

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, DECEMBER 18, 2015, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Albert J. Scott called the meeting to order at 9:32 a.m. on Friday, December 18, 2015.

Chairman Scott said, good morning and welcome. If you have your cell phone, I'll ask at this time if you would please turn them off or put them on vibrate. And I'll also ask at this time if you would be seated. However, I will ask that you re-stand once our devotional leader has completed his message and indicate it's time to pray. If you would re-stand at that time and remain standing through the Pledge of Allegiance. We will be led in the Pledge of Allegiance this morning by Commissioner Brady of the 6th District.

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II. INVOCATION

Chairman Scott said, it's a pleasure to have with us this morning the pastor of Trinity Lutheran Church of Savannah, Pastor John Hopkins. He's been at that church for going on nine years, and he's been in the ministry for over 20 years. He's married. He's got four lovely kids and -- and a lovely wife of 30 years, and he said what he really liked about Savannah compared to his last assignment which was in Kansas, is that he doesn't have to get up at any time and go out and shovel his car off or the driveway off or anything else during the winter months in Savannah. So he and his entire family has really adopted this -- to Savannah and the climate and everything else. And he has adult kids, and one of them are -- is employed in our public school system, and we really appreciate the fact that she's committed to education in this county, and it's with a great deal of pleasure that I welcome him here.

Chairman Scott said, I -- I had not met Reverend Hopkins until this morning, but I have heard so many stories about him, and I heard those stories from Bill Edwards, who does the morning radio show. And Bill would share with me various stories that he heard in church or from his pastor, and he said, you ought to invite him down to do a devotion at one of your Commission meetings. So we reached out to Reverend Hopkins, and it's with a great deal of pleasure that he accepted our invitation, and Reverend Hopkins, we -- it's a pleasure to have you here, and we welcome you to the podium.

Pastor John Hopkins said, good morning.

Members of the Board collectively said, good morning

Pastor Hopkins said, I'd like to begin with reading a scripture passage from Mark Chapter 12. And he sat down opposite the treasury and watched the people putting money into the offering box. Many rich people put in large sums and a poor widow came and put in two small copper coins, which make a penny. And he called his disciples to him and said to them, truly I say to you, this poor widow has put in more than all those who are contributing to the offering box. For they all contributed out of their abundance, but she out of her poverty has put in everything she had, all she had to live on.

Pastor Hopkins said, well two men were -- well they were flying out over the Pacific Ocean, and they crash landed on an island, and one of the men brushed himself off and just sat outside the fuselage. It was in -- still in good shape, and the other man, well, he went running around the island. He came back and told the first guy who's just sitting there nice and relaxed, he's like, nobody's on this island. There's no food. There's no water. We're going to slowly die. And the man said, no, don't worry about it. I make \$250,000 a week. And the other guy's like, didn't you just listen to me? He's like, nobody's here. We're going to slowly die of starvation and no water. And the other man again crossed his arms nice and relaxed. Said to him, he's like, no. I make \$250,000 a week. And the other guy is just stunned beyond belief that this is this guy's attitude. He grabs him by his shirt, shakes him, and he says, didn't you hear me? Nobody's here. There's no water. There's no food. We're going to die. And the other guy sits up a little bit and looks him right in the eye and he says, no. I make \$250,000 a week. I'm Lutheran. I tithe. I give ten percent of my salary to the church. My pastor will find us. Anybody here have that kind of confidence? When I asked that in my congregation, nobody raised their hands either, and so I told them, well, I guess you're going to be stuck if you get landed on an island like that.

Pastor Hopkins said, but, don't feel bad about saying no there. You know tithing, there, giving back to the Lord, is a -- is a gift and an opportunity that we have, and giving thanks to God how he has blessed us. And so sometimes that blessing is a lot and sometimes it's just mites, but in either case, that's a gift that the Lord gives to us, and along with that comes our talents and our abilities and the wisdom from above so that we might be able to serve him, and a government institution such as this, this is something that the Lord God has also

provided for his people so that you may take care of his people. So on this day here, when you come together in meeting, let us go to the Lord in prayer. Let us pray.

Pastor Hopkins gave the invocation as follows:

Lord, Heavenly Father, Lord God, we call upon you this day that you would provide blessings here to your people and whether, Lord, they are counting mites or serving in compassionate positions here to others, Lord God, we ask that you would bless their efforts. Heavenly Father, give them an extra measure of your wisdom as they make decisions here this day that affect your people, and Heavenly Father, may that have that right discernment, Lord, to pick out those things that are best, that would serve best for all. Heavenly Father, as they're here this day, we ask, Lord God, that you'd pour out your spirit upon, provide them that wisdom, as we come to you boldly in Jesus' name. Amen.

Members of the Commission and Members of the audience collectively said, Amen.

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III. PLEDGE OF ALLEGIANCE

Commissioner Brady led all in the Pledge of Allegiance to the Flag.

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CERTIFICATE OF APPRECIATION

Chairman Scott presented Pastor Hopkins with a Certificate of Appreciation for his invocation and prayer.

Commissioner Shabazz said, Chairman, let me say something.

Chairman Scott said, I recognize the Commissioner from the 5th District.

Commissioner Shabazz said, good morning, Pastor.

Pastor Hopkins said, good morning.

Commissioner Shabazz said, you mind if I use that story?

Pastor Hopkins said, go right ahead.

Commissioner Shabazz said, all right, thank you.

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IV. ROLL CALL

Chairman Scott said, next we have a roll call. The Clerk will call the roll.

The Clerk called the roll.

- Present: Albert J. Scott, Chairman
- Dr. Priscilla D. Thomas, Vice Chairman, District Eight
- Helen L. Stone, Chairman Pro Tem, District One
- James J. Holmes, District Two
- Tony Center, District Three
- Patrick K. Farrell, District Four
- Yusuf K. Shabazz, District Five
- Lori L. Brady, District Six
- Dean Kicklighter, District Seven

- Also Present: Lee Smith, County Manager
- R. Jonathan Hart, County Attorney
- Janice Bocoock, County Clerk

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CHATHAM COUNTY YOUTH COMMISSION

Chairman Scott said, I recognize our Vice Chair for the purpose of introducing our Youth Commissioners who are here today.

Commissioner Thomas said, thank you, Mr. Chairman. Commissioners, ladies and gentlemen, serving with us today from the Youth Commission are Javetti Higgenbottom. Did I pronounce that correctly?

Youth Commissioner Javetti Higgenbottom said, yes, ma'am.

Commissioner Thomas said, yes. A senior attending Bethesda Academy, and Nafia Hamilton, a junior, Johnson High School. We're delighted to have both of you here this morning, and please feel free to participate in discussions. Thank you.

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. PROCLAMATION COMMENDING DEEP CENTER. EXECUTIVE DIRECTOR DARE DUKES AND ANDRÉ MASSEY WILL BE PRESENT TO RECEIVE.

Chairman Scott said, next we have special guests with us this morning, and we have a proclamation that we want to present. Maybe -- I -- I would assume that all of you were tracking this in the news and -- as I was as far as Deep Center is concerned and the work that they're doing with our youth and -- through writing and having been invited -- this program having been invited to the White House by the First Lady to be commended and to be awarded a small grant in acknowledgment of their work here. And I thought it would be befitting if we would invite them to come before this Commission, and it was highly recommended by the Commissioner from the 5th that we do so. And I just want to share a little of this proclamation with you before we go down and present the framed copy and to invite them up to -- so we can meet them and -- and make comments and -- and -- and what have you. I know Director Dukes is here, and --

Chairman Scott read part of the following proclamation:



WHEREAS, Chatham County takes pride in recognizing organizations that richly enhance the lives of our youth and in that token, we salute Deep Center a non-profit organization that provides without cost, fun and rigorous writing workshops for Chatham County's public school students; and

WHEREAS, Deep Center was founded in 2008 to address the detrimental effects of poverty on literacy in Chatham County and since its founding, nearly 2,450 kids have each enjoyed a fully-funded scholarship to their three-month-long writing program and have been published in a book; and

WHEREAS, Deep Center's Young Author Project connects students in 14 of Savannah's public middle schools with a thriving community of writing mentors, local authors, poets, and journalists to help them share their stories; and

WHEREAS, on November 17, 2015, First Lady Michelle Obama presented Deep Center with the 2015 National Arts and Humanities Youth Program Award, which was proudly received by Andre' Massey, a freshman at Woodville Thompkins Technical and Career High School.

NOW, THEREFORE, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby recognize:

DEEP CENTER

and commend its Executive Director Dare Dukes for winning this prestigious award which is the country's highest honor for youth arts and humanities programs and extend best wishes for continued success as you

promote learning and life skills to the youth of our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 18th day of December 2015.

Albert J. Scott, Chairman
Chatham County Commission

ATTEST:

Gail F. Gordon, Administrative
Assistant to the Chairman

Chairman Scott said, will you join me in presenting this Resolution [sic].

[Members of the Board presented Director Dare Dukes with the proclamation and their congratulations.]

Chairman Scott said, thank you so much.

Director Dare Dukes said, thank you.

Chairman Scott said, we invite members of the Commission to congratulate you and to make any remarks that you wish to make.

Director Dukes said, thank you. I'll just say, you know, thank you very much for the honor. This is an honor for Savannah and Chatham County. Deep Center was started by local writers, and it's supported by local people. It's a local program, and now we're a model for the nation, and I just want to say we're -- we're building not only better writers but young leaders in Savannah. So thank you for your honor. I appreciate it.

Commissioner Thomas said, Commissioner --

Commissioner Center said, Center. Thank you. Thank you.

Commissioner Thomas said, Center and then Commissioner Holmes.

Commissioner Center said, thank you. Thank you. I want to congratulate you also. I -- before I was here I volunteered and served six years on the City of Savannah Cultural Affairs Commission, and every year it came before us to make a recommendation to the City how to spend some of their cultural dollars, and we were also deeply moved and impressed with Deep. And at the end of the year, you gave us a little booklet of almost all the stories.

Mr. Dukes said, yes, sir.

Commissioner Center said, if -- if you still have those, I think the Commissioners would love them because I know this young gentlemen was exceptional and -- and picked out to go to the White House, which is incredible, and I'd like to hear from him about that White House visit, but all those stories were good, and I think it would be great if the Commissioners could read what our young children in Savannah are writing. They are very beautiful. Congratulations.

Commissioner Shabazz said, Chairman, Commissioner Holmes, and then I got something to say.

Chairman Scott said, Commissioner Holmes, 2nd District.

Commissioner Holmes said, Mr. Massey and your program, congratulations.

Mr. André Massey said, thank you.

County Attorney Hart said, and congratulation on your achievement. I was paying very close attention in the last couple of weeks throughout the City of Savannah and Chatham County, and there's so many positive things happening with our youth to our youth. Our youth are involved with a lot of positive activities, but I don't see the news coverage like I want to see on such activities, but Massey, if there's a gun shot, everybody will be there to ask the question, who shot? Who got killed? And wants to get comments. So I want to say to you, stay in touch with positive activity. You're going much further than what you think it is with your program. I want to congratulation to the parents of you, your director, but most of all, I want to let you know, I shook hands with the President a couple of times, and I got a picture, but I wanted to hug the First Lady, but I never got close to her. You beat me to the punch. How was that hug, Massey?

Mr. Massey said, it was amazing.

Commissioner Holmes said, thank you and continue doing what you're doing.

Mr. Massey said, thank you.

Chairman Scott said, will you introduce your parents?

Mr. Massey said, this is my grandfather, Herman Washington; my grandmother, Bernette Washington, and my twin sister, Andrea Massey.

Commissioner Thomas said, great.

Mr. Massey said, they're my supporters. [Applause.]

Commissioner Thomas said, wonderful.

Commissioner Center said, good job.

Chairman Scott said, Commissioner from the 5th District.

Commissioner Shabazz said, good morning, Mr. Massey.

Mr. Massey said, good morning.

Commissioner Shabazz said, I -- I want to let you know that I'm very proud of you, and also to let you know that you set a precedence among your peers for great possibilities, and I thank you for leading a good example for your younger siblings there and -- and also your -- the youth -- for Savannah youth here today. I was very proud when I saw you on the television, and like Commissioner Holmes said, I -- you know, I envy you, you know, for being able to embrace the First Lady like that. And for -- to have you grace her with her smile. And your smile is not bad itself, you know. But thank you, and -- and I'm proud of you. Keep up the good work.

Mr. Massey said, thank you.

Chairman Scott said, our Vice Chair.

Commissioner Thomas said, thank you, Mr. Chairman.

Chairman Scott said, Commissioner Thomas from the 8th District.

Commissioner Thomas said, thank you, Mr. Chairman. I too want to say congratulations, and we're just so proud, not only of your accomplishments, but just the fact that you represent Chatham County and Savannah knowing that we have some wonderful young people in our City and our County. They are all not doing bad things, and so you exemplify that very strongly, and I want to encourage you to continue to move in that direction, as well as encourage others who are with you in this program to do likewise because it says volume of what you have accomplished, and so to the parents, the grandparents, I know how you feel. I was raised by my grandparents, and I know that you're sitting there with your chest out. We are just so proud of what he has done and what others will do in the future. So we want to continue to encourage all of our young people to be a positive role model into whatever that might be. So continue to do good -- a good job, okay?

Mr. Massey said, thank you.

Commissioner Thomas said, thank you, and to the -- to the director, thank you so much for setting this forth for these young people to participate in. Thank you so very much. We have one of the Youth Commissioners who wants to speak, Mr. Chairman.

Chairman Scott said, our Youth Commissioner Hamilton.

Youth Commissioner Nafia Hamilton said, on behalf of the Chatham County Youth Commission, we'd like to congratulate you on all your successes, and we hope that you continue working hard.

Mr. Massey said, thank you.

Chairman Scott said, again, thank you so much for being here and representing not only Deep Center but the entire Chatham County community. Thank you. [Applause.]

Mr. Massey said, thank you.

Commissioner Thomas said, thank you.

Chairman Scott said, and Director Dukes, thank you for all of your work.

Commissioner Thomas said, yes.

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2. PRESENTATION ON CHATHAM COUNTY SAFETY NET PLANNING COUNCIL 2014 EVALUATION (LISA HAYES, EXECUTIVE DIRECTOR).

Chairman Scott said, at this time, we have a presentation on the Chatham County Safety Net Planning Council. Ms. Lisa Hayes.

Ms. Lisa Hayes said, good morning. Good morning Chairman Scott, Vice Chairwoman Thomas, Commissioners. I appreciate the opportunity to present on Chatham County Safety Net Planning Council's evaluation for our providers, and we will also be presenting a baseline evaluation on behavioral health as well. I'd like to invite all of our partners to stand up. I want to thank them for all of their hard work and everything that they're doing in the community. Thank you. [Applause.]

Ms. Hayes said, as I mentioned, we'll be presenting two evaluations today. The first is our general provider evaluation and the second is a baseline evaluation for behavioral health. Our providers, our contributors for the regular evaluation include our hospital emergency departments, our federally qualified health centers, which include Curtis V. Cooper and J.C. Lewis, and our volunteer medical clinics, which include St. Jos/Candler Good Samaritan and St. Jos/Candler St. Mary's Health Center, as well as Community Health Mission, which did close its doors in October of 2014. Additional contributors include Med Bank and Chatham Care Center, which is our Ryan White Center.

Ms. Hayes said, in 2013, our population was -- exceeded 283,000; 64 percent of those were adults between 18 and 64 and that's who I will be talking about today. 26.7 percent of those were uninsured in 2013. Since the Affordable Care Act, over 11,000 people enrolled in Chatham County in the 2013-14 enrollment period, and over 19,000 people enrolled between 2014 and '15. Chatham County Safety Net is the lead for our health information exchange, which we call Chatham Health Link. We merged in -- last year with GRACHIE, which is the Georgia Regional Academic Community Health Information Exchange. This graphic gives you an idea of all the data that should go into the health information exchange in order to provide the best continuity of care for our citizens. This includes our Safety Net providers, our hospitals, public health, the jail, as well as, you know, private providers and other HIE's. We just this week on Wednesday, Memorial Hospital went live into the GRACHIE system. Curtis V. Cooper is also live. Southcoast is live, and MERIT IPA is also live in the GRACHIE system. This means that our citizens, when they go to the doctor, they're getting -- their providers are getting information from every source. We have connected to E-Healthy Way, which is the national exchange, and we're currently on boarding the Veteran's Association. And -- so J.C. Lewis is also currently in an on boarding process. So we hope that by this time next year everyone will be exchanging data.

Ms. Hayes said, the partners that have agreed to exchange data within Chatham County represents about 70 percent of our providers. This just goes over the -- the highlights that I just mentioned. Oh, and we're also members of the Georgia HIN, which is the state HIE. There are over 1.2 million people in our health information exchange that are exchanging data. This graph talks about the total and uninsured patients served by our Safety Net clinics. As you can see, we rose in 2014 and served a total of 31,482 patients. For the uninsured, we actually decreased the number of uninsured patients that our providers saw. So there is, although it's slight, there is a trend that more and more of our citizens are showing up with health coverage. This slide shows patients served by provider. Overall the -- the graph breaks out the total patients served by the number -- by their number or provider. For CARE they increase by 60 patients; Chatham Health Mission decreased by 354 patients, however, they did close their doors in October of 2014, and so that would explain their decrease. Curtis V. Cooper increased by 563 patients; Good Samaritan by 108; J.C. Lewis by almost 1500; and St. Mary's by 139 patients. As you can see, patients by age group also increased for the under 64. So for younger than 18, it increased by 774. The 18 through 64 age range increased by 1352 and 65 and older decreased by 111.

Ms. Hayes said, all of our Safety Net providers really care for the adult population. Only our federally qualified health centers provide care for children. This graph shows the percent of patients by zip code for all Safety Net patients. So in 2014, patients from other counties decreased by 671 patients. So 88.3 percent or 27,804 were Chatham County residents. This is actually an increase in Chatham County residents that our -- our providers are serving relative to the 85.2 percent in 2013. This table outlines by zip code the percent of individuals living in poverty. So the zip codes with the highest proportion of patients using Safety Net providers in 2014 are 31401, followed by 31404 and 31405. These are the areas of Chatham County with the highest proportions of individuals living in poverty, a significant contributor to lacking health insurance.

Commissioner Thomas said, wow.

Ms. Hayes said, this graph outlines the total visits by provider. CARE increased 66 visits; Community Health Mission increased 990 visits. I just have to say that that's because when they were closing their doors, they invited all of their patients to come in for a final visit and get all of their scrips and medications and their medical records so that they would be well prepared at a new provider. Curtis V. Cooper decreased by 3,823 visits; Good Samaritan increased 742 visits because they hired a full-time nurse practitioner. J.C. Lewis increased by 3830 visits, and St. Mary's increased by 373. These are total visits by type. Clinic visits include medical, which includes OB/GYN and primary care visits, dental, behavioral health and wellness, on and off site. It doesn't include in-patient hospital or respite care. In 2014 128,000 such visits were recorded, which is a 1.7 increase over 2013. Over the last eight years we've recorded an average of a 7.6 percent increase in patient visits each year.

Ms. Hayes said, this slide shows our dental patients by provider. Curtis V. Cooper increased by 4.5 percent; J.C. Lewis increased by 12.5 percent; CARE by 12.4 percent -- or decreased, I'm sorry, and there was a total decrease from 2013 of 283 patients. And this has to do with the lack of capacity within our provider network J.C. Lewis lost a part-time dental provider for half the year, and, so this has nothing to do with actual need. It has to do with capacity, in terms of the decrease. Specialty care referrals are still a difficult obstacle for many of our Safety Net providers. Many medical conditions worsen because people cannot see a specialist and it results in a higher health care cost for those people. If -- if we could get these specialty visits and -- and have those referrals set up, it would lower our costs and reduce our ER visits and hospitalizations. All provider still express a high volume of unmet need in this area. I do want to point out that there's a slight strangeness in the Curtis V. Cooper referral data, and that's because they implemented a new EMR and a new system, so this -- their data actually reflects all referrals made, not just the referrals that -- that people went to.

Commissioner Kicklighter said, Mr. Chairman, may I ask a question on that?

Chairman Scott said, yes. The Commissioner from the 7th District.

Commissioner Kicklighter said, thank you. Does that explain why their numbers, their overall visits and numbers decreased by 3,000, because they made more referrals to specialists?

Ms. Hayes said, no, it doesn't. Visits could have decreased for many reasons. It could be that, you know, they're managing their chronic illnesses better and they need fewer visits. It could have something to do with it, but it's not an exclusionary reason.

Commissioner Kicklighter said, thanks.

Ms. Hayes said, one thing that we do is provide pharmaceuticals and prescription drugs, and Med Bank is a major contributor to this. In 2014 they contributed over \$5.7 million in prescription assistance. Across the board all of our providers provide medical -- or prescription assistance, and in 2014 it remained relatively steady over 2013 in terms of the cost to providers at a total cost of 10.65 million. The number of primary care emergency department visits, this graph really only shows level one and two acuity, which means these are the primary care visits that people are showing up in our emergency departments. So in -- in 2014 there was an overall decrease in emergency department visits overall from approximately 97,000 in 2013 to 94,000 in 2014. The primary care visits in both ED's for both St. Jos's/Candler Hospitals -- Candler and St. Joseph's grew at a steady pace. The total patient count for these hospitals increased from 20,469 in 2013 to -- by two percent to 20,879 in 2014. Memorial experienced a decline of 1480 patient visits in 2014, however, it looks like that same number showed up in St. Jos/Candler, so it remained relatively flat, and this could have resulted from the renovations that Memorial was going through at their emergency department.

