

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, APRIL 1, 2016, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Albert J. Scott called the meeting to order at 9:30 a.m. on Friday, April 1, 2016.

Chairman Scott said, good morning and welcome. I'll ask that you all be seated and remain seated until the pastor has completed his remarks and indicate it's time to pray. At that time, if you would re-stand during the prayer and remain standing through the Pledge of Allegiance. We will be led in the Pledge of Allegiance this morning by the Commissioner from the 2nd District, Commissioner Holmes.

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II. INVOCATION

Chairman Scott said, it's a great pleasure today to have with us the son of a -- what I refer to as one of the dynamic preachers of MLK or West Broad Street, and that was Pastor Pete Broxton. And we have with us today Pastor Larry L. Broxton. He's the biological son of the late Pete and Bertha Broxton. He's a native Savannaian. He was educated in Chatham County Public Schools, Tompkin High. He's not a bulldog. He attended Savannah State, now University. He's an Army veteran. Served his country with distinction. Once returning from the military he was employed at Gulfstream Aerospace where he worked as a manufacturing engineer. And he retired from there after 25 years of service and answered the calling, following his father's footsteps. Pastor Broxton is a member of the First Union Missionary Baptist Church of Savannah and he's been -- I guess accepted the calling to serve the Lord for a number of years. He's preached his first sermon entitled, *The Word, the World and You*, and he is now the pastor of Christ Memorial Baptist Church where he continues to sheppard the flock. He's a member of the Clergy in Action ministerial group, and it's a real pleasure to have him here today. He asked how was he selected, and I said we were reminiscing about pastors who've pastored what I call some of the historical churches along MLK and his father's name came to mind, and they said, well, have you heard his son? And so we decided that we would invite the son here today, Larry, and it's a real pleasure to have you here. And at this time I invite you to come up and to share whatever words you wish and to lead us in prayer, if you would.

Pastor Larry L. Broxton said, good morning to Chairman Scott and the Commissioners of Chatham County. It's truly an honor to come before you this morning to give a few words of encouragement and a word of prayer but realizing sometimes that it's dangerous to allow a preacher to get in front of a microphone. We tend to overstay, but I will -- but in my case I will simply paraphrase what Jesus said in the Sermon on the Mount, blessed are the short-winded for they shall be invited back.

Pastor Broxton said, I have two -- I have two adult sons and as they were growing up and began to interact with their peers in school and in the neighborhood, there would be times when like all kids, all of us at one time, we would come up with ideas and schemes to have fun, like, cutting class, skipping school, or riding our bicycles over the neighbor's lawn, that -- that kind of thing, but I always taught them since they were old enough to understand that to go along with the group just to get along with the group is not a good idea. So I used to tell them that you may get teased, you might get called names or even kicked out of the group but think for yourself. If it doesn't feel right to you, don't do it.

Pastor Broxton said, as a citizen of Savannah and Chatham County, I'm -- I'm aware of the many issues and challenges that you all have to address and vote on concerning our city and county, and the Bible says that an immature man believes anything but a sensible man gives thoughts to his steps. I realize that all the pros and cons will have to be weighed out before decisions are made or votes are taken but like the -- like ideas that are thought up on the playground and in the neighborhood, the decisions you make and the votes you take today for or against may be politically correct, and it may be popular, but is it right? Yes, there are regulations and rules that we all are obligated by law to follow, but whether in the political arena or even in -- in taking care of your family life, when we put our trust -- this is my belief, when we put our trust in the Lord, he will give us the directions we need to move in, and I believe that his guidance will come through for this honorable group this morning as you decide and vote upon what is best for the people of our community while also doing what is right. Can we bow our heads in prayer, please?

Pastor Broxton gave the invocation as follows:

Heavenly Father, we call upon you today for your divine guidance and help. Be it a major crisis or a minor issue, Father, we ask for your hand of support to keep us on the right and the just path. Help us,

Master, to keep our hearts set on you that your infinite wisdom will show us the way to not only a just resolution but the right resolution, and we pray for not only our County Commission, but for all political and civic leaders of our community, that they would trust in you with all of their hearts and not lean to their own understanding, but in all of their ways, they will acknowledge and look to you and you will direct all of their paths. And these and all blessings we ask in the wonderful name of Jesus. And thank you Father for hearing our prayer. Let every heart say amen. Amen. Amen.

Members of the Commission and Members of the audience collectively said, Amen.

Pastor Broxton said, thank you for this opportunity.

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III. PLEDGE OF ALLEGIANCE

Commissioner Holmes asked, will you join me in the Pledge of Allegiance?

Commissioner Holmes led all in the Pledge of Allegiance to the Flag.

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CERTIFICATE OF APPRECIATION

Chairman Scott said, Pastor Broxton, we -- we are not allowed to compensate you, but we did want to offer you a Certificate of Appreciation for you being here and sharing with us. I enjoyed your message.

Pastor Broxton said, thank you, sir.

Chairman Scott said, I think it was meaningful, and I look forward to (inaudible). [Applause.]

Chairman Scott said, thank you.

Commissioner Shabazz said, Chairman? Okay. Good morning, Pastor Broxton.

Chairman Scott said, Commissioner Shabazz from the 5th District.

Pastor Broxton said, good morning.

Commissioner Shabazz said, I enjoyed your invocation.

Pastor Broxton said, thank you.

Commissioner Shabazz said, I'll make sure that we invite you back 'cause it was short. But I'm -- I'm still trying to find that Beatitude about, you know, what you said.

Pastor Broxton said, well it was paraphrased from Matthew -- Matthew 5. All right.

Chairman Scott said, thank you, Pastor.

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IV. ROLL CALL

Chairman Scott said, the Clerk will call the roll.

Present: Albert J. Scott, Chairman
 Helen L. Stone, Chairman Pro Tem, District One
 James J. Holmes, District Two
 Tony Center, District Three
 Patrick K. Farrell, District Four
 Yusuf K. Shabazz, District Five

Also Present: Lee Smith, County Manager
 R. Jonathan Hart, County Attorney
 Janice Bocoock, County Clerk

Not Present: Dr. Priscilla D. Thomas, Vice Chairman, District Eight
Lori L. Brady, District Six
Dean Kicklighter, District Seven

Chairman Scott said, Mr. Chairman, I --

Chairman Scott said, at this time I recognize our Pro Tem, Commissioner Stone from the 1st District for the purpose of a motion.

Commissioner Stone said, Mr. Chairman, I make a motion to excuse Commissioner Brady due to illness.

Chairman Scott said, all heard the motion.

Commissioner Center asked, do you need a second?

Chairman Scott asked, is there a second?

Commissioner Farrell said, second.

Commissioner Center said, second.

Chairman Scott said, properly moved and second. Any discussion? Any unreadiness? If not, all in favor of the motion indicate by voting yes, opposed no. Commissioner Brady is excused. At this time I recognize the Commissioner from the 2nd District, Commissioner Holmes, for the purpose of a motion.

Commissioner Holmes said, Mr. Chairman and other Board members, I ask excuse for Dr. Priscilla Thomas who is out on illness.

Commissioner Center said, second.

Commissioner Stone said, second.

Chairman Scott said, properly moved and second that Dr. Thomas be excused. I will add that Dr. Thomas called and said that if we could -- if we needed her here, that if we would arrange a special transport, that she would be here. She had knee surgery and she's having difficulties getting in and out of her personal vehicles, and I said to her that at the next meeting, if she was still having those difficulties, we would send a transport vehicle to bring her here. Okay. Any other discussion? Hearing none, all in favor of the motion indicate by voting --

Commissioner Shabazz said, do we need to do Dean? Dean is not here.

Commissioner Center said, yeah. We've got to finish the votes.

Chairman Scott said, okay. The motion carries, Dr. Thomas is excused.

ACTION OF THE BOARD:

- a. Commissioner Stone moved to excuse Commissioner Lori Brady from the Commission meeting. Commissioner Farrell seconded the motion and it carried unanimously.
- b. Commissioner Holmes moved to excuse Commissioner Priscilla Thomas from the Commission meeting. Commissioner Center seconded the motion and it carried unanimously.

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CHATHAM COUNTY YOUTH COMMISSION

Chairman Scott said, the next item on the agenda is that we've got introduce our Youth Commissioners today. That's usually the role of Dr. Thomas, but she's not here, so we're going to call on our pro Tem, Commissioner Stone, from the 1st District for the purpose of introducing our Youth Commission members who are here today.

Commissioner Stone said, thank you, Mr. Chairman. Today we have join us -- joining us Lydia Poole. Lydia is a sophomore at Bible Baptist School, and we have Sydnei Richardson, who is a junior at Savannah Early College. Welcome to you both.

Commissioner Shabazz said, good morning.

Chairman Scott said, thank you all for being here, and feel free to participate in the discussion. If you want to ask a question, if you'll just raise your hands, and I will recognize you at the appropriate time. Thank you all.

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS

1. **PROCLAMATION DECLARING APRIL 9, 2016, AS SAVANNAH-CHATHAM COUNTY PUBLIC SCHOOL SYSTEM FAMILY INVOLVEMENT DAY. ACCEPTING THE PROCLAMATION ARE: DR. ANN LEVETT, CHIEF ACADEMIC OFFICER, DR. GEQUETTA JENKINS, SENIOR DIRECTOR OF COMPENSATORY PROGRAMS; DR. ANGIE LEWIS, SENIOR DIRECTOR OF OFFICE OF COLLEGE AND CAREER READINESS; AND MR. ALDRIC DEKLE, DIRECTOR OF 21ST CENTURY COMMUNITY LEARNING CENTERS.**

Chairman Scott said, next we have a proclamation and special presentation, and we have some special guests with us today. And this proclamation is a -- about a week early because we won't have an opportunity before this special day, so I'm going to read a portion of it now, and then I'm going to invite some of our administrators, Dr. Ann Levett, who's here representing the public school system. And she has with us, Dr. Jenkins, as well as Dr. Lewis, and at -- and -- and I think she also have Mr. Dekle with us. I -- I think -- is here, Dr. Levett? And I'm going to ask them to come up -- in just a minute, once I read a portion of this proclamation, and then I would invite the members of the County Commission to join me in presenting this proclamation.

Chairman Scott read the following proclamation:



WHEREAS, educating students is a top priority and it cannot be accomplished by teachers alone. Regardless of income or background, students with involved parents, guardians, or caregivers are more likely to have higher grades and attendance rate, and good behavior; and

WHEREAS, schools build relationships and create meaningful family engagement for each child and their family every day. President Barack Obama stated, "Parents, guardians, or caregivers can help your child by connecting with his or her school to find out what's needed to ensure success and how you can help reach that goal. Studies of successful schools report that parent involvement is a major factor in their outcomes, including closing the achievement gap between various groups of students."; and

WHEREAS, as an equal partner in their child's education parents, guardians, or caregivers are encouraged to give input and feedback related to the education of their child. Savannah Chatham County Public Schools support Family Involvement by providing resources to support families in understanding assessments, curriculum, transitions, and student academic progress.

NOW, THEREFORE, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby proclaim April 9, 2016 as:

FAMILY INVOLVEMENT DAY

in Chatham County and urge all parents, guardians, or caregivers to be actively involved in the education of their children.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 1st day of April 2016.

ATTEST:

Albert J. Scott, Chairman
Chatham County Commission

Gail F. Gordon, Administrative
Assistant to the Chairman

Chairman Scott said, and it is with great pleasure that on this day, April 1st, that we adopt this resolution and present it to Savannah-Chatham Board of Education. And at this time, if you all would join me in presenting a framed copy of this resolution [sic].

Chairman Scott said, Dr. Levett, we present you this and thank you so much for all that you all do, and -- and really in trying to make certain that we have the workforce of the future that we need, as well as what I would refer to as elected officials of the future that we need, and as evident by our Youth Commissioners who are here today, and with that I'd like to present you with this proclamation and thank you so much for being here, and I would invite you to make whatever remarks you wish at this time.

Dr. Ann Levett said, thank you very much. We appreciate it.

[NOTE: The Board presented Dr. Levett with the proclamation with their appreciation.]

Dr. Levett said, Mr. Chairman, Members of the Commission, we are delighted to be here this morning and want to thank you for your ongoing support of Savannah-Chatham County Public Schools. We indeed serve on a daily basis more than 38,000 students across the county, so we're one of the 180 school districts in the state that are considered medium-sized believe it or not. But we certainly have school districts in the state that are as small as 373 students and much larger, more than 100,000. We find ourselves in a very unique position in that we enjoy the support of both forms of government in our county, and we feel that daily as we work to involve not only our families in the community, but also those other entities that contribute to building strong citizens.

Dr. Levett said, this event is our second annual declaration of all families being invited to be active involved -- actively involved. We enjoy the involvement of parents and families across the school year, and we appreciate that, but we take this time during the spring to en -- remind them of the fact that families have different configurations these days. They're not necessarily natural-born -- born parents -- parents, they are step parents, they are aunts, uncles, grandfathers, older brothers and sisters, and just those persons who are our kin who take care of us. Dr. Gequetta Jenkins, who is our senior director -- director for Compensatory Programs, Dr. Angie Lewis, who is our director of the Office of College and Career Readiness, and Mr. Aldric Dekle, who is our director for our 21st Century Community Centers, are the people who actually make this happen. They come together and design one of many activities that we have all year long for parents, but this is our big showcase. I'll ask Dr. Jenkins to talk a little bit about what they -- that day is like so that you can make sure to include it on your calendar. You would not want to miss it. And so she'll talk a little bit about what that is so that those who are in the listening audience and those who like me on Saturday mornings or Sunday afternoons, watch the Commission meetings, will know specifically why it should be on their calendar. Dr. Jenkins.

Dr. Gequetta Jenkins said, again, thank you for the opportunity, as well as the proclamation. It is a honor for our school district to be given the proclamation from such an esteemed group. On that date, April 9th, we will be at the School of Liberal Studies at Savannah High. The event will start at 9:00 a.m., and it will go until 2:00 p.m. It is a two-part event. It will be full of fun, learning and just a community. One thing about Savannah is we come together, and we really put on a community event, and we want any and everyone, whether you're a business partner or just a community person to come out. We will have sessions for parents; we will have sessions for students; and we will have sessions for community, as well, and it will be to equip all the individuals who go to that session with tools to help advance the student achievement in our schools and in our community. So each one, teach one, and -- and it takes a village to raise a child, and that is an adage that we truly believe in on that day, and mid-day, everything's -- you just bring your body because the food is -- be provided as well. It will be free food, free child care. We will be doing blood purchase -- blood pressure checks. There will be great opportunity to find out what's going on for the summer. Many parents are looking right now to see what do I want to get my child involved in during the summer so they can be active and safe? And so we'll have opportunities and lots of vendors. We have over 25 vendors that will be there just providing information and guidance, and then at the end of the day, kids get to run around and have fun, and we hope that the parents run around and have fun as well, and there will be great opportunities. There will be STEM activities, there will be -- E93 is partnering with us, and they will be doing live broadcasts. You may have already started to hear some of that on the radio. So, it is again a combination of all of what we do as, not just a school district, but as a community. And so we invite each of you to come out on that day to show your presence and your support, and anyone that's listening if you have 10 minutes or 8 hours, come on out, because it's going to be a wonderful community event. And again, thank you for this opportunity and this honor.

