

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF CHATHAM COUNTY, GEORGIA, HELD ON FRIDAY, JULY 15, 2016, IN THE COMMISSION MEETING ROOM ON THE SECOND FLOOR OF THE CHATHAM COUNTY COURTHOUSE, LEGISLATIVE AND ADMINISTRATIVE BUILDING, 124 BULL STREET, SAVANNAH, GEORGIA.

I. CALL TO ORDER

Chairman Albert J. Scott called the meeting to order at 9:28 a.m. on Friday, July 15, 2016.

Chairman Scott said, good morning, welcome and please be seated. I ask that you remain seated until such time that we've -- that we have introduced our devotional leader and he has made his remarks and when he indicates it's time for prayer, at that time I would ask that you would re-stand and remain standing through the Pledge of Allegiance. We will be led in the Pledge of Allegiance this morning by Commissioner Stone of the 1st District, the Commission Pro Tem.

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II. INVOCATION

Chairman Scott said, it's a pleasure to have with us the Reverend John G. Ruehl, IV. He's an ordained teaching elder, who is serving at the Montgomery Presbyterian Church on Ferguson Avenue. He is also married to a Reverend, who's ordained deacon in the United Methodist Church -- the United Methodist Church and serve as associate pastor of worship arts at the New Covenant Church on Bull Street. They have two children and -- a daughter and a son. John is from New York, and -- I don't know who can relate to that besides Van Johnson, but he's from New York. When I was reading his bio, what -- what struck me is that when -- in his bio he said he's -- was raised by a single mother, Mrs. -- Ms. Patricia Ruehl and -- in Florida, along with three sisters, and some of his work has impressed me. He spent quite a bit of time in Atlanta. He has an undergraduate degree from West Florida. He has a Master's degree from Columbia Theological Seminary in Decatur, Georgia. And Ms. Stone praised him for his community activity, his willingness to go out in the community and do whatever it takes, including police the community. And it's with great pleasure that -- that I introduce you to him and have him here this morning as our devotional leader, the Reverend John G. Ruehl.

Reverend John Ruehl said, thank you, sir. And -- and appreciation to the Commission for inviting me here -- inviting me here today and the members of the gathered community. I -- I'd like to do a little bit -- something different. As a -- as a new father and a new pastor to the Savannah area, there are all kinds of ways that -- that God is speaking to me in new ways, and one of those ways is in -- in a book that came -- came as a gift to me and to my -- my wife that we read to our -- our youngest son. It's -- it's -- I -- hope this -- hope this isn't an offense to you or to anyone, but I'd like to read this children's book and then offer a prayer. I think it has something to say to all of us.

Reverend Ruehl read as follows: horn went beep. Engine purred. Friendliest sounds you ever heard. Little blue truck came down the road. Beep said blue to the big green toad. Toad went croak and winked an eye when the little blue truck went rolling by. The sheep said baa, and the cow said moo. Oink said piggy, and beep said blue. Honk yelled the dump truck, coming through. I have big, important things to do. I haven't got time to pass the day with every duck along the way. Vroom went the dump around the curve. He saw a puddle and he tried to swerve. Into the mud rolled the big, fat truck and his big, important wheels got stuck. His heavy duty dump truck tires were sunk down deep in muck and mire. Honk cried the dump, and he sounded scared, but nobody heard or nobody cared. Then into the mud bump, bump, bump, came the little blue truck to help the dump. Little blue pushed with all his might. Now blue and the dump were both stuck tight. Help, help, help cried the little blue truck. Beep, beep, beep. I'm stuck. I'm stuck. Everybody heard that beep, beep, beep. The cow came running with the pig and the sheep. Up at a gallop ran a big, brown horse; goat jumped over the fence, of course. The hen came flapping with a chick and a duck and everybody pushed the little blue truck. Head to head and rump to rump they all pushed blue who pushed the dump. They couldn't quite budge that heavy load, then who hopped up but the big, green toad. All together, one, two, three. One last push and the trucks were free. Thanks little bro -- brother said the dump to blue. You helped me and they helped you. Now I see a lot depends on a helping hand from a few good friends. Beep said blue, who wants a ride? Everybody scrambled to jump inside. Oink, quack, baaa, moo, cluck, peep, nay, croak, maaa, beep, beep, beep. Let us pray.

Reverend Ruehl gave the invocation as follows:

Holy and Gracious God, Uniter of all people, Creator of all things. We pause in this day that you have given us, a day that we haven't seen before, and if we're attentive, we've heard the voice which calls us to be aware and even to ask forgiveness. For how in the rush of our personal agendas and our -- our focus on our own world, we become busy and pre-occupied with our own agenda and drive quickly past those who are in a place to be new friends. We find ourselves stuck in our communities and in our country blinded to the call to be in communication and relationships with our brothers and sisters. We

thank you for sending your son to call a diverse group of people to unstick us. In this time of division and questions, through the eyes of you, oh God, it's a call to the table to remember our connection, that we were all created in the -- in the beginning, bearing the image of a same God. Help us to be opened to your presence with us, your presence among us, and your presence reflected in those you gather to us. Help us to become unstuck. And we pray all these things in the name of your son. Amen.

Members of the Commission and Members of the audience collectively said, Amen.

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III. PLEDGE OF ALLEGIANCE

Commissioner Stone led all in the Pledge of Allegiance to the Flag.

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CERTIFICATE OF APPRECIATION

Chairman Scott presented Reverend Ruehl with a Certificate of Appreciation for his devotion and invocation.

Chairman Scott said, Commissioner Stone, do you have any comments?

Commissioner Stone said, thank you, Mr. Chairman. We really do appreciate your time today in coming down here, and I appreciate your community involvement and the fact that you orchestrated 40 plus people last Saturday in all the heat to clean up the county's ditches along Ferguson Avenue. If we had more people like you, this would be a wonderful community. Thank you.

Chairman Scott said, thank you.

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IV. ROLL CALL

Chairman Scott said, the Clerk will call the roll.

The Clerk called the roll.

Present: Albert J. Scott, Chairman
 Helen L. Stone, Chairman Pro Tem, District One
 James J. Holmes, District Two
 Tony Center, District Three
 Patrick K. Farrell, District Four
 Yusuf K. Shabazz, District Five
 Lori L. Brady, District Six
 Dean Kicklighter, District Seven

Also Present: Lee Smith, County Manager
 R. Jonathan Hart, County Attorney
 Janice Bocook, County Clerk

Not Present: Dr. Priscilla D. Thomas, Vice Chairman, District Eight

Chairman Scott said, at this time I recognize the Commissioner from the 5th District, Commissioner Shabazz, for the purpose of making a motion.

Commissioner Shabazz said, Chairman, I would like to make a motion to excuse Dr. Priscilla Thomas, who's serve as Vice Chair on this Commission.

Commissioner Stone said, second.

Chairman Scott said, properly moved and second that Commissioner Thomas be excused. Any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no.

ACTION OF THE BOARD:

Commissioner Shabazz moved to excuse Commissioner Thomas from the Commission meeting. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

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[NOTE: The Action Calendar was handled at this time, prior to the Proclamation and Special Presentations.]

RECOGNITION OF GUESTS

Chairman Scott said, we also have with us some candidates, and we are now on proclamation and special presentations. We have some candidates from our Youth Commission who are here as observers. Can I have you all to stand, please?

[NOTE: Potential Youth Commission members stood.]

Chairman Scott said, I just wanted to acknowledge your presence and -- so folk could see you and to wish you the very best and hope you are successful in becoming a member of the Chatham County Youth Commission. Thank you. [Applause.]

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V. PROCLAMATIONS AND SPECIAL PRESENTATIONS**1. BRIEFING OF CHATHAM COUNTY'S HAZARD MITIGATION PLAN (DENNIS JONES, CEMA).**

Chairman Scott said, now under Proclamation and Special Presentation, I'm going to call on our CEMA director, Mr. Dennis Jones. If you would come forward, please, and give us a presentation on the hazards mitigation -- mitigation plan for Chatham County.

Interim Chatham Emergency Management Agency Director Dennis Jones said, absolutely. Good morning, Mr. Chairman, Ladies and Gentlemen of the Commission. Thank you for the opportunity to come today to talk about the Hazard Mitigation Plan. You know as the reverend earlier was talking about the little blue truck, I had it actually in tandem, because Kate Busbee over here, my planner, she's a new mom, and she was telling me that that's the story that she reads to her child. So as he was reciting the book, she was reciting it in my other ear. So I was getting it in both sides, so I appreciate that opportunity. Also, before we get into the details of -- of the presentation, I do want to give you the background and give you a timeline to give you the specifics of how the project came about.

Mr. Jones said, so we -- we actually funded this project through a federal grant, and it was a 75/25 percent split. So the pro -- the federal funds for this project is \$40,500. We had a local income match of 13,500. Total project value of \$54,000. So we did hire a firm, Atkins Global, and Margaret Walton is here today. She's going to cover part of this presentation, and we selected them. We started the kick off project back in May 2014, and we actually finished it, with all the grant close out in July of this year. So, it's actually a two-year process, and with most of the heavy work taking about 12 months. So we kicked it off in May 2014. We submitted the project in July of 2014 -- or 2015 to the Georgia Emergency Management Agency and also the Federal Emergency Management Agency. We received conditional approval in September. We -- we got the Commission to adopt by resolution on December 4th of last year, and then we received our final approval from FEMA in February. We received all of our grant closeout paperwork and also the media release that came about in the first part of July, and -- so now the -- the grant is officially closed out. The project is a five-year project, so we take a look at this mitigation program every five years. We do intermediate updates every two years, but the full-plan update is -- is required every five, and it is required to -- to qualify for disaster mitigation funding. So it is a requirement for every community across the nation to have a mitigation plan.

Mr. Jones said, so that's the background on the timeline and also how the funding came about for this particular project. Right now I'm going to recognize Margaret Walton with Atkins Global.

Chairman Scott said, before you -- before you do that --

Mr. Jones said, yes, sir.

Chairman Scott said, -- Dennis, would you also explain to them that when -- when you talk about multi-jurisdictional that this is a comprehensive plan for the entire county, not just the unincorporated area.

Mr. Jones said, that's correct. The state actually requires for this to be a multi-jurisdictional hazard mitigation plan, that way they look -- they look at 159 counties instead of 1,000 cities. So for the state, they require it to be multi-jurisdictional. So, Margaret [Walton] will talk about what that means as far as each municipality. She'll also show you a table about which mitigation projects are involved with each municipality, and she's got some examples if you'd like to hear about those too. The City of Savannah and Chatham County are obviously the biggest projects in the program, but we do have representation in the -- in the plan from Bloomingdale to Tybee and everything in between. Okay? Okay. I'm going to turn it over to Margaret [Walton], and she's going to cover the specifics of the plan.

Ms. Margaret Walton said, good morning.

Members of the Board collectively said, good morning.

Ms. Walton said, first I'm going to start with a little bit about what mitigation actually is. For those of us in the emergency management world, we deal with that on a regular basis, and we understand it. For -- for individuals who don't work in that arena regularly, it's a little bit cumbersome. So mitigation is to cause to become less harm -- harmful or to lessen the effects. So, something that is a re-occurring issue, we want to lessen the impact on property and lives essentially, and that's what we want this plan to do for the Chatham County community. Why do we plan? Dennis [Jones] essentially eluded to this some about the funding and the updates, but it is a coordinated, collaborative effort. It's a whole community approach, as you eluded to as well, Mr. Chairman, and so with that, we invite everyone to come and participate collectively, all the jurisdictions across the Board. That's why it's a multi-jurisdictional plan. We do this for various reasons. One is to maintain disaster funding eligibility. There's three pots of money that become eligible to the community when doing this plan, and can serve your community very well through various avenues, and you have the ability to actually submit documentation for this grant funding. If you didn't do this plan, you wouldn't be eligible for any of those pots of money, and some of them follow disasters. If you have something in the state, it doesn't have to happen here directly in your community, but if it happened in your state, and there's a disaster declaration presidentially, you would be eligible.

Ms. Walton said, there's also two that operate on an annual cycle. The two that operate on an annual cycle, if you look at your slides are the second and the third bullet under the funding eligibility, pre-disaster mitigation and flood mitigation assistance. The hazard mitigation grant program is what's available following a presidential disaster dec -- declaration in your state. So there was the Disaster Mitigation Act of 2000 that enacted this and created this environment for all the communities to become one and start working together collaboratively. Essentially in Mississippi what kept occurring is funds were spent to rectify some situations on flooding and the flooding continued to occur and from that stemmed the Disaster Mitigation Act and fostered this environment and created this program.

Ms. Walton said, what a mitigation plan is not. There are many plans that are in place that CEMA has and that they work on on a regular basis, as I'm sure you know. With that being said, this plan is not a response plan, so it's not to react, but it's essentially to be part of the emergency management cycle for this community and for all the jurisdictions involved. As we've mentioned, all the jurisdictions participated. You'll see a base map there of all the jurisdictions in your county and all the ones that had a vested interest at all of the meetings to include the initial kick off meeting, the public involvement meetings, as well as the meetings through each stage of the process. Whole community approach. That's what this plan is all about and fostering that relationship and with that we have several key objectives that -- that we've mentioned. One, obviously is to maintain funding eligibility and to keep that updated on a regular basis and to be able to support the community in that effort to increase public awareness and outreach to make individuals in your community aware of what they can be doing and what they should be doing to prepare for any type of disaster and to ensure that the same events do not occur in the same exact manner, that we do bigger and better on the next go round essentially.

Ms. Walton said, so with that we've fostered this relationship and just create a coordination, collaboration between all the communities. So the plan over all addresses that as a whole. This gives you kind of the structure of what we looked at when we did this planning effort. So as you can see, there are a variety of departments that were represented from the county and each jurisdiction. They were given the opportunity to participate and to come and it really runs the full spectrum of all the individuals from law enforcement to the main POC flood plain manager, which is very important obviously in this -- this county and planning and zoning, engineering, everyone that had a vested interest truly could be involved, as well as citizens, and other individuals that represent the county in various non-profit and disaster services, such as American Red Cross and private sector as well. Gulstream was included. That was one of the private sectors that was at multiple meetings.

Ms. Walton said, so the purpose and structure of this entire effort is to get the by-in, for everyone to come together and truly prepare the community for impending disasters and ensure that money is spent properly to mitigate items and to set up a strategy for actions and projects. So this process facilitated that and to update the strategy and examine what each jurisdiction was doing. What they had been doing and what they're going to continue doing and what they can do in the future. This is the cycle of the planning process and the entire project as you can see. So there's the planning process. We assess the capabilities. So strengths and weaknesses that the county and the jurisdictions have. Each jurisdiction was given a full-blown capability assessment to stress -- to address their strengths and determine where they needed to improve, and then from there to have a risk assessment, which essentially means identifying all the hazards that the community is subject to and that runs from natural hazards to human caused, man-made hazards, if you will, so that all of

them are addressed. And then a vulnerability analysis was completed so that we determine how vulnerable your community is to each specific hazard. And then from there, obviously, we want to set up a plan in motion, a strategy, a mitigation strategy to look at what the community can be doing to better mitigate, and then obviously to document the entire process and to ensure that there's a vested interest from the community and from the public.

Ms. Walton said, the plan overview is that there's six chapters and 12 annexes. So I mentioned some of them thus far, obviously an introduction, the hazard identification and risk assessment, the local hazard vulnerability analysis, and the mitigation goals that begin the mitigation strategy and then very specific actions that could be potential projects. These projects are outlined so that they could be submitted for grant opportunities when the funding is available and then be carried forward. FEMA looks very highly on the projects already being outlined in the plan when they want to agree or not agree to the funding and actually grant it to the community. So it's in your best interest to have a strategy mapped out prior to any type of disaster.

Ms. Walton said, the annexes give very specific information on the community to include the profile, the actual specific risk, and each individual risk and vulnerable -- vulnerability for the community, the capabilities I mentioned and the actual mitigation options, potential projects. We also do a crosswalk so that we ensure that you meet all the requirements that the federal government is mandating and work with your FEMA region, which is Region 4 to ensure that everything is done appropriately and that you are meeting all requirements for eligibility purposes. The plan highlights, I've mentioned some of this already, but the risk assessment, the vulnerability assessment. So every five years you do this plan, and it's reviewed on a two-year cycle, as Dennis [Jones] eluded to as well. However, on the five years a lot can change in your community, so you need to do an overall risk assessment and completely update it. As you know hazards can change. Unfortunately, many more human-caused hazards come in to play as the years go by and that's sort of the surge that we're seeing moving from not only natural hazards but man-made hazards as well.

Ms. Walton said, so each jurisdiction was asked to take part and identify actions for their community, what they wanted going forward and to identify a timeline and an implementation status for accomplishing that. The hazards include as you'll see, as I mentioned, are natural and man-made, so they're run the -- the gamut for your community. It's quite a few so drought, extreme heat, hail storm, hurricane, tropical storm, lightning, thunder storm, tornado, winter storm and freeze, earthquake, damn and levy, erosion, flood, storm surge, sea level rise, hazardous materials incident, terror threat and wildfire.

