

ALBERT J. SCOTT
Chairman

COUNTY COMMISSIONERS

JAMES J. HOLMES
District 2

DR. PRISCILLA D. THOMAS, District 8
Vice Chairman

CHATHAM COUNTY, GEORGIA

TONY CENTER
District 3

HELEN L. STONE, District 1
Chairman Pro Tem

PATRICK K. FARRELL
District 4

LEE SMITH
County Manager

A G E N D A

YUSUF K. SHABAZZ
District 5

R. JONATHAN HART
County Attorney

SEPTEMBER 25, 2015

LORI L. BRADY
District 6

JANICE E. BOCOOK
County Clerk

DEAN KICKLIGHTER
District 7

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The Agenda may be accessed on the Internet at
<http://www.chathamcounty.org/>

PRE-MEETING Green Room 9:00 A.M.

I. CALL TO ORDER (immediately following the Pre-Meeting)
Commission Meeting Room
2nd Floor Old Courthouse
124 Bull Street
Savannah, Georgia

II. INVOCATION
Pastor Calvin Fowler
Bull Street Baptist Church

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Please turn off cell phones.

V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. Introduction of County's new Occupational Safety Director, Nathan Benson.
2. Presentation of \$10,000 donation to the Chatham County Wellness Program by Ed Wilson and Eddie Wilson of Colonial Life Insurance.
3. Proclamation for First Responders Day, September 25, 2015. Jeff Harris will receive the proclamation.
4. Recognition of athletes who recently returned from the 2015 Youth Pan-American Weightlifting Championships in Mexico. The youth train at our Weightlifting Center and our local coaches were chosen to coach the eight U.S. lifters, four of which are from here. They won multiple medals representing the USA!

VI. CHAIRMAN'S ITEMS

VII. COMMISSIONERS' ITEMS

VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*).

IX. ITEMS FOR INDIVIDUAL ACTION

Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.

1. To request approval of the following budget amendments and transfers for fiscal year 2015: 1) in the General Fund M&O: (a) increase revenues \$7,360,000 based on current revenue budget variances, (b) increase expenditures up to \$2,300,000 Transfer Out to the Capital Improvement Program (CIP) Fund, (c) increase expenditures up to \$2,300,000 Transfer Out to the Debt Service Fund, (d) increase expenditures up to \$2,300,000 Transfer Out to the Risk Management Fund, (e) increase expenditures \$415,000 Energy Excise Tax, (f) increase expenditures \$45,000 Probate Court Filing Fees, (g-o) transfer \$417,600 from Restricted Contingency to the expenditure budgets listed in Attachment 1, 2) in the Capital Improvement Program (CIP) Fund: (a) increase revenues \$2,406,600 Transfer in From General Fund M&O, (b) increase the CIP contingency account \$2,300,000 for future capital needs, and (c) increase Tax Commissioner Billing project \$106,600, 3) in the Debt Service Fund: a) increase revenues \$2,300,000 Transfer in From General Fund M&O, and b) increase expenditures \$2,300,000 to retire the 2011 Union Mission bonds, 4) in the Risk Management Fund: a) increase revenues \$2,300,000 Transfer in From General Fund M&O, and b) increase expenditures \$2,300,000 for claims, 5) in the Special Service District Fund: a) transfer \$59,000 from contingency to Recorder's Court, b) transfer \$16,200 from contingency to Fell Street Pump Maintenance, 6) in the Hotel Motel Fund increase revenues and expenditures \$330,000 for additional funds collected, Fiscal Year 2016: 1) in the Confiscated Revenue Fund budget: a) appropriate \$54,930 fund balance to the CNT budget, b) appropriate \$25,000 fund balance to the District Attorney's budget, 2) in the Multiple Grant Fund increase revenues and expenditures \$72,027 for continuation of the Victims Witness of Crime ACT (VOCA) Grant, 3) in the General Fund M&O transfer a position and \$44,320 associated funding from Administrative Services to Information and Communication Services, and 4) in the Sales Tax IV fund transfer \$2,000,000 from the Pipemakers Canal project to the Diversion Center project.
2. CNT monthly report given verbally by Director Ragan.

