

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, MAY 8, 2015, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.**

**I. CALL TO ORDER**

Chairman Albert J. Scott called the meeting to order at 9:31 a.m. on Friday, May 8, 2015.

Chairman Scott said, good morning and welcome. I would ask at this time if you would be seated, and when our devotional leader has completed his message and indicate it's time to pray, if you would re-stand and remain standing through the Pledge of Allegiance. We will be led in the Pledge of Allegiance by Commissioner Stone of the 1<sup>st</sup> District, who is our Pro Tem, this morning.

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**II. INVOCATION**

Chairman Scott said, and at -- at this time it's a -- a pleasure and an honor to have with us Mr. Kenneth Rouché who is the pastor and founder of the Branded Hearts Church International. It's a non-denominational church in Savannah, and he's also a graduate of Savannah State College. He has spent a tremendous amount of time working with Dr. Creflo Dollar, who has a national ministry. He's worked with the Holy Spirit, and he returned to Savannah to start this church, and it's a pleasure today to have him with us, and he is the senior pastor with the Branded Heart Church International. Pastor Rouché thank you so much for agreeing to be here, and the floor is yours.

Pastor Kenneth M. Rouché said, good morning, Chairman Scott, Commissioners, and everyone here. I'm honored to be here, and thank you for allowing me this few minutes to share, and I'd like to encourage someone who will hear me, those of us in various professions, and even our personal lives who ever wondered whether we make a difference in some of these thankless jobs that we have, even as parents and as preachers, there are sometimes more criticism in my walk than anything, but I'd like to encourage someone and let you know that we make a difference along the way, and I would like to reiterate the point of making a difference by sharing this very short story. I've seen it referred to by two titles, one is *Two Pots* and the other one that I'll use this morning is called *The Cracked Pot*, and it reads as follows.

Pastor Rouché said, a water bearer in India had two large pots. Each hung on each end of a pole which he carried across his neck. One of the pots had a crack in it, and while the other pot was perfect and always delivered a full portion of water at the end of the long walk from the street into the master's house, the cracked pot arrived only half full. For a full two years, this went on daily with the bearer delivering only one and a half pots full of water in his master's house. Of course the perfect pot was proud of its accomplishments, but the poor cracked pot was ashamed of its imperfections and miserable that it was able to accomplish only half of what it had been made to do. After two years of what it perceived to be a bitter failure, it spoke to the water bearer one day by the stream. I'm ashamed of myself, and I want to apologize to you. What are you ashamed of the servant asked. I've been able for these past two years to deliver only half my load because this crack in my side causes water to leak out all the way back to your master's house. Because of my flaws you have to do all this work and you don't get the full value for your efforts, the pot said.

Pastor Rouché said, the water bearer felt sorry for the old, cracked pot, and in his compassion, he said, as we return to the master's house I want you to notice the beautiful flowers along the path. Indeed, as they went up the hill, the old, cracked pot took notice of the sun warming the beautiful wild flowers on the side of the path and it -- this cheered it some, but at the end of the trail it still felt bad because it had leaked out half its load, and so again it apologized to the bearer for its failure. The bearer said to the pot, did you notice that there were flowers only on your side of the path but not on the other pot's side? That's because I've always known about your flaw and I took advantage of it. I planted flower seeds on your side of the path, and every day while we walked back from the stream, you've watered them. For two years I've been able to pick these beautiful flowers to decorate my master's table. Without you being just the way you are, he would not have had this beauty to grace his house.

Pastor Rouché said, each of us has our own unique flaws. We're all cracked pots in one way or another, but if we will allow it, the Lord will use our flaws to grace his Father's table. In God's great economy, nothing goes to waste. So as we seek ways to help each other, serve each other, and as God calls us to the tasks he's appointed us to, I encourage everyone here not to be afraid of your flaws. Acknowledge them and allow him to take advantage of them, and you too can be the cause of beauty along His pathway. And in the words of St. Paul from 1 Corinthians 15:58, so my dear brothers and sisters be strong and immovable. Always work enthusiastically for the Lord for you know that nothing you do for the Lord is ever useless. May we pray.

Pastor Rouché gave the invocation as follows:

Eternal one, we're thankful to you for your blessings, for being our creator, our sustainer; for being our light; for being our

wisdom and our strength. Lord, we ask you to guide us as we walk along this way. Bless all elected officials; bless our city; bless our state; bless this nation; bless those who live here. May we approach our tasks with wisdom. May we approach our members and each other with respect. May our conduct create an environment of cooperation and kindness. Thank you for helping us accomplish our tasks for this day. And we pray a special blessing upon everyone here in the area that they need it the most. And it's in your Holy Name we pray. Amen.

Members of the Commission and Members of the audience collectively said, Amen.

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**III. PLEDGE OF ALLEGIANCE**

Commissioner Stone led all in the Pledge of Allegiance to the Flag.

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**CERTIFICATE OF APPRECIATION**

Chairman Scott presented Pastor Kenneth M. Rouché with a Certificate of Appreciation for his devotion and invocation.

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**IV. ROLL CALL**

Chairman Scott said, the Clerk will call the roll.

The Clerk called the roll.

Present: Albert J. Scott, Chairman  
Dr. Priscilla D. Thomas, Vice Chairman, District Eight  
Helen L. Stone, Chairman Pro Tem, District One  
James J. Holmes, District Two  
Tony Center, District Three  
Patrick K. Farrell, District Four  
Dean Kicklighter, District Seven

Also present: Lee Smith, County Manager  
R. Jonathan Hart, County Attorney  
Janice Bocook, County Clerk

Not Present: Yusuf K. Shabazz, District Five  
Lori L. Brady, District Six

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Chairman Scott said, at this time I recognize the Commissioner from the 3<sup>rd</sup> District -

Commissioner Center said, thank you, Mr. Chairman.

Chairman Scott said, -- Commissioner Center for the purpose of a motion.

Commissioner Center said, thank you. Commissioner Shabazz is attending his daughter's graduation, and Commissioner Brady is -- is with her daughter who is under the weather, and I move that we excuse both of them from today's meeting.

Commissioner Kicklighter said, second.

Commissioner Stone said, so moved.

Chairman Scott said, properly moved and second that Commissioner Shabazz of the 5<sup>th</sup> District, Commissioner Brady of the 6<sup>th</sup> District be excused from today's proceedings. All in favor indicate by voting yes, opposed no. Motion carries.

**ACTION OF THE BOARD:**

Commissioner Center moved to excuse Commissioner Shabazz and Commissioner Brady from the Commission meeting. Commissioner Kicklighter seconded the motion and it carried unanimously.

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**CHATHAM COUNTY YOUTH COMMISSION**

Chairman Scott said, at this time I will recognize our Vice Chair, Commissioner Priscilla Thomas from the 8<sup>th</sup> District, for the purpose of introducing the members of the Youth Commissioners who are present today.

Commissioner Thomas said, thank you, Mr. Chairman. Commissioners, ladies and gentlemen, it's my pleasure to introduce Marcia Williams, a student attending Woodville-Tompkins, and she's a sophomore, and Gerald Thomas, Bethesda Academy, who is a junior, and we're delighted to have them with us today.

Chairman Scott said, thank you all for being here.

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## **V. PROCLAMATIONS AND SPECIAL PRESENTATIONS**

### **1. INFORMATIONAL PRESENTATION OF LIFE LINE LOANS (SUZANNE DONOVAN)**

Chairman Scott said, at this time we will move on to proclamations and special presentation, and I will invite Suzanne Donovan to come up. She's going to do a presentation and informational on Life Line loans. Ms. Donovan, please introduce the credit union member that you have with you.

Ms. Donovan said, I will. Thank you so much, Chairman Scott, excuse me, and good morning Commissioners. I'm Suzanne Donovan with Step Up Savannah and our guest is Robby Glore, who is the vice president of the Georgia Heritage Federal Credit Union, and I'm here this morning to talk about a new opportunity for an employer-based loan called Life Line Loan. Step Up and Consumer Credit Counseling Service have been working with the credit union for several months now to develop this credit-building product, and we're just now rolling this out for employers around the city and county. The loan would be offered as a new potential employee benefit to those employed by the county. So, we got involved with creating a new product for several reasons. One is to help steer consumers to lower cost loans, to address the high number of folks who are unbanked in our community. About 10 percent of Chatham residents are completely unbanked. We also are looking to help those who are employed to improve their credit scores, so that's another objective of the new loan, and it's really been an extension of the work that we've done with area employers, where we've learned about high numbers of employees who need payroll advances or go to their 401(k) to take out loans, and the kinds of financial stress that many, many employees are under.

Ms. Donovan said, so here's how it works. Employees can apply for a loan from \$300 to \$1500 from the credit union. The employer in this case if Chatham County accepted would simply act as a conduit. The loan applications are obtained through the HR department, an HR representative would verify to the credit union that the individual has been employed for at least six months and is in good standing. The employee then finalizes the loan directly with the credit union, and the loan is given that same day or the next with no questions asked. Loans are paid back through payroll deduction, and it -- that takes place over six to twelve months. The interest is just 16.9 APR or it could be less, but there are no application or other fees associated with the loan. The best part of this loan really is that it is -- loan repayments are reported to the credit bureaus, and that's something that is not occurring right now with other untraditional loan products which are out on the market. The Life Line loan is underwritten on the basis of the borrower's ability to repay not on their credit score nor based on an asset. While the credit score is not a decisive issue with the credit union, the credit union will determine that the employee has the ability to repay and is not taking on too much debt, which is an important piece for all of them -- all of us on this.

Ms. Donovan said, once the loan is repaid, the payroll deduction amount would continue, but the amount would be placed into the employee's savings account instead. The employees would be informed of this up front and given the option, of course, to opt out of that. But what this means is that once they would finish repaying the loan, they would then have a savings account which would start to build, so that would prevent the need for additional emergency loans in the future. We know from the work that we have done locally and from national data how critical this kind of loan product is. We know that many -- many workers, 81 percent of those in national surveys have reported that financial problems affect their productivity at work. That's something again that we have seen repeatedly in our community. The Life Line loan I think can help steer your employees away from high cost alternative products, and we think that over time it's going to have a real benefit in terms of -- of course keeping people away from taking money from their 401(k)'s, with reducing absenteeism since absenteeism often is caused as a result -- result of financial concerns, and potential retention over time as a -- as a -- building employee loyalty. We also finally see this as a great extension of the work that we have been doing with the county since 2013 in providing financial literacy and education. So combined with that, you know, service, we think the loan is going to be a real great package for employees. I wanted to ask Robby if he would talk a little bit about some of the specifics as well and any questions that you have, we would welcome, of course.

Mr. Robby Glore said, good morning. My name is Robby Glore, vice president of operations with Georgia Heritage -- Heritage Federal Credit Union. We've been in Chatham County since 1940. The credit union was formed, and it's very important to us to serve the county. When we -- when we were approached with this program, and we started developing it, we -- we really got right back to the grass roots of what a credit union is all about, and to me that's exciting. I've been in credit unions since '91, and being able to serve, that's our original motto, was not for profit, not for charity, but for service. So we found this fits right in with the credit union movement. As Suzanne said, it's not -- it's -- it's an alternative to a higher-paying loan that people have to go to when their credit is in bad shape, and we've seen people through the economic downturn, their credit scores did suffer, but there's a lot of merit in them having a job and needing transportation to get back and forth to work, or I don't know, maybe a set of tires for their car or refrigerator goes out, and you have to worry about all those things. We hope to eliminate that stress in their lives by offering this product to them and helping them get back on their financial feet so to speak.

Commissioner Center said, Mr. Chairman?

Commissioner Kicklighter said, question.

Chairman Scott said, I have the Commissioner from the 7<sup>th</sup> District, Commissioner Kicklighter, then Commissioner Center from the 3<sup>rd</sup> District.

Commissioner Kicklighter said, thank you.

Chairman Scott said, and then Commissioner Stone from the 1<sup>st</sup>. In that order, please.

Commissioner Kicklighter said, sounds really good, but the part I'm wondering, with the savings account that you create, I -- I didn't quite understand how it's actually funded after it's paid back. What amount or whatever goes into it each time?

Mr. Glore said, okay.

Commissioner Kicklighter said, each month or pay period?

Mr. Glore said, it -- it's really left up to the member at that time. Our credit union is based on membership.

Commissioner Kicklighter said, right.

Mr. Glore said, and our requirement is that you keep \$5.00 on deposit in a savings account to -- to open up the membership.

Commissioner Kicklighter said, okay.

Mr. Glore said, after the loan is repaid back, they can keep that same payroll deduction coming in, they can reduce it to whatever they want to, or they can increase it.

Commissioner Kicklighter said, so they could put \$5.00 if they choose.

Mr. Glore said, yeah. Mm-hmm. It -- what - it's -- it's at their discretion at that time.

Commissioner Kicklighter said, thank you. Sounds good.

Commissioner Center said, thank you. Good morning.

County Manager Lee Smith said, good morning.

Mr. Glore said, good morning.

Ms. Donovan said, good morning.

Commissioner Center said, I appreciate your enthusiasm, your excitement about it. It sounds very good, but I have some questions. I don't want to sound too skeptical, but, the moment I see loans and credits, my -- my thoughts and red flags go up. I have some questions. Is -- and maybe this is for the County Manager, is the -- I want to make sure that the county is not endorsing or suggesting that any employee take out a loan, are we?

County Manager Smith said, no. This is a service available to the employee.

Commissioner Center said, okay. And --

County Manager Smith said, but we're not backing it in any way, nor are you responsible.

Commissioner Center said, if the employee can get a similar loan with another credit union or for something less than 16.9 percent, is the same system going to be available to them or do they have to use this credit union?

County Attorney R. Jonathan Hart said, they can do whatever they want to. It -- it -- the hope is that it will -- the hope is that it may do away with some of these payday loans that our employees are --

Commissioner Holmes said, it's their choice.

County Manager Smith said, we've done some surveys, and our employees are being impacted by the predatory loan operations greatly.

Commissioner Center said, all right. And since a lot ---

County Manager Smith said, it's a real problem.

Commissioner Center said, -- since a lot is going through our personnel, is there a cost to the county for this?

County Manager Smith said, no.

Ms. Donovan said, no.

Commissioner Center said, all right. There's nothing for us to vote on, right? You're just updating us.

County Manager Smith said, no.

Commissioner Center said, thank you.

County Manager Smith said, no. It's just information. We're just going to make it available, and I would assume, this would be a question for Jon, if we had, you know, another bank or something that was interested in doing something similar they would come to us, and we would look at setting that up, so it could be open to whomever. This has just been the first time we've been approached.

Commissioner Center said, right. I mean, in today's society, nobody avoids taking credit, but I still remember Benjamin Franklin --

County Manager Smith said, yeah.

Commissioner Center said, neither borrower nor lender be.

County Manager Smith said, yeah.

Commissioner Center said, and it worked pretty good for him and for others for years.

County Manager Smith said, sure.

Commissioner Center said, thank you.

Mr. Glore said, yeah, there's -- there's no liability to -- to the Commission.

County Manager Smith said, no.

Chairman Scott said, Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. My concern sort of piggy backs on what Commissioner Center said. I'm very concerned about people taking out loans at an interest rate of 16.9 percent. That's hard. That's -- that's a hard rate. I don't know what these other short stop loans go for --

County Attorney Hart said, 70 percent.

County Manager Smith said, 70 plus percent.

Commissioner Stone said, but I do know that I -- I have a mortgage at the bank for 3 percent. So I'm -- I'm concerned that -- what I don't want to see is people start getting themselves into this snowball of debt, and it -- it just concerns me that's all. I mean, it is a high interest rate to me --

County Manager Smith said, yeah.

Commissioner Stone said, -- but I -- and I -- and I don't want people to think it's free money, and people have a tendency to think this is a good deal and not really read through everything, and I just don't want to see people get themselves in over their head, and that -- that's just a real concern to me.

Mr. Glore said, and I understand that. Can I -- one of the things that I looked at on this, a lot of people when their credit is bad, they go to alternate finance. I actually looked at my first pay -- title pawn contract. The title pawn contract, and just for comparison, \$1,000. If you borrow \$1,000 from the credit union at the 16.9, it's about \$1,092.00 that you pay back. Credit union will incur about \$175 expense in booking that loan and tracking it, so it's not a money maker for us, but that same person can go to the title pawn and borrow that, that's a 30-day contract, so the first 30 days the title pawn can charge that member 25 percent fee on that \$1,000.

Commissioner Stone said, I understand what you're saying --

Mr. Glore said, okay.

Commissioner Stone said, -- and -- and this is in no -- not against you, I just -- I'm concerned when people need to borrow money at what the interest rates are and that they understand what the ultimate pay back will be, and they don't just let it snowball. That -- that's my only concern.

County Manager Smith said, I will also tell you --

Commissioner Stone said, I mean I -- I -- I've been a big believer in trying to teach my children I'm -- with a saying that I've always had and that's it's -- it's always seldom -- never buy what you cannot afford and seldom buy what you can afford --

Mr. Glore said, right.

Commissioner Stone said, and put the money in the bank.

Mr. Glore said, well, if -- if someone comes to us and they can get a better rate, I mean, if their credit score is good, then they'll certainly get the better rate.

Commissioner Stone said, I understand, it's -- it's just I -- I want to make sure they understand upon borrowing the money what this ultimately means for them.

County Manager Smith said, one of the things we'll be offering to employees, we've talked to HR about, one of the things that's being requested by employees is credit counseling, but also --

Commissioner Stone said, yes.

County Manager Smith said, -- how to budget, because many don't, and when I meet with personnel on issues within the department, if they're having domestic issues, things at home, stress, it's typically money, and we will -- so we're going to be offering --

Commissioner Stone said, that --

County Manager Smith said, -- these services over the next year. We have to to -- to help them be more productive at work.

Commissioner Stone said, that would make me feel better.

County Manager Smith said, yeah. But we're going to be doing that.

Commissioner Center said, one --

Commissioner Stone said, thank you.

Chairman Scott said, anybody else?

Commissioner Center said, one quick follow up?

Chairman Scott said, Commissioner Holmes did you have a question?

Commissioner Holmes said, yes. Not a question, just a comment.

Chairman Scott said, I'll get back to you. Just a second. Go ahead, Commissioner Holmes.

Commissioner Holmes said, okay. I like the -- the approach. I like the offer, and I like the opportunity. I don't think it's saying -- it's -- it's -- it's a blanket for all employee of Chatham County.

Mr. Glore said, yes, sir.

Commissioner Holmes said, correct?

Mr. Glore said, yes, sir.

Commissioner Holmes said, you say you've been in business since 1940.

Mr. Glore said, the credit union's been -- was formed --

Commissioner Holmes said, the credit business.

Mr. Glore said, -- was formed in 1940, yes.

Commissioner Holmes said, okay. This is the first time that you've approached the county?

Mr. Glore said, yes, sir.

Chairman Scott said, okay.

Commissioner Holmes said, long time.

Mr. Glore said, yeah.

Chairman Scott said, my -- my further answer to your question, Commissioner Holmes, this was an initiative by Step Up Savannah, and --

Commissioner Holmes said, yeah.

Chairman Scott said, and their Board.

County Manager Smith said, mm-hmm.

Chairman Scott said, and they approached the credit union, and I -- I'm certain that -- Suzanne can speak to this, I don't know how many credit unions they approached, but --

Ms. Donovan said, several.

Chairman Scott said, but they approached the credit union to provide this service, and what they're really after area predatory lenders and pay day lenders --

Commissioner Holmes said, mm-hmm.

Chairman Scott said, -- who are -- charge 25 plus percent for loans.

Commissioner Holmes said, mm-hmm.

Chairman Scott said, this is an -- this is an alternative to that, and it will also be an opportunity to establish some sort of financial relationship with an institution that are not in the business of instant loans and immediate pay back.

Commissioner Holmes said, that's the point that I'm getting to.

Chairman Scott said, yeah.

Commissioner Holmes said, I think it's a good program, and I'm glad that you presented it to us.

Mr. Glore said, thank you.

Ms. Donovan said, thank you.

Chairman Scott said, Commissioner Center and Commissioner Kicklighter.

Commissioner Center said, again, my mathematics kicked in. You said a 16.9 percent loan of \$1,000 would only be a \$92 -- your brochure says 94, 16 -- 16.9 percent of 1,000 is \$169. How do you get it down to 92?

Mr. Glore said, 16.9 is an annual percentage rate.

Commissioner Center said, right. But you said if you pay it back it would be \$92, wouldn't it be \$169?

Chairman Scott said, it's a short term loan, so it's not a --

Commissioner Center said, okay.

Commissioner Thomas said, short term.

Chairman Scott said, yeah.

Commissioner Center said, okay.

Mr. Glore said, it's -- it's usually ammortized over 12 months is what we're doing. It's a --

Ms. Donovan said, right.

Mr. Glore said, it's a simple interest note, so as the balance comes down, the interest is always calculated on that outstanding balance.

Commissioner Center said, all right. Thank you.

Chairman Scott said, yeah.

Commissioner Center said, no, that's it. Thank you very much.

Commissioner Kicklighter said, I just want to thank Step Up and thank you. Looking at this you see \$94 cost to pay back a \$1,000 loan over 12 months versus title pawn, paying that back over the same amount of time is \$1,088. This for anyone that's ever been broke or anyone that runs into an emergency situation that does not have that family or friend life line as you're calling it to actually loan them some money to get to the next week, this is major, and I -- I think it's really awesome, and I appreciate it. I think this is going to pay off quite a bit for -- for a lot of people in need of the money. So thanks.