Chairman Scott said, thank you.

Dr. Levett asked, and do you want to remind them of another important addition for this year?

Dr. Angela Lewis said, good morning again. In addition to the Fam Saturday and the CTSO day, we are also -- have a financial aid district wide workshop for those parents and students -- for the students that are planning on attending college next year. We'll have the Georgia Student Finance there -- Commission there to assist parents and students with completing their financial aid applications and also help them with scholarships and any other type of financial assistance that they will need to attend college next year.

Dr. Levett said, so it's a full day. It's designed to meet the needs of families, parents and we've added the college preparation piece this year because we think that's important. Lots of people wait until the last minute and try and fill out that complicated financial aid assistance form, so that will provide that hands-on assistance that day as well. So, we'd invite you to come out and join us. You don't have to come and stay all day, but just

come out and see what we're doing. Last year the attendance was over 3,000. We expect it to be a lot more this year, so come out and join us. And again we thank you for the proclamation, but more importantly we thank you for your continuing support.

Commissioner Holmes said, thank you.

Commissioner Stone said, thank you.

Chairman Scott said, thank you.

Dr. Jenkins said, and also I wanted to say we will have Spanish translators there as well. So for our parents who would like to come out and are Spanish speakers, we also will have Spanish translators.

Chairman Scott said, before you leave, I have a -- Commissioner Holmes of the 2nd District would like to make some remarks and then Commissioner Shabazz from the 5th.

Commissioner Holmes said, it was a pleasure giving you all that proclamation, but I -- I noticed last year when you first start doing this, and when I look around Savannah, and we have a problem with parents participating, would this be an incentive to create some sort of interest in the parents helping the kids and helping the schools?

Dr. Levett said, yes, sir. It's one of the many events and one of the things that we're continuing to work on is making sure that we involve all of our community partners.

Commissioner Holmes said, mm-hmm.

Dr. Levett said, in terms of knowing what's happening. That's our -- you'll see increased requests from us to share the information with you and for you to share the information for us as well. It's really designed to educate parents and to have them learn how to better assist the students at home. This is our testing time of the year. We're ready to open up that window. Lots of parents want to be able to assist but need some additional support with that. So that will be a -- a key factor in our parent education portion.

Commissioner Holmes said, okay. You'll see me there.

Dr. Levett said, yes, sir.

Commissioner Holmes said, thanks.

Dr. Levett said, thank you.

Commissioner Shabazz said, good morning.

Chairman Scott said, Commissioner Shabazz of the 5th District.

Commissioner Shabazz said, good morning.

Dr. Levett said, good morning.

Commissioner Shabazz said, something that the doctor, what's your -- what's the doctor's --

Dr. Levett said, Dr. Jenkins.

Commissioner Shabazz said, Dr. Jenkins said that just kind of hit me a little bit when she said it takes a entire village to raise the child. And I just thank you all for your -- your service and this program -- putting this program on, this annual program for families and involvement with the School Board and everything. I think it's tremendous -- a tremendous effort, and I appreciate you for that.

Dr. Levett said, thank you.

Commissioner Shabazz said, thank you.

Chairman Scott said, again, thank you for being here and thank you for all that you do. And I notice that our Youth Commissioners was taking notes, so I suspect that they may be planning on participating. Thank you.

Dr. Levett said, thank you. Do you have a question?

Chairman Scott said, did you have --

Youth Commissioner Lydia Poole said, hi. We would like to thank you all for hosting this event. It sounds like an amazing event that's actually taking the time to care about our youth and -- as well as getting our family involved. 'Cause our family plays a really big, important role in our lives, and we'd just like to thank you for bringing us together through this event.

Dr. Levett said, thank you very much. And thank you for your leadership.

Youth Commissioner Poole said, thank you

Chairman Scott said, that's Youth Commissioner Lydia Poole, who's from Bible Baptist School.

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ANNOUNCEMENT

Chairman Scott said, and while we were doing that, we did receive a call from Commissioner Kicklighter who broke down on the way here, and that's the reason he's not here.

Commissioner Center said, car broke down.

Chairman Scott said, car problems, and I just -- I just wanted the folk who may be listening who were wondering why he's not here, and -- and so with that, I just wanted to so note that in the minutes that that's the reason he's not here.

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2. PROCLAMATION DECLARING APRIL 2016 AS DONATE LIFE MONTH. AMANDA HOLLOWELL OF LIFELINK OF GEORGIA WILL ACCEPT.

Chairman Scott said, next we have a proclamation declaring April 2016 as Donate Life Month. And we have with us Amanda Hollowell who -- of LifeLink of Georgia. She's here to accept this proclamation. And I'm going to just read a small portion of it, but -- and then we'll present this proclamation and have her to address the Commission and the listening audience.

Chairman Scott read part of the following proclamation:



WHEREAS, one of the most meaningful gifts that a human being can bestow upon another is the gift of life. More than 121,000 men, women, and children await life-saving or life-enhancing organ transplants, of which nearly 5,590 reside in Georgia; and

WHEREAS, the need for organ, eye, and tissue donation grows daily as a new patient is added to the national waiting list for an organ transplant every 10 minutes. The critical donor shortage remains a public health crisis as an average of 22 people die daily due to the lack of available organs; and

WHEREAS, organ, eye, and tissue donation can provide families the comfort of knowing the gift of donated organs and tissue endows another person with renewed hope for a healthy life; and

WHEREAS, donating life through organ, eye, and tissue donation is the ultimate act of generosity and kindness Chatham County citizens can perform. More than 4.7 million Georgians have already registered their decision to Give the Gift of Life at www.donatelifegeorgia.org or when getting or renewing their driver license or state identification card at a driver license office; and

WHEREAS, LifeLink of Georgia is the non-profit, community service organization dedicated to the recovery of high quality organs and tissues for transplantation therapy and Chatham County supports the life-saving mission of LifeLink of Georgia.

NOW, THEREFORE, I, Albert J. Scott, Chairman, on behalf of the Chatham County Board of Commissioners, do hereby proclaim April 2016 as:

DONATE LIFE MONTH

in Chatham County to honor all those who made the decision to give the gift of life, to focus attention on the extreme need for organ, eye, and tissue donation, to encourage all residents to obtain the facts about donation, to sign up on Georgia's Donor Registry, and encourage family and friends to commit to be donors.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Chatham County, Georgia to be affixed this the 1st day of April 2016

Albert J. Scott, Chairman
Chatham County Commission

ATTEST:

Gail F. Gordon, Administrative
Assistant to the Chairman

Chairman Scott said, and with that I would like to present a framed copy of the proclamation. And -- is Ms. Hollowell here to accept? We just want to present you this and thank you for the work that you do and it's a very important work. And I would also invite you to make whatever remarks you wish to the Members of the Commission, as well as the listening audience. Thank you for being here.

Ms. Amanda Hollowell said, thank you so much. Good morning. I am Amanda Hollowell, and I am an education specialist for LifeLink of Georgia, and we really want to say thank you and be very appreciative of what you're doing by acknowledging April as National Donate Life month. I try to make it a little bit more personal when I talk about it. You listed all of our amazing statistics of what we're trying to do nationally, and here in the State of Georgia, but everyone know someone with either Type I or Type II diabetes, you might know someone that's -- has dialysis or just people who just really need to have the conversation about preventative care. And that's what we're talking about because at the end of the day we're trying to save lives, and the whole month of April is National Donate Life Month. We'll have several activities throughout the community, and on April 15th, it's actually national blue and green day, so we want to encourage everyone to wear blue and green on that day. Also, these are the times where you can share with your faith-based organizations, and also your family members, your -- your decision for donation. And what we were really excited about this year in 2016 was that we passed legislation where ID's can now count for organ donor registration instead of driver's licenses. So now you can -- your driver's license and your identification. But again, thank you guys for this opportunity. We're very appreciative, and thank you for spreading the word.

Chairman Scott said, you're welcome. Any members of the Commission have any questions of Ms. Hollowell? Thank you so much and thank you for all that you do.

Ms. Hollowell said, thank you.

Chairman Scott said, mm-hmm.

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3. PRESENTATION ON ALTERNATE DISPUTE RESOLUTION PROGRAM (DIRECTOR LINDA GERNAY)

Chairman Scott said, up next we have a presentation of Alternative Dispute Resolution program and Linda Gernay is here, and for those of you who may not know, she's been with us for 21 years, and -- and she's -- she's going to retire and leave us, and I think she brought with her her replacement. Is that correct, Linda?

Ms. Linda Gernay said, yes, sir.

Chairman Scott said, and she will also not only talk to you a little bit about the program and make a presentation, but she will also introduce you to her replacement. Linda, thank you.

Ms. Gernay said, thank you. Good morning Chairman and Commissioners.

Commissioner Center said, good morning.

Chairman Scott said, good morning.

Commissioner Shabazz said, good morning.

Ms. Gernay said, thank you for this opportunity. My name is Linda Gernay. I've been the director here in Chatham County for the ADR program 16 plus years; have worked for the county 20 plus. Today is my last day of work, and I appreciate the opportunity to talk about the program. I'd like to introduce my replacement. Casey C. Martinez is her name. Casey is a law -- has a law degree from Harvard and a BA from the University of Chicago. She most recently was the senior litigation counsel at Intel. Prior to joining Intel she was with Gibson, Dunn and Crutcher, first in Los Angeles and then in San Francisco. In other words, Casey is a die in the wool litigation attorney, but she has happily come on board to the ADR program because she believes that ADR has

-- she believes in ADR and has seen the process work for so many people. She is a mediator herself. Almost after two decades living elsewhere in the country, she was happy to return here in the south to start her family, and she's excited to take over the helm of the ADR program. I have a lot of confidence in her, and I think she will do a great job for us. I'd like to welcome her to the helm. Thank you.

Ms. Gernay said, now let's see if I can operate this. I feel like I'm back in school again. I would like to go over the -- the topics of discussion today that I'm going to hit on briefly, hopefully, is what is ADR. Most of you may or may not know that, but I would like to explain it. The -- when the creation of it was; the mission of it; talk about the Mediation Center, who is our out source, non-profit organization we contract our mediations with; and then I'd like to go over some ADR statistics and talk about the cost of a trial in 2015 versus settling the case and also our financial position in the ADR program, and, of course, I wouldn't be here if I wasn't asking for money. I'll tell y'all right now. Did you like that?

Ms. Gernay said, what is ADR? It is a alternative to litigation. Mediation is a informal process whereby a third party is a facilitator and mediator and helps the parties come to their own decisions. The rising popularity of the ADR program can be explained by increasing -- the increasing case load of the traditional court, the perception the ADR processes impose fewer costs than the litigation does, it's a preference for confidentiality and the desire of some of the parties to have a greater control over their decisions in their dispute. The advantages of the ADR, just a few of them, I'm sure we could come up with more, but it's suitable for multi-party disputes, you avoid a trial, it remains confidential. Everything said in a mediation is confidential. The likelihood and the speed of your settlements are quicker. The parties have their own control of their decisions, and they have their own form -- forum. You can come up with practical solutions to problems in the family; have a wider range of issues that can be considered, our shared future interests may be protected and it preserves relationships, which is very important. When someone comes up with their own mediation agreement, and, of course, the Court approves it, they're more likely to stand by it.

Ms. Gernay said, I'd like to just briefly touch on the creation, too, of the ADR program. In 1990 the Georgia Supreme Court established a joint commission to study the possibility of availability of a state-wide court annexed or court-ordered program. After several years, the joint commission recommended to the Supreme Court, which formed the basis for the Supreme Court ADR Rules, and they promulgated those in 1992. In February the 25th, 1993, the Joint Commission completed their study by creating the Georgia Commission on Dispute Resolution and the Georgia Office of Dispute Resolution, that would begin the work for the development of a -- ADR programs in Georgia, and then on April the 27th, Governor Zell Miller signed into the law the legislation providing the funding for the program through a -- a filing fee surcharge. On April the 1st, how ironic, in 1996, today's April the 1st, the Judges of the Superior, State, Probate and Magistrate Courts in Chatham County determined the need for an AD -- ADR program here in the county, courts -- and according to the O.C.G.A. 15-23-7, surcharge -- surcharge fees were collected in each civil case for the administration of the ADR program. On September the 29th, 1997, the Board of Trustees of the AD -- ADR Board and the Board of Commissioners of Chatham County entered into a Memo -- Memorandum of Understanding whereby the ADR Council and the employees would provide an ADR program to the various courts here in Chatham County.

Ms. Gernay said, the mission of our ADR office is to promote the administration of justice by assisting our courts and parties with a dispute resolution method for resolving disputes that conserves human and monetary resources. In 1997 the Board of Trustees and the Mediation Center, which is a non-profit organization here in Savannah, signed a contract for them to mediate our court-ordered mediations, mainly because there was no space large enough in the court system buildings to be able to house it in -- inside. We had to out source. The Neighbor to Neighbor Center was incorporated in February 27th, 1986. They changed their name to the Mediation Center of the Coastal Empire in 2001. They've trained over 180 volunteers. They've conducted over 8,000 mediations and have facilitated nearly 5,000 settlements.

Ms. Gernay said, just for a little statistics on my program. When it started in 1997 -- we have been now on board for almost 18 years. In those 18 years, this is a stat sheet of our ADR referrals, we have referred over 21,000 cases to the mediation program, and just last year alone, we referred 1298 of those cases. And then looking at the --

Commissioner Center asked, may -- may I ask you a question?

Ms. Gernay said, sure. Anytime.

Commissioner Center asked, what -- what kind of juvenile cases -- I understand the divorce and the civil and the State Court is civil, Magistrate is civil. What juvenile matters get referred to ADR?

Ms. Gernay said, the Juvenile Court has a supervision fee that they get in house. They have made a contract with the Mediation Center to do theirs, so it doesn't actually come through my program. It comes right directly from the Juvenile Courts. The judges decide which cases need to be mediated.

Commissioner Center asked, I mean what -- what type -- are -- are there -- like are the parents being responsible for the children doing damage? What kind of cases do you get from Juvenile Court?