Ms. Walton said, the goals are lofty, but as you can see, they're goals, so they're more of umbrella type actions so they want to encompass what we're doing to protect, improve and grow. So, the action words start each one of them, protect people and the community. Want to improve education and outreach -- outreach, public education and aware -- outreach is by far the biggest thing that any community can do to better support and grow their mitigation strategy. Improve your current capabilities and your strengths, and then capitalize on your weaknesses and improve there as well, and then data collection and dissemination also support your redundancy in your community.

Ms. Walton said, for the mitigation action strategy you'll see I've outlined the number of mitigation actions for each jurisdiction that participated. Obviously Chatham County and Savannah are bigger jurisdictions so they're going to have more actions. You'll notice them on your slides. However, the statuses are varying and the reason the statuses are varying is because this is an update. So perhaps from the previous plan some actions were actually completed and then some may be deleted being that another jurisdiction or organization has taken that over or it's not in to play in this particular update. Deferred would mean that they haven't completed it, they're still working on it, and there's room to complete it on the next update, and then brand new would be actions that have not been identified thus far.

Ms. Walton said, in this process we believe that public participation and involvement is key, so we do that through various avenues. One particular way that we do that is with a survey that goes out to the public. We disseminate it through various mechanisms, and as you can see it was on numerous websites, and the municipi -- a few municipalities put it on their websites, as well as the county and the MPC. Once the surveys are completed, then we tally the results and then share it at the various meetings and with the public. We ask where people live. It's a -- a 13 question survey. It's very simple. And then we ask them about their highest hazard threat. What did they feel was the highest hazard that they're most concerned about in their community. As you can see, hurricane was the first and then coastal storm was the next. However, when you asked them their second highest concern, it flip-flopped and storm surge became the most prevalent and hurricane the next.

Ms. Walton said, the survey results showed that 93 percent of the individuals that took it are interested in actually bettering their home and being more disaster resilient and 38 percent have already taken those measures to do so. However, 52 percent do not know who to contact for risk reduction. So that fosters ways to grow our public outreach and awareness. So essentially, we take this information, along with the risk assessment and your capability assessment and create this mitigation strategy. It gives us all the tools to know where we've been and where we need to go.

Ms. Walton said, currently, as Dennis [Jones] mentioned, the plan's been approved. We've gone through all the jurisdictions. We've gone to the county as well, and that's been completed. So the plan's been adopted by resolution which has then been sent to FEMA Region 4. Implementation is what's next. Throughout the next five years, carrying out the actions will be the priority of the jurisdictions and assessing anything that comes to

par based on any disasters or events that occur. So the plan can be looked at in the interim, of course, based on any incidents that further warrant different mitigation actions. And that's -- that concludes the present -- presentation. Do you have questions?

Chairman Scott said, I got Commissioner from the 3rd District, Commissioner Center and then Commissioner Farrell in that order.

Commissioner Center said, right. Well, I'll have a question for you and -- and -- and for Mr. Jones later, but on your second slide, you said this is not to react, it's to be part of a cycle. Could you be a little -- I didn't follow exactly what you meant there.

Ms. Walton said, okay.

Commissioner Center said, could you explain that, please?

Ms. Walton said, what a mitigation plan is not? That slide, correct?

Commissioner Center said, yeah. Well, I -- I think -- I think that slide said this is not to react.

Ms. Walton said, I mentioned that because when we look at emergency management, there are four different phases in the cycle. We look at it as preparedness, response, recovery and mitigation. And mitigation and preparedness sort of go hand in hand because you always need to be preparing for and mitigating towards the next disaster. When I said that it wasn't a response plan, what I was meaning was that essentially CEMA has response plans that go through actual operations that are carried out following various disasters. So step by step as to the concept of what will transpire and what the response will be, and then it will bleed over into recovery, short term, long term, mitigation, preparedness and completes the entire cycle.

Commissioner Center said, thank you very much.

Ms. Walton said, certainly.

Commissioner Center said, and -- and when we finish with questions with her, I'd like to ask Mr. Jones some questions. Thank you.

Chairman Scott said, Commissioner Farrell of the 4th District.

Commissioner Farrell said, hey. You just mentioned that 52 percent of the respondents didn't know who to contact for risk reductions at their business or home. Do you have any recommendations that you could tell the folks?

Ms. Walton said, yes. One thing we do is we drive home public education, outreach and awareness, and there are various mechanisms to do that. We included that in the mitigation strategy, meaning that there were specific actions for each jurisdiction to focus on that. Anywhere from including mailers for Chatham County on how to do fire reduction in their bill that when out when -- you know power bills or various things like that. Things such as putting information in the public libraries. Also, K -- K through 12 can have a program that children can actually be educated on what to do, and then they carry that home. There are many mechanisms to do that, and that's really the area that I am most focused on.

Commissioner Farrell said, thank you.

Chairman Scott said, okay. Okay. Dennis [Jones], I think there's a question of you.

Commissioner Center said, yes. Thank you, Mr. Chairman. Hey, Dennis, how are you doing?

Mr. Jones said, I'm good. Thank you.

Commissioner Center said, I've been getting calls recently because in the 3rd District is Elba Island and the Kinder Morgan transformation, whatever they're doing with -- with their plant there for -- between export and import, and I'm sure my same constituents have been bombarding the Chairman with emails, and they're concerned if something goes wrong at Elba Island, and they're right across the river. And the complaints I'm getting from the -- the constituents is that Kinder Morgan files a response plan and they file it as -- they say they're -- according to my constituents the only company in the country that files it under privileged so the public can't see their response plan. They say it's proprietary information, and they're very concerned is the county prepared if something goes wrong at that Kinder Morgan Elba Island plant and is the county part of that plan? Do -- do -- do we have access to Kinder Morgan's response plan? Could -- could you update us and let the public know a little bit about that, please?

Mr. Jones said, yes, sir. We do have access to their plan, their complete plan. It is protected under FERC, and it's not the only plan that is actually protected across the country. There are other plans with CFATS, which is a chemical anti-terrorism standard. Plans related to that are also protected. So, it is privileged information. We do have a copy of their full plan. We had to sign a non-disclosure agreement to get it, and I can tell you there

are some things in that plan that you do not want to be made public. We have been involved in the planning process. We've attended three meetings with Kinder Morgan, as well as City of Savannah Fire Department. Southside Fire Department has been involved in that too, and I can tell you their plan is consistent with federal requirements.

Commissioner Center said, okay. And -- and do we have input or is it Kinder Morgan's call or the county can overrule and say, uh-uh, that's not good enough?

Mr. Jones said, we have -- we have had input into the plan. Yes, sir.

Commissioner Center said, okay.

Chairman Scott said, and we -- we also made comments to the feds during the comment period.

Mr. Jones said, that's correct.

Commissioner Center said, okay. That was -- yeah, that was another complaint I got, that they thought comment period and the time they were notified, the comment period was running out, and, you know, I'm not up to date on it. It's just more reading, but I just want to make sure that the county, you know, if we see the Kinder Morgan plan, and we don't like it, we do have input, or is it just a comment portion?

Mr. Jones said, for -- my portion of the plan deals with evacuation and making sure that the overall protection of the -- of the overall area -- area, and I can tell you from -- from my review of the plan, I can tell you that it is consistent with other plans.

Commissioner Center said, and so far you're satisfied with it?

Mr. Jones said, it's consistent with other plans, therefore, I can say that -- you -- you know, I have to go based on what -- what FERC recommends, and FERC is actually the regulating body, so they set what the standards are. There are some -- some locals in the community --

Commissioner Center said, would -- would you -- would you tell us what FERC means? The -- the acronym.

Mr. Jones said, Federal Energy Regulatory Committee.

Commissioner Center said, thank you.

Mr. Jones said, so, they actually set what the standards are. They're the national regulatory agency for this, for that particular industry, and as far as I can tell, everything that is in the plan is consistent with what FERC requires.

Commissioner Center said, thank you. Thank you, Mr. Chairman.

Chairman Scott said, any further questions or comments? If not, thank you so much, Dennis.

Mr. Jones said, you're welcome.

Chairman Scott said, and thank you.

AGENDA ITEM: V-1
AGENDA DATE: July 15, 2016



MEDIA ADVISORY
Dennis Jones, Director

For Immediate Release

Federal Emergency Management Agency approves Hazard Mitigation Plan for Chatham County
Savannah, GA -- (June 28, 2016)

Chatham County is better prepared for disasters with the recent approval of Chatham Emergency Management Agency's local hazard mitigation plan. The plan is a long-term strategy to reduce the community's vulnerability to natural disasters. The adopted multi jurisdictional plan identifies hazards and potential hazards within the

county, and creates a framework to help municipal leaders and county officials make decisions that may ultimately protect lives and property.

The plan also outlines a strategy for implementing mitigation projects to help our county become more resilient to natural disasters and lessen the impact of future disasters, along with the costly expenses associated with them.

History shows that the physical, financial and emotional losses caused by disasters can be reduced significantly through hazard mitigation planning. The planning process encourages communities to integrate mitigation with day-to-day decision making regarding land-use planning, floodplain management, site design and other activities.

The Federal Emergency Management Agency reviews and approves state, tribal and local hazard mitigation plans, which are required as a condition for states and communities to receive certain types of disaster assistance, including funding for mitigation projects. State mitigation plans must be approved every three years, and local and tribal mitigation plans must be approved at least once every five years. The approval of this plan would not have been possible without local municipal partners and the public's participation.

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2. INTRODUCTION OF TIMOTHY DAVIS, Ph.D. ENTOMOLOGY. DR. DAVIS WILL BE SERVING IN THE ROLES OF COUNTY EXTENSION COORDINATOR AND COUNTY EXTENSION AGENT, AGRICULTURE AND NATURAL RESOURCES. DR. DAVIS JOINED UGA, COOPERATIVE EXTENSION AFTER SERVING 20 YEARS WITH CLEMSON COOPERATIVE EXTENSION.

Chairman Scott said, is Dr. Davis -- I wanted to bring Dr. Davis forward and just -- Timothy Davis, who's a Ph.D. and Dr. Davis will serve in the role of the county extension coordinator and the county extension agent, agriculture and natural resources. And he's now part of the University of Georgia Cooperative Extension. He's worked 20 years at another University in a different state that we share -- that we're divided with by a river, but I won't -- I won't go there, but it's -- I want to just introduce Dr. Davis, and I'll afford him an opportunity to make any comments he wish, and if anybody you have with you that you want to introduce, feel free to do that as well.

Dr. Timothy Davis said, thank you, Mr. Chairman. I didn't actually know I was going to be up here until I walked in and saw it on the agenda, so I appreciate the opportunity. I will mention that I was with Clemson for 20 years, but I will point out that I was -- I was in Columbia, so we had an enemy school that was local, so the enemy of my enemy is my friend. So I'm very happy to be working for the University of Georgia now and very excited about joining the Chatham County team.

Dr. Davis said, I love ag -- agriculture. I love natural resources, and I'm looking very much to building a program here that not only im -- implements that but also brings in our family and consumer sciences program that we have with UGA, as well as our youth component with 4-H. A lot of people don't realize that 4-H is the largest youth program in the US. Larger than both Boy Scouts and Girl Scouts and -- and older. So I'm looking very much to building not just a -- an ag and natural resources program, but an -- a total extension program and really very much want to thank y'all for the support that you give to our organization.

Dr. Davis said, I came from Lexington, Richland County, and that's the home of Frank Lever. The Smith-Lever Act is the -- the federal act that brought extension into existence, so I like to tell people that if Frank Lever were alive today, I would have been his county agent up until about two weeks ago, and so I have a great deal of respect for the history. But his idea was that extension was going to be funded by both the federal, the state, and the county level, and that's one of the major reasons I'm -- I wanted to come to Georgia because they do such a great job of that throughout this entire state. So very much looking forward to being here. Thank you for the opportunity to -- to work with y'all. If you have any issues on ag -- ag and natural resources, I -- I would invite you to -- to give me a call. I would be happy to work with you.

Chairman Scott said, anybody have any questions? You want to tell folk how to contact you?

Dr. Davis said, I'll give you cards.

Chairman Scott said, okay. All right.

Commissioner Farrell said, just want to say welcome to Chatham County. Look forward to working with you.

Dr. Davis said, thank you, sir.

Commissioner Farrell said, all right.

County Manager Smith said, Mr. Chairman, Mosquito Control is happy to have another entomologist too.

Chairman Scott said, yes.

Dr. Davis said, yeah. I've already been working with Mosquito Control, the Department of Health. I've been to a -- a couple of schools with youth guardian already, and I'm also -- been down to the Customs and Border Patrol working with -- with them at the port about invasive species and things like that. So, you got lots of good insects here to work with.

Chairman Scott said, well, as -- as an entomologist, you might want to listen to the next presentation.

Dr. Davis said, we've already been talking. Thank you.

Commissioner Farrell said, thank you.

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3. UPDATE ON EEE VIRUS (JEFFREY HEUSEL, MOSQUITO CONTROL DIRECTOR AND DR. DIANE WEEMS, DISTRICT HEALTH DIRECTOR).

Chairman Scott said, at this time we're going to invite our Mosquito Control Director and the Director of the District Health Department, in Dr. Diane Weems, if she would come up, and Jeffrey Heusel.

Assistant Mosquito Control Director Dr. Tom Kollars said, Mr. Chairman.

Dr. Diane Weems said, Jeffrey [Heusel] looks different.

Chairman Scott said, yeah.

Dr. Kollars said, Ladies and Gentlemen of the Board, my name is Dr. Tom Kollars. I am the Assistant Director of Mosquito Control.

Chairman Scott said, okay. So Jeffrey's [Heusel] not here.

Dr. Kollars said, no, sir. He's -- he's a little bit sick.

County Manager Smith said, he's under the weather.

Chairman Scott said, pull -- yeah, pull those mikes up.

Dr. Kollars said, all right. I'll move closer.

Chairman Scott said, the mosquitoes didn't get him, did they?

Dr. Kollars said, I didn't bring any with me.

Chairman Scott said, did the mosquitoes get him?

Dr. Kollars said, I don't think so.

Chairman Scott said, okay.

Dr. Kollars said, he's -- he -- it's a little personal, so I won't go into details, sir.

Chairman Scott said, okay.

Dr. Kollars said, I'm here to brief you on our efforts on Eastern Equine Encephalitis virus to mitigate and to do surveillance on -- on E -- triple E, we'll call it triple E for short. Right now, I'll -- I'll first go in to what triple E and what threat it poses and Dr. Weems, I'm sure will go into more detail on the human threat, but triple E is a select agent. The CDC, Centers for Disease Control, is -- assigned it that because it's actually been weaponized in the past. It's a -- it's a threat to public health, as well as animal health, so we take it very seriously at Mosquito Control. We have sentinel sites throughout mostly western part of the county, and we've had -- I got my newest update this morning from Bobby Mullis, we've had our -- two more chickens come up positive, so that makes a total of 12 chickens positive -- confirmed positive for triple E, so we have triple E going in the mosquito, bird cycle in western Chatham County. So -- yes, ma'am.

Chairman Scott said, Commissioner Brady of the 6th District.

Commissioner Brady said, when you say west -- western Chatham, I represent southwestern Chatham, so I'm trying to get a -- my arms around exactly where you're talking about. Not that that makes a difference because all citizens' health is -- is of most importance to us.

Dr. Kollars said, yes, ma'am. It's -- it's along mainly the Ogeechee River.

Commissioner Brady said, okay.

Dr. Kollars said, and some of the other tributaries.

Commissioner Brady said, okay.

Dr. Kollars said, so this -- the mosquito that -- that is the main vector of triple E thankfully for us, it rarely bites humans. It feeds 90 percent of the time on only birds, and so it keeps the cycle going in the bird population. An infected bird will come in, infect the local mosquitoes, then we have sentinel chickens out in various parts of the counties -- or the county and we also do mosquito trapping and testing as well, and so far we have had no mosquitoes come up positive, and we're sending them off --

Commissioner Brady said, just the birds.

Dr. Kollars said, just -- just the chickens so far. And what happens is the -- the mosquito, it's called culiseta melanura, it's the bird -- bird mosquito, but we also have mosquitoes in Chatham County that can serve as bridge vectors. Those are mosquito species that will bite the bird but also bite mammals, and we're mammals. So sometimes that's how it gets into the human population. So right now we have targeted basically the entire county to -- to make sure that we have cover the county because it is such a threat, and because of the records that we've kept over the past 20 years, we've also been able to do a model that will help predict the hot spots in the county to help us better mitigate and do surveillance. Is there any questions?

Chairman Scott said, and do you want to talk about the hot spots?

Dr. Kollars said, well, basically, how -- how that works, Mr. Chairman, is there's -- I used to do biological weapons surveillance in -- in the military, and we used one of the models that I developed for that called bio agent transporting environmental modeling system to identify places where all the habitat variables, all the host and the vector variables come together in -- in -- into spots, and then we can -- instead of trying to do surveillance over the entire county, which is impossible, unless we bump up Mosquito Control a couple of hundred people, and I don't think we're going to do that, so we can actually pull -- use our resources more wisely to go to those hot spots.

Chairman Scott said, okay. Commissioner Shabazz of the 5th District has a question.

Dr. Kollars said, yes, sir.

Commissioner Shabazz said, good morning.