Ms. Hayes said, this slide represents primary care emergency visits -- emergency department visits by age group. The younger than 18 decreased by 966 and a total of 20,879 patients presented in the ED for primary care. This graph shows something similar which is the number of primary ED visits but it shows it by Medicare, by Medicaid and by uninsured. We thought that this would give a -- a -- a good visual for you to understand how many are uninsured and where they're presenting. So approximately 38 percent of the patient visits to area emergency departments were covered under Medicaid. Another 45 percent of the visits were uninsured or self-pay in 2014. This graph shows the primary care emergency department visits by day and time. In 2014 the majority of the acuity level one and two visits to the ER were 40 -- or 44.8 percent took place during regular hours, 8:00 a.m. to 8:00 p.m. Monday through Friday, although that -- the FQHC's offer Saturday hours, 17.6 percent of the visits up to the ED's occurred during daytime hours on Saturday and Sunday. The remaining 37.7 percent occurred between 8:00 p.m. and 8:00 a.m. Monday through Sunday.

Ms. Hayes said, across all three emergency departments, 83 percent of visits were Chatham County resident visits in 2014. The location of St. Jos's ED in the southern portion of Chatham County makes it the most convenient to patients traveling to counties located south of the area, which may -- may explain why the proportion of out of county ED visits are highest at that location. This slide shows primary care visits by zip code, and the zip code with the highest percentage of ED visits comes from 31404 and 31405, with more than 15 percent and 31406 and 31419 with 14 percent. Safety Net providers located in and adjacent to these zip codes are for 31404 Curtis V. Cooper and J.C. Lewis are located in 31401, which is adjacent. In 31405, we have near there in 31406, Community Health Mission, however they have closed their doors. In 31406, Community Health Mission did accept eligible patients and 31419 St. Jos/Candler is located in -- in the -- that zip code.

Ms. Hayes said, this slide discusses provider staffing. A total of 59.7 administrative FTEs support the clinical staff for our providers. This is an increase of 12.1 FTEs over 2013. A total of 134 clinical FTEs in our Safety Net Providers provide direct care, which represents a decrease of one FTE over 2013. This is provider staffing by area. The dentist, we lost an FTE at J.C. Lewis, and in 2014, dentists represented 2.2 FTEs in the Safety Net system, and they're supported by 5.92 employed dental staff, as compared to 3.6 dentists and 7.4 dental staff in 2013. This slide represents the sources of revenue to providers, so a total of \$18 million worth of funding came into the Safety Net provider system in 2014. This is a 29.6 percent increase over 2013. Federal and state grants provided 39.7 percent of the funding; Chatham County government provided 21.7 percent of the total; and then fees -- fees from co-pays and billing provided 17 and a half of the total. The remaining 7.7 percent came from the hospital systems, 4.1 from private grants, and 9.4 clinical trials. Less than half a percent came from private donations.

Ms. Hayes said, in conclusion, the primary care provider network served 31,482 patients, which is a 6.8 percent increase. This is still -- still a slight decrease in the number of uninsured patients served. It is important to note that our free clinics, Good Samaritan and St. Mary's increased patients served by 247 patients. J.C. Lewis had the largest increase of patients by 1499 and Curtis V. Cooper increased by 563 patients. The number of patients seeking dental care decreased by three -- a little over three percent, and again, this is due to a lack of capacity.

Providers recorded 128,372 patient visits in 2014. This is an increase of 2,178 visits. Behavioral health visits reported from these sites increased by 37 and a half percent or 1,029 visits.

Ms. Hayes said, as a result of the behavioral health constantly being an issue, we have partnered with the Department of Behavioral Health and Development Disabilities to -- to do a baseline evaluation of 2014 behavioral health data. I will be presenting this momentarily. Specialty care to all the uninsured continues to be a community challenge. Making those specialty referrals and ensuring that people show up to those specialty referrals is critical to the care of our citizens. Pharmaceutical assistance continues to be a high need for the patient population. Medication assistance provided at clinic sites, it improves access to care and the quality of that care. In 2014 the average wholesale value of the prescriptions provided by Safety Net patients was \$10.66 million, and MedBank contributed 5.7 million of that. Overall the number of patients seeking primary care at emergency departments actually decreased in 2014. The decline was about 1480 patients. There was a total of 25,106 primary care visits to local emergency departments. This was a decrease of 4111 visits or 14 percent from 2013. Funding sources had some notable changes in 2014 compared to 2013. Most notably federal grants increased in part due to HHS investment in the FQHCs. In addition patient co-pays and third party payments increased revealing that more patients are covered through insurance. Pro -- I want to note here that although many have been able to get health insurance, maintaining that health insurance coverage has actually been a serious challenge for many. So many people will sign up through the ACA, but they're not able to continue to make those premiums or their out of pocket expenses, and so many do drop off of insurance throughout the year.

Ms. Hayes said, we for 2014 partnered with the Department of Behavioral Health and Developmental Disabilities to look at 2014 provider data through the State. So this is a baseline evaluation. It -- the data is lacking many important data points, but it is a start for us, and so this is only reporting on adult data from the Department of Behavioral Health through the state-contracted consumers and -- or individuals and the Medicaid consumers. This does not include developmental disabilities. It does not include the juvenile data. It doesn't include the data from the Chatham County jail or our other providers or our private practitioners. Again, it only includes those contracted with the Department of Behavioral Health.

Ms. Hayes said, what we found for behavioral health prevalence in individuals who receive the Department of Behavioral Health and Developmental Disabilities behavioral health services is that 3,968 individuals are receiving behavioral health services through that avenue, however, as you can see above, adults with severe mental illness equal over 9500 individuals, and adults with any mental illness is over 110,000 individuals. So this clearly does not paint the picture because we're missing many data points, but it also shows that we have a long way to go, and this is a real call to action for us to coordinate the care for our behavioral health services. This slide is a depiction of how the system actually works. How does somebody actually enter the -- or find services. So they could call this 1-800 crisis line, which is the behavioral health link. Ideally, that should dispatch a crisis response team and that person should have a -- a way forward and a case management process or be referred to a crisis bed.

Commissioner Kicklighter said, where would they find this number?

Ms. Hayes said, that -- there -- there's been a lot of training to our police, as well as our ED's and in the community about this number, but we -- a lot more needs to be done. I don't think that somebody who is actually receiving or going through a behavioral health crisis, that they always know that this is an avenue for them. How it actually works is in many situations the police respond to a 9-1-1 call. Instead of the behavioral health crisis line being called, they are taken to the emergency department or they're taken to the jail. This is a very, very high cost to the county, and clearly we need to work together to figure out how to best divert these citizens away from the emergency departments and the jail and into the care that they need.

Commissioner Center said, are we doing anything now working on that or is that a plan for the future?

Ms. Hayes said, we are trying to work on that. We're working now to bring the jail into our health information exchange so that that data is available immediately to all of our other providers, but we have some recommendations here. The first is that we should bring together all of the behavioral health stakeholders under Safety Net to come up with a plan forward. This actually matches the Chatham County blue -- blueprint plan that y'all have been working on. The first goal in health is directed towards mental health and behavioral health, and Safety Net has agreed to take on that convening role with the behavioral health providers, and we intend to put together a stakeholders' forum in the early part of 2016.

Commissioner Stone said, as someone who is part --

Chairman Scott said, Commissioner Stone of the 1st.

Commissioner Stone said, thank you. I'm sorry. As someone who is part of the Curtis V. Cooper Board, I know that this is a problem, but I will tell you, I have a neighbor and a constituent who was literally heading to the ER

'cause she was having trouble breathing. Called -- I called -- made a call to the Curtis V. Cooper on her behalf. They saw her immediately. This saved her from going to the emergency room. We don't -- I -- I -- it's clear we're not getting our message out strongly enough, and I didn't know, Mr. Chairman, if -- if we could do something on our access channel. I know that not everybody watches that, but it is just one more avenue for people to see that this service is out there, that something like the flow chart that you just presented or -- or the telephone number, but cause this individual who desperately needed help, all she needed to do -- all she knew to do was go to the emergency room.

Ms. Hayes said, mm-hmm.

Commissioner Stone said, and now, in addition to this initial visit, she'll have follow-up visits, and I don't think she'll be running to the emergency room, and I'd like to -- to -- for people to know that this is out there and this is what we need to do to keep our costs contained. So thank you.

Ms. Hayes said, one recommend -- one recommendation that we're making is actually for there to be a behavioral health walk-in center that's open 24/7, 365 days a year that would divert these citizens from the emergency department or from the jail. So if there is a 9-1-1 call, they could take them to this 24/7 behavioral health access center. The records would be available through -- you know, the health records would be available through GRACHIE, and they could, you know, get immediate access to their medications.

Commissioner Stone said, well certainly Cobb County has a crisis intervention center near their jail, and I would like to take a look at that so that --

County Manager Lee Smith said, something we're looking at. We talked to -- in fact there's some Gateway folks here today. We've actually mentioned that. We're looking at some of the space we have, if we could re-arrange some things out at the jail facility, that could be very possible.

Commissioner Stone said, I think it could be a tremendous savings not only to the jail but to the individual, as far as, not necessarily cost savings, but emotional savings --

County Manager Smith said, yes.

Commissioner Stone said, -- for not having to book people in the jail that just simply need adequate medical mental attention. So.

Ms. Hayes said, you're absolutely right, and avoiding the possibility of them getting that record -- or criminal record is vital for them to maintain their behavioral -- a good behavioral health outlook.

Commissioner Stone said, well, I hope that the state will look at this and discuss some funding mechanisms for something like this because it's desperately needed. I have -- I have spent some time out at the jail in the mental health wing, and it is -- it is something that I don't care to see again. So thank you very much.

Ms. Hayes said, so for the recommendations, we're recommending the 24/7 access center for behavioral health, as well as a stakeholder forum to bring together and convene the mental health and behavioral health stakeholders. We're also in the spring or winter -- in the -- in the coming months, we'll be doing a baseline assessment for developmental disabilities, as well as for juvenile behavioral health.

Chairman Scott said, Commissioner Kicklighter of the 7th have a question.

Commissioner Kicklighter said, do y'all have a -- do y'all have a phone number that people could just call? Like I get phone calls, and I have to refer them to Lee [Smith], and it's -- it's when people they have mental health issues or they can't afford, you know, some type of health care or whatever, or even drug dependency. Do y'all have like a just a general phone number that constituents could call and y'all can -- y'all direct them to these different places?

Ms. Hayes said, well the behavioral health link phone number does direct them to services and does identify if they're actually having a crisis, and I'm -- I'm going to actually allow my partner to just mention the behavioral health link phone number and what they actually do. This is my partner, Lee Johnson, from the Department of Behavioral Health.

Mr. Lee Johnson said, what we'll do is try to --

County Manager Smith said, come up --

Commissioner Center said, can you come to the microphone?

County Manager Smith said, you need to come up front.

Mr. Johnson said, thank you for the question. What we'll do is try to get you and -- and all of county government a card that shows the behavioral health link crisis number to call for service so that you could just pass that along to your constituents, and we'll get that to you, probably early next week, a stack of them. Is that fair?

County Manager Smith said, we'll post it on the website also. We can do that easy.

Mr. Johnson said, excellent. Excellent.

Commissioner Thomas said, good.

Commissioner Kicklighter said, thank you.

Mr. Johnson said, good question. Thank you.

Ms. Hayes said, and we're happy to partner with the county in any way to create an education campaign about that and -- and that that resource is available.

Commissioner Kicklighter said, thank you.

Ms. Hayes said, questions?

Chairman Scott said, any further questions?

Ms. Hayes said, thank you.

Chairman Scott said, thank you so much.

County Manager Smith said, Mr. Chairman, I do want to thank Lisa and a lot of her partners at -- on the blueprint, as was stated by Tara [Jennings] last -- last meeting, a huge part of what we're doing does come back to substance abuse and mental health, a massive part, including the part as -- as Commissioner Stone just said, many times, in our detention facility, that they're taking on those tasks. Those go to tasks that we're about to undertake are major problems for our community, but they're attainable, so I appreciate her -- her work and her taking on that -- that part of this. This has been a real concern for a number of us, so I want to thank Lisa and all her partners.

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3. CNT MONTHLY REPORT GIVEN VERBALLY BY DIRECTOR RAGAN.

Chairman Scott said, okay. Next on the agenda, we'll have the CN -- CNT monthly report by Director Ragan.

CNT Director D. Everett Ragan said, good morning, Mr. Chairman.

Chairman Scott said, and -- and let me interrupt you, and thank all of you all who are a part of our Safety Net program for being here today. Thank you.

Director Ragan said, good morning Mr. Chairman, members of the -- of the Board. The November 2015 monthly report from CNT indicates a in -- initiation 68 investigations. We closed out 16. Agency assists we had with Metro Precinct 5, U.S. Marshal Service, Savannah State Police Department on some marijuana testing, Charles Ellis Academy career day, and the Hunter Army Airfield 170th Black Ops -- Black Ops special operation group on a drug presentation we did for them. We seized \$127,000 worth of illegal drugs this month.

Commissioner Brady said, I have to ask this question.

Director Ragan said, yes, ma'am.

Commissioner Brady said, agency assists, Charles Ellis Academy career day?

Director Ragan said, yes, ma'am. We -- we -- we call it an agency assist. Basically we go out and we do career days with the kids. We do -- there -- there is no DARE program or any kind of drug education program anymore within Chatham County. We are frequently asked to come to the -- come to the schools, and we do our drug presentation and -- and show them some of the things that we do. So we -- we do those assists with --

Commissioner Brady said, okay.

Director Ragan said, -- different schools.

Commissioner Brady said, okay.

Director Ragan said, okay? All right. Like I said, \$127,000 worth of illegal narcotics. Primarily, most of that was powder cocaine this month, a little over \$98,000. So far for the year, 888,000 that we have taken off the street. Again, primarily, most of that is powder cocaine. Not seeing as much crack. We are still seeing a -- a good bit of heroin. Drug purchased, again, we did purchase some crack and some miscellaneous pills for the month. Three weapons recovered. Only six arrests. Out of those individuals, three from Savannah, two from Pooler,

and one from Atlanta. Agency adopts, we did two cases from Metro. Drug complaints, 17 Crime Stoppers and project logs, and then official complaints, we had 29.

Director Ragan said, the other pages again are based on your Districts. The information, intel we got, search warrants we did, the Crime Stopper complaints we did. Year to date as far as the -- the hours worked in the Metro precincts, you still we -- Central still leads the way, however, the Islands, and again, that's the State Streets area over there east of Waters Avenue that are, again, getting a lot of -- a lot of attention from us. City of Savannah, again, is leading the way with the number of hours spent in the municipalities. Unincorporated area again is -- is second this -- this month. 2,230 hours working in the precincts, municipalities, and we had 184 hours in the unincorporated area of Chatham County.

Director Ragan said, significant events, basically, the probably -- I touched on briefly once before was the nurse at St. Joseph's/Candler with the couple buys we made for that nurse. Executed a search warrant at his residence. We received over 400 pills of various prescriptions, patients' names and everything, and two fire arms that we had on him, that he had. Again, those are not assault type weapons, but they were guns. Again, the -- when we participated as far as a little bit of a outreach program in Effingham County, post -- poster contest at Rincon Elementary. We went and the drug dog, Snitch, gave a demonstration and McGruff the Crime Dog spoke with children over drug safety, and that's some of just the outreach we do with -- with the kids in our school system and those who -- other agencies who may ask for some help on -- on occasion.

Director Ragan said, a quick presentation on -- I've spoken several times before in reference to the confiscated guns, forfeited weapons, and what the law requires us to do. A little Power Point on the disposition of the forfeited firearms. This is an opinion basically back -- from all the way back in 2012 that we got from the County Attorney, and you see that -- received this in 2012, we really didn't start following it until late 2014, and then we started getting some questions about it, because of us not selling the weapons back into the comm -- into the community.

Commissioner Center said, we're not getting that whole letter.

Director Ragan said, yeah, I know. There's just a -- that's just a -- it's just highlighting it. It's not-- that's not the whole thing. I didn't -- we didn't put the whole thing in there. That's just basically the reason we had to start doing it was because of the opinion from Mr. Hart.

Commissioner Center said, may I ask you a question?

Director Ragan said, yes.

Commissioner Center said, Commissioner Farrell was telling me earlier that there is a loophole that we don't have to sell the firearms back if you want to keep them, you can keep them. Are you familiar with that?

Director Ragan said, no. I'm not familiar with that. There's basically, we'll -- we'll show on here, based upon the -- the statute, which is now before you, firearms that are the property of an innocent shall be returned to such person when such a firearm is no longer needed for evidentiary purposes. Prior to the disposal of the forfeited or abandoned firearm, the best efforts must be utilized to determine if the firearm has been lost by -- by, stolen from or other wise illegally obtained from an innocent owner, and if so, shall return the firearm to it's owner in accordance with Official Code of Georgia, boom. It's our primary duty once we get them that we have to locate -- if there's an innocent owner we have to locate it and give it back, and again that was -- that was the definition of the innocent owner. Unsafe firearms, if the firearm is determined to be unsafe or illegal to sell, that's like it's an automatic weapon or sawed-off shotgun, sawed-off rifle that doesn't conform to federal standards, sheriff, police chief, agency head or his or her designee shall determine whether the firearm is to be transferred to the GBI, local forensic laboratories, or destroyed by Official Code of Georgia. Unsafe or illegal firearms, we had no issue -- no problems in -- in getting rid of those.

Director Ragan said, sale of firearms by county, and this is the one that hits us hard, must be by public auction to persons who are licensed as firearms collectors, dealers, importers or manufacturers under the provisions of 18 USC --

Commissioner Center said, we didn't get that screen.

County Manager Smith said, yeah. Are you not forwarding?

Director Ragan said, oh.

County Manager Smith said, remember you're driving.

Director Ragan said, here we go. I have to -- I have to click the button.

County Manager Smith said, you're driving, dude.

Director Ragan said, am I driving? Yes. I do have to -- sometimes I can't do two things at once, but anyway --

Commissioner Center said, let me say I wasn't picking on Commissioner Farrell. The chief of police agreed with him, so we'll have to ask about that.

Director Ragan said, we'll talk about that. But in the event, shall auctions occur less frequently than every six months during any time in which the county has an inventory or sellable firearms. Must be sold at public auction to a licensed firearms dealer and -- and the auction shall occur at least once every six months. So far CNT -- we have sold 14 lots of five guns each, which is 70 guns. The sale price has been \$10,229.19; the auction fee is \$767.00; net income is \$9,462.00 that's gone back into the county funds. Right now we have like 219 guns over the last 36 months that we've seized. Most of those are able to -- these are 65 of the firearms that are now available -- now available to sell. You can some of them are assault weapons, some are regular -- regular rifles and most of them are -- are handguns that we are now eligible for -- for sale back to there.

Director Ragan said, received this, and in talking to Ms. Martin, the human resources director, Atlanta is sitting on 6,000 guns. They have not followed the law. The chief feels that it's -- the -- the law says it's a city problem, so he doesn't do it. The city doesn't do it. So now they're sitting on 6,000. There is no criminal penalty for us if we don't do it, however, we are opening ourself up to civil litigation that -- and it's coming for -- from georgiacarry.org that are threatening civil litigation now to make Atlanta -- the agencies follow the law. So even though there's no criminal penalty then we are still subject to civil liability and the cost of civil litigation to make sure we conform to it. So. But as far as any other loophole about not doing it, I'm not -- I'm not aware of it. The chief and I have not had that discussion.

Chairman Scott said, one of our Youth Commissioner --

Director Ragan said, yes, young man.

Chairman Scott said, -- Higgenbottom has a question.

Youth Commissioner Higgenbottom said, if I may ask, I'm just curious, the 6,000 confiscated guns, if you guys won't sell them, what will you do with them?

Director Ragan said, the -- the 6,000, that's in Atlanta. Under the Georgia law, firearms that -- firearms that are seized have to be sold back to a licensed firearm dealer with the county. Now city statute -- the statute says that city -- municipalities' police departments, can, when they sell the weapons, they get the money, it doesn't go back -- the -- the police department gets the money, it doesn't go back into the general fund, they get the money. At the county, it has to go back to the general fund. So we can't sell them -- even if we sell them, we don't get to use it, we have to turn the money over to the county general fund. We're a county agency. So that's where we're at. Again, Mr. Hart, we had this, we really didn't conform to it for a while, but we're -- we're beginning to conform to -- to stop the litigation.

Chairman Scott said, Commissioner Center has a question.

Commissioner Center said, I don't want to interrupt. Are you done with this presentation?

Director Ragan said, I am done with the presentation.

Commissioner Center said, I wanted to go back on -- on page 4. I -- I -- I too, like Commissioner Brady, was struck with the two schools and now I realize those were like explanation days --

Director Ragan said, yes.

Commissioner Center said, -- not drug busts. You've got Craigslist. Someone was buying drugs on Craigslist? How did y'all catch that?

Director Ragan said, we sometimes go to the dark side of the internet, and we troll for people looking to sell drugs, looking to buy drugs. You -- and we start investigations off of the internet on occasion.

Commissioner Center said, all right. And I noticed Gordon Street. I live East Gordon Street.

Director Ragan said, yes.

Commissioner Center said, is that my neighborhood?

Director Ragan said, no, sir. I don't think so.

Commissioner Center said, okay. Thank you. Thank you, Mr. Chairman.

Chairman Scott said, Commissioner from the 5th has a question.