Chairman Scott said, let me -- before they leave, let -- let me -- when he said 1940, let me just give you the history of this credit union, and for those who may not know, but those who are listening out there, this is the old Union Camp Credit Union that was founded by Union Camp employees in the 1940, and then when Union Camp merged with IP, IP was not willing to support the credit union the way Union Camp supported them, and so the credit union became independent of the company and formed a new charter, a new board, and a new name, and -- and -- but the charter dates back to 1940 when Union -- when it was founded by Union Camp employees, and I know this from having been a member of the for perhaps 30 or 40 years, and I just wanted to make that known when you follow the history of this credit union. Okay. Okay.

Ms. Donovan said, thank you.

Chairman Scott said, thank you so much.

Commissioner Kicklighter said, thank you.

Ms. Donovan said, thank you Mr. Chairman and Commissioners.

Commissioner Farrell said, thank you.

Mr. Glore said, thank you.

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**2. PROCLAMATION DECLARING MAY 17 THROUGH MAY 23, 2015 PUBLIC WORKS WEEK.**

Chairman Scott said, next we're -- have a proclamation, and I want to just read it, and then at that -- and at the end, I will entertain a motion for adoption. This is a -- in my opinion a very important and -- declaration, and I wanted everybody to be on board with it because it's somewhat of a show of appreciation for public workers. And let me -- let me just read some of the proclamation.

Chairman Scott read the proclamation as follows:

**PROCLAMATION**

**WHEREAS**, public works services provided in our community are an integral part of our citizens' everyday lives and the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

**WHEREAS**, the health, safety and comfort of this community greatly depends on these facilities and services; the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of public works officials; and

**WHEREAS**, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

**NOW, THEREFORE**, I, Albert J. Scott chairman of the Chatham County Board of Commissioners Do hereby proclaim the week of May 17 - 23, 2015 as:

**"NATIONAL PUBLIC WORKS WEEK"**

in Chatham County and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 19<sup>th</sup> day of May 2015.

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Albert J. Scott, Chairman

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Commissioner Priscilla D. Thomas, Vice Chair

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Commissioner Helen Stone, Chairman Pro Tem

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Commissioner James J. Holmes, District 2

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Commissioner Tony Center, District 3

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Commissioner Patrick K. Farrell, District 4

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Commissioner Yusuf Shabazz, District 5

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Commissioner Lori L. Brady, District 6

Comm  issioner Dean Kicklighter, District 7

Chairman Scott said, and we will adopt this resolution, and we will invite all members of the Commission to -- to sign it, and then during the week of May 17<sup>th</sup>, we will also ask as many Commissioners as possible to join us to present this proclamation, and before we call for the vote, I wanted to just bring up our director of Public Works, Mr. Robert Drewry,

and he wanted to introduce -- he has with him some of our employees, and he wants to -- he want to be able to introduce who he have with him and -- and tell you what they do and give you an opportunity to meet them. Robert.

Mr. Robert Drewry, Director of Public Works and Park Services said, thank you, Mr. Chairman. I appreciate the opportunity to stand before you. I thank you for the proclamation and County Manager, I thank you also for spearheading this. A couple of comments I want to make. We have a couple of events coming up, but before I do all that, I do want to introduce our team behind me, your team. The ladies and gentlemen who are standing behind me are a portion of the 2014 employees of the year.

Commissioner Thomas said, all right.

Mr. Drewry said, I thought this was a good opportunity to bring them forward to introduce you to them. So as I introduce your name, please raise your hand. Mr. Theron Pryor. He's in our stormwater maintenance section. Mr. Donald Lewis, in our road maintenance section. Mr. Calvin Cummings in our park maintenance section. Ms. Jodi Moody, newlywed, is in our recreation department. She can be found out at the Frank G. Murray Community Center quite often. Not present is also solid waste employee of the year, Mr. James Tillman and aquatic center of the year, Melissa Vaughan, and the administrative section employee of the year is Ms. Virginia Lamb. Unfortunately either one of those could not be here, they had other obligations. And I also brought with me -- oh, before I make a comment also, the Chairman had mentioned that it is Public Works week, and it is being sponsored by the American Public Works Association. During the week, as matter of fact, on May 19<sup>th</sup>, there is a rodeo, an equipment operator rodeo at Lake Mayer at 11:00 a.m., of which the proclamation, I understand, will be read.

Chairman Scott said, and this is the event that we would like to invite everybody to if they could possibly attend.

Mr. Drewry said, thank you. That's May 19<sup>th</sup> at 11:00 a.m. at Lake Mayer. The event is being sponsored locally by the coastal branch of the Georgia chapter of the American Public Works Association and I do want to make a note that the coastal branch president is an employee of the -- Chatham County. It's Mr. Mayes Newsome. He is our -- our stormwater superintendent. He is the local -- and he -- local branch president, and he is kind of organizing this event as well. And I also want to introduce Mr. William Wright, deputy director. Mr. Steve Proper is our parks services manager, and I want him to come up and say a few words about the Olympic day that's coming up as well -- or the Olympic week.

Chairman Scott said, okay. This is an informational session on the Olympics, and this is something that Commissioner Pat Farrell of the 4<sup>th</sup> District wanted to make some comments about leading up to your -- prior to your remarks. Commissioner Farrell.

Commissioner Farrell said, right. Yes. There's been a -- a wonderful opportunity has been presented to the Chatham County citizens in that the Olympic committee has recognized what a outstanding sporting community and the rich history that Chatham County has with the Olympics going back to 1996 when we hosted the sailing competition for the international summer Olympics, and an opportunity has been made available for -- for some summer games here in Chatham County, and Public Works through Robert Drewry and Steve Proper have got on Board enthusiastically and with much vigor and are presenting -- or facilitating this -- this event, and hopefully it will be an annual event, and it will bring a lot of athletes and a lot of attention, a lot of commerce to our county for approximately a two-week period. So it -- before I say a whole lot more, I would like to hear from our staff and get an update for our benefit and for everybody in the community, because there's been very little, if anything said in the community leading up to this event. There's been very, very little information out there, so please take the floor and give us as much information as -- as you're willing to share with us, and hopefully we can bring a lot of people on board to -- to - to be knowledgeable about what's going on and to participate.

Mr. Steve Proper said, thank you Commissioner Farrell. Yeah, it's -- it -- it's going to be sponsored by Olympics International. With that, we get to use the rings and the logo and everything, so that's very important. We're very excited about it. We participated -- we -- we think we're going to have around 1,000 participants of youth -- youth participants. We're using some of our programs, and we reached out to other programs. We're going to have such programs as swimming, power lifting, track and field, sailing, and Special Olympics and Paralympics and baseball will also participate. We're going to have opening ceremonies at Memorial Stadium. It's going to be very similar to the -- the ones you see on TV.

Commissioner Kicklighter said, what dates will that be?

Mr. Proper said, it's -- it's going to be May 29<sup>th</sup> through June the 7<sup>th</sup>. We're going to have opening and closing ceremonies, and we'll have -- it's -- like I said, we'll have the torch, and -- and all that. It's -- we -- we plan to be a very -- get the kids kind of a feel of what it feels like to be in the Olympics because not everyone's going to be able to go to the Olympics, obviously, so it's -- it's -- it's really getting -- we're getting all of our -- we're going to issue medals, t-shirts. They're going to have banners and flags, and this type of thing, so it's going to be a great event.

Commissioner Holmes said, Mr. Chairman. I have a question.

Commissioner Farrell said, being associated with the International Olympics for this event is -- is huge, I mean it can't be overstated that this -- this partnership that's developing between Chatham County and the Olympics. I understand that athletes will be coming from all over the country and in -- from other countries, all -- basically to this hemisphere, to come and participate in Chatham County in these games. So, even though this is the first year that this has been done, we actually have an opportunity to really introduce Chatham County to a very large audience, and I'll -- I'll yield the floor. I know my others Commissioners -- I've peaked their interest, and hopefully have lots of questions.

Chairman Scott said, okay. I recognize Commissioner Holmes and our Vice Chair, Commissioner Thomas. In that order.

Commissioner Holmes said, Mr. -- Mr. Proctor [sic], when did we start advertising this or doing any public relation on this?

Mr. Proper said, we -- we haven't really advertised it that much. We've advertised it on our Facebook, and we also have mentioned it to all of our participants and to people we've partnered with like -- like Savannah Sailing and -- and -- and the power lifting community, and -- and -- and -- and track and field with the Cheetahs and -- and that type of thing.

Commissioner Holmes said, Commissioner Farrell, thank you for enlightening us toward this. I -- I -- I personally feel that we should have been heard about it.

Mr. Proper said, okay.

Commissioner Holmes said, that's -- that's -- that's my observation on this. It is too big for us not to let it be bigger.

Mr. Proper said, yeah. We -- we -- we really wanted to to secure funding. We -- we were just making sure that we -- we had the funding for it to make sure.

Commissioner Holmes said, so that --

Mr. Proper said, but that -- yes, sir. It -- it will start being in the media, and you'll start seeing things.

Commissioner Holmes said, mm-hmm.

Mr. Proper said, also, let me mention this too, you -- you'll start seeing something on Channel 16. Pete Nichols came out and did a video on power lifting, Special Olympics, baseball, and some -- some other sports to promote this event. So it has been promoted.

Commissioner Holmes said, okay. Thank you.

Commissioner Thomas said, thank you, Mr. Chairman. Just want to congratulate each of you for what you do for Chatham County. I'm ecstatic over the fact that you're going to have these activities here in Chatham County. It will give our young people incentives to see what others are doing and to give them a feeling of knowing that I can do this too. So I think this is a big plus for Chatham County, and I'm hoping that every media will take responsibility in helping to get the word out about these events. I will not be able to be with you on one of those occasions because I have a previous engagement at Emory Hospital, however, I do plan to be with you at some of the other activities that you will be having. But I just wanted to say that I'm inspired. I'm excited for -- especially for the young people in this community to give them another venue, you know, of seeing what can be done right here in Chatham County. So thank you so very much for doing this.

Mr. Proper said, thank you.

Commissioner Thomas said, we appreciate it.

Commissioner Center said, motion?

Chairman Scott said, Commissioner Kicklighter from the 7<sup>th</sup> District.

Commissioner Kicklighter said, thank you. How would one go about signing up for say the power lifting championships? Do they have to qualify somewhere else to make it to this?

Mr. Proper said, they don't have to qualify. They -- they can call us, and we can direct them in the right -- right direction.

Commissioner Kicklighter said, can -- can I make a suggestion? My --

Mr. Proper said, yes, sir.

Commissioner Kicklighter said, my dad owns the longest operating fitness center in the whole coastal empire, and the way that these power lifters learn, primarily, I mean they -- they learn about different events is just a simple flyer. If y'all can come up with some kind of flyer for individually power lifting and get them out to all the gyms in the area.

Mr. Proper said, we do -- we do have some flyers going around, but I'll make sure that -- I'll make sure -- I'll -- I'll -- talk to me, and I'll make sure that it gets to you -- to your dad.

Commissioner Kicklighter said, do you have individual, like -- like, do you have --

Mr. Proper said, individual events, yes, sir.

Commissioner Kicklighter said, do you have like a senior level in the power lifting or teenage or?

Mr. Proper said, yes. Mm-hmm.

Commissioner Kicklighter said, okay. Wonderful. I think it's going to be great.

Chairman Scott said, yeah.

Commissioner Farrell said, following along our Commissioners suggestions, I would like to ask the County Manager to -- and the recreation department to perhaps bring in a representative from each of these different groups, like the -- I know the Cheetahs that we -- that we support are part of the track and field, and the different -- the different venues, the baseball venue, the weightlifting, have a representative from each of those organizations to come to -- to -- to do a presentation to -- because this thing is -- is happening really -- I mean, it will be here before you know it, and it would be a good information, and they can kind of brief us and the rest of the community on, you know, what kind of participation numbers they're looking at, where the folks are coming from, where the venue's going to be, because obviously you can't have baseball games at the weightlifting center, and you can't have a swimming event at Memorial Stadium, that sort of thing. So we'll have different events scattered around the county. We need to know -- get to the public so if they want to participate or -- or view some of these events that they'll know when and where, and they should have all that nailed down by -- by two weeks from now seeing hows the events starts at the end of the month. I understand it's going to be for like -- opening ceremonies is going to be on a Friday, and we'll have events on Saturday and Sunday, and then I guess they'll -- they'll be a kind of a lull during the week, and then more events Saturday and Sunday the next weekend, and a closing ceremony on that Sunday evening to kind of open it and close the -- the -- the long event with all the different sports being represented. So, you know, if -- if I can, you know, make that suggestion to the Board and to the Chairman that we -- that we ask those, you know, representatives to give us a brief synopsis of what their sport is -- is doing, and where they're doing it.

Chairman Scott said, okay. Commissioner Stone, and then our Youth Commission Thomas had his hand up, and then we'll get to our Youth Commission Williams, and we'll come back to Commissioner Holmes.

Commissioner Stone said, thank you, Mr. Chairman. This is very exciting, and I want to know what we can do on such short notice to help promote this. I mean I understand that I think that's a great idea, Commissioner Farrell, that we come back with the different groups, but what -- I -- I -- what is it that we can do because I don't want this to kind of go unnoticed.

Mr. Proper said, I think just let your constituents know that -- that is going on, and I think me being up here and the media is here, and we -- we can get some feedback from them or -- or -- or get it -- the word out to them too.

County Manager Smith said, and the monies were just released for what -- marketing, t-shirts, banners. That's all been done -- was done in the last week I believe?

Mr. Proper said, about last week, yeah. Yeah. We had to verify --

Commissioner Stone said, okay. 'Cause -- 'cause we're on a real timeline here.

Mr. Proper said, yeah.

Youth Commissioner Gerald Thomas said, I would like to congratulate the 2014 employees of the year, and keep up the good work.

Youth Commissioner Marcia Williams said, and I would like to say that I think this is a wonderful --

Chairman Scott said, your mike, please.

Youth Commissioner Williams said, I just would like to say that I this is a wonderful event and a great opportunity for youth, and I hope that your event is a success.

Mr. Proper said, thank you.

Chairman Scott said, thank you. Commissioner Holmes of the 2<sup>nd</sup>.

Commissioner Holmes said, I'm going -- I'm going to pass on -- on my thought. I'm going to --

Chairman Scott said, okay.

Commissioner Center said, do you want a -- a motion?

Chairman Scott said, thank you all so much.

Mr. Proper said, thank you.

Mr. Drewry said, thank you.

Chairman Scott said, at this time I'll recognize Commissioner Center of the 3<sup>rd</sup> District for the purpose of a motion.

Commissioner Center said, yes. I move that we accept the proclamation declare the week of May 17<sup>th</sup> through 23 Public Works week in Chatham County.

Commissioner Stone said, second.

Commissioner Thomas said, second.

Chairman Scott said, second -- properly moved and second. Any further discussion that we adopt a proclamation? Hearing none, all in favor indicate by voting yes, opposed no. The proclamation is adopted.

\*\*\*\*\*

County Manager Smith said, Mr. Chairman, before you go, it was mentioned a while ago about -- and with Pete's listening and watching, you may have noticed something. It drove me nuts when I arrived that the City of Savannah had their channel said City of Savannah and ours said educational channel, so last Friday we had it switched, and it says Chatham County Government. So I don't know why that drove me nuts, but anyway, it's been changed, so Channel 16 is now your channel. So please note that. It may be a small thing, but it was a big thing to us.

Commissioner Center said, I saw the Priscilla Thomas show on it last week.

County Manager Smith said, see. Sorry. I just had to mention that. It was a big deal to get it changed.

Chairman Scott said, okay.

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**VI. CHAIRMAN'S ITEMS**

Chairman Scott said, we don't have anything under Chairman or -- or Commissioner's items.

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**VII. COMMISSIONER'S ITEMS**

None.

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**VIII. TABLED/RECONSIDERED ITEMS**

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (\*)

Chairman Scott said, or anything that's been tabled.

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**IX. ITEMS FOR INDIVIDUAL ACTION**

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

- 1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: 1) IN THE GENERAL FUND M&O APPROPRIATE \$37,099 FUND BALANCE COMMITTED FOR EMERGENCY MANAGEMENT TO THE CHATHAM EMERGENCY MANAGEMENT OPERATING BUDGET, 2) IN THE LAND DISTURBING ACTIVITY FUND: a) INCREASE RESTRICTED TREE REVENUES \$31,062, AND b) INCREASE EXPENDITURES \$31,062 FOR TREE PLANTING AND MAINTENANCE, AND 3) IN THE CAPITAL IMPROVEMENT PROGRAM (CIP) FUND AMEND PROJECT BUDGETS AS OUTLINED IN THE ATTACHED MEMORANDUM (ATTACHED TO THE ORIGINAL STAFF REPORT IN THE CLERK OF COMMISSION'S MEETING FILE).**

Chairman Scott said, so we're ready for Individual Action Items. The first item, number one on page five, is to request approval of the following budget amendments and transfers: in General Fund M&O appropriate \$37,099 fund balance committed for Emergency Management to Chatham Emergency Management operation budget; and in the Land Disturbing Activity Fund: increase Restricted Tree Revenue by \$31,062, and increase expenditures \$31,062 for tree planting and maintenance; and in the Capital Improvement Program Fund amend project budgets as outlined in the memorandum.

Commissioner Stone said, so moved, Mr. Chairman.

Commissioner Thomas said, second.

Chairman Scott said, properly moved and second. Any discussion? Hearing none, all in favor of approval of Item 1 on the Action Calendar indicate by voting yes, opposed no. Item 1 is approved.

**ACTION OF THE BOARD:**

Commissioner Stone moved to approve the request for the following budget amendments and transfers: 1) in the General Fund M&O appropriate \$37,099 fund balance committed for Emergency Management to the Chatham Emergency Management operating budget; 2) in the Land Disturbing Activity Fund: a) increase Restricted Tree Revenues \$31,062, and b) increase expenditures \$31,062 for tree planting and maintenance; and 3) in the Capital Improvement Program (CIP) Fund amend project budgets as outlined in the memorandum (attached to the original staff report in the Clerk of Commission's meeting file). Commissioner Thomas seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

**AGENDA ITEM: IX-1****AGENDA DATE: May 8, 2015****TO:** Board of Commissioners**THRU:** Lee Smith, County Manager**FROM:** Amy Davis, Finance Director**ISSUE:**

To request approval of the following budget amendments and transfers: 1) in the General Fund M&O appropriate \$37,099 fund balance committed for Emergency Management to the Chatham Emergency Management operating budget; 2) in the Land Disturbing Activity Fund: a) increase Restricted Tree Revenues \$31,062, and b) increase expenditures \$31,062 for tree planting and maintenance; and 3) in the Capital Improvement Program (CIP) Fund amend project budgets as outlined in the memorandum (attached to the original staff report in the Clerk of Commission's meeting file).

**FACTS AND FINDINGS:**

1. The CEMA Deputy Director has requested an appropriation of \$37,099 fund balance for the pay out of accumulated vacation and sick leave. Correspondence and a resolution are attached (to the original staff report in the Clerk of Commission's meeting file).
2. The Assistant County Engineer has requested an amendment of \$31,062 to the LDAO budget to recognize restricted tree revenues received with a corresponding increase in expenditures for tree planting and maintenance. Correspondence and a resolution to amend the LDAO Fund are attached (to the original staff report in the Clerk of Commission's meeting file).
3. The Finance Director has requested amendment to the Capital Improvement Program (CIP) Fund to recognize the closing of completed projects as outlined in the memorandum attached (to the original staff report in the Clerk of Commission's meeting file).

**FUNDING:**

Funds are available in the General Fund M&O and the Capital Improvement Program Fund. The budget amendment will establish funding in the LDAO Fund.

**ALTERNATIVES:**

1. That the Board approve the following:

**GENERAL FUND M&O**

Increase revenues and expenditures \$37,099 fund balance committed for Emergency Management.

**LAND DISTURBING ACTIVITY FUND (LDAO)**

- a) Increase Restricted Tree Revenues \$31,062.
- b) Increase expenditures \$31,062 for tree planting and maintenance.

**CAPITAL IMPROVEMENT PROGRAM FUND**

Amend project budgets as outlined in the memorandum attached (to the original staff report in the Clerk of Commission's meeting file).

2. Amend or deny the request.

**POLICY ANALYSIS:**

State law grants the Board authority to amend the budget during the year as it deems necessary.

**RECOMMENDATION:**

That the Board approve Alternative 1.

Prepared by: Estelle Brown

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2. **TO PRESENT THE FISCAL YEAR 2015 THIRD QUARTER REPORT DATED MARCH 31, 2015, TO THE BOARD FOR INFORMATION.**

Chairman Scott said, and at this time -- this is a presentation, not something for action today, but this is to present the Fiscal Year 2015 third quarter report dated March 31, 2015, to the Board, and I will recognize Amy [Davis], our finance

director for the purpose of making this presentation. Amy Davis.

Ms. Amy Davis, Finance Director said, thank you Chairman and Commission. Our third quarter ended March 31<sup>st</sup> and the General Fund had revenues of 117 million and expenditures almost exactly the same, so it's kind of a wash there. We do expect to receive our second installment of our property taxes in May and June so we fully expect to accomplish our revenue budgets. In the special districts fund we have 22,000 -- 22,000,692 as our revenues and 19.8 million for expenditures. I made a mistake here. I realized it when I was coming down here that that expenditure number is 63.65 percent not the 45.57 I have there. I don't know where I -- that number came from.