Dr. Kollars said, good morning, sir.

Commissioner Shabazz said, you used the term vector.

Dr. Kollars said, yes, sir.

Commissioner Shabazz said, about the mosquitoes being the number one vector.

Dr. Kollars said, yes.

Commissioner Shabazz said, I know a vector is a scientific term but as it relates to the mosquito?

Dr. Kollars said, a vector is -- is a -- is a either a rodent or an -- is an animal, like an insect that can pick up a pathogen, a virus or a bacteria.

Commissioner Shabazz said, okay.

Dr. Kollars said, and transmit it -- excuse me -- transmit it. I'm from New Jersey, so I talk with my hands. The -- they'll pick up the virus or pathogen and then transmit it to a host like a human or an animal.

Commissioner Shabazz said, okay. And once it get -- once a human becomes infected, whatever the virus is, then what happens?

Dr. Kollars said, well, I'll let Dr. Weems go into more detail on that, because she's the medical doctor, and I'm the Ph.D.

Commissioner Shabazz said, okay.

Commissioner Kicklighter said, Chairman.

Chairman Scott said, before you -- before you leave, we've got Commissioner Kicklighter of the 7th and then Commissioner Brady of the 6th.

Commissioner Kicklighter said, thank you, Mr. Chairman. I see our wonderful newspaper writer out there writing. Can you get a little more specific. I don't want my entire District freaking out on -- 'cause you said west Chatham County.

Dr. Kollars said, right. Right now we're --

Commissioner Kicklighter said, please -- pretty much you said along --

Dr. Kollars said, along -- along the rivers and the little tributaries.

Commissioner Kicklighter said, okay.

Dr. Kollars said, and so it's mainly found in -- in wet woodlands.

Commissioner Kicklighter said, right.

Dr. Kollars said, that mosquito.

Commissioner Kicklighter said, okay.

Dr. Kollars said, but it can also come outside of that area because of these other mosquitoes.

Commissioner Kicklighter said, okay.

Dr. Kollars said, and some of those mosquitoes fly several miles. So what we're doing is spraying the entire county to make sure that we interdict those mosquitoes.

Commissioner Kicklighter said, right.

Dr. Kollars said, so we're -- we're on top if it, sir.

Commissioner Kicklighter said, well, you're doing a great job, but probably four cities are more, plus a large unincorporated area considers itself west Chatham County so I didn't want them --

Commissioner Brady said, that's --

Commissioner Kicklighter said, -- all, you know --

Commissioner Brady said, -- why I asked.

Commissioner Kicklighter said, but y'all are doing a great job, and I appreciate that.

Dr. Kollars said, thank you, sir.

Chairman Scott said, Commissioner Brady.

Commissioner Brady said, thank you, Mr. Chairman. I would just like to say this because I actually have been corresponding with the County Manager for over a week now in reference to this, and the reason -- and the reason I did is that it was all over the media about this, and so I started asking the questions, you know, where are we finding them? You know, every citizen is important to us; their health is important to us. So, may I suggest -- I'm suggesting to you, and I'm suggesting to the County Manager that we be, I don't want to use the term pro-active, but that we -- I -- I mean obviously we are, but we be more public with the citizens of this county about what is going on with -- with these mosquitoes instead of an elected official, as myself, hears it on the news, and -- and -- and I don't know how to fix that issue --

County Manager Smith said, well, some of that was we needed to confirm, and that's what we were doing was to confirm exactly what we had. We don't want to create as, you know, the -- Commissioner Kicklighter said, create hysteria if not needed. You know, we want to educate, but we wanted to confirm that we had a number of the sentinel chickens back and also confirm were other mosquitoes carrying. So we knew we didn't have that, so we know we have it at a certain level. So a lot of it was confirmation.

Commissioner Brady said, okay. Well, and I appreciate that. However -- and I don't know how we, you know, like, it wouldn't be a good idea to do quarterly, because it's mosquitoes and, you know, just during the -- during the season of mosquitoes, that we stay very public about, you know, the situation involving, you know, the

mosquitoes in the area and if we can -- I mean if anything on our website or something, some type of -- of -- of report.

County Manager Smith said, sure. And I think that's where Dr. Weems comes in on the -- the human aspect of it of what we should be doing and not doing.

Commissioner Brady said, okay. Okay. Thank you.

Chairman Scott said, anybody else have any questions for Dr. Weems now?

Commissioner Kicklighter said, one more quick question about the mosquito.

Chairman Scott said, okay. Commissioner Kicklighter.

Commissioner Kicklighter said, thank you.

Dr. Kollars said, yes, sir.

Commissioner Kicklighter said, at the last update, y'all said that we did not have the type of mosquito that we knew transmitted it to humans, maybe a tiger mosquito. I don't remember, but --

Dr. Kollars said, no, that's the -- I think you're talking about zika virus, sir.

Commissioner Brady said, zika.

County Manager Smith said, that was zika.

Commissioner Kicklighter said, okay. But said that -- okay. Okay.

Dr. Kollars said, we do have a mosquito that can transmit zika virus.

Commissioner Kicklighter said, okay.

Dr. Kollars said, but it's just not common.

Commissioner Kicklighter said, okay.

Dr. Kollars said, that it does transmit -- doesn't transmit it. In Africa it does but so far in the United States, there's no transmission that I know of.

Commissioner Kicklighter said, okay. Thank you.

Dr. Kollars said, yes, sir.

Dr. Diane Weems said, thank you, Dr. Kollars. Good morning, Commissioners. So, I'm just going to add a little bit from the public health prevent -- prevention side. We focus more on the messaging both to providers -- in this case when we talk about providers, we're not talking just about the medical community to be aware that there's a increased risk to see this, but to the veterinarian community because the mammal we most often see this in is horses, when we talk beyond the mosquitoes and the birds. Fortunately, it is rare in humans. Unfortunately, if a human becomes infected with this virus, there's a one in three chance they will die and a far greater chance that they will have significant sequelae. It causes an -- neurological problems and encephalitis, infection in -- in the neurological system. So that's the good and the bad news. So we know it's circulating. I cannot emphasize enough how fortunate we are throughout this whole county to have an excellent program that we have in Chatham County Mosquito Control, and we in public health are very appreciative because it makes our job much easier.

Dr. Weems said, we began after the initial confirmations with a press release in mid-June, which did focus the message on generally west Chatham and generally on the importance of both preventing mosquito bites, whether you're talking about your neighbor coming back from Brazil, who potentially could carry something or triple E. We haven't seen West Nile virus, but we do know that mosquitoes are careful -- carry -- capably of carrying certain disease. So, again, our message, it's summer, general information about preventing mosquito bites, and what every individual in our community can do to prevent mosquito breeding in their own neighborhood, in their own backyard with tip and toss, making sure there's no standing water.

Dr. Weems said, in July, right after the 4th of July weekend, after we received further confirmation of additional hens, we did another press release, and quite honestly, we -- we did not specify an area. The comment I often make to people, I -- I -- I am concerned about being too specific because a mosquito can fly, and if I'm not worried because I'm a mile away, and they didn't say that hen was in that area, I almost feel that we're doing a dis-service to the citizens of this community. We don't want to create hysteria, but we want to educate the population that it's important to prevent mosquito bites, and it's actually pretty easy to do, some simple steps they can take. So, on our Health Department home page we do have an alert about triple E, but really a focus of what individuals can do to prevent mosquito breeding, prevent mosquito bites. We are deeply appreciative

of the strategic targeting and spraying of Mosquito Control, which is probably also the most effective thing to reduce the mosquito burden that can carry -- most commonly carries this particular virus, and then we have messaged again, to our infection control providers, if they see someone with neurological symptoms to be aware that we are seeing this circulating and so that is in their minds. And to our state vet because we do understand that there are vets that come across the county line to take care of horses in our community and -- and quite honestly, vets that take care of horses in our neighboring communities, because if we have, you know, positive mosquitoes in west Chatham, you know, I'm going to bet that some of them fly over the county line. We just don't test and we don't know. So we want our veterinarians to be on alert as well. So that's our role in public health. Again, we are able to do the job we do because of the great work that Mosquito Control does, and they're wonderful partners for us. We're very appreciative the Commissioners support of both Mosquito Control and, of course, our efforts, and I'll be glad to answer any questions.

Chairman Scott said, Commissioner Stone of the 1st District.

Commissioner Stone said, I'm just -- I just have one. I know that veterinarians usually give encephalitis injections to horses, the -- to prevent them from getting the vac -- the vaccine so that they won't get them, but -- and then you pull the blood and have a Coggins to prove that your horse has tested negative for encephalitis, but that's only the -- the horses that people engage a veterinarian once a year.

Dr. Weems said, that get vaccinated.

Commissioner Stone said, that get vaccinated. So how -- is there any way to help police the horses that are not being vaccinated for this? I mean, because I've seen -- I -- I've seen it, and it's -- it's pretty horrible and horrific thing to see. So, is there a way to keep track of -- of horses that are not vaccinated?

Dr. Weems said, we don't -- we in public health track only human vaccinations. There's no mandate to get your horse vaccinated. We do believe part of the press release talks about if you have horses to talk to your vet about getting your horse vaccinated. We realize there are people who don't, and, of course, you -- you -- it's preferable you not want until this is circulating to consider it, but hopefully that messaging will help people be aware. I -- I think, again, at -- at this point, it is the choice of the owner -- owner whether or not to vaccinate the animal.

Commissioner Stone said, well, the only reason I ask, we do require rabies vaccinations, and it -- it would seem like a logical thing with -- with horses that maybe this should be something that should be required.

Dr. Weems said, the basis for rabies requirement is because those animals can bite a human, and it's for prevention of disease in humans. So that's a little bit -- we know the consequences of triple E in a horse, it is a death sentence for the most part -- part for a horse, but I think the difference is the ability for public health to require something like that depends on the impact on the human population and that does not -- it's very unfortunate for the horse, but whether or not something through the state veterinary association, that's out of our reign a little bit.

Commissioner Stone said, no, I guess -- I guess my concern is if the mosquitoes are in the area where the horses are, they could in fact, strike a human as well. It's just a concern -- it's just a concern.

Dr. Weems said, it is -- so the birds are the ones that really can transmit back and forth, not horses.

Commissioner Stone said, okay.

Dr. Weems said, so I understand your concern, but -- so hopefully the media message does urge horse owners to consider getting it. We know many are unimmunized.

Commissioner Stone said, thank you.

Chairman Scott said, any further questions? The only thing I ask, Dr. Weems, are you willing to commit here today that you will come back to our meetings for the remainder of the summer -- summer to update us?

County Manager Smith said, well --

Dr. Weems said, well --

Commissioner Center said, you're retiring.

Dr. Weems said, I or my successor will be glad to do that.

County Manager Smith said, I think we have a retirement party this afternoon for Dr. Weems.

Commissioner Center said, congratulations.

Dr. Weems said, I commit that public health will be responsive to any of the questions that the Commissioners have, and we will be happy to be here in response.

Commissioner Center said, are you going to congratulate her on her retirement?

Dr. Weems said, thank you, Mr. Chairman.

Chairman Scott said, and thank you for your service to this county. [Applause.]

Dr. Weems said, thank you very much.

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VI. CHAIRMAN'S ITEMS

Chairman Scott said, next we have Commissioner's Item, Chairman's Item, and we've got one Item that's been added under Chairman and one item's added under Commission. And my item is, is I want to acknowledge that July 15th is the birthday of the Commissioner from the 6th District, Commissioner Brady. That's the Chairman's item. [Applause.]

Commissioner Center said, happy birthday.

Commissioner Brady said, thank you.

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VII. COMMISSIONER'S ITEMS

Chairman Scott said, and then under -- under Commission Items, I'm going to recognize Commissioner Center from the 2nd [sic] District to sing happy birthday to Commissioner Brady.

Commissioner Brady said, oh, no.

Commissioner Center and the Youth Commissioner candidates sang, happy birthday to you. Happy birthday to you. Happy birthday Commissioner Brady. Happy birthday to you. [Applause.]

Commissioner Center said, thank you, Youth Commission candidates.

Commissioner Brady said, thank you. Y'all are so kind.

Chairman Scott said, and of course Commissioner Shabazz's birthday was on the 8th. So. But --

Commissioner Center said, happy birthday to you, too.

Commissioner Shabazz said, thank you.

Chairman Scott said, but -- but I was not aware of it. [Applause.]

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VIII. TABLED/RECONSIDERED ITEMS

Unless action is contemplated at today's meeting, staff report and file material has not been duplicated in your agenda packet. The files are available from the Clerk. Those on which staff is requesting action are indicated by asterisk (*)

- 1. ***THIS ITEM WAS TABLED AT THE JUNE 10, 2016, MEETING.
NO ACTION WAS TAKEN ON THIS ITEM AT THE JUNE 24, 2016 MEETING.***

<u>ITEM</u>	<u>DEPT.</u>	<u>SOURCE</u>	<u>AMOUNT</u>	<u>FUNDING</u>
A. Three (3) on-call professional services annual contracts with renewal options for four (4) additional one (1) year terms for miscellaneous civil design	Engineering	•Hussey, Gay, Bell •EMC Engineering Services •Wolverton and Associates	\$250,000 (Not to Exceed)	The cost will be charged to appropriate projects budgeted in the Sales Tax I, II, III, IV, V & VI SPLOSTs, Capital Improvement Program (CIP), Special Service District (SSD) and the Land Bank Account

Chairman Scott said, and then under Tabled Item, we have one item that remains on the table, and after this it will go away, unless somebody wants to make a motion to take it off the table. Hearing none, it remains.

ACTION OF THE BOARD:

Item was left on the Table until next Commission meeting.

AGENDA ITEM: ~~X-8 A thru E~~

AGENDA DATE: ~~June 10, 2016~~

AGENDA ITEM: ~~VIII-1~~

AGENDA DATE: ~~June 24, 2016~~

AGENDA ITEM: VIII-1

AGENDA DATE: July 15, 2016

TO: BOARD OF COMMISSIONERS

THRU: LEE SMITH, COUNTY MANAGER

FROM: LINDA CRAMER, ASSISTANT COUNTY MANAGER

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval to award three (3) professional services on-call contracts with a total annual fee for each contract not to exceed \$250,000 over a one (1) year term with renewal options for four (4) additional one (1) year terms with various engineering companies for miscellaneous civil design projects.

BACKGROUND: There are small to medium projects that can be done by a variety of professional engineering companies that have demonstrated their ability to accomplish quality and timely work for the County. Projects to be considered to be miscellaneous civil would include parks, recreational facilities, site design and other similar work.

FACTS AND FINDINGS:

1. The contracts will be managed by task orders. Each task order will be for a specified not to exceed amount. The task orders will be for specific tasks with deliverables and schedules determined by the solicitor of the services. The contracts shall have a one year term and may be automatically renewed for up to four additional one year terms under the same conditions.
2. The companies listed in this report are not intended to be inclusive of all "qualified" companies. Their selection was evaluated through a quality based selection process. Nine proposals were reviewed and scored. (See attached matrix on pages 3 and 4 for detailed scoring) The following firms were the highest rated from the list of proposers and are recommended to receive contract awards in the amounts indicated.

Hussey, Gay, Bell Savannah, GA	(NTE \$ 250,000)
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EMC Engineering Services Savannah, GA	(NTE \$ 250,000)
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Wolverton and Associates Savannah, GA	(NTE \$ 250,000)
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3. Any on-call task orders that exceed \$25,000 will require Board approval.

FUNDING: The costs will be charged to appropriate projects budgeted in the Sales Tax I, II, III, IV, V, & VI SPLOSTs, Capital Improvement Program (CIP), Special Service District (SSD) and the Land Bank Account.

ALTERNATIVES:

1. Board approval to award three (3) professional services on-call contracts with a total annual fee for each contract not to exceed \$250,000 over a one (1) year term with renewal options for four (4) additional one (1) year terms with various engineering companies for miscellaneous civil design projects.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award professional services contracts to the highest scoring firms.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
READ DEHAVEN

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IX. ITEMS FOR INDIVIDUAL ACTION

(Unless the Board directs otherwise, adoption of an Action Item will mean approval of the respective County staff report and its recommended action.)