Ms. Gernay said, the children are responsible. They bring the children into the mediations, of course, because they're minors, the adults come with them, and what they're trying to do is to get the children to settle their dispute and make an agreement between the two of them as to any issues. A lot of it is affrays, truancy, things

like that that they are -- they are addressing now in the Juvenile Courts. So those go directly from their court to the Mediation Center. So they do do the juveniles for them.

Commissioner Center said, thank you.

Ms. Gernay said, sure. The cases that were settled since the inception of the case has been a total of over 60 -- 6,000 cases that have settled that have not had to go to trial in our court system. And I was looking at this last past year in 2015. We settled 440 cases last year, which is averaging about a 52% success rate in our ADR program. And what I've listed for you next is the cost of a trial in 2015. I put together the personnel cost for an eight-hour day, jury trial, that is \$1,737. This figure does not include any of the overhead costs to the courts. That was not -- it was not available to me at the time to be able to add the over -- overhead costs, so this is strictly personnel costs. We settled those 440 cases in 2015. If these cases had not settled, the personnel cost alone to the county would have been \$764,280. So the ADR program is helping our court system reducing the funds, getting the cases through there quicker.

Ms. Gernay said, just a little bit of our financials to show you. I pulled out the last six years starting in 2008, that's when our housing market and our economic -- economy went in a turn down as everyone knows. The program had been doing real well since then, but it's gradually, over the years, less cases were being filed. The total number of cases are on the bottom there. You can see that each year the filing fees, the gross income to the program, that's from the surcharge fees that have come in. So we're starting to, in 2014 come up a little bit more, which is good. So we had an opportunity to -- to actually review over 23,000 cases and send them to mediation, although we only sent 1298. And also I wanted to show y'all the expenses. As the filings went down during those years, of course, expenses goes up, that's the way it seems like our world works, but on the bottom line we were able to come out into a positive in 2015 of \$562. So we're headed back that way to be able to sustain our program, but I am working with myself as a full-time employee and I only have a -- another half-time person staff that works with me. So we're limited in what we can do.

Ms. Gernay said, so what I'm coming to the Commission today to ask for is an additional funding for ADR to subsidize our program in whatever way you'd like. We'd appreciate as much as you can, but I have put down the figure of \$100,000. We're looking at \$65,000 in the director's shift to an evaluative role and hiring a full-time clerical person to help in the office. According to the 1298 cases that we referred last year, we pay the Mediation Center \$65,000, and that's \$50 a case for them to handle those cases for us. If we were to give them 75, that would be an additional \$33,000 a year that we would need to come up with. It's a tremendous work load on the Mediation Center to take a case from the very beginning, schedule it, mediate it, and give it back to the court system. We have been working since the inception -- inception of the program with an access program software that was set up just for ADR, and the ICS for the county does not support it. So we've been living on a prayer all these years. The Georgia Office of Dispute Resolution which is our support is looking for a new program, and we'll have to buy that to be able to use it. So I'm looking for that, plus we need the additional training and education programs to keep that going.

Ms. Gernay said, so why would you fund me? Why would you fund ADR? First of all it's mandated by law. We initially got started with a grant and all ADR programs can get started with a grant, however, there is no additional funding for that after the initial grant, and we need the additional staff and the resources to maintain the program. It saves the judicial time and resources. Every case that mediates to an agreement is a case that doesn't cost the county right now \$1,738. So with the additional funding, we can identify and mediate additional cases. We can lighten the courts' over burdened dockets and affect the bottom line. Providing problem solving services for separating and divorcing families is a community responsibility, not just a judicial responsibility. Continuance of the ADR program is in the best interest of the citizens of Chatham County. Just last week, the Georgia Legislature passed an amendment to the O.C.G.A. section of AD -- ADR rules which repealed the voluntary acknowledgment of legitimation. This means that over 50% of babies born in Georgia will not have a legal father until that father files a legitimation case.

County Attorney R. Jonathan Hart said, that ain't going to happen.

Ms. Gernay said, so I would like to thank y'all today for taking the time to listen to me. Along with the ADR program there are other programs that have been mandated by law. They have initially had grants. Some of them have continuous grants and thanks to the county are subsidized by Chatham County are already. The Family Law Center just started in November at the Mediation Center and just in January they took over the Guardian Ad Litem program. These programs are important today with families. We have over 70% of the people now come to our courts un -- unrepresented. They represent themselves, so the Family Law has been very important in helping our Superior Court cases get through and get through the -- the courts without actually having to go to court. I do thank y'all for listening. I have enjoyed working for the county. I hope that the program flourishes and continues. Any questions?

Commissioner Center asked, your retirement is not April Fool's? Sorry.

Chairman Scott said, we have -- we have some --

Ms. Gernay said, it is not April Fool's.

Chairman Scott said, we have some questions from the Commissioners. Commissioner Shabazz from the 5th.

Ms. Gernay said, yes.

Chairman Scott said, Commissioner Holmes from the 2nd .

Ms. Gernay said, okay.

Chairman Scott said, Commissioner Center from the 3rd .

Commissioner Center said, I -- I went out of turn. Sorry.

Chairman Scott said, okay.

Commissioner Shabazz said, good morning.

Ms. Gernay said, good morning.

Commissioner Shabazz said, you said something about legitimation.

Ms. Gernay said, yes, I did.

Commissioner Shabazz asked, and I -- as it relates to fathers?

Ms. Gernay said, yes.

Commissioner Shabazz said, okay. Can you explain that?

Ms. Gernay said, the legitimation of -- when a child is born outside of a marriage, they are illegitimate. Everybody knows that. If -- at the time if the parties are not married, in order for the parent -- the father to have any rights to the child or the child to have any rights of any -- anything that they have when they pass away, has to be -- they have to actually file legitimate -- legitimation case in the -- in the files for it to be recognized -- for them to be recognized as a parent. So they have no rights to their child.

Commissioner Shabazz said, okay. So that -- that -- that only applies to the fathers.

Ms. Gernay said, yes.

Commissioner Shabazz said, okay. Okay.

Ms. Gernay said, the mothers can file the cases.

Commissioner Shabazz said, yes.

Ms. Gernay said, you know.

Commissioner Shabazz said, okay.

Ms. Gernay said, generally when the mothers file for child support, the fathers file the legitimation cases.

County Attorney Hart said, problem is they've got to pay a filing fee to do that, and this is a -- and this is a voluntary situation. So.

Chairman Scott said, Commissioner Holmes and then Commissioner Center.

Ms. Gernay said, no. There is a filing fee. They have to come through the courts now. It is a filing fee.

Commissioner Shabazz asked, what did you say, Jon? What did -- what did he say?

Chairman Scott said, Commissioner Holmes and Commissioner Center. Unless you have additional questions.

Commissioner Shabazz said, I wanted to hear what he -- what -- what he -- okay.

Chairman Scott said, we'll get back to it.

County Attorney Hart said, I don't have anything.

Commissioner Holmes said, okay. How long you say you've been with us?

Ms. Gernay said, 21 plus years.

Commissioner Holmes said, and your --

Ms. Gernay said, March the 8th, 1995.

Commissioner Holmes said, and your -- your budget for the last two or three years was what?

Ms. Gernay asked, my budget? One -- right at 200,000.

Commissioner Holmes said, mm-hmm. Mr. Smith, could you get us a copy of that info that was shared with us today?

County Manager Lee Smith said, yes. And I'm -- that's part of why we asked her to come today was the importance of -- when Linda gave us the presentation, Mr. Chairman, we -- we looked at what it was saving us. There's some things we're looking on the, like the ICS portion or the program, if there's some way we could do something this fiscal year, so we're taking a look at that now.

Commissioner Holmes said, mm-hm.

County Manager Smith said, but, she came and made the presentation, and, of course, we tried to twist her arm to stay, but -- and no slight to her replacement, Linda's done a -- I -- I was just was so impressed of how much money this has saved Chatham County over the years. It's very impressive.

Commissioner Holmes said, mm-hmm. Mm-hmm. Yeah. I enjoyed it. Thanks.

Ms. Gernay said, thank you.

Chairman Scott said, Commissioner Center from the 3rd District.

Commissioner Center said, so you gave her a jump start on the budget process.

County Manager Smith said, yes.

Commissioner Center said, okay.

Ms. Gernay said actually, he twisted my arm to get up here. I hate to speak.

County Manager Smith said, I made her come. She -- she was a little hesitant, but I went, no, you know this program, and you know what you've done for Chatham County, and she's an expert.

Commissioner Center said, and -- and I wanted to add for those who might be listening on the legitimate -- legitimization process, you're correct. I mean, we know when a child is born who the mother is.

Ms. Gernay said, that's correct.

Commissioner Center said, and there are plenty of people who have relationships who are not married who have children, but the father has absolutely no legal rights if they split up for visitation or anything unless they file legitimization papers. So unless you are married --

Ms. Gernay said, that's correct.

Commissioner Center said, -- and you want to protect rights if things go bad, or -- and you have inheritance rights, you have to file and ask for it, so the court system and the government knows who the father is.

Ms. Gernay said, that's right.

Commissioner Center said, and it's -- there are a lot of people now who have healthy unwed relationships who have children, but they need to file those legitimization papers -- or actions.

Ms. Gernay said, yes.

Commissioner Center said, thank you.

Ms. Gernay said, thank you.

Chairman Scott said, Counselor, did you have something --

County Attorney Hart said, no. I think Mr. Center covered most of the points I wanted to make that it's a very important position. The only thing I'm just kind of scratching my head about is why would you want to do away with the voluntary process and force a court proceeding.

County Manager Smith said, it doesn't make any sense.

County Attorney Hart said, it doesn't make much sense.

Commissioner Center said, we don't have a choice, the legislature said that's the way it's got to be done.

County Attorney Hart said, yeah. I -- I -- I mean -- yeah -- that's -- that's my point.

County Manager Smith said, he just doesn't understand their logic.

County Attorney Hart said, their logic there.

Ms. Gernay said, unfortunately that happens a lot.

Commissioner Center said, the father used to be able to just sign the birth certificate.

Ms. Gernay said, that's exactly right.

Commissioner Center said, and really -- you can't do that anymore. The mother controls the birth certificate.

Ms. Gernay said, yes. And that brings us to a lot more people filing pro se. They can't afford the filing fees. There's a lot more cases that go into the courts that are no filing fees, so our courts are not getting those fees either, but they're having to pay the surcharge fees on the cases. So.

Chairman Scott said, Linda, we -- we will miss you, and I don't know what you have planned for your retirement but we wish you the very best and -- and most of all, we really appreciate your willingness to dedicate almost 21 years to this county and for the service you have rendered, and at this time, you know, we have this proverbial lamp that we give everybody. So we're not going to let you get away without -- without this lamp, and at this time I'm going to call on the County Manager to -- and I wish you'd uncover it --

County Manager Smith said, that's what I was going to do.

Chairman Scott said, -- because it's -- it's really a beautiful -- it's really a beautiful lamp, and the --

County Manager Smith said, it is.

Chairman Scott said, and -- Manager Smith at this time will present you with the lamp. And I invite members of the Commission to join me in congratulating Linda on her retirement. [Applause.]

County Manager Smith said, this is how many government workers it takes to take foam on the lamp. And I've tried to -- Linda, thank you very much --

Ms. Gernay said, thank you very much.

County Manager Smith said, -- for today, and we'll present you with the lamp from Chatham County, and the only thing I could come up with after they said they present a lamp is this is a light unto your path into your retirement. So we appreciate it and appreciate what you've done. Very much appreciate it.

Ms. Gernay said, thank you very much. I have enjoyed it very much.

County Manager Smith said, thank you. Thank you.

Ms. Gernay said, thank you very much.

[NOTE: Members of the Board congratulated Ms. Gernay on her retirement.]

County Manager Smith said, thanks, Linda.

Ms. Gernay said, thank you.

Chairman Scott said, our Youth Commission Richardson, you had a question?

Youth Commissioner Sydnei Richardson said, I would just like to thank her for all the service she has done.

Chairman Scott said, Linda.

County Manager Smith said, Linda.

Chairman Scott said, you -- you -- you have further comments from --

County Manager Smith said, you're being called out by the Youth Commission.

Chairman Scott said, -- from a member of our Youth Commission here.

Ms. Gernay said, oh, I'm sorry.

County Manager Smith said, that's all right.

Chairman Scott said, you can't get away that quick.

Youth Commissioner Richardson said, I would like to thank you for the service you have done for Chatham County.

Ms. Gernay said, thank you.

Youth Commissioner Richardson said, and good luck with your retirement.

Ms. Gernay said, thank you. I'm looking forward to some travel; R&R. Thank you.

County Manager Smith said, very good. Thanks, Linda.

Chairman Scott said, thank you.

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VI. CHAIRMAN'S ITEMS

Chairman Scott said, we don't have any Chairman --

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VII. COMMISSIONER'S ITEMS

Chairman Scott said, -- or Commission items.

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III. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*)

Chairman Scott said, we don't have anything that's been Tabled that we need to consider.

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

- 1. TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENT INCREASE REVENUES \$62,559 FOR A REFUND FROM THE GEORGIA PUBLIC DEFENDER COUNCIL AND INCREASE THE PUBLIC DEFENDER'S BUDGET \$62,559.**

Chairman Scott said, so now we're on the portion of the agenda for Individual Action. First item to request the approval of the following budget amendments, in the General Fund M&O increase revenues by \$62,559 for a refund from the Georgia Public Defender Council and increase the Public Defender's budget by a like amount, \$62.559.

Commissioner Center said, so moved.

Chairman Scott said, properly moved --

Commissioner Stone said, second.

Chairman Scott said, and second. Any discussion? Any unreadiness? Hearing none, all in favor of the motion -- got one. Commissioner Stone.

Commissioner Stone said, thank you, Mr. Chairman. Again, I -- I would like for us to proceed with discussing this with the -- the members of our General Assembly for next year and see what we can do to help alleviate the burden to -- to the county.

Chairman Scott said, okay thank you. So note, and we'll put that on a list of things to do, Counselor, in terms of legislation to discuss with our delegation. Any further unreadiness or discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. The motion carries.

ACTION OF THE BOARD:

Commissioner Center moved for approval of the following budget amendment in the General Fund M&O: increase revenues \$562.559 for a refund from the Georgia Public Defender Council and increase the Public Defender's budget \$62.559. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present; Commissioner Farrell was not present for the vote.]

AGENDA ITEM: IX-1
AGENDA DATE: April 1, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Amy Davis, Finance Director.

ISSUE:

To request approval of the following budget amendment in the General Fund M&O: increase revenues \$562.559 for a refund from the Georgia Public Defender Council and increase the Public Defender's budget \$62.559.