Ms. Davis said, let's see, I guess I can go to the next slide -- the next slide is a summary of our special revenue funds. Special revenue funds are revenues specifically used for the -- to support that fund and so it's not uncommon to see those decreases in net assets particularly, but we do have -- streetlighting fund is doing well with a positive increase of 213,000. The next page is our capital projects fund. Again, these are revenues that have been collected in the past and that are now being spent. Most notably --

Chairman Scott said, advance your screen to the --

Ms. Davis said, oh, sorry. There we go. So our SPLOST VI is doing well with 27.3 million in collections. At this point we've only distributed 13.8 to the cities. We have no other projects that have been started yet in that fund. Our enterprise funds, water/sewer is almost a half million in the decrease in the assets. Solid waste, though, I'd like to point out, as you know, we -- we are now directing a portion of the SSD funds that would have gone to T-A-V-T taxes, and we have that positive half million in solid waste. So we do believe we will end the year on a positive note there. Our internal service funds, are our health insurance and risk management. Both are doing well. This is just a repeat, I guess, of SPLOST collections over the -- since October for SPLOST VI. 27.1 in revenues and then the 13.8 expended.

Ms. Davis said, and finally our health insurance fund. We are improving on our claims. We've -- as you can see last year this same time we had 15.1 million in claims. This year we're down to 13.4, and as an average that's just about 1.5 million per month. That's all I have. Yes?

Commissioner Farrell said, that's great news on the health insurance fund. Do you have any idea where the credit lies in -- or is that just one of those up and down things --

Ms. Davis said, yeah, you just never know. I know there's been settlements.

Commissioner Farrell said, the wellness program paying off that -- that -- that -- that well so far?

County Manager Smith said, well, it --

Ms. Davis said, there has been positive utilization of the clinics --

County Manager Smith said, yeah.

Ms. Davis said, -- and I do believe that word's getting out and it will increase. I -- of course we had the health challenge for the first quarter in the county, and we had, I believe 121 employees --

County Manager Smith said, mm-hmm.

Ms. Davis said, -- participate in that health -- the weight challenge, and I think the average weight loss was somewhere around 5 percent. So we're going in the right direction.

Commissioner Farrell said, great.

Ms. Davis said, yes, sir.

Commissioner Center said, on the --

Chairman Scott said, Commissioner Stone.

Commissioner Center said, I'm sorry. I'm sorry. I apologize.

Commissioner Stone said, that's okay. That interests me too because I was a big promoter of the clinic, and I -- I look to see -- are -- are we going to have a report --

County Manager Smith said, yes.

Commissioner Stone said, -- on how this clinic is doing because --

County Manager Smith said, we're going to do a year-end report. We did the mid-term, then we'll do a year-end report that they're actually going to come in with Marathon with our team to do that.

Commissioner Stone said, that would be great, and I also would like to look at more incentives for the employees as far as what -- possibly affecting their premiums for compliance with some of these health issues. I think it would mean a tremendous savings in our bottom line.

County Manager Smith said, yeah. We're actually --

Commissioner Stone said, so I'm --

County Manager Smith said, -- going through right now with AON doing that -- looking at the survey of benefits. We're going to do a employee benefit survey to look at what employees are asking for, what they would like, because some benefits actually age out, where people are not utilizing, or there are a small number. And we'll look at -- like with our health fund, options of opting out to other programs, so that's part of what we're going to be doing this year. What's interesting about this I -- I -- that's why I don't get too excited about the third quarter on health. Jon [Hart] and I were just talking about the fourth quarter is where you see the end, because usually you've got settlements. Typically in the first year of a wellness program, your costs increase.

Commissioner Stone said, right.

County Manager Smith said, and the reason being is you got people going in to better habits, but they're going to get a physical, they're getting on maintenance pharmaceuticals more, so you'll have an increased cost, but then you'll see over the next two or three years, impact in costs going down, but it takes a couple years investment to do that.

Commissioner Stone said, well -- well that's what we saw when we went down to the clinic in Camden County, it -- it took -- the start up time, the recognized savings --

County Manager Smith said, mm-hmm.

Commissioner Stone said, -- there was a turn around time.

County Manager Smith said, yeah.

Commissioner Stone said, but also some of the other counties are doing this as well, and -- and whatever incentives they have in place, they're showing positive results.

County Manager Smith said, yes.

Commissioner Stone said, and certainly we need to do that because --

County Manager Smith said, that is a major target for us.

Commissioner Stone said, it's -- it's a major impact on our -- our overall budget, so thank you.

Chairman Scott said, Commissioner Center.

Commissioner Center said, thank you. On the capital projects funds, revenue and expenditures, that's just revenues received in the third quarter and expenditures made -- I mean through three quarters, and expenditures made?

Ms. Davis said, yes, sir.

Commissioner Center said, so we're still receiving revenues from all these earlier SPLOSTS?

Ms. Davis said, most of the revenue in the funds is from interest revenue --

County Manager Smith said, yeah.

Ms. Davis said, -- or investment earnings. I believe SPLOST III had about a \$2 million reimbursement, so that's why you see that spike in that fund.

County Manager Smith said, change -- correct.

Commissioner Center said, and this -- you said so much paid out to the cities. They're not complaining. We're paying at a good pace, aren't we?

County Attorney Hart said, yes.

County Manager Smith said, yes.

Ms. Davis said, I haven't heard any complaints.

County Manager Smith said, yeah. We have not received any, and we meet with them every quarter.

Commissioner Center said, thank you.

Chairman Scott said, when you say pay at a good place [sic], we pay based on the intergovernmental agreement that we have.

County Manager Smith said, exactly.

Ms. Davis said, right.

County Manager Smith said, there's a standing agreement.

Ms. Davis said, oh, and Commissioner Farrell, I did check the cable revenues, and it's right at 1,054,000 currently, that's for three quarters. They pay quarterly. So last year we received 1.4 million, and we expect about 1.3 this year.

Commissioner Center said, thank you.

Chairman Scott said, thank you, Amy.

**ACTION OF THE BOARD:**

For information only.

**AGENDA ITEM: IX-2**

**AGENDA DATE: May 8, 2015**

**TO:** Board of Commissioners

**THRU:** Lee Smith, County Manager

**FROM:** Amy Davis, Finance Director

**ISSUE:**

To present the Fiscal Year 2015 third quarter reported dated March 31, 2015, to the Board for information.

**BACKGROUND:**

Financial reporting conveys information concerning the position and activities of the County to its citizens and other interested parties. Interim financial reports generally are prepared for use by professional government managers and board members. Such reports monitor levels of year-to-date operations and determine compliance with budgetary limitations.

**FACTS AND FINDINGS:**

1. The Third Quarter Report covers the County's funds and activities, presenting budget-to-actual comparisons. Adopted and amended fund budgets are shown as well as variance data. Comparative prior year numbers are presented on the General Fund and Special Service District Summary reports.
2. The amended budgets shown herein represent budget transfers approved through March 31, 2015. In some cases, subsequent adjustments have occurred. Year-to-date expenditure and project balances are presented. Open purchase orders and outstanding contractual obligations are not included in the year-to-date expenditure amounts.
3. Notable items include the following:

**General Fund M&O**

- The General Fund received revenues of \$117.8 million through March 31, 2015 and expended \$117.7 million. This represented 70.12% and 70.03% of budgeted amounts respectively. Revenues exceeded expenditures by \$150,396. Cash balances in the fund were positive at the end of the quarter.
- General property tax collections were \$86.2 million or 67.15% of annual budget estimates. Sales and use taxes were \$12.2 million or 87.23% of budget. TAVT exceeds the budget by \$1.2 million and prior year personal property taxes exceed budget by \$2.8 million.
- Expenditure variances significantly over 75% budget for the following departments and function categories are explained below:
  - Youth Commission -- 99.02% due to completion of program
  - Fleet Operations -- 80.98% - the parts budget has been under-budget historically
  - Probate Court Filing Fees -- 81.83% increased volume
  - Panel of Attorneys -- 85.05% due to increased indigent costs
  - While the Sheriff's budget is within the 75% range, overtime is expected to be over budget by year end by \$400,000, medical fees by \$145,000 and the utilities are expected to be over budget by \$200,000
  - Debt service payments and payments to other agencies are made according to schedule and do not necessarily match mid-year budget allocations

**Special Service District (SSD)**

- Through March 31, 2015, the SSD Fund had received revenues of \$22.7 million, 72.65% of budgeted amounts. Expenditures of \$19.9 million were recorded or 64.65% of budgeted amounts. Revenues exceeded expenditures by \$2.8 million, and the fund's cash balances were positive.
- General property tax collections were \$13.8 million or 69.26% of budgeted revenues.
- Expenditure variances significantly over the 75% mid-year budget for the following departments and function categories are explained below:
  - Recorders Court -- 78.56% for increase indigent defense costs

- As a result of transfers to other funds, including CIP, BSRS and Risk Management occur at the beginning of the year, other financing uses reflect 85.42% of budget spent.

#### **Water and Sewer Fund**

- Operating revenues were \$1.2 million and expenses were \$1.7 million for a net deficit of \$476,244. The fund uses cycle billing which delays the recording of revenue.

#### **Solid Waste Management Fund**

- Revenues at March 31, 2015 were \$3.1 million and expenses were \$2.6 million for net income of \$505,086. TAVT revenues were \$320,443 (52.53% of budget).

#### **Building Safety & Regulatory Fund**

- Revenues were \$718,871, which includes a transfer from SSD fund of \$366,291. Permit and fee revenues were \$352,380.

#### **Capital Project Funds**

- Project accounting schedules are shown herein for all of the County's capital project funds, including the SPLOST funds.
- The County's SPLOST VI collections since October 2014 were \$27,130,180. Currently, only payments to the municipalities have been made.

#### **Health Insurance Fund**

- Year to date claims totaled \$13.4 million with an average monthly amount of 41.5 million. This is down from the average monthly amount of FY 2014 of \$2 million.

#### **FUNDING:**

N/A

#### **POLICY ANALYSIS:**

Interim financial reports provide revenue and budgetary oversight by comparing actual receipts or expenditures against budgeted amounts.

#### **ALTERNATIVES:**

N/A

#### **RECOMMENDATION:**

For information only.

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### **3. PRESENTATION OF THE PROPOSED FISCAL YEAR 2016 BUDGET.**

Chairman Scott said, next we have the presentation of the proposed 2015 -- 2016 budget. At this time I'm going to ask the County Manager to come up --

County Manager Smith said, yes.

Chairman Scott said, -- and to start the presentation.

County Manager Smith said, yeah. Yeah. Good morning.

Commissioner Thomas said, good morning.

Commissioner Stone said, good morning.

County Manager Smith said, first of all I wanted to make sure that we -- yeah, is that cue -- cued up. Pete, come on in and set that up. He was supposed to have it on page display. But while we're doing that and setting up the -- the display, first I want to thank the Board for first of all the opportunity to present to you for the first time the budget for 2015-16. We've learned a lot as a staff and as a team over the last few months. We've been critiquing kind of as we go through the process of budget, how we may change next year as our team -- you know we've got some great analysts in departments, but we already know with our committees, we expanded that this year on presentations, because I believe you need to have full disclosure, everybody in the room, when you are presenting budgets so you have a better understanding of it. Also I want -- I want to commend the Board for putting in place zero-based budgeting. First year is tough, second year is tougher, third year is even tougher, but really it's about producing a -- a level of education and a culture of justifying everything in starting. So with it you've got today your workbook.

County Manager Smith said, as you go through this workbook, I just want to -- I think it's outlined generally, Amy, as it has been in the past. You'll see the first item basically is a table of contents. That will basically lay out exactly what is in your book. And this is what we'll be using, along with the larger document when we get into workshops later in May, and I'll talk about that time frame in just a second. What I would like to do is if you will go to the first tab, says County Manager's message. If you'll note, the very first item that you see is --

Chairman Scott said, will you -- will you advance it on the screen?

County Manager Smith said, yes. We're getting ready to advance in a second.

Chairman Scott said, all right.

County Manager Smith said, you'll see where are we now and where are we headed. Basically this is information as we move forward with the Commissioners and staff. One thing in the message, some of this is not just for Commissioners, but this is -- will be PDF'd and will be on the website. The history is important of where we've been as a -- as a community. So the history has been installed, and they also include this, this is really a take off as you get into the CAFR, the certified audit. We have our general organizational chart. Next this is where I wanted to have a little bit of discussion. You will see today, obviously, May 8<sup>th</sup> you receive the budget workbook, but when we get in to be determined, we're looking at Wednesday, May 20<sup>th</sup> from 9:00 to 2:00. We would like to look at that as an opportunity to walk through the budget in detail. Today is just an overview, but we will begin the -- obviously the next couple weeks as you're looking at it, my door's open, along with Linda and Amy to be able to walk through any details that you have as Board members, and we would encourage to do that prior to the workshop, but on Wednesday the 20<sup>th</sup>, we will be here, along with staff and will walk through every department and any changes. But I will tell you it's important that we not only talk about changes but we need to talk about why we're doing what we're doing. Changes and new initiatives are one thing, but are the services we committed to in the past still appropriate?

County Manager Smith said, so you will see that on the -- if there's no objection, we'll talk to the Chair about setting that on the 20<sup>th</sup>, and we'll be checking calendars. May 22<sup>nd</sup>, we'll have a public hearing on the budget at the Commission meeting. June 18<sup>th</sup> from 9:30 and then at 6:00 we'll have a first and second hearing on millage levy, and then the 26<sup>th</sup>, 9:30, regular Commission meeting, third public hearing on millage levy and a vote to -- or consideration of the budget itself and the millage levy. You've got a copy in front of you, I don't know if you can read that too much on the screen, but I want to take an opportunity, Mr. Chairman, and walk through the letter slightly. The budget message to me is important as a Manager. That should be a guide, and over time as I develop more of a history with Chatham County and understanding of operations, you'll see this get a little more detailed every year. But I would hope that it would be not only a guide as to policy but also as a forecast for budgeting as we move forward. I'm making a commitment to you as Manager in that budget message of things that I predict that may happen or may not happen, so it also is a guide as far appraisal as far as I'm concerned of the job that we're doing as a team and what I'm doing as a Manager.

County Manager Smith said, and I will tell you the Moody's and the Standard and Poor's and the credit rating agencies look at these messages, and they look at how you're doing and have you committed to and do you stick to what you've committed to. I've been through those in New York and in different places with these companies, and I will tell you, they're read, and they will ask you in years back why did you say you were going to do this and you didn't. So be careful what you say. You will eat those words. I will tell you I'm very cautious about a budget message. But as you walk through this, it's to the Chair, Vice Chair and to the Board Members and to the public that we're pleased to submit the FY2016 proposed budget for Chatham County. The first item you'll see is in spite of limited revenue growth the budget before you recommends additional resources for the county's core services and addresses it's most pressing needs. Chatham County's municipalities have and are realizing growth in the local economy and with it population growth and growing demands for infrastructure and service. These demands have influenced the development of the proposed budget proposal to ensure Chatham County provides an adequate level of service at expected quality levels at a reasonable cost. The staff and employees of Team Chatham have endeavored to provide the citizen needs while balancing the goals, objectives, expectation of the Board of Commissioners.

County Manager Smith said, the next item basically discusses our meeting the requirements of law in the State of Georgia, and also states that the General Fund M&O '15/16 totaling 169.7 million, Special Service District FY15/16 totaling 30,049,000. These budgets include the collective input from county departments directors, elected officials, outside agencies and county executive team. All the departments that you see here have been met with, we vetted not only with the budget analyst but with all the department managers as a group we've met, and in some cases multiple times we've met. So I do want to thank the team itself for the input. Also in providing -- the Board for providing direction individually but as a Board in meetings on a regular basis and being engaged in the community. Chatham County has in the past sought to budget in a manner dealing with the impacts of the economy, state and federal man -- unfunded mandates. We talk about those a lot. And the local desire for service. The Chairman has used the term of 80, 80 plus percent of your budget is mandated by law. The other 18 to 19 percent is that that is demanded locally. We may say it's not demanded by law but citizens demand service. A higher level of animal control, of police, of dry trash, whatever that is, and that's the portion by which we have to guide. Now I will tell you that other 80, 81 percent, it is an absolute that we have to monitor to make sure that even though it is by law what is actually required, and we've been questioning that to make sure we're doing what the law says, but do we have to fund some of those items.

County Manager Smith said, it's my intention in the partnership with the Board of Commissioners and staff to take Chatham County to we will call it the next level. This new level is one providing a look into the future by establishing policies, determining -- determining reserve levels, capital funding, investment options and better forecasting in projections of revenues and expenditures. In this budget book you do have the highlights of the proposed budget, and you'll see those as we kind of go forward. One of the things as -- as I talk about in just a moment, we're going to talk about the need for general policy. I've talked to the Chair at length about this and to Amy [Davis] and to Linda [Cramer]. We do have certain financial policies now, but -- for instance, capital, we fund capital on the back end. Capital is something you look forward to, and it was kind of interesting, today with the loan issue with the employees. We're encouraging employees to have a savings, to have 401(k) or deferred comp, to have those things, but to have an emergency fund. Well, our goal is to have a three-month fund to put us in a better standing with our rating agencies. That's vitally important, But we also in capital need to look at funding up front and putting reserves aside for the things you know you're going to do. So we're going to talk about that in just a moment.

County Manager Smith said, when you go to the next session -- next section this is the highlights of the proposed 2016,

so we did kind of a quick and dirty of the budget. You'll go into the general fund. I'm not going to read each and every one of these. You'll have -- 'cause I know this is our first time. It's overwhelming when you get it for the first time, but I will mention that this proposal does assume a modest one percent increase in the tax digest, and obviously we're still analyzing that. It removes the SPLOST credit, increased the LOST revenue of about 650,000. All the other revenues are pretty much flat. I've not seen any major increase, and I will tell you, it has been my past experience that we are better off to be extremely conservative in our revenue -- revenue estimates. I would rather come out the end of the year and say, you know, Commissioner Farrell, you know, we counted on -- we thought there was going to be a million, there's 1.2. If I think it's going to happen, you budget that way. If I think there's going to be a cut, don't place it in the budget. Be conservative, and we've tried to do that.

County Manager Smith said, so you'll see then again the \$169 -- 9 million without use of net assets, which is terrific. We're eliminating -- now this is a different item, we're eliminating all contingencies. I know that's made my departments and my team a little nervous, but I believe that is necessary. Contingencies, we will have a small general fund contingency that would be handled by this Board not by our staff. Contingencies should be dealt with on a case by case basis by the team to you. It inflates the budget falsely in my opinion, so we have taken those out. We did -- and I -- you see that \$250,000 in the general fund, and there's a reason for those. As we go through the workshop, you'll see those. We also take into consideration an increase in jury fees and court reporting costs. Court reporting costs have gone up dramatically, and I was trying to remember the exact number. We'll get into detail, Jon [Hart], but it was like from \$2 or \$3 a page to \$6 or \$7 a page. It more than doubled.

County Attorney Hart said, there was a -- there was a huge change in the state legislature's fee schedule, and it's court-mandated what you got to pay court reporters.

County Manager Smith said, yeah.

County Attorney Hart said, and that's had a big impact on our --

Chairman Scott said, Jon, we can't hear you. Is your mike on?

County Attorney Hart said, oh, I -- I'm just -- was just saying there was a change in state law and the fee schedules for all the court reporters, and obviously, if it's a criminal matter, the Superior Court has to take that down, and so, you -- you basically have doubled the cost of your court reporting fees.

County Manager Smith said, so, as -- as Commissioner Farrell said, there's an unfunded mandate, and that was close to, I think, 80 to \$100,000 potentially, depending on what court does. It could be more, so we've -- but we've tried to anticipate what those costs would be. I would rather that expenditure be a little bit high, and then we come out better in the year, but we know very well that that's here, and is coming. We've already seen the increase. You're going to see some of the areas, I'll go down about more than half way, some new positions are being recommended. We are looking at -- and you've talked about some things today that are interesting. We need -- I know Pete is -- works really hard with the TV station and what he's doing, but we know we need more effort placed on community relations and also marketing, because we need to get our message out to the community and to the state as to what we're doing. We know we're not doing the job we're -- we should be doing, and we're going to be asking that in the budget. We'll be going that -- into detail with you. Also some audio/video technicians, even on a part-time basis. ICS office assistant. You're also going to see like the Sharepoint administrator. We have put in place this year project management. We see that one of our team's weaknesses is project management. We've put in place Brightwork, which Brightworks will enable myself as Manager to see what all departments are working on. It also gives us time frames by which things are due. If they're not meeting time frames, and if they are meeting time frames, that's -- it's a great appraisal tool, so we're going to need some assistance with that. Also, you'll see case manager. We do know we've got to do -- but that's from a part-time status to a full-time status, service maintenance worker in recreation.

County Manager Smith said, you will also see at the bottom, and this is one of the ones we'll talk about when we get into the budget, Fleet charge back. We're charging \$42 per hour, but we know very well -- we started looking at the funds, and as we charge the funds, that we were losing money. Now that's paying ourselves, however, we were losing money at 60 -- at 42. We should have been charging approximately \$60 that way you know you're charging departments what the cost is. If not, it inflates the budget, and then you'll find a loss in that particular area, so we should code appropriately, particularly if you're trying to do indirect cost and also getting money back from grants or other funds.

County Manager Smith said, next is the Special Service District. Assuming again about a one percent. Again, the revenue's pretty flat. That's the 30 million. We will right now as -- as it stands, in the next week as we come out with the frame work for SCMPD, option number one, which is the 14 million would be presented to the Board saving us about one and three-quarter millions to \$2 million a year. Also, you're going to see some upgrades in equipment. We have fallen really behind on capital equipment, particular in Public Works. We're going to be adding equipment. We have added a lot of roads, mowing, so we're going to be adding some equipment there. You'll see later where we're going to be adding a -- a grinder. We've got those mulch fields that we have got to deal with and move, so we'll be getting a large drum grinder. The thing, I guess it's -- I don't know if it would go in my office it's so large, but we've got to do that to move this mulch. I mean that has become a real problem for us, and that is a goal. I know Michael -- Michael Kaigler and Robert Drewry are working really hard on that to get that done.