1. **TO REQUEST APPROVAL OF THE FOLLOWING BUDGET AMENDMENTS AND TRANSFERS FOR FISCAL YEAR 2016: 1) IN THE GENERAL FUND M&O: a) TRANSFER \$528,040 FROM RESTRICTED CONTINGENCIES TO TRANSFER OUT TO CIP; 2) IN THE CAPITAL IMPROVEMENTS PROGRAM (CIP) FUND: a) INCREASE REVENUES \$528,040 TRANSFER IN FROM GENERAL FUND M&O, b) INCREASE THE VEHICLE REPLACEMENT PROJECT \$378,040 FOR SHERIFF'S VEHICLES, c) INCREASE THE ELECTRONIC RECORDS AND MONITORING PROJECT \$150,000; 3) IN THE HEALTH INSURANCE FUND TRANSFER \$2.5 MILLION TO TRANSFER OUT TO THE OPEB FUND; 4) IN THE OPEB FUND INCREASE REVENUES AND EXPENDITURES \$2.5 MILLION DOLLARS; 5) FISCAL YEAR 2017: IN THE CONFISCATED REVENUE FUND APPROPRIATE \$132,200 FUND BALANCE TO THE COUNTER NARCOTICS TEAM (CNT), 6) IN THE MULTIPLE GRANT FUND: a) INCREASE REVENUES AND EXPENDITURES \$698,339 FOR A JUVENILE JUSTICE INCENTIVE GRANT AWARD FOR FUNCTIONAL FAMILY THERAPY AND MULTI-SYSTEMIC THERAPY, AND b) INCREASE REVENUES AND EXPENDITURES \$54,5021 FOR A JUVENILE JUSTICE INCENTIVE GRANT AWARD.**

Chairman Scott said, now we're on Items for Individual Action. Item 1, request the approval of the following budget amendments and transfer for fiscal year 2016: in the General Fund M&O: transfer \$528,040 from Restricted Contingencies to Transfer out to CIP; 2) in the Capital Improvement Program (CIP) Fund: increase revenues by \$528,040 Transferred in from General Fund M&O, and b) increase the Vehicle Replacement Project by \$378,040 for Sheriff Vehicles; increase the Electronic Recorders and Monitors project by \$150,000; in the Health Insurance Fund transfer \$2.5 million to Transfer out to the O-P-E-B Fund; and in the O-P-E-B Fund increase revenues and expenditures by \$2.5 million dollars; and 5) in Fiscal Year 2017: in the Confiscated Revenue Fund appropriate \$132,200 Fund Balance to the Counter Narcotics Team (CNT); and 6) in the Multiple Grant Fund: increase revenues and expenditures by \$698,339 for Juvenile Justice Incentive Grant Award for the Functional Family Therapy and Multi-Systemic Therapy, and to increase revenues and expenditures by \$54,5021 for a Juvenile Justice Incentive Grant Award.

Commissioner Holmes said, so moved for approval.

Commissioner Shabazz said, second.

Commissioner Stone said, second.

Chairman Scott said, properly moved and second. Any discussion? Any unreadiness? Hearing none, all in favor of the motion that we approve Item 1, indicate by voting yes, opposed no. The motion carries.

ACTION OF THE BOARD:

Commissioner Holmes moved for approval of the following budget amendments and transfers for fiscal year 2016: 1) in the General Fund M&O: a) transfer \$528,040 from Restricted Contingencies to Transfer out to CIP; 2) in the Capital Improvements Program (CIP) Fund: a) increase revenues \$528,040 Transfer in from General Fund M&O, b) increase the Vehicle Replacement Project \$378,040 for Sheriff Vehicles, c) increase the Electronic Records and Monitoring project \$150,000; 3) in the Health Insurance Fund transfer \$2.5 million to Transfer out to the OPEB Fund; 4) in the OPEB Fund increase revenues and expenditures \$2.5 million dollars; 5) Fiscal Year 2017: in the Confiscated Revenue Fund appropriate \$132,200 Fund Balance to the Counter Narcotics Team (CNT), 6) in the Multiple Grant Fund: a) increase revenues and expenditures \$698,339 for a Juvenile Justice Incentive Grant Award for Functional Family Therapy and Multi-systemic Therapy, and b) increase revenues and expenditures \$54,5021 for a Juvenile Justice Incentive Grant Award. Commissioner Shabazz seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present; Commissioner Farrell was not present for the vote.]

AGENDA ITEM: IX-1**AGENDA DATE: July 15, 2016**

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Amy Davis, Finance Director

ISSUE:

To request approval of the following budget amendments and transfers for fiscal year 2016: 1) in the General Fund M&O: a) transfer \$528,040 from Restricted Contingencies to Transfer out to CIP; 2) in the Capital Improvements Program (CIP) Fund: a) increase revenues \$528,040 Transfer in from General Fund M&O, b) increase the Vehicle Replacement Project \$378,040 for Sheriff's Vehicles, c) increase the Electronic Records and Monitoring project \$150,000; 3) in the Health Insurance Fund transfer \$2.5 million to Transfer out to the OPEB Fund; 4) in the OPEB Fund increase revenues and expenditures \$2.5 million dollars; 5) Fiscal Year 2017: in the Confiscated Revenue Fund appropriate \$132,200 Fund Balance to the Counter Narcotics Team (CNT), 6) in the Multiple Grant Fund: a) increase revenues and expenditures \$698,339 for a Juvenile Justice Incentive Grant Award for Functional Family Therapy and Multi-systemic Therapy, and b) increase revenues and expenditures \$54,5021 for a Juvenile Justice Incentive Grant Award.

FACTS AND FINDINGS:

1. The General Fund M&O has two restricted contingency accounts with a total available budget of \$528,040. It is requested that \$378,040 are transferred to the CIP Fund Vehicle Replacement project for the purchase of Sheriff's vehicles and \$150,000 to the Electronic Records Monitoring project. Correspondence is attached (to the original staff report in the Clerk of Commission's meeting file).
- 2a-c. The Capital Improvement Program (CIP) Fund is being amended to recognize a \$528,040. It is requested that \$378,040 are transferred to the CIP Fund Vehicle Replacement project for the purchase of Sheriff's vehicles and \$150,000 to the Electronic Records Monitoring project. Correspondence and a resolution are attached (to the original staff report in the Clerk of Commission's meeting file).
- 3-4. A transfer from the Health Insurance Fund to the OPEB fund is necessary to make the FY2016 required contribution for OPEB investments of \$5,108,300. The OPEB Fund projected cash balance will be \$4.1 million. A transfer of \$2.5 million from the Health Insurance Fund will provide the funds needed to make the required contribution. Correspondence and a resolution are attached (to the original staff report in the Clerk of Commission's meeting file).
5. The Counter Narcotics Team Director has requested a Confiscated Funds appropriation of \$132,200 for tactical shotguns, optics, surveillance equipment, tactical communication equipment and eye protection. Correspondence and a resolution are attached (to the original staff report in the Clerk of Commission's meeting file).
- 6a. The Chatham County Board of Commissioners has been awarded a \$698,339 Juvenile Justice Incentive Grant on behalf of the Chatham County Juvenile Court. A staff report to accept the grant is elsewhere on the agenda. Correspondence and a resolution to amend the Multiple Grant Fund are attached (to the original staff report in the Clerk of Commission's meeting file).
- 6b. The Chatham County Board of Commissioners has been awarded a \$54,062 Juvenile Justice Incentive Grant on behalf of the Chatham County Juvenile Court for continuation of a full time Administrative Assistant I position. A staff report to accept the grant is elsewhere on the agenda. Correspondence and a resolution to amend the Multiple Grant Fund are attached (to the original staff report in the Clerk of Commission's meeting file).

FUNDING:

Funds are available in the General Fund M&O and the Health Insurance Fund. The budget amendment will establish funds in the Capital Improvement Program, the OPEB, the Confiscated Revenue and the Multiple Grant Funds.

ALTERNATIVES:

1. That the Board approve the following:

GENERAL FUND M&O FY2016

- A) Transfer \$235,230 from contingency 1009992 to Transfer out to CIP.
- B) Transfer \$292,810 from contingency 1009992 to Transfer out to CIP.

CAPITAL IMPROVEMENT PROGRAM FUND

- A) Increase revenues \$528,040 Transfer in From General Fund M&O.
- B) Increase the Vehicle Replacement project \$378,040 for Sheriff's vehicles.
- C) Increase the Electronic Records and Monitoring project \$150,000.

HEALTH INSURANCE FUND

Transfer \$2.5 million to Transfer out to the OPEB Fund.

OPEB FUND

Increase revenues and expenditures \$2.5 million.

CONFISCATED REVENUE FUND

Appropriate \$132,200 fund balance to the Counter Narcotics Team for equipment.

MULTIPLE GRANT FUND

- A) Increase revenues and expenditures \$698,339 for a Juvenile Justice Incentive grant award.
- B) Increase revenues and expenditures \$54,062 for a Juvenile Justice Incentive grant award.

- 2. Amend or deny the request.

POLICY ANALYSIS:

State law grants the Board authority to amend the budget during the year as it deems necessary.

RECOMMENDATION:

Staff recommends Alternative 1.

Prepared by: Estelle Brown

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- 2. **ADOPTION OF THE YEAR 2016 MILLAGE LEVY RESOLUTION FOR THE BOARD OF PUBLIC EDUCATION FOR THE CITY OF SAVANNAH AND THE COUNTY OF CHATHAM PURSUANT TO ADVERTISEMENT HAVING BEEN PUBLISHED IN ACCORDANCE WITH O.C.G.A. 48-5-32.1.**

IN ADDITION, FORM PT-35 COUNTY MILLAGE RATE CERTIFICATION AND FORM PT 32.1 COMPUTATION OF MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES FOR TAX YEAR 2016 MUST BE CERTIFIED AND SUBMITTED TO THE GEORGIA DEPARTMENT OF REVENUE FOR DIGEST APPROVAL FOR THE TAX YEAR 2016.

Chairman Scott said, Item 2, adopt year 2016 millage levy resolution for the Board of Public Education for the City of Savannah and the County of Chatham pursuant to the advertisement having been published in accordance with the Official Code of Georgia 48-5-32.1.

Commissioner Brady said, Mr. Chairman.

Chairman Scott said, it's been moved by Commissioner Brady. Is there a second?

Commissioner Center said, second.

Chairman Scott said, properly moved and second. Any discussion? I recognize Commissioner from the 1st District, the pro tem, Commissioner Stone.

Commissioner Stone said, thank you very much, Mr. Chairman. And I deeply appreciate someone from the School Board bringing to my home a copy of the proposed budget, and only by virtue of the fact that we are adopting a millage, or approving their millage, which is based on a budget, I feel like there's some questions that I would like to ask, and I'm going to begin that by saying I deeply appreciate all the efforts of everyone on the behalf of the School Board, but in going through it, I've noticed that the enrollment for the School Board from 2013 to 2016 went from 36,453 students to 38,112 students. The local tax collection in 2013 was \$165,250,174. In 2016 it rose to two million -- \$204,713,278. Their expenditures shot up in 2013 from \$426,186,464 to five -- \$520,388,327. The reason I bring these numbers up, in looking at their budget, they're -- they're saying that their expenditures are exceeding their revenues, and I'm -- I'm just curious to know, 'cause that's -- those are not the numbers that I pulled.

Commissioner Stone said, I was also concerned by in some of the schools the staffing exceeding the enrollment increases. In other words, in Thunderbolt school, you had fewer students over the last three years but the number of staff members went up, and I -- I don't understand that type of allowance for if you don't have an

increase in your enrollment why are you increasing your staff? I also had some concerns about the line item of fringe benefits, and I -- I don't know exactly and -- and to Mr. Jackson's credit, he did give me a call this morning and we tried to go over, but the time was limited in some of these questions, and maybe he can elaborate on them. But I'm -- I'm not certain what the fringe benefits are and why since 2013, they've more than doubled. So maybe those questions and concerns could be answered, Mr. Chairman, if that's permissible.

Chairman Scott said, well, we have with us representatives from the School Board finance department in the person of Ms. Kelly Crosby and Mr. Larry Jackson. And let me also state that -- that the law requires us to approve the millage rate, not set their millage rate, nor are we allowed to set their budget.

Commissioner Stone said, right.

Chairman Scott said, but that does not prevent us from asking questions. But I want to make it clear to the public that we have no authority to set their millage rate or their budget. I also want to make clear that in addition to setting the millage rate, you're also -- with that motion you're approving Form PT-35 County Millage Rate Certification and Form PT 32-1 Computation of Millage -- Computation of Millage Rate Rollback and Percentage Increase in Property Taxes for Fiscal Year -- Tax Year 2016, and it must be certified and submitted to the Georgia Department of Revenue for digest approval for tax year 2016. Since that's what the motion is, it's on the rollback, and that's what I just stated is required by law. And at this time, I'm going to ask Ms. Crosby or Mr. Jackson, whoever wish to respond to Commissioner Stone's inquiry.

Mr. Larry Jackson said, good morning Chairman Scott, fellow Commissioners. I'm Larry Jackson. I'm the director of budget and manpower for the public school system. I also have with me our interim Chief Finance Officer, Kelly Crosby. It was our intention to come this morning as spectators, but as I told Commissioner Stone, it's the responsibility of my office to answer any questions of any tax payer when it comes to items that are in our budget. So if I can ask Commissioner Stone to repeat her questions, and I will try to answer them.

Commissioner Stone said, I'm just going to give you then sort of the summary version if that's all right, Mr. Chairman, and that was that for the number of -- the -- the amount of local taxes you're collecting, and your expenditures based on your enrollment increase --

Mr. Jackson said, right.

Commissioner Stone said, I'm -- I'm wondering why your budget -- you're showing in all of your budgets that your -- your expenditures in many cases are exceeding your revenues.

Mr. Jackson said, as I kind of explained this morning, being in the business of education, the budget is driven by personnel. Probably 85 to 90 percent of our budget is staff. The majority of them are teachers, and the majority of the increases we have from year to year are in the salary categories, mainly teachers. By state law also teachers receive a -- a years of service step increase annually. We calculate those numbers and basically the increases in our budget from year to year, 90 to 95 percent of that is because of teacher salary increases.

Commissioner Stone said, so in looking through the book, there -- there are numbers, and I don't know whether these numbers reflect an --an -- an actual teacher, it's like 5.2, 5.1. What does that mean?

Mr. Jackson said, there -- there are a number of positions that we have at sites that -- where we have some part-time personnel, part-time staff. So you will see some point positions. We have a number of retirees, but because of state law, they cannot work a full eight-hour day, so there's a number of retirees that work either part-time or they may come in for three quarters of a day. So --

Commissioner Stone said, so 5.0 would be five people?

Mr. Jackson said, indeed.

Commissioner Stone said, okay.

Mr. Jackson said, it could be five people, it could be more than five people. It could be a couple of halves. It could be six people to make the five, but it could be -- it's just a summary of all the positions in a department or a school.

Commissioner Stone said, right. I just didn't understand how that was calculated. And -- and I guess my last question would be of the fringe benefits and you tried to explain that a little bit this morning, but the -- the jump was so significant from 2013 to 2016.

Mr. Jackson said, right. If you -- if you're looking at our budget document or our budget book, the fringe benefit line that you see is actually a department and not the fringe benefits for the employees. We had a department of I believe four people, for the last, maybe five years. Prior to -- prior to that, during the recession, we reduced the number of people in that department to a couple of folks. So, during this budget process initially, it was our intent to re-staff that department by two more people to what it was prior to the recession. As most of you have seen in the paper, over the last year we had to bring our transportation department, student transportation department back in house, and in doing so we had to add additional people in human resources and fringe

benefits to accommodate those additional 500 plus employees that we had to add within the last -- really within the last 45 days. So there's an additional staff with -- for fringe benefits to account for those people.

Commissioner Stone said, for it to have increased that significantly?

Mr. Jackson said, yes. It's only four people that average --

Commissioner Stone said, but, I mean, you went from -- from the upwards of 300,000 to over 800,000.

Mr. Jackson said, including benefits and services that go -- that -- that department handles, yes. So it's staff and the associated benefits that they control -- that they manage. So the insurances, the retirement. There are some other professional services that that department pays for.

Commissioner Stone said, okay. It's -- it's just not very clear in here, and I -- and I never saw anywhere in the budget where the health insurance plan was. What that was under.

Mr. Jackson said, yes.

Commissioner Stone said, so.

Mr. Jackson said, in the -- in the -- in the summarized budget, in the books that you see, we really don't get that detailed in the budget documents. We really don't get that detailed in the budget discussions, even with the School Board, but we can explain to you, give you some more detail if needed.

Commissioner Stone said, and I -- and I appreciate that, and I appreciate your time. I'm just trying to understand it --

Mr. Jackson said, indeed.

Commissioner Stone said, -- because the fact remains that this is the largest tax that people pay --

Mr. Jackson said, right.

Commissioner Stone said, -- on their property tax, and so I want to understand it. I want to be able to explain to constituents when they call, 'cause they're often confused that -- why -- you know, they think that we set the School Board millage and that we set the School Board budget. They don't understand the difference between Chatham County and Chatham County School Board, so I try to be able to be informed to answer people's questions, and I would like to sit down with you, because there are -- I still have some remaining questions, but I don't need to tie up your time today. Thank you, Mr. Chairman.

Chairman Scott said, is there any further questions? Any further unreadiness? Thank you, Mr. Jackson. Hearing none, all in favor of the motion indicate by voting yes, opposed no. The motion carries. That concludes the items for Individual Action. We've already approved the Action Calendar.

ACTION OF THE BOARD:

Commissioner Brady moved to adopt the year 2016 millage levy resolution for the Board of Public Education for the City of Savannah and the County of Chatham pursuant to the advertisement having been published in accordance with the Official Code of Georgia 48-5-32.1. In addition, Form PT-35 County Millage Rate Certification and Form PT 32.1 Computation of Millage Rate Rollback and Percentage Increase in Property Taxes for Tax Year 2016 must be certified and submitted to the Georgia Department of Revenue for digest approval for the tax year 2016. Commissioner Center seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present; Commissioner Kicklighter was not present for the vote.]