FACTS AND FINDINGS:

The County received a refund from the Georgia Public Defender Council for \$62,559. The Public Defender requests that the funds be used to increase the Public Defender's budget to retain and utilize expert witnesses. Correspondence and a resolution to amend the General Fund M&O are attached (to the original staff report in the Clerk of Commission's meeting file).

FUNDING:

The budget amendment will establish funds in the General Fund M&O.

ALTERNATIVES:

1. That the Board approve the following:

GENERAL FUND M&O

- A. Increase revenues \$62,559 for a refund from the Georgia Public Defender Council.
- B. Increase the Public Defender's budget \$62,559.

2. Amend or deny the request.

POLICY ANALYSIS:

State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION:

Staff recommends Alternative 1.

Prepared by: Estelle Brown

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2. **TO AMEND FISCAL 2016 BUDGET RESOLUTIONS TO: 1) RECOGNIZE AUDITED FISCAL 2015 FUND BALANCES FOR FUNDS THAT USE FUND BALANCE AS AN OPERATING RESOURCE, 2) REFLECT FISCAL 2015 RESERVES FOR ENCUMBRANCES AND CAPITAL PROJECT BALANCES FOR THE NONMAJOR CAPITAL IMPROVEMENT AND ENTERPRISE FUNDS.**

Chairman Scott said, second item is to amend the Fiscal 2016 budget resolution to recognize an audited Fiscal 2015 Fund Balances for Funds that was used Fund Balance as an Operating Resource, reflected Fiscal 2015 reserves for encumbrance and Capital Project balances for nonmajor Capital Improvement and Enterprise Funds. Do we have a motion?

Commissioner Holmes said, motion to approve.

Commissioner Stone said, second.

Commissioner Shabazz said, second.

Chairman Scott said, properly moved and second. Any discussion? Any unreadiness? Hearing none, all in favor indicate by voting yes, opposed no. The motion carries.

ACTION OF THE BOARD:

Commissioner Holmes moved to amend Fiscal 2016 budget resolutions to: 1) recognize audited Fiscal 2015 Fund Balances for Funds that use Fund Balance as an Operating Resource, 2) reflect Fiscal 2015 reserves for encumbrances and Capital Project balances for the nonmajor Capital Improvement and Enterprise Funds. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present Commissioner Farrell was not present for the vote.]

AGENDA ITEM: IX-2

AGENDA DATE: April 1, 2016

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Amy Davis, Finance Director

ISSUE:

To amend fiscal 2016 budget resolutions to 1) recognize audited fiscal 2015 fund balances for funds that use fund balance as an operating resource, 2) reflect fiscal 2015 reserves for encumbrances and capital project balances for the nonmajor Capital Improvement and Enterprise Funds.

BACKGROUND:

The fiscal year 2016 Chatham County budgets were adopted on June 26, 2015. A subsequent independent financial audit has verified fiscal year-end 2015 fund balances and capital project balances. This report amends current year budgets to show the potential use of fund balance in those funds where it is considered an operating resource. The report also provides appropriations related to outstanding fiscal 2015 encumbrance balances ("carryforwards") and restricted fee reserves. Although a budget amendment to account for year end encumbrances is not a requirement of enterprise funds, enterprise funds are included in this report to facilitate effective management planning.

Fund balance is not considered an operating resource in the General M&O Fund and the Special Service District. Audited fund balance information for those funds was presented to the Board with transmittal of the Comprehensive Financial Report (CAFR). A portion of fund balance in the General Fund M&O and Special Service District is reserved at year end for purchase orders and contracts that have been issued but not paid. Funds are carried forward to the current fiscal year to cover these open commitments.

FACTS AND FINDINGS:

1. The Chatham County Confiscated Special Revenue Fund budget amendment increases the budget by \$838,065 fund balance. The total audited fund balance is \$1,062,413. Appropriations are increased for expenditures in accordance with the resolution.
2. The Chatham County Sheriff Confiscated Special Revenue Fund budget amendment increases the budget by \$361,320 to reflect fund balance. Appropriations are increased for expenditures in accordance with the resolution.
3. The Chatham County Restricted Court Fees Special Revenue Fund budget amendment increases the budget to reflect a fund balance of \$1,453,176. Appropriations are increased for expenditures in accordance with the resolution.
4. The Chatham County Inmate Welfare Fund budget amendment increases the budget by \$422,769 to add fund balance. Appropriations are increased for expenditures in accordance with the resolution.
5. The Chatham County Street Lighting Special Revenue Fund budget amendment increases the budget by \$323,743 for fund balance. Appropriations are increased for expenditures in accordance with the resolution.
6. The E911Fund budget amendment increases the budget to reflect fund balance of \$594,169. Appropriations are increased for expenditures in accordance with the resolution.
7. The Chatham County Land Disturbing Activities Ordinance budget amendment increases the budget by \$669,945 to fund balance. Appropriations are increased for expenditures in accordance with the resolution. Fund balance at year end was \$809,516.
8. The Chatham County Land Bank budget amendment increases the budget by \$60,004 to fund balance. Appropriations are increased for expenditures in accordance with the resolution. Fund balance at year end was \$61,004.

9. The Chatham County Capital Improvement Program Fund budget amendment increases the budget by \$21,536,198 to reflect a fund balance of \$26,453,896. Appropriations are adjusted for expenditures in accordance with the resolution.
10. The Chatham County Capital Improvement - Series 1999 DSA Revenue Bond Fund budget amendment increases the budget by \$6,817 fund balance. Appropriations are increased for expenditures in accordance with the resolution. The latest revised budget detail is available in the Finance Department as stated in the resolution. Fund balance at year end was \$24,517.
11. The Chatham County Capital Improvement - Series 2005 DSA Revenue Bond Fund budget amendment increases the budget by \$36,406 to reflect fund balance of \$187,406. Appropriations are increased for expenditures in accordance with the resolution. The latest revised budget detail is available in the Finance Department as stated in the resolution.
12. The Chatham County Debt Service Fund budget amendment increases the budget by \$2,105,514 to reflect fund balance. The appropriations are adjusted for expenditures in accordance with the resolution.
13. The Chatham County Water and Sewer Fund budget amendment adjusts revenues by \$56,955 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.
14. The Chatham County Solid Waste Management Fund budget amendment adjusts revenues by \$477,866 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.
15. The Chatham County Computer Replacement Fund budget amendment adjusts revenues by \$13,390 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.
16. The Chatham County Building Safety and Regulatory Services Fund budget amendment adjusts revenues by \$70 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.
17. The Chatham County General Fund M&O budget amendment adjusts revenues by \$1,191,154 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.
18. The Chatham County Special Service District Fund budget amendment adjusts revenues by \$312,031 to reflect encumbrance carryforwards. Appropriations are adjusted for expenditures in accordance with the resolution.

FUNDING:

Funds are available in Restricted Fund Balance, Unrestricted Fund Balance and/or Net Assets for all funds.

ALTERNATIVES:

1. That the Board approve the following:

CONFISCATED SPECIAL REVENUE FUND

A budget amendment to increase fund balance appropriations \$838,065 with corresponding appropriations for Judiciary and Public Safety expenditures.

CHATHAM COUNTY SHERIFF CONFISCATED SPECIAL REVENUE FUND

A budget amendment to increase fund balance appropriations \$361,320 with a corresponding increase in expenditures.

RESTRICTED COURT FEES SPECIAL REVENUE FUND

A budget amendment to increase fund balance appropriations by \$1,453,176 with a corresponding increase in expenditures.

INMATE WELFARE FUND

A budget amendment to increase fund balance appropriations \$422,769 with a corresponding increase in expenditures.

STREET LIGHTING SPECIAL REVENUE FUND

A budget amendment to increase fund balance appropriations by \$323,743 with a corresponding increase in expenditures.

E911 FUND

A budget amendment to increase fund balance appropriations by \$594,169 with a corresponding increase in expenditures.

LAND DISTURBING ACTIVITIES ORDINANCE FUND

A budget amendment to increase fund balance appropriations by \$669,945 with a corresponding increase in expenditures.

LAND BANK FUND

A budget amendment to increase fund balance appropriations by \$460,004 with a corresponding increase in expenditures.

CAPITAL IMPROVEMENT PROGRAM FUND

A budget amendment to increase fund balance appropriations \$21,536,198 with a corresponding increase in expenditures. The latest revised list of projects is available in the Finance Department as stated in the resolution.

CAPITAL IMPROVEMENT - SERIES 199 DSA REVENUE BOND FUND

A budget amendment to increase fund balance by \$6,817 with a corresponding increase in expenditures. The latest revised list of projects is available in the Finance Department as stated in the resolution.

CAPITAL IMPROVEMENT - SERIES 2005 DSA REVENUE BOND FUND

A budget amendment to increase fund balance by \$36,406 with a corresponding increase in expenditures. The latest revised list of projects is available in the Finance Department as stated in the resolution.

CHATHAM COUNTY DEBT SERVICE FUND

A budget amendment to increase fund balance appropriations by \$2,105,514 with a corresponding increase in expenditures.

WATER AND SEWER ENTERPRISE FUND

A budget amendment to increase net assets in the amount of \$56,955 for a year-end encumbrances with corresponding expense appropriations.

SOLID WASTE MANAGEMENT ENTERPRISE FUND

A budget amendment to increase net assets in the amount of \$477,866 for year-end encumbrances with corresponding expense appropriations.

COMPUTER REPLACEMENT FUND

A budget amendment to increase net assets in the amount of \$13,390 for year-end encumbrances with corresponding expense appropriations.

BUILDING SAFETY AND REGULATORY SERVICES FUND

A budget amendment to increase net assets in the amount of \$70 for year-end encumbrances with corresponding expense appropriations.

GENERAL FUND M&O

A budget amendment to increase fund balance in the amount of \$1,191,154 for year-end encumbrances with corresponding expense appropriations.

SPECIAL SERVICE DISTRICT FUND

A budget amendment to increase fund balance in the amount of \$312,031 for year -end encumbrances with corresponding expense appropriations.

2. Amend the transfers and budget amendments.

POLICY ANALYSIS:

The State Code grants the Board of Commissioners the authority to amend the budget as it deems necessary during the fiscal year.

RECOMMENDATION:

That the Board approve Alternative 1.

Prepared by: Read DeHaven

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3. **REQUEST BOARD APPROVAL TO CREATE AN ANIMAL CONTROL SUPERVISOR AND AN ADMINISTRATIVE ASSISTANT I POSITION FOR THE ANIMAL CONTROL DEPARTMENT.
[ALL DISTRICTS.]**

Chairman Scott said, and last is -- as far as Individual Action is to request Board approval to create an Animal Control Supervisor and an Administrative Assistant I position for the Animal Control Department.

Commissioner Center said, I move approval.

Commissioner Holmes said, second.

Chairman Scott said, properly moved and second. Any unreadiness?

Commissioner Shabazz said, yes.

Chairman Scott said, hearing none, all in favor --

Commissioner Shabazz said, I said yes.

Chairman Scott said, yes. We have an unreadiness from Commission Shabazz. You have a question.

Commissioner Shabazz said, yes. Who's -- who's conducting this -- this work right now that they asked for an assistant? A supervisor? Who -- who -- who's doing this?

Chairman Scott said, current -- currently this is a -- a proposition to create these two position within the counties list of employees and this is the first step into the county taking control of Animal Control and moving it away from a police function to a civilian function. So these are two new positions that doesn't exist now among county employees, and this is part of our being able to make this a non-police service to a civilian service. Currently, it's being supervised by the police department, and it's a lieutenant who's currently doing the supervision, and this will allow us to create a position to allow us to bring on a civilian supervisor.

Commissioner Shabazz said, is there -- is there some type of support for this from county management? Is --

Chairman Scott said, absolutely. I'll let the County Manager speak to that.

Commissioner Shabazz said, okay.

County Manager Smith said, it came actually from plan of action that the staff and our team have put together to take over basically Animal Control that's been under the auspices of the police chief, and we did this as part of the police merger agreement. We're doing the same with Marine Patrol. We did it with CNT, and now with Animal Control. And right now you are funding this particular process 100% by the county through M&O and -- so there is no additional cost. Now we may have things within Animal Control we'll be bringing to you next year, but these two positions already exist within the list of the City of Savannah. We're just transferring those over. In our list we had 13. We needed to add two more to actually add those to our position list. So it's basically just a technical aspect of adding two positions. It's already budgeted.

Commissioner Shabazz said, all right. One of the reasons I -- I asked this question is because I get a lot of calls about animals or vicious dogs in the community, and with this move, will it make the Animal Control department more efficient

County Manager Smith said, that's our plan.

Commissioner Shabazz said, in terms of --

County Manager Smith said, and one of the things we're wanting to do is just, for instance, with the Chatham Connect, we're hoping to add that, at some point where people can actually electronically send in requests of lost dogs or vicious animals or barking, whatever it is, that we can go out and -- and actually, like you said, be more efficient but be more responsive. Because the police already have duties and we think we can -- we can create a better process. You know, Animal Control is about safety of humans first and then the animal safety is a secondary issue and we're increasing our position with the human -- the Humane Society. They're working with us -- we're hoping to actually -- where we will be that that goes out and responds. We're kind of intake and then the Humane Society will be out take as far as adoptions, that type thing. So we can be more out in the field than we are today.

Commissioner Shabazz said, thank you.

County Manager Smith said, yes, sir.

Chairman Scott asked, any further questions? If not, we're ready to vote. All in favor vote yes, opposed no. The motion carries.

ACTION OF THE BOARD:

Commissioner Center moved for approval to create an Animal Control supervisor and an Administrative Assistant I position for the Animal Control department. Commissioner Holmes seconded the motion and it

carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present; Commissioner Farrell was not present for the vote.]

AGENDA ITEM: IX-3
AGENDA DATE: April 1, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Carolyn A. Smalls, Human Resources Director

ISSUE:

Board approval to create an Animal Control Supervisor position and an Administrative Assistant I position for the Animal Control Department.

BACKGROUND:

Animal Control was a county department until January 1, 2005 when it transferred to the City of Savannah as part of the Police Merger agreement. On July 1, 2016, Animal control will become a Chatham County Department as part of the new Police Merger Agreement.

FACTS AND FINDINGS:

1. Under the City of Savannah, Animal Control has a staff of 15 employees, consisting of a Director, two supervisors, 5 Animal Control Officers, 6 Animal Caretakers, and one Administrative Secretary.
2. When Animal Control transferred to the City, the County department was staffed with 13 positions, which were not abolished and have remained vacant.
3. The 13 vacant positions will be funded and reclassified to the appropriate level. Creation of the Animal Control Supervisor and the Administrative Assistant I position will complete the staffing of the Animal Control Department to the same level as currently exists.