County Manager Smith said, also, we have heard the Board say we are not doing the job we should be doing as far as landscaping and keeping up our roadways. We are not. So we have to upgrade. We need to commit to a better service. People pay taxes for a reason, and they are demanding a higher level of service. Will we be perfect? Absolutely not, but we can be better, and that's what we're committing to, and some of that's requiring some equipment. And also, we had some positions that have been frozen, we are asking they be unfrozen in this particular budget so we can get some folks

out on the road and be more responsive.

County Manager Smith said, you also will see an increased funding for indigent defense in Recorder's Court. That one makes me nervous. That is going up dramatically. As we get into details, you're going to see, you're paying, Amy, 800 to almost \$1 million?

Ms. Davis said, yes.

County Manager Smith said, it has gone up, so I think you were 3 or 400,000, now we're close to 800,000 and next year it could be over a million in indigent defense. We have got to get this cost under control. We are talking now with staff, with the County Attorney's office -- have been very helpful with how we do that. Crystal Cooper over at the courts, and they're being very cooperative, but we've got to find a better way to do that to reduce our costs, and there, Jon, is a way to do that, and we've talked about that. We can help at least get that cost under control, so we will be discussing that with you.

County Manager Smith said, as you move down, capital improvement fund, I won't go through all of them, but you're going to see the billing -- tax billing and assessment system, the 591,000 for this year. That's part of what Danny Powers and those folks have been in and we appreciate you doing that. Obviously our -- our fleet for Metro stands. I think we're doing about 19 vehicles this year, if I recall. We're also -- this next piece is vitally important to the county, finance/HR and purchasing system. We have -- Amy, how old is our finance system?

Ms. Davis said, the original version was purchased in 1983, and we have just continually done upgrades on it.

Commissioner Center said, they're using an abacus.

County Manager Smith said, an abacus is -- comes with it, yeah. So that is something we have to do. I will tell you the Chairman and I when I first arrived there are many reports that I've asked for that we cannot. They have to be generated by hand. That -- we're -- it's -- it's -- it's 2015. We need to upgrade, but we also need to make sure we're doing a better job on our HR system, our payroll system, that those things are merged together, and we've got a team and a project committee to do that, with a manager to help see that project through. So they're excited about that. You're also going to hear -- you've been seeing on some of your monthly changes, improvements in the radio system, upgrades are coming. So you'll see some microwave replacements on that digital system.

County Manager Smith said, you're going to be seeing obviously items in the courthouse -- in the Coleman courthouse, improvements, so we're moving forward on that. You're also going to see commitments on like paving, replacing sod at Jennifer Ross, field drainage Jennifer Ross, a building -- I think concession building at Jim Golden. So these are items that you're beginning to see that we know we have got to get funded and get these projects done.

County Manager Smith said, next page you'll see ICS security camera upgrades and equipment. One of the things that we're committing to, and I've told ICS, and I think the Board understands with some of the issues we have found in internal audits, and we're going to have cameras on all of our cash receiving points, just like banks. That is for protection of the public and for our employees. You know people can say I gave you a 20 and they gave you a 10. I mean things can happen, but, I do believe the old adage of people respect what you inspect, and that system will inspect continually, and we need to do that to protect our employees, but also to say this to the public, we're keeping all of us honest. That will pay for itself. You see that grinder included, some other -- like the strategic plan that's part of that for the next year, the 80,000 that we're working on, because that will be pretty much wrapped up, and then we have some continuance into the next year, but you'll have reports to you by the fall on the blue print.

County Manager Smith said, next you'll see other special projects with current SPLOST, and I'll just mention a couple. You know this is not in totality. You'll see that in the full book. Marine patrol hull replacement is 120,000; roof replacement at the Frank Murray Center, which is greatly needed, 140; the concession building there at Charlie Brooks; Lake Mayer pavillion; Lake Mayer tennis courts; and Lake Mayer parking lot. Other funds at the bottom, you're going to see addition of equipment operator in solid waste fund. We have really fallen behind there. The next one, and I'll talk about it as we move through, an addition of a safety officer. I mentioned it in your workshop last week. It is -- as we began looking at our workers' compensation, and what we're paying on an annual basis, it is our -- I think Amy [Davis], Michael [Kaigler], and those that are here, I think a fair job has been done, but we have failed at -- at creating a culture of safety for our team. You've got to create a culture that people know that if we're not safe as employees, if we do things that are wrong, there's even the possibility of being reprimanded for that. Safety is first. And that goes from law enforcement to this building and somebody who works administratively. We do not do investigations to the level that we should be doing them, and we should be able to reduce those funds by hundreds of thousands, if not millions of dollars. So we're looking to add a risk manager and reorganizing our risk man -- and having a real safety and risk management program and -- effective and starting July 1<sup>st</sup> of this year.

County Manager Smith said, so as you go down, you can see there are additions to the budget in 2016, and with that one safety officer is added. You know, because Chatham County has experienced a steady increase in workers' compensation, employee injury -- injuries over several years. We in many cases don't offer modified duty. That means we send people home that may have a hurt hand or hurt foot that may be able to come in and work and answer the phone. We send them home, and they're not productive. That's not the way to do business. So we are now at expenditure levels, as far as I'm concerned that's unacceptable. We owe the taxpayers of this county and our team a safer place to work with a culture of safety at a substantially -- substantially less cost. When employees are hurt, particularly when they're placed on workers' comp at county expense, no production, as I mentioned. We're going to turn that around. We need to instill a culture of safety, conduct investigations of accidents, and offer -- offer modified duty, and with occupation of our team,

Chatham County can reduce the cost by millions in a relatively short time period.

County Manager Smith said, I was at Gulfstream day before yesterday and was looking at their safety program. There's many good companies here. Folks like Gulfstream have offered to come in and do a free analysis and partner with us to help us set up our program, which is terrific. That's hundreds of thousands of dollars for free. So we thank Gulfstream for stepping up. That's a partnership, public/private. That's great. So that's an investment with a lot of returns. Capital planning is our next major target. Capital planning is paramount to offer the right facilities for community growth. We heard that last week as you talked about parks. You're going to have a strategic plan coming back from Parks and Recreation that are going to say to you what parks we are recommending. We may recommend that some not continue, but we need to hear from you and hear from the public as far as what they want. And also as the strategic plan is completed, that should also be in there to help you guide kind of what you decide.

County Manager Smith said, when you look at -- the capital plan's paramount to offer the right facilities for community, courts, parks, administrative facilities, roads. The difference moving forward is providing the Board with and the public with real cost projections of projects. Cost of operations and maintenance of said facilities. It's my personal and professional recommendation that no capital project should be -- ever be considered by this Board or by my team unless a full analysis of all aspects of future operational costs have been completed and vetted going forward. If you do it, you're walking into the unknown, and we do not want to accept an unknown. We want to accept a fact of what will it cost us in the future.

County Manager Smith said, so I hope it's quite clear that every dollar in the plan before you was budgeted with limited revenue growth and pressing service demands in mind. The proposed budget utilizes new resources and identified cost savings in an effort to maximize resources to the county's critical needs and maintains our forward looking approach to budgeting. Maximizing the county's limited resources is a trademark of this county's past, current and future success. It is the Team Chatham way.

County Manager Smith said, before I continue I'd like to share some highlights, and I'm just going to read through these quickly because we have a lot of them, and I'm proud to say over this last year a lot has been accomplished that you've been working on but have been brought to a close. You've got, for instance, LaRoche Avenue. I know it drove you -- some of the Commissioners crazy, but we got a great project, and, you know, it's like yesterday, I stopped by a dry cleaners, and I know Commissioners do the same thing, I ask people what do you think about this project that's right in front of their business. And this was out on King George Boulevard, 204, and the young lady said -- who owns the business said, this is real inconvenient, and I said, I understand that, but let me show you on paper what we're going to do and what's happening with GDOT and the county, and I drew it for her and showed her the continuous flow of traffic and then she said, I didn't understand that. I didn't know that. Great job. That's going to really help us here. You are ambassadors. I'm an ambassador. These folks here and in our team are ambassadors. We need to do a better job of explaining what we're doing and what projects are. We don't do that well. That's where the confusion is. That's where the miscommunications come from.

County Manager Smith said, Turners Creek boat ramp, great project. Commissioner Farrell's talked about that a lot. We need to offer better facilities. One that I jumped on early on was Pipemakers. Commissioner Kicklighter, I think, maybe my first three weeks mentioned Pipemakers, and I was like what is Pipemakers, so I flew over and said, there it is. So that is a great project that's under way to have tidegates that work. But I will tell you there's a lot of work to be done on these canals. I will tell you I personally am very, very concerned about the letting of water when you look in the Pooler, Garden City area with these new developments off of I-95, the new mall, you have less impermeable service, more water in the canals. It's a problem. Those canals aren't getting bigger; more water's coming. That is something we have to study and we have to look at going forward, correct?

Commissioner Kicklighter said, absolutely.

County Manager Smith said, it's huge. But this is a first step of doing what's right. We've still got a ways to go with though. Truman Parkway on Phase V. We -- that -- Commissioner Stone and I talk about that about every other day maybe and -- I'm joking, but we do talk about the fact that that has not been turned back to the county. The maintenance has. We'll be -- we have committed now on Whitefield and those areas to the mowing and clean up, but that project has not turned -- there's some drainage issues on Truman V that GDOT is requiring the -- the contractor to go back and fix. So when those punch list items are done, it will be turned over to the county, and that -- we really thought it would have been in February, but these punch list items have slowed it down to several months, so we're thinking it's going to be this summer. Next staff completed cycle visit audit of Federal Emergency Management Agency's contractors. This was a great thing. We were able to reduce class -- to a class five in the community. That's saving the average flood insurance home owner. That's down to what -- 200 and what -- saving 200 and some dollars a year. That's real money to people. We need to commit to do those kind of things, and we think we can go even further in the next two years to drop to a four that we can save even more money for people.

County Manager Smith said, next, to date staff managed and designed construction of 65 percent of the capital projects. You did that in house. That's pretty amazing, and the staff did a great job, which were established as priorities in the Board in 2007. Projects included the detention center expansion, Truman Parkway, Pipemakers, Savannah River to 95 and several drainage improvement projects, park improvements, and road paving -- paving projects. That's pretty impressive that your staff internally, our team, have done that, and saved you a lot of money and saved tax payers a lot of money. When I look at Leon [Davenport] and I look at the folks -- and Nathaniel [Panther] and I look at Parveez [Yousuf]. These folks saved you millions by keeping up with projects, and I applaud them. We've got a great team.

County Manager Smith said, next you did -- we opened up the new Human Resources office. We talked earlier about planned development, implemented a major revision to the county's health insurance program, but we can do better. We've got to look at some of the point of service issues. I know Michael [Kaigler] has looked at that a lot, and Carolyn

[Smalls] in HR, so we're on board on that. The employee health center, I applaud you for getting that started. This coming year we're looking at adding dependents. So we're going a little further, 'cause you got to remember, we're self-insured. You know, I had an employee come up to me the other day, and say, well, it doesn't cost us, it's Blue Cross/Blue Shield, and I went hmm-mm. We've got to show our employees that they've got to buy into our program. It is self-insured. Every benefit is paid for by the county. Blue Cross just administers and helps negotiate cost of pharmaceuticals. We got to do a better job, so we're committed to do that under the things we mentioned earlier. It's really great to look, the center's now staffed with a nurse practitioner, RN, health coach, and a medical assistant, and people are going. So they're getting -- their numbers are up. So we'll be presenting that late June, 1<sup>st</sup> of July.

County Manager Smith said, also, at the bottom, we've been going out and doing visits with departments. I had my largest was at the Public Works and Recreation. We had a couple hundred people, and we talked with them, and one of the things we heard is we've had a lot of folks promoted to supervisor positions that have absolutely -- even though they've got increase -- you know, they may have got an increase in pay and responsibility, were never trained to be a supervisor, and sometimes they're lost in that. We're retraining. We're sending them to Savannah Tech. We've actually put a program in place where we're going to be doing continuously, setting up and doing supervisor training. Departments are great, managers are great, you think we're all doing the job we're supposed to, but you've got to remember, your HR person and your finance person is the guy or gal out there on the truck that's supervising a crew of 20. Those are the ones when we go to court that Jon's talking to because they are the ones who are on site. We've got to train them. We've got to give them the opportunity. We haven't done that. So, we've started. So we're underway, and that's going to be continuous every year.

County Manager Smith said, ICS, you're going to -- you're seeing a lot of upgrades on the public radio system. Finance, we talked about the upgrade there and the successes of the -- obviously of the 2014 CAFR again, and we will do it again this coming year. Public Works and Park Service hosted the 3<sup>rd</sup> annual fitness festival February 28<sup>th</sup>, and I agree for Commissioner Holmes and Commissioner Farrell that we've not done a good job in marketing events. We do a lot of great things, and we don't tell people. Why? Well, we've got the opportunity, we've got to do it. So that's part of why expansion of our public relations and PR folks. We've got to do a better job. It's like recently, we had the Chatham County data destruction day. We got it out to our employees. I sent it out to several thousand people, and blasted out on email, and November 1<sup>st</sup>, you did 37,000 pounds of shredded paper, 7500 computer electronics. We just had another one. We'll be getting the data back on that. I mean you're looking at somebody who had identity theft. About five years ago \$4800 went out of my account in about 15 minutes from someone from Atlanta that got information off of an old laptop. I don't do that anymore. You assumed they destructed at the moment. They were not. In this case, the hard drives are being destroyed in front of you and certified. That is a great opportunity. I got the 4800 back by the way, but that was scary. So we're trying to protect not just our employees but our communities.

County Manager Smith said, you've opened up Cloverdale. Carver Heights being opened up later this spring, coming. You've opened up two great libraries at the Islands and Garden City. Those are great projects, and you've been out to do those. Safety Net, you'll see the -- what's happened there. That GRACHIE that we have talked about is so important. I want you to really chime in on this a second. As we go live date on the health community of Chatham Health Link, GRACHIE is the data base that will tie Candler, several doctors offices, Memorial and our jail together. When we have folks that -- for us, when we have someone that shows up on our doorstep at the jail, we're going to know with the records what's going on with them. So will the hospital. We're going to share information. That is private information, it's HIPAA protected. It's only seen by medical professionals, but it will help us treat people better and more timely and save us money ultimately.

County Manager Smith said, next you're going to see District Attorney. I would like you to please take a look at that one about case management efficiency. We've had several meetings with Meg Heap and what she's doing there and the success she's having in major crimes division. They're doing I think all they can do, but she obviously knows we need to -- we can do better, and we'll continue to do that. Superior Court, major crimes division had 110 percent disposition rate in 2014. I applaud the Board for encouraging improvement in those areas, and you've done that, and we've done it as a team and offered up what we could do to support them, including the new case management -- court management program.

County Manager Smith said, when you go down on the next -- page 12 of 16, you're going to see some updates on SAGIS, which are important. We're also doing some contracts between the tax office and SAGIS, which is important. That's going to save us not just money, but it's going to save us time and give us a better quality or product as far as our -- that that's being placed into the SAGIS system. So we -- Roderick -- Rod Conley has worked on that, and that is a great project. You'll see some of the items with CNT. Chatham Area Transit, about the -- we reviewed -- that was discussed with you last week about paratransit. You are going to be getting calls. I got my first call yesterday. So you're going to be getting calls about that, and folks who may be made ineligible, but they're going to go through a fitness test, and if you're able to ride the fixed system, you will be moved to the fixed system versus paratransit. Paratransit is very expensive, and we need to limit it to those who are not mobile. That's what we limit it to by law. By law.

County Manager Smith said, so when you get down to the bottom, 12 of 16, Team Chatham, in partnership with many internal and external agencies, and under the direction of you, the Board of Commissioners, has been successful bringing about real results for many of the preceding projects impacting the lives of our citizens on a daily basis. These result will continue to bring about a positive return on investment, and we talk about -- now it's kind of interesting, is, I'm working with my team, meet with departments, I'll see them ask their own team members what was the return? That's changing culture when they begin to ask those kind of questions. What did we get back from investing a dollar. I try to -- we were talking about adding something the other day, and I think it was a \$25,000 position plus benefits, and, you know, somebody said, well, you know, that will work, that will be good, and I went wait, do you know what kind of investment that is? And they said it's 25,000 plus five - about \$32,000, and I went it's 1.1 million. Multiply that out with increases over the years, over 30 years. You just made \$1 million.

Chairman Scott said, and that's not even the impact on the -- on the insurance and the health care funds.

County Manager Smith said, that's correct. They're making -- Chairman Scott said, and the retirement.

County Manager Smith said, -- so that's why I say every decision you make is major because it's going forward, but now in a culture, we're beginning to see that. The results will continue to bring out positive return. If we determine a project or program is not yielding the return, improving service, or providing specific results, we'll revisit the necessity of the said project or program directed by the principals of real zero-based budgeting. An environment of slow growth, and we've had slow growth and sometimes years of no growth, into the foreseeable future has brought about planned actions of anticipated costs for 2016. It's manageable by being ever vigilant of the changes in the national and local economy, as well as being better stewards of the existing funds that tax payers invest in our community. Tax payers invest. They're our customers and our clients. The Board of Commissioners over many years, particularly in the past couple of years has established a solid foundation for the county's finances. One thing is that sustainable -- is sustainable is going forward through zero-based budgeting, and I applaud you again. While we must remain cautious, the positive local economic signs are welcome, real estate assessments grew for the second consecutive year, tourism in Chatham County continues to grow, and our business community continue to prosper in most cases.

County Manager Smith said, further economic development initiatives that many of you know about and projects underway and in negotiation hopefully or presently will only further strengthen our local economic outlook. While there's always uncertainty with future economic conditions, one thing that will be certain is that we'll do everything to continue to provide an environment to fosters positive economic growth in the county. Everything positioned in '16 proposed budget has been vetted for it's impact in subsequent years. We do anticipate continued slow growth in the revenues and ZBB or zero-based budgeting approach taken by the County regarding the revenue and expenditures will produce a much more conservative budget going forward, and also the removal of unnecessary departmental contingencies are a major issue and help.

County Manager Smith said, but again zero-base and every function within the organization is analyzed for its needs and costs and have to be justified. So when we talk about it on the workshop, that's what we've done, but we want you to ask us those questions. Why? Why is it there? That's all right. Sunny used to drive me crazy -- crazy with asking why. But you need to ask us why as a staff. Zero-based budgeting is a method of budgeting in which all expenses must be justified. They are analyzed for needs, and a zero-based analyst is to access a particular program's activities against it's statutory responsibilities. Is it required? Is it optional? Well, if it's optional, is it required by local service? Are the tax payers asking for it?

Chairman Scott said, and included in that Mr. Manager is also whether or not it adds value.

County Manager Smith said, absolutely. Does it add value to the community and desired performance outcomes? If you don't get those things, why are we doing it? We need to ask that question. So with zero-based, I've got some points here that have been important to me over the last five or ten years. That -- first, ZBB or zero-based facilities sufficient allocation of resources as it's based on needs of benefits rather than history. History's important, but it shouldn't drive you going forward. You learn from history. You don't live it every day. It drives managers to find cost-effective ways to improve operations. Drives managers to fund cost-effective -- or find cost-effective ways to improve operations. Increase staff motivation by providing greater initiative and responsibility in decision making. You heard me earlier talk about cost of health benefits. We've got to get our employees to buy in on that. By their -- several hundred people participating in the weight program earlier this year, they took initiative to be healthy. That's saving us money. That's saving them money, and they're understanding that. Increased communication and coordination within the organization. One thing we're really teaching now is not only external where we have to talk to businesses and citizens, we have to talk to each other. So we're talking about external and internal customers. ICS and facilities serve departments. How do we talk to them? Are we communicating? In some cases we have not been, so we're re-establishing communication.

County Manager Smith said, you identify and eliminate wasteful and obsolete operations. Require programs to identify their purpose and the relationship to your goals, and that's something you're going to be working on over the next year. Helps to identify in areas of wasteful expenditure and if desired can also be used for suggesting alternative courses of action. Sometimes that is elimination of a program or a change. As the county blue print or strategic plan is developed and completed in late '15, early '16, Chatham County will be faced with driving this plan to specific steps, actions, objectives and goals. It should drive our budget. These items should further drive the need for county and municipal plans for capital programs, as set forth in the community document later this year. Chatham County partnership with all municipalities will then be in a position to budget a financial plan for long-term basis and not for year to year. We shouldn't live day by day.

County Manager Smith said, next you're going to see and you'll -- just take a look at these. We have included both revenue expenditures in General Fund and the SSD in pie chart and for the public we'll put these up on line. It's important to see this graphically so you'll get a picture of -- for instance, when you look at 89 percent in the General Fund and M&O, 89.35 is taxes. Well what's going to be interesting is -- is to go back and look at your CAFR and watch that change, and in most cases you've seen yourself more dependent on local taxes. That's a little scary, and we've got to look at that. You also see on the SSD, same thing, 85.46. You see other

sources, but we know there's other revenue sources out there we're not tapping into. So on the revenue side we've got to do that.

County Manager Smith said, when you flip the page and you go to the General Fund expenditures, out of 169.7 million, look at where our money goes. You know, debt service right now at -- at less than what 1.3 percent. General government 18 percent. Judiciary 17.8. You're watching that grow. If you go back and look at the CAFR, and I'm going to pull those

for you. It's interesting to watch these charts change. Public Safety's at 38 percent. Public Works, now, you know, you've got on the table right now, we're looking at our water and sewer system. Do we get out of the business? Because we know -- you saw just today half a million. Three years we've lost close to a million dollars a year on water and sewer. We're at a point we can't afford it, so we need to look at how do we -- how do we deal with those employees that are there and be sensitive to those folks, and we think we've got a plan worked out, but how do we avoid that cost because the SSD cannot afford it anymore. when you go down to SSD and you look at -- look at public safety. It's 50 percent. Are we giving them that that they pay for? And if we're not, we got to -- that's why we're re-negotiating the Metro contract right now.