AGENDA ITEM: IX-2
AGENDA DATE: July 15, 2016

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Amy Davis, Finance Director

ISSUE:

Adoption of the year 2016 millage levy resolution for the Board of Public Education for the City of Savannah and the County of Chatham pursuant to advertisement having been published in accordance with o.c.g.a. 48-5-32.1.

In addition, Form PT-35 County Millage Rate Certification and Form PT 32.1 Computation of Millage Rate Rollback and Percentage Increase in Property Taxes for Tax Year 2016 must be certified and submitted to the Georgia Department of Revenue for digest approval for the tax year 2016.

BACKGROUND:

A tax levy resolution must be submitted to the State of Georgia Department of Revenue, and is scheduled for delivery by the Tax Assessor's Office during the week of July 25, 2016.

FACTS AND FINDINGS:

1. At its June 22, 2016 meeting, the Board of Public Education adopted a resolution for the millage levy for tax year 2016.
2. The recommended millage rates for tax year 2016 are as follows:
 - (a) General Fund 16.631 mills. This is equal to the current millage rate.
 - (b) G.O. Bond Debt, 0.00 mills. This is equal to the current millage rate.
3. The aggregate millage rate is 16.631 mills. This is equal to the 2015 aggregate millage rate.
4. Correspondence and resolutions are attached (to the original staff report in the Clerk of Commission's meeting file).

FUNDING:

N/A

ALTERNATIVES:

1. Adopt the year 2016 levy resolution for the Board of Public Education pursuant to advertisement having been published and the Millage Rates as follows:
 - (a) General Fund, 16.631 mills.
 - (b) G.O. Bond Debt, 0.0 mills.
 - (c) An aggregate millage rate of 16.631 mills.
 - (d) Authorize the Chairman to sign the Georgia Department of Revenue Form PT 35.
2. Modify the tax levy resolution.

POLICY ANALYSIS:

State law requires that the Board adopt a tax levy resolution annually for submission of the digest to the State of Georgia, Department of Revenue (Ga. Code 48-5-302). Georgia law 48-5-32 and 48-5-32.1 further specifies method of publication of ad valorem tax rate.

RECOMMENDATION:

That the Board adopt Alternative 1.

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[NOTE: This Item was discussed and voted on after the Action Calendar but prior to the rest of the agenda.]

3. REQUEST BOARD APPROVAL FOR STAFF TO NEGOTIATE WITH SOUTHSIDE/EMS FOR AN ANNUAL CONTRACT WITH RENEWAL OPTIONS FOR FOUR (4) ADDITIONAL ONE (1) YEAR TERMS FOR EMERGENCY MEDICAL COVERAGE FOR ZONES 3 AND 4 AND AUTHORIZE CHAIRMAN TO EXECUTE THE CONTRACT.

Chairman Scott said, now, we have one other item we need to take care of before we get to our regular order, and that is if you look at Items for Individual Action, Item 3, to request Board approval for staff to negotiate the Southside/EMS for an annual contract with renewal options for four years -- for four additional one year terms for Emergency Medical service for Zone 3, 4 and authorize the Chairman to execute the contract. Is there a motion?

Commissioner Brady said, Mr. Chairman?

Commissioner Farrell said, so moved.

Commissioner Brady said, I'd like to make a motion to approve.

Chairman Scott said, okay.

Commissioner Shabazz said, second.

Chairman Scott said, properly moved and second? Any discussion? I recognize the Commissioner from the 7th District.

Commissioner Kicklighter said, thank you, Mr. Chairman. Briefly I want to give a little bit of history on this issue. When I first came in office 16 years ago, we inherited -- I walked into a \$11 million deficit. On the chopping block completely proposed by the Manager at that time was cutting the subsidy for EMS services all together. Fought really hard back then. Was able to keep the service, thank God, and at that time we faced a room packed full of wonderful people like we have today that actually worked for Memorial. Kept the service. This affects basically two zones -- basically two Commissioners as far as their representation goes, and -- so there's a lot of -- back then a lot of politics, I guess behind it. But it was a tough, tough choice -- easy for me. I mean we had to go with who saved the money because that was better than having no service at all. I've been beyond satisfied with Southside's service. They're out -- outstanding organization, great people, but I have a bit of an ethical dilemma this morning that I need further explanation on it.

Commissioner Kicklighter said, I've requested and received some documentation which I'm still trying to digest to see if it justifies morally, ethically, how I'll vote on this today, 'cause from the passing the smell test, right at the direct -- at a glance -- at a glance, there was a RFP process, proposals came in, Southside, unfortunately, was the third highest bidder out of four bids. That was tabled, negotiations has since taken place, and it appears that Southside's now \$1 million less than the lower bidder over a five-year period. I've since learned that because of possibly new management taking over at Southside, and I have the documentation now, which, again, I'm trying to digest, that shows that Southside at the request of Chatham County reduced the amount they're charging -- have the number here, but they reduced it by quite a bit, extending the current contract, and that was actually confirmed, I believe, in an email. So it's my understanding that Southside thought that that would trump the bid that was submitted. The RFP was due December 3rd, 2015; current contract expired February 11th, 2016; county requested an extension January 22nd, 2016. Somebody tell me ethically if I owned a private business, and I put in a bid and whoever accepted the bid went and negotiated with my competitor, how ethically can -- give -- I have no problem with Southside. Love Southside. Love all the people. Probably most of them live in my District. It's political suicide to vote against them, but I like to try to live a little bit ethically and morally and -- please tell me why -- give me a reason, ethically. I need that.

Chairman Scott said, well, at this time I'm going to call on the County Manager to respond to that.

County Manager Smith said, okay. First of all, the award of the contract says, the contract if awarded will be awarded to that responsible proposer who's proposal will be most advantageous to Chatham County, price and other factors considered. The Board of Commissioners will make the determination as to which proposal best serves the interest of Chatham. Best interest of -- of Chatham was a consideration of mine. Such a contract will serve the best interest of Chatham County by encouraging effective competition, otherwise promoting economies in Chatham County procurement, workload capacity, past perform -- performance, but also for me, continuity, continuity of all the zones, one, two, three, and four. Once the committee came back, the committee was then making a recommendation to me as Manager. I then took, based on their recommendations and their notes from those meetings, and I interviewed both companies, Coastal and Southside, myself personally over a -- probably a three-month period and looked at -- and then discussed with Tybee, Thunderbolt, some of those folks, and looked at continuity of those zones. I also looked at capacity in the area which concerned me.

Commissioner Kicklighter said, I'm -- may I? On this -- I need to stop him, and -- I spoke with the Mayor this week of Tybee, and he had no position on --

County Manager Smith said, I spoke with the Manager.

Commissioner Kicklighter said, okay.

County Manager Smith said, yeah.

Commissioner Kicklighter said, well, the Mayor wasn't aware of any, like, --'cause I believe this report said that Tybee --

County Manager Smith said, yeah. This is between Diane [Schleicher] --

Commissioner Kicklighter said, -- wanted to stay a certain way, but the Mayor wasn't aware of that, so.

County Manager Smith said, yeah. Diane [Schleicher] and I talked about it. I went and had a meeting with Diane on about four different subjects, SPLOST, some other things, and she and I talked about the continuity of service, the fact that they rent some space to Southside, and we talked about that, and I talked to some of the other Managers, you know, what the concerns were as far as zones one, two, three and four when you've got multiple companies, and I do have a concern about that, about continuity between those zones, and the ability for those zones to survive, you know, because we supplement at this time. So, I will tell you, price to me is -- is -- even though it's a factor, is not the factor. The -- you know, we're asking to negotiate, so I do not have a price, per se, with Southside, but I would then go back and negotiate with them, but I'm doing it based on the things that was in the contract itself and the RFP to award to that responsible proposer, and I felt like I, as Manager, had to make a decision, you know, and I felt like I, as Manager, needed to meet with both companies so I could get an understanding and do my research and investigation as to how they've performed in the area, and I have concerns, particularly, with the continuity of service between those four zones and made that decision not so much on price but as to ability to serve and ability to complete the service.

Commissioner Kicklighter said, well on that note, why did we put out an RFP to begin with?

County Manager Smith said, well --

Commissioner Kicklighter said, I -- I've never questioned their ability to serve. I still don't question their ability. They do a great job.

County Manager Smith said, well the reason --

Commissioner Kicklighter said, why even -- why even put a perception out there that we're going to go through a fair bidding process?

County Manager Smith said, well, I do believe we went through a fair bidding process. It had not been bid in some time, and we did have the extensions, which after some point in time, you know, we've got to make a call, so I felt like last year we needed to bid it out, and we told folks, probably a year in advance that we were going to do that, upon my coming here, that we needed to do it. But I mean, I've had extensive experience in EMS services from standing up an EMS service to privatizing EMS services. You name it, and I've done it over 30 years, and in looking at the services being provided, with the investments that have been made, you know, that was my -- and it still is my recommendation to allow negotiation with Southside. We had good proposals from other companies, but I do have doubts about ability for these companies to serve adequately, but also, again, with the continuity of one, two, three, and four zones of when you break up those zones, you know, they have to back each other up, and I've got some concerns about that based on knowledge I have of past experience and history. That's why I wanted the time to investigate to make sure I was making the right decision. Because I don't want any of those four zones to fail. We can't afford for them to fail.

Chairman Scott said, Commissioner Stone of the 1st District.

Commissioner Stone said, thank you, Mr. Chairman. I concur with a lot of what Commissioner Kicklighter stated. When we received our notebooks a few -- a month or so back --

County Manager Smith said, mm-hmm.

Commissioner Stone said, and we get the -- the ratings of EMS providers and then we -- the first one recommendation is different than what you're recommending today --

County Manager Smith said, mm-hmm.

Commissioner Stone said, -- I -- I -- I -- I -- there's something --

County Manager Smith said, well, that was recommended by the staff not recommended by me, and I went back and said I -- I just do not feel comfortable with the recommendation.

Commissioner Stone said, but what was in our notebook --

County Manager Smith said, mm-hmm.

Commissioner Stone said, -- was a recommendation for a different company, and I share the concerns of -- of why now are we changing horses in midstream? I have absolutely no problem with your decision. I -- I stand behind it. I think it's correct, but it's -- it -- it almost seems a little unfair that that was not the original recommendation.

County Manager Smith said, well, again, it was staff's recommendation not my recommendation and based on the investigation and research that I have, I do -- I stand behind my last recommendation.

Commissioner Stone said, but -- but I guess I go back to wouldn't that be something that should have been done the first go around? In other words, make a recommendation to approve someone and then change your recommendation, I just -- I have a problem with that.

County Manager Smith said, well I did that based on the interviews and the research and some of the research was done over the last 30 days, information I was able to obtain about continuity of service, and that's where as -- as tough -- and I know this is a tough decision for you, but, you know, trusting the research that we've done I think it -- I mean I can lay my head down to know that this is a moral and ethical decision, that I'm begin fair to everyone. You know, as to price, that's a whole different issue, however, price is not the only consideration. We've got to look at -- and I -- I -- I know this is going to sound severe, but it's hard to put a price on a life in an ambulance.

Commissioner Stone said, I -- I couldn't --

County Manager Smith said, it's invaluable.

Commissioner Stone said, I couldn't agree with you more.

County Manager Smith said, and in my past experience, I'm -- I -- I just am not -- was not comfortable with that decision. I don't mind saying staff may be wrong or that I'm wrong in looking at that proposal, and I came back

because I want to make sure that I cover you, that I cover this county, and I cover lives that are being picked up through 9-1-1 service, and I feel comfortable with the decision. I did not feel comfortable with the other.

Commissioner Stone said, I guess in -- maybe perhaps in the future that we wouldn't have to go through the process in this way.

County Manager Smith said, well this was fairly new to the county. I mean, because it's not been done as -- as Commissioner Kicklighter said in some time. It's been a long time, so this has been a new process. New -- we've learned a lot. The staff's learned a lot. So, you know, there are times that the Manager and staff will not agree. The process, even the committee who's on the committee and how that was done.

Commissioner Stone said, I guess I would like that to be worked out before a recommendation is made to us.

County Manager Smith said, typically it is, but in this one, you know, again, we did the research, and I feel comfortable at this point.

Commissioner Stone said, thank you. Thank you.

Chairman Scott said, okay. I got Commissioner Shabazz, Commissioner Farrell, Commissioner Center in that order, please.

Commissioner Shabazz said, good morning, Manager.

County Manager Smith said, good morning.

Commissioner Shabazz said, I heard you say responsible.

County Manager Smith said, mm-hmm.

Commissioner Shabazz said, that word carries a heavy connotation with me.

County Manager Smith said, it does.

Commissioner Shabazz said, are you saying that others are not responsible?

County Manager Smith said, well based on history, but also based on the research that I've done, I feel like it's not responsible on my part to make, you know, to stand by that first recommendation because I do not feel that we would be covering the county the way we should have been -- the way we have in the past and the way we should in the future. So, you know, as far as the word responsible, and we actually use that in some of -- about workload capacity, past performance, because you've got to look at that, and I felt like that was not examined deep enough in the original -- the examination by the committee, I don't believe it was looked at hard enough.

Commissioner Shabazz said, so who are the parties involved in this?

County Manager Smith said, right now, you've got Coastal -- well, down to Coastal and Southside, were the last two -- or the last -- the finalists, if you will.

Commissioner Shabazz said, does it go according to the low bid?

County Manager Smith said, no, and I -- I did not look at low bid. The low bid, it is based on, again, I based it on within the proposal, within the RFP, it says if the con -- the contract if awarded will be awarded to the responsible proposer who's proposal will be advantageous to the county, and it says price and other factors considered, and the other factors are can they respond in a timely manner? Will they have the equipment here? Will they have the support staff here? And I do not feel comfortable with one of the companies at this point in time.

Commissioner Shabazz said, what are those zones you're talking about?

County Manager Smith said, three and four.

Commissioner Shabazz said, where -- where -- where is that?

County Manager Smith said, I think they cover Commissioner -- your area, District 5, and District 6, if I'm not mistaken, predominantly.

Commissioner Shabazz said, okay.

County Manager Smith said, and I -- and we have to do supplements on those. I -- I just do not feel, you know, comfortable at this time. When I look at zones one and two -- you also have to look at an economic balance of those, because with the companies, they've got to be able to, even with the supplement, and I will tell you, I've -- I've got a personal goal and professional goal that one day you do not have to supplement this, and that's going to take having all four of those zones together, and I think we can do that working with the company, the

company is becoming more efficient. I believe that we can do that over the next five years, and I think we need to look at that. It's a lot of money, but also maintaining the service, and I believe we can do it working with whoever you choose, but I just feel like at this time, looking at, like I said, continuity of service and looking at the future of zones one, two, three and four, they need to support each other.

Commissioner Shabazz said, thank you.

County Manager Smith said, yes, sir.

Chairman Scott said, Commissioner Farrell.

Commissioner Farrell said, thank you. I just wanted to say that it's -- it's better to get the -- the right outcome, even if you started out in the incorrect direction, that you correct the direction and come out with the best outcome. Although, as human beings sometimes it's difficult to admit you might have someday along the way in -- in -- in someone's that they veered off in the wrong direction temporarily. So, that's all I wanted to say.

County Manager Smith said, thank you.

Chairman Scott said, Commissioner Center.

Commissioner Center said, thank you, Mr. Chairman. And Mr. Manager, I just want to ask you, this is not a unique bidding process, this EMS. We -- we go through a bidding process with most -- with a lot of vendors, is that correct?

County Manager Smith said, with a lot of services, that's correct.

Commissioner Center said, and isn't it true that you -- you send out a request for proposal, and you don't know who's going to respond. You have an idea sometimes, until they respond.

County Manager Smith said, correct.

Commissioner Center said, and when they respond, they basically respond with price. You may ask them for more information --

County Manager Smith said, well it depends on if we're an RFQ or an RFP. Sometimes it is not about price.

Commissioner Center said, okay.

County Manager Smith said, you then negotiate price after. It depends on the type of service.

Commissioner Center said, right, but when they respond with the price, then you in most cases when they respond with the price, then you add in the other factors.

County Manager Smith said, correct.

Commissioner Center said, diversity, local, history. We wouldn't -- just because it's the low price -- it reminds me when I was in law school and -- and John Glenn spoke and he said, there he was sitting on top of this giant rocket, about to be shot out of space, looking around at \$40 million, all provided by the lowest bidder before they blew him off into space. We -- in all our bidding processes, don't we tell everyone that if a local -- if -- if you're an out of town firm and the local firm is next, we always give the local firm the opportunity to meet the bid? Don't we do that?

County Manager Smith said, that is not always the case.

Commissioner Center said, okay.

County Manager Smith said, and -- and in this -- and in looking at this, this was not a consideration. Now, I do consider history and ability -- and with EMS, ability to respond and looking at actually the investigation of how they've responded. So, you know, you have to speculate to some degree on looking at the future, but my big concern are all those zones put together, but I appreciate you saying that because lowest bidder may not always be the best deal.

Commissioner Center said, right.