FUNDING:

Funding is available in the General Fund - Animal Control Department. The positions will be funded during the FY 2017 budget process. The positions are being created prior to July 1 to allow time to advertise the positions and begin the selection process.

POLICY ANALYSIS:

The Board's approval is required to create new positions. Approval of the requested positions will enable the Animal Control Department to provide essential services for Chatham County.

ALTERNATIVES:

1. Board approval to create an Animal Control Supervisor position and an Administrative Assistant I position for the Animal Control Department.
2. Provide staff with other direction.

RECOMMENDATION:

Approve Alternative 1.

=====

X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Scott said, next on the agenda is the Action Calendar, and we had some discussion, no one indicated a wish to pull anything off to vote on it separately, but at this time I'll entertain a motion that we approve the Action Calendar.

Commissioner Center said, I move that we approve the Action Calendar.

Commissioner Farrell said, second.

Chairman Scott said, properly moved and second that we approve the Action Calendar. Any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. The Action Calendar is approved.

ACTION OF THE BOARD:

Commissioner Center moved to approve all items on the Action Calendar, Items 1 through 9 and under Item 9 Items A through M. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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- 1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF MARCH 11, 2016, AS MAILED.**

ACTION OF THE BOARD:

Commissioner Center moved to approve the minutes of the regular meeting of March 11, 2016, as mailed. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

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- 2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD MARCH 3, 2016 THROUGH MARCH 18, 2016.**

ACTION OF THE BOARD:

Commissioner Center moved to authorize the Finance Director to pay the claims against the County for the period of March 3, 2016 through March 18, 2016, in the amount of \$10,503,551. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

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- 3. REQUEST BOARD APPROVAL FOR THE CHAIRMAN TO EXECUTE AN APPLICATION FOR THE CRIMINAL JUSTICE COORDINATING COUNCIL'S (CJCC) 2017 JUVENILE JUSTICE INCENTIVE GRANT SUBMITTED ON BEHALF OF THE CHATHAM COUNTY JUVENILE COURT.**

ACTION OF THE BOARD:

Commissioner Center moved for Board approval for the Chairman to execute an application for the Criminal Justice Coordinating Council's 2017 Juvenile Justice Incentive Grant. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-3

AGENDA DATE: April 1, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Adam J. Kennedy, Court Administrator

ISSUE:

Request authorization for the Chairman to execute an application for the Criminal Justice Coordinating Council's (CJCC) 2017 Juvenile Justice Incentive Grant submitted on behalf of the Chatham County Juvenile Court.

BACKGROUND:

In 2011, the Special Council on Criminal Justice Reform was formed to study Georgia's Criminal Justice system, and was charged by Governor Deal with recommending policy changes. In 2013, the CJCC and the Juvenile Justice Incentive Funding Committee offered a request for proposals seeking local juvenile court projects that aim to reduce the number of youth served out of home. Chatham County submitted a grant request and received an award to implement Functional Family Therapy (FFT) and Aggression Replacement Training (ART) with clients at the Juvenile Court. Funding was also received for this current budget year and FY 156 to continue the current services. This will be our fourth year applying for continuation of funds.

FACTS AND FINDINGS:

1. The Criminal Justice Coordinating Council is again seeking applications for local juvenile justice projects that aim to reduce the number of youth served out of home. The developed program must address the needs of youth who are typically considered in need of commitment to the Georgia Department of Juvenile Justice.
2. Applicants are required to include evidence-based program models that have demonstrated a reduction in juvenile recidivism.
3. The grant application will provide continuation for some or all of the programs that were implemented during last year's grant award. It also allows the opportunity to offer additional services to the ones currently being provided.
4. No local funding is required to apply for this grant.
5. The application deadline is 5:00 p.m. on May 2, 2016.

ALTERNATIVES:

1. Authorize Chairman to execute application for the Juvenile Justice Incentive Grant Program 2017 Request for Proposals (RFP).
2. Do not authorize Chairman to execute application for the Juvenile Justice Incentive Grant Program 2017 Request for Proposals (RFP).

FUNDING:

There is no county match required as part of this grant award. All funding will be from the State Grant.

POLICY ANALYSIS:

The Governor and state legislature have provided funding to assist counties in implementing evidenced based programs that are designed to reduce the number of youth being committed to the Department of Juvenile Justice. The County and its at risk families will continue to benefit from the continuation of this program in Chatham County.

RECOMMENDATION:

That the Board adopt Alternative 1.

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4. **REQUEST BOARD TO AUTHORIZE THE CHAIRMAN, CLERK OF THE COMMISSION, COUNTY ATTORNEY AND PUBLIC WORKS DIRECTOR TO SIGN ALL REQUIRED DOCUMENTS TO ENABLE CHATHAM COUNTY TO PARTICIPATE IN THE 2016 LOCAL MAINTENANCE AND IMPROVEMENT GRANT (LMIG) PROGRAM WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION (GDOT).**

ACTION OF THE BOARD:

Commissioner Center moved to authorize the Chairman, Clerk of Commission, County Attorney and Public Works Director to sign all required documents to enable Chatham County to participate in the 2016 Local Maintenance and Improvement Grant Program with the Georgia Department of Transportation. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-4
AGENDA DATE: April 1, 2016

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Robert W. Drewry, Director of Public Works & Park Services

ISSUE:

That the Board authorize the Chairman, Clerk of the Commission, County Attorney and Public Works Director to sign all required documents to enable Chatham County to participate in the 2016 Local Maintenance and Improvement Grant (LMIG) Program with the Georgia Department of Transportation.

BACKGROUND:

The LMIG program provides financial assistance to local governments for various roadway projects. It replaced the Local Assistant Road Program (LARP) as well as the State Aid Program.

FACTS AND FINDINGS:

1. The application for the 2016 LMIG program require submission of the projects and estimates for construction. All applications must be submitted by April 29, 2016 or funds are lost for this fiscal year.
2. Staff proposes to use the 2016 LMIG funds towards the County's road striping and guardrail repair/replacement program. In calendar year 2016, staff anticipates a road striping contract for an estimated cost of \$100,000 and guardrail repair contract for \$25,000. Funding will be a combination of operating funds from the current fiscal year and anticipated next fiscal year.
3. Chatham County is required to provide a 30% match for this amount. The application outlines approximately \$218,535 of road striping needs and \$47,325 of guardrail repair/replacements.

ALTERNATIVES:

1. That the Board authorize the Chairman, Clerk of the Commission and Public Works Director to sign all required documents to enable Chatham county to participate in the LMIG Program with the GDOT.
2. That the Board not approve participating in the LMIG program.

FUNDING:

No funding required to sign the agreement. There will be a 30% local match from operating funds from the current fiscal year and anticipated next fiscal year.

POLICY ANALYSIS:

The Board must approve intergovernmental agreements.

RECOMMENDATION:

That the Board approve Alternative No. 1.

District: All Districts

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5. **REQUEST BOARD TO AUTHORIZE THE CHAIRMAN TO EXECUTE A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF SAVANNAH (CITY) AND THE GEORGIA DEPARTMENT (GDOT) FOR THE CITY'S UTILITY RELOCATIONS REQUIRED FOR THE CONSTRUCTION OF THE ISLAND'S EXPRESSWAY BRIDGE REPLACEMENT PROJECT.
[DISTRICT 3.]**

ACTION OF THE BOARD:

Commissioner Center moved to authorize the Chairman to execute a Memorandum of Understanding (MOU) with the City of Savannah (City) and the Georgia Department of Transportation (GDOT) for the City's utility relocations required for the construction of the Island's Expressway Bridge Replacement project. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-5
AGENDA DATE: April 1, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Leon Davenport, P.E., County Engineer

ISSUE:

To authorize the Chairman to execute a Memorandum of Understanding (MOU) with the City of Savannah (City) and the Georgia Department of Transportation (GDOT) for the City's utility relocations required for the construction of the Island's Expressway Bridge Replacement project.

BACKGROUND:

Chatham County is sponsoring the preliminary engineering, right of way acquisition and environmental approval for the Island's Expressway Bridge Replacement project. The City's sanitary sewer facilities conflict with construction and require relocation. The GDOT is funding construction of the project in Fiscal Year 2017 in the amount of \$32,327,989.

FACTS AND FINDINGS:

1. Chatham County entered into a Project Framework Agreement (PFA) with the GDOT on November 30, 2012. The PFA states that Chatham County is responsible for all reimbursable utility relocation costs.
2. The MOU will allow for the City's utility relocations to be part of the construction contract that will be let and managed by the GDOT.
3. The MOU was reviewed and approved by the County Attorney as to legal form.

ALTERNATIVES:

1. To authorize the Chairman to execute a Memorandum of Understanding (MOU) with the City of Savannah (City) and the Georgia Department of Transportation (GDOT) for the City's utility relocations required for the construction of the Island's Expressway Bridge Replacement project.
2. To not authorize the Memorandum of Understanding.

FUNDING:

No funds are required at this time.

POLICY ANALYSIS:

The Board must approve all Intergovernmental Agreements.

RECOMMENDATION:

To approve Alternative No. 1.

District 3

Prepared by: Nathaniel Panther, P.E.

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6. **REQUEST FROM THOMAS AND HUTTON, ENGINEER FOR THE DEVELOPER, AUTUMN LAKE DEVELOPMENT CO., LLC, TO RECORD THE SUBDIVISION PLAT FOR COTTAGES AT AUTUMN LAKE, PHASE TWO, ACCEPT THE OWNERS WARRANTY AGREEMENT AND FINANCIAL GUARANTEE, APPROVE THE CONSTRUCTED IMPROVEMENTS, INITIATE THE TWELVE MONTH WARRANTY PERIOD AND COMBINE THIS PHASE WITH THE EXISTING COTTAGES AT AUTUMN LAKE STREETLIGHT ASSESSMENT RATE DISTRICT.**

ACTION OF THE BOARD:

Commissioner Center moved to approve the request from Thomas and Hutton, Engineer for the developer, Autumn Lakes Development Co., LLC, to record the subdivision plat for Cottages at Autumn Lake Phase Two, accept the Owners Warranty Agreement and financial guarantee, approve the constructed improvements, initiate the twelve month warranty period and combine this phase with the existing Cottages at Autumn Lake streetlight assessment rate district. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-6

AGENDA DATE: April 1, 2016

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Leon Davenport, P.E., County Engineer

ISSUE:

Request Board record the subdivision plat for Cottages at Autumn Lake Phase Two, accept the Owners Warranty Agreement and financial guarantee, approve the constructed improvements, initiate the twelve month warranty period and combine this phase with the existing Cottages at Autumn Lake streetlight assessment rate district.

BACKGROUND:

The engineer, Thomas and Hutton, is making the request for the developer, Autumn Lakes Development Co., LLC. A combination of the streetlight district will combine phase one and two into one consolidated district. Phase one was also developed as a private residential subdivision.

FACTS AND FINDINGS:

1. Cottages at Autumn Lake is a private residential subdivision located on Berwick Boulevard. Phase two of Cottages at Autumn Lake consists of 19 lots on 4.58 acres. Paving and street drainage will be maintained by the Cottages at Autumn Lake Homeowners Association. Water and sanitary sewer systems are owned and maintained by Consolidated Utilities, Inc.
2. Staff approved construction plans and issued a permit. The required site improvements are complete. They were inspected and found to be acceptable.
3. The developer withheld 10% of the total available lots (2 out of 19 lots labeled as "parcel A" on the plat), of Cottages at Autumn Lake Phase Two as per the Chatham County Subdivision Regulations. Parcel "A" cannot be further subdivided until the 12-month warranty period expires.
4. The developer requests that the County combine this phase with the existing Cottages at Autumn Lake streetlight assessment rate district. Georgia Power installed nine streetlights for the Cottages at Autumn Lake Phase Two. The initial assessment per lot will be \$105 (Street Lighting Rate 11). The assessment is collected by Chatham County to maintain the streetlights. At the end of the warranty period, Chatham County will maintain the streetlights.
5. An Environmental Site Assessment was previously conducted on the subdivision in accordance with the Subdivision Ordinance. No environmentally unsafe conditions were found on the site.

ALTERNATIVES:

1. Board record the subdivision plat for Cottages at Autumn Lake Phase Two, accept the Owners Warranty Agreement and financial guarantee, approve the constructed improvements, initiate the twelve month warranty period and combine this phase with the existing Cottages at Autumn Lake streetlight assessment rate district.
2. Do not approve the request.

POLICY ANALYSIS:

This action is consistent with the subdivision regulations regarding the creation of lots through plat recording.

RECOMMENDATION:

That the Commissioners adopt Alternative No. 1.

District 7

Prepared by: Chris Rains

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7. **REQUEST BOARD APPROVAL TO DISPENSE ALCOHOLIC BEVERAGES (BEER, WINE AND LIQUOR) FOR A SPECIAL EVENT (FUND RAISER GALA) AT BETHESDA ACADEMY, 9520 FERGUSON AVENUE. PETITIONER: ANDREA B. DOVE, FOR BETHESDA ACADEMY. THE EVENT WILL BE HELD MAY 18, 2016.
[DISTRICT 1.]**

ACTION OF THE BOARD:

Commissioner Center moved for approval to dispense alcoholic beverages (beer, wine and liquor) for a special event (fundraiser gala) at Bethesda Academy, 9520 Ferguson Avenue on May 18, 2016. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-7
AGENDA DATE: April 1, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
 Joseph Lumpkin, Sr., Chief of Police

ISSUE:

Permit to dispense alcoholic beverages for a special event in Chatham County on May 18, 2016.

FACTS AND FINDINGS:

1. **Bethesda Academy**, a non-profit organization, through applicant **Andrea B. Dove**, has filed a Special Event Application for a fundraiser gala to be held at 9520 Ferguson Avenue. The applicant has the intent to dispense alcoholic beverages (beer, wine and liquor) at the event.
2. Section 16-134(a) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners discretion to allow the consumption of alcoholic beverages in conjunction with a special event.

ALTERNATIVES:

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event at 9520 Ferguson Avenue.
2. Deny Permit.
3. Provide direction to staff.

POLICY ANALYSIS:

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

RECOMMENDATION:

Approve Alterative No. 1

District 1

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- 8. REQUEST FOR NEW SUNDAY SALES LICENSE FOR 2016. PETITIONER: MARIA ARRIETA, D/B/A CANCUN MEXICAN RESTAURANT, LOCATED AT 216 JOHNNY MERCER BOULEVARD, 31410. [DISTRICT 4.]**

ACTION OF THE BOARD:

Commissioner Center moved for approval for new Sunday Sales license for 2016 for Petitioner Maria Arrieta, d/b/a Cancun Mexican Restaurant located at 216 Johnny Mercer Boulevard. Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-8
AGENDA DATE: April 1, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
 Joseph Lumpkin, Sr., Chief of Police

ISSUE:

Request for new Sunday Sales license for 2016. Petitioner Maria Arrieta **d/b/a Cancun Mexican Restaurant** located at **216 Johnny Mercer Boulevard, Savannah, Georgia 31410**.