Director Ragan said, yes, sir.

Commissioner Shabazz said, good morning, Commander Ragan. Are you a part of the -- your agency a part of the End Gun Violence --

Director Ragan said, yes, we are.

Commissioner Shabazz said, -- initiative?

Director Ragan said, yes, we are. Attended meetings this week at the U.S. Attorney's office. I have a representative that attends the -- attended the call in that they did the other night. We have met several times with the U.S. Attorney, and when I say -- I attended a meeting Monday after -- Tuesday afternoon, Wednesday afternoon with them. We are an active part in that. Primarily the enforcement angle is what -- is what we're involved with, yes.

Commissioner Shabazz said, so in your estimation, how long will you think this will take to become effective in terms of curbing gun violence in our community?

Director Ragan said, I would hope we are starting to see some of the effects of that. With the -- some of the results of the call in that they did targeting a -- a group of individuals. They had like 14 of those individuals show up to the call in where they were -- they were presented with their options of either conforming -- straighten up, and -- and if they need help, seek help, which is provided -- again, that's the second part of the -- step forward, stop the violence, and one -- one individual who was late coming in to the meeting Tuesday night, he was not allowed in because he was late. The next morning his probation was revoked, and he was -- he was arrested. So they are starting immediately and those individuals that -- with this group, there are actually multi-prongs to the fork that will be starting to poke them as we speak to make sure they comply.

Commissioner Shabazz said, so -- so the call ins are mandatory?

Director Ragan said, the call ins are mandatory. Basically, the way that works, if -- they're -- they're looking at a group that they believe is responsible for some of the violence, people associated with that -- and they're using the word groups. Not everybody's a gang, some of them are just groups of individuals, friends, neighbors, associates. Some -- some are gangs, but they will call those in, especially those that they have control over who are on probation, who are on parole. They can be -- they're targeted by the parole. You be at this location, this certain time. Then the message is delivered. The opportunities for help is offered. Those who wish to turn themselves around and get on the right track, they're given that opportunity. Those who choose to continue with violence or ignore the opportunity to turn themselves around, then we go after them.

Commissioner Shabazz said, and you mentioned something about help, that you would get those individuals help if they want help. What type of help are you referring to?

Director Ragan said, Dr. Bryant, who is the -- who's heading up on the social aspect side of the -- of the stop the violence, step forward, there's help with education, there's help for job training, there's help with structuring their lives so they can be productive and not be on the streets.

Commissioner Shabazz said, and I noticed one of the ladies that I think she's an instructor at Savannah -- Armstrong --

Director Ragan said, that's Dr. Bryant. She is the -- she is the one who's been hired on the civilian side to help us.

Commissioner Shabazz said, right. And I know that she's also involved with the -- the early release program?

Director Ragan said, I'm not -- I'm not familiar. I'm not sure.

Commissioner Shabazz said, but that's what I want to know in terms of -- in terms of releasing individuals who are already incarcerated, early release program -- or re -- re-entry program.

Director Ragan said, re-entry program, yes, sir.

Commissioner Shabazz said, the re-entry program, how does that relate to offenders who are coming back in who may want to --

Director Ragan said, again, those who are on a -- on a re-entry who want to succeed and be a productive part and need an opportunity for jobs and job placement or education, attendant education or GEDs or whatever that they have not accomplished before, that is an aspect of that to be able to prepare -- prepare them to be back into the job market and to be productive citizens.

Commissioner Shabazz said, okay. Thank you.

Chairman Scott said, I will also add that Chief Lumpkin will be here at our first meeting in January to update us on it.

Director Ragan said, yes, sir.

County Manager Smith said, quarterly update.

Director Ragan said, we -- and I -- and -- and -- and in follow-up to that question, when -- the meeting we had Wednesday afternoon, of course, the District Attorney was there, Sheriff Harris was there, FBI, ATF, DEA, state probation department, the U.S. Attorney's office, and, it was, again, a good, productive meeting. We are -- once they've had the first call in now, with that first group of individuals, then, if they don't turn around, then the law enforcement aspect comes in, and -- we do what we do best.

Commissioner Shabazz said, thank you. Thank you.

Director Ragan said, yes, sir.

Commissioner Kicklighter said, I -- Mr. Chairman?

Chairman Scott said, Commissioner Kicklighter of the 7th.

Commissioner Kicklighter said, I just want to tell you I think you're doing a great job, and I think it's good that you're legally selling the guns back and making a little bit of money, and I appreciate everything you're doing.

Director Ragan said, thank you. I -- I would rather not put the guns back, but we just -- that gun -- the gun lobby in Georgia is a heck of a thing. So.

Commissioner Kicklighter said, well, I mean --

Director Ragan said, I know.

Commissioner Kicklighter said, -- but -- but you're putting them back in legal --

Director Ragan said, legal hands.

Commissioner Kicklighter said, -- gun owners' hands.

Director Ragan said, legal hands, and -- and if we find -- again --

Commissioner Kicklighter said, which gun sales are legal in the country, and there's a process they go through, so.

Director Ragan said, absolutely. I'm a huge supporter of the Second Amendment.

Commissioner Kicklighter said, in my eyes you're doing nothing wrong, sir. I appreciate it.

Director Ragan said, well, I -- I'm -- I --

Commissioner Brady said, happy ho, ho.

Director Ragan said, happy --

Chairman Scott said, no further questions.

Director Ragan said, I had -- I had a real nice tie, but I told my wife I was going to wear it last night, Rudolph and the reindeer and a big red nose, but somehow it was missing off my tie rack this morning. I said -- I mentioned it last night that I was going to wear it, and she said well, maybe it will disappear, so, this morning, I couldn't find it on my tie rack.

Chairman Scott said, if there's no further questions, we'll see you in about an hour.

Commissioner Center said, are you going to open an investigation?

Director Ragan said, I'll be here in about an hour, yes, sir.

Chairman Scott said, okay.

Commissioner Stone said, Santa was borrowing it.

Commissioner Shabazz said, is that part of the legislative meeting?

Chairman Scott said, yes. Yes.

County Manager Smith said, yes.

Commissioner Shabazz said, in terms of the resale of the guns?

Chairman Scott said, yes.

Commissioner Shabazz said, okay.

County Manager Smith said, we're asking for the option to not do that, to destroy them. The chief agrees that we want them destroyed, not put them back on the street.

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VI. CHAIRMAN'S ITEMS

Chairman Scott said, there are -- there are no Chairman --

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VII. COMMISSIONER'S ITEMS

Chairman Scott said, -- or Commissioner items.

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*)

Chairman Scott said, so we'll move to -- there's no tabled items to consider.

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IX. ITEMS FOR *INDIVIDUAL* ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS: 1) IN THE MULTIPLE GRANT FUND INCREASE REVENUES AND EXPENDITURES \$1,764 FOR A SUPPLEMENTAL GRANT AWARD FROM THE CRIMINAL JUSTICE COORDINATING COUNCIL, 2) IN THE CONFISCATED REVENUE FUND APPROPRIATE \$35,230 TO THE COUNTER NARCOTICS TEAM (CNT) FOR SURVEILLANCE FEES, AND 3) AMEND FISCAL 2016 BUDGET RESOLUTIONS FOR SALES TAX I, II, III, IV, V AND VI FUND BALANCE AND APPROVE REVISED PROJECT BUDGET SCHEDULES.**

Chairman Scott said, so we'll move to Items for Individual Action. First item is to request approval of the following budget amendments and transfers: in the Multiple Grant Fund increase revenues and expenditures by \$1,764 for a supplemental grant awarded to the Criminal Justice Coordinating Council, and in the Confiscated Revenue Fund appropriate \$35,230 to the Counter Narcotics Team for surveillance fees, and 3) arm -- amend the fiscal 2016 budget resolutions for Sales Tax I, II, III, IV, and V and VI fund balance and approve the revised projected budget schedules.

Commissioner Brady said, Mr. Chairman, I make a motion for approval.

Commissioner Stone said, second.

Chairman Scott said, properly moved and second. Any discussion? Any unreadiness? Hearing none, all in favor of the motion indicate by voting yes, opposed no. Item 1 carries.

ACTION OF THE BOARD:

Commissioner Brady moved to approve the following budget amendments and transfers: in the Multiple Grant Fund increase revenues and expenditures \$1,764 for a supplemental grant award from the Criminal Justice Coordinating Council, 2) in the Confiscated Revenue Fund appropriate \$35,230 to the Counter Narcotics Team (CNT) for surveillance fees, and 3) amend fiscal 2016 budget resolutions for Sales Tax I, II, III, IV, V and VI fund balance and approve revised project budget schedules. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: *IX-1*
AGENDA DATE: December 18, 2015

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Amy Davis, Finance Director

ISSUE:

To request approval of the following budget amendments and transfers: in the Multiple Grant Fund increase revenues and expenditures \$1,764 for a supplemental grant award from the Criminal Justice Coordinating Council, 2) in the Confiscated Revenue Fund appropriate \$35,230 to the counter Narcotics Team (CNT) for surveillance fees, and 3) amend fiscal 2016 budget resolutions for Sales Tax I, II, III, IV, V and VI fund balance and approve revised project budget schedules.

FACTS AND FINDINGS:

1. The Savannah Chatham Drug Court received a \$,764 supplemental grant award from the Criminal Justice Coordinating Council. Correspondence and resolution to amend the Multiple Grant Fund are attached (to the original staff report in the Clerk of Commission's meeting file).
2. The Counter Narcotics Team Director has requested a Confiscated Funds appropriation of \$35,228.11 to cover expenses incurred for surveillance fees during a major investigation 2014-2015.
3. The Chatham County Sales Tax I Fund budget amendment decreases the budget by \$788,862 to reflect a fund balance of \$11,555,691. The latest revised project budget schedule is attached (to the original staff report in the Clerk of Commission's meeting file).

The Chatham County Sales Tax II Fund budget amendment decreases the budget by \$220,430 to reflect a fund balance of \$4,957,107. The latest revised project budget schedule is attached (to the original staff report in the Clerk of Commission's meeting file).

The Chatham County Sales Tax III Fund budget amendment decreases the budget by \$832,173 to reflect a fund balance of \$33,545,803. The latest revised project budget schedule is attached (to the original staff report in the Clerk of Commission's meeting file).

The Chatham County Sales Tax IV Fund budget amendment decreases the budget by \$1,325,413 to reflect a fund balance of \$36,718,879. The latest revised project budget schedule is attached (to the original staff report in the Clerk of Commission's meeting file).

The Chatham County Sales Tax V Fund budget amendment decreases the budget by \$3,299,549.2 to reflect a fund balance of \$71,378,950. The latest revised project budget schedule is attached (to the original staff report in the Clerk of Commission's meeting file).

The Chatham County Sales Tax VI Fund budget amendment decreases the budget by \$22,696,009 to reflect a fund balance of \$22,696,009. The latest revised project budget schedule is attached (to the original staff report in the Clerk of Commission's meeting file).

FUNDING:

The budget amendments will establish funds in the Multiple Grant and the Confiscated Revenue Funds. Funds are available in the Fund Balance for Sales Tax I, II, III, IV, V, and VI.

ALTERNATIVES:

1. That the Board approve the following:

MULTIPLE GRANT FUND

Increase revenues and expenditures \$1,764 for a grant award from the Criminal Justice Coordinating Council.

CONFISCATED REVENUE FUND

Appropriate \$35,230 to the Counter Narcotics Team for surveillance fees.

SALES TAX I FUND

A budget amendment to decrease fund balance by \$788,862 with a corresponding decrease in expenditures and approve the revised project budgets.

SALES TAX II FUND

A budget amendment to decrease fund balance by \$220,430 with a corresponding decrease in expenditures and approve the revised project budgets.

SALES TAX III FUND

A budget amendment to decrease fund balance by \$832,173 with a corresponding decrease in expenditures and approve the revised project budgets.

SALES TAX IV FUND

A budget amendment to decrease fund balance by \$1,325,413 with a corresponding decrease in expenditures and approve the revised project budgets.

SALES TAX V FUND

A budget amendment to decrease fund balance by \$3,299,459 with a corresponding decrease in expenditures and approve the revised project budgets.

SALES TAX VI FUND

A budget amendment to decrease fund balance by \$22,696,009 with a corresponding decrease in expenditures and approve the revised project budgets.

2. Amend or deny the request.

POLICY ANALYSIS:

State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION:

That the Board approve Alternative 1.

Prepared by: Estelle Brown

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2. TRANSMITTAL OF SUMMARIZED AUDIT RESULTS FOR FISCAL YEAR 2015 AND REQUEST AUTHORIZATION TO SUBMIT THE 2015 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND RELATED DOCUMENTS TO THE STATE OF GEORGIA AND THE GOVERNMENT FINANCE OFFICERS' ASSOCIATION BY THE END OF THE CALENDAR YEAR.

Chairman Scott said, Item 2, the transmittal of summarized audit results of fiscal year 2015 and request authorization to submit the 2015 Comprehensive Annual Financial Report and related documents to the State of Georgia and the Governmental Finance Officers' Association by the end of the calendar year.

Commissioner Brady said, Mr. Chairman, I move for approval.

Commissioner Holmes said, second.

Chairman Scott said, properly moved and second. Any discussion? Any unreadiness? Hearing none, all in favor of the motion indicate by voting yes, opposed no. Has everybody voted? Motion carries.

Commissioner Kicklighter said, they're going to speak to us next week?

County Manager Smith said, next meeting.

Commissioner Kicklighter said, next meeting?

ACTION OF THE BOARD:

Commissioner Brady moved to approve the transmittal of summarized audit results for fiscal year 2015 and request authorization to submit the 2015 Comprehensive Annual Financial Report (CAFR) and related documents to the State of Georgia and the Government Finance Officers' Association by the end of the calendar year. Commissioner Holmes seconded the motion and it carried unanimously.

AGENDA ITEM: IX-2

AGENDA DATE: December 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Amy Davis, Finance Director

ISSUE:

Transmittal of summarized audit results for fiscal year 2015 and request authorization to submit the 2015 Comprehensive Annual Financial Report (CAFR) and related documents to the State of Georgia and the Government Finance Officers' Association by the end of the calendar year.

BACKGROUND:

The 2015 CAFR reports the County's financial position as of June 30, 2015. As of the date of this report, the published report has not been submitted to the printer for printing and binding. Finance is seeking

authorization to submit the CAFR and related reports to the State of Georgia and the Government Finance Officers' Association's award program via electronic format by the December 31, 2015 deadline.

FACTS AND FINDINGS:

1. The CAFR represents the audited financial report of Chatham County prepared in accordance with generally accepted accounting principles. The CAFR presents the recorded financial transactions and activities of Chatham County for the period July 1, 2014 to June 30, 2015. It includes activities of three component units: Chatham Area Transit, Live Oak Public Libraries, and the Chatham County Health Department.
2. At June 30, 2015 the two major operating funds, the General Fund and the Special Services District, both had increases in net position as compared to the prior fiscal year. In the General Fund, net position increased \$5.1 million for an ending balance of \$44.4 million, of which \$1.2 million is unassigned and \$42.6 million is committed as the County's three month reserve. In the SSD fund, net position increased \$1.27 million to \$8.9 million, of which \$1.2 million is assigned for purposes of the fund and \$7.6 million is committed as the three month reserve.
3. Fund balances in both the General Fund and SSD fund presented as Committed represent the amount of fund balance needed to equal three months of operating expenditures in compliance with the fund balance policy, which stipulates no less than two months reserve. This is an increase over prior year of \$14.9 million and \$2.7 million respectively.
4. The audit report also includes the County's government-wide financial statements which present all activities of Chatham County on the accrual basis of accounting, including capital assets and long-term debt. Overall, the County's net position as shown on the government-wide statements totaled \$1.072 billion an increase of \$5.3 million over the prior year's restated balance. Restatements were made to include \$48.9 million in pension liability, a new requirement of GASB 67 & 68 and the removal of CAT as a blended component unit. CAT is now presented as a discreetly presented component unit.
5. The 2015 audit report reflects the implementation of GASB 67 & 68 which requires extensive changes to the reporting for pension plans. Difficulties in obtaining information from state pension plans and actuarial reports has caused delays in finalizing the report.
6. Once received, the 2015 CAFR will be forwarded to the Board of Commissioners. On January 15, 2016, Karp, Ronning & Tindol, PC, the independent external audit firm, will be present to discuss the audit report and the findings in the Single Audit Report and the Management Letter. Prior to the January meeting, these findings and management's responses will be distributed to the Board. The Independent Auditor's Communication with Those Charged with Governance will also be transmitted at that time.
7. The State of Georgia and the Government Finance Officers' Association require submittal of the CAFR and related reports within six months of the fiscal year end. The County's deadline on submittal is December 31, 2015. Finance intends to submit the CAFR electronically, which is the preferred method for both entities.

FUNDING:

No funding required.

POLICY ANALYSIS:

It is the policy of Chatham County to comply with all required filing requirements in a timely manner. Further, it is the policy of Chatham County to submit our CAFR annually to GFOA for review for the Certificate of Achievement for Financial Reporting. The County has received this award every year for the last 31 years.

ALTERNATIVES:

1. That the Board authorize the Finance Department to submit the CAFR and related documents to the State of Georgia and to the Government Finance Officers' Association electronically by December 31, 2015.
2. Provide other direction to staff.

RECOMMENDATION:

Board approve Alternative #1.

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3. **TO ADOPT A RESOLUTION AUTHORIZING THE EXERCISE OF THE POWER OF EMINENT DOMAIN FOR ALL ROADS AND DRAINAGE IMPROVEMENT**

**PROJECTS BEING ACCOMPLISHED AS A PART OF CHATHAM COUNTY'S
SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST) PROGRAM.
[ALL DISTRICTS.]**

Chairman Scott said, Item 3, to adopt a resolution authorizing the excess -- the exercise of power of eminent domain for all roads and drainage and improvement projects being accomplished as a part of Chatham County's Special Purpose Local Option Sales Tax, the SPLOST Program.

Commissioner Holmes said, so moved for approval.

Commissioner Brady said, second.

Commissioner Shabazz said, second.

Chairman Scott said, it's been properly moved and second. Any unreadiness? I recognize --

Commissioner Shabazz said, yes.

Chairman Scott said, I recognize the Commissioner from the 3rd and the Commissioner from the 5th.

Commissioner Center said, thank you, Mr. Chairman, and I had asked earlier. We're adopting a -- if you could give a little explanation for those watching who can't be in the room, 'cause I'd like to know in what Districts or how people can find out in what Districts and what properties are being affected in case they're -- have questions about those.

County Attorney R. Jonathan Hart said, well, it's prop --

Chairman Scott said, I recognize the County Attorney.

County Attorney Hart said, sure. What this does is basically it's a way for us to probably save close to a month in the process if we have to condemn something. Typically about 85 percent of the cases we reach some sort of an agreement with the -- the -- the land owner, and this covers our SPLOST projects, and we have development plans for them. The parcels that will be taken are shown on the development plan. You would have to extrapolate out, look at the plan, look at the PIN number, look up the property owner to know exactly which parcel, and it would show you the amount taken and where it was taken in -- in -- in the parcel. And all we're doing here is asking for the -- the right that if we cannot reach the agreement to have a resolution as required as a pre-requisite to filing it. To have -- have it ready where we are ready to go.

Commissioner Center said, you -- you don't anticipate any surprises? Most people know about these projects already, correct?

County Attorney Hart said, yeah. I mean some of this stuff's pretty old, and -- and they're going to have been -- before we condemn, they're probably going to be contacted four or five times by the right of way consultant.

Commissioner Center said, all right. Thank you. Thank you, Mr. Chairman.

Chairman Scott said, okay. The Commissioner from the 5th District.

Commissioner Shabazz said, yes. Why is it necessary to come in with the power of eminent domain -- eminent domain?

County Attorney Hart said, well -- it -- it -- we don't --

Commissioner Shabazz said, and -- and the reason why -- the reason why I ask you that is because usually when we hear these terms it means taking something or controlling something.

County Attorney Hart said, correct. The -- the use of the -- of the taking power of eminent domain power is something that government has and has to be exercised judiciously and the government cannot take anything without paying fair market value for it. And if the person has a disagreement over the fair market value as between what the county thinks or what they think, then they perfectly have every right to contest that. At the same time, and -- and if -- if it is determined by a jury that we owe them more money, we -- we pay them that money. At the same time we also have a duty to the tax payers not to overpay something. In other words, you go up against somebody and -- that -- that has a piece of property, and they happen to think their property is really cool, and it's worth \$500,000, but the property next door you could buy it on the market for \$100,000 you -- you -- you're going to have to try to buy it from them for the fair market value. Now, there's some play in that because you could argue over what fair market value is between 100, 105 or 95 to 100, something like that. But -- but in those instances where there's a -- a large divergence and -- and the count -- county staff, with the help of their right of way consultant and appraisers, can't get to the number that the property owner wants, then the only thing that we can do is go in and take the property and be willing to allow them to contest the difference in value. Now in order to do that, we have to pay into the registry of the court what we think the value of the property is, which the tax payer can then draw down. And then we can go to court maybe a year later and argue

over whether we paid too little for the property. And like the last time we were in here -- in -- in a -- talking about a condemnation that's now a matter of public record and I can talk about, we actually tried a case a few weeks ago in which the offer that we were willing to settle for, the jury came back and awarded \$18,000 less than what we would have offered. So we don't go in and just try to low ball people. We try to get a number that -- that we can live with and they can live with. But if we can't do that, we go -- go ahead and -- and let people -- the other citizens of Chatham County decide what the fair market value is.