County Manager Smith said, and -- and I'm not saying to -- to just Coastal on this, it would be to any bid. And -- and I think it's -- in my doing due diligence, I think that's my responsibility to come back to you and -- and do that. That's why I said to come back and negotiate because I would go back and negotiate with Southside for service and ask them to look at being as efficient as they can, but also examine the next five years of how I would love to see this county not have to supplement and that would mean, you know, working with Southside or whatever company you choose so we can work our way through it so we can look at not supplementing in the future, and that would save us a lot of money.

Commissioner Center said, but -- well, I appreciate it, and that's -- you know, my dad was in construction for years.

County Manager Smith said, yep.

Commissioner Center said, and 95 percent of his work was negotiated --

County Manager Smith said, that's correct.

Commissioner Center said, -- although you did bid, and I learned very quickly --

County Manager Smith said, yeah.

Commissioner Center said, -- that the lowest price is not always --

County Manager Smith said, yeah.

Commissioner Center said, -- the best deal. So price is an element, but --

County Manager Smith said, correct.

Commissioner Center said, -- everybody knows when they bid --

County Manager Smith said, mm-hmm.

Commissioner Center said, -- that price is only one element. Is that correct?

County Manager Smith said, and I would say, Mr. Chairman, this has been a hard decision, but I -- because I was going against staff too, and that's -- that's -- and I -- I -- and I don't think they're offended by it, but they understand that, you know, that's why I brought in the companies to interview with me, and sometimes it's tough, but I know that's the job that you hired me for, to try to make the best decision, and if I think I'm wrong, I'm going to tell you, I think I'm wrong.

Commissioner Center said, all right. thank you. Thank you, Mr. Chairman.

County Manager Smith said, sure.

Chairman Scott said, I will also respond to the Commissioner from the 3rd District that when I sit down with staff to finalize the agenda, I always ask -- always is there a local provider?

County Manager Smith said, yes.

Chairman Scott said, and did you talk to them about matching it. I -- it -- it never fails --

Commissioner Center said, great.

Chairman Scott said, and -- and that's really how we've been doing on most purchases.

Commissioner Kicklighter said, Mr. Chairman?

Chairman Scott said, any further?

Commissioner Kicklighter said, yeah. One more.

Chairman Scott said, I was trying to see if there was anybody else before I come back to you. Hearing none, Commissioner Kicklighter from the 7th.

Commissioner Kicklighter said, thank you, Mr. Chairman. Let's just -- plainly, this was handled wrong. The previous packet had them ranked not second out of four, had them ranked third out of four.

County Manager Smith said, mm-hmm.

Commissioner Kicklighter said, okay. So it -- it wasn't a little bump up the scale. They were ranked third out of four. They are number one in service as far as I'm concerned. In my conversation with you, you stated a minute ago, it's not about the money, but basically, in the conversation we had, it sounds like they're going to actually save more money than the other.

County Manager Smith said, potentially they can.

Commissioner Kicklighter said, and that's great. What needs to happen from here on out is that needs to be clear because had they even been remotely -- remotely close in their original bid, I would stick with the local firm that's been doing a great job too, but they were \$1 million off in that first bid, and -- from now on, my

recommendation is on an RFP, put that in there, that a local -- right there that a local company will have the opportunity to match the low bid from an out of town firm, and then it's fair and square. I will at this point, I see how it's going to go. I will support all the jobs and all that's there, and I apologize to the other firm because this in my opinion wasn't handled the right way, but that's it.

Chairman Scott said, we have a motion on the floor. Any further unreadiness or discussion? Hearing none, all in favor of the motion, indicate by voting yes, opposed no. The motion carries.

Commissioner Kicklighter said, Commissioner, yours didn't light up. It blinked.

ACTION OF THE BOARD:

Commissioner moved for Board approval for staff to negotiate with Southside/EMS for an annual contract with renewal options for four (4) additional one (1) year terms for Emergency Medical Coverage for Zones 3 and 4 and authorize the Chairman to execute the contract. Commissioner seconded the motion and it carried unanimously.

AGENDA ITEM: IX-3
AGENDA DATE: July 15, 2016

TO: Board of Commissioners

FROM: Lee Smith, County Manager

ISSUE:

Request Board approval for staff to negotiate an annual contract with renewal options for four (4) additional one (1) year terms for Emergency Medical Coverage for Zones 3 and 4.

BACKGROUND:

The contract for Emergency Medical Coverage for Zones 3 and 4 expired in February of 2016 and has been extended with Southside Fire/EMS through August 11, 2016, to allow time to complete the RFP process.

FACTS AND FINDINGS:

1. An RFP was issued and publicly advertised on October 26, 2015. Proposals were received from four (4) respondents on December 3rd, 2016. A selection committee was established consisting of various agencies.
2. The selection committee interviewed the top three (3) proposers resulting in recommendations and comments to the County Manager.
3. The County Manager interviewed two (2) of the candidates on two occasions March 10, 2016 and June 14 and 15, 2016.
4. Municipalities such as Tybee and Thunderbolt are affected by changes in this contract and have concerns as to response and continuity with other zones.

ALTERNATIVES:

1. Allow staff to negotiate with Southside Fire/EMS for an annual contract with renewal options for four (4) additional one (1) year terms to provide Emergency Medical Coverage for Zones 3 and 4 and authorize the Chairman to execute the contract.
2. Award an annual contract with renewal options for four (4) additional to Coastal EMC with a first year cost of \$875,000 to provide Emergency Medical Coverage for Zones 3 and 4.
3. Board to provide staff with other direction.

FUNDING:

General Fund/M&O -- Emergency Medical Services (1003600-52.39001)

RECOMMENDATION:

That the Board adopt Alternative #1 based on awarding the contract to the responsible proposer whose proposal will be most advantageous to Chatham County, price and other facts being considered such as continuity between Zones 1, 2, 3 and 4.

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[NOTE: The Action Calendar was handled after the Roll Call and prior to the rest of the agenda.]

X. ACTION CALENDAR

The Board can entertain one motion to adopt the below-listed calendar. Such motion would mean adoption of staff's recommendation. Any Board Member may choose to pull an item from the calendar and it would be considered separately.

Chairman Scott said, I'm going to deviate just slightly from the order of business, and -- and at this time I'd like to before we get on our regular order of business, I'd like to move the Action Calendar, and at this time I would entertain a motion that we move the Action Calendar on all items except for Item G. G we will entertain a separate motion and discussion. So at this time can I get a motion to approve the Action Calendar?

Commissioner Stone said, so moved.

Commissioner Holmes said, second.

Chairman Scott said, it's been properly moved and second that we approve the Action Calendar with the exception of Item 8 G. All -- any discussion? Hearing none, all in favor of the motion indicate by voting yes, opposed no. Has everybody voted? The Motion carries.

Chairman Scott said, now I would entertain a motion on Item 8 G.

Commissioner Kicklighter said, okay. Thank you, Mr. Chairman. Based on my discussion with the Manager of the City of Pooler and the Chatham County Manager, but I would like an explanation, but at this point, I will make a motion to approve.

Chairman Scott said, is there a second?

Commissioner Stone said, second.

Commissioner Center said, second.

Chairman Scott said, properly moved and second that we approve Item 8 G. Hearing the motion, any discussion? I recognize the Commissioner from the 7th District.

Commissioner Kicklighter said, thank you, Mr. Chairman. At this time I'd like to ask our Manager to explain the discussion he had with the City of Pooler.

County Manager Lee Smith said, myself, Leon Davenport and Assistant Manager Michael Kaigler met with the Mayor of Pooler and the City Manager and discussed some of the issues, future issues as it relates to Quacco Road, but also roads leading into Pooler. We looked at the intersection of 17. We looked at the I-95, you know, it's a two-lane across 95 that really needs to be expanded, but we explained to them our traffic studies. They understood that. We also talked about joining force with them to encourage the feds to expand that two-lane to a four-lane crossing I-95, that that needs to be done desperately. But the other thing is -- is as we look at doing the three-lane section with the expansion capability by buying right-of-way to go four lanes in the future, predicated upon future traffic, the City of Pooler, both the Mayor and the Manager, said they agreed and supported our plan at this time, but also asked for our support in the future and possibility of SPLOST funds in the future to expand their side of I-95. The other thing is -- is we do have time limits in this next fiscal year with the -- the feds and with the state as it relates to some of the monies we're going to be using, so it's time sensitive, but we do have support of the City of Pooler, and we appreciate their taking a look and working with us.

Commissioner Kicklighter said, thank you.

Chairman Scott said, any further discussion?

Commissioner Holmes said, Mr. --

Commissioner Center said, Chairman.

Commissioner Holmes said, -- Chairman. Yeah.

Chairman Scott said, Commissioner from the 2nd.

Commissioner Holmes said, Mr. Smith.

County Manager Smith said, yes, sir.

Commissioner Holmes said, with the time frame that we're working on, I'd like to know, how's it going to be funded moving forward with this?

County Manager Smith said, I would ask Nathaniel Panther here is -- is here from Engineering. I will say that Leon Davenport is not here today. His daughter is in process of having a baby in Knoxville, Tennessee, and I told him he needed to get to Knoxville, Tennessee. So I'd ask Nathaniel to come up and give you some details about the funding.

Mr. Nathaniel Panther said, good morning. The intersection improvement will be funded with a combination of SPLOST and federal funds. The -- the remaining portion of the project will be solely locally funded -- SPLOST funds.

Commissioner Holmes said, which SPLOST is that?

Mr. Panther said, SPLOST VI.

Commissioner Holmes said, VI.

Mr. Panther said, yes, sir.

Commissioner Holmes said, okay. And that's going to cover everything we have proposed?

Mr. Panther said, yes, sir. Three-lane section

Commissioner Holmes said, thank you.

Mr. Panther said, yes, sir.

Chairman Scott said, okay. Any further discussion? Unreadiness? Hearing none, all in favor of the motion indicate by voting yes, opposed no. The motion carries.

ACTION OF THE BOARD:

- a. Commissioner Stone moved to approve all items on the Action Calendar, Items 1 through 8 and under Item 8 Items A through G with the exception of Item 8 G. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]
- b. Commissioner Kicklighter moved to approve Item 8 G, professional engineering services related to Phase II of the Quacco Road Improvement Project. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

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[NOTE: ACTION OF THE BOARD IS SHOWN ON EACH ITEM AS THOUGH AN INDIVIDUAL MOTION WAS MADE THEREON.]

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- 1. APPROVAL OF THE MINUTES FOR THE REGULAR MEETING OF JUNE 24, 2016, AS MAILED.**

ACTION OF THE BOARD:

Commissioner Stone moved to approve the minutes of the regular meeting of June 24, 2016, as mailed. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

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- 2. CLAIMS VS. CHATHAM COUNTY FOR THE PERIOD JUNE 16, 2016 THROUGH JULY 6, 2016.**

ACTION OF THE BOARD:

Commissioner Stone moved to authorize the Finance Director to pay the claims against the County for the period of June 16, 2016 through July 6, 2016, in the amount of \$7,797,985. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

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3. REQUEST BOARD APPROVAL OF MEMORANDUMS OF UNDERSTANDING WITH AGENCIES RECEIVING FUNDS IN FY2017

ACTION OF THE BOARD:

Commissioner Stone moved for Board approval of Memorandums of Understanding with agencies receiving funds in FY2017. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: X-3
AGENDA DATE: July 15, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Amy Davis, Finance Director

ISSUE:

To request Board approval of Memorandums of Understanding with agencies receiving funds in FY2017.

FACTS AND FINDINGS:

1. The adopted FY2017 budget includes funding for agencies that provide services to the county. These are continuing commitments. Contracts have been drafted and are submitted for approval. The contracts are attached (to the Clerk of Commission's meeting file) and outlined below.
2. The adopted FY2017 General Fund M&O budget includes an appropriation of \$158,817 for salaries of staff in the Chatham County Extension Office. Invoices are submitted monthly by the University of Georgia. Funds are available in department 1005550, account 523900.
3. The adopted budget includes an appropriation of \$127,780 for salaries of staff at the Coastal Georgia Botanical Gardens. Invoices are submitted monthly by the University of Georgia. Funds area available in department 100671, account 523900.
4. The Memorandum of Understanding between the County and Step Up Savannah provides for automatic renewal. The FY2017 appropriation equals \$67,050 payable in quarterly installments. An amended Attachment is attached. Funds are available in department 1007660, account 521100.

FUNDING:

Funds are available in the General Fund M&O as detailed in the Facts and Findings above.

ALTERNATIVES:

1. That the Board approve the contract and authorize the Chairman to sign.
2. Provide other direction.

POLICY ANALYSIS:

Approval is consistent with Board action requiring a contract or Memorandum of Understanding with agencies providing services.

RECOMMENDATION:

That the Board approve Alternative 1.

Prepared by: Read DeHaven

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4. **REQUEST THAT THE BOARD AUTHORIZE THE CHATHAM COUNTY TAX COMMISSIONER'S OFFICE TO ISSUE AN ERRORS AND RELEASE REPORT GRANTING THE DISABILITY EXEMPTION FOR JOHN HAYTH RETROACTIVE TO 2015, THE AMOUNT OF REFUND TO BE BASED ON THE VETERAN'S EXEMPTION FOR HIS PROPERTY LOCATED AT 25 WESLEYAN DRIVE, SAVANNAH, GEORGIA.
[DISTRICT 6.]**

ACTION OF THE BOARD:

Commissioner Stone moved the Board authorize the Chatham County Tax Commissioner's Office to issue an

Errors and Release Report granting the Disability Exemption for John Hayth retroactive to 2015, the amount of refund to be based on the Veteran's Exemption for his property located at 25 Wesleyan Drive, Savannah, Georgia. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: X-4
AGENDA DATE: July 15, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: R. Jonathan Hart, County Attorney

ISSUE:

To request that the Board authorize the Chatham County Tax Commissioner's Office to issue an Errors and Release Report granting the Disability Exemption for John Hayth retroactive to 2015, the amount of refund to be based on the Veteran's Exemption for his property located at 25 Wesleyan Drive, Savannah, Georgia.

BACKGROUND:

On June 15, 2016, John Hayth formally requested a review and refund of property taxes that were overpaid on 25 Wesleyan Drive, Savannah, Georgia due to his disability exemption from the Department of Veterans Affairs effective March 19, 2015. A copy of Mr. Hayth's request is attached for reference. Mr. Hayth medically retired from the U.S. Army on March 18, 2015, and attempted to file the exemption prior to the deadline; however, because he had not received the letter from the Department of Veterans Affairs until after the April 1st deadline, he was not able to apply for the disability exemption.

FACTS AND FINDINGS:

1. On June 15, 2016, John Hayth formally requested a review and refund of property taxes that were overpaid on 25 Wesleyan Drive, Savannah, Georgia due to his disability exemption from the Department of Veterans Affairs effective March 19, 2015.
2. Mr. Hayth medically retired from the U.S. Army on March 18, 2015, and attempted to file the exemption prior to the deadline; however, because he had not received the letter from the Department of Veterans Affairs until after the April 1st deadline, he was not able to apply for the disability exemption
3. O.C.G.A. §48-5-380 (a) authorizes a refund to taxpayers of taxes which are determined to have been erroneously or illegally assessed or which have been voluntarily or involuntarily overpaid.

FUNDING:

The Tax Commissioner's Office will refund the taxes from its normally monthly disbursement to each taxing entity.

POLICY ANALYSIS:

It is in the best interest of Chatham County to approve Mr. Hayth's request based on his disability exemption from the Department of Veterans Affairs.

ALTERNATIVES:

1. Authorize the Chatham County Tax Commissioner's Office to issue an Errors and Release Report granting the disability exemption for John Hayth retroactive to 2015 for 25 Wesleyan Drive, Savannah, Georgia.
2. Do not authorize the Chatham County Tax Commissioner's Office to issue an Errors and Release Report granting the disability exemption for John Hayth retroactive to 2015 for 25 Wesleyan Drive, Savannah, Georgia.

RECOMMENDATION:

Alternative 1.

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5. **REQUEST AUTHORIZATION FOR THE CHAIRMAN TO ACCEPT A GRANT AWARD FROM THE CRIMINAL JUSTICE COORDINATING COUNCIL'S (CJCC) FY17 JUVENILE JUSTICE INCENTIVE GRANT (CONTINUATION GRANT) ON BEHALF OF THE CHATHAM COUNTY JUVENILE COURT IN THE AMOUNT OF \$54,062. NO LOCAL FUNDS ARE REQUIRED.**

ACTION OF THE BOARD:

Commissioner Stone moved for Board authorization for the Chairman to accept a grant award from the Criminal Justice Coordinating Council's (CJCC) FY17 Juvenile Justice Incentive Grant (Continuation Grant) on behalf of the Chatham County Juvenile Court in the amount of \$54,062. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: X-5

AGENDA DATE: July 15, 2016

TO: Board of Commissioners

THRU: Lee Smith, County Manager

FROM: Adam J. Kennedy, Juvenile Court Administrator

ISSUE:

Request authorization for the Chairman to accept a grant award from the Criminal Justice Coordinating Council's (CJCC) FY17 Juvenile Justice Incentive Grant (Continuation Grant) on behalf of the Chatham County Juvenile Court in the amount of \$54,062. **NO LOCAL FUNDS ARE REQUIRED.**

BACKGROUND:

In FY16, the Juvenile Justice incentive Grant was expanded to include a full time Administrative Assistant I position. The grant has been renewed for FY17.