BACKGROUND:

Ms. Arrieta requests approval of a new Sunday Sales license in connection with an existing restaurant. The business at this location meets the requirements of the Chatham County Alcoholic Beverage Ordinance. Petitioner also declares that they meet the standards for Sunday Sales under the Chatham County Ordinance.

FACTS AND FINDINGS:

1. The application was reviewed by the Police Department for compliance of the applicant and site distance requirements and approved.
2. The returned application was reviewed by Building Safety. The County Fire Inspector inspected the site for compliance and approved the facility.
3. The applicant and business meet the requirements of the Chatham County Alcoholic Beverage and Sunday Sales.
4. The applicant has been notified in writing of the date and time of the hearing.

RECOMMENDATION:

The Savannah-Chatham Metropolitan Police Department and Regulatory Services recommend approval.

District 4

We verify that the attached report and attachments are complete and correct as to form.

Gregori S. Anderson, CBO

Chief Joseph Lumpkin, Sr.

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9. **REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$25,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

ACTION OF THE BOARD:

Commissioner Center moved for approval to award bids as follows: (Please note that new purchase thresholds of \$25,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioner Farrell seconded the motion and it carried unanimously. [NOTE: Commissioners Brady, Kicklighter and Thomas were not present.]

AGENDA ITEM: X-9 A-O
AGENDA DATE: April 1, 2016

TO: BOARD OF COMMISSIONERS
THRU: LEE SMITH, COUNTY MANAGER
FROM: LINDA CRAMER, ASSISTANT COUNTY MANAGER
SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval of the \$242,012 purchase of one (1) CCTV Hi-Cube vehicle from Adams Equipment Co., Inc., Austell, GA, for Public Works and Park Services.

BACKGROUND: This vehicle is necessary to perform Municipal Separate Stormwater Sewer System (MS4) inspections. MS4 is a federal requirement that assists municipalities improve water quality by reducing the quantity of pollutants that storm water carries to storm water structures.

FACTS AND FINDINGS:

1. The bid was properly advertised and opened February 4, 2016. Responses are as follows:

Adams Equipment Co., Inc. Austell, GA	\$242,012
Environmental Products of Georgia Atlanta, GA	\$249,266
Atlas Inspection Technologies Zachary, LA	\$282,991

- Staff believes the low bid, \$242,012, from Adams Equipment Co., Inc., to be fair and reasonable.

FUNDING: SPLOST (2014-2020) - Fleet Facility and Vehicle Replacement
(3254985 - 57.30101 - 32560630)

ALTERNATIVES:

- Board approval of the \$242,012 purchase of one (1) CCTV Hi-Cube vehicle from Adams Equipment Co., Inc., Austell, GA, for Public Works and Park Services.
- Provide staff with other direction.

POLICY ANALYSIS: It is consistent with Board policy to award purchases to the lowest bidder who meets specifications.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM B

ISSUE: Request Board approval to award a \$96,000 annual contract with renewal options for four (4) additional one (1) year terms, to Team Savannah, Inc., to operate and maintain the Chatham County Anderson-Cohen Weightlifting Center.

BACKGROUND: The County currently contracts with Team Savannah, Inc., to operate and maintain the Weightlifting Center.

FACTS AND FINDINGS:

- The Anderson Cohen Weightlifting Facility is a 12,000 square foot facility constructed in 1996 and one of Chatham County's Olympic Legacy facilities. The facility provides the community Olympic Weightlifting opportunities. The facility has equipped locker rooms including separate showers and dry saunas. The facility has available 24 Olympic weight training stations, one competition platform, standard free weights and nautilus equipment.
- Staff solicited proposals from vendors who can operating and manage the Weightlifting Center. A Request for Proposals was publicly advertised.
- The County received one (1) proposal from Team Savannah, Inc.
- Team Savannah, Inc., provided the County with the pricing for years two (2) through five (5). The prices are as follows:

Year 2:	\$96,000
Year 3:	\$96,000
Year 4:	\$96,000
Year 5:	\$96,000

- The staff has reviewed the proposals and fees and recommend award of a contract to Team Savannah, Inc. The fees are the same as their previous contract.

FUNDING: General Fund/M&O - Weightlifting Center
(1006130 - 52.11001)

ALTERNATIVES:

- Board approval to award a \$96,000 annual contract with renewal options for four (4) additional one (1) year terms, to Team Savannah, Inc., to operate and maintain the Chatham County Anderson-Cohen Weightlifting Center.
- Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve service contracts for the benefit of County residents.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MELVA SHARPE

ITEM C

ISSUE: Request Board approval of a \$125,230 Summary Change Order No. 1, to the contract with Griffin Construction, Inc., for the construction of parking lot improvements for the Chatham County Health Department.

BACKGROUND: The existing parking lot pavement has extensive cracking, drainage problems and does not meet the needs of future site development plans. The project rehabilitated defective pavement, curb and gutter, improved drainage and increased the parking capacity. This project will also incorporate modifications for changes in traffic flow along Eisenhower Drive resulting from construction of the Jennifer Ross Soccer Complex Drop-Off Loop and Parking project.

FACTS AND FINDINGS:

1. On July 31, 2015, the Board awarded a construction contract to Griffin Construction, Inc., for the parking lot improvements for the Chatham County Health Department.
2. Differing site conditions were encountered during construction. The subgrade material is unsuitable and there is inadequate stone base in sections of the existing parking lot. These conditions will require pavement modifications and additional quantities to achieve structural stability of the parking lot.
3. The Summary Change Order is for additional excavation, suitable subgrade material, geogrid and additional stone base. The price for the additional work and material is \$125,230.
4. Contract History

Original Contract (7/31/15)	\$340,660
Summary Change Order 1 (pending)	<u>125,230</u>
Revised Contract Amount	\$465,890

FUNDING: SPLOST (2008-2014) - County Health Dept.
(3244981 - 54.13001 - 32460640)

ALTERNATIVES:

1. Board approval of a \$125,230 Summary Change Order No. 1, to the contract with Griffin Construction, Inc., for the construction of parking lot improvements for the Chatham County Health Department.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with board policy to approve change orders necessary for the completion of construction projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM D

ISSUE: Request Board approval of a \$11,593 Change Order No. 1, to the contract with Sitework Construction, LLC, to construct the Fairwind Avenue Paving Project.

BACKGROUND: The paving project for Fairwind Avenue includes grading, paving, flush header curb, and drainage improvements. The contractor has 60 days after the notice to proceed is issued to complete construction.

FACTS AND FINDINGS:

1. On December 18, 2015, the Board awarded a contract to Sitework Construction, LLC, for the paving of Fairwind Avenue.
2. The pavement along Bradley Point Road at the intersection of Fairwind Avenue requires replacement. Further inspection revealed that the referenced section does not have stone base. The existing conditions at Bradley Point Road require re-building the intersection to match the new pavement section of Fairwind Avenue.

3. The Change Order is for intersection repairs that include demolition of the failed pavement section, grading, and additional stone base and asphalt quantities. The price for this additional work is \$11,593.
4. Contract History

Original Contract (12/18/15)	\$69,049
Change Order No. 1 (pending)	<u>11,593</u>
Revised Contract Amount	\$80,642

FUNDING: SPLOST (2003-2008) - Unincorporated County Roads, Fairwind Avenue
(3234220 - 52.12003 - 32356793)

ALTERNATIVES:

1. Board approval of a \$11,593 Change Order No. 1, to the contract with Sitework Construction, LLC, to construct the Fairwind Avenue Paving Project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM E

ISSUE: Request Board approval of a \$22,071 Change Order No. 1, to the construction contract with Sitework Construction, LLC, for the Sheftall Bluff Reconstruction and Resurfacing project.

BACKGROUND: Sheftall Bluff is a residential subdivision located off Ferguson Avenue. Tiana Circle is the primary street. Due to subsurface conditions, a segment of Tiana Circle has settled with resultant broken pavement and long term standing water which restricts use. The project will reconstruct this section to eliminate the problem. The resurfacing of the remaining streets will also be included in the project.

FACTS AND FINDINGS:

1. On December 18, 2015, the Board awarded a construction contract to Sitework Construction, LLC, for the Sheftall Bluff Reconstruction and Resurfacing project. The County issued the Notice to Proceed to the contractor on February 10, 2016.
2. During the course of construction areas were discovered of unstable subsurface soil conditions which are not suitable for installation of the underground piping included in the project. Successful completion requires the removal of the unstable material and the use of geotextile fabric and stone bedding materials in the trench and a slight adjustment to the sewer system. These adjustments result in the addition of six (6) new contract pay items which add a total of \$28,821 to the contract.
3. The adjustments summarized above result in a reduction in the amount of sewer pipe connections and Type II backfill material required to complete the project. The contract quantities for these items will be reduced, resulting in a deduction of \$6,750 to the contract price.
4. Contract History:

Original Contract (12/18/15)	\$ 345,615
Change Order No. 1 (pending)	<u>22,071</u>
Pending Contract Amount	\$ 367,686

FUNDING: SPLOST (2003-2008) - Roadway, Tiana Circle
(3234220 - 54.14001 - 32356907)

ALTERNATIVES:

1. Board approval of a \$22,071 Change Order No. 1, to the construction contract with Sitework Construction, LLC, for the Sheftall Bluff Reconstruction and Resurfacing project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of construction projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM F

ISSUE: Request Board approval of a \$42,970 construction contract with PINCO to relocate the navigational lighting on the Truman Parkway.

BACKGROUND: Navigational lighting is used on the side of the bridge to guide boaters safely under the bridge. The lighting indicates the deepest portions of the channel. The lighting was designed and installed during construction of Truman Parkway, Phase 5. The waterway shifted, due to tidal flow and erosion, during the time it took to permit and construct the bridge. The lighting must be relocated to safely guide boaters under the bridge.

FACTS AND FINDINGS:

1. The project will include relocation of the navigational lights to the appropriate channel location. The contract will include all electrical work and traffic control.
2. The project was properly advertised and two (2) bids were received and opened on February 29, 2016. The bid results are as follows:

PINCO Pooler, GA	\$ 42,970
* CWA Development, Inc. Townsend, GA	\$ 69,000

* WBE firm

FUNDING: SPLOST (2003 - 2008) Truman Parkway, Phase V
(3244210 - 52.12003 - 32450470)

ALTERNATIVES:

1. Board approval of a \$42,970 construction contract with PINCO to relocate the navigational lighting on the Truman Parkway.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM G

ISSUE: Request Board approval of a \$99,501 construction contract with A.D. Williams Construction Company, Inc., for the Laroche and Hopecrest Avenue intersection improvements.

BACKGROUND: The project involves milling, paving, striping and signing to improve intersection safety and functionality. Currently the intersection functions as two side by side intersections. The project will eliminate one lane and create a traditional intersection with less conflict points.

FACTS AND FINDINGS:

1. The project was properly advertised and three (3) bids were received and opened on March 3, 2016. The bid results are as follows:

A.D. Williams Construction Company, Inc. Savannah, GA	\$ 99,501
Griffin Contracting, Inc. Pooler, GA	\$125,098
* E & D Contracting Services, Inc. Savannah, GA	\$144,218

* WBE firm

2. Staff believes the bid from A.D. Williams Construction Company, Inc., is fair and reasonable.
3. The contractor will have 30 days to complete the intersection improvements after the notice to proceed is issued.

4. The project will eliminate one lane from Hopecrest creating a dedicated right turn lane and a more traditional intersection.

FUNDING: SPLOST (2003-2008) - Unincorporated County Roads - Laroche & Hopecrest
(3234220 - 54.14001 - 32356887)

ALTERNATIVES:

1. Board approval of a \$99,501 construction contract with A.D. Williams Construction Company, Inc., for the Laroche and Hopecrest Avenue intersection improvements.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award construction contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends the approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM H

ISSUE: Request Board approval to award a \$24,300 sole source annual contract with renewal options for four (4) additional one (1) year terms to the local BB&T Insurance Services to provide enrollment, renewal and ongoing daily customer service to our post-65 retiree population and their Medicare eligible dependents.

BACKGROUND: On July 17, 2015, the Board approved an annual contract to Aetna to provide a Medicare Advantage product to our post-65 retirees. At that time, Aetna partnered with BB&T Insurance Services of Savannah to provide local customer service and implementation of this health product. This service was provided to Chatham County through Aetna until March 31, 2016.

FACTS AND FINDINGS:

1. Approximately 470 retirees and their Medicare-eligible dependents are enrolled in the Aetna Medicare Advantage plan. Staff anticipates approximately 50 new enrollees into the plan each year.
2. The local BB&T team brings a vast knowledge of Medicare coordination, claims payment procedures and Part D drug formularies. Additionally, BB&T knows the Aetna Medicare Advantage product well.
3. As a lead-up to the Medicare Advantage implementation on January 1, 2016, BB&T began servicing our retirees in September 2015, holding multiple town-hall style educational forums, sitting one on one with retirees to answer questions, attending annual open enrollment meetings, distributing educational materials and staffing a customer service telephone number dedicated exclusively to Chatham County retirees. This team has developed an intimate knowledge of our retiree population, and has won their trust by providing consistent, reliable, personable customer service. We have received excellent feedback from our retiree population regarding their knowledge and customer service.
4. BB&T will provide year-round enrollment services to post-65 retirees and their Medicare eligible dependents and will handle the annual Open Enrollment process. BB&T staff will handle all telephone calls and customer inquiries from retirees, and will resolve coverage, claims, provider, and pharmacy issues on retirees' behalf. BB&T will also provide information to retirees about other benefits and services to which they are entitled under the Medicare Advantage product.
5. Year 1 fee of \$24,300 is for a partial year of nine (9) months. Years 2-5 will be renewed at an annual fee of \$32,400 and reflect services for 12 full months.
6. The Human Resources Department lacks the staff resources and expert knowledge of the Medicare Advantage product to provide the same excellent level of service that the BB&T team has provided to our retirees.
7. Staff has reviewed BB&T's proposal and find it to be fair, reasonable, and in the best interest of Chatham County. Staff has been pleased with the level of service and responsiveness that BB&T has provided over the past six months.
8. This service meets Chatham County's requirements for awarding a sole source contract.

FUNDING: OPEB Trust Fund
(7869120 – 55.21008)

ALTERNATIVES:

1. Board approval to award a \$24,300 sole source annual contract with renewal options for four (4) additional one (1) year terms to the local BB&T Insurance Services to provide enrollment, renewal and ongoing daily customer service to our post-65 retiree population and their Medicare eligible dependents.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award sole source contracts that are in the best interest of the County.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MELVA SHARPE

ITEM I

ISSUE: Request Board approval to award a \$45,833 contract to Roadside Specialties LLC for the re-stripping of various roads within the unincorporated area for Public Works and Park Services.