Commissioner Shabazz said, thank you.

County Attorney Hart said, okay.

Chairman Scott said, any further unreadiness or questions? Hearing none, all in favor of the motion indicate by voting yes, opposed no. Item 3 carries.

ACTION OF THE BOARD:

Commissioner Holmes moved to adopt a resolution authorizing the exercise of the power of eminent domain for all roads and drainage improvement projects being accomplished as a part of Chatham County's Special Purpose Local Option Sales Tax Program. Commissioner Brady seconded the motion and it carried unanimously.

AGENDA ITEM: IX-3

AGENDA DATE: December 18, 2015

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Leon Davenport, P.E., County Engineer

ISSUE:

To adopt a resolution authorizing the exercise of the power of eminent domain for all roads and drainage improvement projects being accomplished as a part of Chatham County's Special Purpose Local Option Sales Tax (SPLOST) Program.

BACKGROUND:

The 1985-1993 (SPLOST I), 1993-1998 (SPLOST II), 1998-2003 (SPLOST III), 2003-2008 (SPLOST IV), 2008-2014 (SPLOST V), and 2014-2020 (SPLOST VI) SPLOST referendum provides funding for various road and drainage improvements in Unincorporated Chatham County.

FACTS AND FINDINGS:

1. As a part of the road and drainage improvement projects in Chatham County's SPLOST Program, it is necessary to acquire properties for rights-of-way for the various projects. On occasion, it is not possible to negotiate the purchase of these properties. To proceed with these projects it is required that Chatham County exercise its power of eminent domain.
2. The purpose of this resolution is to authorize the use of the power of eminent domain on all road and drainage projects programmed in SPLOSTs I thru VI.

ALTERNATIVES:

1. To adopt a resolution authorizing the exercise of the power of eminent domain for all roads and drainage improvement projects being accomplished as a part of Chatham County's Special Purpose Local Option Sales Tax (SPLOST) Program.
2. Board not adopt resolution.

FUNDING:

Funding is available in the 1985-1993 (SPLOST I), 1993-1998 (SPLOST II), 1998-2003 (SPLOST III), 2003-2008 (SPLOST IV), 2008-2014 (SPLOST V), AND 2014-2020 (SPLOST VI) for projects approved by the Board in the annual budget.

POLICY ANALYSIS:

By Article IX, Section II, Paragraph V, Constitution of Georgia (as amended through November 1998), the governing authority of each county may exercise the power of eminent domain for any public purpose.

RECOMMENDATION:

That the Board approve Alternative 1.

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- 4. TO REQUEST BOARD APPROVAL TO ACCEPT THE SUPPLEMENTAL CJCC AWARD OF \$1,764 FOR THE SAVANNAH-CHATHAM COUNTY DRUG COURT, AUTHORIZE THE CHAIRMAN TO SIGN THE RELATED AWARD DOCUMENT, AND HAVE THE AMOUNT ADDED TO PROJECT #250-20830. THIS REQUIRES A 10% MATCH OF \$196, WHICH WILL BE EXECUTED IN KIND WITH BUDGET ITEMS CURRENTLY IN PLACE.**

Chairman Scott said, Item 4, to request Board approval to accept the supplemental award of \$1,764 for the Savannah-Chatham County Drug Court, authorize the -- the Chairman to sign the related award documents, and to have the amount added to the Project #250-20830. This requires a 10 percent match of \$196, which will be executed and -- in kind with budget items currently in place.

Commissioner Center said, point of information, Mr. Chairman?

Chairman Scott said, yes.

Commissioner Center said, is one of these numbers wrong, 'cause 10 percent of one -- of 1700 is 176 not 196. Is one of two numbers incorrect?

Chairman Scott said, I think that's a typo. We'll -- will the motion --

Commissioner Center said, I just want to be sure we approve the correct amount.

County Attorney Hart said, not to exceed 196.

County Manager Smith said, not -- yeah.

Commissioner Center said, okay.

Commissioner Shabazz said, what is --

Chairman Scott said, yes.

Commissioner Shabazz said, what is CJCC? What is that?

Commissioner Brady said, Chatham County Drug Court.

Chairman Scott said, Chatham County Juvenile Court award.

Commissioner Shabazz said, okay.

Chairman Scott said, yeah. Any further -- any further discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. Item 4 is approved.

ACTION OF THE BOARD:

The Board voted unanimously to approve the acceptance of the supplemental CJCC award of \$1,764 for the Savannah-Chatham County Drug Court, authorize the Chairman to sign the related award document, and to have the amount added to Project #250-20830.

AGENDA ITEM: IX-4

AGENDA DATE: December 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Jean Cottier, Coordinator, Deputy Court Administrator, Savannah-Chatham County Drug Court Coordinator
Crystal Cooper, Superior Court Administrator

ISSUE:

To request Board approval to accept the supplemental CJCC award of \$1,764 for the Savannah-Chatham County Drug Court, authorize the Chairman to sign the related award document, and have the amount added to Project #250-20830.

BACKGROUND:

CJCC awarded \$274,848 initially to the Savannah-Chatham County Drug Court. A supplemental amount of \$1764 has been awarded.

FACTS AND FINDINGS:

1. The County will serve as the local fiscal sponsor for the grant in the additional amount of \$1,764.
2. The County is named as local fiscal sponsor for the grant.
3. The Commission Chairman is named the Authorized Representative for the grant.
4. There is a 10% match requirement \$196 which will be executed in kind with budget items currently in place.

FUNDING:

The grants receipts and disbursements will be reflected in the Multiple Grant Fund.

ALTERNATIVES:

1. That the Board approve the grant applications and authorize the Chairman to sign any documents related to the grant applications and subsequent awards; or
2. That the Board deny approval and provide other direction.

POLICY ANALYSIS:

The Criminal Justice Coordinating Council requires that awards be administered by a unit of local government.

RECOMMENDATION:

That the Board approve Alternative 1.

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5. **BOARD APPROVAL OF CHANGES TO THE STARTING SALARY FOR THE RANKS OF CORRECTION OFFICER, CORRECTIONS OFFICER/ADVANCED AND DEPUTY SHERIFF/ADVANCED AND SALARY ADJUSTMENTS FOR THE EXISTING STAFF WITHIN THE SAME PAY RANGE, TO BE MADE EFFECTIVE JANUARY 1, 2016 IN THE AMOUNT OF \$235,230 FOR THE REMAINDER OF THE CURRENT FISCAL YEAR. ANNUAL COSTS OF THIS INCREASE IS \$470,460.**

Chairman Scott said, Item 5, request Board approval of changes to the starting salary for the ranks of Correction Officers, Corrections Officers/Advanced and Deputy Sheriff/Advanced and salary adjustment for existing staff within the same pay range, to be made effective January 1, 2016 in the amount of \$235,230 for the remainder of the current fiscal year. Annual costs of this increase is \$470,400 --\$470,460. This is to keep our folk at the sheriff department in line with current salaries with other law enforcement agencies in the area.

Commissioner Kicklighter said, motion. I'll make a motion.

Chairman Scott said, is there a motion?

Commissioner Kicklighter said, I'll make a motion to approve.

Commissioner Stone said, second.

Commissioner Holmes said, second.

Commissioner Farrell said, second.

Chairman Scott said, properly moved and second. Any unreadiness? I recognize the Commissioner from the 4th District and then the Commissioner from the 1st and the 3rd.

Commissioner Farrell said, yeah, I -- I'd like to ask a -- a question of the -- of the Sheriff. I suppose that this was -- not being funded in our current budget, was there a -- a need that you or the Sheriff's department identified that we needed to make this correction in mid -- mid-year?

Sheriff Roy Harris said, yes, sir. There's -- several things have occurred during the past six or seven months that have necessitated this request. First of all, we now have about 60 -- over 60 vacancies, primarily they are in the corrections area of the jail, which is the largest unit we have. We are all recruiting from the same pool of applicants. We've stressed and -- and made great efforts to recruit veterans from around the state. We've met with Chatham County HR, who has been very helpful to us to come up with recruitment strategies in other areas to try to bring more people in. At the same time, the Metro police department has announced a very significant raise in salaries for people, and they currently kind of have cornered the market on new hires. Yesterday they announced a -- an additional group of incentives which gives \$2400 incentive for a Bachelor's degree or higher.

They're giving incentives for years of service up to four years for military service. Incentives for people that are already Georgia POST certified, and we do hire some of those right out of the academies, and they're giving incentives for out of state law enforcement experience.

Sheriff Harris said, these are excellent ideas, and I -- I admire Chief Lumpkin for going forward with this. Unfortunately for us, it's going to impact us in a negative manner. We will still be \$5,000 behind Metro police when we're hiring people at the range we're asking for. I would certainly be in here hat in hand asking for a lot more than that, but I -- I cannot at this particular time jump out with what we've got in the budget to go and get us through the end of this fiscal year. That is the reason for this request and certainly this is something we're going to continue to work on. This jail is our number one liability in this county that -- that we deal with. If we have a homicide on the street and the police do not solve it, nobody's going to sue them over that. If we have a homicide in that jail, you've got 100 percent guarantee we're going to be sued. And then if you look at all the -- the negligence that I'm sure Mr. Center will -- will agree with, negligent hiring, negligent retention, negligent staffing, all of these things impact us in the jail, and we have simply got to get good quality people working there.

Sheriff Harris said, unfortunately, about half of those that we have vacant now were asked to leave. Some were terminated, some were forced to resign. That has impacted us greatly, but there again goes back to my commitment to you and this county that we're going to run a constitutional jail. We're going to do what's right in that jail, and it -- it is going to meet the letter of the law. While we're protecting our employees, we also have to protect those entrusted to our care. If you think of an inmate coming in to that jail, they are 100 percent dependent upon us to take care of them. They can't run down the street to the doctor, they can't pick up a pistol like they could at home and take care of themselves if there's a home invasion, or in this case a cell invasion. So we are the caretakers there, and all of us together share in that liability and responsibility. So I appreciate the opportunity to stand here before you and tell you this, and certainly ask for your support on it.

Commissioner Farrell said, I appreciate that, and I will support your request.

Sheriff Harris said, thank you, sir.

Commissioner Stone said, Mr. Chairman, thank you. My question was answered. I -- I had a feeling that this had to do with the raises that -- in Metro. So thank you. I will support it as well.

Chairman Scott said, okay. Commissioner Center.

Commissioner Center said, yeah. I -- I think, too, at least one and a half of my questions were answered, but you say we're still \$5,000 behind Metro?

Sheriff Harris said, the Metro starting salary for a sworn police officer will be about 39,000, and when you start adding these incentives to it, certainly it goes up, so it will be a greater disparity. Metro is -- is probably the -- most young officers are going to want to go where there's some type of police street activity. So we're recruiting from the same pool, but with a little bit different mind set, which is why I look for veterans so much. They do quite well in our environment. A lot of the veterans are a little older, such as myself, and they don't want to be out on the street chasing people down. That is why we're hitting that -- that particular population very hard, but at the same time, we want to recruit young men and women that want a career in correctional law enforcement or in other areas that the Sheriff serves, and we want them to have better educations, if at all possible.

Sheriff Harris said, we have the -- the largest number of female officers of any agency outside of Metro Atlanta here. We've got over 135 sworn officers in our -- in our corrections, which is fantastic. About 72 or 73 percent of our officers are minority. So we don't really meet the -- the face of the community, we exceed that, and I'm -- I'm very proud of these men and women we have that -- that are working here, and they're totally committed to doing their jobs.

Commissioner Center said, thank you very much. And I have one other question, and this will probably be for the County Manager. You know, a few weeks ago we were instructed we should do everything based on zero-based budgeting. How does this change in the middle of the year affect zero-based budgeting?

Chairman Scott said, before you -- before you answer that, let's -- let's see if Commissioner Kicklighter has a question of the Sheriff.

Commissioner Center said, okay. That's fine.

Commissioner Kicklighter said, oh, I just wanted it to be known that as conservative as I always am when it comes to money and all that I had the honor and privilege to get to speak with the Sheriff earlier, so I -- I knew the answers to those questions, and just since I threw out the motion to actually approve it, I just wanted to make that clear that we had talked, and I knew he was losing officers and --

Chairman Scott said, we'll let the Manager speak to that.

County Manager Smith said, well anytime you have a zero-based budget, and you make a change during the year, it does, you know, act against what you're typically doing, but it's like with anything else, there can be exceptions to that. So, you know, we have a fund that's on the -- I think the county side we're taking a look at to actually use those funds that we knew we would not use up, but this is pretty minimal and -- and compared

to the entire fund. So I -- I feel good about that. I do also want to mention that the Sheriff, some of his staff, and our executive team have met, and even -- and the Sheriff didn't mention this, and it's something that I think we're having to think about, is even looking at civilian opportunities, you know, in -- in the jail, you know, because instead of having officers, you have supervisors who are the officers and you have civilians. A lot have moved to this, and it's working in some. So what -- what we want you to know is -- is Sheriff Harris is looking at every alternative possible to keep our costs level, but also to look at getting good, quality people that we can recruit while competing against all these other entities. So he's doing that, and he's meeting with us every week, with HR. They're doing a good job. So, I -- I -- I mean -- I -- I -- I 100 percent back this request, even with the zero-based budgeting, with the numbers being down where they are, we have to do something.

Sheriff Harris said, I -- I can address that further, Mr. Chairman. This money that we're talking about this year is actually coming out of salary savings.

County Manager Smith said, yeah.

Sheriff Harris said, we have so many vacancies we can -- we can roll that over. So it is not an extra burden on the county.

County Manager Smith said, yeah.

Sheriff Harris said, now next year will be a little different, so we are addressing that, too, as Mr. Smith said --

Chairman Scott said, it's a similar argument we were making with the City.

County Manager Smith said, yes.

Commissioner Center said, yeah. Okay. Yes.

Sheriff Harris said, we put blue coats, we call them, you see them in the courthouses, in the lobby of the jail, rather than sworn officers.

County Manager Smith said, right.

Sheriff Harris said, so that -- that is a savings to us because we pay these people a flat rate. We're doing everything we can like that to improve our services, but we still have to maintain security at that facility.

Commissioner Thomas said, right.

Commissioner Center said, thank you very much. Thank you, Mr. Chairman.

Sheriff Harris said, thank you.

Chairman Scott said, thank you.

Commissioner Kicklighter said, thank you, Sheriff.

Chairman Scott said, if there's no further questions or unreadiness, all in favor of the motion indicate by voting yes, opposed no. The motion carries.

ACTION OF THE BOARD:

Commissioner Kicklighter moved for Board approval of changes to the starting salary for the ranks of Correction officer, Corrections Officer/Advance and Deputy Sheriff/Advanced and salary adjustments for the existing staff within the same pay range, to be made effective January 1, 2016 in the amount of \$235,230 for the remainder of the current fiscal year. Annual costs of this increase are \$470,460. Commissioner Stone seconded the motion and it carried unanimously.

AGENDA ITEM: IX-5

AGENDA DATE: December 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Roy J. Harris, Sheriff

ISSUE:

Board approval of changes to the starting salary for the ranks of Correction officer, Corrections Officer/Advance and Deputy Sheriff/Advanced and salary adjustments for the existing staff within the same pay range, to be made effective January 1, 2016 in the amount of \$235,230 for the remainder of the current fiscal year. Annual costs of this increase are \$470,460.

BACKGROUND:

Nationwide, law enforcement agencies are struggling with recruitment and retention of employees. The Sheriff's Office is facing this same dilemma and currently has approximately 60 vacant law enforcement positions. Locally, many police departments have had to increase their starting salaries and include bonuses to attract employees. In order to remain competitive in this market, the Sheriff's Office is asking for increases in starting pay and a change in the pay structure plan for existing employees. The starting salary for Corrections Officers has not been adjusted since FY 08/09.

FACTS AND FINDINGS:

1. The annual starting salary for a non-certified Corrections Officer is \$31,105. After six months of employment, the employee advances to Corrections Officer/Advanced or Deputy Sheriff/Advanced, which results in an increase in salary to \$33,841. These Corrections Officers and Deputy Sheriffs are not eligible for a salary increase for two calendar years. After two calendar years, on the following January 1st, they are eligible to begin receiving additional steps based on the law enforcement pay plan, if that pay plan is funded within the fiscal year. Depending upon their hire date and funding, a salary increase may take a minimum of three years.
2. The Sheriff's Office is proposing an increase in the annual starting salary for a Corrections Officer to \$33,841. After six months of employment, these officers will be placed at the Advanced Officer level and receive an increase in salary to \$34,517. Existing staff who are within the same pay range will receive a salary adjustment for parity. The requested increases will affect the salaries of 285 officers within these pay ranges.
3. As of January 1, 2016, all sworn law enforcement employees under the Law Enforcement Pay Plan are scheduled to receive a step increase of up to 2%. These employees were not eligible to receive the merit increase already afforded to other County employees this fiscal year.
4. The Human Resources staff has reviewed this proposal and found it warranted and appropriate.

FUNDING:

The Sheriff's Office is requesting funding using projected salary savings within the departmental budgets of 1003300 and 1003326, and if necessary from the Salary Contingency account 1009996, in the of \$235,230 for salaries, FICA and pension. A breakdown by department and appropriate account codes will be provided.

Funding in FY2017 budgets for these departments will increase by approximately \$470,460.

ALTERNATIVES:

1. Board approval of changes to the starting salary for the ranks of Correction officer, Corrections Officer/Advance and Deputy Sheriff/Advanced and salary adjustments for the existing staff within the same pay range, to be made effective January 1, 2016 in the amount of \$235,230 using projected salary savings within the departmental budgets of 1003300 and 1003326, and if necessary from the Salary Contingency account in 1009996.
2. Provide staff other direction.

POLICY ANALYSIS:

It is consistent with Board policy to approve items necessary for public safety needs.

RECOMMENDATION:

Staff recommends approval of Alternative 1

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6. **REQUEST BOARD APPROVAL OF AN AMENDED INTERGOVERNMENTAL AGREEMENT WITH CHATHAM AREA TRANSIT AUTHORITY PERTAINING TO THE COUNTY'S GUARANTEE OF THE AUTHORITY'S LINE OF CREDIT AND DELEGATE AUTHORITY TO THE CHAIRMAN TO SIGN MODIFIED DOCUMENTS TO THE EXTENT THERE IS ANY CONCERN THAT THE DOCUMENTS ARE NOT IN FINAL FORM.**

Chairman Scott said, Item 6, request Board approval of an Amended Intergovernmental Agreement with the Chatham Area Transit Authority pertaining to the County's guarantee of the Authority's line of credit and dedicate [sic] authority to the Chairman to sign modified documentation -- documents to the extent there is any concern that the documents are not in final form.

Commissioner Holmes said, so move for approval.

Commissioner Thomas said, second.

Chairman Scott said, properly moved and second. We will hear from staff. Linda [Cramer] do you want to make a explanation? I see you shaking your head, no, you don't, but -- but I'm afraid you're it.

Assistant County Manager Linda Cramer said, this is the routine renewal of the credit line. Every year we come to you to execute new paperwork for the bank. In this case, what this paperwork will do is extend the credit line for two months, and then the bank is going to come back with a -- a new proposal. So we'll be back again in February to redo this.

Chairman Scott said, okay. We have a couple questions. We have Commissioner Brady from the 6th and Commissioner Center from the 3rd.

Commissioner Brady said, what do you mean that the bank's going to come back in February with a new proposal?

Assistant County Manager Cramer said, in light of recent events, the bank said that they had to take a hard look -- or -- because they have regulators that look at their activity, that they had to take a hard look at the credit line before they would do a year renewal.

Commissioner Brady said, and -- and I don't know that this question's for you, but has the audit been completed or been -- over the CAT finances?

Assistant County Manager Cramer said, we do have the numbers from CAT. I don't know if it's been published.

Ms. Amy Davis, Finance Director, (inaudible).

Commissioner Center said, well, you need to come up so we can hear you.

Commissioner Brady said, and then my next question in reference to that is was it just a regular audit or was it a forensic audit based on the trouble at CAT?

Ms. Davis, said, this was their routine audit for --

County Manager Smith said, routine audit.

Ms. Davis said, by ex -- external auditors, and they did turn it about mid-October, so it was very timely.

Commissioner Brady said, yeah, but I'm talking about after --

County Manager Smith said, the events?

Commissioner Brady said, -- everything that has happened.

Ms. Davis said, no --

County Attorney Hart said, there's no way you get a forensic audit done that quickly --

County Manager Smith said, no.

County Attorney Hart said, -- number one. Number two, forensic audits, based on what the indictment was talking about, you'd be looking at the books on the internal operation of -- of the entity itself, which would not show the alleged cash payments back and forth because that was handled outside of the entity, and I'm not sure that a forensic audit would necessarily catch the types of things that you would normally look for there, unless there was something internally being moved around with CAT funds. Based on what we're hearing right now, and -- and all we know is what we either read in the newspaper or read that is published, you're talking about alleged compensation changing back and forth between two -- people outside the CAT money but as between themselves. So I don't know that a forensic audit is necessarily the remedy that -- that -- that we'll -- that you need here. Now when we know more about it, you certainly can go back and -- if -- if it's needed and certainly do it. I have a feeling the books of CAT are going to be well-scrutinized by a lot of different people, and -- and their investigation continues. We don't have the information on that.

County Manager Smith said, Mr. Chairman, I did advise the interim director of our issue on Probate Court when we hired a forensic auditor, and I did advise the Chair of CAT after our last meeting, and in talking to Curtis [Koleber] I advised that we would put them in touch with one because -- and I think Jon's right, we might not, but there could be things in -- that a forensic audit, for their own safety, is a good investment, and I still say that needs to be done.