X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean an adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

1. Approval of the minutes of the regular meeting on September 11, 2015, as mailed.
2. Claims vs. Chatham County for the period September 3, 2015, through September 16, 2015.
3. Request Board approval of the application to the Georgia Criminal Justice Coordinating Council for the continuation of the Victims of Crime Act (VOCA) Grant to continue to fund a full-time bilingual Victim Advocate for Spanish speaking victims and witnesses in Chatham County. Also to authorize the Chairman's signature on any necessary award documents pertaining to this Grant. *Grant requires a 20% match of \$18,007 provided by volunteer hours and VWAP Director's salary as in-kind match only (budgeted in VWAP). No additional funds from the County are required.*
4. Request Board approval to dispense alcoholic beverages (beer, wine and liquor) for a special event (fundraising gala and live auction) at 14 Cotesworth Place. Petitioner: Melissa Bailey for Savannah Philharmonic. The event will be held October 10, 2015.
[District 4.]
5. Request Board approval to dispense alcoholic beverages (wine) for a special event at Isle of Hope Marina, 50 Bluff Drive. Petitioner: Charles Waller for Isle of Hope Historical Association, Inc.. The event will be held October 24-25, 2015.
[District 1.]
6. Request Board approval to dispense alcoholic beverages (beer, wine and liquor) for a special event (fundraiser) at The Mackey House, 190 Red Gate Farm Trail. Petitioner: Dawn M. Quattlebaum for The Habersham School. The event will be held on October 15, 2015.
[District 5.]
7. Request for new beer, wine and liquor pouring license for 2015. Petitioner: Ernest F. Mackey, Jr., d/b/a The Mackey House, located at 190 Red Gate Farm Trail.
[District 5.]

8. Request for transfer of a beer retail license for 2015. Petitioner: Pilar Gutierrez de Alvarado, d/b/a La Tapatia, located at 5548 Ogeechee Road, Suite I.
[District 7.]

9. Request for transfer of a beer, wine and liquor pouring and Sunday Sales license for 2015. Petitioner: Suren S. Patel, d/b/a White Marsh Beverage Center, located at 4700-J US Highway 80 East.
[District 4.]

10. Request Board approval to award bids as follows: (Please note that purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.)

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
A. Annual professional service agreement to manage and oversee evidence-based programming for youth referred by the Chatham County Juvenile Court	Juvenile Court	Evidence Based Associates, LLC	\$742,162	Georgia Juvenile Justice Incentive Grant Program
B. Change Order No. 1 to the construction contract for the traffic signal equipment upgrades at the intersection of Johnny Mercer Boulevard and Whitemarsh Island Road	Engineering	E & D Contracting Services, Inc. (WBE)	\$3,500	SPLOST (2008-2014) - Roads
C. Purchase of one (1) 2016 Ford E350 Transit Wagon Van for the Victim-Witness Assistance Program	Fleet Operations	Roberts Truck Center	\$30,673	Multiple Grant Fund - Victim Witness Assistance
D. Purchase of Respiratory Protective Equipment (RPE) systems for CNT	CNT	Argus Group Holdings, LLC	\$54,930	CNT - Confiscated Funds

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
E. Purchase of two (2) ESXI Servers for the Detention Center	I.C.S.	Dell Marketing, L.P. (State of Georgia contract)	\$25,450	General Fund/M&O - Detention Center
F. Purchase of thirty (30) 2016 Chevrolet Caprice Police vehicles for Savannah-Chatham Metropolitan Police Department (SCMPD)	Fleet Operations	Dan Vaden Chevrolet	\$841,680	CIP - Police Vehicle Replacement
G. Annual contract with renewal options for four (4) additional one (1) year terms, to provide janitorial services to the Chatham County Juvenile Court	Facilities Maintenance	Imagann Cleaning Service, Inc.	\$34,464	General Fund/M&O - Facilities Maintenance
H. Annual contract with renewal options for four (4) additional one (1) year terms, to provide insurance agent/broker services	Risk Management	USI Insurance Services, LLC.	\$40,000	Insurance and Surety Bond Premium Account
I. Repair of a 2015 Freightliner roll-off truck for Public Works and Park Services - Solid Waste Division	Fleet Operations	Freightliner of Savannah	\$21,735	General Fund/M&O - Fleet Operations
J. Annual contract, with renewal options for four (4) additional one (1) year terms, to provide a leadership development program for senior level management staff	Human Resources	The Ken Blanchard Companies	\$40,685	General Fund/M&O - Human Resources