FACTS AND FINDINGS:

1. The Criminal Justice Coordinating Council has awarded a grant to Chatham County on behalf of the Juvenile court in the amount of \$54,062.
2. The grant will allow the continuation of employing a full time Administrative Assistant I.
3. The grants effective dates are July 1, 2016 -June 30, 2017.

ALTERNATIVES:

1. Authorize Chairman to execute documents to accept the FY17 Juvenile Justice incentive Grant Award in the amount of \$54,062.
2. Do not authorize Chairman to execute documents to accept the FY17 Juvenile Justice incentive Grant Award in the amount of \$54,062.

FUNDING:

There is no county match required as part of this grant award. All funding will be form the State Grant.

POLICY ANALYSIS:

The Governor and state legislature has provided funding to assist counties in implementing evidence based programs that are designed to reduce the number of youth being committed to the Department of Juvenile Justice. The County and its at risk families will continue to benefit from the continuation of this program in Chatham County.

RECOMMENDATION:

That the Board adopt Alterative #1.

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6. **REQUEST AUTHORIZATION FOR THE CHAIRMAN TO ACCEPT A GRANT AWARD FROM THE CRIMINAL JUSTICE COORDINATING COUNCIL'S (CJCC) FY17 JUVENILE JUSTICE INCENTIVE GRANT (CONTINUATION GRANT) ON BEHALF OF THE CHATHAM COUNTY JUVENILE COURT IN THE AMOUNT OF \$698,339. NO LOCAL FUNDS ARE REQUIRED.**

ACTION OF THE BOARD:

Commissioner Stone moved for Board authorization for the Chairman to accept a grant award from the Criminal Justice Coordinating Council's (CJCC) FY17 Juvenile Justice Incentive Grant (Continuation Grant) on behalf of the Chatham County Juvenile Court in the amount of \$698,339. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: X-6

AGENDA DATE: July 15, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager
FROM: Adam J. Kennedy, Juvenile Court Administrator

ISSUE:

Request authorization for the Chairman to accept a grant award from the Criminal Justice Coordinating Council's (CJCC) FY17 Juvenile Justice Incentive Grant (Continuation Grant) on behalf of the Chatham County Juvenile Court in the amount of \$68,339. NO LOCAL FUNDS ARE REQUIRED.

BACKGROUND:

In 2011, the Special Council on Criminal Justice Reform was formed to study Georgia's Criminal Justice system, and was charged by Governor Deal with recommending policy changes. In 2013, the CJCC and the Juvenile Justice Incentive Funding Committee offered a request for proposals seeking local juvenile court projects that aim to reduce the number of youth served out of home. Chatham County submitted a grant request and received an award to implement Functional Family Therapy (FFT) and Multi-systemic Therapy (MST) with clients at the Juvenile Court. Funding was received for this current budget year (FY17) to continue the current services.

FACTS AND FINDINGS:

1. The Criminal Justice Coordinating Council has awarded a grant to Chatham County on behalf of the Juvenile court in the amount of \$689,339.
2. The grant will allow the continuation of Functional Family Therapy (FFT) and Multi-systemic Therapy (MST) for appropriate youth involved with the Juvenile Court.
3. The grants effective dates are July 1, 2016 to June 30, 2017.

ALTERNATIVES:

1. Authorize the Chairman to execute documents to accept the FY17 Juvenile Justice Incentive Grant Award in the amount of \$698,339.
2. Do not authorize the Chairman to execute documents to accept the FY17 Juvenile Justice Incentive Grant Award in the amount of \$698,339.

FUNDING:

There is no county match required as part of this grant. All funding will be from the State Grant.

POLICY ANALYSIS:

The Governor and state legislature has provided funding to assist counties in implementing evidence based programs that are designed to reduce the number of youth being committed to the Department of Juvenile Justice. The county and its at risk families will continue to benefit from the continuation of this program in Chatham County.

RECOMMENDATION:

That the Board adopt Alternative #1.

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7. **REQUEST TO DISPENSE ALCOHOLIC BEVERAGES (BEER AND WINE) FOR A SPECIAL EVENT (FUND RAISER) AT 36 WILMINGTON ISLAND ROAD (HOGAN'S MARINA), 31410. PETITIONER: WILLIAM J. CURRY FOR FISHING FOR JAMIE, INC., A NON-PROFIT ORGANIZATION. THE EVENT WILL BE HELD JULY 29-31, 2016. [DISTRICT 4].**

ACTION OF THE BOARD:

Commissioner Stone moved Board approval of request to dispense alcoholic beverages for a special event at 36 Wilmington Island Road, 31410. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: X-7
AGENDA DATE: July 15, 2016

TO: Board of Commissioners
THRU: Lee Smith, County Manager

FROM: Gregori S. Anderson, Director of Building Safety and Regulatory Services
Joseph Lumpkin, Sr., Chief of Police

ISSUE:

Permit to dispense alcoholic beverages for a special event in Chatham County on July 29-July 31, 2016 at 7:00 p.m..

FACTS AND FINDINGS:

1. **Fishing for Jamie, Inc.**, a non-profit organization, through applicant **William J. Curry** has filed a Special Event Application for a fundraiser at 36 Wilmington Island Road (Hogan's Marina), Savannah, GA 31410. The applicant has the intent to dispense alcoholic beverages (beer and wine) at the event.
2. Section 16-134(4) of the Chatham County Business/Occupational Tax Ordinance requires approval of the County Commissioners to issue a temporary permit to dispense alcoholic beverages in conjunction with a special event.
3. The ordinance grants the Board of Commissioners discretion to allow the consumption of alcoholic beverages in conjunction with a special event.
4. After eight years of this event, the Police Department has had no reports of violations. The Police Marine Patrol will be assigned to the scheduled event.

ALTERNATIVES:

1. Grant permit to allow the dispensing and consumption of alcoholic beverages in conjunction with the requested special event at 36 Wilmington Island Road.
2. Deny permit.
3. Provide direction to staff.

POLICY ANALYSIS:

The Alcoholic Beverages Code prohibits the sale, possession or consumption of alcoholic beverages during a special event without a permit and approval of the Board of Commissioners.

RECOMMENDATION:

Approve Alternative No. 1

District 4

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8. **REQUEST BOARD APPROVAL TO AWARD BIDS AS FOLLOWS: (Please note that new purchase thresholds of \$25,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear).**

ACTION OF THE BOARD:

- a. Commissioner Stone moved for approval to award bids as follows except Item G: (Please note that new purchase thresholds of \$25,000 or more have been enacted; however, contracts and change orders of a lesser amount still will appear.) Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]
- b. Commissioner Kicklighter moved to approve Item 8 G, professional engineering services related to Phase II of the Quacco Road Improvement Project. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present.]

AGENDA ITEM: X-8 A-G
AGENDA DATE: July 15, 2016

TO: BOARD OF COMMISSIONERS

THRU: LEE SMITH, COUNTY MANAGER

FROM: LINDA CRAMER, ASSISTANT COUNTY MANAGER

SUBJECT: AWARD OF BIDS

ITEM A

ISSUE: Request Board approval of a \$42,453 annual software maintenance renewal from En Pointe Technologies Sales, LLC, for the County's Enterprise backup system.

BACKGROUND: I.C.S. moved to a Terabyte (TB) system with NetBackUp for data protection in 2011. NetBackup allows for fast recovery of critical applications, databases and servers, through one console. Its agents use vendor-approved APIs to ensure a consistent backup and recovery processes. It further allows for single platform to manage, protect, and recover data across storage tiers, locations, and operating systems. Advanced disk-based data protection features that include data deduplication, new virtual tape library (VTL) controls, support for third-party disk appliances, and more snapshot capabilities. Integrated data protection and recovery for virtual environments, critical applications, databases, and servers.

FACTS AND FINDINGS:

1. NetBackup is a Veritas product. The renewal of existing software licenses & support for our network backup system is essential to our Enterprise environment.
2. Bids were properly advertised and opened on June 28, 2016. The bid responses are as follows:

En Pointe Technologies Sales, LLC El Segundo, CA	\$42,453
** Computer Intelligence Association Potomac, MD	\$62,566

** WBE
3. Staff believes the cost of \$42,453 to be fair and reasonable.

FUNDING: General Fund/M&O - I.C.S.
(1001535 - 52.2200)

ALTERNATIVES:

1. Board approval of a \$42,453 annual software maintenance renewal from En Pointe Technologies Sales, LLC, for the County's Enterprise backup system.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to provide the necessary software and support to backup data on the County network.

RECOMMENDATION: Staff recommends approval of Alternative 1.

I.C.S. APPROVAL _____
NICK BATEY

BUDGET APPROVAL _____
MARC BUCALO

ITEM B

ISSUE: Request Board approval of a \$112,748 Change Order No. 1 to the contract with Michael Baker International (formerly LPA Group, Inc.) for additional design services for the Island's Expressway Bridge Replacement over the Wilmington River.

BACKGROUND: The project will replace the existing bascule bridges over the Wilmington River with two fixed span structures having a minimum vertical clearance of 65-feet for the navigational waterway. The existing bascule bridges are obsolete and the frequent openings/closings cause traffic delays. Replacement of the bridges will save the County approximately \$350,000 per year in operational and maintenance costs.

FACTS AND FINDINGS:

1. The Board approved a professional engineering services contract with Michael Baker International on May 14, 2010, following the Quality Based Selection process for the design of the bridge replacement project.
2. Chatham County is sponsoring the preliminary engineering for the project. The County received Federal American Recovery and Reinvestment Act (ARRA) funds in the amount of \$785,537 to help offset the cost of the preliminary engineering.

3. The Georgia Department of Transportation is providing construction funding for the project in the amount of \$35,014,548 in fiscal year 2017.
4. Additional design work is required to prepare the project for construction let. This includes holding a constructability review, preparation of a 3rd utility submission, revising the project staging to remove the reversible lane, and additional coordination and permitting with the United States Army Corps of Engineers (USACE), Georgia EPD and Georgia DNR to keep the project eligible for federal funding.
5. Contract History:

Original Contract (5/14/10)	\$1,229,625
Change Order 1 (pending)	<u>\$ 112,748</u>
Revised Contract Amount	\$1,342,373

FUNDING: SPLOST (2003-2008) - Islands Expressway Bridge
(3234230 - 52.1200 - 32357013)

ALTERNATIVES:

1. Board approval of a \$112,748 Change Order No. 1 to the contract with Michael Baker International (formerly LPA Group, Inc.) for additional design services for the Island's Expressway Bridge Replacement over the Wilmington River.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM C

ISSUE: Request Board approval of the \$21,825 renewal of property insurance with Lloyds of London Insurance Company for various Tybee Island locations.

BACKGROUND: The Tybee Island Library, Pavilion and various communications equipment located at Fort Street are considered high risk property due to their susceptibility to wind and wave damage. Based on the high risk exposure, these properties are not eligible for coverage under the existing property and contents policies. The Tybee Pier is not insurable. The total insurable values of the Tybee Properties are approximately \$3 million and it would be prudent to shift the risk to an insurance carrier for the stated premium.

FACTS AND FINDINGS:

1. Lloyds of London Insurance Company (existing carrier) was the only company willing to provide a quote. Cincinnati, Travelers, Ace, Arch, and RSUI Insurance Companies declined to provide a quotation due to the coastal location.
2. Lloyd's quotation of \$21,825 represents a slight decrease in premium from the current premium of \$22,152. The premium in 2006 was \$35,000. Since 2006, there has been a decreasing trend in the premiums. However, the decreasing trend is leveling.
3. Considering the close geographic spread of risk (values insured) a named storm would most likely affect all insured locations.
4. Lloyds is a non-admitted carrier and are not subject to the State's Guaranty Fund. However Lloyd's has an A rating (Excellent) with a financial surplus of XV - or above \$2 billion.
5. Terrorism coverage was quoted, but is not recommended. The probability of meeting all of the requirements that would trigger coverage is remote.

FUNDING: Risk Management Fund - Premiums Insurance and Surety Bonds
(6251595 - 52.3100)

ALTERNATIVES:

1. Board approval of the \$21,825 renewal of property insurance with Lloyds of London Insurance Company for various Tybee Island locations.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to transfer the risk on properties with large exposures.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM D

ISSUE: Request Board approval of a \$73,000 Change Order No. 7 to the contract with Thomas & Hutton for additional design services for the Jimmy DeLoach Parkway, Phase II project.

BACKGROUND: Jimmy DeLoach Parkway, Phase II will construct a new four 4-lane divided highway from Interstate 16 to the existing terminus of Jimmy DeLoach Parkway, Phase 1 at Highway 80.

FACTS AND FINDINGS:

1. The Georgia Department of Transportation (GDOT) committed construction funds for this project in the amount of \$24,571,426 in Fiscal Year 2018. The Phase 2 project was twinned with the Jimmy DeLoach Parkway at US 80 Interchange project, which GDOT is providing construction funding for in the amount of \$18,142,432. Both projects will be constructed together by GDOT under one construction contract.
2. The additional requested funds will cover costs associated with a constructability review, additional environmental assessment and monthly coordination meetings required by the GDOT's Plan Development Process to keep the project eligible for federal funding.
3. Contract History:

Original Contract (9/24/1993)	\$277,100
Change Order 1 – Resurvey/relocate centerline and re-delineate wetlands (8/22/1995)	\$ 14,900
Change Order 2 – Prepare EA for Federal Funding (9/6/1996)	\$102,000
Change Order 3 – Bridge hydraulic analysis/floodplain (5/28/99)	\$ 96,000
Change Order 4 – Revisions to Ecology Report and EA (1/3/2003)	\$ 16,500
Change Order 5 – Revisions, updates and additions (9/22/2006)	\$529,010
Change Order 6 – Implement VE Study recommendations(7/8/2011)	\$259,640
Change Order 7 – Constructability review, EA updates and monthly coordination meetings (pending)	<u>\$ 73,000</u>
Revised Contract Amount	\$1,368,150

FUNDING: SPLOST (1993-1998) - Jimmy DeLoach Parkway
(3214210 - 52.1200 - 32150793)

ALTERNATIVES:

1. Board approval of a \$73,000 Change Order No. 7 to the contract with Thomas & Hutton for additional design services for the Jimmy DeLoach Parkway, Phase II project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of projects.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
ESTELLE BROWN

ITEM E

ISSUE: Request Board approve a \$2,341 Summary Change Order No. 1 to the contract with A.D. Williams Construction Company, Inc., for the Laroche Avenue Hopecrest Avenue Intersection Improvements.

BACKGROUND: The project involves milling, paving, striping and signing to improve intersection safety and functionality. Currently the intersection functions as two (2) side by side intersections. The project will eliminate one lane and create a traditional intersection with less conflict points.

FACTS AND FINDINGS:

1. The Board awarded the project to A.D. Williams Construction Company, Inc., at their meeting on April 1, 2016.

2. During construction line item quantities were reduced or removed for construction. The total reduction in value of those quantities is \$5,048.
3. During construction line item quantities were added or increased for construction. The total addition in value of those quantities is \$7,389.
4. Contract History:

Original Contract (4/13/16)	\$ 99,501
Change Order 1(pending)	<u>\$ 2,341</u>
Revised Contract Amount	\$101,842

FUNDING: SPLOST (2003-2008) - Laroche & Hopecrest
(3234220 - 54.1400 - 32356887)

ALTERNATIVES:

1. Board approve a \$2,341 Summary Change Order No. 1 to the contract with A.D. Williams Construction Company, Inc., for the Laroche Avenue Hopecrest Avenue Intersection Improvements.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to approve change orders necessary for the completion of projects.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

ITEM F

ISSUE: Request Board approval to award a \$192,854 contract to Rushworks for the purchase and installation of audio visual equipment for the Commission meeting room.

BACKGROUND: An upgrade to the Audio Visual equipment for the Commission Meeting Room is needed due to the fact that the equipment is ten (10) years old and starting to fail. There have been several occasions when staff had to patch the equipment to make broadcasting a Commission meeting happen. The County has experienced a loss in signal for both audio and video feed and equipment that will not boot up correctly. The new equipment will eliminate further broadcasting issues.

FACTS AND FINDINGS:

1. This project was properly advertised and two (2) firms submitted proposals (Rushworks and Summit Systems, Inc.). The proposals were scored by the evaluation committee selected for this project and Rushworks was the highest scoring firm. (See attached score matrix for detailed scoring on page 8).
2. The Scope of Services for this project consists of the installation of a multitude of audio visual equipment in the Commission meeting room. Staff finds the fee from Rushworks to be fair and reasonable.
3. Although Summit Systems, Inc., is a local company and submitted the lowest fee, there were major problems with their proposal. They did not include all of the equipment that the Request for Proposal required. The system that was proposed by Summit Systems, Inc., requires at least three (3) people to run, and the County does not have the appropriate staffing to make that a viable option. Also, Summit Systems, Inc., is only providing a support contract for the hardware, but not the software. The V-desk software is very intricate and will require support from Rushworks.

FUNDING: SPLOST (2003-2008) - County Admin. Building
(3244980 - 54.1300 - 3246065)

ALTERNATIVES:

1. Board approval to award a \$192,854 contract to Rushworks for the purchase and installation of audio visual equipment for the Commission meeting room.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent with Board policy to award contracts to the highest scoring firm.