County Attorney Hart said, yes.

Commissioner Brady said, well, I -- which means -- I have a real problem approving this today because some of those things have not been done, and when -- and -- and I -- and I liked Chad Reese. I had a good relationship with Chad Reese, but somebody who makes \$250,000 a year and then gets indicted over the exchange of approximately \$44,000, just does not make sense to me.

Chairman Scott said, yeah, but keep in mind --

Commissioner Brady said, so I'm worried there's something else there.

County Attorney Hart said, you --

Chairman Scott said, keep in mind that -- though -- what we're doing here today is something that's needed and doesn't have anything to do with the former director.

Commissioner Thomas said, exactly.

County Attorney Hart said, yeah. We -- we need to understand something here.

Commissioner Thomas said, it doesn't have anything to do with that.

County Attorney Hart said, this is a renewal that needs to be done today. Okay?

Chairman Scott said, yeah.

Commissioner Thomas said, mm-hmm.

County Attorney Hart said, you've got 60 days, and they'll come back and we'll renew it, and I have no doubt we'll renew it. If we can't renew it with them we'll renew it with some --

Commissioner Kicklighter said, how much is owed on it?

County Attorney Hart said, huh?

Commissioner Kicklighter said, how much is owed on it right this second?

County Attorney Hart said, well, that depends on what you're talking about.

Chairman Scott said, we'll -- we'll get -- we'll get --

County Attorney Hart said, you know, you've got a one and a --

Commissioner Center said, he said we'll talk about it.

County Attorney Hart said, you've got a one and a half million dollar line of credit which they're prepaid -- prepared to pay down a substantial portion of which in the next month or so as I am told. The second part of that is a -- is a -- is a loan that was a term loan that became necessary when the Veolia contract was bought out. As you recall, that was a public/private partnership that did not go as well as one wished it had. Veolia put capital improvements into CAT. As part of the separation contract, Veolia was entitled to their -- their capital return, which was about \$5.6 million, somewhere in that range. I could be off. I'm doing this from memory. So, that -- the only way to handle that was we didn't have five -- or CAT didn't have \$5 or \$6 million laying around, so it became a term loan which is matured. So this -- this is all tied into one. In addition to that the county is -- has given it's full faith and credit in regard to backing up CAT in regard to the revolving loan. And as you will recall this Commission very wisely about a year ago put the \$1.5 million credit line on a path to be incrementally reduced, where they had to pay it down every so often, and I think they've reduced it -- I don't -- I know they've reduced it. I just don't know the amount, and hopefully, we'll be out of the woods as far as that credit line in the next 24 months is my understanding.

Commissioner Kicklighter said, so --

Chairman Scott said, Linda [Cramer], do you want to speak to the balance currently?

Assistant County Manager Cramer said, right now the credit line is at -- being fully utilized, and the CAT finance director, Terri [Harrison], has told me they could pay it down, and I think they're planning on paying it down in the next month, but that they will need the credit line again by March because of the way their tax revenue comes in. The term loan is paid every January, and they're on schedule for the term loan to be paid.

Commissioner Farrell said, so are we talking about --

Chairman Scott said, the Commissioner from the 3rd.

Commissioner Center said, okay. Thank you. Sorry to do that. Thank you, Mr. Chairman. Let me preface this. I'm not attacking to be harsh, but I have a lot of questions. And I'll -- I believe in mass -- in public transportation,

and I -- and I believe more of the public should use it. Having the opportunity of living overseas and seeing people who have thousands of years more experience living together how well all the community uses public transportation and it's a benefit to society and I know the Chamber agrees with that. I believe in public transportation. I voted to raise the millage a couple of years ago to help public transportation, and I voted to back these loans before, and I'm probably going to do it again, but I want to express some concerns I have that may not have been expressed to others. One, and -- and I'm going to go through the seriatim try -- this -- I'm very unhappy when I read these documents. They've got an Atlanta law firm that we have to pay to borrow money, when we have a program to use local and minority firms, and for \$1.5 million, while I understand while it may have been a request for proposal, we do business with Wells Fargo Bank, we need to look at using other banks, local banks. I think borrowing 1.5 million, there's local banks that could do it, and if we're going to pay attorneys, we can pay local attorneys. I was -- I just didn't like that they're forcing us to pay their attorney and their attorneys are from Atlanta and the people we're dealing with are from Atlanta. Wells Fargo is not a local bank, and I'd like us to look at any alternative using someone other than Wells Fargo.

Commissioner Center said, I also am concerned that we have other loans, or CAT does, have other loans with Wells Fargo that we have to back, and in my experience, every banking agreement says if you default on one loan, you default -- that's a default on every loan. So if we don't pay this off in 60 days, they could be calling the bigger loan, and we'd have to come up with my resources to pay them all off. That bothers me. We're also -- we're signing agreements that are basically not totally final. I understand CAT's going to have a meeting later today to -- to finalize it. We're -- we're -- we're agreeing to a -- a 90 percent document, not a 100 percent of what we -- of what's going to happen do we have in front of us to vote on, and -- and -- you know, I know this had nothing to do with it. It just, you know, it -- it happens to come up at a bad time, but it's the end of the year, and -- and you can't control what an officer did outside the rules.

Commissioner Center said, and has it -- another thing, I have not seen a history of the -- of the credit line. Has it been paid down and gone back up? Like you said -- as Mr. Hart said, that they were supposed to give us period payments, and we were seeing it's where it's going down but now it's back up at the limit. I think if we're asked to back something, there should have been attached to this, at least the year-long history. Show us a chart. Did it go down? Did it go back up? It also concerns me that CAT says they need this because of the way tax revenues are received during a certain portion of the year, so they have revenues down, they need this money now to cover expenses until they get the tax revenue. And again, people who are more astute have to explain it to me, but it would seem over three years, you could develop a pattern that you put it in the bank, so you know -- I mean if -- if you know every year you're going to have a dip and you need -- tax revenues are going to cover it, why -- how long will it take to figure out how much you have to put aside every month so you don't have to have this line of credit because the line of credit is short-term that's supposed to be paid off, so I assume CAT anticipates revenues that will pay it off. I -- I just don't -- you know -- my math is slow and -- and Jon -- Jon answer that, but let me get through my points, and then answer that one.

Commissioner Center said, and it also bothers me I sit on the County's representative on the Trade Center Authority Board, and I've brought this up and every time I bring it up to Commissioner Stone, she yells at CAT about it, but once again Wednesday it was reported there is an account payable on the Trade Center Board of \$250,000 on the water ferry to CAT, and I said, why haven't you paid that? We're not going to pay it until we get an invoice. So you have several months -- we're going to borrow a million and a half dollars or -- or back it, when you've got \$250,000 cash that the Trade Center is willing to give you, and the only reason they're not sending an invoice CAT says, 'cause we want to close our books first, and I don't understand that. I mean I -- I'm not a banker, but I think a banker would react better to cash in the bank than an account receivable. So it -- it baffles me why CAT is continually not sending invoices. Is -- is the Trade Center the only one? But maybe we only need to -- you could take that 250 and pay down \$250,000, and we're only on the hook for 1,250,000. I would like that explained to me.

Commissioner Center said, I'm not going -- you know, I understand it's the end of the year that thing's new -- due. I have a lot of faith in the people serving over there in the CAT Board with my fellow Commissioners, especially Mr. French who joined it. I just want to express my reservations. I'm really unhappy that we're using somebody from Atlanta, paying Atlanta rates, and the amount of business this county does with Wells Fargo Bank that they're going to charge us \$5,000 just to borrow money from them to pay their lawyers, not their fee, pay their lawyers to borrow money from them, and then I didn't understand this LIBOR amount. We're paying LIBOR plus --

County Attorney Hart said, LIBOR.

Commissioner Center said, LIBOR plus 1.5 percent. So what is the total --

County Attorney Hart said, no. No. No. No. LIBOR .25 percent.

Commissioner Center said, well it says we pay a rate equal to one month LIBOR rate plus 1.5 percent. So what is the LIBOR rate?

County Attorney Hart said, LIBOR rate is -- is a separate rate. It's a conglomeration of various rates --

Chairman Scott said, it changes daily.

County Attorney Hart said, -- used on national market that may -- that -- that's been following generally the --

Commissioner Center said, well -- we're at 2 percent right now?

County Attorney Hart said, -- interest rate? I would have to look it up. I don't know.

Commissioner Center said, see that's another thing, we're approving something, we don't even know the interest rate really. I'm not going to let CAT wither. I'm a CAT supporter, but all these things bother me, and -- and I'm going to hear from my constituents about it too.

Assistant County Manager Cramer said, it's .36, I think, isn't that what we --

Commissioner Center said, that's the total?

Assistant County Manager Cramer said, .36 is the LIBOR rate.

Commissioner Center said, so it's 1.86.

Assistant County Manager Cramer said, yeah.

Commissioner Center said, yeah, and you add the 1.5 to it. But I really would like if -- if -- if it's okay, Mr. Chairman, someone from CAT to say why won't y'all just send an invoice to the Trade Center, and get that quarter million dollars? Those are my reservations. It -- it -- and I wanted to express them publicly. Thank you, Mr. Chairman.

County Attorney Hart said, the -- the only comment I have to that --

Chairman Scott said, you're welcome. Let me also mention the fact that our Assistant Manager Cramer said earlier this loan has been paid down on an annual basis. Is that not correct? Is that what you stated?

Assistant County Manager Cramer said, well, remember last time -- last year this time, we took that \$7.7 million line of credit we had, and we cut off one and a half million, paid down a little bit on -- on -- I think \$200,000 of that.

Commissioner Center said, CAT did that.

Assistant County Manager Cramer said, CAT did that, and then we converted part of it to a term loan, and Terri's [Harrison] going to talk about what she's planning on doing with the credit line.

CAT Finance Director Terri Harrison said, when we structured last December, the balance was at 7.7. We restructured with a net reduction of \$1.5 million. So what we were left -- or 1.2, so what we were left with was a five million term note and a \$1.5 million line of credit. The \$1 million term loan payment was made on time last year on January 20th. Our tax receipts this year have been historically low, and our operating costs have been slightly higher than we anticipated, so we've been unable to pay down the line of credit. Right now it's at 1.5, but our December tax receipts will cover that line of credit payment, and also our January 20th term note.

Commissioner Kicklighter said, Chairman?

County Attorney Hart said, Commissioner Center, your questions are very good questions, but one thing I just wanted to -- to remind you. It's very difficult for them to -- to guess when the federal government's going to pay them.

County Manager Smith said, that's the problem. It's a big problem.

County Attorney Hart said, and -- and a lot of their funds are -- are -- you know, federally transportation funded, so an institution like them or an institution like a college, say, for an example, that gets tuition twice a year, first semester, second semester, when they get in summer time, about every college I know's got a line of credit --

County Manager Smith said, yep.

County Attorney Hart said, -- and then they pay it back in the fall when -- when the tuition payments come in. Now that's not true for some state institutions, but if you went to about any private school, so they're bat -- they're juggling when we get tax receipts. They're also juggling when they get the federal tax receipts. So you're probably going to always have a line of credit there for liquidity. But it -- it -- it should be one of those lines of credit that's up and down just like you said.

County Manager Smith said, thank you very much.

Chairman Scott said, Commissioner -- Commissioner --

Ms. Harrison said, any other questions?

Chairman Scott said, Commissioner Farrell of the 4th District.

Commissioner Farrell said, are we talking today about the -- the term line of credit or we just talking about the \$1.5 million annual --

Ms. Harrison said, it's just the operating line of credit. We're asking for 60 days so that the bank and the county and CAT staff can assess the situation and determine the best financing alternatives moving forward.

Commissioner Farrell said, okay. So -- so we're on track for the term payment?

Ms. Harrison said, yes. We have -- we have money in the bank right now to pay the line of credit down if we need to and also still make the \$1 million payment in January.

Commissioner Farrell said, what do you mean, if we need to? I mean --

Ms. Harrison said, the bank is talking about the possibility of not requiring us to pay the line of credit down in order to cover some operating expenses that may or may not develop as we reassess the financial situation.

Commissioner Farrell said, thank you.

Ms. Harrison said, mm-hmm.

Chairman Scott said, we have Commissioner Stone of the 1st.

Commissioner Stone said, thank you, Mr. Chairman. Terri, if you could reassure Commissioner Center, 'cause he has brought this to my attention, a better way to get money that's owned by -- owed by the Trade Center to CAT. Is there a way --

Ms. Harrison said, right. We close our books a month behind everybody else. We're not on the current month, and when I send the bill to the Trade Center, I want it to be accurate. At this current time, our books are still open due to the last bit of our audit to be completed. So we have five months of unadjusted, unclosed books, but what we have been doing is sending the bill to the Trade Center and also an estimate and that's where the payable comes from. So they are due a September bill, and our October books are not quite final yet.

Commissioner Stone said, okay. And also, I was wondering if the Interim CEO could give us just a brief summary of where we are going forward to demonstrate some transparency and how the -- CAT can be proactive --

Chairman Scott said, no. That's --

Commissioner Stone said, just -- just a couple things that I think might make the Board feel -- he -- he outlined a couple the other day. Just very -- just a couple, two or three.

Commissioner Farrell said, we have seven minutes till the end of the meeting.

Commissioner Stone said, I understand.

Chairman Scott said, be -- before you go that -- we had --

Commissioner Stone said, okay. I mean I was just trying to do this for the benefit of the Commissioners and the public.

Chairman Scott said, yeah, but we have other questions I want to get answered.

Commissioner Stone said, I understand.

Chairman Scott said, okay. Commissioner from the 2nd --

Commissioner Stone said, however you want to do it. I just -- I think the information would be --

Chairman Scott said, we'll bring him up at the end.

Commissioner Stone said, okay.

Chairman Scott said, Commissioner from the 2nd.

Commissioner Holmes said, I'll pass, Mr. Chairman. We can move on.

Commissioner Kicklighter said, I have - I have more of a comment that I'd like to make.

Chairman Scott said, okay.

Commissioner Kicklighter said, so -- and -- and I -- I don't want them to think that I what have to say is a reflection on them, so I'd prefer that they are actually finished and sitting.

Chairman Scott said, okay. Thank you all. We'll recognize you in just a few minutes. Thank you. We have the Commissioner from the 7th.

Commissioner Kicklighter said, thank you, Mr. Chairman. I just want to point out that it was last year when they -- CAT got the \$5 million term loan, and the -- I guess, extension of the \$1.5 million --

Chairman Scott said, you may -- you may be seated.

Commissioner Kicklighter said, -- line of credit, and I just want to remind everyone that that was the same time of the year that CAT tried to expand into areas throughout the county, into cities that do not want this service, and they tried to do this by going behind the backs of all of the elected Mayors and all the mem -- elected Council members representing the citizens in those areas. It was then nothing more than a grab for money not a desire to provide service. It was a -- very much a financial move to save what is bad management and over expending the monies that they receive. I at this point have -- have lost -- and this reflects even going back to that more than anything recently. I've lost all confidence in -- in this Board that will go behind the elected officials backs and try to go over their heads to force taxes on those citizens without getting the input from the elected officials representing the areas, and I think the better thing to do today would be pay off this \$1.5 million line of credit as stated they can do, and if they need money in the future, then come back to this Board and ask for a line of credit. If the money will be there to pay it off, it should just get paid off, and for that reason alone, just not paying more interest rates and everything, I will be voting against this because they say they have the money to pay it. They need to pay it.

Ms. Harrison said, may I respond?

Chairman Scott said, okay.

Commissioner Kicklighter said, thank you.

Chairman Scott said, is there any further questions by members of the Commission?

Commissioner Center said, can -- can I have a point of information? Can the county legally lend CAT money as he suggested?

Chairman Scott said, no. no. Any further discussion on this motion? We have a motion to approve? At this point--

Ms. Harrison said, can I respond to that?

Chairman Scott said, I understand, but -- all in favor of the motion indicate by voting yes, opposed no.

Commissioner Shabazz said, repeat the -- repeat the motion for me, please.

Chairman Scott said, this is a motion just to extend the line of credit for two months.

Commissioner Shabazz said, okay.

Commissioner Center said, it's a guarantee though.

Chairman Scott said, yes. The motion carries. Now at this time we'll move to Item 7, and when we get through with these Action Items, we will have Mr. Koleber to make some comments.

ACTION OF THE BOARD:

Commissioner Holmes moved to approve the amended Intergovernmental Agreement with Chatham Area Transit Authority pertaining to the County's guarantee of the Authority's line of credit. Commissioner Thomas seconded the motion and it carried in a 6-3 vote. Chairman Scott and Commissioners Stone, Holmes, Center, Shabazz and Thomas voted yes. Commissioners Farrell, Brady and Kicklighter voted no.

AGENDA ITEM: IX-6

AGENDA DATE: December 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Linda B. Cramer, Assistant County Manager

ISSUE:

Request Board approval of an amended Intergovernmental Agreement with Chatham Area Transit Authority pertaining to the County's guarantee of the Authority's line of credit and delegate to the

Chairman to sign modified documents to the extent there is any concern that the documents are not in final form.

BACKGROUND:

On August 24, 2007 CAT established a line of credit with Wells Fargo Bank to facilitate cash flow needs. At that time the County and CAT entered into an intergovernmental agreement whereby the county would act as Guarantor for CAT's credit line. The line of credit offsets cash flow issues related to the timing of property tax payments, grant reimbursements and the monthly expense commitments of the Authority. The line of credit and related agreement have been renewed and amended several times by Wells Fargo Bank.

FACTS AND FINDINGS:

1. CAT has an existing \$1.5 million line of credit with Wells Fargo Bank that expires on December 31, 2015. The line of credit is backed by a guarantee from Chatham County via an Intergovernmental Agreement between CAT and the County. The outstanding balance on the credit line is \$1.5 million.
2. On December 5, 2014, the Board approved the guarantee for the current \$1.5 million line of credit and a \$5 million term loan.
3. The Amended and Restate Intergovernmental Agreement supports the County's guarantee of the term loan and the line of credit. The line of credit is extended for an additional sixty (60) days. Wells Fargo has extended the terms of the existing line of credit, and those terms are outlined as an Attachment to the agreement.
4. CAT approved extension of the line of credit and the Intergovernmental Agreement at its Board meeting of December 15, 2015.
5. The documents attached (to the original staff report in the Clerk of Commission's meeting file) are in draft form but are substantially similar to the final documents. The recommended alternative will include a delegation of authority to the Chairman to sign modified documents to the extent there is any concern that the documents are not in final form.

POLICY ANALYSIS:

The Board of Commissioners has guaranteed the CAT line of credit in prior years. The line of credit provides CAT with cash at periods of low revenue collection.

FUNDING:

Since the County acts as guarantor, no funding is required unless the Authority defaults. Should that occur the Board would be asked to approve necessary amendments to ensure payments of the outstanding debt.

ALTERNATIVES:

1. Approval of the Amended and Restated Intergovernmental Agreement with Chatham Area Transit Authority, under the terms outlined by Wells Fargo Bank, N.A., in its proposal of December 14, 2015 and delegate authority to the Chairman to sign modified documents to the extent there is any concern that the documents are not in final form.
2. Provide other direction.

RECOMMENDATION:

Staff recommends Alternative 1

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7. **REQUEST BOARD APPROVAL TO ALLOW THE CHAIRMAN TO EXECUTE SALES CONTRACT DOCUMENTS AS NECESSARY TO OBTAIN A PURCHASE AGREEMENT FOR THE MODENA PROPERTY OWNER'S ASSOCIATION, INC., HEREINAFTER REFERRED TO AS MODENA HOA, TO ACQUIRE THE WELL SITE, GENERATOR, CHLORINATOR, WATER DISTRIBUTION SYSTEM AND OTHER EQUIPMENT TO OPERATE THE MODENA WATER SYSTEM AS A PRIVATE COMMUNITY WATER SYSTEM.**

Chairman Scott said, Action Item 7, to request Board approval to allow the Chairman to execute sales contract documents as necessary to obtain a purchase agreement for the Modena Property Owners' Association, Inc., and -- and hereinafter referred to as Modena Home Owners' Association, to acquire the well site, generator, chlorinator, water distribution system and other equipment to operate the Modena Water System as a private community water system. Is there a motion?

Commissioner Brady said, Mr. Chairman I move for approval.

Chairman Scott said, is there a second?

Commissioner Center said, second.

Chairman Scott said, properly moved and second. Any discussion? Hearing none, all in favor of the motion --

Commissioner Stone said, I just did not know whether we should look at any interest to be associated with that. If you all don't want to, that's fine. I just --

Commissioner Thomas said, I can't hear what you were saying.

Commissioner Stone said, I'm just concerned about the fact that they're spreading these payments out with -- and paying no interest. That's all.

Chairman Scott said, okay.

Commissioner Stone said, I mean, I'll -- I'll yield --

Chairman Scott said, any further unreadiness?

Commissioner Kicklighter said, what -- what's the amount of money?

County Attorney Hart said, \$60,000.

Chairman Scott said, \$60,000.

County Attorney Hart said, they're paying \$5,000 down and financing over a term. It was a compromise because there's a dispute over ownership, and every -- they -- they've been more than cooperative working with us and, you know, I think this resolution --

Commissioner Kicklighter said, right. I remember. So when we take over this, is the intent -- does this actually sell it to the --

County Attorney Hart said, yes, sir. Yes, sir.

Chairman Scott said, the Homeowners' Association will assume responsibility for it and ownership of it.