County Manager Smith said, last I'd like to thank the county staff for many hours of hard work that went into the development of the budget. Team Chatham members have been asked to do their respective jobs but with a different twist. Basically, you tell us how we can do it better and with less cost. We're asking the employees, how do you do your job? They can tell you how it can be done better. I may not know. The experts are sitting at a desk or on a piece of equipment. These ideas will pay dividends for the county but will actually allow team members to be paid for successful and tested ideas. We're going to instilling this coming year, if you come up with an idea and we can test it with -- with employees, we will actually put the plan in place, and they can be paid for, and we're looking at a percentage, and we'll be bringing that to the Board. It would be paid out of the savings found, that they could be paid up to a certain amount of money for bringing us an idea of how to do it better. But it has to be tested over a year.

County Manager Smith said, so it's only because of their efforts and continued work and vigilant oversight of our Board of Commissioners this county has been successful over the last few years, and the staff and I stand ready to assist you in making the best possible choices for the future of our community. I want to personally thank the Board of Commissioners and Team Chatham for allowing me to be a part of this ever unfolding story. So I want you also to look, there's attached the revenues, expenditure summaries in the book, Special Service District revenues, expenditure summaries. Option one and two, but we are recommending at this point in time based on Metro option one, and special revenue funds for review. And with that I'm respectfully submitting to the Board.

Commissioner Thomas said, Mr. Chairman?

County Manager Smith said, yes.

Chairman Scott said, we have Commissioner Center of the 3<sup>rd</sup> District has a question and then Dr. Thomas of -- our Vice chair also has a question.

County Manager Smith said, yes.

Commissioner Center said, thank you very much for your presentation, and when I read through this I know I'm going to come back with some more detailed questions. Let me start out -- how long have you been with us now?

County Manager Smith said, it will be one year next Tuesday. My birthday and Michael Kaigler's birthday's on Monday, and Mike -- he didn't want me to say that, but -- so we're -- we're going to have lunch somewhere on Monday, but next Tuesday will be one year.

Commissioner Center said, all right. Well, it's been a great year. Let me wish you an early -- an early happy anniversary because we won't meet again for two weeks, but --

County Manager Smith said, yeah.

Commissioner Center said, and happy birthday --

County Manager Smith said, yeah.

Commissioner Center said, -- to both of you. You say that we're trying to have three months of a fund balance.

County Manager Smith said, correct.

Commissioner Center said, now I'm adding these two together. It's basically \$200 million a year divide by 4, that's \$50 million. Do we have -- what do we have now in a fund balance?

Chairman Scott said, let me -- let me -- let me just -- before we go with that --

County Manager Smith said, yeah.

Chairman Scott said, -- let me just mention this to you, that the municipal association, the county associations have set a standard for a company to be in good standing and that is -- that's just to get a double A rating is that you've got to maintain 16.7 percent in a reserve. That's not just us, that's the city and the county, and we tend to talk about it in months.

County Manager Smith said, yes.

Chairman Scott said, but it's really -- the standard really requires you to have a percentage.

County Manager Smith said, correct.

Chairman Scott said, and that 16.7 which equates to about two months.

Commissioner Center said, that's about 34 million. And -- and I'm --

Chairman Scott said, that's correct. Yes.

Commissioner Center said, I'm not -- I'm not criticizing. I like the system.

Chairman Scott said, yeah.

Commissioner Center said, I just want to know where we stand.

Chairman Scott said, and -- and -- and I -- I was just looking at what the City of Savannah have. They're -- they have the same requirements we have, the 16.7. They currently have about 18 percent in reserve.

County Manager Smith said, yeah.

Chairman Scott said, and --

County Manager Smith said, what we're looking -- what we're looking to do is to bring about -- as -- the Chairman's right. We've had a lot of discussion about putting policies in place. You've got to remember, your budget changes every year. It moves based on grants, those type things, so you need to base it on a percentage that way it reflects the total budget. So you're moving up closer to that 19 to 20 percent.

Commissioner Center said, so -- so we have it now?

County Manager Smith said, you do not, but our plan this year is to get you there.

Commissioner Center said, where do we -- that's what I'm asking because in -- in these revenues --

County Manager Smith said, we're closer to 15 percent.

Commissioner Center said, because -- because --

County Manager Smith said, 16 percent.

Commissioner Center said, -- in the -- in the revenues you gave us, I don't see anything going to fund balance and basically you're squeezing out savings for fund balance, right? But you had zero -- but you have zero on that line --

County Manager Smith said, that's correct.

Commissioner Center said, -- that says fund balance.

County Manager Smith said, but what you will find in years coming -- I will tell you it takes you five years to get some of these goals I think you can meet.

Commissioner Center said, I'm trying to learn, how do we get it?

County Manager Smith said, you can meet when we look at the policies, to get to that three-month, I think we can do that based on, you know, I mean anything can happen --

Commissioner Kicklighter said, your low estimates for revenues probably.

County Manager Smith said, yes, and I would drop that down, and that's why I try to be very conservative, and at the year's end, I have a little bit extra and then every year what I would plan to do is that you fund capital and you fund those percentages of reserves.

Chairman Scott said, yeah.

County Manager Smith said, it's inputted in the budget.

Chairman Scott said, and -- and the -- the -- the County Manager's going to make a recommendation as to what we adopt as a policy in terms of percent of the budget.

County Manager Smith said, yes.

Chairman Scott said, but what -- what I envision, and what I have shared with you all is that we want to move to that higher level, which is -- and I just refer to it as three months --

County Manager Smith said, right.

Chairman Scott said, -- although it's a percentage --

County Manager Smith said, yeah.

Chairman Scott said, -- but we figured it would take two or three years to get there. We didn't expect to be able to get there in a year unless you're willing to raise taxes, and I'm not quite willing to do that.

Commissioner Center said, no.

Chairman Scott said, so we figured it would take two or three years to get there.

County Manager Smith said, yes.

Chairman Scott said, and so we -- we figured we're about 50 percent there based on the numbers that we've looked at.

Commissioner Center said, well, but --

Chairman Scott said, and so what -- what will happen with it, and once we reach that three months, and if we have accumulated funds and we decide what we want to fund in terms of a capital project, then it's time -- and once you get your strategic plan in, then it's time to talk about really what should the millage rate be. Should it be lower?

County Manager Smith said, yeah.

Chairman Scott said, and -- and -- and that's where -- that's the direction we're trying to head in.

County Manager Smith said, yeah.

Chairman Scott said, and that's the purpose of taking back these contingencies from these constitutional officers and everybody else, and I don't mean this negative, but they -- they heard money and hiding -- and with -- with our knowledge of it, maybe not Commissioners' knowledge, but staff's knowledge of it --

County Manager Smith said, correct.

Chairman Scott said, -- and -- and they create their own pool of money to fund stuff that they don't have to come to us with necessarily, and so that's what we're trying to get rid of. But the -- it -- to phase in the zero-based process, we figured that would take two to three years --

County Manager Smith said, exactly.

Chairman Scott said, -- because it's so new to everybody. You're almost having to not only deal with the constitutional officer, but you're also having to change the mind set of staff --

County Manager Smith said, we're starting over.

Chairman Scott said, budget analysts, everything else to get there.

Commissioner Center said, oh, it's harder.

Chairman Scott said, yeah.

Commissioner Center said, okay. But so --

County Manager Smith said, but you learn a lot more about operations in zero budget.

Commissioner Center said, you do.

County Manager Smith said, a lot more.

Commissioner Center said, you have to pay attention from --

County Manager Smith said, you do.

Commissioner Center said, -- from zero base rather than what we did last year.

County Manager Smith said, 'cause you having to monitor performance and outcomes.

Commissioner Center said, and -- and -- and extrapolating from what Commissioner Kicklighter said, so basically if our revenues were going to exceed what you put in here --

County Manager Smith said, yes.

Commissioner Center said, -- you'll have some room for fund balance.

County Manager Smith said, correct.

Commissioner Center said, okay. Now I'm going to ask you to turn to page 15 of 16 in the letter. I'm going to ask this very briefly because you had the two pie charts.

County Manager Smith said, yes.

Commissioner Center said, and I notice you've got public safety for the General Fund and public safety for the Special Service District. Those are not the same --

Chairman Scott said, put -- put those -- put those pie charts back up.

Commissioner Center said, pie charts back up.

County Manager Smith said, oh, sorry.

Chairman Scott said, because I wanted to make some comments about that at the end anyway.

Commissioner Center said, yeah. Just -- you got public safety which is in green on the top paid by all county residents, and then public safety in red on the bottom paid only by the Special Service District.

County Manager Smith said, mm-hmm.

Commissioner Center said, those are not -- even though you lumped them as public safety, those are not the same operations, are they? I mean --

Chairman Scott said, no.

County Manager Smith said, no.

Chairman Scott said, in the Special Service District --

Commissioner Center said, that's -- that's why I want you to be --

County Manager Smith said, the Special Service District is your --

Chairman Scott said, police.

County Manager Smith said, is police.

Commissioner Center said, right.

County Manager Smith said, that's right.

Commissioner Center said, that's what I meant. So they're not paying twice for a public safety.

County Manager Smith said, exact -- no.

Commissioner Center said, I just wanted to point that out. I'll go into more detail --

County Manager Smith said, yes.

Commissioner Center said, which I don't think I can do now when everybody else has questions when I come visit you --

County Manager Smith said, yeah.

Commissioner Center said, -- but I just wanted to point -- those were our characterizations, not necessarily the same operation.

County Manager Smith said, that's correct.

Chairman Scott said, I'm going to make some comments about it too.

Commissioner Center said, okay. Thanks.

County Manager Smith said, yeah.

Chairman Scott said, Commissioner Thomas.

Commissioner Thomas said, thank you.

Chairman Scott said, and then Commissioner Kicklighter.

Commissioner Thomas said, thank you, Mr. Chairman. First of all, let me thank you for a great synopsis of where we are now and where we are headed in the future. I like the idea of putting the emphasis on the team concept. It has always

been my feeling that if we worked together as a team we can accomplish so much more, and I'm glad to see that drive at this point. A lot of work has taken place, and you are to be commended for all that you have done in the short time that you've been here. Thank you so very much. Appreciate it.

Chairman Scott said, Commissioner Kicklighter.

Commissioner Kicklighter said, thank you. I just want to thank you. It looks good. I've been going through this while you've been talking. I have already a million different questions, and --

County Manager Smith said, good. I'm ready.

Commissioner Kicklighter said, -- and I'm -- I'm --

County Manager Smith said, and if I don't, I have Amy --

Commissioner Kicklighter said, I won't present them today. I will -- I will -- I will hold them until our workshop when -- whenever everybody is actually prepared, so.

County Manager Smith said, well that but also, if -- if you've got questions, even in advance of the workshop, stop by the office, I mean, because you may have something I need to prepare for staff before the workshop.

Commissioner Kicklighter said, yeah.

County Manager Smith said, I don't want to get into the workshop and say, uh, I don't know. So if you got -- send them to us, and let us be working on them.

Chairman Scott said, or email them -- or email them or text them.

Commissioner Kicklighter said, but -- but it looks really good.

County Manager Smith said, yeah. Email or text me. I mean seriously. I really want you to do that.

Commissioner Kicklighter said, thank you.

County Manager Smith said, thank you.

Commissioner Kicklighter said, but it looks great though. I want to --

Commissioner Center said, he will Facebook you.

Chairman Scott said, Commissioner Stone.

County Manager Smith said, that's all right.

Chairman Scott said, and then Commissioner Holmes in that order.

County Manager Smith said, yes.

Commissioner Stone said, just a big thank you for being proactive on this and the Chairman's leadership in the zero-based budgeting. I -- I really think we're on the -- on the right track. Thank you.

County Manager Smith said, thank you.

Commissioner Center said, now you can run.

Commissioner Holmes said, no, you can't run. No way.

Commissioner Center said, your turn.

Commissioner Holmes said, yeah.

County Manager Smith said, yes, sir.

Commissioner Holmes said, Mr. Lee.

County Manager Smith said, yes, sir.

Commissioner Holmes said, let me kind of go over something here with you.

County Manager Smith said, okay.

Commissioner Holmes said, on page 10.

County Manager Smith said, yes.

Commissioner Holmes said, I think that's your 10 you got there.

County Manager Smith said, mm-hmm.

Commissioner Holmes said, you got Public Works and Park Service.

County Manager Smith said, yes.

Commissioner Holmes said, do you have --

County Manager Smith said, yes, sir.

Commissioner Holmes said, you mentioned that they host the 3<sup>rd</sup> Annual Fitness.

County Manager Smith said, yes.

Commissioner Holmes said, okay. Then your next, begin affiliation with Little League baseball.

County Manager Smith said, mm-hmm.

Commissioner Holmes said, then you go down to Chatham County -- what I'd like to know is how is that baseball affiliation connected with Public Works?

County Manager Smith said, well, I will tell you this is something that's interesting, we were talking about this as a staff. Public Works and Recreation are one department right now. It is our goal to separate those over the next year where we have a recreation department and a public works department. They're intermingled. I understand why it happened, but I'm not getting the efficiencies I think that were originally intended, therefore, we would like to divide them so we can have a cost -- and know what the costs are, because I need to be able to say exactly what recreation costs us. Right now I don't know that. And the same with public works because there's a great emphasis for both, and we're talking to the team about doing that, and -- on both sides they have a lot of passion, so we -- right now, it's mixed, and our team wants to divide it so we can give better attention to it.

Commissioner Holmes said, but why did you put that on the Public Works? Why -- I mean --

County Manager Smith said, that was -- that was --

Commissioner Holmes said, what -- what was your decision on that?

County Manager Smith said, that was -- we asked the departments to give us their -- what they considered to be their highlight for the year, and they gave them to us. Okay? So those came from departments.

Commissioner Holmes said, okay. We just had a issue came before us about half an hour ago.

County Manager Smith said, yes. The Olympic Day?

Commissioner Holmes said, and it was -- Olympics Day, exactly.

County Manager Smith said, yeah.

Commissioner Holmes said, now, if there was a -- a genuine recreation director, a director, we would have gotten that information pertaining that much sooner.

County Manager Smith said, sure.

Commissioner Holmes said, because the person who implement both --

County Manager Smith said, yes.

Commissioner Holmes said, he prioritize what he want to come and when he want it to come.

County Manager Smith said, sure.

Commissioner Holmes said, that's why I oppose those two being ran by the same person.

County Manager Smith said, yeah.

Commissioner Holmes said, we're going to have to do that.

County Manager Smith said, it's got to be given special attention.

Commissioner Holmes said, okay.

County Manager Smith said, yeah, because I -- Olympics Day --

Commissioner Kicklighter said, that will throw us back about five years because it used to be separate, and then they --

County Manager Smith said, yeah. So we're -- we're going to get there, and it -- it doesn't miss -- I mean that folks were wrong, but we just need to do it better, and we're going to do that.

Chairman Scott said, okay. Mr. -- Mr. Manager, would you put your pie chart back up there, and I'm -- I just wanted to --

County Manager Smith said, which one do you want, the --

Commissioner Center said, page 15.

Chairman Scott said, that -- that would be good.

County Manager Smith said, 15 of 16.

Chairman Scott said, I -- when -- when you look at that and I wanted to emphasize what Tony [Center] was saying. If you look at the red in the Special Service District --

County Manager Smith said, mm-hmm.

Chairman Scott said, -- that's primarily police services. If you look at the green, that's primarily the Sheriff's operation.

County Manager Smith said, yeah.

Chairman Scott said, okay? Now, this isn't -- personally, it all to be all inclusive, because most of judicial comes under the heading of public safety. In the absence of it you wouldn't have it.

County Manager Smith said, correct.

Chairman Scott said, and so if you -- you could reconfigure this chart, and you could show where you're spending about 60 percent of your funds on public safety in the county overall and in the Special Service District as well. I just wanted to --

Commissioner Center said, and those are mandated services.

Chairman Scott said, mandated services.

County Manager Smith said, , yeah.

Chairman Scott said, but, for instance, in public safety, if you don't put the public defender's office in there you're missing the boat. If you don't put all the trial courts in there, you're missing the boat because all that's part of public safety, and so the pie is much larger and the only thing that -- that's all encompassing is the top chart, which includes the sheriff, which is in the green, and the other things you see highlighted. That's what you collect taxes for county-wide, and then the bottom pie chart, which is the police service, which is 50 percent of the budget and it -- it -- and you can just do the math. We're spending like \$15.1 million on it out of a \$30 million. It doesn't take rocket science to see that's half of everything that you're spending there --

County Manager Smith said, yeah.

Chairman Scott said, -- in the Special Service District, and I just wanted to make a point out of that and thank you for your presentation, Mr. Manager.

County Manager Smith said, yes, sir. Anything else?

**ACTION OF THE BOARD:**

For information only.

**AGENDA ITEM: IX-3**  
**AGENDA DATE: May 8, 2015**

**TO:** Board of Commissioners

**THRU:** Lee Smith, County Manager

**FROM:** Amy J. Davis, Finance Director

**ISSUE:**

Presentation of the Proposed Fiscal Year 2016 budget.

**BACKGROUND:**

The County Manager is responsible for the preparation of an annual budget for General Fund, Special Service District, Debt Service and all Special Revenue Funds. Capital budgets are set for

both the life of the capital project and the amounts required for the fiscal year. Also presented are budgets for all Enterprise Funds, Internal Service Funds and Proprietary Funds.

**FACTS AND FINDINGS:**

1. **Key Proposal Elements in the General Fund:**

- Assumes a modest 1% increase in the tax digest
- Removes the one-time SPLOST credit
- Increase in LOST revenue of \$650,000
- All other revenues relatively flat
- Total revenues \$169,766,927 without use of net assets
- Eliminates all contingencies except for the primary account of \$250,000 in the General Fund
- Takes into consideration the increase of jury fees and court reporting costs
- Includes maintenance fees for new software applications in the Tax Commissioner's office
- Increase to the Detention Center budget of \$1.5 million due to increased contract prices
- 1.5% increase in the salary table as well as funding for merit increases
- The following new positions are being recommended: Public Communications Officer, Audio/Visual Technician, ICS Office Assistant, Jr. Systems Administrator, Sharepoint Administrator, Sharepoint Administrator, Case Manager (from part-time status) and a Service Maintenance Worker in Recreation
- The following is recommended as a part-time position: Administrative Assistant (formerly in temp pool)
- Increased the fleet chargeback rate from \$42 per hour to \$60 per hour

2. **Key Proposal Elements in the Special Service District**

- Assumes a modest 1% increase in the tax digest
- All other revenues relatively flat
- Total \$30,049,370 without use of net assets
- Two SSD budgets presented -- one with \$14 million for the SCMPD contract (balanced) and a second one with \$16,020,717 -- the cost to continue with this contract with the intent to reopen CCPD (use of fund balance of \$2 million)
- \$475,000 transfer to the Capital Improvement Fund for public works heavy equipment
- Funding for landscaping and maintenance of State route right of ways
- 1.5% increase in the salary table as well as funding for merit increases
- Increased funding for indigent defense in Recorder's Court
- Funding for 3 positions previously unfunded: Lead Maintenance Worker and 2 Equipment Operator I's
- The following new positions are being recommended: Maintenance Worker II and a Maintenance Worker I

3. **Key Proposal Elements in Other Funds**

- Addition of an Equipment Operator III in the Solid Waste Fund
- Addition of a Safety Officer in the Risk Management Fund
- In the Capital Improvement Fund, \$5,335,622 is allocated to 13 separate projects plus additional funding for the strategic plan, a grinder for Solid Waste, Public Works equipment and the establishment of a reserve fund for facility maintenance

4. **Proposed Capital Improvement Fund Projects**

• Tax billing and assessment system -	\$ 591,000
• SCMPD Fleet vehicles -	\$ 300,000
• Finance/HR/Purchasing system -	\$1,100,000
• Radio System Microwave Replacement -	\$ 200,000
• Storage Building at Mosquito Control -	\$ 117,000
• Additional funding for Elevator Replacement at J. Tom Courthouse	\$ 51,000
• Boiler Replacement at J. Tom Coleman Courthouse	\$ 115,522
• Pave roads/replace sod at Jennifer Ross Park	\$ 540,000
• Improve field drainage at Jennifer Ross Park	\$ 405,000
• Concession Building at Jim Golden Complex	\$ 308,000
• Westlake Park Improvements	\$ 117,100
• ICS Security Camera Upgrades/Equipment	\$ 200,000
• Salt Creek Park Improvements	\$ 165,000
• Grinder	\$ 450,000
• Public Works Equipment	\$ 250,000
• Maintenance Reserve	\$ 250,000
• Pine Barren Maintenance	\$ 96,000
• Strategic Plan	\$ 80,000
<b>Total</b>	<b>\$5,335,622</b>

5. **Proposed Capital Projects using Existing SPLOST**

• Marine Patrol Hull Replacements	\$ 120,000
• Roof Replacement at the Frank Murray Citizens Center	\$ 140,000
• Concession Building at Charlie Brooks Park	\$ 308,000
• Lake Mayer Pavilion	\$ 77,000
• Lake Mayer Tennis Courts	\$ 247,500
• Lake Mayer Parking Lot	\$ 335,000
<b>Total</b>	<b>\$1,227,500</b>

**FUNDING:**

Appropriations will be funded with proposed revenue sources by fund upon final adoption of the budget.