BACKGROUND: Each year streets and roads are identified for re-stripping. Because the department has no commercial striping equipment a solicitation was prepared based on the availability of funding.

FACTS AND FINDINGS:

1. Staff identified approximately 292,350 linear feet of striping that needs to be repainted. Roads will be striped using a high build road paint. These areas are as follows: Little Neck Road, John Carter Road, Old River Road, Jimmy Deloach Parkway, Gamble Road, Hutchinson Island, Chevis Road, Concord Road, Quarterman Drive, Bryan Woods Road, Penrose Drive, and Oatland Island Road.
2. An Invitation to Bid was properly advertised and bids were publicly opened on February 25, 2016. Two (2) bids were received as follows:

Roadside Specialties LLC Blackshear, GA	\$45,833
Peek Pavement Marking LLC Columbus, GA	\$62,416

3. Staff believes the \$45,833 bid submitted by Roadside Specialties LLC to be fair and reasonable.

FUNDING: SSD Public Works
(2704100 - 52.39001)

ALTERNATIVES:

1. Board approval to award a \$45,833 contract to Roadside Specialties LLC for the re-stripping of various roads within the unincorporated area for Public Works and Park Services.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award contracts to the low, responsive, responsible bidder.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM J

ISSUE: Request Board approval to award a \$31,470 sole source contract to Alloy Industrial Contractors, Inc., for repairs to the Causton Bluff Drawbridge for Public Works and Park Services.

BACKGROUND: The Causton Bluff Drawbridge is an integral part of the Chatham County roadway system that provides daily access for the citizens of Chatham County to access various parts of Savannah.

FACTS AND FINDINGS:

1. On May 9, 2014, the Board awarded an annual contract for inspection/preventive maintenance and routine repairs to Alloy Industrial Contractors, Inc.

2. This project is necessary to repair a portion of the Hopkins frame that is beginning to break down. Failure to repair may result in the frame bolts coming apart causing damage to the entire frame. This will cause an undue hardship for the citizens who access the bridge and will cause the County to be in violation of United States Coast Guard mandate that requires the County to allow water vessels free and clear access to the waterways.
3. The majority of the repair will be performed by Alloy Industrial Contractors, Inc. at the annual contract labor rate and material mark-up. Alloy Industrial Contractors, Inc. will subcontract the extensive mechanical cleaning of the work area.
4. Alloy Industrial has been providing contractual inspection, maintenance and repairs on the Causton Bluff Bridge for more than seven years and has a vast knowledge of the condition and maintenance requirements of the bridge.
5. Based on Alloy Industrial Contractors' extensive knowledge and experience, staff believes the quote provided to be fair and reasonable.

FUNDING: CIP - Bridges
(3504230 - 35030540 - 52.22001)

ALTERNATIVES:

1. Board approval to award a \$31,470 sole source contract to Alloy Industrial Contractors, Inc., for repairs to the Causton Bluff Drawbridge for Public Works and Park Services
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award contracts to maintain County property operational and safe.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

ITEM K

ISSUE: Request Board approval of Change Order No. 2 (001-16) to the capital lease purchase agreement with Motorola Solutions, Inc., to recognize savings, correct a clerical error, and accept zero cost licenses.

BACKGROUND: This project was initially made possible when Motorola Solutions Inc. offered significant savings if we purchased bundled system upgrades before April 24, 2015. To accommodate the purchase deadline, Board approval was sought before all savings were known. This resulted in a Board approval amount higher than Chatham County's portion of the actual contract amount.

As part of the contract, an optional Logging Solution for the Chatham County Sheriff's Office was specified and included in the original budget in which the Board approved. A clerical error resulted in the Logging Solution being left off of the contract. Motorola Solutions Inc. requires we approve this change order to add the Logging Solution to the contract and generate an invoice.

FACTS AND FINDINGS:

1. The lease amount approved was higher than the actual contract amount. Additional savings existed in the signed contract totaling \$12,200. The 6-Channel Expansion was reduced by \$10,500 and the APX-4000 Radios reduced by \$2,000.
2. Item one of Change Order No. 2 (001-16) includes the Optional Logging Solution in the contract. The estimated cost for the Optional Logging Solution was budgeted and Board approved for \$360,000 on April 24, 2015. The actual cost of the logging solution utilized was only \$51,787. By approving this change order, the Board recognizes the omission, agrees to the contract amendment, and authorizes staff to pay the associated invoice. The Logging Solution was completed and fully operational as of November 11, 2015.
3. Item two of Change Order No. 2 (001-016) accepts licenses not accounted for in the original quote from Motorola in Change Order No. 1 (001-015), adding radio system encryption. As a gesture of good will, Motorola has provided these licenses free of charge, valued at approximately \$75,000.
4. Contract History:

		Chatham County Portion
Original Contract	6,530,517.25	3,928,850.71
Change Order 1 (001-015)	169,771.94	84,885.97
Change Order 2 (001-016)	51,787.00	51,787.00
Pending Contract Amount	6,752,076.19	4,065,523.68

5. After this change order, overall project savings will still be approximately \$223,327.

Original Lease Approval	4,301,351.00
Total Lease Expenditures	4,065,523.68
Savings	235,827.32

6. No additional funding will be needed for this action.

FUNDING: CIP - Communications - No Additional Funding Required
(3501536 - 54.25001 - 35030918)

ALTERNATIVES:

1. Board approval of Change Order No. 2 (001-16) to the capital lease purchase agreement with Motorola Solutions, Inc., to recognize savings, correct a clerical error, and accept zero cost licenses.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to issue Change Orders for the completion of projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

I.C.S. APPROVAL _____
NICK BATEY

ITEM L

ISSUE: Request Board approval to award a \$109,500 professional services contract to Berkshire Advisors to provide police consulting services necessary to establish an equitable method for cost allocation. The City and County will each pay half of the costs. The County's portion is \$54,750.

BACKGROUND: Under the recently approved SCMPD Agreement, the City and County have agreed to jointly hire a consultant to provide an organizational review, workload and performance measures study for the SCMPD that leads to an evidence-based funding formula.

FACTS AND FINDINGS:

1. The consultant will work with City and County staff as part of a committee to review operations and performance metrics, to conduct an assessment of police services provided within each jurisdiction, determine service needs based on relevant statistics and compare services against funding levels.
2. A Request for Proposals (RFP) to provide police consulting services was issued and publicly advertised by the City of Savannah. Proposals were received from six (6) firms. The proposals were scored by an evaluation committee consisting of City and County staff (See attached matrix page 15 for scoring details).
3. The County will pay the Consultant directly for the County's portion of the contract. The project is scheduled to be completed within 17 weeks.
4. Staff recommends that a contract be awarded to Berkshire Advisors based on the highest number of points received in accordance with the criteria in the RFP.

FUNDING: Police
(2703200 - 52.11001)

ALTERNATIVES:

1. Board approval to award a \$109,500 professional services contract to Berkshire Advisors to provide police consulting services necessary to establish an equitable method for cost allocation. The City and County will each pay half of the costs. The County's portion is \$54,750.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award professional services contracts to the highest ranked firm.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM M

ISSUE: Request Board approval of a \$30,636 purchase of one (1) 2016 Ford E350 - 12 passenger van from J.C. Lewis Ford for Greenbriar Children Center.

BACKGROUND: The primary use for this vehicle is for the transportation of children to appointments, field trips and evacuating the city for emergency purposes.

FACTS AND FINDINGS:

1. Staff previously issued a bid solicitation for the purchase of the purchase of a 12 passenger van for Cooperative Extension. The bid was opened June 4, 2015.
2. The Board approved at their June 12, 2015 meeting the purchase of the van.
3. Staff contacted J.C. Lewis Ford to see if they would honor the pricing from June 2015. J.C. Lewis Ford agreed to honor the pricing.
4. Staff believes the cost of \$30,636 to be fair and reasonable.

FUNDING: SPLOST (2003-2008) - Greenbriar
(3234985 - 54.22001 - 32360290)

ALTERNATIVES:

1. Board approval of a \$30,636 purchase of one (1) 2016 Ford E350 - 12 passenger van from J.C. Lewis Ford for Greenbriar Children Center.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary vehicles for the using departments.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM N

ISSUE: Request Board approval of a \$25,448 purchase of one (1) 2016 Ford Explorer from J.C. Lewis Ford for the Chatham County Health Department.

BACKGROUND: The primary use for this vehicle is for the transportation for staff to meetings associated with the Chatham Care Center.

FACTS AND FINDINGS:

1. Staff previously issued a bid solicitation for the purchase of various vehicles for various County departments. The bid was opened June 4, 2015.
2. The Board approved at their June 12, 2015 meeting, the purchase of a 2016 Ford Explorer for the Public Defenders Office.
3. Staff contacted J.C. Lewis Ford to see if they would honor the pricing from June 2015. J.C. Lewis Ford agreed to honor the pricing.
4. Staff believes the cost of \$25,448 to be fair and reasonable.

FUNDING: Reimbursable Expenses
(1009957 - 57.10110)

ALTERNATIVES:

1. Board approval of a \$25,448 purchase of one (1) 2016 Ford Explorer from J.C. Lewis Ford for the Chatham County Health Department.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary vehicles for the using departments.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
CHRIS MORRIS

PREPARED BY _____
PURCHASING DIRECTOR

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ORDER OF THE AGENDA

Chairman Scott said, also, after Roll Call, I had a -- I had a discussion with the County Attorney, and at this time if anyone would like to make a motion, I would entertain a motion that we excuse Commissioner Kicklighter due to an unexpected detention.

Commissioner Stone said, so moved.

Commissioner Shabazz said, second.

Commissioner Farrell said, I'd like to make the motion.

Chairman Scott said, I recognize Commissioner Farrell from the 4th.

Commissioner Stone said, second it then.

Commissioner Farrell said, I'd like to excuse Commissioner Kicklighter due to --

Chairman Scott said, I stated the motion, all you need to do is move it.

Commissioner Farrell said, so moved. How's that? Are we moving fast today?

Chairman Scott said, 'cause it has -- yeah, it -- it needs to be excuse Commissioner Kicklighter due to unexpected detention.

Commissioner Farrell said, got it. So moved.

Chairman Scott said, okay. It's been moved by Commissioner Farrell. Who's the second?

Commissioner Shabazz said, second.

Chairman Scott said, second by Commissioner Kicklighter. Any discussion?

Commissioner Center said, by Commissioner Shabazz.

Commissioner Shabazz said, that's all right.

Chairman Scott said, I'm sorry, Commissioner -- Commissioner Shabazz.

Commissioner Center said, you confused them.

Chairman Scott said, not Commissioner Kicklighter. Commissioner Shabazz.

Commissioner Shabazz said, it's all right, Chairman. It's all right.

Chairman Scott asked, any further discussion? Hearing none. Any unreadiness? Hearing none, all in favor of the motion indicate by voting yes, opposed no. Commissioner Shabazz Kicklighter is --

Commissioner Center said, Commissioner Shabazz only got 6.4 yards a carry.

Commissioner Shabazz said, that's my good friend.

Chairman Scott said, the motion carries.

ACTION OF THE BOARD:

Commissioner Farrell moved to excuse Commissioner Kicklighter due to unexpected detention. Commissioner Shabazz seconded the motion and it carried unanimously. [NOTE: Commissioners Brady and Thomas were not present.]

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XI. FIRST READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

1. **THE PETITIONER, HAROLD YELLIN, AGENT FOR COUNTRY LIFE PROPERTIES, IS REQUESTING TO REZONE PROPERTY LOCATED AT 5792 AND 5798 OGEECHEE ROAD FROM A R-M-H-1 (RESIDENTIAL/MANUFACTURED MOBILE HOME PARK) TO A P-R-3-18 (PLANNED MULTIFAMILY RESIDENTIAL, 18 UNITS PER ACRE) CLASSIFICATION. THE MPC RECOMMENDS APPROVAL. MPC FILE NO. Z-160128-00011-1 [DISTRICT 5.]**

Chairman Scott said, next we're on First Readers. We do have one. Petitioner, Harold Yellin, Agent for Country Life Properties, is requesting to rezone property located at 5792 and 5798 Ogeechee Road from a R-M-H-1 (Residential/Manufactured Mobile Home Park) to a P-R-3-18 (Planned Multifamily Residential, 18 Units per Acre) Classification. The MPC recommended approval. We'll have a second reader at the next District -- at the next meeting. This is in District 5, Commissioner Shabazz' District. We will have a second reading at the next meeting on the 15th, and a full explanation.

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XII. SECOND READINGS

Chairman Scott said, there are no Second Readers.

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XIII. INFORMATION ITEMS

Chairman Scott said, everything else is for informational purposes. Mr. Manager, I recognize you for anything that you wish to bring to the attention of the Commission.

County Manager Smith said, well, the one thing, I know it was mentioned in the meeting this morning, reference the police merger, and that agreement that now has been -- now put before you and approved. So we will begin immediate work with the City of Savannah, along with our -- the -- not only consultant but our work group to begin work to look at basically data mining and also looking at processes, standard operating procedures. So we're excited, I know, as a staff to get started on that. The chief is, the assistant chief, along with the -- the Mayor and I'm sure Council, along with this Commission to get started on -- on the merger. You know, we've got a lot of -- we've got a lot of work to do over the next year to get this done, but I truly believe it can be done, as long as we keep a positive attitude and work together. I -- I believe we can, and -- we've -- we've tried to approach it with that attitude. So we look forward to that.

County Manager Smith said, the other thing is -- is we are continuing as a staff to work in budget meetings. I changed the budget process whereby our budget analysts have not received the -- the budget requests on a first basis but they receive it at the time that our budget committee receives it, whereby we are going literally line by line so that all of staff and our executive team can learn about the operations of Chatham County, and I will tell you we have learned a lot. We've come up with a lot of ideas. But when you put Human Resources and Engineering, and Finance and all these different folks around the table when you talk about budget, we're finding areas where we might be able to combine services, where we might be able to save money, and in some cases where people come in and come up with new ideas. It's been very creative, and -- and I -- I think they've all been supportive. We now have sent back -- we start Monday as an executive committee to begin looking at our proposals that we will bring back to you for this coming year.

County Manager Smith said, obviously our goal is to keep costs within -- you know, reigned in as much as possible, but at the same time, we are -- you're going to see something different in the budget message and budget requests. You're going to see more detail, but you're also going to see the blue print which is important.