County Attorney Hart said, -- it's -- it's -- it's -- it's their issues once we close the books.

Commissioner Farrell said, they're in favor of it, and --

Commissioner Kicklighter said, okay.

Commissioner Brady said, and then they have to make monthly payments.

Commissioner Kicklighter said, and once and for all basically legally this gets rid of the -- the legal problems associated with who owns what and takes care of that.

County Attorney Hart said, correct. And -- and -- and we've got security in the note, so if they didn't pay it, we'd be in just as good a shape as we are now. I don't foresee that.

Commissioner Kicklighter said, okay. Thank you.

Chairman Scott said, and all in favor of the motion indicate by voting yes, opposed no. The motion carries.

ACTION OF THE BOARD:

Commissioner Brady moved for approval for the Chairman to execute sales contract documents as necessary to obtain a purchase agreement for the Modena Property Owners' Association, Inc., to acquire the well site, generator, chlorinator, water distribution system and other equipment to operate the Modena Water System as a private community water system. Commissioner Center seconded the motion and it carried unanimously.

AGENDA ITEM: IX-7
AGENDA DATE: December 18, 2015

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: R. Jonathan Hart, County Attorney

ISSUE:

Request Board approval to allow the Chairman to execute sales contract documents as necessary to obtain a purchase agreement for the Modena Property Owner's Association, Inc., hereinafter referred to as Modena HOA, to acquire the well site, generator, chlorinator, water distribution system and other equipment to operate the Modena Water System as a private community water system.

BACKGROUND:

Staff was directed to prepare a solicitation for the sale of the County owned waters systems and Modena HOA expressed a desire to acquire from the County their system separately. As part of the sale of the County's systems, it was determined that a contract would be negotiated with the Modena HOA.

FACTS AND FINDINGS:

1. At the last Commission meeting of December 4th, the Board of Commissioners approved two contracts to sell all of the County's water systems, with the exception of the Modena Water System.
2. Staff was instructed to negotiate and work out an agreement in which the Modena HOA could acquire the County owned water system and allow the Modena HOA to own and operate this as a private community water system.
3. Staff has reached an agreement as to a purchase contract by the Modena HOA, as reflected in the proposed contract attached to the original staff report in the Clerk of Commission's meeting file.
4. There is currently a dispute as to whether the County owns the well site property, by virtue of its agreement with the developer and the County's operational status of the system for the past thirty years. Recently, the Modena HOA has secured a quitclaim deed from the former developer to the well site. Irrespective of such a potential title claim as to the well site, the County is clearly the owner of the well itself, the water distribution system and other necessary equipment that was not conveyed by quitclaim deed, since there was no ownership.
5. The parties have reached an agreement that the Modena HOA will acquire the well, generator, chlorinator, water distribution system, and other equipment for \$60,000, a reduction from a previous offer of a proposer to the County's public solicitation. However, the \$100,000 offer was for a undisputed system clear of legal claims. The \$40,000 reduction is a compromised figure negotiated by staff and acceptable by the Modena HOA. The terms of purchase are that the County will receive a \$5,000 down payment, with the remaining \$55,000 to be financed over seven years in 84 equal consecutive payments of \$654.76 at zero interest.
6. In consideration of the sale, the County would execute a Bill of Sale as to the non-real property and a quitclaim deed as to its real estate interest in the well site. The County would secure the purchase price by a promissory note secured by a deed to secure debt on the well site during the finance term. The property and equipment would be sold "as is-where is" without any warranty or representation by the County.
7. The County would make minor repairs as outlined in Exhibit "B" of the sale contract which will be made and accepted by the Modena HOA prior to closing.
8. The contract does not have any freeze on the water rate structure, as the Modena HOA will determine the amount of rates and all lot owners are members of the Modena HOA.
9. This transaction would divest the County of its remaining water system, ensure staffing reductions necessary to maintain an operational system and allow funds to be set aside for future maintenance as to the retained sewage system.

FUNDING

Proceeds of the sale will be allocated to the water sewer fund for future maintenance and waste water system improvements.

POLICY ANALYSIS:

Board action is required in order to dispose of the water system.

ALTERNATIVES:

1. Request Board approval to execute Purchase Agreement and for the Chairman to execute contract and any and all documents necessary to close transaction.
2. Provide staff with other instructions.

RECOMMENDATION:

Alternative 1

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8. REQUEST BOARD APPROVAL TO AUTHORIZE THE CHAIRMAN TO ACCEPT ON BEHALF OF THE COMMISSIONERS AND TO EXECUTE DOCUMENTS AS NECESSARY PERTAINING TO A QUITCLAIM DEED FOR CORRECTION OF DESCRIPTION PURPOSES OF CLARITY AS TO THE LEGAL DESCRIPTION OF SLIP ONE, AND TO RESERVE UNTO THE DEVELOPER (GRANTOR), A PERPETUAL EASEMENT OVER AND ACROSS SLIP ONE, TO CONSTRUCT A PEDESTRIAN BRIDGE TO FACILITATE EAST AND WEST PEDESTRIAN CONNECTIVITY TO BOTH SIDES OF SLIP ONE.

Chairman Scott said, Item 8 is to request Board approval to authorize the Chairman to accept on behalf of the Commissioners and to execute documents as necessary pertaining to a Quitclaim Deed for correction and description purposes for clarity as to the legal description of the Slip One, and to reserve unto the developer, grantor, a perpetual easement over the -- over and across Slip One, to construct a pedestrian bridge to facilitate east and west pedestrian connectivity of both sides of the Slip One. Is there a motion?

Commissioner Brady said, so moved.

Commissioner Holmes said, second.

Chairman Scott said, it's been properly moved and second. Any discussion or unreadiness? Questions?

Commissioner Kicklighter said, can someone on staff just quick like put that in English just for the public?

County Attorney Hart said, sure. It's -- it's -- it's real simple. Y'all -- the -- the developer was going to -- was -- is going to give us an additional 1.6 acres to -- to widen out that slip. In the process of looking at that, we own the underlying area to where the water is there and -- and there had been a previous deed into the county back whatever the staff report has. When I started looking at all the plats, I realized the legal description that CSX had given us was -- had an issue with it on -- on how the legal description read, and it also appeared that they may have conveyed it out of the wrong development entity at CSX. We brought it to their attention. Apparently, it -- it -- that -- we were correct. So we just agreed to substitute a deed going back to where we were to start with correcting that so that there -- there's no issues in the future in regard to that. They've been very cooperative. It's -- it's more of a housekeeping matter to get the transaction straight, and -- and that's where we're at.

Commissioner Kicklighter said, thank you. Thank you.

Commissioner Center said, may I ask a question, Mr. Chairman?

Chairman Scott said, we have a -- we have a question from Commissioner Center.

Commissioner Center said, yeah. Okay. I -- I understand if the -- if the description was incorrect, and you had to straighten it out, but if the grantor was incorrect, then essentially we never got the property in the first place, is that --

County Attorney Hart said, well, it wasn't a complete bust. It -- it -- it was three or four different remnants. Some of the legal was right, some of the legal was -- needed issues, so we just went back and corrected it. And the only other thing we did in this is we gave them an easement across the marina, 'cause they want to build a bridge connecting the east and west side, which we're in favor of too, and that's pretty much it. It's just a -- to keep the thing moving along.

Commissioner Center said, okay. Thank you.

Chairman Scott said, okay. If no further questions or unreadiness, all in favor of the motion indicate by voting yes, opposed no. The motion carries.

ACTION OF THE BOARD:

Commissioner Brady moved for approval to authorize the Chairman to accept on behalf of the Commissioners and to execute documents as necessary pertaining to a Quitclaim Deed for correction of description purposes of clarity as to the legal description of Slip One, and to reserve unto the developer a perpetual easement over and across Slip One, to construct a pedestrian bridge to facilitate east and west pedestrian connectivity of both sides of Slip One. Commissioner Holmes seconded the motion and it carried unanimously.

AGENDA ITEM: IX-8
AGENDA DATE: December 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: R. Jonathan Hart, County Attorney

ISSUE:

Request Board approval to authorize the Chairman to accept on behalf of the Commissioners, and to execute documents as necessary, pertaining to a quitclaim deed for correction of description for purposes of clarity as to the legal description of Slip One, and to reserve unto the developer (Grantor), a perpetual easement over and across Slip One, to construct a pedestrian bridge to facilitate east and west pedestrian connectivity to both sides of Slip One.

BACKGROUND:

The County accepted conveyance by deed of an area purported to be 9.79 acres, which was formerly part of a marine boat slip (now referred to as Slip One), located on Hutchinson Island. The original deed was recorded on June 25, 1999 in deed book 205-C, Page 693 of the Chatham County land records. Unfortunately, through inadvertence or error, the Grantor conveying the deed did not possess total ownership title and the legal description needed to be corrected for clarity. The Grantor should have been CSX Realty Development, LLC. In order to correct this inadvertent error, it is now proposed that a replacement deed with the correct Grantor, and current legal description be executed and filed for record with an explanation for the reason of the second deed. Further, unlike the original deed, the Grantor, CSX Realty Development, LLC would reserve unto itself, an easement over and across Slip One, a bridge to facilitate east side and west side of Slip One for pedestrian conductivity. The deed also contains a ten year reversion period, should the County not meet the requirements of designing the perimeter bulk head and maintaining a public marina.

FACTS AND FINDINGS:

1. It is the desire of Chatham County, with the assistance of the developer, to create a public marina in the area known as Slip One on Hutchinson Island.
2. As part of the due diligence, it was discovered that inadvertently, the deed of conveyance to the County as to Slip One needed a correction of its legal description and a correction as to the Grantor. This correction replacement deed will simplify development issues.
3. Further, the replacement deed would reserve an easement unto the Grantor, to construct a pedestrian bridge over and across the marina area to allow east and west pedestrian connectivity to both sides of the marina. The construction of the bridge would be in a manner not as to interfere with the operational use of the marina.

POLICY ANALYSIS:

The County should take corrective action to assist in the development of a public marina located on Slip One, Hutchinson Island, so as to create a positive economic impact and pleasurable recreational experience within Chatham County.

FUNDING:

No funding required.

ALTERNATIVES:

1. Request Board approval to authorize the Chairman to accept on behalf of the Commissioners, and to execute documents as necessary, pertaining to a quitclaim deed for correction of description, for purposes of clarity as to the legal description of Slip One, and to reserve until the developer (Grantor), a perpetual easement over and across Slip One, to construct a pedestrian bridge to facilitate east and west pedestrian connectivity to both sides of Slip One.
2. Provide staff with other instructions.

RECOMMENDATION:

Alternative 1

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X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Scott said, and then we have the Action Calendar. Nobody indicated a need to pull anything off.

Commissioner Stone said, I did, Mr. Chairman, 6(B), just to have Mr. Davenport reassure the residents of -- of the Sheftall Bluff that the roadway would stay the same.

Commissioner Center said, and 6(R), if you would explain that that's for BRAC.

Chairman Scott said, okay. If -- if we can get a motion and a second, and then --

Commissioner Stone said, so moved.

Chairman Scott said, can we get a second?

Commissioner Shabazz said, second.

Commissioner Brady said, second.

Chairman Scott said, any unreadiness? Discussion? And now we have a question and wanting an explanation --

Commissioner Center said, (B) and (R).

Commissioner Stone said, on 6(B).

Chairman Scott said, 6(B).

County Engineer Leon Davenport said, yes. The -- I think there were some discrepancies as to what we were actually going to do with the road. The road will continue as it is now. We are doing some resurfacing in the subdivision. I think the rumor was we were going to put cul-de-sac's in there. That is not going to occur.

Commissioner Stone said, right.

Mr. Davenport said, the connectivity will extend and stay just like it is now.

Commissioner Stone said, thank you, Mr. Chairman. Thank you, Mr. Davenport.

Chairman Scott said, and now we want an explanation on (R).

Commissioner Center said, yes.

Chairman Scott said, Mr. Manager. That's on the contract.

Commissioner Center said, I wanted you to explain the process, 1/3; 1/3; 1/3.

County Manager Smith said, yeah. We talked about that. Basically, the county committed last year and then again this year to assist, along with the City of Savannah and the Chamber of Commerce, and these are issues related to the community and also BRAC. But base realignment is a huge deal and that requires -- and they have hired an excellent consultant to work with that keeps us in touch with DOD and the Pentagon, ensuring the safety of 20 some thousand, you know, military in this area, which is a huge investment. Over \$1 billion.

Commissioner Center said, and I want to explain that the City of Savannah pays a third.

County Manager Smith said, yes.

Commissioner Center said, the Chamber of Commerce pays a third --

County Manager Smith said, and the county pays a third.

Commissioner Center said, -- and the county pays a third, and that's to protect those bases staying here.

County Manager Smith said, that's correct.

Commissioner Center said, okay.

County Manager Smith said, and I know with the Chair, I met the first time with these folks. We asked to be involved in this process that the county needed a role in this process.

Chairman Scott said, okay.

Commissioner Kicklighter said, if I may, Mr. Chairman. I'd -- I'd like to see if Leon would just come up. I think it's -- we've got some good things here that I would just like him to point out to the public that's starting to move forward. If you would explain briefly (C), which is the professional engineering services contract for concept development of Little Neck project between U.S. 17 and the entrance of the Superior Land Fill.

Mr. Davenport said, yes. As it's parallel with Quacco, which the Board has already moved forward with Sales Tax VI. This is Sales Tax V project that we never really pushed forward but with a lot of the development that we've had recently that's been proposed along that corridor, we felt it prudent to go ahead and -- and get ahead

of it, if you will, and -- and try to at least get some design and some understanding of what right of way requirements we would need through this area.

Commissioner Kicklighter said, thank you. And -- and with your permission, would you just briefly touch on Item (N), which is the professional engineering services contract develop a data base in preparation for permitting for Interstate 16, State Route 307.

Mr. Davenport said, yes. We've had a lot of discussions with the Department of Transportation over the last year, safety concerns when it comes to the I-16/95 interchange, I-16 itself, and even some of the intermediate interchanges that come through -- or that are on I-16. The 307 project is a -- just an interchange modification. We'll be pushing the ramps back, trying to get a little bit more clearance for the signals that are at -- at that I-16 interchange. This is being done in conjunction with the Department of Transportation. They have the design/build projects that will do widening to I-16, as well as modifications to the I-16/I-95 interchange. The Department's very sensitive to some of the problems that we've had. The -- the Commission with this vote, all we were doing is funding the PE for the project. The Department will do all construction costs, all right of way acquisitions, environmental.

Commissioner Kicklighter said, thank you. I just thought that was great news for the community -- community to know, and I wanted y'all to talk about it where I could thank y'all for jumping on this and moving ahead.

Chairman Scott said, trying to get you home quicker.

Commissioner Kicklighter said, that's exactly it. Chairman and I appreciate it.

County Manager Smith said, well I know between the -- the Board and the Chair said about a year and a half ago expedite the SPLOST projects.

Commissioner Kicklighter said, yeah.

County Manager Smith said, and engineering and all the other departments are working, excuse me, their butts off, getting it done.

Commissioner Kicklighter said, they are.

County Manager Smith said, so they're putting them on the ground.

Chairman Scott said, all right. We have a motion and a second on the floor that we approve the Action Calendar. All in favor -- any further unreadiness? Hearing none, all in favor indicate by voting yes, opposed no. The Action Calendar is approved.

ACTION OF THE BOARD:

Commissioner Brady moved to approve all items on the Action Calendar, Items 1 through 6 and under Item 6 Items A through Q. Commissioner Shabazz seconded the motion and it carried unanimously.

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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- 1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF DECEMBER 4, 2015, AS MAILED.**

ACTION OF THE BOARD:

Commissioner Brady moved to approve the minutes of the regular meeting of December 4, 2015, as mailed. Commissioner Shabazz seconded the motion and it carried unanimously.

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- 2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD NOVEMBER 25, 2015 THROUGH DECEMBER 8, 2015.**

ACTION OF THE BOARD:

Commissioner Brady moved to authorize the Finance Director to pay the claims against the County for the

period of November 25, 2015 through December 8, 2015, in the amount of \$2,750,275. Commissioner Shabazz seconded the motion and it carried unanimously.

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- 3. REQUEST BOARD APPROVE A PERMIT TO DISPENSE ALCOHOLIC BEVERAGES (BEER, WINE AND LIQUOR) FOR A SPECIAL EVENT (FUND-RAISING EVENT) AT THE BAMBOO FARM LOCATED AT 2 CANEBRAKE ROAD. PETITIONER: MELISSA BAILEY FOR SAVANNAH PHILHARMONIC. THE EVENT WILL BE HELD JANUARY 30, 2016. [DISTRICT 6.]**

ACTION OF THE BOARD:

Commissioner Brady moved for approval of a permit to dispense alcoholic beverages (beer, wine and liquor) for a special event at the Bamboo Farm located at 2 Canebrake Road. Commissioner Shabazz seconded the motion and it carried unanimously.

AGENDA ITEM: X-3

AGENDA DATE: December 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
Joseph Lumpkin, Sr., Chief of Police

ISSUE:

Permit to dispense alcoholic beverages for a special event in Chatham County on January 30, 2016.

FACTS AND FINDINGS:

1. **Savannah Philharmonic**, a non-profit organization, through applicant **Melissa Bailey** filed a Special Event Application for a fundraising event at 2 Canebrake Road (Bamboo Farm), Savannah, GA. The applicant has the intent to dispense alcoholic beverages (beer, wine and liquor) at the event.
2. Section 16-134(4) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners discretion to allow the consumption of alcoholic beverages in conjunction with a special event.

ALTERNATIVES:

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event at 2 Canebrake Road.
2. Deny Permit.
3. Provide direction to staff.

POLICY ANALYSIS:

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

RECOMMENDATION:

Approve Alternative #1.
District 6

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- 4. REQUEST FOR TRANSFER OF BEER AND WINE RETAIL LICENSE FOR 2015. PETITIONER: LAURIE A. LAWRENCE, D/B/A FAIRFIELD INN AND SUITES, LOCATED AT 17027 ABERCORN STREET, 31419. [DISTRICT 5.]**

ACTION OF THE BOARD:

Commissioner Brady moved for approval of a transfer of a beer and wine retail license for 2015 for Laurie A. Lawrence, d/b/a Fairfield Inn and Suites, located at 17027 Abercorn Street. Commissioner Shabazz seconded the motion and it carried unanimously.

AGENDA ITEM: X-4

AGENDA DATE: December 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
Joseph Lumpkin, Sr., Chief of Police

ISSUE:

Request for a transfer of beer and wine retail license for 2015. Petitioner: **Laurie A. Lawrence d/b/a Fairfield Inn and Suites, located at 17027 Abercorn Street, Savannah, Georgia 31419.**

BACKGROUND:

Ms. Lawrence requests approval of transfer of beer and wine retail license in connection with an existing hotel. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance. The license is being transferred from Jana Biggins to Laura A. Lawrence.

FACTS AND FINDINGS:

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Building Safety. The County Fire Inspector inspected the site for compliance and approved the facility.
3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage.
4. The applicant has been notified in writing of the date and time of the hearing.

RECOMMENDATION:

The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 5

We verify that the attached report and attachments are complete and correct as to form.

Gregori S. Anderson, CBO

Chief Joseph Lumpkin, Sr.

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5. **REQUEST FOR TRANSFER OF BEER, WINE AND LIQUOR POURING LICENSE AND SUNDAY SALES LICENSE FOR 2015. PETITIONER: ARTHUR CHRISTOPHER THOMPSON, D/B/A SOUTHBRIDGE GOLF CLUB LOCATED AT 415 SOUTHBRIDGE BOULEVARD, 31405. [DISTRICT 7.]**

ACTION OF THE BOARD:

Commissioner Brady moved for approval of a transfer of a beer, wine and liquor pouring license and Sunday Sales license for 2015 for Arthur Christopher Thompson, d/b/a Southbridge Golf Club, located at 415 Southbridge Boulevard. Commissioner Shabazz seconded the motion and it carried unanimously.

AGENDA ITEM: X-5

AGENDA DATE: December 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
Joseph Lumpkin, Sr., Chief of Police

ISSUE:

Request for a transfer of beer, wine and liquor pouring license and Sunday Sales license for 2015. Petitioner: **Arthur Christopher Thompson, d/b/a Southbridge Golf Club located at 415 Southbridge Boulevard, Savannah, Georgia 31405.**

BACKGROUND:

Mr. Thompson requests approval of transfer of beer, wine and liquor pouring license and Sunday Sales in connection with a golf club. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance. The license is being transferred from Garrett N. Valentine to Arthur Christopher Thompson.

FACTS AND FINDINGS:

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Building Safety. The County Fire Inspector inspected the site for compliance and approved the facility.
3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage.
4. The applicant has been notified in writing of the date and time of the hearing.

RECOMMENDATION:

The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 7

We verify that the attached report and attachments are complete and correct as to form.

Gregori S. Anderson, CBO

Chief Joseph Lumpkin, Sr.

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- 6. REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

ACTION OF THE BOARD:

Commissioner Brady moved for approval to award bids as follows: (Please note that new purchase thresholds of \$10,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioner Shabazz seconded the motion and it carried unanimously.

AGENDA ITEM: X-6 A-Q

AGENDA DATE: December 18, 2015

TO: BOARD OF COMMISSIONERS

THRU: LEE SMITH, COUNTY MANAGER

FROM: LINDA CRAMER, ASSISTANT COUNTY MANAGER

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval to award four (4) professional services, on-call annual contracts with renewal options for four (4) additional one (1) year terms with a total annual fee for each contract not to exceed \$250,000 with various engineering services companies for transportation related projects.

