non-typical replacement vehicles, for CNT, and authorize the disposal of three (3) vehicles to be used as trade-ins	Fleet	Fairway Lincoln Mazda	\$50,800	CIP - Fleet Replacement
W. Purchase of two (2) used non-typical replacement vehicles, for CNT, and authorize the disposal of two (2) vehicles to be used as trade-ins	Fleet	Grainger Honda	\$41,138	CIP - Fleet Replacement

XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

None.

XII. SECOND READINGS

1. Request Board adopt the revisions to the combined Savannah Chatham County Speed Zone Ordinance.
2. Board consideration to amend the Chatham County Personnel Ordinance and Chatham County Personnel Procedures to authorize employees on the County's health insurance plan to enroll their same sex or opposite sex domestic partner in the plan, and to amend other provisions consistent with this change.

XIII. INFORMATION ITEMS

1. Progress report on General Fund Contingency Account – M & O and the Special Service District (see attached).
2. List of purchasing items between \$2,500 and \$9,999 (see attached).

Recess to Executive Session

Executive Session

The Board of Commissioners may adjourn to Executive Session for the purposes that may include litigation, land acquisition, and personnel. As part of Executive Session, the Board may or may not consider quarterly appointments to the following boards:

Aging Services Advisory Council
Board of Tax Assessors
Building Code Board of Adjustments and Appeals
Chatham Area Transit Authority (CAT)
Chatham Environmental Forum
Circuit Public Defender Supervisory Panel
Coastal Region MPO (CORE) [formerly CUTS]
Coastal Advisory Council
Coastal Area District Development Authority (CADDA)
Convention and Visitors Bureau (CVB)
Development Authority of Chatham County
Employees Pension Board
Economic Opportunity Authority (EOA)
Emergency Medical Service Advisory Committee (EMS)
Ethics Committee
Family & Children Services (DFCS)
Gateway Community Service Board (Mental Health/Mental Retardation/Substance Abuse)
Handicapped Grievance Committee
Health, Board of
Historic Preservation Advisory Council
Historic Preservation Commission of Chatham County
Homeless Authority

Hospital Authority
Housing Board of Adjustments and Appeals
Keep Savannah Beautiful
Live Oak Regional Library
Metropolitan Planning Commission (MPC)
Mental Health, Developmental Disabilities and Addictive Diseases
Region Five Regional Planning Board
Middle Coastal Unified Development Authority
Military Liaison
Personnel Advisory Board (PAB)
Recreation Authority
Resource Protection Committee
Savannah-Chatham Council on Disability Issues
Savannah Economic Development Authority (SEDA)
Southeast Coastal Regional Board (Mental Health/Mental Retardation/Substance Abuse)
Southeast Georgia Emergency Medical Services Council (Region IX)
Trade Center Authority
Tree Commission
Tripartite Committee
Veterans Council of Chatham County
Youth Futures Authority
Zoning Board of Appeals

There will only be discussion as to appointments in Executive Session and all votes concerning matters discussed in Executive Session shall occur in the Green Room. The votes on matters of decision discussed in Executive Session will be taken in public immediately after Executive Session and all who wish to know what actions might be taken may attend the vote.