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
K. Annual contract to with renewal options for four (4) additional one (1) year terms, to facilitate the long distance transport of inmates for the Chatham County Detention Center	Detention Center	U.S. Prisoner Transport	\$.80 per mile	General Fund/M&O - Detention Center
L. Change Order No. 1 to the contract for the purchase of replacement parts as needed for repair of the security system at the Sheriff's Complex	Detention Center	Montgomery Technology, Inc.	Various amounts per staff report	General Fund/M&O - Detention Center
M. Professional service agreements for water aerobics instructors at the Chatham County Aquatic Center	Aquatic Center	<ul style="list-style-type: none"> •Kimberly Oetting •Susan Koide •Theresa Palmer •Carol Gore •Susan Gore •Tanya Blase 	<ul style="list-style-type: none"> •\$28.00 •\$23.00 •\$25.00 •\$23.00 •\$23.00 •\$25.00 	General Fund/M&O – Aquatic Center
N. Board declaration as unserviceable surplus and approval to sell at a public auction or to dispose as scrap material older vehicles which cannot be economically repaired	Fleet Operations	N/A	N/A	N/A - Revenue Producing
O. Hardware and software upgrade for the fingerprinting system at the Sheriff's Complex	I.C.S.	Eagle Advantage Solutions, Inc.	\$20,758	General Fund/M&O - Detention Center

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
P. Purchase of Cisco network switch equipment	I.C.S.	Centrics IT	\$13,013	SPLOST (2008-2014) - J. Tom Coleman Courthouse Renovation
Q. Operational review of Facilities Maintenance	Internal Audit	Sequoia Consulting Group	\$164,000	General Fund/M&O - County Commissioners

XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

None.

XII. SECOND READINGS

1. Present the 2015 Chatham County Revenue Ordinance for adoption by the Board of Commissioners.

XIII. INFORMATION ITEMS

1. Progress report on General Fund Contingency Account – M & O and the Special Service District (see attached).
2. List of purchasing items between \$2,500 and \$9,999 (see attached).
3. Roads and drainage reports.

Recess to Executive Session

Executive Session

The Board of Commissioners may adjourn to Executive Session for the purposes that may include litigation, land acquisition, and personnel. As part of Executive Session, the Board may or may not consider quarterly appointments to the following boards:

Aging Services Advisory Council
Board of Tax Assessors
Building Code Board of Adjustments and Appeals
Chatham Area Transit Authority (CAT)
Chatham Environmental Forum
Circuit Public Defender Supervisory Panel
Coastal Region MPO (CORE) [formerly CUTS]
Coastal Advisory Council
Coastal Area District Development Authority
(CADDA)
Convention and Visitors Bureau (CVB)
Development Authority of Chatham County
Employees Pension Board
Economic Opportunity Authority (EOA)
Emergency Medical Service Advisory Committee
(EMS)
Ethics Committee
Family & Children Services (DFCS)
Gateway Community Service Board (Mental
Health/Mental Retardation/Substance Abuse)
Handicapped Grievance Committee
Health, Board of
Historic Preservation Advisory Council
Historic Preservation Commission of Chatham
County
Homeless Authority

Hospital Authority
Housing Board of Adjustments and Appeals
Keep Savannah Beautiful
Live Oak Regional Library
Metropolitan Planning Commission (MPC)
Mental Health, Developmental Disabilities and
Addictive Diseases
Region Five Regional Planning Board
Middle Coastal Unified Development Authority
Military Liaison
Personnel Advisory Board (PAB)
Recreation Authority
Resource Protection Committee
Savannah-Chatham Council on Disability Issues
Savannah Economic Development Authority (SEDA)
Southeast Coastal Regional Board (Mental
Health/Mental Retardation/Substance Abuse)
Southeast Georgia Emergency Medical Services
Council (Region IX)
Trade Center Authority
Tree Commission
Tripartite Committee
Veterans Council of Chatham County
Youth Futures Authority
Zoning Board of Appeals

There will only be discussion as to appointments in Executive Session and all votes concerning matters discussed in Executive Session shall occur in the Green Room. The votes on matters of decision discussed in Executive Session will be taken in public immediately after Executive Session and all who wish to know what actions might be taken may attend the vote.