BACKGROUND: There are transportation design projects that can be done by a variety of professional engineer and technical services companies that have demonstrated their capability to accomplish quality and timely work for the County.

FACTS AND FINDINGS:

1. The contracts will be managed by task orders. Each task order will be for a specified not to exceed amount. The task orders will be for specific tasks with deliverables for either lump sum or not to exceed amounts.
2. The companies listed in this report are not intended to be all inclusive of "qualified" companies. Their selection was evaluated through a quality based selection process. Ten proposals were reviewed and scored. (See score matrix for detail on pages 3 and 4) The following firms were the highest rated from the list of proposers and are recommended to receive contract awards.

McGee Partners, Inc. Savannah, GA	(NTE \$250,000)
Wolverton and Associates Savannah, GA	(NTE \$250,000)
Moffatt and Nichol Savannah, GA	(NTE \$250,000)
CDM Smith Atlanta, GA	(NTE \$250,000)

FUNDING: The costs will be charged to appropriate projects budgeted in the Sales Tax I, II, III, IV, V, & VI SPLOSTs, Capital Improvement Program (CIP), Special Service District (SSD) and the Land Bank Account.

ALTERNATIVES:

1. Board approval to award four (4) professional services, on-call annual contracts with renewal options for four (4) additional one (1) year terms with a total annual fee for each contract not to exceed \$250,000 with various engineering services companies for transportation related projects.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award on call professional services contracts to the high scoring firms. The Board must authorize contracts.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

ITEM B

ISSUE: Request Board approval to award a \$345,615 construction contract to Sitework Construction, LLC, for the Sheftall Bluff Reconstruction and Resurfacing project.

BACKGROUND: Sheftall Bluff is a residential subdivision located off of Ferguson Avenue. Tiana Circle is the primary street. Due to subsurface conditions, a segment of Tiana Circle has settled with resultant broken pavement and long term standing water which restricts use. The project will reconstruct this section to eliminate the problem. The future planned resurfacing of the remaining streets will be included in the project.

FACTS AND FINDINGS:

1. The project is located in the rights-of-way of Tiana Circle and Hannah Place.
2. The project will include the removal of the existing sunken portion of Tiana Circle, reconstruction of the segment to correct grade, installation of drainage and utility improvements, and resurfacing of remaining existing public streets in the subdivision.
3. This project was properly advertised and four (4) bids were received and opened on December 2, 2015. The bid are as follows:

Sitework Construction, LLC Savannah, GA	\$345,615
A.D. Williams Construction Company, Inc. Savannah, GA	\$385,000
** E&D Contracting Services, Inc. Savannah, GA	\$454,543

Preferred Materials, Inc. \$540,995
Savannah, GA

** WBE firm

FUNDING: SPLOST (2003-2008) - Drainage, Whitefield Remington Drainage
(3234250 - 52.12003 - Pending Board Approval of Project Number)

ALTERNATIVES:

1. Board approval to award a \$345,615 construction contract to Sitework Construction, LLC, for the Sheftall Bluff Reconstruction and Resurfacing project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative No. 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM C

ISSUE: Request Board approval to award a \$167,350 professional engineering services contract to Hussey Gay Bell for concept development of the Little Neck Road project between U.S. 17 and the entrance to Superior Landfill just north of I-95.

BACKGROUND: The Little Neck Road project is part of the 2008-2014 SPLOST V, Roadway Improvement Program. Design work for the project will be divided into phases. Phase 1 will include a concept plan for future widening to four (4) lanes between U.S. 17 and I-95 and an alternatives analysis for rehabilitation of the existing pavement while maintaining traffic.

FACTS AND FINDINGS:

1. The Quality Based Selection (QBS) process was utilized to select a professional engineering consultant to design improvements at this location. Five consultants submitted proposals for the work. The proposals were reviewed and ranked by staff according to factors ranging from the firm's qualifications and experience to the firm's understanding of the unique issues associated with this project. (See score matrix for detail scoring pages 7 and 8) The consultant with the highest overall score, Hussey Gay Bell, was selected for establishing a final scope of work and negotiation of cost.
2. The negotiated scope of work will provide for concept development, database preparation and environmental studies.

FUNDING: SPLOST (2008-2014) - Little Neck Road
(3244220 - 52.12003 - 32451123)

ALTERNATIVES:

1. Board approval to award a \$167,350 professional engineering services contract to Hussey Gay Bell for concept development of the Little Neck Road project between U.S. 17 and the entrance to Superior Landfill just north of I-95.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award professional service contracts to the high scoring firm.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM D

ISSUE: Request Board approval to terminate the \$9,600 annual contract to provide janitorial services at the Anderson-Cohen Weightlifting Center with Sparkling Cleaning Service and approve a \$10,560 annual contract with renewal options for four (4) additional one (1) year terms to Clarks Cleaning, LLC, to provide janitorial services at the Anderson-Cohen Weightlifting Center.

BACKGROUND: On August 28, 2015, the Board approved an annual contract with Sparkling Cleaning Service to provide janitorial services at the Anderson-Cohen Weightlifting Center.

FACTS AND FINDINGS:

1. Staff received notification from Sparkling Cleaning Service that they could not meet insurance requirements set forth by the County. Staff is requesting to terminate their contract.
2. An Invitation to Bid was publicly advertised and opened on August 2, 2015. The responses are as follows:

*	Sparkling Cleaning Service Savannah, GA	\$9,600
*	Clarks Cleaning, LLC Savannah, GA	\$10,560
*	CKC Enterprises Savannah, GA	\$12,192
*	ENIA Cleaning Services Savannah, GA	\$12,995
**	RW Cleaning Services Savannah, GA	\$13,800
	Goodwill of the Coastal Empire, LLC Savannah, GA	\$14,160
**	Right Solutions Janitorial Services Savannah, GA	\$15,600
**	Imagann Cleaning Services, Inc. Savannah, GA	\$22,470

* MBE

** WBE

3. Staff reviewed the bids and believes the low bid from Clarks Cleaning, LLC, to be fair and reasonable.

FUNDING: General Fund/M&O- Weightlifting Center
(1006130 - 52.21301)

ALTERNATIVES:

1. Board approval to terminate the \$9,600 annual contract to provide janitorial services at the Anderson-Cohen Weightlifting Center with Sparkling Cleaning Service and approve a \$10,560 annual contract with renewal options for four (4) additional one (1) year terms to Clarks Cleaning, LLC, to provide janitorial services at the Anderson-Cohen Weightlifting Center.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to terminate contracts upon contractor's inability to meet requirements, and to approve annual service contracts to the low responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MELVA SHARPE

ITEM E

ISSUE: Request Board approval to award a \$234,855 professional engineering services contract to Moffatt & Nichol for concept development of the S.R. 21 at Pipemakers Canal project.

BACKGROUND: The Pipemakers Canal Improvements at S.R. 21 will increase capacity of the canal which crosses under State Route 21 about a half mile east of State Route 307. The crossing currently consists of four (4) 10 x 12 box culverts. This contract includes an alternatives analysis to determine whether to add additional culverts or replace the existing culverts with a bridge.

FACTS AND FINDINGS:

1. The Quality Based Selection (QBS) process was utilized to select a professional engineering consultant to design improvements at this location. Three consultants submitted proposals for the work. The proposals were reviewed and ranked by staff according to factors ranging from the firm's qualifications and experience to the firm's understanding of the unique issues associated with this project (see score matrix for detail scoring on page 12). The consultant with the highest overall score, Moffatt & Nichol, was selected for establishing a final scope of work and negotiation of cost.
2. The negotiated scope of work will provide for concept development, database preparation and environmental studies. This work is required to follow the Georgia Department of Transportation's Plan Development Process.

FUNDING: SPLOST (2003-2008) - Pipemakers Canal
(3234220 - 54.14021 - 32380210)

ALTERNATIVES:

1. Board approval of a \$234,855 professional engineering services contract to Moffatt & Nichol for concept development of the S.R. 21 at Pipemakers Canal project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award professional services contracts to the high scoring firm.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____

MARK BUCALO

ITEM F

ISSUE: Request Board approval to award a \$69,049 construction contract to Sitework Construction, LLC, to construct the Fairwind Avenue Paving project.

BACKGROUND: The paving project for Fairwind Avenue includes grading, paving, flush header curb, and drainage improvements. The contractor has 60 days after the notice to proceed is issued to complete construction.

FACTS AND FINDINGS:

1. Design of the Fairwind Avenue Paving project was performed by Chatham County Department of Engineering staff.
2. This project was properly advertised and six (6) bids were received and opened on November 24, 2015. The bid results are as follows:

	Sitework Construction, LLC. Savannah, GA	\$69,049
	Griffin Contracting, Inc. Pooler, GA	\$103,891
*	Sandhill A.L.S. Construction, Inc. Hardeeville, S.C.	\$111,170
	A.D. Williams Construction Company, Inc. Savannah, GA	\$111,219
**	E&D Contracting Services, Inc. Savannah, GA	\$117,476
	Preferred Materials, Inc. Savannah, GA	\$128,272

* MBE firm ** WBE firm

FUNDING: SPLOST (2003-2008) - Unincorporated County Roads, Fairwind Avenue
(3234220 - 52.12003 - 32356793)

ALTERNATIVES:

1. Board approval to award a \$69,049 construction contract to Sitework Construction, LLC, to construct the Fairwind Avenue Paving project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM G

ISSUE: Request Board approval of a \$14,743 Change Order No. 1, to the construction contract with MECO of Savannah for construction of the fuel delivery system for the new County fuel station.

BACKGROUND: The new fuel site, located adjacent to the Public Works facility on Varnedoe Drive will replace the temporary fuel site currently located at Memorial Stadium. The Board awarded a contract to MECO on May 8, 2015 to install the fuel delivery system while a separate contract was awarded to E&D Contracting Services to perform the necessary site improvements. Clearing, grading and utility installation are underway. During permitting, the City of Savannah required changes to the site plans which resulted in the requested change order.

FACTS AND FINDINGS:

1. The Board awarded the contract for construction of the fuel delivery system prior to the permitting was completed by the City of Savannah. The site is located within the City limits and requires permitting by the City.
2. The change order includes piping and labor to install conduit for a fiber optic phone line and required changes to include upgrading the oil water separator tank from 550 gallons to 2,000 gallons, additional concrete and sand to cover the additional 40 square feet of area associated with the larger tank, and increased labor and machinery needed to install the larger tank.
3. Contract History:

Original Contract (05/08/2015)	\$333,122
Change Order No. 1 (Pending)	\$ 14,743
Revised Contract Amount	\$347,865

FUNDING: CIP – Fleet Building & Relocation
(3501567 - 54.13001 - 3503157)

ALTERNATIVES:

1. Board approval of a \$14,743 Change Order No. 1, to the construction contract with MECO of Savannah for construction of the fuel delivery system for the new County fuel station.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM H

ISSUE: Request Board approval to award a \$20,697 purchase to provide and install carpet at the Administrative/Legislative Courthouse, 2nd Floor, Suite 213 from McWaters, Inc., for Facilities Maintenance and Operations.

BACKGROUND: The County Manager's suite has undergone renovations and upgrades over the last year. The existing carpet is worn beyond economic repair and is in need of replacement.

FACTS AND FINDINGS:

1. The project will consist of the removal and replacement of carpet in the reception area, hallways,

conference rooms, copier room and offices of Suite 213. The Contractor will be responsible for the moving of all furniture.

2. Bids were properly advertised and opened on October 29, 2015. Bid results are as follows:

Culver Rug Company Savannah, GA	\$18,650
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McWaters, Inc. Savannah, GA	\$20,697
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* J. Eady Construction Company, LLC. Savannah, GA	\$39,161
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*MBE

3. During bid evaluation, it was determined the bid submitted by Culver Rug Company did not meet bid specifications since they did not bid a specified pattern of carpet for the reception area nor did the pile meet specifications.
4. Staff believes the bid submitted by McWaters, Inc. meets specifications and is fair and reasonable.

FUNDING: General Fund/M&O - County Manager
(1001320 - 54.13001)

ALTERNATIVES:

- Board approval to award a \$20,697 purchase to provide and install carpet at the Administrative/Legislative Courthouse, 2nd Floor, Suite 213 from McWaters, Inc., for Facilities Maintenance and Operations.
- Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM I

ISSUE: Request Board approval of a \$23,188 annual software maintenance renewal for the Telephone Intercept System with Analytical Software from Pen-Link, Ltd., For Chatham County C.N.T.

BACKGROUND: On February 28, 2014, the Board approved the purchase of a Telephone Intercept System with Analytical Software for Chatham County C.N.T.

FACTS AND FINDINGS:

- This Telephone Intercept System is designed to accommodate the various different operations and custom scenarios along with the ability to interface with public telephone company files and law enforcement databases which will expedite results in extraction of information for undercover operations.
- Pen-Link is the sole source manufacturer and direct distributor of a Telephone Intercept System with Analytical Software for law enforcement.
- Renewal of this software maintenance will insure uninterrupted services from Pen Link Ltd., For the Telephone Intercept System.
- Staff believes the total cost of \$23,188 to be fair and reasonable.

FUNDING: General Fund/M&O - CNT
(1003222 - 52.22001)

ALTERNATIVES:

- Board approval of a \$23,188 annual software maintenance renewal for the Telephone Intercept System with Analytical Software from Pen-Link, Ltd. For Chatham County C.N.T.

2. Provide staff other direction.

POLICY ANALYSIS: Chatham County's Purchasing Ordinance and Procedures Manual requires Board approval for any purchases of more than \$10,000.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM J

ISSUE: Request Board approval to award annual contract with renewal options for four (4) additional one (1) year terms for the purchase of Jet A fuel with Sommers Oil Company for Mosquito Control.

BACKGROUND: On January 14, 2011, the Board approved an annual price agreement for the purchase of aviation fuel with Sommers Oil Company. Mosquito Control operates four (4) aircrafts that burn jet A aviation fuel.

FACTS AND FINDINGS:

1. Mosquito Control uses two (2) underground tanks, totaling 8,000 gallons, to store aviation fuel. Staff normally refills the tank when it is depleted to about 1,500 gallon. This helps to save on shipping, which is charged per load, regardless of the amount of fuel purchased
2. Bids were publicly advertised and opened on February 18, 2015. Sommers Oil Company was the only bidder to responded. Purchasing contacted other local providers and they confirmed that Sommers Oil Company is the only local distributor.
3. Sommers Oil Company submitted bid of current cost plus \$.05 mark-up on the date of shipment. The price does not include freight or applicable taxes.
4. Staff believes the cost plus \$.05 on the date of shipment to be fair and reasonable.

FUNDING: General Fund/M&O - Mosquito Control
(1005144 - 53.12711)

ALTERNATIVES:

1. Board approval to award annual contract with renewal options for four (4) additional one (1) year terms for the purchase of Jet A fuel with Sommers Oil Company for Mosquito Control.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to enter into annual contact when it is in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARC BUCALO

ITEM K

ISSUE: Request Board approval to award a \$97,500 not to exceed contract to Evergreen Tree and Turf Care, Inc., for the disposal of curbside yard waste for Public Works and Park Service.

BACKGROUND: Chatham County Solid Waste collects residential yard waste throughout Chatham County. Historically the yard waste has been taken to the County landfill and ground into mulch and stockpiled.

FACTS AND FINDINGS:

1. Currently the County has exceeded the capacity limits to stockpile yard waste allowable by the Environmental Protection Division (EPD) at the Wilmington Island and Chevis Road Drop Off Centers.
2. After a recent EPD inspection, the County has been mandated to remove the current stock pile of much from the Wilmington Island Drop Off Center within 90 days.

3. On December 4, 2015, the Board awarded a contract to B&N Trucking, Inc., to haul ground yard waste from the County landfills. Staff is working in conjunction with the trucking company to expedite the process and meet EPD deadlines.
4. Staff is still transporting collected yard waste to the County landfill which poses a challenge of more material being brought in while at the same time reducing the stockpile.
5. Transporting yard waste to Savannah Inert, Inc., to be processed by Evergreen Tree and Turf Services will reduce stockpiling of yard waste and will allow Staff time to seek other alternatives to keep our land fills in compliance with the EPD.
6. An agreement between the Landings Association and the County Manager already exists for yard waste collected by the County from the Landings to be taken to a site on Green Island Road and ground by Evergreen Tree and Turf Services for \$75 per truck load.
7. Staff contacted several local sources capable of receiving the County's curbside yard waste. Republic Services provided a quote of \$25 per ton, and based on Staff estimates of eight (8) tons per load and 13 truck loads of yard waste per day the total cost estimate is \$2,600 per day. HELP Landscape Services quoted \$19 per ton. At eight (8) tons per truck load and 13 trucks per day the total cost estimate is \$1,976 per day. Staff contacted Evergreen Tree and Turf Services, since some of the yard waste is currently being delivered to their facility and they quoted \$75 per truck load. The pricing of \$75 per truckload at 13 truckloads per day, the total cost estimate is \$975.00 per day.
8. Staff believes the price quoted by Savannah Inert, Inc. to be fair and reasonable.

FUNDING: Solid Waste - SSD Services
(5404502 - 52.39001)

ALTERNATIVES:

1. Board approval to award a \$97,500 not to exceed contract to Evergreen Tree and Turf Care, Inc., for the disposal of curbside yard waste for Public Works and Park Service.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award contracts to meet mandated requirements.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM L

ISSUE: Request Board approval to award an \$11,500 sole source professional engineering services contract with Thomas & Hutton for a drain field improvements at the Adolescent Crisis Center.

BACKGROUND: The current system was installed ten (10) years ago and consists of an Aerated Treatment Unit (ATU) and a drip irrigation field. Due to operation issues, it is now failing and is in need of repair or replacement. A soil scientist has provided an updated soil assessment and determined the drain field be re-done with classified sandy material brought in to create a larger mound system.

FACTS AND FINDINGS:

1. A contractor has made repairs to the pretreatment system, but improvements are needed for the drip field.
2. Staff requested a proposal from Thomas & Hutton since they are the engineer of record for the facility since its inception.
3. For this project, Thomas & Hutton will perform engineering services for the design, permitting, and construction phases. The design phase will consist of preparation of the layout control plan, new pretreatment unit, mounded tile field and construction details and specifications.
4. Staff believes the proposal submitted by Thomas & Hutton to be fair and reasonable.

FUNDING: CIP - Facilities Maintenance and Operations
(3501565 - 54.13001 - 35031037)

ALTERNATIVES:

1. Board approval to \$11,500 sole source professional engineering services contract with Thomas & Hutton for a drain field improvements at the Adolescent Crisis Center.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award sole source professional engineering services contracts when it is in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM M

ISSUE: Request Board approval of a \$5,065 Change Order No. 1, to the construction contract with Southern Roof & Wood Care to add installation of 22 new roof drains as part of the thermoplastic polyolefin (TPO) roofing membrane at Juvenile Court.

BACKGROUND: On March 27, 2015, the Board approved a construction contract to Southern Roof & Wood Care to install a TPO membrane and rehabilitate existing clerestory walls at the Juvenile Court building.

FACTS AND FINDINGS:

1. The contract specified re-use of the existing roof drain covers. During the project it was discovered that the vast majority of the drain clamping ring mounting bolts that secured the clamping ring to the drain bowl were severely corroded to the point that they were breaking during the removal of the roof caps.
2. It was later determined that it would be necessary to replace the old damaged clamping ring mounting bolts to avoid water from migrating beneath the roof's membrane and voiding manufacturer warranty.
3. The contractor provided a cost to remove 22 old roof drains and clamping rings and replace them with new RAC Deluxe Retro Drain system.
4. Contract History:

Original Contract (02/27/15)	\$154,653
Change Order No. 1 (pending)	\$ 5,065
Revised Contract Amount	\$159,718

FUNDING: SPLOST (2008 - 2014) - Juvenile Court Construction
(3244980 - 54.13009 - 32460227)

ALTERNATIVES:

1. Board approval of a \$5,065 Change Order No. 1, to the construction contract with Southern Roof & Wood Care to add installation of 22 new roof drains as part of the thermoplastic polyolefin (TPO) roofing membrane at Juvenile Court.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to issue Change Orders for the completion of construction projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM N

ISSUE: Request Board approval of a not to exceed \$439,329 professional engineering services contract with McGee Partners, Inc., for concept development, database preparation and preliminary environmental studies and permitting for the Interstate 16 at State Route 307 Operational Improvement project.

BACKGROUND: The current interchange is capacity constrained and causes delays during the AM and PM peak hours on Interstate 16. The project will provide interchange improvements to increase the capacity and improve traffic flow along the corridor.

FACTS AND FINDINGS:

1. The Quality Based Selection (QBS) process was utilized to select a professional engineering consultant to design improvements at this location. Four consultants submitted proposals for the work. The proposals were reviewed and ranked by staff according to factors ranging from the firm's qualifications and experience to the firm's understanding of the unique issues associated with this project. (See attached scoring matrix on page 23). The top two (2) scoring firms were then interviewed by the evaluation committee. After the scores were compiled, McGee Partners, Inc., was the high scoring firm and selected for establishing a final scope of work and negotiation of cost.
2. The negotiated scope of work will provide for concept development, database preparation and preliminary environmental studies and permitting. This work is required to follow the Georgia Department of Transportation's Plan Development Process. Due to uncertainty in developing alternative concepts, the contract for this phase will be paid on an hourly, not to exceed basis.