**POLICY ANALYSIS:**

It is the County policy for the County Manager will present a balanced budget to the Board of Commissioners annually for their consideration.

**ALTERNATIVES:**

Informational only

**RECOMMENDATION:**

N/A

For information only.

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**X. ACTION CALENDAR**

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Scott said, and next on the Item is the Action Calendar, and Commissioner Kicklighter.

Commissioner Kicklighter said, yes, sir.

Chairman Scott said, we had one item on the Action Calendar that you wanted to pull out. Would you so -- give me a motion to approve everything else --

Commissioner Kicklighter said, yes.

Chairman Scott said, -- except for that one item, please.

Commissioner Kicklighter said, yes, sir. I'd like to make a motion to approve the Action Calendar with the exception of Item 7(k).

Commissioner Center said, second.

Commissioner Kicklighter said, thank you.

Chairman Scott said, properly moved and second. Any discussion? Hearing none, all in favor of approving the Action Calendar, indicate by voting yes, opposed no. The Action Calendar is approved with the exception of 7(k), and at this time I'll introduce -- entertain a motion for that so we can have further discussion.

Commissioner Kicklighter said, Mr. Chairman, I'll make a motion to approve Item 7(k).

Commissioner Thomas said, second.

Commissioner Holmes said, second.

Chairman Scott said, hearing any discussion, at this time I'm going to invite engineering up to give us a -- an explanation of that item prior to our calling the question.

Mr. Nathaniel Panther said, good morning.

Commissioner Kicklighter said, good morning.

Mr. Panther said, what y'all are considering today is the concept development phase for the project. The limits that we are considering are from US 17 to I-95, but it will not include improvements to the I-95 bridge at this time. The scope of work is data base prep, environmental rep -- evaluation, traffic counts and projections. We're going to use all that data we gather to then, you know, put it together and determine the extent of improvements actually needed for the project, but we'll have to come back to you at a separate time for that -- for the additional phases, which will be preliminary, right of way plans, and final plans.

Commissioner Kicklighter said, thank you, and just for the people at home with your permission, Mr. Chairman, may I say --

Chairman Scott said, yes.

Commissioner Kicklighter said, thank you. This is \$272,000, which is the start, the beginning of us working towards widening Quacco Road, and I've heard various initial thoughts on -- on the different plans, but we're going to maximize the SPLOST funds, do the most that we can with the SPLOST monies that the citizens approved, and -- and like he said, that's from I-95 to Highway 17. This is the beginning of that, but I would like to stress to the Pooler people and everyone also that nothing will prevent future SPLOST, from us looking to acquire more -- to get more monies to be able to work, and hopefully, we'll have the State on board as far as the overpass over 95, but to work with Pooler to finalize that by hopefully being able to widen that section also and connect it, and -- but this is a very nice start, and I appreciate y'all moving forward.

Chairman Scott said, okay. Any further discussion or questions? Thank you. Hearing none, all in favor vote yes, opposed no. The motion carries.

**ACTION OF THE BOARD:**

- a. Commissioner Kicklighter moved to approve all items on the Action Calendar, Items 1 through 7 and under Item 7 Items A through T, with the exception of Item 7(k). Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]
- b. Commissioner Kicklighter moved to approve Item 7(k). Commissioner Thomas seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

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**[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]**

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- 1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF APRIL 24, 2015, AS MAILED.**

**ACTION OF THE BOARD:**

Commissioner Kicklighter moved to approve the minutes of the regular meeting of April 24, 2015, as mailed. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

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- 2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD APRIL 16, 2015 THROUGH APRIL 29, 2015.**

**ACTION OF THE BOARD:**

Commissioner Kicklighter moved to authorize the Finance Director to pay the claims against the County for the period of April 16, 2015 through April 29, 2015, in the amount of \$11,488,155. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

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- 3. REQUEST AUTHORIZATION FOR THE CHAIRMAN TO EXECUTE THE APPLICATION FOR THE STATE OF GEORGIA ACCOUNTABILITY COURT FUNDING PROGRAM FY'16 TRANSPORTATION GRANT SUBMITTED ON BEHALF OF THE CHATHAM COUNTY JUVENILE COURT'S FAMILY DEPENDENCY TREATMENT COURT (FDTC).**

**ACTION OF THE BOARD:**

Commissioner Kicklighter moved to authorize the Chairman to execute the application for the State of Georgia Accountability Court funding program FY'16 transportation grant submitted on behalf of the Chatham County Juvenile Court's Family Dependency Treatment Court. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

**AGENDA ITEM: X-3**  
**AGENDA DATE: May 8, 2015**

**TO:** Board of Commissioners  
**THRU:** Lee Smith, County Manager  
**FROM:** Adam Kennedy, Juvenile Court Administrator

**ISSUE:**

Request authorization for the Chairman to execute the application for the State of Georgia Accountability Court funding program FY'16 transportation grant submitted on behalf of the Chatham County Juvenile Court's Family Dependency Treatment Court (FDTC).

**BACKGROUND:**

The Georgia Accountability Court Funding Committee (ACFC) was created in 2012 by the Georgia Legislature and by Governor Nathan Deal to provide courts with the critical funding necessary to support the growth of Accountability Courts in Georgia to reduce the prison population. This past legislative session, the General Assembly and the Governor allocated almost \$1 million dollars to be used for transportation projects for accountability courts. At the direction of the ACFC, the Criminal Justice Coordinating Council is seeking applications. The application deadline is 5:00 p.m. on May 22, 2015. The grant requires that the Chairman of the County Commission sign the grant application at the time of the award.

**FACTS AND FINDINGS:**

1. At the direction of the Accountability Court Funding Committee, the Criminal Justice Coordinating Council is seeking applications for competitive funding for qualified new and existing Accountability Courts in the State of Georgia.
2. Applicants are limited to local entities for new and existing Accountability Courts. The Chatham County Juvenile Court's Family Dependency Treatment Courts (FDTC) wishes to apply for this grant.
3. The application deadline is 5:00 p.m. on May 22, 2015.

**ALTERNATIVES:**

1. Authorize Chairman to execute application for State of Georgia Accountability Court Funding Program FY'16 Transportation Grant.
2. Do not authorize Chairman to execute application for State of Georgia Accountability Court Funding Program FY'16 Transportation Grant.

**FUNDING:**

No funding required.

**POLICY ANALYSIS:**

The Governor and the State legislature has provided funding to assist counties in implementing evidence based programs that are designed to reduce the prison population. The County and its at risk families would benefit from the implementation of such programs in Chatham County.

**RECOMMENDATION:**

That the Board adopt Alternative 1.

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4. **REQUEST APPROVAL FOR THE BOARD TO ACCEPT A GRANT IN THE AMOUNT OF \$1,320 FROM AUTISM SPEAKS TO THE AQUATIC CENTER FOR SWIMMING SCHOLARSHIPS FOR CHILDREN WITH AUTISM. NO COUNTY MATCH IS REQUIRED. GRANT WAS APPLIED FOR ONLINE THROUGH eCIVIS.**

**ACTION OF THE BOARD:**

Commissioner Kicklighter moved for approval for the Board to accept a grant for the amount of \$1,320 from Autism Speaks to the Aquatic Center for swimming scholarships for children with autism. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

**AGENDA ITEM: X-4**  
**AGENDA DATE: May 8, 2015**

**TO:** Board of Commissioners  
**THRU:** Lee Smith, County Manager  
**FROM:** Robert W. Drewry, Director, Public Works and Park Services

**ISSUE:**

Request approval from the Board of Commissioners to accept a grant for the amount of \$1,320 from Autism Speaks to the Aquatic Center for swimming scholarships for children with autism.

**BACKGROUND:**

The Chatham County Aquatic Center applied for funding through Autism Speaks. Autism Speaks has granted funding in the amount of \$1320 for scholarships for children with autism.

**FACTS AND FINDINGS:**

1. The Aquatic Center offers swim lessons for children with special needs. The majority of those clients are children with autism.
2. Children with autism sometimes require one on one private lessons to allow them to become comfortable in the water.
3. Autism Speaks provides opportunities for children to learn various sports by granting funding for facilities that work with special needs children.
4. Currently staff is working with 12 autistic children in a one on one setting and there is a waiting list to get into the program.
5. The goal of this program is to teach the children how to swim and to move to our special needs swim team, Angel Fish.
6. This grant was applied for online through new E-Civis software.

**FUNDING:**

This will be funding for \$1320 from Autism Speaks. This is not a matching grant.

**POLICY ANALYSIS:**

It is Board policy for staff to seek grants for Parks and Recreation programs.

**ALTERNATIVES:**

1. Accept the grant.
2. Provide the staff other guidelines

**RECOMMENDATION:**

That the Board follow Alternative 1.

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5. **REQUEST BOARD APPROVAL FOR THE CHAIRMAN TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH THE COASTAL REGION METROPOLITAN PLANNING ORGANIZATION. (CORE).**

**ACTION OF THE BOARD:**

Commissioner Kicklighter moved for approval for the Chairman to sign the Memorandum of Understanding with the Coastal Region Metropolitan Planning Organization. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

**AGENDA ITEM: X-5**

**AGENDA DATE: May 8, 2015**

**TO:** Board of Commissioners

**THRU:** Lee Smith, County Manager

**FROM:** Tom Thomson, MPC Director

**ISSUE:**

Request approval for the Chairman of the Board of Commissioners to sign the Memorandum of Understanding (MOU) for the Coastal Region Metropolitan Planning Organization (CORE MPO).

**BACKGROUND:**

The Coastal Region Metropolitan Planning Organization (CORE MPO) is the designated Metropolitan Planning Organization (MPO) for the Savannah area and is responsible for the federally required 3-C (comprehensive, cooperative and continuing) transportation planning process for our area. The Chatham County - Savannah Metropolitan Planning Commission (MPC) provides staff support to the CORE MPO. The Chairman of the County Commission is the Chairman of the CORE MPO Board.

**FACTS AND FINDINGS:**

1. The request for the execution of the Memorandum of Understanding (MOU) is related to the CORE MPO's reapportionment process, which is necessitated by the 2010 Census expansion of the Savannah Urbanized Area into Bryan County and Effingham County.
2. Federal law requires that the CORE MPO's Metropolitan Planning Area (MPA) boundary (See Exhibit A of the MOU) expand to include parts of these counties that are located in the Savannah Urbanized Area as well as areas expected to be urbanized in the next twenty years.
3. It is also necessary to update the CORE MPO Board and advisory committee's membership, the Bylaws and MOU to reflect the current requirements and the expanded planning area membership.
4. The MOU provides for the intention of the parties. Most of the items are duties of the Georgia Department of Transportation, CORE MPO and the Chatham County - Savannah Metropolitan Planning Commission (staff to the CORE MPO).
5. The specific items related to the County Commission are on pages five and six of the MOU, most of which are similar to the previous MOU, which speaks to collaboration to carry-out continuing, cooperative and comprehensive planning responsibilities under federal law.

**FUNDING:**

Since the federal funds allocated to the CORE MPO for planning purposes require local match, it is also necessary to revisit the local funding support for the program. During the last 40 +/- years the City of Savannah and Chatham County have provided the local funds to support the required planning program. Currently the CORE MPO Board has endorsed that all county, municipalities and modal representatives contribute to supporting the program (See Exhibit B of the MOU). The dues chart is attached based upon the Unified Planning Work Program (and budget) adopted April 29, 2015 by the CORE MPO Board.

The MOU has been sent to these governmental entities and modal agencies for execution by May 15, 2015. Once all of the member governing bodies and authorities execute the MOU, CORE MPO will forward the executed MOU as a part of the reapportionment package to the Governor of Georgia for approval via the Georgia Department of Transportation (GDOT).

Attached (to the original staff report in the Clerk of Commission's meeting file) are the MOU and a brochure that provides more background and detail on the Reapportionment Process.

**ALTERNATIVES:**

1. Authorize the Chairman to sign the MOU
2. Provide other recommendation

**RECOMMENDATION:**

That the Board approve Alternative 1.

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6. **REQUEST BOARD APPROVAL TO DISPENSE ALCOHOLIC BEVERAGES (BEER, WINE AND LIQUOR) FOR A SPECIAL EVENT AT BETHESDA ACADEMY, 9520 FERGUSON AVENUE. PETITIONER: ANDREA B. DOVE, APPLICANT FOR BETHESDA ACADEMY. THE EVENT WILL BE HELD MAY 15, 2015. [DISTRICT 1.]**

**ACTION OF THE BOARD:**

Commissioner Kicklighter moved for approval to dispense alcoholic beverages (beer, wine and liquor) for a special event at Bethesda Academy, 9520 Ferguson Avenue. The Petitioner is Andrea B. Dove, applicant for Bethesda Academy. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

**AGENDA ITEM: X-6**  
**AGENDA DATE: May 8, 2015**

**TO:** Board of Commissioners

**THRU:** Lee Smith, County Manager

**FROM:** Gregori S. Anderson, Director of Building Safety and Regulatory Services  
 Joseph Lumpkin, Sr., Chief of Police

**ISSUE:**

Permit to dispense alcoholic beverages for a special event in Chatham County on May 15, 2015.

**FACTS AND FINDINGS:**

1. **Bethesda Academy**, a non-profit organization, through applicant **Andrea B. Dove** has filed a Special Event Application for a fundraiser gala to be held at 9520 Ferguson Avenue. The applicant has the intent to dispense alcoholic beverages (beer, wine, and liquor) at the event.
2. Section 16-134(4) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners discretion to allow the consumption of alcoholic beverages in conjunction with a special event.

**ALTERNATIVES:**

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event at 9520 Ferguson Avenue.
2. Deny Permit.
3. Provide direction to staff.

**POLICY ANALYSIS:**

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

**RECOMMENDATION:**

Approve Alternative #1.  
District 1

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**7. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

**ACTION OF THE BOARD:**

- a. Commissioner Kicklighter moved for approval to award bids as follows with the exception of Item 7(k): (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]
- b. Commissioner Kicklighter moved to approve Item 7(k). Commissioner Thomas seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present.]

B. Board confirmation of an emergency purchase for the replacement of a 50 gallon commercial water heater at the Henderson Golf Course for Public Works and Park Services	Public Works and Park Services	Consolidated Plumbing and Mechanical	\$10,600	CIP – Recreation Department
C. Deductive Summary Change Order No. 1 and a 75 day extension in the contract term for the construction of the Pipemakers Canal Golf Cart Bridge Improvement project	Engineering	Warner Construction Services, Inc.	(\$4,130)	No additional funding is needed.
D. Cisco FirePOWER network security hardware for the I.C.S. Department	I.C.S.	CDW Government	\$32,756	General Fund/M&O - I.C.S.

E. Cisco Wireless Infrastructure for the I.C.S. Department	I.C.S.	DISYS Solutions, Inc.	\$56,075	General Fund/M&O - I.C.S.
F. Annual contract with renewal options for four (4) additional one (1) year terms for Janitorial Services at the Administrative Annex and Police Precinct # 1, located at 295 Police Memorial Drive	Facilities Maintenance	CKC Enterprises (MBE)	\$35,400	Reimbursable Expenses - Police Annex
G. Annual contract with renewal options for four (4) additional one (1) year terms for Janitorial Services for Fleet Operations	Facilities Maintenance	Randall Greens Cleaning (MBE)	\$5,220	General Fund/M&O - Fleet Operations
H. Change Order No. 8 to the annual contract to provide warehouse supplies for various departments within Chatham County	Detention Center	Paper Chemical Supply Company	N/A	•General Fund/M&O - Various •SSD - Various
I. Change Order No. 1 to the design contract for additional design work for the design/engineering of the Carver Heights Community Center Addition	Building Safety & Regulatory Services	Lominack Kolman Smith Architects	\$1,300	SPLOST (2008-2014) - Carver Heights Community Center
J. Change Order No. 3 to the contract for construction of the Turner's Creek Boat Ramp Improvement project	Engineering	The Industrial Company (TIC)	\$123,193	CIP - Turners Creek
K. Professional engineering services contract related to Phase 1 of the Quacco Road Improvement project	Engineering	Moffatt & Nichol	\$272,509	SPLOST (2014-2020) - Quacco Road
L. Change Order No. 1 to the construction contract to recognize additional scope of work for restroom renovations at the Walter Parker Pier	Public Works and Park Services	CNB Construction, LLC	\$1,865	CIP - Parks and Recreation
M. Purchase of an ATV	Engineering	Jenks Motor Company, Inc.	\$11,650	Reserve For Deductible
N. Purchase of one (1) used non-typical replacement vehicle, for CNT and authorize the disposal of one (1) vehicle to be used as trade-in	Fleet	Fairway Lincoln Mazda	\$28,000	CIP - Fleet Replacement
O. Construction contract for the sitework of the new Chatham County Fuel Station	Engineering	E&D Contracting Services, Inc. (WBE)	\$554,372	CIP - Fleet Building & Relocation
P. Installation of fuel delivery system, electrical, canopy, and mechanical building for the new Chatham County Fuel Station	Engineering	Meco Savannah	\$333,122	CIP - Fleet Building & Relocation
Q. Purchase of one (1) 2016 knuckle boom with dump body for Public Works and Park Services	Fleet	Roberts International Trucks	\$133,000	SSD - Solid Waste

R. Purchase of two (2) 2016 street sweepers and a five (5) year maintenance agreement for Public Works and Park Services, and declare one street sweeper surplus and approval to sell at public auction or to dispose as scrap material	Fleet	Environmental Products of GA	\$499,924	SSD - Public Works
S. Symantec Netbackup licenses and maintenance	I.C.S.	En Pointe Technology Sales, LLC	\$110,611	•General Fund/M&O - I.C.S. •CIP - Judicial Case Management Project
T. Professional services contract for management of the Civil Rights Museum	Special Projects	Vaughnette Goode-Walker	\$30per hr Not to exceed \$50,000	Special Appropriations (Pending Board Approval of Contingency Transfer)

**AGENDA ITEM: X-7 A thru T**  
**AGENDA DATE: May 8, 2015**

**TO: BOARD OF COMMISSIONERS**  
**THRU: LEE SMITH, COUNTY MANAGER**  
**FROM: MICHAEL A. KAIGLER, ASSISTANT COUNTY MANAGER**  
**SUBJECT: AWARD OF BIDS**

**ITEM A**

**ISSUE:** Request Board approval of a \$200 Deductive Change Order No. 1, to the construction contract with Y-Delta, Inc., for the filter replacement at the Aquatic Center.

**BACKGROUND:** The Board of Commissioners approved a contract for filter replacement and a new fresh air bleach system to be installed at the Aquatic Center at the March 13, 2015 meeting. The contract was awarded to Y-Delta. The contractor and mechanical engineer have proposed a change to the filter system that will allow for a credit to be issued on the contract due to the reduced filter size.

**FACTS AND FINDINGS:**

1. The filter specification was written to a 100 psi rating per the filter information received at the time of the solicitation of bids.
2. The pool filter manufacturer recommends a standard pool rating of a 50 psi used instead of 100 psi. This will not affect the filter performance or operation of the mechanical system.
3. The reduction in the PSI based on the recommendation by the mechanical engineer will allow for deductive alternates to be included in the contract.
4. The contractor has issued a letter of credit for the pool filter reduction in the amount of \$77,900.00
5. Alternate quotes were received at the time of the bid opening include the following:
  - a. Automatic back wash valves \$ 68,000
  - b. Filter view windows \$0
  - c. Electronic flow meters \$ 4,000
  - d. Automatic fresh water pool fill \$2,200
  - e. Painting of the new mechanical room \$3,500
6. Because of the credit, staff is recommending the alternates in the bid be included in the contract. The mechanical engineer recommends the above changes to allow for better consistency to pool mechanical operations. The alternates are automatic valves and meters which will read the pool chemical levels to make automatic fluctuations as needed.
7. Contract history:

Original Contract (3/13/15)	\$494,500
Change Order No. 1 (pending)	\$- 200
Revised Contract Amount	\$494,300

**FUNDING:** No additional funding is needed.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

**ALTERNATIVES:**

1. Board approval of a \$200 Deductive Change Order No. 1, to the construction contract with Y-Delta, Inc., for the filter replacement at the Aquatic Center.
2. Provide staff other direction.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM B**

**ISSUE:** Request Board confirmation of a \$10,600 emergency purchase from Consolidated Plumbing and Mechanical for the replacement of a 50 gallon commercial water heater at the Henderson Golf Course for Public Works and Park Services.

**BACKGROUND:** Staff discovered the water heater at the Henderson Golf Course had ruptured and several gallons of water saturated the floor causing the possibility of mold and damage to the flooring. The kitchen has closed and food sale transactions cannot take place until repairs can be made.

**FACTS AND FINDINGS:**

1. The Chatham County Health Department requires instant hot water in a kitchen in order to properly clean kitchen equipment.
2. Without replacement of the water heater, the kitchen would be closed therefore reducing the potential of sales revenue.
3. The water heater also services the male and female restrooms.
4. Staff received quotes from the following:

Consolidated Plumbing and Mechanical Savannah, GA	\$10,600
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* Henry Plumbing Savannah, GA	\$13,359
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\*WBE

5. Staff requested emergency approval from the Chairman so that the replacement could be completed to avoid the disruption in services. The Chairman concurred on April 17, 2015 (see attached page 4) and directed staff to seek Board confirmation.
6. Staff believes that the quote from Consolidated Plumbing and Mechanical is fair and reasonable.

**FUNDING:** CIP – Recreation Department  
(3506100 – 54.25001 – 3503096Z)

**ALTERNATIVES:**

1. Board confirmation of a \$10,600 emergency purchase from Consolidated Plumbing and Mechanical for the replacement of a 50 gallon commercial water heater at the Henderson Golf Course for Public Works and Park Services.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to confirm an emergency procurement to prevent the disruption of services.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM C**

**ISSUE:** Request Board approval of a \$4,130 Deductive Summary Change Order No. 1 and a 75-day extension in the contract term for the construction contract with Warner Construction Services, Inc., for the Pipemakers Canal Golf Cart Bridge Improvement project.