RECOMMENDATIONS: Staff recommends approval of Alternative 1.

BOARD APPROVAL _____
MARK BUCALO

ITEM G

ISSUE: Request Board approval of a \$660,481 contract with Moffatt & Nichol for professional engineering services related to Phase II of the Quacco Road Improvement project.

BACKGROUND: The Quacco Road Improvement Project consists of the design of approximately 2.6 miles of roadway, drainage, pedestrian and intersection improvements from U.S. 17 to Interstate 95.

FACTS AND FINDINGS:

1. Phase I, which included database preparation, environmental screening and delineation and concept development is complete. Phase I also included traffic counts and projections. Phase II involves developing preliminary plans, environmental studies, right of way plans and final plans for bidding.
2. Staff is working in coordination with the Georgia Department of Transportation on the intersection improvements at U.S. 17 and Quacco Road. GDOT is considering funding construction of this portion of the project if the County will commit to funding preliminary engineering, right of way and utilities. A Memorandum of Understanding will need to be executed by the Board of Commissioners to codify the terms of this agreement once GDOT commits to funding construction.
3. If GDOT funds construction of the intersection improvements, the project will be split into two phases for construction. One phase will construct the intersection improvements at U.S. 17 and Quacco Road. The second phase will construct the road widening and pedestrian improvements along Quacco Road. Splitting the projects in two will allow the much needed intersection improvements to be completed quicker.

FUNDING: SPLOST (2014-2020) - Roads
(3254220 - 52.12003 - 32551183)

ALTERNATIVES:

1. Board approval of a \$660,481 contract with Moffatt & Nichol for professional engineering services related to Phase II of the Quacco Road Improvement project.
2. Provide staff other direction.

POLICY ANALYSIS: It is consistent to award professional services contracts to the highest scoring firm.

RECOMMENDATION: Staff recommends approval of Alternative 1.

BUDGET APPROVAL _____
MARK BUCALO

PREPARED BY _____
PURCHASING DIRECTOR

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XI. FIRST READINGS

Chairman Scott said, there are no First Readers.

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XII. SECOND READINGS

Proposed changes to ordinances must be read or presented in written form at two meetings held not less than one week apart. A vote on the following listed matters will occur at the next regularly scheduled meeting. On first reading, presentation by MPC staff and discussion only by Commissioners will be heard. Comments, discussion and debate from members of the public will be received only at the meeting at which a vote is to be taken on one of the following listed items.

Chairman Scott said, and there are no Second Readers.

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XIII. INFORMATION ITEMS

Chairman Scott said, and at this time I call on the County Manager to see if there's anything under the Informational Items that's not listed that you want to expound on.

County Manager Smith said, the one thing I do want to mention, you did receive what we're calling a summer edition report. I'm requiring departments to submit on a -- monthly was really -- is some redundancy in month to month, but on a quarterly basis what you're going to be receiving. I know we had done some reports to you in the -- in the past, but it seems like these quarterly reports I think will give you some detail about what departments are doing. So we're going to be doing a fall, winter, summer and spring edition. That way you also have that to take out to constituents when you're giving speeches or doing whatever, you've got some background. So, I hope this is helpful. Take a look. I'd like to get your comment back on that. Is it too much? Is it not enough? We tried to do it in bullet points so it was easy to understand, but I do want to thank the departments for doing this and you'll be receiving one in the fall. I just think it's good for you as Commissioners to understand some of the major things going on in departments and what's happening from our perspective. So I know you get a lot of information, but I thought this would be important to you. So, if there's any questions, I would be glad to answer them.

Chairman Scott said, Commissioner Farrell of the 4th have a question for you.

Commissioner Farrell said, it's not germane to that subject, so I can wait if there's.

Chairman Scott said, no, you can just -- any question you want to ask the Manager.

Commissioner Farrell said, okay. Could you -- just for the benefit of myself and the general public talk a little bit about the field that was identified near Lake Mayer and what steps are being taken to open it up for potential use by athletic --

County Manager Smith said, you talking about Thomas Allen -- Thomas -- yeah. Is that right? Thomas --

Commissioner Farrell said, Thomas Avenue.

County Manager Smith said, -- Avenue. Yeah. I used to have a park named Thomas Allen Park, so I get -- always kind of cues in. We are examining that as some property owned. We're waiting back for some response from the state based on some testing we need to do, methane, that type thing, which is very common with older land fills, but we're looking to accommodate some practice fields there. We're looking at even right now with some steps being taken by Georgia Power, if there was some connectivity from the road. I guess that's Montgomery Crossroad through a wooded area, so we're -- we're talking about that as staff right now, and that would be terrific if that's possible, but we are just having very preliminary discussions with Georgia Power, so we'd like to take a look at that. But, basically, practice fields is what we would be looking at. So as part of this plan this fall that the RFP just went out for the recreation plan, and that would be one of the ones that we're placing in there, but then you also have at Jennifer Ross, fields that would be put in, more multi-use, but, you know, a little more substantially than the fields that we have today so that we can use them for other things just, you know, other than just soccer. So, I -- I -- we really are trying to get some other fields out there.

County Manager Smith said, I will tell you, we just had a meeting. I called all the city managers together. We had a great meeting with the school -- school staff at E-SPLOST, and what we were looking at is impact that they're going to have on water, sewer, traffic, because those meetings have never occurred before. So I want to thank the schools for hearing us and coming to meet with us, but one of the things that we want to talk about is sports or recreation possibilities of sharing resources. And I know some Commissioners have been talking, but we now as staff and managers are talking that there's some real possibility of using schools and instead of having to build new, use what we already have and then see what we need. So that is a great step, and they're looking to build some very nice facilities that we may be able to use also. And, we could expand some of ours to help them. So -- and the cities, Garden City, Pooler, everybody's doing parks. So some great conversation going on right now about that.

Commissioner Farrell said, well that's one of the initiatives that I've taken up in the last year is to try to coordinate with different elected officials because at the end of the day our most important customer are the children of Chatham County, and they really aren't keeping score with whether it came from Pooler or Chatham County, the School Board. They want a place to play.

County Manager Smith said, yeah.

Commissioner Farrell said, we need good mentors and -- also known as coaches that interact with groups of children and to organize -- help to organize their sports and try to -- try to train and -- and -- and -- and grow good citizens in this community, and we have to start with our most valuable resource, which is our children. And the best -- one of the best ways to reach them outside of the -- the family unit is -- is through recreation. So, like at Thomas Avenue, we're stepping up the -- the mowing process to transform the types of grasses over there at minimum cost to become more turf friendly for -- for folks to set out cones, no matter what sport you're having. You know, once the County Manager gives us the okay, we want to let the public know that, you know, we're -- have a facility that can be accessed by the general public to -- to perform different recreation activities, not subject to any one particular sport, but you know, as the facilities that we have become overwhelmed at

certain times of the year, depending on the sport and the season, and this is kind of like an over flow and some -- some area that the staff is working hard to -- to -- to -- to have hopefully available this fall, but, you know, we will have to see. Thank you.

Chairman Scott said, okay. That's it, Mr. Farrell? Commissioner Farrell?

Commissioner Farrell said, yes. That's it.

County Manager Smith said, that's all I have, Mr. -- Mr. Chairman.

Chairman Scott said, do you want to mention your meeting with Savannah State?

County Manager Smith said, yes. Well, -- yeah, the County Attorney and I did go out and meet with them. Do you just want to mention kind of a update?

County Attorney R. Jonathan Hart said, yeah. Just generally, I think the trouble that we had was that they were preparing for commencement and going to use the stadium when the kids want to be on the -- on the field, and they really didn't want people in the stadium when they were trying to set up for commencement. So I think that was a timing issue that was unfortunate, and I don't think there's anybody to blame there. They have a right to use their facilities, and I don't think they were trying to be exclusion. They have had people not follow their rules, though, and they have had that on a consistent basis, and that's not necessarily from the athletes themselves, but from the parents that come with the athletes or the parents' dogs that come with the athletes that use the restroom on an artificial turf field, which is a huge no no. That's not something that is easily dealt with.

County Attorney Hart said, so, I -- I -- I understand their point. We also expressed the fact that that field -- or not the field but the track was originally done with SPLOST funds, and the only way it could qualify was to be open to the public, and they have agreed to go ahead and spec -- specify times for the public to use those facilities. And they are fine with the Silver Cheetahs using those facilities, 'cause they've had a long-standing working relationship with them and the people who are involved with the Cheetahs are real good about cooperating with that -- that usage, 'cause there are -- there are conflicts at times.

County Attorney Hart said, they're also going to post a set of rules, and those set of rules are going to be that the track and field are to be used for track and field, not to be used for walking dogs, not to be used for lots of other activities that are not related to that. They also have some -- when -- when they redid the stadium, they brought in some of their field events, such as the high jump and pole vaulting area is inside that stadium, and they do not want children on -- in -- in those pits or on that, which is quite understandable. So, they're -- they're going -- they're going to come up with a set of rules. They're going to come up with some times, and they're going to get back with us, and we're going to post that, and we're going to open that, and if you follow the rules you're in good shape. If you don't follow the rules, you're going to be excluded from the facility, and that is their absolute right.

County Attorney Hart said, they -- the -- the other issue that they're concerned about is that they really don't want people wandering around all over the stadium, so they've got to look at that and deal with it, and that's going to take a little bit of time. But they were very cooperative, very good to work with, and it was a good meeting.

Chairman Scott said, Commissioner Farrell.

Commissioner Farrell said, thank you. In -- over the years it's been mentioned to me multiple times about using in -- college interns in recreation departments and that Georgia Southern has a great track history, apparently, of using a lot of college interns in the recreation areas. I would say that between Armstrong, Savannah State and SCAD that we probably have access to, you know, as many -- nearly as many potential students that may -- that may want to intern in some form and, you know, I would suggest that we perhaps look into tapping into that resource where we would be providing an opportunity for a student to get acclimated to -- to recreation areas, and also we could have a force multiplier to our recreation staff to simply have somebody on site, for instance, at the track to be there to assist people during certain hours that want to run around the track, but also would help to manage the facility so to speak. But it could also be used in a lot of different facilities and through different programs, whether it's football, basketball program is nearly non-existent and so on and so forth that we can start reaching out to some of the colleges and see if there's an interest and somehow integrate them to -- into our recreation system and have more -- more -- more people so that we can manage a resource like the track or the Thomas Avenue field with good -- good, well-intentioned adults -- young adults that -- I -- I think it would make a -- a good synergy going forward, and -- and it could be used in multiple -- multiple different avenues.

County Manager Smith said, we use, Mr. Chairman, through the -- the 500, the Interns, this summer. We're still using them. In recreation we've been using them, but also, and I'll give an example, at the Aquatic Center, some of the interns, this summer, so we've kind of been testing it, are turning into full-time/part-time positions where they're going to come back because we were able to see what they were capable of, and we're seeing them come in, you know, as coaches and to kind of oversee activity, and really good kids, you know, and young adults. So that's -- that's coming about. So, yeah. We're excited about it.

Commissioner Farrell said, well, that's what I'm saying. That, you know, there's not much over head and -- and benefits and -- and the -- and the pay is -- is minimal, so perhaps, you know, and then they come and go, but while they're there, I think they -- they could get a lot out of it, and they could provide a lot of help to the community.

County Manager Smith said, yeah.

Chairman Scott said, I -- I just want to clarify one thing. This is not to put a damper on it. You still have all the -- all the requirements in terms of federal withholding and everything else that are matching and everything else.

County Manager Smith said, mm-hmm.

Chairman Scott said, so, it is a benefit portion of it.

County Manager Smith said, yeah.

Commissioner Farrell said, well, I -- I was referring to vacation, health plan, retirement --

County Manager Smith said, there is a reduction.

Commissioner Farrell said, you know, the OPEB. All these things that --

Chairman Scott said, there's not -- there's not an impact on retirement.

Commissioner Farrell said, yeah. The big -- the big dollar stuff.

County Manager Smith said, yeah.

1. PROGRESS REPORT ON GENERAL FUND CONTINGENCY ACCOUNT - M&O AND THE SPECIAL SERVICE DISTRICT (SEE ATTACHED).

ACTION OF THE BOARD:

A status report was attached as information.

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2. LIST OF PURCHASING ITEMS BETWEEN \$2,500 AND \$9,999 (See Attached.)

ACTION OF THE BOARD:

A status report was attached as information.

AGENDA ITEM: XIII-2
AGENDA DATE: July 15, 2016

List of Purchasing Items between \$2,500 and \$24,999 That Do Not Require Board Approval

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
Installation of white aluminum single slope awning across the front of Juvenile Court modules	Facilities Maintenance and Operations	Coastal Aluminum Builders, LLC	\$13,750	General Fund/M&O - Juvenile Court
Expert review and testimony for various cases	Public Defender	Phillip Resnick, M.D.	\$24,500	General Fund/M&O - Public Defender
Oyster bag installation at Turner's Creek	Engineering	HES Environmental, Inc.	\$8,750	CIP - Recreation Department
Update tablet operating systems and databases	Detention Center	Scottech, LLC	\$2,500	General Fund/M&O - Detention Center
Annual maintenance and service agreement for two (2) dishwashers	Detention Center	Hobart Corporation	\$9,060	General Fund/M&O - Detention Center

ITEM	DEPT.	SOURCE	AMOUNT	FUNDING
Annual services agreement for fingerprinting system at the Sheriff's Complex	Detention Center	Eagle Advantage Solutions, Inc.	\$9,762	General Fund/M&O - Detention Center
Data recording and tracking devices for three (3) Mosquito Control trucks	Mosquito Control	Adapco, Inc.	\$20,340	General Fund/M&O - Mosquito Control
24 tons of industrial grade sand	Mosquito Control	Standard Sand & Silica Co., Inc.	\$4,200	General Fund/M&O - Mosquito Control

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3. CHATHAM COUNTY REPORTS - SUMMER EDITION (COUNTY MANAGER).

A status report was attached as information.

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EXECUTIVE SESSION

Commissioner Brady said, Mr. Chairman, I'd like to make a motion that we go into executive session for legal and personnel.

Commissioner Stone said, second.

Chairman Scott said, properly moved and second that we go into executive session for legal and personnel. Hearing the motion, any discussion? Hearing none, all in favor indicate by voting yes, opposed no. Motion carries.

ACTION OF THE BOARD:

Commissioner Brady moved to recess to executive session for the purpose of litigation and persone. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioner Thomas was not present; Commissioner Kicklighter was not present for the vote.]

The Board recessed at approximately 11:26 a.m.

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ITEMS FROM EXECUTIVE SESSION

- REQUEST BOARD APPROVE A MOTION TO AUTHORIZE THE CHAIRMAN TO EXECUTE AN AFFIDAVIT THAT THE EXECUTIVE SESSION WAS HELD IN COMPLIANCE WITH THE OPEN MEETINGS ACT.**

ACTION OF THE BOARD:

Commissioner Center moved to authorize the Chairman to execute an Affidavit that the Executive Session was held in compliance with the Open Meetings Act. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioners Kicklighter and Thomas were not present.]

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2. ERIC VINSON WORKERS' COMPENSATION CLAIM

ACTION OF THE BOARD:

Commissioner Center moved to approve an additional \$15,00 to settle the claim. The total amount authorized is \$90,000. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioners Kicklighter and Thomas were not present.]

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3. MACY SULLIVAN CLAIM

ACTION OF THE BOARD:

Commissioner Center moved to waive subrogation. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioners Kicklighter and Thomas were not present.]

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4. CHARLES McCOY WORKERS' COMPENSATION CLAIM

ACTION OF THE BOARD:

Commissioner Center moved to authorize settlement of the claim in the amount of \$35,000. Commissioners Holmes and Shabazz seconded the motion and it carried unanimously. [NOTE: Commissioners Kicklighter and Thomas were not present.]

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5. LINDA WILLIAMS CLAIM

ACTION OF THE BOARD:

Commissioner Holmes moved to authorize settlement of the claim in the amount of \$80,000. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioners Kicklighter and Thomas were not present.]

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6. SETTLEMENT OF CASES INVOLVING KIM BIRGE

ACTION OF THE BOARD:

Commissioner Center moved to authorize the County Attorney to use Ms. Birge's unused vacation and sick time to make restitution to the children money was misappropriated from. Commissioner Stone seconded the motion and it carried unanimously. [NOTE: Commissioners Kicklighter and Thomas were not present.]

=====

7. ANDREW SIMMONS CLAIM

ACTION OF THE BOARD:

Commissioner Center moved to approve settlement of the claim in the amount of \$55,000. Commissioner Holmes seconded the motion and it carried unanimously. [NOTE: Commissioners Kicklighter and Thomas were not present.]

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ADJOURNMENT

There being no further business to be brought before the Commissioners, the Chairman declared the meeting adjourned at 12:40 p.m.

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APPROVED: THIS _____ DAY OF JULY, 2016.

ALBERT J. SCOTT, CHAIRMAN, BOARD OF
COMMISSIONERS OF CHATHAM COUNTY,
GEORGIA

JANICE E. BOCOOK, CLERK OF COMMISSION