FUNDING: SPLOST (1998–2003) - East/West Corridor
(3224220 - 52.12003 - 32250953)

ALTERNATIVES:

1. Board approval of a not to exceed \$439,329 professional engineering services contract with McGee Partners, Inc., for concept development, database preparation and preliminary environmental studies and permitting for the Interstate 16 at State Route 307 Operational Improvement project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award engineering professional services contracts to the high scoring firm.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM O

ISSUE: Request Board approval to award a \$426,490 annual contract with automatic renewal options for two (2) additional one (1) year terms to The Hartford to provide Long Term Disability (LTD) insurance coverage to employees.

BACKGROUND: Chatham County contracts with CIGNA to provide Long-Term Disability coverage to employees who become disabled and are no longer able to work. This valuable benefit is paid for by the County, and requires no premium payments from employees. After a 120 day waiting period following the date of disability, the benefit pays an employee 66.67% of current salary until the employee reaches his or her normal retirement age.

FACTS AND FINDINGS:

1. The County was notified by CIGNA, the current LTD provider, of a significant increase in the premium the County will be required to pay for this benefit effective January 1, 2016. The premium increase was precipitated by a 141% loss ratio (meaning CIGNA pays \$1.41 in claims for every \$1.00 the County pays in premium). This loss ratio is based on claims incurred from January 1, 2011 through April 30, 2015. In addition, the County has a high claim incidence ratio of 9.48 per 1000 as compared to the Manual Expected incidence of 3.31 per 1000.
2. The County's current premium rate is \$0.560 per \$100 of covered payroll. The renewal rate offered by CIGNA is \$0.940 per \$100 of covered payroll, an increase of 68%. Based on these rates and the amount of covered payroll of \$57,789,917, the County's annual premium would increase from \$323,624 to \$543,225.
3. The Hartford has proposed a premium rate, with a three-year rate guarantee, of \$0.738 per \$100 of covered payroll, for a total annual premium of \$426,490. This rate constitutes an annual savings to the County of \$116,736, and a three-year savings of approximately \$350,207.
4. The terms of the contract with The Hartford are comparable to the terms of the contract with CIGNA, and employees will incur no loss of benefits.
5. Staff, along with Aon Hewitt, the County's benefits consultant, have reviewed the terms of the proposal from The Hartford, and find them to be reasonable and in the best interests of the County.

6. The County, through its local LTD insurance broker, solicited proposals from LTD providers, and found the proposal from The Hartford to provide the best benefit at the best cost.

FUNDING: Health Insurance Premiums
(6509130 - 55.21101)

ALTERNATIVES:

1. Board approval to award a \$426,490 annual contract with automatic renewal options for two (2) additional one (1) year terms to The Hartford to provide Long Term Disability (LTD) insurance coverage to employees.
2. Provide staff other direction.

POLICY ANALYSIS: It is the policy of the Board to provide valuable benefits to employees at cost-effective rates.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MELVA SHARPE

ITEM P

ISSUE: Request Board approval of Change Order No. 1 to the capital lease purchase agreement to recognize contract credit and the purchase of additional infrastructure necessary for radio encryption.

BACKGROUND: There has been a savings of \$119,574 generated by removal of some portions of work specified in the contract. Additionally, there is an immediate need for audio encryption across all radios. This capability will make system wide encryption possible, preventing the active eavesdropping happening on all radio traffic transmitted through our system. By the nature of radio communications, encryption is the only means to prevent such eavesdropping.

FACTS AND FINDINGS:

1. This change order includes both crediting the savings to the County and City of Savannah and applying that credit to the purchase of system encryption.
2. No additional funding will be needed for this change order. The additional \$84,886 cost to the County for the radio encryption, as specified in this change order, is covered by significant savings in the "logging solution" portion of the overall project.
3. After this change order, overall project savings will still be approximately \$223,327.
4. The total savings found during the 6-channel expansion was \$119,574. The City and County split any credits or bills throughout this portion of the project equally.
5. The encryption will prevent any unsanctioned access to our audio at the highest level possible.
6. Even though the system will be encrypted, we will have a capability to permit public media and/or other agencies to listen, at our discretion.

FUNDING: CIP Communications - No Additional Funding Required
(3501536 - 54.25001 - 35030918)

ALTERNATIVES:

1. Board approval of Change Order No. 1 to the capital lease purchase agreement to recognize contract credit and the purchase of additional infrastructure necessary for radio encryption.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to issue Change Orders for the completion of projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
NICK BATEY

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM Q

ISSUE: Request Board approval for \$21,244 sole source purchase to Coatings Application Waterproofing Company, for roof repairs at the J. Tom Coleman Courthouse for Facilities Maintenance & Operations.

BACKGROUND: An inspection was performed on the roof due to extended periods of hot weather and at times foot traffic. Staff found numerous blistered areas, several resulting in water penetration throughout the sixth floor. There have been several complaints of poor air quality in the District Attorney Office (sixth floor) because of the leaks.

FACTS AND FINDINGS:

1. The roof has been in place since 1995 and needs to be repaired.
2. Multiple vendors were contacted to provide an estimate to repair the roof. Coatings Application Waterproofing Company was the only vendor to respond. Coatings Application was the original installer of the roof.
3. Staff received a proposal in the amount of \$21,244 from Coatings Application Waterproofing Company, and believes the fee to be fair and reasonable for the work proposed.
4. All work will be performed after hours.

FUNDING: General Fund/M&O - Facilities Maintenance and Operations
(1001565 - 52.22001)

ALTERNATIVES:

1. Board approval for \$21,244 sole source purchase to Coatings Application Waterproofing Company, for roof repairs at the J. Tom Coleman Courthouse for Facilities Maintenance & Operations.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve sole source professional service contracts when it is in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____

MELVA SHARPE

ITEM R

ISSUE: Request Board approval of a \$24,000 payment to the Savannah Area Chamber of Commerce for the County's portion of the development of a recommended strategy for maintaining and enhancing the military presence in our area.

BACKGROUND: The County, in cooperation with the City of Savannah and SEDA, fund the Hurt Norton Military Initiative.

FACTS AND FINDINGS:

1. It is in the County's best interest to support this initiative which seeks to avoid further force structure cuts at Fort Stewart and Hunter Army Airfield.
2. The initiative also seeks the retention of the Air National Guard at the Savannah Airport and other related tasks.
3. Tasks include preparing legislation, visits with Georgia congressional delegation and Army leadership, engaging with regional bases, providing counsel regarding regional issues and organize Congressional delegation trips to visit Hunter/Ft. Stewart.

FUNDING: General Fund/M&O - Special Appropriations
(1009975 - 57.30001)

ALTERNATIVES:

1. Board approval of a \$24,000 payment to the Savannah Area Chamber of Commerce for the County's portion of the development of a recommended strategy for maintaining and enhancing the military presence in our area.

2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide funding for initiatives in the interest of Chatham County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

PREPARED BY _____
PURCHASING DIRECTOR

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. **THE PETITIONER, PARKER MORGAN, AGENT FOR HOLY CHURCH OF GOD, INC., IS REQUESTING THE REZONING OF FOUR PARCELS OF LAND LOCATED AT 474 LITTLE NECK ROAD FROM A PUD-M-6/TC (PLANNED UNIT DEVELOPMENT - MULTI-FAMILY - SIX UNITS PER ACRE) ZONING CLASSIFICATION TO AN R-A (RESIDENTIAL AGRICULTURE) CLASSIFICATION. THE MPC RECOMMENDS APPROVAL.
MPC FILE NUMBER: Z-151-014-00090-1
[DISTRICT 5.]**

Chairman Scott said, we have some First Readers. Marcus [Lotson], you want to come up briefly and -- there's no action to be taken on these, but this is the First time.

County Attorney Hart said, you need to read those in though, Mr. Chairman.

County Manager Smith said, mm-hmm.

Chairman Scott said, hmm?

County Attorney Hart said, you need to read the title.

County Manager Smith said, yes.

Chairman Scott said, yes. Item 1 is the Petitioner, Parker Morgan, agent for Holy Church of God, Inc., is requesting the rezoning of four parcels of land located at 474 Little Neck Road. And I'm going to let Marcus talk briefly about the prescription [sic].

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2. **THE PETITIONER, MARK CRAPPS, AGENT FOR MINTU PROPERTIES, LLC, IS REQUESTING A REZONING OF TWO PARCELS OF LAND LOCATED AT 824 AND 828 QUACCO ROAD FROM THE EXISTING R-A (RESIDENTIAL AGRICULTURE) CLASSIFICATION TO A B-N (NEIGHBORHOOD BUSINESS) CLASSIFICATION. THE MPC RECOMMENDS DENIAL.
MPC FILE NUMBER: Z-150814-00070-1
[DISTRICT 7.]**

Chairman Scott said, and the second item is the Petitioner, Mark Crapps, agent for Mintu Properties, LLC, is requesting a rezoning of two parcels of land located at 824 and 828 Quacco Road. Would you just briefly talk about the prescription [sic] and what they're asking on both of those.

Mr. Marcus Lotson of the Metropolitan Planning Commission said, yes, sir. Mr. Chairman and Members of the Commission, the first item -- and we'll give full presentations on these at our next meeting, but the first item is

a request by Holy Church of God. They've got an existing church on Little Neck Road. They own property that's immediately adjacent to them, and they will be in the near future submitting a master plan to expand their church. They need to change the zoning of that property from the multi-family residential classification that it was rezoned to in '07 for a project that didn't happen in order to expand the church into that piece of property.

Mr. Lotson said, the second item under First Readers is a request to rezone two parcels on Quacco Road. The petitioner is requesting the neighborhood business zoning classification. The Planning Commission did recommend denial of that request based on the fact that it's at the entrance to the Laurel Oaks subdivision and the proposed use and uses that are associated with that zoning designation they found were not appropriate to be that close to residential uses. But again, we'll give a full presentation on both of these items at your next meeting.

Chairman Scott said, okay. Thank you.

Mr. Lotson said, thank you.

Chairman Scott said, those are the First Readers.

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XII. SECOND READINGS

Chairman Scott said, we don't have any Second Readers.

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XIII. INFORMATION ITEMS

Chairman Scott said, everything else is for informational purposes.

1. **PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).**

ACTION OF THE BOARD:

A status report was attached as information.

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2. **LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)**

ACTION OF THE BOARD:

A status report was attached as information.

AGENDA ITEM: XIII-2
AGENDA DATE: December 18, 2015

**List of Purchasing Items between \$2,500 and \$9,999
 That Do Not Require Board Approval**

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Replace carpet and move furniture 304A of Superior Court	Facilities Maintenance	Culver Rug Company, Inc.	\$3,875	General Fund/M&O - Superior Court Clerk
Extend aluminum awning for Board of Elections	Facilities Maintenance	Coastal Aluminum Builders, LLC	\$2,900	CIP - Building Maintenance
Repairs to chiller	Detention Center	Boaen Mechanical Contractors, Inc.	\$2,873	General Fund/M&O - Detention Center
22,000 rounds of 9MM practice ammunition	Sheriff's	Master Cartridge	\$4,620	General Fund/M&O - Sheriff's Department

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Two laserjet printers with accessories for Finance	I.C.S.	Zones, Inc.	\$3,768	CIP - Finance
Youth football officials for October 3-28	Public Works and Park Services	Coastal Football Association	\$9,030	General Fund/M&O - Parks and Recreation
Repairs of A/C, engine, boom and exhaust to unit#5 - Public Works Excavator	Fleet Operations	ASC Construction Equipment USA, Inc.	\$8,778	General Fund/M&O - Fleet Operations

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3. ROADS AND DRAINAGE REPORTS.

ACTION OF THE BOARD:

A status report was attached as information.

AGENDA ITEM: XIII-3 ROADS
AGENDA DATE: DECEMBER 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Leon Davenport, P.E., County Engineer

ISSUE: To provide information on the status of Chatham County road projects.

BACKGROUND: Funding priorities for projects using Federal aid are established in the State Transportation Improvement Program (STIP). For awarded construction contracts, this report provides the latest scheduled completion dates.

FACTS AND FINDING:

1. Jimmy Deloach Parkway Extension and Interchange of Jimmy Deloach Parkway at U.S. 80. Design is on-going. Right of way (ROW) acquisition for both projects underway. Notice to Proceed with ROW acquisition issued October 3, 2014 for Extension project and notice to proceed with ROW acquisition issued March 12, 2015 for the Interchange project. Projects to be let together for construction by GDOT in Fiscal Year 2018.
2. Bay Street Widening. Reeves Construction is low-bidder. Utility reimbursement check submitted to GDOT for relocation of City of Savannah utilities. Anticipate GDOT signing construction contract any day.
3. SR 307 Widening from US 17 to I-16. GDOT accepted for ownership and maintenance the section from I-16 south to Hardin Canal. Project from Hardin Canal south to US 17 is substantially complete and open to traffic. Corrective work underway. Awaiting GDOT to accept remaining portion of the project.
4. Islands Expressway Bridge Replacement. Design is underway on a high level bridge to replace the bascule bridge over the Intercoastal Waterway on Islands Expressway. Environmental document was approved on May 26, 2015. ROW authorization issued June 24, 2015. ROW acquisition underway.
5. SR 25 @ Pipemakers Canal. Board approved design contract with Moffatt & Nichol at their meeting November 6, 2015. Preliminary design underway.
6. SR 21 @ Pipemakers Canal. Staff is negotiating scope and fee with Moffatt & Nichol following the QBS process. Project will involve adding addition capacity to existing crossing of Pipemakers Canal. CORE MPO programmed M230 money for preliminary engineering in Fiscal Year 2016.
7. Interstate 16 @ SR307. Lump sum operational and safety improvement project. Chatham County is sponsoring preliminary engineering and GDOT is funding right of way and construction. No PFA required because preliminary engineering is locally funded.

8. Local Roads under Construction.
 - a. Road Resurfacing.
 - I. Construction is substantially complete for 2.9 miles of road resurfacing to include Albert Road, Cottonvale Road, Dove Lane, Goldfinch Court, Lansing Avenue, Lions Gate Entrance, Raleigh Road and Springhouse Drive. Corrective work underway.
 - II. Construction is substantially complete for road resurfacing of 1.5 miles of roadway including Diana Drive, Michael Court, Bellview Drive, McLeod Street, West Fox Chase Road, Legacy Boulevard, Gamble Road, Adams Avenue, LaRoche Avenue and Pine Barren Road.
 - III. County awarded construction contract to Preferred Materials for road resurfacing for 3.1 miles of roadway including Crossover Lane, Golden Isles Way, Hampshire Road, Off Shore Road, Old Dock Road, Olde Town Road, Penn Waller Road, Riverside Drive and Teakwood Drive.
 - b. East White Hawthorne Drive. Construction is substantially complete. Corrective work underway.
9. Local Road Projects under Design.
 - a. Benton Boulevard. Preliminary design underway. Project will extend two lanes of Benton Boulevard north from its existing terminus at Highlands Boulevard to State Route 30. Public Information Open House scheduled for May 5, 2015. Preliminary plans anticipated in January 2016.
 - b. Quacco Road. Board approved professional services engineering contract with Moffatt & Nichol on May 8, 2015. This phase will consider improvements from US 17 to the bridge crossing Interstate 95. Traffic counts, database preparation underway and concept development underway.
 - c. Skidaway Road. Project will provide improvements along Skidaway Road from Montgomery Cross Road to Ferguson Avenue. ROW plans are complete and ROW acquisition is underway.
 - d. Hill Road. Dirt road paving project. ROW plans are complete and final plans are under review.
 - e. Fairwind Road. Final plans to pave Fairwind Road complete. Project is out to bid for construction contract.
 - f. Bradley Point Sidewalk Improvements. Concept development complete. Preliminary plans and environmental permitting underway for the preferred alternative based on comments in support of the alternative received from the March 3rd, 2015 meeting.
 - g. Canebrake Road Improvement Project. Preliminary design underway for extension of the Coastal Georgia Greenway on the southside of Canebrake Road, a 5-ft sidewalk on the northside of Canebrake Road and pavement widening to provide two 11-ft travel lanes.
 - h. Truman Linear Park Trail, Phase 2-A. Revised concept development underway. Public Information Open House held December 3, 2015. Revised concept report will be submitted to GDOT in January 2016.
 - i. Crisp and Fisher Street Improvements. Dirt road paving project. Preliminary design by staff is underway.
 - j. Garrard Avenue Improvements. Project will provide improvements along Garrard and Lane Avenue from Chatham Parkway to Gamble Road. Preliminary design by staff underway.

RECOMMENDATION: For information.
Districts All

AGENDA ITEM: XIII-3 DRAINAGE
AGENDA DATE: DECEMBER 18, 2015

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Leon Davenport, P.E., County Engineer

ISSUE: To provide information on the status of Chatham County drainage projects.

BACKGROUND: For awarded construction contracts, this report provides the latest scheduled completion dates. For projects pending environmental permits, start dates are best estimates. Project scopes include varying degrees of canal widening, bank stabilization, bridges and culverts.

FACTS AND FINDING:

1. Ashley Road Outfall Drainage Improvements. The project will improve a drainage system from the Ashley Road cul-de-sac. Design work is underway.
2. Gateway-Henderson Drainage Improvements. The project will improve portions of the drainage system in the northeast quadrant of I-95 and SR 204. The project includes construction of maintenance access and drainage improvements. Design work and permitting underway.
3. Norwood Drainage Outfalls. The project will improve drainage capacity and access for maintenance for two drainage outfalls from Norwood Avenue. Construction of improvements is complete at Norwood Place. Design work, permitting, and acquisitions are underway for the outfall near Skidaway Road.
4. Louis Mills/Redgate Canal. The project will correct inadequate drainage capacity and the lack of maintenance access to the canal. Design of improvements along the Marshall Branch Canal is underway and includes construction of maintenance access and culvert replacements. All permits have been received and property acquisition is nearing completion. A contract has been approved and work began in December. Construction should be complete by June 2016.
5. Ferguson-Winterberry Outfall Drainage Improvements. The project will improve drainage and provide access for maintenance for the Remington Canal from Ferguson Road to the outfall at Moon River. The outfall passes through the Winterberry private development. Design work is underway.
6. Shipyard-Beaulieu Area. The project will improve drainage capacity and access for maintenance. Design of a project to expand and relocate an existing outfall channel is underway.
7. Little Hurst Canal. The project will improve drainage capacity and access for maintenance along the canal. Field surveying and wetland delineation are complete. Design of improvements at the CSX and State Route 21 crossings is underway.
8. Willow Lakes Drainage Improvements. The project will relieve internal drainage issues within the Willow Lakes subdivision. The project will increase the storage capacity of the pond by lowering the existing water elevation. Design work is underway.
9. Wahlstrom Road Drainage Improvements. The project will relocate a part of a drainage system located on private property into the County right-of-way and an acquired drainage easement. Construction is underway with completion anticipated by February 2016.
10. Vidalia Road Canal Drainage Improvements. The project will improve conveyance and obtain easements for access and maintenance. Design and permitting is complete. Bids were received in December and are being reviewed. Staff will make a recommendation to the Board in January for the construction contract.
11. Concord Road Drainage Improvements. The project will include the replacement of the existing open channel along Concord Road with a closed system and improvements to the outfall system along Penn Waller. Design is underway.
12. Tiana Circle Drainage Improvements. The project will reconstruct a segment of the existing roadway which has settled and improve the drainage system to eliminate chronic street ponding. Pending Board approval of the construction contract, work will begin in February.

RECOMMENDATION: For information.

Districts: All

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EXECUTIVE SESSION

Chairman Scott said, and we've got to have just a brief executive session for legal and -- and property. Real estate and --

Commissioner Center said, real estate only?

Commissioner Stone said, are we going to hear from --

Commissioner Center said, okay. I move we recess to executive session for the purpose of real estate.

Commissioner Shabazz said, second.

Chairman Scott said, properly moved and --

Commissioner Stone said, Mr. Chairman, are we not going to hear from Chatham Area Transit?

Chairman Scott said, yeah -- properly moved and second that we move into executive session for property and real estate and -- all in favor of the motion indicate by voting yes, opposed no. And right before we go, if the Board will indulge us, we will invite Mr. Koleber up to make any comments he have, but outside of his comments, the meeting is adjourned.

Mr. Curtis Koleber, Interim CAT Director, said, thank you, Mr. Chairman.

Chairman Scott said, adjourn to executive session.

Mr. Koleber said, I -- I don't want to speak out of turn because again we're still under investigation. A lot of things that were discussed in our executive --

Chairman Scott said, I was trying not to put you on the spot to tell you the truth.

Mr. Koleber said, thank you. I appreciate that. So I -- - would prefer to -- to make comments regarding, you know, what things we're going to do and take actions as far as moving forward in reference to the FBI investigation that we hold off on those comments at this time in a public setting because I don't want to speak out of turn.

Chairman Scott said, yeah.

Mr. Koleber said, so I appreciate that, but I'd be certainly happy to return to you at a later date.

Commissioner Center said, thank you. Great comments.

Chairman Scott said, thank you.

ACTION OF THE BOARD:

Commissioner Center moved to recess to executive session for the purpose of real estate. Commissioner Shabazz seconded the motion and it carried unanimously.

The Board recessed at approximately 11:37 a.m.

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ITEMS FROM EXECUTIVE SESSION

- 1. REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Center moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioner Shabazz was not present.]

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 11:50 a.m.

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APPROVED: THIS _____ DAY OF JANUARY, 2016.

ALBERT J. SCOTT, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY,
GEORGIA

JANICE E. BOCOOK, CLERK OF COMMISSION