The strategic plan for the county. Every agency that came in to request dollars actually pointed out where it stands with the blue print and the strategic plan in moving forward. That's a -- that's -- that's what the Chair and the Board asked us to do. If it defies the plan, then we question why are we doing this? If this is not what the community has asked for, why are we doing it? Is it mandated by law? Is it a security issue? Is it a safety issue? Why are we doing it? So I -- I think you'll be pleased with what we bring you back. Obviously, there will be negotiations I'm sure amongst yourselves as far as the budget, but we look forward to that in the main -- in the May time frame. But we start, I think bright and early Monday morning as an Executive Committee and begin looking at the proposals. I do believe -- I mean this is a -- this has been a little scary for some in the budget process in that I didn't say to folks come in and cut your budget. We asked them to come in -- if you're doing a needs based budget, you come in and tell us what you need to operate. That includes your existing personnel. So they had to justify why they have the people they have; why they have the equipment they have. If you can't explain it, why are we doing it? So this has been a different process, but I think for our analysts and for all of our departments, it's been a -- it's been a -- a change, but a learning process, so we look forward to bringing that to you in the May time frame. Thank you, Mr. Chairman.

Chairman Scott said, yeah, and this is a further effort to get our handle around spending and elimination of programs that are no longer requested or needed and ultimately to save tax payers money. That was the whole purpose of zero-based budgeting, and this is just a -- your enhancement of it, and thank you, Mr. Manager for following up on it.

Chairman Scott said, I would also note that if you see these red bags here, they are from the University of Georgia Extension Service, and it's a -- I guess a present in recognition of County Commissioners and Mayor and Council day and the University of Georgia Extension service would like to extend thanks to each of you for supporting our programs and work with individuals, youth and families in the community, and we thank the University of Georgia for whatever is in the bag, and I know it -- I know it -- I notice it does have a big G on it, so for those who may not be fans from Georgia Tech or something, this is from the University of Georgia. Thank you.

Chairman Scott said, everything else on the agenda is informational. We do not need to have an executive session. Our next meeting will be April 15th, and as stated in the pre-meeting, hopefully, at that meeting we'll have a presentation or an update from the Savannah-Chatham Metro, as well as our narcotics enforcement division of the county. And hopefully between now and then we will also have a meeting of the police policy committee that we hope to schedule before then, and at that time, we'll be able to update you on the policy committee. There is one agenda item that I know of, and that is the recommendation that officers be allowed to take their cars home, even if they live outside of the boundaries of Chatham County. Is there anything else any member of the Commission wish to state at this time? If not, we stand adjourned until April 15th.

1. PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).

ACTION OF THE BOARD:

A status report was attached as information.

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2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)

ACTION OF THE BOARD:

A status report was attached as information.

AGENDA ITEM: XIII-2
AGENDA DATE: April 1, 2016

**List of Purchasing Items between \$2,500 and \$24,999
 That Do Not Require Board Approval**

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
Annual renewal of service agreement for finger print scanners	Sheriff's	Dataworks Plus, LLC	\$4,378	•General Fund/M&O - Sheriff's •General Fund/M&O - Detention Center
Extended warranties on servers at the Detention Center	I.C.S.	Dell Marketing, L.P.	\$10,672	General Fund/M&O - Detention Center
Repairs to 30 KW Genset generator	Mosquito Control	Yancey Power Systems	\$3,790	General Fund/M&O - Mosquito Control

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
Six (6) scanners for the Sheriff's Department / Detention Center	I.C.S.	PCMG, Inc.	\$4,874	•General Fund/M&O - Sheriff's •General Fund/M&O - Detention Center
March 2016 tax sale advertisements	Tax Commissioner	Shivers Trading / Operating Company	\$4,040	General Fund/M&O - Tax Commissioner
Four (4) 40 yard open wall containers with door hinges	Public Works and Park Services	Lewis Steel Works, Inc.	\$18,380	Solid Waste Restricted
Backup and recovery software for the Tyler Munis project	I.C.S.	EnPointe Technologies Sales, LLC	\$8,443	CIP - Finance
72" zero turning radius riding mower with canopy for the Chatham County Parks and Recreation Department	Public Works and Park Services	Andy's Lawn Machinery, Inc.	\$9,815	General Fund/M&O - Recreation
Materials to replace fence around tennis/basketball courts at Rio Vista Park	Public Works and Park Services	Ram Wholesale Fence, Inc.	\$2,755	General Fund/M&O - Recreation
Concrete services to meet ADA requirements for Lake Mayer parking	Occupational Safety	Savannah Paving Company, Inc.	\$11,946	Occupational Safety
Cisco ports and parts needed for networking	I.C.S.	Centrics IT, LLC	\$20,052	General Fund/M&O - I.C.S.
Stock oil and lubricants	Fleet Operations	Stubbs Oil Company, Inc.	\$2,631	General Fund
Ice machine with warranty	Detention Center	Baker Distributing Co., Inc.	\$3,471	General Fund/M&O - Detention Center
48 cases of Sure-Pak MRE's	Public Works and Park Service	Sopakco, Inc.	\$3,036	SSD - Public Works
Cameras and related equipment for Administrative Services	I.C.S.	GHA Technologies, Inc.	\$2,739	General Fund/M&O - Administrative Services
Annual renewal for business planning technology	I.C.S.	Info-Tech Research Group	\$21,385	General Fund/M&O - I.C.S.
Removal and replacement of 14 jury chairs	State Court Clerk	Staples Business Advantage	\$14,486	CIP - State Court
210 bags of oxidation fertilizer	Public Works and Park Services	Bulloch Fertilizer Co., Inc.	\$6,867	General Fund/M&O - Recreation
Fire ant and mole cricket control	Public Works and Park Services	Bulloch Fertilizer Company, Inc.	\$4,666	General Fund/M&O - Recreation
Annual renewal maintenance and service agreement for prisoner transfer system	Detention Center	Accurate Controls, Inc.	\$10,379	General Fund/M&O - Detention Center
Annual fire alarm testing and inspection	Facilities Maintenance and Operations	Simplex Grinnell, LP.	\$2,851	General Fund M&O - Tax Commissioner
Engineering services to upgrade and improve the existing facilities at the Causton Bluff Lift Station	Public Works and Park Services	Integrated Science & Engineering	\$20,834	Water and Sewer

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3. ROADS AND DRAINAGE REPORTS.

ACTION OF THE BOARD:

A status report was attached as information.

AGENDA ITEM: **XIII-3 ROADS**
AGENDA DATE: **April 1, 2016**

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Leon Davenport, P.E., County Engineer

ISSUE: To provide information on the status of Chatham County road projects.

BACKGROUND: Funding priorities for projects using Federal aid are established in the State Transportation Improvement Program (STIP). For awarded construction contracts, this report provides the latest scheduled completion dates.

FACTS AND FINDING:

1. Jimmy Deloach Parkway Extension and Interchange of Jimmy Deloach Parkway at U.S. 80. Design is on-going. Right of way (ROW) acquisition for both projects underway. Notice to Proceed with ROW acquisition issued October 3, 2014 for Extension project and notice to proceed with ROW acquisition issued March 12, 2015 for the Interchange project. Projects to be let together for construction by GDOT in Fiscal Year 2018.
2. Bay Street Widening. Notice to proceed issued to Reeves Construction on December 22, 2015. Estimated construction completion is October 31, 2018.
3. Islands Expressway Bridge Replacement. Environmental document approved on May 26, 2015. ROW authorization issued June 24, 2015. ROW acquisition underway. GDOT funding construction in Fiscal Year 2017.
4. SR 25 at Pipemakers Canal. Board approved design contract with Moffatt & Nichol at their meeting November 6, 2015. Preliminary design underway.
5. SR 21 at Pipemakers Canal. Board approved design contract with Moffatt & Nichol at their meeting December 18, 2015. Preliminary design underway.
6. Interstate 16 @ SR307. Lump sum operational and safety improvement project. Chatham County is sponsoring preliminary engineering and GDOT is funding right of way and construction. No PFA required because preliminary engineering is locally funded.
7. Local Roads under Construction.
 - a. Road Resurfacing.
 - I. Construction is substantially complete for road resurfacing for 3.1 miles of roadway including Crossover Lane, Golden Isles Way, Hampshire Road, Off Shore Road, Old Dock Road, Olde Towne Road, Penn Waller Road, Riverside Drive and Teakwood Drive. Punchlist is underway.
 - II. Bid documents for Resurfacing of 1.5 miles of Grove Point Road from King George Boulevard to Shore Road were sent to Purchasing and should go out for bid in the next few weeks. Construction time is set for sixty days from notice to proceed.
 - III. Staff developing bid documents for approximately 5.0 miles of road resurfacing to include Al Henderson Boulevard, White Ibis Lane, Zipperer Road, Junco Way, Finn Circle, Sugar Mill Drive, Saint Ives Drive, Valhalla Drive, Hopeton Court and Frontage Road (connects Al Henderson Boulevard). Staff anticipates construction in Summer 2016.
 - b. Fairwind Road. Board awarded a construction contract to Sitework Construction, LLC on December 18, 2015. Construction is substantially complete.
 - c. Bid opening for Intersection Improvements at Hopecrest and LaRoche Avenue was on March 3, 2016. The low bidder was A.D. Williams. Construction is expected to take 30 days.
8. Local Road Projects under Design.
 - a. Benton Boulevard. Project will extend two lanes of Benton Boulevard north from its existing terminus at Highlands Boulevard to State Route 30. Public Information Open House held May 5, 2015. Preliminary design underway.
 - b. Quacco Road. Concept phase including traffic counts, database preparation and concept development complete. Staff negotiating scope and fee with Moffatt & Nichol for Preliminary Design, Right of Way plans and Final Design phases underway.

- c. Skidaway Road. Project will provide improvements along Skidaway Road from Montgomery Cross Road to Ferguson Avenue. ROW plans are complete and ROW acquisition is underway.
- d. Diamond Causeway at McWhorter/Green Island Roads. Preliminary design to upgrade the intersection to a roundabout underway. Public Information Open House for the project was held March 8, 2016. Public comment period closed as of March 22, 2016.
- e. Hill Road. Dirt road paving project. ROW plans are complete and ROW acquisition is underway. Final plans are complete..
- f. Bradley Point Sidewalk Improvements. Concept development complete. Preliminary plans and environmental permitting underway for the preferred alternative based on comments in support of the alternative received from the March 3rd, 2015 meeting.
- g. Canebrake Road Improvement Project. Preliminary design underway for extension of the Coastal Georgia Greenway on the southside of Canebrake Road, a 5-ft sidewalk on the northside of Canebrake Road and pavement widening to provide two 11-ft travel lanes. Right of way acquisition and final design underway.
- h. Truman Linear Park Trail, Phase 2-A. Revised concept report submitted to GDOT on January 12, 2016. Public Information Open House held December 3, 2015.
- i. Crisp and Fisher Street Improvements. Dirt road paving project. Preliminary design by staff is underway.
- j. Garrard Avenue Improvements. Project will provide improvements along Garrard and Lane Avenue from Chatham Parkway to Gamble Road. Preliminary design by staff underway.
- k. Little Neck Road Rehabilitation. Concept development for possible future widening and rehabilitation of the existing road is underway. Notice to proceed given to Hussey, Gay, Bell in February of 2016.

RECOMMENDATION: For information.
Districts All

AGENDA ITEM: XIII-3 DRAINAGE
AGENDA DATE: April 1, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Leon Davenport, P.E., County Engineer

ISSUE: To provide information on the status of Chatham County drainage projects.

BACKGROUND: For awarded construction contracts, this report provides the latest scheduled completion dates. For projects pending environmental permits, start dates are best estimates. Project scopes include varying degrees of canal widening, bank stabilization, bridges and culverts.

FACTS AND FINDING:

1. Ashley Road Outfall Drainage Improvements. The project will improve a drainage system from the Ashley Road cul-de-sac. Design work is underway.
2. Gateway-Henderson Drainage Improvements. The project will improve portions of the drainage system in the northeast quadrant of I-95 and SR 204. The project includes construction of maintenance access and drainage improvements. Design work and permitting underway.
3. Norwood Drainage Outfalls. The project will improve drainage capacity and access for maintenance for two drainage outfalls from Norwood Avenue. Construction of improvements is complete at Norwood Place. Design work, permitting, and acquisitions are underway for the outfall near Skidaway Road.
4. Louis Mills/Redgate Canal. The project will correct inadequate drainage capacity and the lack of maintenance access to the canal. The Board approved a construction contract and work began in December. Construction should be complete by June 2016.

- 5. Ferguson-Winterberry Outfall Drainage Improvements. The project will improve drainage and provide access for maintenance for the Remington Canal from Ferguson Road to the outfall at Moon River. The outfall passes through the Winterberry private development. Design work is underway.
- 6. Shipyard-Beaulieu Area. The project will improve drainage capacity and access for maintenance. Design of a project to expand and relocate an existing outfall channel is underway.
- 7. Little Hurst Canal. The project will improve drainage capacity and access for maintenance along the canal. Field surveying and wetland delineation are complete. Design of improvements at the CSX and State Route 21 crossings is underway.
- 8. Willow Lakes Drainage Improvements. The project will relieve internal drainage issues within the Willow Lakes subdivision. The project will increase the storage capacity of the pond by lowering the existing water elevation. Design work is underway.
- 9. Wahlstrom Road Drainage Improvements. The project will relocate a part of a drainage system located on private property into the County right-of-way and an acquired drainage easement. Construction is underway with completion anticipated by April 2016.
- 10. Vidalia Road Canal Drainage Improvements. The project will improve conveyance and obtain easements for access and maintenance. Design and permitting is complete. Bids were received in December and a contract for construction approved at the January 15, 2016 meeting. Work is expected to be complete by September 2016.
- 11. Concord Road Drainage Improvements. The project will include the replacement of the existing open channel along Concord Road with a closed system and improvements to the outfall system along Penn Waller. Design is underway.
- 12. Tiana Circle Drainage Improvements. The project will reconstruct a segment of the existing roadway which has settled and improve the drainage system to eliminate chronic street ponding. The Board approved a construction contract in December 2015. Work began in February 2016 and should be completed by August 2016.
- 13. Pipemakers Canal Tidegate Monitoring Improvements. The project will install new gauges and other equipment to monitor water levels and flow rates and detect blockages impacting the operation of the tidegates. Design is underway.

RECOMMENDATION: For information.
 Districts: All

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 10:40 a.m.

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APPROVED: THIS _____ DAY OF APRIL, 2016.

**ALBERT J. SCOTT, CHAIRMAN, BOARD OF
 COMMISSIONERS OF CHATHAM COUNTY,
 GEORGIA**

JANICE E. BOCOOK, CLERK OF COMMISSION