**BACKGROUND:** The Pipemakers Canal project is part of the 1998-2003 SPLOST Drainage Program. The problem addressed by the project is the replacement of a section of existing elevated wooden bridge with an earth ramp and concrete pad to improve maintenance access along the Pipemakers Canal.

**FACTS AND FINDINGS:**

1. The Board awarded the project to replace the bridge segment on November 7, 2014. Construction began on January 7, 2015. The project was determined to be substantially complete on April 16, 2015, with no punch list items.
2. The contract was awarded on a lump sum basis with a separate field condition allowance. As the work progressed, field conditions resulted in the need to apply a portion of the allowance for access stabilization. The cost of these measures was negotiated by staff. Staff believes these prices to be fair and reasonable for the materials and labor.
3. During the course of the project there were periods of precipitation and cold temperatures preventing work from being completed within the allotted time. Staff recommends that 75 days be added to the contract term, increasing the total to 105 days.
4. Contract History:

Original Contract (11-7-14)	\$ 61,000
Change Order No. 1 (pending)	\$ - 4,130
Revised Contract Amount	\$ 56,870

**FUNDING:** No additional funding is needed.

**ALTERNATIVES:**

1. Board approval of a \$4,130 Deductive Summary Change Order No. 1 and a 75-day extension in the contract term for the construction contract with Warner Construction Services, Inc., for the Pipemakers Canal Golf Cart Bridge Improvement project.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

**RECOMMENDATIONS:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_

ESTELLE BROWN

**ITEM D**

**ISSUE:** Request Board approval of a \$32,756 purchase of Cisco FirePOWER network security hardware from CDW Government for the I.C.S. Department.

**BACKGROUND:** The hardware provides secure connectivity to the internet. This hardware is a fundamental necessity in securing the data resources throughout the County network and is an integral part to securely connecting the various County campuses.

**FACTS AND FINDINGS:**

1. I.C.S. has determined that some network security hardware is outdated and needs to be replaced.
2. The new hardware will provide enhanced protection for the County network. This hardware will also consolidate security functions into fewer pieces of hardware.
3. A Request for Quote was properly advertised and opened February 12, 2015. The response is as follows:

CDW Government, LLC Vernon Hills, IL	\$32,756
Southern Computer Warehouse, Inc. Marietta, GA	\$41,429
LSP Technologies, Inc. Savannah, GA	\$42,893

Business Services Longboat Key, FL	\$44,800
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JRC Computing Solutions, Inc. Pittsboro, IN	\$46,482
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Howard Technology Solutions Ellisville, MS	\$49,430
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* Quality Communications, Inc. Savannah, GA	\$51,687
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EDTS Augusta, GA	\$64,422
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* MBE	
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- On March 27, 1998, the Board approved a local preference policy which, when a non-local firm submits the lowest bid, allows the lowest bidding Chatham County firm to match the non-local bid. If the local firm agrees to match the lowest bid, the local firm is awarded the purchase. LSP Technologies, Inc. was offered the opportunity to match the non-local bid submitted by CWD Government, LLC, Vernon Hills, IL., and they declined.
- Staff believes the total cost of \$32,756, to be fair and reasonable.

**FUNDING:** General Fund/M&O - I.C.S.  
(1001535 - 52.22001)

**ALTERNATIVES:**

- Board approval of a \$32,756 purchase of Cisco FirePOWER network security hardware from CDW Government for the I.C.S. Department.
- Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award purchases of essential security hardware.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

I.C.S. APPROVAL \_\_\_\_\_  
NICK BATEY

BUDGET APPROVAL \_\_\_\_\_  
RUSHEDA ADESHINA

**ITEM E**

**ISSUE:** Request Board approval of a \$56,075 purchase of Cisco Wireless Infrastructure from DISYS Solutions, Inc., for the I.C.S. Department.

**BACKGROUND:** The wireless infrastructure allows connectivity to County resources with laptops and other mobile devices while in County buildings. It has become a core way to connect in some areas, including court rooms and conference rooms. Visiting vendors and the public connect to it for internet access.

**FACTS AND FINDINGS:**

- The I.C.S. Department has determined the core wireless infrastructure is outdated. It is no longer supported by the vendor.
- In order to continue providing wireless services, the core wireless infrastructure needs to be replaced.
- A Request for Quote was properly advertised and opened February 26, 2015. The response is as follows:

Smartwave Technologies Suwanne, GA	\$44,157
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* DISYS Solutions, Inc Chantilly, VA	\$56,075
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* Zones, Inc Auburn, WA	\$59,802
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	CWD Government, LLC Vernon Hills, IL	\$63,123
	JRC Computing Solutions, LLC Pittsboro, IN	\$63,186
	LSP Technologies, Inc. Savannah, GA	\$66,016
*	En Pointe Technologies Sales, Inc. Gardena, CA	\$66,949
*	OM Office Supplies, Inc. Mechanicsburg, PA	\$67,043
*	Computer Cabling of GA, Inc. Smyrna, GA	\$67,509
**	ProSys Information Systems Norcross, GA	\$68,304
	Rules of the Web Miami, FL	\$70,436
**	Continental Wireless, Inc. Dallas, TX	\$73,951
	Savannah Wire and Electronics Pooler, GA	\$74,780
**	ADG Enterprise, Inc. Doraville, GA	\$79,503
**	Technical Services Audio Visual Athens, GA	\$80,225
*	Sam Earl Humphrey, Jr. Atlanta, GA	\$83,414

\* MBE

\*\* WBE

- I.C.S. has determined that the lowest cost vendor provided pricing for items that are not in conformance to the specifications of the Request for Quote.
- On March 27, 1998, the Board approved a local preference policy which, when a non-local firm submits the lowest bid, allows the lowest bidding Chatham County firm to match the non-local bid. If the local firm agrees to match the lowest bid, the local firm is awarded the purchase. LSP Technologies, Inc. was offered the opportunity to match the non-local bid submitted by DISYS Solutions, Inc., Chantilly, VA, and they declined.
- Staff believes the total cost of \$56,075, to be fair and reasonable.

**FUNDING:** General Fund/M&O - I.C.S.  
(1001535 - 52.22001)

**ALTERNATIVES:**

- Board approval of a \$56,075 purchase of Cisco Wireless Infrastructure from DISYS Solutions, Inc., for the I.C.S. Department.
- Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award purchases of essential infrastructure.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

I.C.S. APPROVAL \_\_\_\_\_  
NICK BATEY

BUDGET APPROVAL \_\_\_\_\_  
RUSHEDA ADESHINA

**ITEM F**

**ISSUE:** Request Board approval to award a \$35,400 annual contract with renewal options for four (4) additional one (1) year terms with CKC Enterprises for Janitorial Services at the Administrative Annex and Police Precinct # 1, located at 295 Police Memorial Drive.

**BACKGROUND:** Janitorial contracts have proven to be more cost effective than hiring personnel to perform the services "in-house". The contract will provide daily cleaning between the work hours of 8:00 a.m. until 12:00 p.m. and again between the hours of 6:30 p.m. and midnight. Other services are rendered once daily on weekends (Saturday and Sunday), including holidays.

**FACTS AND FINDINGS:**

1. Bids were properly advertised and made available to service providers. On April 2, 2015 eight (8) bids were received. The responses were as follows:

* CKC Enterprises Savannah, GA	\$35,400
* All Bright Janitorial Services, Inc. Savannah, GA	\$39,564
* Imagann Cleaning Services, Inc. Savannah, GA	\$39,633
Gray Cor Cleaning Service Savannah, GA	\$62,124
* Randall Greens Professional Cleaning Savannah, GA	\$67,200
ADG Enterprises, Inc. Doraville, GA	\$121,188
* J and J Coastal Enterprises, LLC Savannah, GA	\$123,132
* Jaramillos Cleaning Service Savannah, GA	\$126,216
* MBE	

2. Staff believes the bid of \$35,400 from CKC Enterprises is fair and reasonable.

**FUNDING:** Reimbursable Expenses - Police Annex  
(2709957 - 57.10009)

**ALTERNATIVES:**

1. Board approval to award a \$35,400 annual contract with renewal options for four (4) additional one (1) year terms with CKC Enterprises for Janitorial Services at the Administrative Annex and Police Precinct # 1, located at 295 Police Memorial Drive.

2. Provide staff other directions

**POLICY ANALYSIS:** It is consistent with Board policy to award janitorial contracts to the low, responsive, responsible bidder.

**RECOMMENDATION:** Staff recommend approval of Alternative 1

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

**ITEM G**

**ISSUE:** Request Board approval to award a \$ 5,220 annual contract with renewal options for four (4) additional one (1) year terms with Randall Greens Cleaning of Savannah, GA, for Janitorial Services for Fleet Operations.

**BACKGROUND:** Janitorial contracts have proven to be more cost effective than hiring personnel to perform the services "in-house" The contract will provide daily janitorial services.

**FACTS AND FINDINGS:**

1. The bid was properly advertised and made available to service providers. On April 16, 2015 four (4) bids were received. The responses were as follows:

- \* Randall Greens Cleaning Savannah, GA \$ 5,220
- \* Wright for U Services, LLC North Charleston, SC \$7,529
- \* CKC Enterprises Savannah, GA \$7,800
- \*\* Imagann Cleaning Service, Inc. Lithonia, GA \$9,360
- \* WBE
- \*\* MBE

2. Staff believes the bid of \$5,220 from Randall Greens Cleaning to be fair and reasonable.

**FUNDING:** General Fund/M&O - Fleet Operations  
(1001567 - 52.21301)

**ALTERNATIVES:**

1. Board approval to award a \$ 5,220 annual contract with renewal options for four (4) additional one (1) year terms with Randall Greens Cleaning of Savannah, GA, for Janitorial Services for Fleet Operations.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award contracts to the low, responsive, responsible bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MELVA SHARPE

**ITEM H**

**ISSUE:** Request Board approval of Change Order No. 8, to the annual contract with Paper Chemical Supply Company, of Savannah, GA, to provide warehouse supplies for various departments within Chatham County.

**BACKGROUND:** On September 21, 2012, the Board approved the award of an annual contract with renewals options for four (4) additional one (1) year terms, to Paper Chemical Supply Company.

**FACTS AND FINDINGS:**

1. Staff has received notification that the packaging of a item on the warehouse supply contract has changed.
2. New price and packaging will be as follows:

Item: Description	Old Price	New Price
60. #DMW-F2560CAN220 Alcohol Free Wipes 6 /case/	\$39.90	
#DMW-F4243CAN240 Alcohol Free Wipes 12/case		\$ 79.80

3. The unit pricing has not changed. The wipes are currently packaged 12 to case rather than 6 to a case.

**FUNDING:** •General Fund/M&O - Various  
•SSD - Various

**ALTERNATIVES:**

1. Board approval of Change Order No. 8, to the annual contract with Paper Chemical Supply Company, of Savannah, GA, to provide warehouse supplies for various departments within Chatham County.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders related to supply contracts.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

#### ITEM I

**ISSUE:** Request Board approval of a \$1,300 Change Order No. 1, to the design contract with Lominack Kolman Smith Architects for additional design work for the design/engineering services contract for the Carver Heights Community Center Addition.

**BACKGROUND:** On June 28, 2013, the Board of Commissioners approved a contract with Lominack Kolman Smith Architects to provide design/engineering services for the Carver Heights Community Center Addition for the amount of \$48,620. The addition shall contain multi-purpose room to seat approximately 150-175 people, reading/game room, kitchen expansion, fitness/exercise room and toilets. Additional on-site parking shall be included to accommodate the occupants of the multi purpose addition.

#### **FACTS AND FINDINGS:**

1. This project is for the design and engineering for the Carver Heights Community Center Addition which is located at 921 Collat Avenue, Savannah, Georgia.
2. This change order represents enhancements requested by the City of Savannah Leisure Services staff.
3. The enhancements require the selection and specification of exterior floodlights, the selection and specification of gutters and downspouts, and the design of additional handrails for the handicap ramp.
4. Staff finds the fee for the additional work from Lominack Kolman Smith Architects to be fair and reasonable.
5. Contract history:
 

Original contract (6-28-13)	\$48,620
Change Order 1 (pending)	<u>1,300</u>
Revised contract amount	\$49,920

**FUNDING:** SPLOST (2008-2014) - Carver Heights Community Center  
(3244980 - 52.12002 - 32470357)

#### **ALTERNATIVES:**

1. Board approval of a \$1,300 Change Order No. 1, to the design contract with Lominack Kolman Smith Architects for additional design work for the design/engineering services contract for the Carver Heights Community Center Addition.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approval of change orders necessary for the completion of projects.

**RECOMMENDATIONS:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

#### ITEM J

**ISSUE:** Request Board approval of a \$123,193 Change Order No. 3, to the construction contract with The Industrial Company (TIC) for construction of the Turner's Creek Boat Ramp Improvement project.

**BACKGROUND:** The project includes base, paving, storm drainage improvements, a retaining wall, new boat ramp, new floating dock, additional parking and bank stabilization/restoration with oyster bags.

#### **FACTS AND FINDINGS:**

1. Thomas & Hutton is the engineer of record for the Turner's Creek Boat Ramp Project. A construction contract was awarded to TIC on March 28, 2014.
2. The contract pavement section included 2 inches of asphalt binder course. Staff recommends adding another 1.5 inches of wearing surface. The addition of a 1.5 inch surface course will improve performance and increase the design life. This will require an additional 1,285 tons of asphalt.

3. The total cost for this change order is \$123,193. No additional contract time is added. Staff believes that the price quoted for the additional work is fair and reasonable.
4. Contract History:

Original Contract (3/28/14)	\$ 3,856,786
Change Order No.1 ( 12/5/14)	\$ 73,600
Change Order No.2 ( 3/13/15)	\$ 32,371
Change Order No.3 (pending)	<u>\$ 123,193</u>
Revised Contract Amount	\$ 4,085,950

**FUNDING:** CIP - Turners Creek  
(3506100 - 54.14009 - 35030867)

**ALTERNATIVES:**

1. Board approval of a \$123,193 Change Order No. 3, to the construction contract with The Industrial Company (TIC) for construction of the Turner's Creek Boat Ramp Improvement project.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM K**

**ISSUE:** Request Board approval to award a \$272,509 contract to Moffatt & Nichol for professional engineering services related to Phase 1 of the Quacco Road Improvement project.

**BACKGROUND:** The Quacco Road Improvement Project consists of the design of approximately 2.6 miles of roadway, drainage and pedestrian improvements from U.S. 17 to Interstate 95.

**FACTS AND FINDINGS:**

1. The Quality Based Selection (QBS) process was utilized to select a professional engineering consultant to design improvements at this location. Four engineering firms submitted proposals for the work. The proposals were scored and ranked by the evaluation committee according to factors ranging from the firm's qualifications and experience to the firm's understanding of the unique issues associated with this project. The consultant with the highest overall score, Moffatt & Nichol, was selected for establishing a Phase 1 scope of work and negotiation of cost. (See page 17 for matrix)
2. The negotiated scope of work for Phase 1 includes database preparation, environmental screening and delineation and concept development. Traffic counts and projections will be completed to determine the extent of the roadway improvements. Scope and fee for Phase 2, which will include preliminary plans, right of way plans and final plans will be negotiated after the Phase 1 is complete.

**FUNDING:** SPLOST (2014-2020) - Quacco Road  
(3254220 - 52.12003 - 32551183)

**ALTERNATIVES:**

1. Board approval to award a \$272,509 contract to Moffatt & Nichol for professional engineering services related to Phase 1 of the Quacco Road Improvement project.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award professional engineering services contracts to the highest scoring firm.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

**ITEM L**

**ISSUE:** Request Board approval of a \$1,865 Change Order No. 1, to the construction contract with CNB Construction, LLC, to recognize additional scope of work, for Tybee Island pier and restroom renovations.

**BACKGROUND:** On March 27, 2015, the Board approved a construction contract with CNB Construction, LLC, for restroom renovations at the Walter Parker Pier and Pavilion at Tybee Island for Public Works and Park Services.

**FACTS AND FINDINGS:**

1. The current renovation consists of the removal of all commodes, urinals, sinks, tile floors and other restroom accessories. The existing mosaic tile walls are in good condition and are not being replaced.
2. The existing mosaic tile base is approximately a 1/4" off the floor leaving a gap between it and the new quarry tile floor. This will leave a void to catch dirt and cause problems when cleaning the floor. The best solution is to remove the lip of the existing base and install a new quarry tile base over the existing mosaic tile wall.
3. CNB Construction, LLC, provided a quote of \$1,865 for the additional tile base. Staff believes this cost to be fair and reasonable and within the project budget.
4. Contract history is as follows:

Original Contract Amount (03-27-15)	\$ 78,719
Change Order No. 1 (pending)	<u>\$ 1,865</u>
Revised Contract Amount	\$ 80,584

**FUNDING:** CIP - Parks and Recreation  
(3506100 - 52.22001 - 35031317)

**ALTERNATIVES:**

1. Board approval of a \$1,865 Change Order No. 1, to the construction contract with CNB Construction, LLC, to recognize additional scope of work, for Tybee Island pier and restroom renovations.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM M**

**ISSUE:** Request Board approval of an \$11,650 replacement purchase for a Polaris Ranger Crew 570 ATV from Jenks Motor Company, Inc.

**BACKGROUND:** Staff require the use of an all-terrain vehicle (ATV) to perform construction and stormwater inspections. The Department of Engineering previously purchased an ATV for such use. The ATV was stolen from its storage location. This purchase will replace the stolen equipment.

**FACTS AND FINDINGS:**

1. Chatham County's National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit (Permit) requires staff to inspect every storm drainage structure within the five year permit cycle. The Permit also requires staff to perform annual walks of each canal within the Unincorporated Chatham County. Many of the canals and drainage features are impossible to access with a full sized vehicle. The inspections are more efficiently and safely performed in an ATV rather than on foot.
2. The Department of Engineering previously purchased an ATV to perform inspections. The ATV was stolen from its storage location at the AI Bungard Conservation Area. The new ATV will be stored at the more secure Mosquito Control storage facility.
3. Staff solicited quotes from four vendors. Two (2) quotes were received and are as follows:

Jenks Motor Company, Inc. Estill, S.C.	\$11,650
Liberty Cycle, Inc. Hinesville, GA	\$11,949

**FUNDING:** Reserve For Deductible  
(6259908 - 57.30101)

**ALTERNATIVES:**

1. Board approval of an \$11,650 replacement purchase for a Polaris Ranger Crew 570 ATV from Jenks Motor Company, Inc.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve purchases over \$10,000.

**RECOMMENDATION:** Staff recommends the approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
ESTELLE BROWN

#### ITEM N

**ISSUE:** Request Board approval of the purchase of one (1) used non-typical replacement vehicle, for CNT, from Fairway Lincoln Mazda, and authorize the disposal of one (1) vehicle to be used as trade-in. The total purchase cost, using the trade-in, will be \$28,000.

**BACKGROUND:** CNT has approved funding to replace vehicles through the CIP Police Merger. This vehicle is no longer suitable for departmental operations. The trade-in will simplify the purchase of the vehicle.

#### **FACTS AND FINDINGS:**

1. A standing request for "good" used vehicles is in place with local dealers and they are encouraged to let us know when they have a vehicle they feel we should consider.
2. Staff checked with local car dealers that normally respond to bids and came back with this proposal. This proposal provides CNT with maximum flexibility.
3. The Fleet Manager and a representative from CNT selected the following vehicle based on utility and value.
4. The vehicle selected is:

One vehicle	\$39,500
Less Trade of one (1) unit - (Unit 1968 - 2010 Ford F150 - Vin #B27211)	(\$11,500)
Total Purchase Price	\$28,000

5. Staff researched the trade-in value being offered by Fairway Lincoln Mazda and compared it to the Edmunds.com and Kelly Blue Book trade-in value. Fairway is offering a higher trade-in allowance.
6. Staff believes the total purchase price of \$28,000 to be fair and reasonable

**FUNDING:** CIP - Fleet Replacement  
(3503222 - 54.22001 - 3503065Z)

#### **ALTERNATIVES:**

1. Board approval of the purchase of one (1) used non-typical replacement vehicle, for CNT, from Fairway Lincoln Mazda, and authorize the disposal of one (1) vehicle to be used as trade-in. The total purchase cost, using the trade-in, will be \$28,000.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to approve the purchase of replacement vehicles for law enforcement activities.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

#### ITEM O

**ISSUE:** Request Board approval to award a \$554,372 construction contract to E&D Contracting Services, Inc., for the site construction of the new fuel station located near the Public Works and Park Services facility on Varnedoe Drive.

**BACKGROUND:** Since the closing of Fleet Services on Sallie Mood Drive, Chatham County has had to set up a temporary fuel site at that location. The fuel station to be built near the Public Works and Park Services facility on Varnedoe Drive will replace the temporary site and be a permanent location.

**FACTS AND FINDINGS:**

1. This project is for the clearing and construction of the site for the new fuel station for Chatham County. The work consists of grading and drainage, water distribution system, paving, signing and marking, fencing and landscaping.
2. This project was properly advertised and three bids were received and opened on April 2, 2015. The bids are as follows:
 

*	E&D Contracting Services, Inc.	\$554,372
	Savannah, GA	
	Weimer Construction Co., Inc.	\$594,789
	Savannah, GA	
	Lavender & Associates, Inc.	\$642,792
	Statesboro, GA	
	* WBE firm	
3. The fuel delivery system for the fuel station was bid separately and is to be installed under separate contract.
4. Staff finds the bid from E&D Contracting Services to be fair and reasonable for this portion of the fuel station project and is within budget.

**ALTERNATIVES:**

1. Board approval to award a \$554,372 construction contract to E&D Contracting Services, Inc., for the site construction of the new fuel station located near the Public Works and Park Services facility on Varnedoe Drive.
2. Provide staff other direction.

**FUNDING:** CIP - Fleet Building and Relocation  
(3501567 - 54.13001- 35031357)

**POLICY ANALYSIS:** It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM P**

**ISSUE:** Request Board approval to award a \$333,122 construction contract to MECO Savannah, for the construction and installation of the fuel delivery system for the new fuel station to be located near the Public Works and Park Services facility on Varnedoe Drive.

**BACKGROUND:** Since the closing of Fleet Services on Sallie Mood Drive, Chatham County has had to set up a temporary fuel site at that location. The fuel station to be built near the Public Works and Park Services facility on Varnedoe Drive will replace the temporary site and be a permanent location.

**FACTS AND FINDINGS:**

1. This project is for the construction of a new fuel canopy, underground storage tanks, installation of fuel dispensers, fuel controller, mechanical building and all necessary appurtenances to deliver a turnkey fuel system at the new fuel station.
2. This project was properly advertised and two (2) bids were received and opened on April 30, 2015. The bids are as follows:
 

MECO Savannah	\$333,122
Savannah, GA	
Central Industries, Inc.	\$351,509
Savannah, GA	
3. The fuel station site construction was bid separately and is to be under separate contract.
4. Staff finds the bid from MECO Savannah to be fair and reasonable for this portion of the fuel station project and is within budget.

**ALTERNATIVES:**

1. Board approval to award a \$333,122 construction contract to MECO Savannah, for the

construction and installation of the fuel delivery system for the new fuel station to be located near the Public Works and Park Services facility on Varnedoe Drive.

2. Provide staff other direction.

**FUNDING:** CIP - Fleet Building and Relocation  
(3501567 - 54.13001- 35031357)

**POLICY ANALYSIS:** It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

#### ITEM Q

**ISSUE:** Request Board approval of a \$133,000 purchase of a 2016 knuckle boom with dump body from Roberts International Trucks for Public Works and Park Services.

**BACKGROUND:** The purchase of this equipment will replace a knuckle boom that has been declared surplus by the Board at their meeting on February 13, 2015. The new knuckle boom will be utilized by the Solid Waste Section of Public Works and Park Services.

#### **FACTS AND FINDINGS:**

1. An Invitation to Bid was publicly advertised and opened on April 7, 2015. Responses are as follows:

Freightliner of Savannah Savannah, GA	\$130,953
Roberts International Trucks Savannah, GA	\$133,000
Peach State Ford Truck Sales Norcross, GA	\$144,413
Trans Pro Equipment Sales Albany, GA	\$144,833
Bunch Truck & Equipment Garden City, GA	\$149,737

2. This knuckle boom with dump body is used for picking up heavy bulk waste. Public Works and Park Services normally operates two (2) knuckle booms but Unit# 209 was out of service for several months. It was determined that Unit# 209 was no longer economical to repair and declared surplus on February 13, 2015.
3. While Unit #209 was out of service, it caused a back log on work and more wear and tear on the existing equipment. This has caused a great need for a replacement knuckle boom with dump body.
4. The low bidder, Freightliner of Savannah, did not meet time requirements to acquire the equipment. The bid sheet clearly states award may be contingent on delivery. Freightliner can't deliver vehicle for 8 months and Roberts International can deliver in 4 months.
5. The next responsive and responsible bidder, Roberts International met all time requirements and minimum specifications.
6. Staff believes the total cost of \$133,000, to be fair and reasonable.

**FUNDING:** SSD - Solid Waste  
(5404502 - 54.25001)

#### **ALTERNATIVES:**

1. Board approval of a \$133,000 purchase of a 2016 knuckle boom with dump body from Roberts International Trucks for Public Works and Park Services.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award purchases to the low responsive, responsible, bidder.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM R**

**ISSUE:** Request Board approval of a \$499,924 purchase through the State of Georgia contract, of two (2) 2016 street sweepers with a five (5) year maintenance agreement, from Environmental Products of GA, for Public Works and Park Services, and declare one (1) street sweeper surplus and approval to sell at public auction.

**BACKGROUND:** The purchase of this equipment will replace equipment that is older and beyond economical repair. The new street sweepers will be utilized by Public Works and Park Services.

**FACTS AND FINDINGS:**

1. An Invitation to Bid was publicly advertised and opened on April 2, 2015. Responses are as follows:

Freightliner of Savannah Savannah, GA	\$444,832
Tractor & Equipment Co., Inc. Savannah, GA	\$462,788
Global Environmental Products, Inc. San Bernardino, CA	\$470,400
Trans Pro Equipment Sales, LLC Albany, GA	\$485,868
Environmental Products of GA Atlanta, GA	\$501,846

2. The four (4) lowest bidders did not meet minimum specifications and various requirements. Freightliner did not meet specifications for broom size which would result in less production. Tractor & Equipment did not meet broom size or warranty and maintenance requirements. Global Environmental did not meet required vehicle weight, air brake system or full services warranty and maintenance. Trans Pro Equipment Sales exceeded the maximum wheel base requirement and did not provide the required full services maintenance warranty.

3. The next responsive and responsible bidder, Environmental Products of GA, met all requirements.

4. Staff requested the low responsive and responsible bidder verify pricing with the State of Georgia contract price. This resulted in a reduction in price from his bid.

5. The purchase of the these two (2) street sweepers will replace a street sweeper with high mileage and beyond economical repair. The heavy equipment to be declared surplus is:

<u>Unit #</u>	<u>Description</u>	<u>VIN #</u>
289	1997 Street Sweeper	A42196

6. Staff believes the total cost of \$499,924 to be fair and reasonable.

**FUNDING:** SSD - Public Works  
(2704100 - 54.25001)

**ALTERNATIVES:**

1. Board approval of a \$499,924 purchase through the State of Georgia contract, of two (2) 2016 street sweepers with a five (5) year maintenance agreement, from Environmental Products of GA, for Public Works and Park Services, and declare one (1) street sweeper surplus and approval to sell at public auction.

2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to award purchases through the State of Georgia contract when it is in the County's best interest.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
MARK BUCALO

**ITEM S**

**ISSUE:** Request Board approval of a \$110,611 purchase from En Point Technologies, Inc., for Symantec Netbackup licenses and maintenance for the I.C.S. department.

**BACKGROUND:** Symantec Backup licensing is required for the County's data backup and recovery software. The software is an essential part of the County's data protection and disaster recovery planning.

**FACTS AND FINDINGS:**

1. Request for Quote were properly advertised and opened April 23, 2015. The response is as follows:

**	En Point Technologies, Inc Gardena, CA	\$110,611
	Datalink Corporation Eden Praire, MN	\$122,449

\*\* WBE

2. During a self audit, ICS discovered the County's existing licenses didn't cover current usage.
3. A portion of the cost covers the outstanding licensing requirement and the remaining amount covers the future County needs, including the new case management system (CMS).
4. By combining the current licensing need and future needs of the CMS, we qualify for bulk discounts and estimate a cost savings of \$45,000.
5. Staff believes the total cost of \$110,611 to be fair and reasonable.

**FUNDING:** •General Fund/M & O - I.C.S. - \$71,897  
(1001535 - 52.22001)  
•Judicial Case Management Project - \$38,714  
(3502101-35030678-54.25001)

**ALTERNATIVES:**

1. Board approval of a \$110,611 purchase from En Point Technologies, Inc., for Symantec Netbackup licenses and maintenance for the I.C.S. department.
2. Provide staff other direction.

**POLICY ANALYSIS:** It is consistent with Board policy to provide the necessary software and support to backup data on the County network.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

I.C.S. APPROVAL \_\_\_\_\_  
NICK BATEY

BUDGET APPROVAL \_\_\_\_\_  
RUSHEDA ADASHINA

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

**ITEM T**

**ISSUE:** Request Board approval to award a professional services contract to Vaughnette Goode-Walker, to assume management of the Ralph Mark Gilbert Civil Rights Museum. The contract is for \$30 per hour, not to exceed \$50,000.

**BACKGROUND:** The Ralph Mark Gilbert Civil Rights Museum, located at 460 Martin Luther King Boulevard, was funded through SPLOST. This was done at the request of the museum's founder, Wesley Wallace Law. The County owns the building that houses the museum, and it is operated and maintained through an agreement with the Museum Board of Directors. The County has been responsible for all capital improvement items. The agreement also requires the Board to keep the museum open to the public. The museum turns 20 next year, and is in need of maintenance and updating of exhibits. The revitalization of the museum will also serve as a catalyst for future developments to come to the "Martin Luther King, Jr. Boulevard" corridor.

**FACTS & FINDINGS:**

1. Vaughnette Goode-Walker is currently working as a museum consultant at the King-Tisdell

Cottage, and has just completed a re-interpretation of the museum’s history. Her prior experience included Director of Cultural Diversity and Assistant Curator of Educator at the Telfair Museum. She joined the Telfair’s Owens-Thomas House as Interpretative Project Manager in 2006 and conducted the research necessary to further the goals of a re-interpretation at the historic house museum.

- 2. The Civil Rights Museum will celebrate its 20<sup>th</sup> Anniversary in 2016. SPLOST II (SPLOST 1993-1998) funded the purchase and renovation of the original structure, as well as the purchase of exhibits to include design and fabrication. The exhibits have not been updated in over 20 years.
- 3. The County is in the process of upgrading the existing building (roof and upper floor). The exhibits would also need to be updated and reformatted.
- 4. The museum has not had a qualified Museum Director on staff for quite sometime and staff is recommending that the Board contract with Ms. Goode-Walker to provide day to day management of the museum and to oversee the refurbishing of the museum exhibits.
- 5. The rate of compensation will be \$30 per hour, not to exceed a total contract amount of \$50,000 annually for a two (2) year period. Should additional services beyond this amount be required, staff will return to the Board for approval.
- 6. The estimated contract amount for the balance of the current fiscal year is \$1,200 and the budgeted amount for fiscal year 2016 will not exceed \$50,000.

**FUNDING:** Special Appropriations (Pending Board Approval of Contingency Transfer)  
(1009975 - 57.30001)

**ALTERNATIVES:**

- 1. Board approval to award a professional services contract to Vaughnette Goode-Walker, to assume management of the Ralph Mark Gilbert Civil Rights Museum. The contract is for \$30 per hour, not to exceed \$50,000.
- 2. Provide staff other direction.

**POLICY ANALYSIS:** Georgia Law and *The Chatham County Purchasing Ordinance and Procedures Manual* provide authority for the Board to enter into agreements for professional services.

**RECOMMENDATION:** Staff recommends approval of Alternative 1.

BUDGET APPROVAL \_\_\_\_\_  
CHRIS MORRIS

PREPARED BY \_\_\_\_\_  
PURCHASING AGENT

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**XI. FIRST READINGS**

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

Chairman Scott said, we don’t have any First Readers.

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**XII. SECOND READINGS**

**Note:** The petitioner has requested the Second Readings for items XII-1, XII02, and XII-3 be delayed until the Board meeting on May 22, 2015.

- 1. THE PETITIONER, HAROLD B. YELLIN, AGENT FOR MARINER GROUP, LLC, IS REQUESTING A REZONING OF THE PARCEL IDENTIFIED AS 2100 EAST PRESIDENT STREET, LOCATED AT THE NORTHEAST CORNER OF EAST PRESIDENT STREET, FROM AN I-H (HEAVY INDUSTRIAL) ZONING CLASSIFICATION DISTRICT TO A PUD-M 36 CLASSIFICATION. THE MPC RECOMMENDS APPROVAL. THE APPROVAL OF THIS REZONING IS CONDITIONED UPON THE APPROVAL OF THE ASSOCIATED COMPREHENSIVE PLAN FUTURE LAND USE MAP AMENDMENT AND THE PROPOSED

**TAX AMENDMENT TO INCREASE THE MAXIMUM DENSITY PERMITTED IN A PUD-M ZONING DISTRICT FROM 25 UNITS PER NET ACRE TO 40 UNITS PER NET ACRE.  
REZONING  
MPC FILE NO. Z-150205-00012-1  
[DISTRICT 3.]**

Chairman Scott said, we have a second Reader that I'm going to delay until the next meeting unless there are objections.  
Hearing none --

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- 2. **THE PETITIONER IS REQUESTING THAT THE FUTURE LAND USE CATEGORY FOR THE SUBJECT PROPERTY, 2100 EAST PRESIDENT STREET, BE CHANGED FROM COMMERCIAL SUBURBAN AND HEAVY INDUSTRIAL TO RESIDENTIAL-GENERAL. THE MPC RECOMMENDS APPROVAL.  
COMPREHENSIVE PLAN AMENDMENT FUTURE LAND USE MAP (FLUM)  
MPC FILE NO. Z-150302-00020-1.  
[DISTRICT 3.]**

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- 3. **THE PETITIONER, HAROLD B. YELLIN, AGENT FOR MARINER GROUP, LLC, IS REQUESTING AN AMENDMENT TO THE FOLLOWING SECTIONS OF THE CHATHAM COUNTY ZONING ORDINANCE. SECTION 4-ZONING DISTRICT R-3-MULTI-FAMILY RESIDENTIAL; SECTION 4-6.1 DEVELOPMENT STANDARDS - 4-3; SECTION 4-6.67D.1, PUD-M-DENSITY, AND SECTION 4-6.67 D.8 PUD-M-HEIGHT. THE MPC RECOMMENDS APPROVAL.  
TEXT AMENDMENT  
MPC FILE NO. Z-150205-00011-1.**

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**XIII. INFORMATION ITEMS**

- 1. **PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

**ACTION OF THE BOARD:**

A status report was attached as information.

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- 2. **LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)**

**ACTION OF THE BOARD:**

A status report was attached as information.

**AGENDA ITEM: XIII-2  
AGENDA DATE: May 8, 2015**

**List of Purchasing Items between \$2,500 and \$9,999  
That Do Not Require Board Approval**

<b>ITEM</b>	<b>DEPT.</b>	<b>SOURCE</b>	<b>AMOUNT</b>	<b>FUNDING</b>
1000 ft. of camera cable	Public Works and Park Services	Atlas Inspection Technologies, Inc.	\$6,138	SSD - Public Works
58 office chairs	Board of Assessor	VIP Printing & Office Supply	\$8,524	General Fund/M&O - Tax Assessor

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
Annual check printing software support fee for Finance	I.C.S.	Sungard Avantgard, LLC	\$2,620	General Fund/M&O - I.C.S.
Two (2) electronic tablets for CEMA	I.C.S.	Zones, Inc.	\$3,755	•Reimbursable Expenses •I.C.S. Computer Replacement
Accident repairs to unit #742 - law enforcement vehicle	Fleet Operations	Rainbow Paint & Body, Inc.	\$5,098	General Fund/M&O - Fleet Operations
Pipe replacement on Pine Barren Road	Public Works and Park Services	Diamond Concrete Products, LLC	\$4,968	SSD - Public Works
Install emergency lights and sirens for unit #986- Police Marine Patrol F250	Fleet Operations	West Chatham Warning Devices, Inc.	\$3,606	CIP - Police Marine Patrol
Outfitting of law enforcement vehicle - K-9 unit#788	Sheriff's Dept.	West Chatham Warning Devices, Inc.	\$6,933	General Fund/M&O - Sheriff's Dept.
Fencing at Jennifer Ross Soccer Complex	Engineering	R.W. Moore Fence	\$4,800	SPLOST (2003-2008) - CAP Asset-Parks
16 toner cartridges	Detention Center	Staples Business Advantage	\$3,008	General Fund/M&O - Detention Center
Office supplies for warehouse inventory	Detention Center	VIP Printing & Office Supply	\$3,043	General Fund/M&O - Detention Center
192 ledger books and 144 certificate frames	Detention Center	Staples Business Advantage	\$5,487	General Fund/M&O - Detention Center
Prefaced signs and hardware for sign shop	Public Works and Park Services	Vulcan, Inc.	\$9,014	CIP - Public Works
Folder/sealer machine with warranty for Jury Services	I.C.S.	Presstek, Inc.	\$7,693	General Fund/M&O - Court Administrator
160 - 50 lb. bags of granulated sulfur for Charlie C. Brooks Sports Complex/Jennifer Ross Soccer Complex	Public Works and Park Services	Bulloch Fertilizer Co., Inc.	\$2,720	General Fund/M&O - Parks and Recreation
80 tons of asphalt hot mix and supplies	Public Works and Park Services	Carroll & Carroll, Inc.	\$4,800	SSD - Public Works
2340 lbs. of insecticide for various parks	Public Works and Park Services	Bulloch Fertilizer Co., Inc.	\$4,820	General Fund/M&O - Parks and Recreation
150 cases of copy paper	Detention Center	Staples Business Advantage	\$5,009	General Fund/M&O - Detention Center
Speed control device for helicopter	Mosquito Control	Heli-Mart, Inc.	\$5,120	General Fund/M&O - Mosquito Control
Repair cooling system in unit #214 - Public Works trash truck	Fleet Operations	W.W. Williams	\$5,889	General Fund/M&O - Fleet Operations
Accident repairs to unit #S0011 - law enforcement vehicle	Fleet Operations	A & L Autobody, Inc.	\$2,570	General Fund/M&O - Fleet Operations
Wall display system	Weightlifting Center	As Hanging Systems, Corp.	\$4,398	General Fund/M&O - Weightlifting Center
Annual maintenance renewal for Nintex Workflow software for the Sheriff's Dept.	I.C.S.	Abel Solutions, Inc.	\$2,838	General Fund/M&O - Sheriff's Dept.

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**PERSONAL PRIVILEGE**

Chairman Scott said, and let me just point out one thing before we entertain a motion for Executive Session, because we will need one today, and this is as much for the public -- or more so for the public than for anyone here, but I got an email at 9:10 this morning, and the email is as follows: and it says, Push Back the Pipeline is providing transportation from the Savannah area tomorrow, Thursday, and it goes on to talk about it, and -- but then it says that -- that we received information this morning that the County Commission may be considering a discussion of the pipeline, and I -- I just want to make it clear that -- how the agenda is set for this Commission, that it's actually set on Tuesday prior to the Friday meeting, and at that time it's forwarded to the members of the Commission for their consideration, and then in the event that a Commissioner has something that we want to add, we -- we have a cut off date for that is the Thursday before Friday. And anything that we entertain after Thursday have to be something on an emergency basis that have a compelling reason for this Commission to alter the agenda, and to do otherwise, we would be misleading the public about what we are going to consider. There was never any discussion about discussing the pipeline. Eminent domain or granting to a private company via the Department of Transportation is in fact a state issue. The governor of the state has come out against it. In fact, he said he will take it to court, and once the governor makes that statement, in my opinion there's no further action needed from this county, and I just wanted to make that statement so folk will not think that we misled them on the potential of a discussion of the pipeline this morning.

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## **EXECUTIVE SESSION**

Chairman Scott said, and at this time I'll entertain a motion for executive session.

Commissioner Center said, thank you. I'll do that, and Mr. Chairman I'd like to add, I personally asked the -- the County Manager, and the pipeline people have not requested anything from the county. People wanted to know if they requested to come on our property. That has not been done.

Chairman Scott said, absolutely not. Not to this date.

Commissioner Center said, and -- and -- and let me say also before I move to recess that my mother watches this, so to all the moms, Happy Mother's Day on Sunday. I move that we recess to executive session to discuss items of litigation, personnel and real estate.

County Attorney Hart said, land acquisition.

Commissioner Thomas said, second.

Commissioner Holmes said, second.

Chairman Scott said, properly moved and second.

Commissioner Center said, land acquisition and real estate.

Chairman Scott said, any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no.

Commissioner Kicklighter said, you're just so loveable.

Commissioner Center said, my mommy is watching.

County Attorney Hart said, he's getting brownie points.

Chairman Scott said, Happy Mother's Day.

### **ACTION OF THE BOARD:**

Commissioner Center moved to recess to executive session for the purpose of litigation, personnel, and land acquisition. Commissioner Thomas seconded the motion and it carried unanimously. [NOTE: commissioners Shabazz and Brady were not here; Commissioners Stone and Thomas did not cast a vote.]

The Board recessed at approximately 11:38 a.m.

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## **ITEMS FROM EXECUTIVE SESSION**

- 1. REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

**ACTION OF THE BOARD:**

Commissioner Center moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present; Commissioner Kicklighter was not present for the vote.]

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**2. APPOINTMENTS  
Homeless Authority**

**ACTION OF THE BOARD:**

Commissioner Farrell moved to appoint Nicholas Pecone, Beth Ann Gibson, J .Byron Ervin, and Charles Ringling to the Chatham County Homeless Authority. Their terms are set to expire December 31, 2018. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present]

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**2. APPOINTMENTS  
SAVANNAH-CHATHAM COUNTY COUNCIL ON DISABILITY ISSUES**

**ACTION OF THE BOARD:**

Commissioner Center moved to appoint Robert McGarry to the Council on Disability Issues. His term is set to expire September 1, 2019. Commissioner Kicklighter seconded the motion and it carried unanimously. [NOTE: Commissioners Shabazz and Brady were not present .]

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**ADJOURNMENT**

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 12:20 p.m.

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**APPROVED: THIS \_\_\_\_\_ DAY OF MAY, 2015.**

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**ALBERT J. SCOTT, CHAIRMAN, BOARD OF  
COMMISSIONERS OF CHATHAM COUNTY,  
GEORGIA**

\_\_\_\_\_  
**JANICE E. BOCOOK, CLERK OF COMMISSION**